

# Minutes Town Council Regular Meeting September 13, 2018

Minutes of the Guadalupe Town Council Regular Meeting held on Thursday, September 13, 2018, at 6:00 P.M., at Guadalupe Town Hall, 9241 South Avenida del Yaqui, Guadalupe, Arizona, in the Council Chambers.

Valerie Molina  
Mayor

**A. CALL TO ORDER**

Mayor Molina called the meeting to order at 6:00 P.M.

Anita Cota  
Vice Mayor

**B. ROLL CALL**

Councilmembers Present: Mayor Valerie Molina, Vice Mayor Anita Cota, Councilmember Gloria Cota, Councilmember Elvira Osuna, Councilmember Joe Sánchez, and Councilmember Ricardo Vital

Gloria Cota  
Councilmember

Councilmember Absent: Councilmember Faustino Valenzuela

Elvira Osuna  
Councilmember

Staff Present: Jeff Kulaga – Town Manager / Clerk, Wayne Clement – Fire Chief, Gerardo Moreno – Public Works Director, Nancy Holguin, Community Development Coordinator, Jennifer Drury – Assistant to the Town Manager, Veronica Matuz – Senior Center Director, Senior Center Director, Catalina Alvarez – CAP Director, Kay Savard – Deputy Town Clerk, and Dave Ledyard – Town Attorney

Joe Sanchez  
Councilmember

**C. INVOCATION/PLEDGE OF ALLEGIANCE**

Mayor Molina called for a moment of silence due to the recent passing of United States Senator, John McCain. Mayor Molina then led the Pledge of Allegiance.

Faustino Valenzuela  
Councilmember

**D. APPROVAL OF MINUTES:**

**Motion by Vice Mayor Cota to approve agenda item D1; second by Councilmember Osuna. Motion passed unanimously 6-0.**

1. Councilmembers approved the August 9, 2018 Town Council Regular Meeting minutes.

Ricardo Vital  
Councilmember

**Motion by Vice Mayor Cota to approve agenda item D2; second by Councilmember Osuna. Motion passed unanimously 6-0.**

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2. Councilmembers approved the August 23, 2018 Town Council Regular Meeting minutes.

**E. CALL TO THE PUBLIC: No one spoke.**

**F. MAYOR and COUNCIL PRESENTATIONS: None.**

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**G. DISCUSSION AND POSSIBLE ACTION ITEMS:**

**1. RESOLUTION NO. R2018.20:** Councilmembers adopted **RESOLUTION NO. R2018.20** approving the August 28, 2018 Primary Election canvass.

Jeff Kulaga, Town Manager / Clerk, stated that Resolution No. R2018.20 is the canvass to approve the Primary Election results. Candidates Valerie A. Molina was elected to the Office of Mayor, and Candidates Councilmember Sánchez, Councilmember Cota, and Mary Bravo were elected to the office of Councilmember.



Valerie Molina  
Mayor

Anita Cota  
Vice Mayor

Gloria Cota  
Councilmember

Elvira Osuna  
Councilmember

Joe Sanchez  
Councilmember

Faustino Valenzuela  
Councilmember

Ricardo Vital  
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**Motion by Councilmember Vital to approve agenda item G1; second by Councilmember Sánchez. Motion passed unanimously 6-0.**

Mr. Kulaga then presented the newly elected Mayor and Councilmembers with a Certificate of Election and announced that the swearing in ceremony for newly elected officials will be held on Thursday, November 8, 2018. Mr. Kulaga added that there will be no need to hold a General Election for the Town of Guadalupe; however, the Maricopa County Elections Department will be using the Mercado Multi-purpose Room for the General Election, for the election of state and federal offices.

**2. AMERICAN LEGION POST 124, SPECIAL EVENT LIQUOR LICENSE REQUEST:** Councilmembers recommended approval of a Special Event Liquor License for the American Legion Post 124 Guadalupe Veterans, for an event scheduled for Saturday, October 20, 2018, from 7:00 p.m. until 12:00 a.m., located at El Mercado de Guadalupe, 9201 South Avenida del Yaqui, Guadalupe, Arizona.

