

# Minutes Town Council Regular Meeting July 26, 2018

Minutes of the Guadalupe Town Council Regular Meeting held on Thursday, July 26, 2018, at 6:00 P.M., at Guadalupe Town Hall, 9241 South Avenida del Yaqui, Guadalupe, Arizona, in the Council Chambers.

Valerie Molina  
Mayor

## A. CALL TO ORDER

Mayor Molina called the meeting to order at 6:00 P.M.

Anita Cota  
Vice Mayor

## B. ROLL CALL

Councilmembers Present: Mayor Valerie Molina, Councilmember Elvira Osuna, Councilmember Faustino Valenzuela, and Councilmember Ricardo Vital

Councilmembers Absent: Vice Mayor Anita Cota, Councilmember Gloria Cota, and Councilmember Joe Sanchez

Gloria Cota  
Councilmember

Staff Present: Jeff Kulaga – Town Manager / Clerk, Bob Thaxton – Finance Director, Wayne Clement – Fire Chief, Gerardo Moreno – Public Works Director, Nancy Holguin, Community Development Coordinator, Jennifer Drury – Assistant to the Town Manager, Catalina Alvarez – CAP Director, Luciana Molina Moreno, Custodian, Kay Savard – Deputy Town Clerk, and Dave Ledyard – Town Attorney

Elvira Osuna  
Councilmember

## C. INVOCATION/PLEDGE OF ALLEGIANCE

Mayor Molina called for a moment of silence in remembrance of a recent police shooting. Mayor Molina then led the Pledge of Allegiance.

Joe Sanchez  
Councilmember

## E. CALL TO THE PUBLIC *(item taken out of order)*

Diego Rodriguez stated that he is a candidate for the Arizona State House of Representatives, Legislative District 27 (District 27). Mr. Rodriguez stated that he is committed to being accessible and responsive to the needs of Guadalupe residents. He discussed the low democratic voter turn out in District 27; and, voiced support for local control, criminal justice reform, economic development, increasing public spaces, and jobs that provide living wages.

Faustino Valenzuela  
Councilmember

Ricardo Vital  
Councilmember

## F. MAYOR and COUNCIL PRESENTATION: None.

## G. DISCUSSION AND POSSIBLE ACTION ITEMS:

**1. PUBLIC HEARING:** Held a public hearing for the Fiscal Year 2018/19 Town of Guadalupe budget in the amount of \$11,859,267, as tentatively approved by the Town Council on June 28, 2018.

Mayor Molina opened the public hearing. There was no public comment on this agenda item.

Jeff Kulaga, Town Manager / Clerk, stated that agenda items G1 and G2 are related and concern the adoption of the Fiscal Year 2018/2019 Town budget in the amount of \$11,859,267. There is a 5% Contingency Fund included in the proposed budget, which requires Council approval of all expenditures. Mr. Kulaga reviewed the various funds and their associated budget amounts.

In response to questions, Mr. Kulaga discussed the impacts that grant funding has on the budget; and, the total amount of revenue and various revenue sources.

Online agendas and  
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Town Council Chambers  
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Guadalupe, AZ 85283  
Phone: (480) 730-3080  
Fax: (480)-505-5368



Valerie Molina  
Mayor

Anita Cota  
Vice Mayor

Gloria Cota  
Councilmember

Elvira Osuna  
Councilmember

Joe Sanchez  
Councilmember

Faustino Valenzuela  
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Ricardo Vital  
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**Motion by Councilmember Vital to close the public hearing; second by Councilmember Osuna. Motion passed unanimously 4-0.**

The public hearing was closed.

D. APPROVAL OF MINUTES: *(item taken out of order)*

**Motion by Councilmember Vital to approve agenda item D1; second by Councilmember Osuna. Motion passed unanimously 4-0.**

Councilmembers approved the minutes of the Town Council Regular Meetings held on June 28, 2018 and July 12, 2018.

G. DISCUSSION AND POSSIBLE ACTION ITEMS:

2. **FISCAL YEAR 2018/19 BUDGET (RESOLUTION NO. R2018.14):** Councilmembers adopted **RESOLUTION NO. R2018.14** approving the Fiscal Year 2018/19 Town of Guadalupe budget in the amount of \$11,859,267.

**Motion by Councilmember Vital to approve agenda item G2; second by Councilmember Osuna. Motion passed unanimously 4-0.**

3. **FISCAL YEAR 2017/18 GENERAL FUND BUDGET ADJUSTMENT (RESOLUTION NO. R2018.15):** Councilmembers adopted **RESOLUTION NO. R2018.15** authorizing a budget adjustment within the FY 2017/18 General Fund by transferring \$392,425 from the Fire Department to General Fund operating departments with cost overruns that were unforeseen at the time the FY 2017/18 budget was adopted.

Jeff Kulaga, Town Manager / Clerk, stated that this agenda item is a budget appropriation adjustment for Fiscal Year 2017/2018 within the General Fund.

