



*****DUE TO COVID-19, SEATING CAPACITY IS LIMITED TO NO MORE THAN 10 ATTENDEES*****

*****MEETING BROADCAST LIVE ON TOWN OF GUADALUPE FACEBOOK PAGE*****

Valerie Molina
Mayor

Ricardo Vital
Vice Mayor

Mary Bravo
Councilmember

Anita Cota Soto
Councilmember

Gloria Cota
Councilmember

Elvira Osuna
Councilmember

Joe Sánchez
Councilmember

Agendas/Minutes:
www.guadalupeaz.org

Town Council Chambers
9241 S. Avenida del Yaqui
Guadalupe, AZ 85283
Phone: (480) 730-3080
Fax: (480)-505-5368

NOTICE OF REGULAR MEETING OF THE GUADALUPE TOWN COUNCIL

THURSDAY, SEPTEMBER 24, 2020
6:00 P.M.

GUADALUPE TOWN HALL
9241 SOUTH AVENIDA DEL YAQUI, MUSEUM ROOM
GUADALUPE, ARIZONA

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Town of Guadalupe Council and to the general public that the Guadalupe Town Council will hold a meeting, open to the public, on Thursday, September 24, 2020, at 6:00 P.M., at Guadalupe Town Hall, 9241 South Avenida del Yaqui, Museum Room, Guadalupe, Arizona.

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. INVOCATION/PLEDGE OF ALLEGIANCE
- D. APPROVAL OF MINUTES: None.
- E. CALL TO THE PUBLIC: An opportunity is provided to the public to address the Council on items that are not on the agenda or included on the consent agenda. A total of 3 minutes will be provided for the Call to the Audience agenda item, unless the Council requests an exception to this limit. Please note that those wishing to comment on agenda items posted for action will be provided the opportunity at the time the item is heard.
- F. MAYOR and COUNCIL PRESENTATIONS:
 - Domestic Violence Awareness Month Proclamation – October 2020
- G. DISCUSSION AND POSSIBLE ACTION ITEMS:
 - 1. **COVID-19 ACTION UPDATE:** Mayor and Council will receive an update from Town staff regarding current steps taken to safe guard public health and safety in response to the Coronavirus and its impact to Town services. Council may provide direction to the Town Manager / Clerk. *Material for this item will be presented at the meeting.*



Valerie Molina
Mayor

Ricardo Vital
Vice Mayor

Mary Bravo
Councilmember

Anita Cota Soto
Councilmember

Gloria Cota
Councilmember

Elvira Osuna
Councilmember

Joe Sánchez
Councilmember

Agendas/Minutes:
www.guadalupez.org

Town Council Chambers
9241 S. Avenida del Yaqui
Guadalupe, AZ 85283
Phone: (480) 730-3080
Fax: (480)-505-5368

2. FISCAL YEAR 2019/20 TOWN BUDGET YEAR END REVIEW: Staff will present a review of the Fiscal Year 2019/20 budget performance. The presentation will include an overview of revenues and expenditures of the Town General Fund, special and enterprise funds, grants awards and end of year fund balances. Council may provide direction to the Town Manager / Clerk.

3. FISCAL YEAR 2019/20 GENERAL FUND BUDGET ADJUSTMENT (RESOLUTION NO. R2020.29): Council will consider and may take action to adopt Resolution No. R2020.29 authorizing the transfer of \$87,034 to the Senior Center, \$52,320 to the Community Action Program, \$18,701 to the Municipal Property Corporation, and \$20,641 to the Local Transportation Assistance Fund, all totaling \$178,696 from the General Fund. Council may provide direction to the Town Manager / Clerk.

4. AZ CARES COVID-19 RELIEF FUND AGREEMENT (RESOLUTION NO. R2020.30): Council will consider and may take action to adopt Resolution No. R2020.30 which authorizes the Mayor, or designee, to enter into an Agreement (C2020-28) with the State of Arizona, acting through the Governor's Office, to provide the Town of Guadalupe with grant funding in the amount of \$761,282 to combat the COVID-19 outbreak within the Town of Guadalupe. The term of the agreement is March 1, 2020 – December 30, 2020. Council may provide direction to the Town Manager / Clerk.

5. WASTEWATER COLLECTION SYSTEM REPAIR AND REHABILITATION DESIGN AND CONSTRUCTION ADMINISTRATION SERVICES CONTRACT: Council will consider and may take action to award a contract (C2020-29) to the Town Engineer, Dibble Engineering, for design and construction administration services for the replacement of 2,185 linear feet of sanitary sewer pipes and the rehabilitation of seven manhole frames and covers within the Town of Guadalupe's wastewater collection system. The contract amount is \$93,000. This contract is funded through Community Development Block Grant funding of \$517,828 as approved by the Town Council at the July 23, 2020 Regular Council meeting. Council may provide direction to the Town Manager / Clerk.

6. PUBLIC SAFETY, SERVICE, OPERATIONS AND FACILITY NEEDS, TOWN HALL FRONT SERVICE DESK COVID-19 SAFETY FORTIFICATION CONTRACT: Council will consider and may take action to award a contract (C2020-30) to the Town Engineer, Dibble Engineering, for the design of COVID-19 safety and public health improvements and renovation to Town Hall and Community Action Program (CAP) offices including sanitary upgrades to Town Hall lobby restrooms, front desk and general area and CAP office interior offices and foodbank areas. In this contract Dibble Engineering will provide design coordination, construction administration, and retention of architectural and mechanical engineering sub consultants. The contract amount is \$89,282. This contract is funded through the COVID-19 Relief Funds of \$2 million received from the Pascua Yaqui Tribe, as approved by Town Council at their August 13, 2020 meeting. Council may provide direction to the Town Manager / Clerk.

7. AVENIDA DEL YAQUI STREET IMPROVEMENT PROJECT RIGHT OF WAY CONTRACT AMENDMENT NO. 1: Council will consider the staff recommendation to approve a contract amendment (C2020-02A) in the amount of \$32,850 to Consulting Engineering, Inc., to provide additional services to acquire right-of-way for 5 parcels necessary to complete the \$3.5 million federally funded Avenida del Yaqui street improvement project. Right-of-way acquisition expenses are not eligible for federal funds. Amendment No. 1 is funded through the approved FY 2020/2021 Town Highway User Revenue Fund (HURF) budget, where \$186,806 has been allocated for the Avenida del Yaqui project and related right-of-way expenses. Council may provide direction to the Town Manager / Clerk.

8. CLAIMS: Council will consider and may take action to approve the check register for August 2020, totaling \$541,001.15.

- H. TOWN MANAGERS' COMMENTS
- I. COUNCILMEMBERS' COMMENTS
- J. ADJOURNMENT



September 18, 2020

To: The Honorable Mayor and Town Council

From: Jeff Kulaga, Town Manager / Clerk

RE: September 24, 2020 Town Council Regular Meeting Information Report

The purpose of this report is to provide brief information regarding each of the meeting's agenda items.

Agenda Items:

F. DOMESTIC VIOLENCE AWARENESS MONTH PROCLAMATION – OCTOBER 2020 (Pages 6-7)

G1. COVID-19 ACTION UPDATE: An update of current Town of Guadalupe COVID19 conditions, as provided by Maricopa County Health Services, will be presented via a PowerPoint presentation at the meeting. *Material for this agenda item will be provided at the meeting.*

G2. FISCAL YEAR 2019/20 TOWN BUDGET YEAR END REVIEW: Staff will present a review of the Fiscal Year 2019/20 budget performance including an overview of revenues and expenditures of the Town's General Fund, special and enterprise funds, grants awarded, and end of year fund balances. The attached FY2019/2020 Year End Financial Report provides a summary of the fiscal year. To note, budget amounts presented are unaudited. **(Pages 8-53)**

G3. FISCAL YEAR 2019/20 GENERAL FUND BUDGET ADJUSTMENT RESOLUTION NO. R2020.29: Fiscal Year 2019/20 Transfer of Funds (Resolution No. R2020.29): Resolution No. R2020.29 authorizes the transfer of \$178,696 from the FY 2019/20 General Fund to the following funds and in the following amounts:

Senior Center	\$87,034
Community Action Program	\$52,320
Local Transportation Assistance Fund (LTAF)	\$20,641
Municipal Property Corporation	\$18,701
<hr/>	
Transfer Total:	\$178,696

Annually, the General Fund subsidizes other funds through transfers. These transfers are planned, projected, and adopted as part of the annual budget that is approved by the Town Council; and, are necessary to balance the annual budgets of all of the impacted funds, so that expenditures do not exceed revenues. **(Page 54)**

G4. AZCARES FUNDING AGREEMENT: The State of Arizona is awarding the Town of Guadalupe \$761,282 in federal financial assistance from the U.S. Department of the Treasury's Coronavirus Relief Fund (CRF), Catalog of Federal and Domestic Assistance (CFDA) number 21.019, as part of the Coronavirus Aid, Relief, and Economic Security (CARES) Act; and through AZCares grant funding to support efforts to combat COVID-19. The agreement term is March 1, 2020 through December 30, 2020. Staff has secured the services of a program manager to oversee that the funds are properly spent and that all required reporting requirements are satisfied within the timelines set forth in the agreement. These relief funds will be applied to COVID19 response expenditures of first responders. **(Pages 55-65)**

G5. WASTEWATER COLLECTION SYSTEM REPAIR AND REHABILITATION DESIGN AND CONSTRUCTION ADMINISTRATION SERVICES CONTRACT:

The proposed contract with Dibble Engineering is for the following services, totaling \$93,000:

The work for this project is derived from the Year One recommendation as identified in the Sanitary Sewer Assessment Report prepared by Dibble Engineering (Dibble). This list of pipe segments and manholes to be rehabilitated encompasses 13 different locations within the system and is comprised of a total of 2,155 linear feet of Vitrified Clay Pipe (VCP) and 14 access manholes.

Dibble will provide services including Project Management, Survey, Design, Bidding, Construction Administration/Inspection and Project Close Out. This will include comprehensive Construction Documents and full-time on-site Inspection of work.

Background: On August 8, 2019, Council approved a contract with Dibble Engineering to conduct a wastewater collection system assessment study. The contract amount was \$136,150. The study assessed the condition of the Town of Guadalupe owned 11.5 miles of sewer lines, 199 access manholes and 20 cleanouts. This assessment was accomplished by first cleaning out existing pipes of debris, followed by vide taping the condition of all pipes using a closed circuit TV (CCTV), then documenting and grading the conditions of all wastewater system components.

The October 2019 Wastewater Collection System Assessment report, prepared by Dibble Engineering, provides a comprehensive analysis of the condition of the Town's wastewater collection system. The analysis identifies certain sewer line segments that are in urgent need of repair, at a cost of approximately \$123,000 to the Town. Urgent repairs would be followed by a five-year program to repair and rehabilitate deteriorating segments of the system based on the severity of condition. Overall, total cost of repair and rehabilitation is estimated at \$2.59 million for the entire five-year program. At the July 23, 2020, Regular Council Meeting, Council adopted Resolution No. R2020.24, authorizing the Mayor to enter into an intergovernmental agreement with Maricopa County to accept \$517,828 in Community Block Grant funding to support project needs. **(Pages 66-75)**

G6. COVID-19 PUBLIC HEALTH AND SAFETY TOWN HALL AND CAP DESIGN CONTRACT:

The proposed contract with Dibble Engineering, totaling \$89,282, if approved, will provide for the design of COVID-19 safety and public health improvements and renovation to Town Hall and Community Action Program (CAP) offices to include sanitary upgrades to Town Hall lobby restrooms, front desk and reception area and CAP office interior offices and food bank areas. Dibble Engineering will provide design coordination, construction administration, and retention of architectural and mechanical engineering sub consultants.