Jeff Kulaga, Town Manager / Clerk, stated that the Legion Post 124 is seeking a special event liquor license for an event scheduled on Saturday, October 20, 2018. The application submitted is complete. The requested action of Council is to recommend approval or denial to the Arizona Department of Liquor Licenses and Control.

Vice Mayor Cota announced that she will be abstaining from voting on agenda item G2.

**Motion by Councilmember Vital to approve agenda item G2; second by Councilmember Sánchez. Motion passed unanimously 5-0-1, with Vice Mayor Cota abstaining.**

**3. MARICOPA COUNTY SHERIFF'S OFFICE REPORT:** Ron Gomez, Maricopa County Sheriff's Office, Community Liaison, Office of Special Programs, provided a slide presentation regarding Tips and Leads Unit data; how calls for service are prioritized in the tier system; calls for service response time data over the past eighteen months; and, MCSO protocols on interactions and notifications to community members.

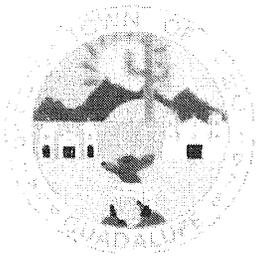
Mr. Gomez outlined the differences between the Silent Witness tip hotline and the Tips and Leads Unit (TIP) hotline; and reported that 16 tips had been reported between September, 2017 and August 2018.

In response to how the TIP hotline is being promoted, Mr. Gomez stated that MCSO is developing magnets and posters, which will be made available to the public. Mr. Kulaga added that TIP hotline information is available on-line and fliers are available in the Library, the Community Action Program office, and Town Hall. Mr. Gomez added that MCSO could attend public events to promote the TIP hotline.

Mr. Gomez then discussed how calls for service are prioritized; and, circumstances that generate incident reports versus non-incident report activity. Call volume is not comparable from city to city.

In response to a question regarding how MCSO shifts are coordinated, Mr. Gomez stated that personnel shifts overlap.

Mayor Molina requested that MCSO officials remain for the duration of the meeting to answer any questions meeting attendees may have.



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Anita Cota  
Vice Mayor

Gloria Cota  
Councilmember

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Joe Sanchez  
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Ricardo Vital  
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**4. RESIDENTIAL REFUSE SERVICES POLICY:** As a follow up to the August 9, 2018, Regular Council Meeting, Jeff Kulaga, Town Manager / Clerk, provided a slide presentation to review community survey results, related to recycle and trash services provided by the Waste Management. The purpose of the survey was to gather community input on whether or not residents wished to change current residential refuse service from one trash and one recycle service per week to two trash services per week, eliminating curbside recycling.

Mr. Kulaga reviewed January 2018 – August 2018 recycling contamination (73%) and diversion (18.3%) rates for the Town. Staff received 96 responses to the survey. Mr. Kulaga then reviewed survey responses and comments and noted that some communities have recycling inspectors that regulate residential recycling materials; and, that the market for recycling materials is declining. Mr. Kulaga concluded by outlining four options for Council consideration, including associated costs, timelines, and trash/recycle service levels.

Mayor Molina called upon Madison Gonzales to speak.

Madison Gonzales urged Councilmembers to continue with curbside recycling because it has a positive impact on the community; and, prevents climate change, and greenhouse gasses.

Maia Gonzales urged Councilmembers to continue with curbside recycling because it improves the community.

Rebecca Jimenez noted that the City of Tempe educates their residents on recycling, which is what is needed in Guadalupe. The current recycling program is four years old and will improve with time. Recycling reduces material in landfills, reduces greenhouse gasses, and saves water. Ms. Jimenez urged Councilmembers to continue with the recycling program.

Councilmembers discussed the possibility of extending the community survey through the Spooktacular event; and, inviting a representative from Waste Management to attend the event and provide educational recycling materials to community members.

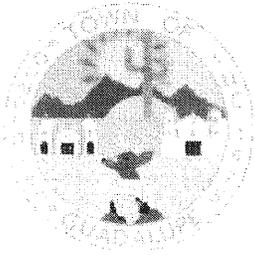
Mr. Kulaga recapped the discussion as follows: 1) extend the community survey through the Spooktacular event; and, 2) improve and increase recycling education. Mr. Kulaga then asked Councilmembers if there are any additional questions they would like to add to the survey.

