

Minutes Town Council Regular Meeting September 27, 2018

Minutes of the Guadalupe Town Council Regular Meeting held on Thursday, September 27, 2018, at 6:00 P.M., at Guadalupe Town Hall, 9241 South Avenida del Yaqui, Guadalupe, Arizona, in the Council Chambers.

Valerie Molina
Mayor

Anita Cota
Vice Mayor

Gloria Cota
Councilmember

Elvira Osuna
Councilmember

Joe Sanchez
Councilmember

Faustino Valenzuela
Councilmember

Ricardo Vital
Councilmember

Online agendas and
results available at
www.guadalupeaz.org

Town Council Chambers
9241 S. Avenida del Yaqui
Guadalupe, AZ 85283
Phone: (480) 730-3080
Fax: (480)-505-5368

A. CALL TO ORDER

Mayor Molina called the meeting to order at 6:00 P.M.

B. ROLL CALL

Councilmembers Present: Mayor Valerie Molina, Vice Mayor Anita Cota, Councilmember Gloria Cota, Councilmember Elvira Osuna, Councilmember Joe Sánchez, and Councilmember Ricardo Vital

Councilmember Absent: Councilmember Faustino Valenzuela

Staff Present: Jeff Kulaga – Town Manager / Clerk, Bob Thaxton, Finance Director, Wayne Clement – Fire Chief, Gerardo Moreno – Public Works Director, Nancy Holguin, Community Development Coordinator, Jennifer Drury – Assistant to the Town Manager, Veronica Matuz – Senior Center Director, Senior Center Director, Kay Savard – Deputy Town Clerk, and Dave Ledyard – Town Attorney

C. INVOCATION/PLEDGE OF ALLEGIANCE

Vice Mayor Cota provided the invocation. Mayor Molina then led the Pledge of Allegiance.

D. APPROVAL OF MINUTES:

Motion by Vice Mayor Cota to approve agenda item D1; second by Councilmember Sánchez. Motion passed unanimously 6-0.

1. Councilmembers approved the September 27, 2018 Town Council Regular Meeting minutes.

E. CALL TO THE PUBLIC: Lisa Garcia stated that she lives in the Solarez neighborhood. Ms. Garcia discussed safety concerns regarding vehicular traffic, the lack of a sidewalk provided for children walking to school, views obstructed by parked vehicles, fire department access to a fire hydrant, and a “Kids at Play” sign that is facing the wrong direction. Ms. Garcia noted that she has contacted Town staff regarding her concerns.

F. MAYOR and COUNCIL PRESENTATIONS: Mayor Molina read a proclamation declaring October, 2018, as Domestic Violence Awareness Month in the Town of Guadalupe.

G. DISCUSSION AND POSSIBLE ACTION ITEMS:

1. **CENSUS 2020 PRESENTATION:** Ms. Vianey Celestino, Partnership Specialist, provided a slide presentation outlining the planning and preparation efforts underway for the 2020 Census. Ms. Celestino stated that a census is conducted every ten years. Ms. Celestino then discussed how census data is used; where and how funding is allocated, based on census data; key dates for community involvement and data collection operations; the formation of a Complete Count Committee; census jobs available; and, ways community members can become involved with this process.



Valerie Molina
Mayor

Anita Cota
Vice Mayor

Gloria Cota
Councilmember

Elvira Osuna
Councilmember

Joe Sanchez
Councilmember

Faustino Valenzuela
Councilmember

Ricardo Vital
Councilmember

Online agendas and
results available at
www.guadalupeaz.org

Town Council Chambers
9241 S. Avenida del Yaqui
Guadalupe, AZ 85283
Phone: (480) 730-3080
Fax: (480)-505-5368

Ms. Celestino stated that the State of Arizona collects approximately \$2,000 per person, annually, that is counted in the census data. Currently, education efforts are underway; and, several census offices are in operation. Internet, telephone, and a paper questionnaire are the three methods that will be used to conduct the population count.

In response to concerns regarding how the census process will impact undocumented individuals, and benefit the community. Ms. Celestino noted that census data is protect information, for up to 72 years; and, urged Councilmembers to compile a list of trusted individuals and organizations that can communicate to community members that census data is protected information.

In response to a question, Ms. Celestino stated that census representatives have begun working with the Pascua Yaqui Tribe.

Bob Thaxton, Finance Director, stated that the number of community members that participate in the census has an impact on state shared revenues, which is funding allocated to communities based on their respective census counts. Ms. Celestino emphasized the importance of involving various community members and organizations in communicating the importance of participating in the census population count.

Councilmembers suggested using the Town's marquee and community newspaper to promote participation in the census.

Jeff Kulaga, Town Manager / Clerk, emphasized the importance of gaining public trust throughout this process. Mr. Kulaga invited Councilmembers to make suggestions about which community members they would like to participate on a Complete Count Committee. The census will be promoted on the Town marquee, Facebook, and website.