The objective is to renovate Town facility public spaces prior to fully reopening so that spaces are safer and less likely to contribute to the spread of COVID-19, protecting residents, visitors, and Town staff from contracting the virus.

This is the first recommended contract utilizing COVID-19 Relief Funds of \$2 million received from the Pascua Yaqui Tribe, as approved by Town Council at their August 13, 2020 meeting. These public health improvements were identified as project numbers: 13, 14 and 19 in the approval. The next step in this project process by Town Council will be to consider the forthcoming recommended construction contract. **(Pages 76-90)**

- G7. AVENIDA DEL YAQUI STREET IMPROVEMENT PROJECT RIGHT OF WAY CONTRACT AMENDMENT NO. 1:** This is a Contract Amendment No. 1 to the contract with Consultant Engineeirng Inc., (CEI). On January 23, 2020, Council approved a contract with CEI to provide property acquisition services for required temporary construction easements and other property rights, if needed, for construction and improvement of Avenida del Yaqui, from Calle Cerritos to Calle Carmen; and, shall ensure that all specified requirements of federal, state, and local regulations related to municipal land acquisition are satisfied. The amount of Contract Amendment No. 1 shall not exceed \$32,850 and is necessary for additional services related to acquiring right- of-way for five land parcels. The five right-of-way acquisitions are needed to complete the \$3.5 million federally funded Avenida del Yaqui street improvement project. Right-of-way acquisitions are not eligibile for federal funds. Funds of \$186,806 are allocated for the Avendia del Yaqui project and related right-of-way expenses in the approved FY 2020/2021 Highway User Revenune Fund (HURF) budget. These funds will be used, as anticiapted, for right of way acquisition services in Amendment No. 1. **(Pages 91-92)**
- G8. CLAIMS:** The check register for August 2020, totals \$541,001.15. **(Pages 93-108)**



PROCLAMATION

DOMESTIC VIOLENCE AWARENESS MONTH

WHEREAS, the crime of domestic violence violates an individual's privacy, dignity, security, and humanity which affects men, women, youth, the elderly, but most importantly, the children of our community; and

WHEREAS, the consequence of domestic violence is widespread and manifests itself in further violence on the streets of Guadalupe, and we, as citizens, must be aware of it; and

WHEREAS, domestic violence is a generational legacy resulting in the destruction of the family unit; and

WHEREAS, lives can be changed and suffering alleviated by helping men, women, youth, the elderly, and children through the provision of alternatives to domestic violence; and

WHEREAS, health, safety, and the well-being of our families is, and must continue to be, one of our highest priorities; and

WHEREAS, victims should have help to find the compassion, comfort, and healing they need, and domestic abusers should be punished to the full extent of the law;

WHEREAS, local programs, state coalitions, national organizations, and other agencies nationwide are committed to increasing public awareness of domestic violence and its prevalence, and to eliminating it through prevention and education;

WHEREAS, important partnerships have been formed among criminal and juvenile justice agencies, healthcare providers, allied professionals, and victim services to assist victims of domestic violence and their families.

NOW, THEREFORE, I, Valerie Molina, Mayor of the Town of Guadalupe, do hereby proclaim October, 2020, as

DOMESTIC VIOLENCE AWARENESS MONTH

in the Town of Guadalupe, and urge all citizens to participate actively in scheduled activities and programs in the State of Arizona and in our community to work towards the elimination of violence.

IN WHITNESS THEREOF, I have set my hand and cause the Seal of the Town of Guadalupe to be affixed this 24th day of September, 2020.

Valerie Molina, Mayor



PROCLAMA

MES DE LA CONCIENTIZACIÓN SOBRE LA VIOLENCIA DOMÉSTICA

CONSIDERANDO: Que la violencia doméstica es un delito que viola la privacidad, la dignidad, la seguridad y la humanidad de las personas, y que afecta a hombres, mujeres, jóvenes y adultos mayores, pero, más importante aún, a los niños de nuestra comunidad;

Que las consecuencias de la violencia doméstica se propagan y manifiestan en más violencia en las calles de Guadalupe, y que nosotros, como ciudadanos, debemos ser conscientes de su existencia;

Que la violencia doméstica es un legado generacional que destruye la unidad familiar;

Que podemos cambiar vidas y aliviar el sufrimiento si ayudamos a hombres, mujeres, jóvenes, adultos mayores y niños ofreciéndoles alternativas a la violencia doméstica;

Que la salud, la seguridad y el bienestar de nuestras familias es una de nuestras prioridades más importantes y debe mantenerse así;

Que se debe ayudar a las víctimas a encontrar compasión, consuelo y a recuperarse, y que se debe sancionar a los culpables de violencia doméstica con todo el peso de la ley;

Que los programas locales, las coaliciones estatales, las organizaciones nacionales y otras agencias a nivel nacional tienen el compromiso de aumentar la conciencia pública sobre la violencia doméstica y su predominio, y de eliminarla por medio de la prevención y la educación;

Que se han formado alianzas entre agencias de justicia penal y de justicia juvenil, proveedores de atención médica, profesionales aliados y servicios para víctimas, con el fin de ayudar a las víctimas de violencia doméstica y a sus familias;

POR LO TANTO, yo, Valerie Molina, alcaldesa de Guadalupe, por el presente proclamo el mes de octubre de 2020 como

MES DE LA CONCIENTIZACIÓN SOBRE LA VIOLENCIA DOMÉSTICA

en el pueblo de Guadalupe, e insto a todos los ciudadanos que participen activamente en las actividades programadas y los programas del estado de Arizona y de nuestra comunidad con el fin de eliminar la violencia.

EN FE DE LO CUAL, estampo mi firma y el sello de Guadalupe a los 24 días del mes de septiembre de 2020.

Valerie Molina, alcaldesa



FY 2019/2020 Year End Budget Report September 24, 2020

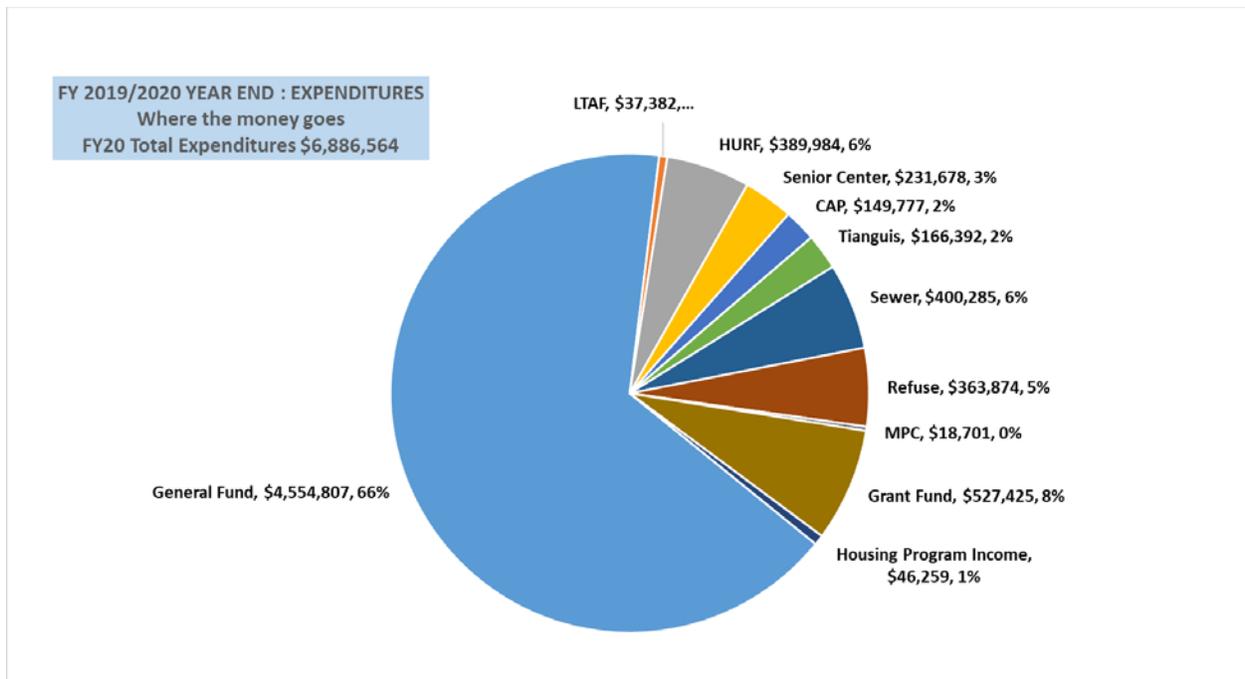
This year end budget report provides a summary of Town unaudited revenues and expenditures for FY2019/2020 in service to the Town of Guadalupe. Annually, the Town of Guadalupe strives to deliver quality services to our citizens and business community in an efficient and fiscally responsible manner, utilizing our limited resources and remaining cognizant of our fund balances and reserves. For FY2019/2020, unaudited expenditures for all funds totaled \$6,886,564 and of that, the General Fund totaled \$4,554,807. This total expenditure amount and the General Fund expenditure amount represent four year lows in spending. These reduced expenditure amounts are a result of COVID-19 economic impacts. Because COVID-19 has caused financial uncertainty, specifically regarding revenues collected, frugal and thoughtful spending decisions by the Town Council and Town administration has resulted in reducing expenditures. As a result, in the midst of a pandemic, the Town of Guadalupe financials improved for the third consecutive year.

The FY2019/2020 Year End Town of Guadalupe Budget is attached, where page numbers are referenced.

Town of Guadalupe FY 2019/2020 Budget (page 12):

- Annual total expenditures of all funds to serve the Town of Guadalupe: \$6,886,564, where \$4,554,807 (66%) are General Fund expenditures. In the table, End of Year ACTUAL FY20 summarizes expenditures of each fund and the pie chart illustrates funds as a percentage of total Town expenditures. Key points about each fund will be discussed further.

