

MINUTES OF THE SPECIAL MEETING  
OF THE  
TOWN OF GUADALUPE COUNCIL

A public meeting of the Town of Guadalupe Council was held THURSDAY, NOVEMBER 13, 2014 AT 7:00 P.M., 9241 South Avenida del Yaqui, Guadalupe, Arizona, in the Council Chambers. The following members of Council were present:

Mayor Rebecca Jimenez  
Vice Mayor Andrew Sanchez  
Councilmember Gloria Cota  
Councilmember Angie Perez  
Councilmember Joe Sanchez  
Councilmember Faustino Valenzuela

Staff:

Interim Town Manager, Rose Mary Arellano, Town Clerk  
David Ledyard, Town Attorney

The following matters were discussed, considered and decided upon at the meeting:

- A. The meeting was CALLED TO ORDER by Mayor Rebecca Jimenez.
- B. ROLL CALL taken and quorum declared.
- C. INVOCATION Vice Mayor Andrew Sanchez followed by the PLEDGE OF ALLEGIANCE.
- D. APPROVAL OF MINUTES: September 11 and 18, October 1 and 23, 2014.

MOVED by Councilmember Angie Perez to approve as written.  
SECONDED by Vice Mayor Andrew Sanchez.

MOTION CARRIED UNANIMOUSLY.

- E. CALL TO THE PUBLIC. An opportunity is provided to the public to address the Council on items that are not on the agenda or included on the consent agenda. Citizens are requested not to exceed a three minute time period for their comments. A total of 5 minutes will be provided for the Call to the Audience agenda item, unless the Council requests an exception to this limit. Please note that those wishing to comment on agenda items posted for action will be provided the opportunity at the time the item is heard. None.

F. DISCUSSION AND POSSIBLE ACTION ITEMS:

- 1. Guadalupe Municipal Court – Update by Judge Alvarez.

Judge Alvarez reported the Court will no longer hear juvenile misdemeanor cases. Captain Hawthorne of the MCSO has agreed to support the Court's choice and deputies will cite

Juvenile misdemeanor cases to Superior Court. Juvenile traffic violations will remain within Guadalupe Court's jurisdiction. Once Teen Court is established Judge Alvarez may Reconsider and become a juvenile hearing officer.

2. Sunrise Engineering Services will provide an update on current projects.

Justin Van De Graaff, Sunrise Engineer, reported on the SRP Beautification Project stating 90% plans were submitted for review and SRP decided to regain right-of-way encroachments. He reported a post card mailer describing the project was mailed to the residents in September. SRP and Guadalupe representatives are meeting with individual residents that have fences on SRP property to discuss options. He stated the project through SRP Municipal Aesthetics Funds are secured and the Town is not in jeopardy of losing funding for the project.

Sunrise Engineering assisted the Town in applying for and securing \$304,913 of CDBG funds for the Guadalupe Repavement Phase IV. Construction will begin in the new year.

Sunrise Engineering also participated in MAG's Road Safety Assessment and highlighted areas to be addressed immediately. The Town needs to address as soon as possible in upgrading signage and striping, repair or replace stop signs and other regulatory signs. There are several damaged sidewalks and non ADA compliant sidewalks that must be repaired including non ADA compliant ramps and relocate pedestrian push buttons.

3. Building Codes – Brad Mecham with Sunrise Engineering will present potential amendment to the town code.

Mr. Mecham of Sunrise Engineering presented a draft the International Building Code which he is editing to coincide with the town's codes. No action.

4. Fiscal Year 2014-2015 Town Budget – **Public Hearing**.

Mr. Osuna, resident, requested Council budget for youth programs especially programs for the teens and volunteered to meet with members of Council ideas.

5. Resolution 2014-18 – A Resolution of the Mayor and Town Council of the Town of Guadalupe, adopting the Fiscal Year 2014-2015 Town Budget and establishing the Alternative Expenditure limitation.

MOVED by Mayor Rebecca Jimenez to approve Resolution 2014-18 adopting the Fiscal Year 2014-2015 Town Budget and establishing the Alternative Expenditure limitation.  
SECONDED by Vice Mayor Andrew Sanchez.

MOTION CARRIED UNANIMOUSLY.

6. Resolution 2014-19 – A Resolution of the Mayor and Town Council of the Town of Guadalupe, Maricopa County, Arizona, authorizing the transfer of funds from the General Fund to the Senior Center and the Community Action Program to be used as matching costs for those programs, a transfer from the General Fund to the Municipal Property Corporation to pay the bond debt.

MOVED by Mayor Rebecca Jimenez to approve Resolution 2014-19 authorizing transfer of funds from the General Fund to Senior Center Budget, CAP Budget and the MPC to pay the bond.

SECONDED by Vice Mayor Andrew Sanchez.

MOTION CARRIED UNANIMOUSLY.

7. **Public Hearing** – Proposed Increase to Building Permit Fees – Fiscal Year 2015

The public hearing was held to allow for public regarding Council's intent to increase Building Permit Fees in order to continue to pay for facilities and amenities pertaining to public parks, infrastructure, public safety and other general improvements. The proposed table of fees was available for inspection by the public.

There were no comments from the public.

MOVED by Vice Mayor Andrew Sanchez to close the hearing.

SECONDED by Mayor Rebecca Jimenez.

PUBLIC HEARING CLOSED.

8. Adoption of Building Permit Fees – Fiscal Year 2015.

MOVED by Mayor Rebecca Jimenez to adopt the new Building Permit Fees.

SECONDED by Vice Mayor Andrew Sanchez.

MOTION CARRIED UNANIMOUSLY.

9. Amendment to the Contract for Engineering Services with Sunrise Engineering to include: Plan Review, Inspections (residential and commercial) and permit issuance.

MOVED by Mayor Rebecca Jimenez amend the contract with Sunrise Engineering to include plan review, inspections and permit issuance.

SECONDED by Councilmember Joe Sanchez.

MOTION CARRIED UNANIMOUSLY.

10. 2015 – 2020 Maricopa Urban County Five Year Consolidate Plan.

Ms. Nancy Holguin, Community Development Coordinator, stated submittal of an application requires a survey to be completed by the community to identify priority needs in the community regarding housing and prioritizing the needs of very low to moderate income people and or meet other urgent needs. Ms. Holguin distributed survey forms to the audience and to council.

No action.

11. 2015-16 Maricopa Urban County CDBG Funding Application.

Ms. Holguin briefly reviewed the revise CDBG's application form and allocation process. application is due January 7, 2015. Staff recommends to continue with Phase IV of the street improvement plan. No action.

G. TOWN MANAGER'S REPORT. - None.

H. COMMENTS FROM THE COUNCIL.

- Councilmembers Gloria Cota, Faustino Valenzuela and Angie Perez thanked the audience for attending the meeting.
- Councilmember Joe Sanchez thanked those who participated in the cemetery clean up.
- Vice Mayor Andrew Sanchez that the audience for attending the meeting and thanked Mr. Osuna for his comments.

I. ADJOURNMENT.

MOVED by Mayor Rebecca Jimenez to adjourn.

SECONDED by Vice Mayor Andrew Sanchez.

MEETING ADJOURNED.