Councilmembers suggested that information be made available to the public at the upcoming community Christmas party; and, consideration of forming a Complete Count Committee.

No action was taken on this agenda item.

2. MODEL CITY TAX 2012-2014 AMENDMENTS TO THE TOWN OF GUADALUPE TAX CODE: Jeff Kulaga, Town Manager / Clerk, introduced Lee Grafstrom, Tax Policy Analyst, League of Arizona Cities and Towns, who presented background information, analysis, and impacts of the Model City Tax Code 2012-2014 Amendments to amend and include in the Town of Guadalupe Tax Code.

Mr. Grafstrom stated that adoption of the 2012-2014 Model City Tax Code (MCTC) Amendments is procedural in nature. If adopted, the Town of Guadalupe Tax Code would be updated to reflect the 2012-2014 MCTC Amendments; and, there would be no impact to Town revenues. Currently, the Town of Guadalupe is operating under the 2011 MCTC.

In response to a question, if adopted, the Code changes will not impact Town businesses. Mr. Kulaga agreed that the changes to the Code are immaterial to the Town of Guadalupe business community. The purpose of the proposed Council action is to bring the Town of Guadalupe Tax Code into compliance with the MCTC. Staff is recommending that Council schedule an ordinance for adoption of the MCTC, for the October 11, 2018, Regular Town Council Meeting.

Motion by Vice Mayor Cota to direct staff to schedule an ordinance for adoption for the October 11, 2018 Town Council Regular meeting to incorporate the 2012-2014 Model City Tax Code Amendments into the Town of Guadalupe Tax Code; second by Councilmember Osuna. Motion passed unanimously 6-0.



3. 2018 AMENDMENTS TO THE TOWN OF GUADALUPE TAX CODE:

Lee Grafstrom, Tax Policy Analyst, League of Arizona Cities and Towns, outlined the following proposed 2018 amendments to the Town of Guadalupe Tax Code:

- a. Deselecting Local Option #B, removing the exemption for transactions with governmental agencies; and,
- b. Deselecting Model Option #15, hereby, the Town Use Tax is established at a tax rate of four percent (4.0%); and ,
- c. Adopting Local Option #JJ, exempting the Town from the Town Use Tax.

Valerie Molina
Mayor

Mr. Grafstrom stated that deselecting Local Option #B, which excludes all governments from paying taxes. By deselecting Local Option #B, it will allow the Town of Guadalupe to collect taxes for construction activity in the Town of Guadalupe. This could impact construction sales tax for Frank Elementary School.

Anita Cota
Vice Mayor

Mr. Grafstrom stated that, deselecting Model Option #15 will allow the Town of Guadalupe to impose a Use Tax. Use tax is imposed on purchases made from out of state sellers that are not subjected to State sales tax. This will bring fairness to local retail businesses who pay sales taxes, versus out of state sellers who do not pay local sales taxes. A majority of Arizona cities and towns impose a Use Tax. Mr. Grafstrom provided examples of when imposing a Use Tax on purchases would be applicable.

Gloria Cota
Councilmember

Elvira Osuna
Councilmember

In response to a question, Mr. Grafstrom noted that the Use Tax will be an additional charge to businesses; and, in terms of impacting individuals, items purchased under \$1,000 would not be impacted. If Councilmembers wish to adopt the proposed amendments (a-c above), staff could schedule this action for the December 13, 2018, Regular Council Meeting. Jeff Kulaga, Town Manager / Clerk, added that there is a public notification process and various other requirements. Should the Council vote to adopt an ordinance to implement the proposed changes to the Town of Guadalupe Tax Code, the Code changes would go into effect on February 1, 2019.

Joe Sanchez
Councilmember

Faustino Valenzuela
Councilmember

In response to a question concerning Frank Elementary School construction taxes, Mr. Kulaga stated that he is working with the school superintendent. If Council adopts the proposed amendments, the Town would be eligible to begin collecting construction sales tax beginning on February 1, 2019.

Ricardo Vital
Councilmember

Motion by Vice Mayor Cota to direct staff to schedule an ordinance for adoption for the December 13, 2018, Regular Council meeting; second by Councilmember Osuna. Motion passed unanimously 6-0.

Online agendas and results available at www.guadalupeaz.org

4. COUNCIL MEETING SCHEDULE: Staff presented the Town Council Regular Meeting schedule for October, November, and December 2018. Jeff Kulaga, Town Manager / Clerk, stated that the October 25, 2018, Council meeting conflicts with the Spooktacular event. Councilmembers may wish to reschedule or cancel that Council meeting. In addition, staff is proposing that a Work Study Session be scheduled for staff to brief the Council on proposed Town Code of Ordinances codifications. Mr. Kulaga reviewed upcoming Council meeting dates and agenda items, and noted that the Council may also consider cancelling or rescheduling the December 27, 2018 Council meeting. could be an option for rescheduling or cancelling.