	3-Sep							
	FY 2019/2020 Total All Expenses/All Funds (\$)							
	Audited	Audited	Audited	End of Year	Adopted	End of	End of	Adopted
	FY 17	FY 18	FY 19	ACTUAL	Budget	Year %	Year +/-	Budget
				FY20	FY 20	FY20	FY20	FY21
General Fund	5,690,855	5,240,583	4,874,228	\$4,554,807	5,429,165	84%	-874,358	5,346,719
LTAf	28,980	34,300	33,482	\$37,382	39,222	95%	-1,840	38,044
HURF	630,831	647,406	584,129	\$389,984	644,130	61%	-254,146	613,858
Senior Center	212,328	216,120	221,436	\$231,678	238,949	97%	-7,271	241,563
CAP	87,404	132,364	138,003	\$149,777	188,816	79%	-39,039	143,554
Tianguis	167,994	156,909	159,068	\$166,392	153,190	109%	13,202	178,949
Sewer	271,093	207,662	183,384	\$400,285	255,004	157%	145,281	666,685
Refuse	316,495	326,755	353,737	\$363,874	377,877	96%	-14,003	275,910
MPC	290,450	289,300	292,245	\$18,701	292,900	6%	-274,199	387,350
Grant Fund	3,128	154,636	448,922	\$527,425	4,344,444	12%	-3,817,019	1,606,968
Housing Program Income	93,291	310,949	699,980	\$46,259	44,600	104%	1,659	44,600
Total Annual Expenditures - All Funds:	7,792,849	7,716,984	7,988,614	\$6,886,564	12,008,297	57%	-5,121,733	9,544,200



General Fund (page 14):

Revenue Positives:

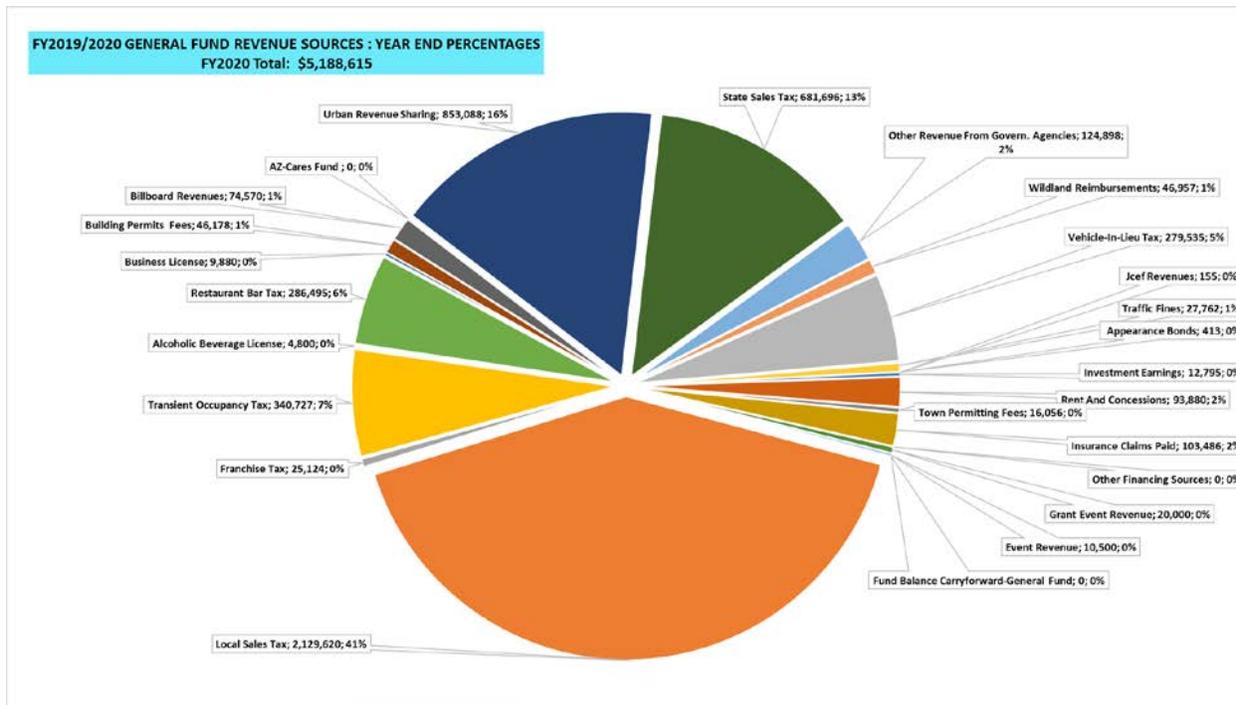
- Actual revenues of \$5,188,615 exceeded forecasted revenue projections by \$230,738.
- Actual revenues of \$5,188,615 exceeded actual expenditures of \$4,554,802 by \$633,813, due in part to:
 - Local sales tax revenues exceeded projections by \$229,620 or 12%
 - Building Permit Fees exceeded projections by \$21,178 or 85%
 - Restaurant Sales Tax exceeded projections by \$26,495 or 10%.
 - Received an unexpected one-time insurance payment revenue of \$103,486 as a result of the Old Town Hall fire.
- Due to conservative revenue forecasts, actual revenues exceeded projections during the COVID-19 pandemic.

Revenue Caution:

- Approximately 41% of General Fund revenues are comprised of local sales tax. Strengthening local commerce by pursuing recurring revenue sources through economic development will improve the tax base needed to continue to provide critical municipal services to Town residents and proper maintenance and repair of Town facilities, parks, paths, streets and alleys.

The following table summarizes the actual FY 2020 General Fund revenues as compared to prior years, as well as the Adopted FY 2020 budget. The pie chart illustrates that 70% of General Fund revenues are derived from local sales tax, urban revenue sharing, and state shared revenue.

FY 2019/2020 YEAR END GENERAL FUND REVENUES (\$)										3-Sep-20
		Audited	Audited	Audited	End of Year	Adopted	End of	End of		Adopted
		FY 17	FY 18	FY 19	Unaudited	Budget	Year %	Year +/-		Budget
GENERAL FUND		FY 17	FY 18	FY 19	FY20	FY 20	FY20	FY20		FY21
Revenues	Local Sales Tax	1,655,380	1,868,179	2,127,077	2,129,620	1,900,000	112%	\$ 229,620		1,498,817
Revenues	Franchise Tax	23,948	26,574	26,303	25,124	26,500	95%	\$ (1,376)		26,697
Revenues	Transient Occupancy Tax	400,511	405,035	364,824	340,727	405,000	84%	\$ (64,273)		101,226
Revenues	Alcoholic Beverage License	5,650	8,050	6,450	4,800	8,000	60%	\$ (3,200)		6,728
Revenues	Restaurant Bar Tax	336,128	269,394	292,579	286,495	260,000	110%	\$ 26,495		159,663
Revenues	Business License	16,120	9,850	10,425	9,880	10,000	99%	\$ (120)		10,957
Revenues	Building Permits Fees	28,863	116,853	21,474	46,178	25,000	185%	\$ 21,178		39,527
Revenues	Billboard Revenues	58,733	59,297	64,174	74,570	57,433	130%	\$ 17,137		63,081
Revenues	AZ-Cares Fund	0	0	0	0	0		\$ -		761,282
Revenues	Urban Revenue Sharing	755,711	784,774	790,177	853,088	863,634	99%	\$ (10,546)		947,663
Revenues	State Sales Tax	566,627	610,177	656,929	681,696	685,699	99%	\$ (4,003)		601,110
Revenues	Other Revenue From Govern. Agencies	1,306,079	191,091	157,035	124,898	248,600	50%	\$ (123,702)		304,538
Revenues	Wildland Reimbursements	114,095	158,167	75,176	46,957	0		\$ 46,957		50,000
Revenues	Vehicle-In-Lieu Tax	243,717	262,424	280,769	279,535	297,942	94%	\$ (18,407)		304,005
Revenues	Traffic Fines	38,024	30,417	19,922	27,762	30,000	93%	\$ (2,238)		0
Revenues	Appearance Bonds	1,300	650	1,450	413	0		\$ 413		0
Revenues	Jcef Revenues	1,792	0	6,144	155	10,000	2%	\$ (9,845)		0
Revenues	Investment Earnings	3,471	12,336	20,161	12,795	10,500	122%	\$ 2,295		14,554
Revenues	Rent And Concessions	87,072	82,303	89,475	93,880	82,269	114%	\$ 11,611		86,477
Revenues	Town Permitting Fees	24,123	17,809	16,722	16,056	17,300	93%	\$ (1,244)		21,714
Revenues	Insurance Claims Paid	0	0	0	103,486	0		\$ 103,486		0
Revenues	Other Financing Sources	0	563,036	0	0	0	0%	\$ -		0
Revenues	Grant Event Revenue	0	0	0	20,000	0		\$ 20,000		0
Revenues	Event Revenue	2,800	8,725	17,264	10,500	20,000	53%	\$ (9,500)		30,199
	Fund Balance Carryforward-General Fund	20,761	0	0	0	471,288	0%	\$ (471,288)		318,481
TOTAL GENERAL FUND REVENUES		5,690,855	5,485,141	5,044,530	5,188,615	5,429,165	96%	\$ (240,550)		5,346,719



Expenditure Positives:

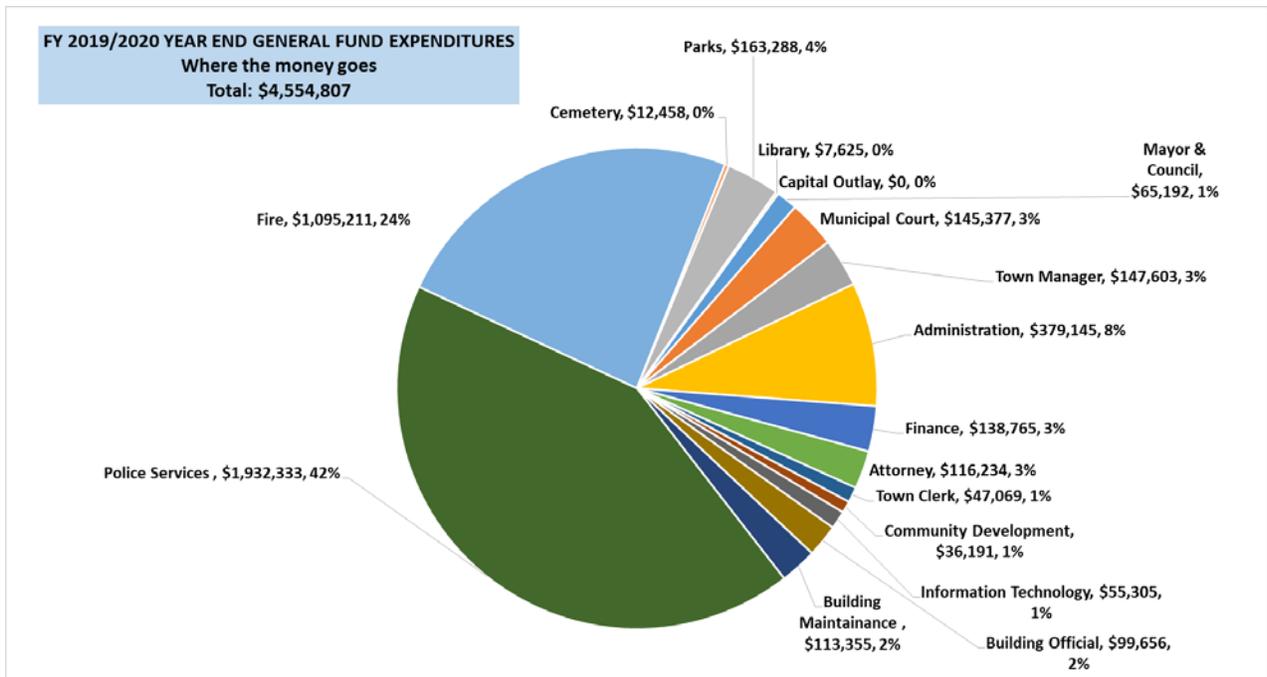
- Actual expenditures of \$4,554,807 were \$874,358 less than forecasted.
- Actual expenditures of \$4,554,807 were \$633,808 less than actual revenues.
- Court operations yielded a savings of \$90,926.
- Administration costs savings were \$664,487. Primarily due to change of bond payment date to July 1, 2020 for \$273,703, contingency of \$254,000 not used, Sheriff special event staffing savings of \$34,000, detention/jail cost savings of \$22,000.
- Fire Department yielded a savings of \$124,633.
- Transfers to HURF, Grant, LTAf, Senior Center and CAP yielded a savings of \$74,072.
- Because actual revenues exceeded expenditures the projected \$471,288 of General Fund reserves/balance was not needed to balance the FY2019/2020 budget.