**Motion by Councilmember Vital to approve agenda item G3; second by Councilmember Osuna. Motion passed unanimously 4-0.**

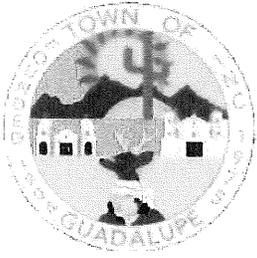
4. **FISCAL YEAR 2017/18 TRANSFER OF FUNDS (RESOLUTION NO. R2018.16):** Councilmembers adopted **RESOLUTION NO. R2018.16** authorizing the transfer of \$91,173 to the FY 2017/18 Senior Center, \$54,702 to the FY 2017/18 Community Action Program and \$292,250 to the FY 2017/18 Municipal Property Corporation and \$32,057 to the FY 2017/18 Local Transportation Assistance Fund (LTAF), totaling \$470,182 from the FY 2017/18 General Fund and the transfer of \$57,444 to the FY 2017/18 Highway User Revenue Fund (HURF) from the FY 2017/18 Sewer Fund.

Jeff Kulaga, Town Manager / Clerk, stated that this agenda item is a reconciliation of funds for auditing and accounting purposes for Fiscal Year 2017/2018, transferring funds from the General Fund to various cost centers.

In response to a question, Mr. Kulaga clarified that this agenda item is for the transfer of funds, and not expenditures.

**Motion by Councilmember Vital to approve agenda item G4; second by Councilmember Osuna. Motion passed unanimously 4-0.**

5. **SOUTHWEST GAS AGENCY ASSISTANCE AGREEMENT (RESOLUTION NO. R2018.17):** Councilmembers adopted **RESOLUTION NO. R2018.17** authorizing the Mayor to execute an Agency Assistance Agreement (Agreement) (C2018-23) with Southwest Gas. Adoption of Resolution No. R2018.17 allows the Town of Guadalupe and Southwest



Gas to facilitate the receipt of utility assistance pledges and payments to qualified Town of Guadalupe recipients (customers) to Southwest Gas, on behalf of Southwest Gas customers, pursuant to the terms and conditions as set forth in the Agreement.

Jeff Kulaga, Town Manager / Clerk, stated that approval of this agenda item is required by Southwest Gas, in order for the Town to receive utility assistance funding for residents. The agreement allows CAP staff to investigate potential funding recipients that may be in need of utility funding assistance. Staff recommends approval of this agenda item.

Valerie Molina  
Mayor

**Motion by Councilmember Vital to approve agenda item G4; second by Councilmember Valenzuela. Motion passed unanimously 4-0.**

Anita Cota  
Vice Mayor

**6. CLAIMS:** Councilmembers approved the check register for June, 2018, totaling \$699,840.45.

Gloria Cota  
Councilmember

**Motion by Councilmember Vital to approve agenda item G6; second by Councilmember Valenzuela. Motion passed unanimously 4-0.**

Elvira Osuna  
Councilmember

**H. TOWN MANAGER'S REPORT**

Jeff Kulaga, Town Manager / Clerk provided the following updates:

Joe Sanchez  
Councilmember

- Thanked Bob Thaxton, Finance Director, for his efforts in coordinating a Town Council joint meeting with the the Pascua Yaqui Tribal Council. Going forward, quarterly joint meetings may occur.
- Thanked Catalina Alvarez, CAP Director, for her assistance with the Southwest Gas agreement.
- Thanked Nancy Holguin, Community Development Coordinator, for coordinating the rental of the Mercado facility. Facility bookings are increasing.
- Wednesday, August 15, 2018 – Avenida del Yaqui Project (street renovation) open house event. The event will be promoted using various methods.
- He recently attended the Arizona Municipal Clerk's Association Conference.
- The Maricopa County Elections Department has a text subscription feature that provides individuals with election updates and information.
- Important upcoming election dates: July 30, 2018 – voter registration deadline; August 1, 2018 – early voting begins; August 17, 2018 – last day to request an early ballot; August 21, 2018 – last day to mail in an early ballot; August 24, 2018 – last day to vote early, in person; August 28, 2018 – election day.

Faustino Valenzuela  
Councilmember

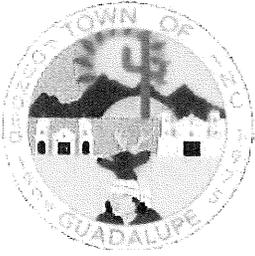
Ricardo Vital  
Councilmember

**I. COUNCILMEMBERS' COMMENTS**

- Councilmember Osuna  
Thanked staff members for attending the meeting.  
Encouraged everyone to stay hydrated.
- Councilmember Vital  
Thanked staff members for attending the meeting.  
There were 85 participants at a recent summer camp.
- Councilmember Valenzuela  
Thanked staff members for attending the meeting.  
Sunday, July 29, 2018 – Student Back Pack Give Away event.
- Mayor Molina  
Concerned about the volume of feral cats and the need for animal control services.  
Thanked staff members for attending the meeting.

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She has received positive feedback from community members regarding the direction the Town is headed.

**J. ADJOURNMENT**

**Motion by Councilmember Vital to adjourn the meeting; second by Councilmember Osuna. Motion passed unanimously 4-0.**

The meeting was adjourned at 6:25 p.m.

Valerie Molina  
Mayor

Valerie Molina, Mayor

Anita Cota  
Vice Mayor

ATTEST:

  
Jeff Kulaga, Town Manager / Town Clerk

Gloria Cota  
Councilmember

**CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Town Council Meeting of the Town Council of Guadalupe, Arizona held on the 26<sup>th</sup> day of July, 2018. I further certify the meeting was duly called and held and that a quorum was present.

Elvira Osuna  
Councilmember

  
Jeff Kulaga, Town Manager / Town Clerk

Joe Sanchez  
Councilmember

Faustino Valenzuela  
Councilmember

Ricardo Vital  
Councilmember

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