Town Council Chambers
9241 S. Avenida del Yaqui
Guadalupe, AZ 85283
Phone: (480) 730-3080
Fax: (480)-505-5368

Motion by Vice Mayor Cota to reschedule the October 25, 2018 Regular Council Meeting, meeting to October 22, 2018.

Discussion continued regarding whether or not to cancel the December 27, 2018, Regular Council Meeting.



Vice Mayor Cota amended her earlier motion as follows: to reschedule the October 25, 2018, Regular Council Meeting, to Monday, October 22, 2018, with the Regular Council Meeting beginning at 5:00 p.m., immediately followed by a Work Study Session; second by Councilmember Vital.

Motion by Vice Mayor Cota to cancel the December 27, 2018, Regular Council Meeting; second by Councilmember Sánchez. Motion passed unanimously 6-0.

Valerie Molina
Mayor

Anita Cota
Vice Mayor

Gloria Cota
Councilmember

Elvira Osuna
Councilmember

Joe Sanchez
Councilmember

Faustino Valenzuela
Councilmember

Ricardo Vital
Councilmember

Online agendas and
results available at
www.guadalupeaz.org

Town Council Chambers
9241 S. Avenida del Yaqui
Guadalupe, AZ 85283
Phone: (480) 730-3080
Fax: (480)-505-5368

5. TOWN MANAGER'S REPORT

Jeff Kulaga, Town Manager /Clerk, provided the following updates:

- First weekend in October – community clean up event. Dumpsters will be available for bulk items, Friday through Saturday at noon.
- Saturday, October 13, 2018 – Pathways in Education is sponsoring Black Panther movie night at the Mercado, at no charge.
- Wednesday, September 26, 2018 – he attended the City of Tempe Grove Parkway/Priest Drive intersection reconfiguration meeting. Construction may begin in June, 2019.

6. COUNCILMEMBERS' COMMENTS

- Councilmember Cota
Thanked staff members for attending the meeting and singing Happy Birthday.
- Councilmember Osuna
Thursday, October 25, 2018 – Encouraged vendors to participate in the Spooktacular event; and, would like staff to include Town of Guadalupe informational booths.
Thanked staff members for attending the meeting.
- Vice Mayor Cota
Thanked staff members for attending.
Encouraged meeting attendees to forward informational news items to Councilmember Vital for inclusion in the Guadalupe Community Partnership Newsletter.
The Pascua Yaqui Tribal Recognition Day event went well; and, a mural from the event will be displayed at the Arizona State Fair.
- Councilmember Sánchez
The Town marquee is having operational problems.
There will be a spay/neuter van on September 30th.
- Councilmember Vital
Sunday, October 7, 2018 – Tempe Tardeada event. The PYT youth group will have a booth and there are still spots available.
Thursday, October 25, 2018 – Encouraged vendors to participate in the Spooktacular event.
Saturday, October 27, 2018 – United Way Call to Service event. Volunteers welcome.
Saturday, December 8, 2018 – Town of Guadalupe Christmas Party.
The Guadalupe Community Partnership Newsletter outlines upcoming events and is available in the Town Hall lobby.
- Mayor Molina
The Pascua Yaqui Tribe would like to serve as a community partner for the upcoming Christmas party.
There are parking problems at Juves that need to be addressed.
November 30, 2018 – Town of Guadalupe tree lighting ceremony will be promoted to the community by the Town Events Coordinator, Christy.



7. ADJOURNMENT

Motion by Vice Mayor Cota to adjourn; second by Councilmember Sánchez. Motion passed unanimously 6-0.

The meeting was adjourned at 7:05 p.m.



Anita Cota, Vice Mayor

Valerie Molina
Mayor

ATTEST:

Anita Cota
Vice Mayor



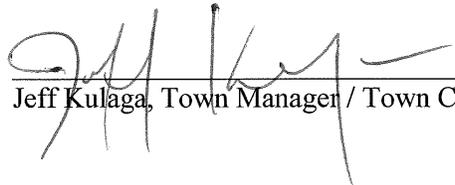
Jeff Kulaga, Town Manager / Town Clerk

CERTIFICATION

Gloria Cota
Councilmember

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Town Council Meeting of the Town Council of Guadalupe, Arizona held on the 27th day of September, 2018. I further certify the meeting was duly called and held and that a quorum was present.

Elvira Osuna
Councilmember



Jeff Kulaga, Town Manager / Town Clerk

Joe Sanchez
Councilmember

Faustino Valenzuela
Councilmember

Ricardo Vital
Councilmember

Online agendas and
results available at
www.guadalupeaz.org

Town Council Chambers
9241 S. Avenida del Yaqui
Guadalupe, AZ 85283
Phone: (480) 730-3080
Fax: (480)-505-5368