Expenditure Cautions:

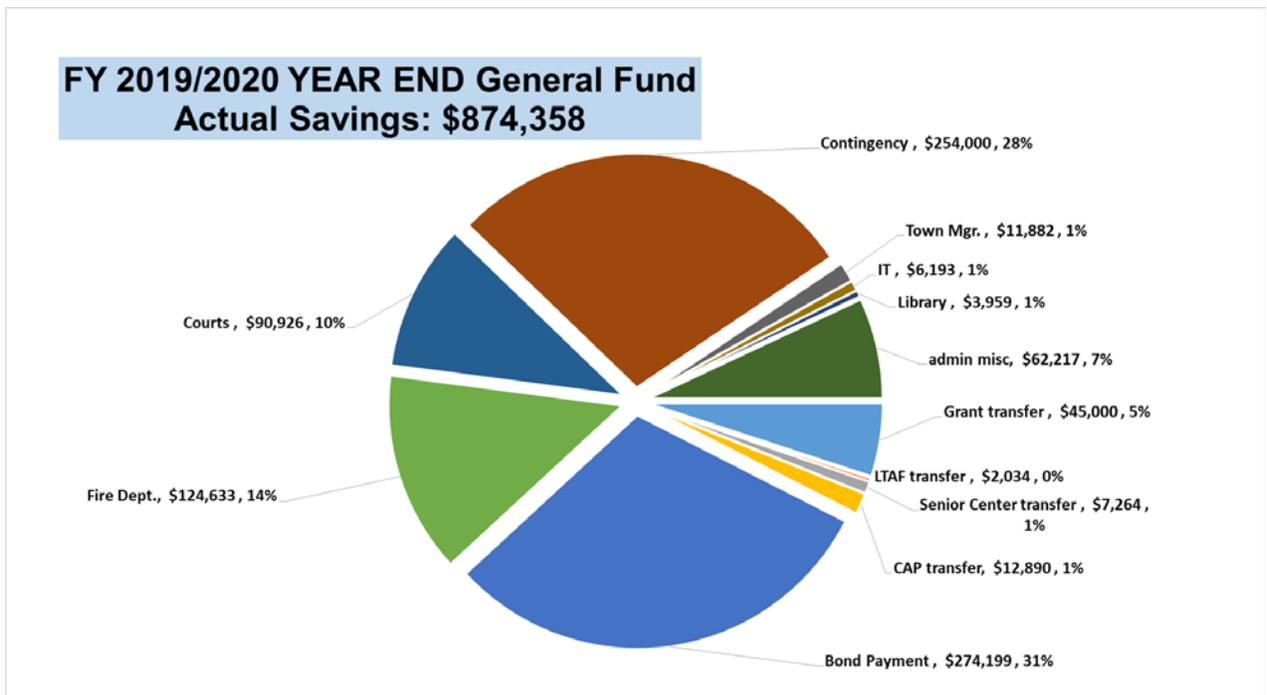
- While savings resulted, only immediate, obtainable, needed repairs and equipment replacements were funded.
- Staff did not realize any increase or raise in salaries and wages for the third consecutive year.
- Deferring the bond payment of \$274,199, to FY2020/2021, realized a savings for FY 2019/2020 however did not realize an overall savings to the Town.
- Saving the \$254,000 contingency fund is expected.

The following table summarizes the actual FY 2020 General Fund expenditures as compared to prior years and the Adopted FY 2020 budget. The pie chart illustrates a comparison of General Fund department and cost center expenditures, where the Fire Department and Police Services (Maricopa County Sheriff's Office contract) equals 66% of General Fund expenditures.

FY 2019/2020 GENERAL FUND EXPENSES BY COST CENTER (\$)								
				End of Year	Adopted	End of	End of	Adopted
	Audited	Audited	Audited	ACTUAL	Budget	Year %	Year +/-	Budget
Cost Center	FY 17	FY 18	FY 19	FY20	FY 20	FY20	FY20	FY21
Mayor & Council	53,394	70,005	66,358	\$65,192	66,733	98%	-1,541	65,576
Municipal Court	199,261	227,980	198,550	\$145,377	236,303	62%	-90,926	49,280
Town Manager	104,722	114,322	170,229	\$147,603	159,485	93%	-11,882	146,530
Administration	626,874	654,389	691,047	\$379,145	1,043,632	36%	-664,487	875,012
Finance	142,655	145,014	132,625	\$138,765	139,242	100%	-477	140,001
Attorney	127,419	119,543	120,144	\$116,234	117,000	99%	-766	65,500
Town Clerk	45,180	24,783	38,245	\$47,069	34,697	136%	12,372	41,275
Community Development	38,649	42,931	38,647	\$36,191	37,819	96%	-1,628	128,617
Information Technology	37,514	36,214	47,469	\$55,305	61,498	90%	-6,193	59,689
Building Official	103,070	109,731	89,946	\$99,656	91,360	109%	8,296	0
Building Maintenance	70,606	103,717	87,633	\$113,355	111,405	102%	1,950	122,211
Police Services	1,698,605	1,660,609	1,775,672	\$1,932,333	1,932,577	100%	-244	2,056,429
Fire	1,131,242	1,758,996	1,247,605	\$1,095,211	1,219,844	90%	-124,633	1,337,907
Cemetery	13,974	11,356	12,072	\$12,458	13,167	95%	-709	22,124
Parks	135,982	148,470	143,663	\$163,288	152,819	107%	10,469	182,431
Library	10,093	12,523	14,323	\$7,625	11,584	66%	-3,959	10,818
Capital Outlay	1,151,459	0	0	\$0	0	0%	0	43,319
Total General Fund Expenses	5,690,699	5,240,583	4,874,228	\$4,554,807	5,429,165	84%	-874,358	5,346,719



The following chart illustrates where the \$874,358 General Fund savings occurred. 59% of the General Funding savings occurred by deferring the Bond payment to FY2020/2021 and by not using contingency funds. Additionally, the Fire Department and Courts collectively saved approximately \$215,000.



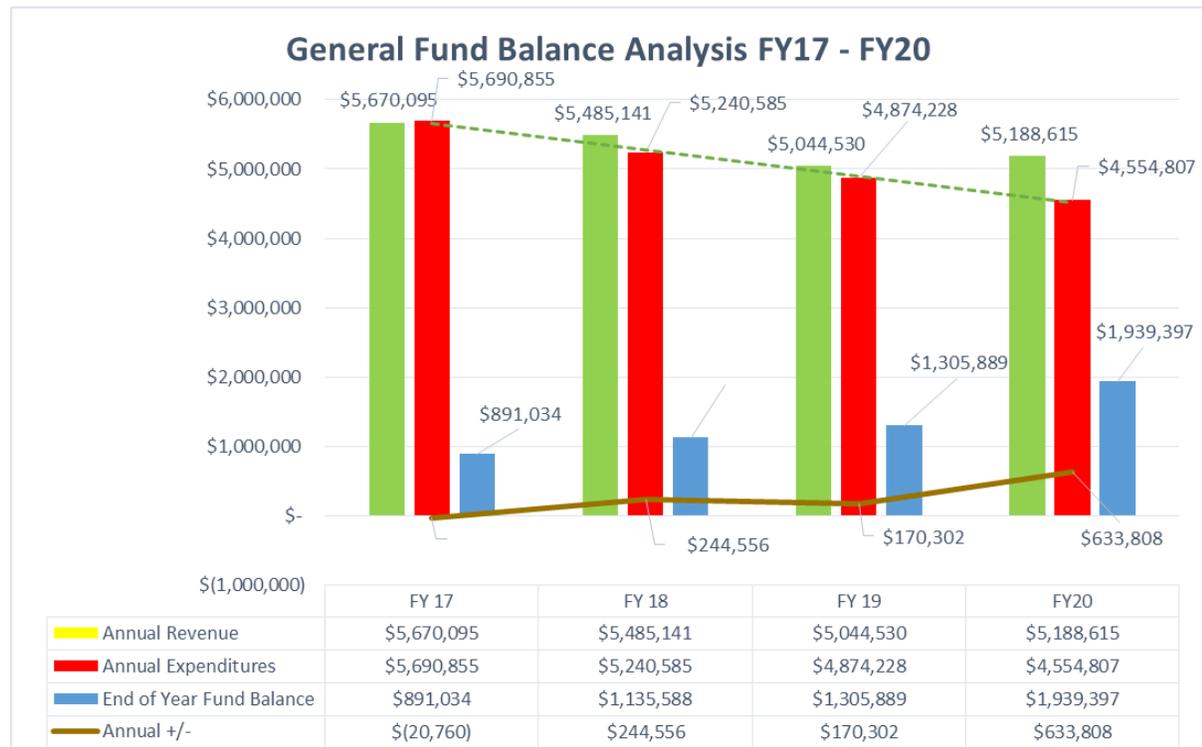
General Fund Balance Performance:

As a result of the increased General Fund revenues and decreased expenditures in FY2019/2020, the General Fund balance increased by the \$633,813 from \$1,305,889 to \$1,939,702. This marks the third consecutive year where General Fund revenues have exceeded expenditures. Importantly, the General Fund balance has increased from \$891,034 in June 2017 to \$1,939,397 in June 2020.

During this time, annual General Fund revenues have range from \$5.6 million to \$5.0 million. However, General Fund expenditures have annually decreased from \$5.69 million to \$4.55 million. The following table summarizes the annual revenues, expenditures, and year end fund balance.

	Audited FY 17	Audited FY 18	Audited FY 19	End of Year ACTUAL FY20	Adopted Budget FY 20	End of Year % FY20	End of Year +/- FY20	Adopted Budget FY21
General Fund : Fund Balance								
Beginning Fund Balance	\$ 911,794	\$ 891,032	\$ 1,135,587	\$ 1,305,589	\$ 1,081,994			\$ 1,385,692
Annual Revenues	\$ 5,670,095	\$ 5,485,141	\$ 5,044,530	\$ 5,188,615	\$ 4,957,877	105%	\$ 230,738	\$ 5,028,238
Total	\$ 6,581,889	\$ 6,376,173	\$ 6,180,117	\$ 6,494,204	\$ 6,039,871			\$ 6,413,930
Annual Expenditures	\$ 5,690,855	\$ 5,240,585	\$ 4,874,228	\$ 4,554,807	\$ 5,429,165	84%	\$ (874,358)	\$ 5,346,719
Ending General Fund Balance	\$ 891,034	\$ 1,135,588	\$ 1,305,889	\$ 1,939,397	\$ 610,706			\$ 1,067,211
annual differential (+/-) (rev/exp)	\$ (20,760)	\$ 244,556	\$ 170,302	\$ 633,808	\$ (471,288)			\$ (318,481)

The following bar chart illustrates the General Fund balance trends: revenues (green) ranging from \$5.04 to \$5.67 million annually; expenditures (red) decreasing annually, fund balance (blue) increasing annually. While this reflects improved financial standing, the economic uncertainty of COVID-19 will impact FY2020/2021. Maintaining caution and fiscal responsibility is critical to continued financial improvement.



Special Funds

Highway Revenue Users Fund (HURF) (page 23):

- A HURF year-end balance of \$253,145 was carried forward into FY2020/2021 primarily due to the matching funds of \$182,806 for the \$3.5 million Avenida del Yaqui project being moved into FY 2020/2021; and, the one-time \$197,803 from the State Legislature through HB2748 designated for transportation purposes offset HURF expenditures in FY2019/2020.
- As a result, HURF did not require a transfer from the General Fund in FY2019/2020 and it is projected that a minimal balance of \$16,107 will remain through FY2020/2021.
- A note of caution, HURF revenues are generated from state shared gasoline taxes. While HURF realizes a current fund balance of \$253,145, lesser miles driven and lesser gasoline sales due to COVID-19 will likely reduce FY2020/2021 HURF revenues.