Councilmembers discussed the possibility of Waste Management removing recycling containers from residences that do not wish to recycle. Mr. Kulaga stated that he would follow up to determine if there are costs associated with that course of action. Discussion continued regarding the concept of a recycling inspector to monitor residential recycling containers. Mr. Kulaga stated that from his experience in other jurisdictions, having a recycling inspector has been met with mixed results from the community.

Councilmembers requested that a question be added asking residents if they would be willing to pay for an extra trash can; and, include a list of items, asking community members to identify which items are, and are not, recyclable.

Councilmembers suggested asking Senior Center and Boys and Girls Club members to provide feedback on ways to improve recycling education; and, the possibility of the Boys and Girls Club members developing a survey for youth.

**Motion by Vice Mayor Cota to continue agenda item G4 to a future Council Meeting; second by Councilmember Cota. Motion passed unanimously 6-0.**



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Mayor

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Vice Mayor

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5. **CLAIMS:** Councilmembers approved the check register for August, 2018, totaling \$722,255.67.

Mayor Molina noted that the check register under consideration is for August, 2018, and not July, as reflected on the agenda.

**Motion by Councilmember Vital to approve agenda item G5; second by Councilmember Osuna. Motion passed unanimously 6-0.**

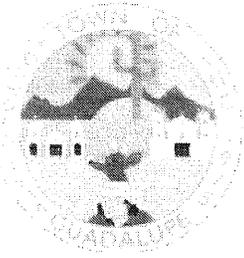
H. TOWN MANAGER’S REPORT

Jeff Kulaga, Town Manager /Clerk, provided the following updates:

- Wednesday, September 26, 2018 – public meeting. The City of Tempe is considering reconfiguring the intersection of Priest Drive and Grove Parkway into a roundabout.
- Thanked Public Works staff for rehabilitating a suite in the Mercado, in preparation for a new tenant.
- The Area Agency on Aging has donated a gently used vehicle for staff to deliver meals to residents.
- Thanked Fire Department staff for securing a \$450,000 Staffing for Adequate Fire and Emergency Response (SAFER) Grant; and, an \$18,000 Fire House Subs grant.

I. COUNCILMEMBERS’ COMMENTS

- Councilmember Osuna  
Thanked staff members for attending the meeting.  
Thanked the youth for addressing the Council regarding the recycling program.
- Councilmember Cota  
Thanked the public speakers for addressing the Council regarding the recycling program.
- Vice Mayor Cota  
Thanked the staff members for attending the meeting and for their work.  
Reported graffiti northbound on Avenida del Yaqui.  
Saturday, October 6, 2018 – Stand Down American Legion Post 124 public event, 8:30 a.m. – 1:00 p.m.
- Councilmember Sánchez  
Thanked the youth for addressing the Council regarding the recycling program.  
Reported sidewalks that are buckling.
- Councilmember Vital  
Saturday, September 15, 2018 – Pascua Yaqui Tribal Recognition Day, noon – 9:00 p.m..  
Thursday, October 25, 2018 – Spooktacular event; would like to see a recycling booth at this event.  
Saturday, October 27, 2018 – United Way Giving Back event.  
Thanked the youth for addressing the Council regarding the recycling program.  
Thanked staff for their work and for attending the meeting.  
Congratulated the newly elected Mayor and Councilmembers.
- Mayor Molina  
Thanked staff for attending the meeting.  
Thanked the Maricopa County Sheriff’s Office for their presentation.  
Thursday, October 18, 2018 – Hollywood will be filming at the Lady of Guadalupe Church.



J. ADJOURNMENT

Motion by Vice Mayor Cota to adjourn; second by Councilmember Sánchez. Motion passed unanimously 6-0.

The meeting was adjourned at 7:09 p.m.

*Valerie Molina*  
Valerie Molina, Mayor

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Mayor

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Vice Mayor

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ATTEST:

*Jeff Kulaga*  
Jeff Kulaga, Town Manager / Town Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Town Council Meeting of the Town Council of Guadalupe, Arizona held on the 13<sup>th</sup> day of September, 2018. I further certify the meeting was duly called and held and that a quorum was present.

*Jeff Kulaga*  
Jeff Kulaga, Town Manager / Town Clerk