HURF : Fund Balance	Audited FY 17	Audited FY 18	Audited FY 19	End of Year Unaudited FY20	Adopted Budget FY 20	End of Year % FY20	End of Year +/- FY20	Adopted Budget FY21
Beginning Fund Balance	\$ 92,936	\$ 0	\$ 0	\$ 0	\$ 182,830			\$ 167,909
Annual Revenues	\$ 400,167	\$ 596,272	\$ 451,226	\$ 643,129	\$ 323,003	199%	\$ 320,126	\$ 462,056
Total	\$ 493,103	\$ 596,272	\$ 451,226	\$ 643,129	\$ 505,833			\$ 629,965
Annual Expenditures	\$ 630,830	\$ 647,407	\$ 584,313	\$ 389,984	\$ 377,877	103%	\$ 12,107	\$ 613,858
Ending General Fund Balance	\$ (137,727)	\$ (51,135)	\$ (133,087)	\$ 253,145	\$ 127,956			\$ 16,107
annual differential (+/-) (rev/exp)	\$ (260,663)	\$ (51,135)	\$ (133,087)	\$ 253,145	\$ (54,874)			\$ (151,802)

Local Transportation Assistance Fund (LTAF) (page 22):

- The LTAF provides revenues for Senior Center transportation related services. Annually, approximately \$16,750 is received in LTAF derived through the State of Arizona from Arizona Lottery ticket sales. The FY2019/2020 \$37,381 expenditure for Senior Center services exceeded LTAF revenues, requiring a transfer from the General Fund of \$20,641. While the LTAF expenditure is a moderate amount, as service costs increase, the transfers from the General Fund will increase.
- Because of the reliance of the General Fund, LTAF does not maintain an annual fund balance similar to the General Fund or HURF.
- Additionally, it is uncertain if or how COVID-19 conditions may impact Arizona Lottery ticket sales.

Senior Center (page 24):

- The Senior Center fund tracks the revenues and expenditures associated with Senior Center operations, programing, meals, and services. Annually, a grant of approximately \$135,000 is received from Area Agency on Aging to provide for Senior Center services and approximately \$7,000 is received for program funding. The FY2019/2020 Senior Center services expenditures totaled \$231,678, requiring a transfer from the General Fund of \$87,033.
- This Senior Center expenditures were \$7,000 less than forecasted, resulting in a savings to the General Fund.
- Because of the reliance of the General Fund, like LTAF, the Senior Center fund does not maintain an annual fund balance.

- For the near term, should the annual Area Agency on Aging remain at \$135,000, the Senior Center will continue to depend on the General Fund to offset expenses at an estimated \$97,000 per year for the five year forecast. This is expected, planned, and forecasted. This does not take into consideration any COVID-19 related economic impacts to the cost of operations, programming, or the availability of grant funding.

Community Action Program (CAP) (page 27):

- The Community Action Program (CAP) administers programs that provide rental and utility assistance to eligible Guadalupe residents, weekly food boxes, emergency food boxes, and monthly Senior food boxes to those in need.
- Annually, CAP receives funding from Maricopa County of approximately \$35,000 and occasionally receives a 12% revenue sharing gaming grant to fund CAP services. The FY2019/2020 CAP expenditures totaled \$149,777, requiring a transfer from the General Fund of \$52,320.
- This CAP expenditure amount was \$21,000 less than forecasted, resulting in a savings to the General Fund.
- Because of the reliance of the General Fund, like LTAF and the Senior Center funds, CAP does not maintain an annual fund balance.
- For the near term, should the County continue to provide funding of \$35,000 annually, CAP will continue to depend on the General Fund to offset expenses at an estimated \$143,000 per year for the five year forecast. This is expected, planned, and forecasted. This does not take into consideration any COVID-19 related economic impacts to cost of operations or availability of grant funding.
- A note of caution, due to COVID-19, it is likely that the demand for rental and utility assistance and food boxes will continue to increase. As a result, a greater reliance on General Fund resources may be needed to provide for community needs.

Mercado Fund (Page 30):

- The Mercado operations were impacted by COVID-19 in two ways:
 - All private and public events were cancelled as of March 2020 through December, resulting in less event rental revenues received. In FY2018/2019, rentals earned \$29,572. In FY2019/2020 as a result of cancelling events, \$19,623 was earned prior to March 2020.
 - To provide tenants some relief due to COVID-19, 50% of April, May, and June 2020 rents were deferred until June 2021. As a result, approximately \$10,000 in rents were not collected in FY2019/2020.
- In addition, much needed building repairs to the Mercado have been deferred due to lack of available funds. In FY2019/2020, repairs totaled \$27,765 and the prior year was \$27,933. More than \$55,000 in repairs in two years suggests that the Mercado is in need of a comprehensive review.
- The Mercado is in need of a complete roof repair, and plumbing, electrical and heating and cooling systems continue to deteriorate consequently, repair cost will continue to increase.
- As a result, Mercado expenditures exceeded revenues by \$15,383 in FY2019/2020. This required use of the Mercado fund reserve to balance the annual FY2019/2020 budget. The Mercado reserve fund decreased from \$35,018 to \$19,635.
- Due to COVID-19 economic impacts, Mercado expenditures will exceed revenues in FY2020/2021 primarily due to not permitting events and the likelihood that tenants may struggle to pay rents. For FY2020/2021, it is forecasted that expenditures will exceed revenues by \$10,769, creating an unsustainable financial environment.
- The five year forecast anticipates a slight reliance on General Fund transfers. However, continued increases in repair needs and COVID-19 impacts will cause an increased reliance on the General Fund.

- The Mercado Fund year-end balance:

Mercado : Fund Balance	Audited FY 17	Audited FY 18	Audited FY 19	End of Year Unaudited FY20	Adopted Budget FY 20	End of Year % FY20	End of Year +/- FY20	Adopted Budget FY21
Beginning Fund Balance	\$ 65,509	\$ 26,019	\$ 21,099	\$ 35,018	\$ 36,951			\$ 32,294
Annual Revenues	\$ 129,106	\$ 151,989	\$ 174,294	\$ 150,668	\$ 157,200	96%	\$ (6,532)	\$ 168,180
Total	\$ 194,615	\$ 178,008	\$ 195,393	\$ 185,686	\$ 194,151			\$ 200,474
Annual Expenditures	\$ 168,596	\$ 156,909	\$ 160,375	\$ 166,051	\$ 153,191	108%	\$ 12,860	\$ 178,949
Ending Mercado Fund Balance	\$ 26,019	\$ 21,099	\$ 35,018	\$ 19,635	\$ 40,960			\$ 21,525
annual differential (+/-) (rev/exp)	\$ (39,490)	\$ (4,920)	\$ 13,919	\$ (15,383)	\$ 4,009			\$ (10,769)

Sewer Enterprise Fund (Page 31):

- Annual sewer fund revenues result from a \$6.00 monthly utility fee from water and wastewater service customers which totals approximately \$81,000 annually, including interest earnings and sewer tap fees.
- Because expenditures exceed revenues, the sewer funds relies annually on the sewer fund balance. In FY2019/2020, \$301,855 of fund balance was required to balance the annual budget.
- This occurred because the Town completed an analysis of the 11.5 mile sewer line system to evaluate the condition of the pipes and infrastructure. Additionally, emergency repairs were required, with the largest of those repairs located at the cross streets of Avenida del Yaqui and Calle Sonora totaling \$109,080.
- The yearend Sewer fund balance was \$301,855 from \$1,026,359 to \$724,504.
- For future planned sewer system repairs, staff will seek CDBG grant funding sources using data provided by the Town's contracted engineering firm. It appears that an increase in the current \$6.00 per customer fee will have to be reconsidered given the costs necessary to complete all sewer line repairs and costs associated with maintaining sewer lines throughout Town
- The Sewer Fund year-end balance:

Sewer : Fund Balance	Audited FY 17	Audited FY 18	Audited FY 19	End of Year Unaudited FY20	Adopted Budget FY 20	End of Year % FY20	End of Year +/- FY20	Adopted Budget FY21
Beginning Fund Balance	\$ 1,459,255	\$ 1,274,652	\$ 1,163,078	\$ 1,026,359	\$ 904,689			\$ 638,262
Annual Revenues	\$ 86,491	\$ 96,088	\$ 104,930	\$ 98,372	\$ 100,578	98%	\$ (2,206)	\$ 634,397
Total	\$ 1,545,746	\$ 1,370,740	\$ 1,268,008	\$ 1,124,731	\$ 1,005,267			\$ 1,272,659
Annual Expenditures	\$ 271,094	\$ 207,662	\$ 241,649	\$ 398,610	\$ 255,005	156%	\$ 143,605	\$ 666,685
Ending Sewer Fund Balance	\$ 1,274,652	\$ 1,163,078	\$ 1,026,359	\$ 726,121	\$ 750,262			\$ 605,974
annual differential (+/-) (rev/exp)	\$ (184,603)	\$ (111,574)	\$ (136,719)	\$ (300,238)	\$ (154,427)			\$ (32,288)

Solid Waste Fund (page 31):

- While FY2019/2020 solid waste expenditures exceeded revenues by \$35,366, this was nearly \$20,000 less than projected at \$54,878.
- As a result, \$35,366 of fund balance was used to balance the FY2019/2020 solid waste budget thereby reducing the solid waste fund balance to \$215,697.
- FY2019/2020 marked a year of transition in solid waste services for the Town of Guadalupe. The service provider changed as a result of an RFP process with new service beginning operations in March 2020. Due to COVID-19, refining service operations and related cost analysis has been delayed.
- FY2020/2021 projects annual revenues to exceed expenditures by \$21,396. Town staff and the service provider expect to refine operational costs in FY2021.
- The Solid Waste Fund year-end balance:

Solid Waste: Fund Balance	Audited	Audited	Audited	End of Year	Adopted	End of	End of	Adopted
	FY 17	FY 18	FY 19	Unaudited FY20	Budget FY 20	Year % FY20	Year +/- FY20	Budget FY21
Beginning Fund Balance	\$ 267,234	\$ 275,363	\$ 276,499	\$ 251,063	\$ 182,830			\$ 127,956
Annual Revenues	\$ 324,625	\$ 327,891	\$ 328,300	\$ 331,307	\$ 323,003	103%	\$ 8,304	\$ 297,306
Total	\$ 591,859	\$ 603,254	\$ 604,799	\$ 582,370	\$ 505,833			\$ 425,262
Annual Expenditures	\$ 316,496	\$ 326,755	\$ 353,736	\$ 363,873	\$ 377,877	96%	\$ (14,004)	\$ 275,910
Year End S.W. Fund Balance	\$ 275,363	\$ 276,499	\$ 251,063	\$ 218,497	\$ 127,956			\$ 149,352
annual differential (+/-) (rev/exp)	\$ 8,129	\$ 1,136	\$ (25,436)	\$ (32,566)	\$ (54,874)			\$ 21,396

Municipal Property Corporation (MPR) Fund (page 32):

- The MPR fund typically performs as expected with an annual payment of approximately \$292,500. However, for FY 2019/2020 the principal payment of \$255,000 was deferred to FY 2020/2021 and paid on July 1, 2020. This deferral saved the General Fund \$255,000 in FY 2019/2020. With this deferral, only three annual payments of approximately \$295,000 remain: FY21, FY22, and FY23. Final payment is due July 1, 2023, at which time this 20 year bond will be retired. This will then result in a General Fund recurring savings of \$295,000 annually.

Grant Fund (page 32):

- Revenues in grants for FY 2019/2020 totaled \$471,228 not including the CDBG \$77,000 street repavement project grant. Grant expenditures were \$450,242, a difference of \$20,804 resulting from a prior year expense that was not reimbursed until fiscal year 2019/2020. Otherwise, grant revenues equal expenses since grants must be used for exactly what project or service for which the grant was awarded.



Fiscal Year 2019 – 2020
Year End
Budget Report

September 24, 2020

Town of Guadalupe

June 30, 2020

FY 2019/2020 Year End Budget

Index

General Fund Expenses by Department	Page 12
Total All Expenses/All Funds	Page 12
General Fund Revenue and Fund Transfer Summary	Page 13
General Fund Revenues	Page 14
Mayor/Council	Page 15
Municipal Court	Page 15
Town Manager	Page 16
Administration	Page 16
Transfers to Other Funds	Page 16
Finance	Page 17
Town Attorney	Page 17
Town Clerk	Page 17
Community Development	Page 18
Information Technology	Page 18
Building Official	Page 18
Building Maintenance	Page 19
Police Department	Page 19
Fire Department	Page 20
Cemetery	Page 20
Parks	page 21
Library	Page 21
General Fund Summary	Page 21
LTAf (Local Transportation)	Page 22
HURF (Highway Users Revenue Fund) & Summary	Page 23
Senior Center (Cong)	Page 24
Senior Center (HDM)	Page 25
Senior Center (MSCO)	Page 25
Senior Center (Transportation)	Page 26
CAP (Community Action Program)	Page 27
Covid Allowance Funding	Page 28
Program Income Fund	Page 29
Mercado	Page 30
Sewer	Page 31
Refuse	Page 31
MPC (Bond Debt)	Page 32
Grant Fund	Page 32

GENERAL FUND EXPENSES BY DEPARTMENT

	Audited FY 17	Audited FY 18	Audited FY 19	Un-Audited FY 20	Difference Over (Under) Budget	Current % S/B 8% YTD	Current YTD 2021	Adopted Budget FY21
Mayor & Council	53,394	70,005	66,358	65,192	9	8%	5,474	65,576
Municipal Court	199,261	227,980	198,550	145,377	11,272	31%	15,379	49,280
Town Manager	104,722	114,322	170,229	147,603	9,497	15%	21,708	146,530
Administration	211,534	233,732	224,290	200,448	(745)	8%	28,888	355,590
Transfers to Other Funds	410,376	420,543	466,757	178,696	5,762	9%	49,047	519,422
Finance	142,655	145,014	132,625	138,765	1,347	9%	13,014	140,001
Attorney	127,419	119,543	120,144	116,234	(5,458)	0%	0	65,500
Town Clerk	45,180	24,783	38,245	47,069	280	9%	3,720	41,275
Community Development	38,649	42,931	38,647	36,191	813	9%	11,531	128,617
Information Technology	37,514	36,214	47,469	55,305	26,031	52%	31,005	59,689
Building Official	103,070	109,731	89,946	99,656	0	0%	0	0
Building Maintenance	70,606	103,717	87,633	113,355	29,939	33%	40,123	122,211
Police Services	1,698,605	1,660,609	1,775,672	1,932,333	(10)	8%	171,359	2,056,429
Fire	1,131,242	1,758,996	1,247,605	1,095,211	78,373	14%	189,865	1,337,907
Cemetery	13,974	11,356	12,072	12,458	(693)	5%	1,151	22,124
Parks	135,982	148,470	143,663	163,288	398	9%	15,601	182,431
Library	10,093	12,639	14,323	7,625	(41)	8%	861	10,818
Capital Outlay	0	0	0	0	(3,610)	0%	0	43,319
Grand Total General Fund Expenses	4,534,276	5,240,585	4,874,228	4,554,806	153,166	11%	598,726	5,346,719

Total All Expenses/All Funds

	Audited FY 17	Audited FY 18	Audited FY 19	Unaudited FY 20	Difference over (Under) Budget	Current % S/B 8% YTD	Current YTD 2021	Adopted Budget FY21
General Fund	4,539,240	5,240,583	4,874,228	4,554,807	153,161	11%	598,721	5,346,719
LTAF	28,980	34,300	33,482	37,382	452	10%	3,622	38,044
HURF	630,831	647,406	584,129	389,984	(7,474)	7%	43,681	613,858
Senior Center	212,328	216,120	221,436	231,678	579	9%	20,709	241,563
CAP	87,404	132,364	138,003	149,777	4,042	11%	16,005	143,554
	0	0	0	0	583	0%	583	0
Tianguis	167,994	156,909	159,068	166,392	15,440	17%	30,352	178,949
Sewer	271,093	207,662	183,384	400,285	(45,007)	2%	10,550	666,685
Refuse	316,495	326,755	353,737	363,874	8,294	11%	31,286	275,910
MPC	290,450	289,300	292,245	18,701	0	8%	23,946	287,350
Grant Fund	3,128	154,636	448,922	527,425	(98,136)	2%	35,778	1,606,968
Housing Program Income	93,291	310,949	699,980	46,259	(3,610)	0%	107	44,600
Grand Total All Funds	6,641,234	7,716,984	7,988,614	6,886,564	28,323	9%	815,340	9,444,200

General Fund Revenue and Fund Transfer Summary

TOWN OF GUADALUPE GENERAL FUND

	Audited FY17	Audited FY18	Audited FY19	Un- Audited FY20	Current 2021 YTD	Current % S/B 8% YTD	Adopted Budget FY21
Revenues							
Local Sales Tax	1,655,380	1,868,179	2,127,077	2,129,620	117,630	8%	1,498,817
Franchise Tax	23,948	26,574	26,303	25,124	6,161	23%	26,697
Transient Occupancy Tax	400,511	405,035	364,824	340,727	27,789	27%	101,226
Alcoholic Beverage License	5,650	8,050	6,450	4,800	800	12%	6,728
Restaurant Bar Tax	336,128	269,394	292,579	286,495	23,123	14%	159,663
Business License	16,120	9,850	10,425	9,880	705	6%	10,957
Building Permits & Fees	28,863	116,853	21,474	46,178	1,053	3%	39,527
Billboard Revenues	58,733	59,297	64,174	74,570	4,885	8%	63,081
AZ-Cares Fund Allowance	-	-	-	-	0	0%	761,282
Urban Revenue Sharing	755,711	784,774	790,177	853,088	78,972	8%	947,663
State Sales Tax	566,627	610,177	656,929	681,696	71,214	12%	601,110
Other Rev. from Gov. Agencies	154,465	191,091	157,035	124,898	587	0%	304,538
Wildland Reimbursements	114,095	158,167	75,176	46,957	11,798	0%	50,000
Vehicle in Lieu Tax	243,717	262,424	280,769	279,535	28,065	9%	304,005
Fines & Forfeitures	38,024	30,417	19,922	27,762	-688	0%	-
Appearance Bond Revenue	1,300	650	1,450	413	269	0%	-
JCEF & Fill the Gap Revenues	1,792	-	6,144	155	294	0%	-
Investment Earnings	3,471	12,336	20,161	12,795	44	0%	14,554
Rents & Concessions	87,072	82,303	89,475	93,880	6,688	8%	86,477
Town Permitting Fees	24,073	17,809	16,722	16,056	1,500	7%	21,714
Insurance Claims	-	-	-	103,490	0	0%	-
Misc. Fees	-	-	-	-	0	0%	-
Other Financing Sources	-	563,036	-	-	0	0%	-
Grant Revenue	-	2,000	-	20,000	0	0%	-
Event Revenue	2,800	6,725	17,264	10,500	0	0%	30,199
TOTAL GENERAL FUND REVENUES	4,518,480	5,485,140	5,044,530	5,188,619	380,889	8%	5,028,238
REVENUES OVER (UNDER) EXPEND	(20,760)	244,556	170,302	633,813	-217,837	0%	(318,481)

Total General Fund Expenses	4,539,240	5,240,585	5,044,530	4,554,806	598,726	37%	5,346,719
------------------------------------	------------------	------------------	------------------	------------------	----------------	------------	------------------

Transfer to Other Funds Detail

HURF	-	5,020	32,205	-	0	0%	-
Senior Center	64,346	63,588	66,357	87,034	10,892	12%	93,970
Community Action Program	55,580	56,593	59,208	52,320	10,587	14%	73,816
Municipal Property Corp. (Bond)	290,450	289,300	292,245	18,701	23,946	8%	292,900
Local Senior Transportation	-	6,042	16,742	20,641	3,622	16%	22,522
Grant Fund	-	-	-	-	0	0%	45,000
Transfer to Other Funds Totals	410,376	420,543	466,757	178,696	49,047	9%	528,208

		FY18	FY19	FY20	Current Month	YTD	Current %	Adopted
		Audited	Audited	Unaudited	July	Current 2021	S/B 8% YTD	2021
GENERAL FUND								
Revenues								
Revenues	4110 Local Sales Tax	1,868,179	2,127,077	2,129,620	117,630	117,630	8%	1,498,817
Revenues	4120 Franchise Tax	26,574	26,303	25,124	6,161	6,161	23%	26,697
Revenues	4180 Transient Occupancy Tax	405,035	364,824	340,727	27,789	27,789	27%	101,226
Revenues	4210 Alcoholic Beverage License	8,050	6,450	4,800	800	800	12%	6,728
Revenues	4220 Restaurant Bar Tax	269,394	292,579	286,495	23,123	23,123	14%	159,663
Revenues	4230 Business License	9,850	10,425	9,880	705	705	6%	10,957
Revenues	4250 Building Permits And Fees	116,853	21,474	46,178	1,053	1,053	3%	39,527
Revenues	4260 Billboard Revenues	59,297	64,174	74,570	4,885	4,885	8%	63,081
Revenues	4300 AZ-Cares Fund Allowance	0	0	0	0	0	0%	761,282
Revenues	4340 Urban Revenue Sharing	784,774	790,177	853,088	78,972	78,972	8%	947,663
Revenues	4360 State Sales Tax	610,177	656,929	681,696	71,214	71,214	12%	601,110
Revenues	4380 Other Revenue From Govern. A	191,091	157,035	124,898	587	587	0%	304,538
Revenues	4380 Wildland Reimbursements	158,167	75,176	46,957	11,798	11,798	24%	50,000
Revenues	4390 Vehicle-In-Lieu Tax	262,424	280,769	279,535	28,065	28,065	9%	304,005
Revenues	4810 Traffic Fines	30,417	19,922	27,762	(688)	(688)	0%	0
Revenues	4840 Appearance Bonds	650	1,450	413	269	269	0%	0
Revenues	4850 Jcef Revenues	0	6,144	155	289	289	0%	0
Revenues	4910 Investment Earnings	12,336	20,161	12,795	44	44	0%	14,554
Revenues	4920 Rent And Concessions	82,303	89,475	93,880	6,688	6,688	8%	86,477
Revenues	4950 Town Permitting Fees	17,809	16,722	16,056	1,500	1,500	7%	21,714
Revenues	4950 Insurance Claims Paid	0	0	103,486	0	0	0%	0
	4000 Other Financing Sources	563,036	0	0	0	0	0%	0
	4960 Grant Event Revenue	0	0	20,000	0	0	0%	0
Revenues	4960 Event Revenue	8,725	17,264	10,500	0	0	0%	30,199
	Fund Balance Carryforward-General I	0	0	0	0	0	0%	318,481
TOTAL GENERAL FUND REVENUES		5,485,141	5,044,530	5,188,615	380,884	380,884	7%	5,346,719

		FY18	FY19	FY20	Current Month	YTD	Current %	Adopted
		Audited	Audited	Unaudited	July	Current 2021	S/B 8% YTD	2021
8010 Mayor And Council								
Expenses	6020 Salaries	58,800	59,500	58,800	4,900	4,900	8%	58,800
Expenses	6110 Fica	4,498	4,552	4,499	375	375	8%	4,498
Expenses	6140 Workmen'S Compensation	156	287	227	20	20	8%	235
	Sub-Total Personnel Costs	63,454	64,339	63,526	5,295	5,295	8%	63,533
Expenses	6211 Office Supplies	155	445	47	0	0	0%	403
Expenses	6212 Printing And Duplicating	25	94	261	21	21	10%	203
Expenses	6228 Operating Expense	380	0	0	0	0	0%	
Expenses	6240 Small Tools & Equipment	0	0	0	0	0	0%	202
Expenses	6410 Professional Services	0	0	0	0	0	0%	
Expenses	6451 Telephone Expense	1,108	1,111	1,135	104	104	9%	1,135
Expenses	6452 Postage & Mailing	0	0	0	0	0	0%	100
Expenses	6501 Travel Expense	0	0	0	0	0	0%	
Expenses	6502 Mileage Reimbursement	343	0	0	0	0	0%	
Expenses	6703 Dues, Subscriptions And Memb	2,706	0	0	0	0	0%	
Expenses	6707 Meetings And Business Entertai	839	234	154	55	55	0%	0
Expenses	6708 Miscellaneous Charges	0	0	0	0	0	0%	0
Expenses	6750 Conferences And Training	995	135	70	0	0	0%	
	Sub-Total Operating Supplies & Ser	6,551	2,019	1,667	179	179	9%	2,043
	TOTALS FOR 8010 Mayor And Coun	70,005	66,358	65,193	5,474	5,474	8%	65,576

8030 Municipal Court								
Expenses	6020 Salaries	107,323	91,653	78,417	11,934	11,934	30%	39,280
Expenses	6040 Fees For Services	44,129	45,894	3,531	0	0	0%	0
Expenses	6110 Fica	8,211	7,111	5,977	913	913	0%	0
Expenses	6120 Pension	12,201	10,591	9,111	1,134	1,134	0%	0
Expenses	6140 Workmen'S Compensation	289	452	314	48	48	0%	0
Expenses	6150 Group Health Insurance	26,369	19,346	11,548	827	827	0%	0
Expenses	6160 Unemployment Insurance	447	183	50	0	0	0%	0
Expenses	6170 Life Insurance Expense	129	113	73	5	5	0%	0
	Sub-Total Personnel Costs	199,098	175,343	109,022	14,860	14,860	38%	39,280
Expenses	6211 Office Supplies	1,183	931	385	323	323	0%	0
Expenses	6212 Printing And Duplicating	447	205	246	0	0	0%	0
Expenses	6228 Operating Expense	0	0	0	0	0	0%	0
Expenses	6240 Small Tools & Equipment	378	0	0	0	0	0%	0
Expenses	6411 Auditing Services	2,700	0	0	0	0	0%	0
Expenses	6412 Consulting Services	0	0	0	0	0	0%	0
Expenses	6416 Professional Services	404	422	739	0	0	0%	10,000
Expenses	6417 Jcef-Ftg	6,997	3,961	2,340	0	0	0%	0
Expenses	6451 Telephone Expense	1,651	1,931	1,026	134	134	0%	0
Expenses	6452 Postage & Mailing	894	547	858	1	1	0%	0
Expenses	6501 Travel Expense	0	0	0	0	0	0%	0
Expenses	6502 Mileage Reimbursement	628	126	49	0	0	0%	0
Expenses	6703 Dues, Subscriptions And Memb	150	150	25	0	0	0%	0
Expenses	6706 Maintenance Contracts	7,359	7,652	7,526	34	34	0%	0
Expenses	6708 Miscellaneous Charges	1,093	1,387	1,338	27	27	0%	0
Expenses	6709 Contractual Services	2,145	4,480	21,723	0	0	0%	
Expenses	6710 Equipment Repair Services	0	0	0	0	0	0%	0
Expenses	6750 Conferences And Training	751	1,415	100	0	0	0%	
Expenses	6830 Contractual Building Constructic	2,101	0	0	0	0	0%	
	Sub-Total Operating Supplies & Ser	28,881	23,207	36,356	519	519	5%	10,000
	TOTALS FOR 8030 Municipal Court	227,979	198,550	145,377	15,379	15,379	31%	49,280

		FY18	FY19	FY20	Current Month	YTD	Current %	Adopted
		Audited	Audited	Unaudited	July	Current 2021	S/B 8% YTD	2021
8040 Town Manager								
Expenses	6020 Salaries	72,024	81,971	78,421	9,078	9,078	11%	80,583
Expenses	6110 Fica	5,413	5,891	5,551	659	659	11%	6,165
Expenses	6120 Pension	4,905	7,939	8,628	1,007	1,007	10%	9,847
Expenses	6140 Workmen'S Compensation	193	412	312	36	36	11%	322
Expenses	6150 Group Health Insurance	9,398	18,739	20,281	1,715	1,715	7%	23,872
Expenses	6160 Unemployment Insurance	719	164	40	0	0	0%	413
Expenses	6170 Life Insurance Expense	37	77	81	7	7	7%	103
Expenses	Sub-Total Personnel Costs	92,689	115,193	113,315	12,502	12,502	10%	121,305
Expenses	6211 Office Supplies	547	737	199	19	19	12%	168
Expenses	6212 Printing And Duplicating	1,143	1,260	866	0	0	0%	711
Expenses	6213 Newsletters & Publishing	0	0	0	12	12	0%	0
Expenses	6228 Operating Expense	1,200	476	308	0	0	0%	412
Expenses	6235 Auto Repair Supplies\Vehicle R	0	0	0	0	0	0%	0
Expenses	6240 Small Tools & Equipment	0	0	272	0	0	0%	0
Expenses	6411 Auditing Services			71	0	0	0%	72
Expenses	6416 Professional Services	703	25,000	1,156	0	0	0%	10,000
Expenses	6451 Telephone Expense	2,332	2,505	2,612	239	239	10%	2,513
Expenses	6452 Postage & Mailing	579	472	300	28	28	6%	459
Expenses	6501 Travel Expense	0	0	0	0	0	0%	0
Expenses	6502 Mileage Reimbursement	138	201	0	0	0	0%	0
Expenses	6510 Advertising Expense	0	10	0	0	0	0%	0
Expenses	6532 Vehicle	477	477	477	40	40	8%	495
Expenses	6703 Dues, Subscriptions And Memb	8,459	8,611	10,062	8,862	8,862	85%	10,395
Expenses	6706 Maintenance Contracts	0	0	0	0	0	0%	0
Expenses	6707 Meetings And Business Entertai	219	344	83	0	0	0%	0
Expenses	6708 Miscellaneous Charges	202	220	0	0	0	0%	0
Expenses	6709 Contractual Services	5,633	14,534	17,874	0	0	0%	0
Expenses	6750 Conferences And Training	0	189	6	0	0	0%	0
Expenses	Sub-Total Operating Supplies & Ser	21,632	55,036	34,287	9,201	9,201	36%	25,225
TOTALS FOR 8040 Town Manager		114,321	170,229	147,602	21,703	21,703	15%	146,530
8050 Administration								
Expenses	6414 Public Defender	13,600	24,404	16,605	0	0	0%	0
Expenses	6531 Liability Insurance	57,644	30,796	52,886	4,381	4,381	8%	55,298
Expenses	6708 Miscellaneous Charges	0	0	1,001	0	0	0%	0
Expenses	6709 Covid19 Response Team	0	0	10,071	7,127	7,127	6%	125,000
Expenses	6712 Prisoner Jail Expense	46,316	41,107	24,370	0	0	0%	46,000
Expenses	6713 Animal Control Services	27,600	27,600	30,360	0	0	0%	31,784
Expenses	6714 Dead Dog Removal	665	1,995	2,660	200	200	8%	2,465
Expenses	6715 DOR Funding	12,838	15,653	17,253	17,074	17,074	97%	17,598
Expenses	6780 Recognition And Awards	182	435	0	0	0	0%	0
Expenses	6781 Celebration Exp. Special Events	8,678	4,950	2,334	0	0	0%	0
Expenses	6781 Celebration Exp. Sheriff	35,763	50,995	15,639	0	0	0%	65,000
Expenses	6781 Celebration Exp. Guad Days	8,155	7,855	7,191	0	0	0%	0
Expenses	6781 Celebration Exp. Christmas	5,604	15,174	17,310	0	0	0%	10,000
Expenses	6782 Election Expense	614	198	0	0	0	0%	0
Expenses	6783 Census Count	0	0	0	0	0	0%	0
Expenses	6786 Contingency/Emergency			0	0	0	0%	0
Expenses	6788 Old Town Hall Insurance	11,054	1,608	1,267	106	106	4%	2,445
Expenses	6911 Lease Payment	5,019	1,520	1,500	0	0	0%	0
8050 Adminis TOTALS FOR 8050 Administration T		233,732	224,290	200,448	28,888	28,888	8%	355,590
8052 Transfers to Other Funds								
Expenses	6999 Transfer To Grant Fund	0	0	0	0	0	0%	45,000
Expenses	6999 Transfer To HURF	5,020	32,205	0	0	0	0%	0
Expenses	6999 Transfer To LTAF	6,042	16,742	20,641	3,622	3,622	17%	21,443
Expenses	6999 Transfer To Senior Center	63,588	66,357	87,034	10,892	10,892	11%	97,075
Expenses	6999 Transfer To CAP	56,593	59,208	52,320	10,587	10,587	15%	68,554
Expenses	6999 Transfer To MPC-Bond	289,300	292,245	18,701	23,946	23,946	8%	287,350
8052 Trans TOTALS FOR 8052 Transfers T/F		420,543	466,757	178,696	49,047	49,047	9%	519,422

		FY18	FY19	FY20	Current Month	YTD	Current %	Adopted
		Audited	Audited	Unaudited	July	Current 2021	S/B 8% YTD	2021
8060 Finance Department								
Expenses	6020 Salaries	91,101	82,056	84,218	9,664	9,664	12%	82,091
Expenses	6110 Fica	6,883	6,259	6,352	732	732	12%	6,280
Expenses	6120 Pension	10,128	9,359	9,836	1,178	1,178	12%	10,032
Expenses	6140 Workmen'S Compensation	236	405	336	38	38	12%	328
Expenses	6150 Group Health Insurance	11,989	11,658	13,615	1,139	1,139	7%	15,200
Expenses	6160 Unemployment Insurance	195	80	33	0	0	0%	330
Expenses	6170 Life Insurance Expense	58	74	85	7	7	9%	82
Sub-Total Personnel Costs		120,590	109,891	114,475	12,758	12,758	11%	114,343
Expenses	6211 Office Supplies	755	710	496	54	54	8%	656
Expenses	6212 Printing And Duplicating	991	2,184	546	166	166	45%	369
Expenses	6228 Operating Expense	127	1	26	0	0	0%	
Expenses	6240 Small Tools & Equipment	0	0	0	0	0	0%	
Expenses	6411 Auditing Services	14,561	14,561	16,441	0	0	0%	17,805
Expenses	6416 Professional Services	0	0	0	0	0	0%	
Expenses	6451 Telephone Expense	344	340	469	30	30	7%	430
Expenses	6452 Postage & Mailing	1,132	985	944	(38)	(38)	-5%	832
Expenses	6501 Travel Expense	0	0	0	0	0	0%	
Expenses	6502 Mileage Reimbursement	39	0	0	0	0	0%	
Expenses	6510 Advertising Expense	0	0	0	0	0	0%	
Expenses	6703 Dues, Subscriptions And Memb	2,000	60	1,060	0	0	0%	1,073
Expenses	6706 Maintenance Contracts	566	537	537	45	45	8%	542
Expenses	6707 Meetings And Business Entertai	0	0	28	0	0	0%	0
Expenses	6708 Miscellaneous Charges	1,998	3,148	3,744	(1)	(1)	0%	3,951
Expenses	6709 Contractual Services	1,880	208	0	0	0	0%	
Expenses	6750 Conferences And Training	30	0	0	0	0	0%	
Sub-Total Operating Supplies & Ser		24,423	22,734	24,291	257	257	1%	25,658
TOTALS FOR 8060 Finance Departm		145,013	132,625	138,765	13,014	13,014	9%	140,001
8070 Town Attorney								
Expenses	6211 Office Supplies	1,335	564	227	0	0	0%	500
Expenses	6414 Legal Services	67,916	42,283	57,397	0	0	0%	55,000
Expenses	6415 Special Topic Legal Services	0	0	0	0	0	0%	10,000
Expenses	6416 Prosecution	50,293	77,297	58,611	0	0	0%	0
TOTALS FOR 8070 Town Attorney		119,544	120,144	116,235	0	0	0%	65,500
8080 Town Clerk								
Expenses	6020 Salaries	12,144	21,912	25,213	3,038	3,038	12%	26,000
Expenses	6110 Fica	929	1,703	1,929	232	232	12%	1,989
Expenses	6120 Pension	1,152	2,344	2,625	312	312	12%	2,711
Expenses	6140 Workmen'S Compensation	32	109	101	12	12	12%	104
Expenses	6150 Group Health Insurance	0	0	0	0	0	0%	0
Expenses	6160 Unemployment Insurance	164	61	25	0	0	0%	252
Expenses	6170 Life Insurance Expense	0	0	0	0	0	0%	0
Sub-Total Personnel Costs		14,421	26,129	29,892	3,594	3,594	12%	31,056
Expenses	6211 Office Supplies	369	121	49	0	0	0%	174
Expenses	6212 Printing And Duplicating	6,263	4,678	6,006	91	91	4%	2,070
Expenses	6228 Operating Expense	10	0	0	0	0	0%	124
Expenses	6240 Small Tools & Equipment	169	0	0	0	0	0%	0
Expenses	6416 Professional Services	0	83	6,000	0	0	0%	0
Expenses	6451 Telephone Expense	158	160	164	15	15	8%	177
Expenses	6452 Postage & Mailing	251	326	710	8	8	1%	660
Expenses	6501 Travel Expense	0	0	0	0	0	0%	0
Expenses	6502 Mileage Reimbursement	349	0	55	0	0	0%	0
Expenses	6510 Advertising Expense	119	534	530	12	12	5%	224
Expenses	6782 Election Expense	114	1467	3,338	0	0	0%	6,500
Expenses	6703 Dues, Subscriptions And Memb	153	195	180	0	0	0%	51
Expenses	6707 Meetings And Business Entertai	0	154	0	0	0	0%	117
Expenses	6708 Miscellaneous Charges	0	108	0	0	0	0%	0
Expenses	6709 Contractual Services	2,480	3,940	55	0	0	0%	0
Expenses	6750 Conferences And Training	40	350	90	0	0	0%	122
Sub-Total Operating Supplies & Ser		10,475	12,116	17,176	126	126	1%	10,219
TOTALS FOR 8080 Town Clerk		24,896	38,245	47,068	3,720	3,720	9%	41,275

		FY18	FY19	FY20	Current Month	YTD	Current %	Adopted
		Audited	Audited	Unaudited	July	Current 2021	S/B 8% YTD	2021
8090 Community Development								
Expenses	6020 Salaries	23,905	23,610	23,818	2,642	2,642	11%	23,782
Expenses	6110 Fica	1,798	1,791	1,786	199	199	11%	1,819
Expenses	6120 Pension	2,654	2,714	2,831	322	322	11%	2,906
Expenses	6140 Workmen'S Compensation	64	116	95	10	10	10%	104
Expenses	6150 Group Health Insurance	4,465	5,824	5,124	429	429	7%	5,802
Expenses	6160 Unemployment Insurance	75	30	13	0	0	0%	126
Expenses	6170 Life Insurance Expense	21	27	31	3	3	8%	31
	Sub-Total Personnel Costs	32,982	34,112	33,698	3,605	3,605	10%	34,570
Expenses	6211 Office Supplies	109	17	0	0	0	0%	50
Expenses	6212 Printing And Duplicating	464	673	494	104	104	13%	779
Expenses	6228 Operating Expense	4,551	628	1,086	0	0	0%	1,939
Expenses	6240 Small Tools & Equipment	572	0	34	0	0	0%	35
Expenses	6416 Professional Services	0	1,500	0	0	0	0%	0
Expenses	6451 Telephone Expense	822	485	491	60	60	11%	529
Expenses	6452 Postage & Mailing	38	113	218	28	28	23%	124
Expenses	6502 Mileage Reimbursement	0	7	0	0	0	0%	0
Expenses	6510 Advertising Expense	0	0	5	0	0	0%	0
Expenses	6532 Vehicle Insurance	0	0	0	39	39	0%	0
Expenses	6706 Maintenance Contracts	0	0	0	0	0	0%	0
Expenses	6707 Meetings And Business Entertai	5	0	0	0	0	0%	0
Expenses	6708 Miscellaneous Charges	0	21	0	0	0	0%	0
Expenses	6709 Contractual Services	910	852	165	7,695	7,695	9%	90,000
Expenses	6710 Grounds & Supplies	2,480	239	0	0	0	0%	591
	Sub-Total Operating Supplies & Ser	9,951	4,535	2,493	7,926	7,926	8%	94,047
	TOTALS FOR 8090 Community Dev	42,933	38,647	36,191	11,531	11,531	9%	128,617

8100 Information Technology

Expenses	6040 Security Services	5,700	10,611	14,670	1,131	1,131	12%	9,231
Expenses	6228 Operating Expense	4,193	4,815	5,018	6,987	6,987	91%	7,679
Expenses	6240 Small Tools & Equipment	0	4,169	4,298	0	0	0%	2,446
Expenses	6412 Consulting Services	868	0	0	0	0	0%	8,533
Expenses	6413 Website Services	4,015	4,015	3,305	0	0	0%	3,371
Expenses	6710 Equipment Repair Services	0	0	0	0	0	0%	0
Expenses	6750 SpringBrook Maint. Contr.	15,772	16,560	19,179	20,136	20,136	103%	19,459
Expenses	6860 Software Subscriptions	5,667	7,299	8,834	2,750	2,750	31%	8,970
	TOTALS FOR 8100 Information Tect	36,215	47,469	55,305	31,005	31,005	52%	59,689

8120 Building Safety

Expenses	6211 Office Supplies	14	6	5	0	0	0%	0
Expenses	6212 Printing And Duplicating	95	177	110	0	0	0%	0
Expenses	6225 Fuel, Oil And Lubricants	0	0	0	0	0	0%	0
Expenses	6228 Operating Expense	0	0	0	0	0	0%	0
Expenses	6235 Auto Repair Supplies\Vehicle R	0	0	0	0	0	0%	0
Expenses	6240 Small Tools & Equipment	0	0	0	0	0	0%	0
Expenses	6413 Engineering & Architectural Ser	1,540	0	0	0	0	0%	0
Expenses	6451 Telephone Expense	158	159	164	0	0	0%	0
Expenses	6452 Postage & Mailing	66	1	0	0	0	0%	0
Expenses	6532 Vehicle	468	468	468	0	0	0%	0
Expenses	6706 Maintenance Contracts	0	14,820	0	0	0	0%	0
Expenses	6709 Contractual Services	107,390	74,315	98,910	0	0	0%	0
Expenses	6750 Conferences And Training	0	0	0	0	0	0%	0
	TOTALS FOR 8120 Building Safety	109,731	89,946	99,657	0	0	0%	0

		FY18	FY19	FY20	Current Month	YTD	Current %	Adopted
		Audited	Audited	Unaudited	July	Current 2021	S/B 8% YTD	2021
8130 Building Maintenance								
Expenses	6020 Salaries	16,576	16,570	17,311	1,986	1,986	11%	18,393
Expenses	6110 Fica	1,225	1,284	1,324	152	152	11%	1,407
Expenses	6120 Pension	713	754	810	103	103	14%	723
Expenses	6140 Workmen'S Compensation	998	1,903	1,602	225	225	11%	1,956
Expenses	6150 Group Health Insurance	1,425	1,396	1,486	124	124	7%	1,740
Expenses	6160 Unemployment Insurance	226	86	43	4	4	1%	290
Expenses	6170 Life Insurance Expense	6	8	9	1	1	11%	9
Sub-Total Personnel Costs		21,169	22,001	22,584	2,595	2,595	11%	24,518
Expenses	6211 Office Supplies	408	111	184	0	0	0%	137
Expenses	6212 Printing And Duplicating	0	164	0	0	0	0%	11
Expenses	6225 Fuel, Oil And Lubricants	111	164	0	0	0	0%	89
Expenses	6226 Janitorial Supplies	2,006	1,341	2,986	383	383	20%	1,936
Expenses	6227 Uniforms	0	0	0	0	0	0%	0
Expenses	6228 Operating Expense	6,488	1,601	770	100	100	7%	1,418
Expenses	6231 Building Materials	27,457	11,387	40,692	0	0	0%	43,438
Expenses	6235 Auto Repair Supplies\Vehicle R	2,553	507	25	0	0	0%	40
Expenses	6240 Small Tools & Equipment	566	77	383	0	0	0%	399
Expenses	6451 Telephone Expense	1,381	1,121	1,154	105	105	9%	1,227
Expenses	6532 Vehicle	97	97	97	8	8	9%	88
Expenses	6533 Property Insurance	950	950	950	79	79	7%	1,091
Expenses	6551 Electricity	19,635	26,828	26,078	3,518	3,518	13%	27,200
Expenses	6552 Water And Sewer	7,004	4,892	8,108	0	0	0%	8,649
Expenses	6553 Natural Gas	598	564	363	0	0	0%	706
Expenses	6554 Waste Disposal	1,466	1,222	1,212	0	0	0%	1295
Expenses	6706 Maintenance Contracts	5,044	5,115	4,609	329	329	6%	5,676
Expenses	6708 Miscellaneous Charges	0	0	190	0	0	0%	194
Expenses	6709 Contractual Services	784	751	2,872	33,007	33,007	825%	4,000
Expenses	6710 Equipment Repair Services	0	0	97	0	0	0%	99
Expenses	6830 Buildings	0	0	0	0	0	0%	0
Expenses	6860 Machinery And Equipment	6,000	8,740	0	0	0	0%	0
Sub-Total Operating Supplies & Ser		82,548	65,632	90,770	37,528	37,528	38%	97,693
TOTALS FOR 8130 Building Mainte		103,717	87,633	113,354	40,123	40,123	33%	122,211
8210 Police Department								
Expenses	6212 Printing And Duplicating	107	107	40	0	0	0%	73
Expenses	6228 Operating Expense	0	0	0	0	0	0%	61
Expenses	6451 Telephone Expense	317	317	324	30	30	8%	352
Expenses	6708 Miscellaneous Charges	0	0				0%	0
Expenses	6709 Contractual Services	0	200	600	0	0	0%	0
Expenses	6715 Police Contract	1,660,185	1,775,048	1,931,367	171,329	171,329	8%	2,055,943
TOTALS FOR 8210 Police Departme		1,660,609	1,775,672	1,932,332	171,359	171,359	8%	2,056,429

		FY18	FY19	FY20	Current Month	YTD	Current %	Adopted
		Audited	Audited	Unaudited	July	Current 2021	S/B 8% YTD	2021
8220 Fire Department								
Expenses	6020 Salaries	560,492	593,835	480,718	53,896	53,896	10%	518,916
Expenses	6020 Overtime	66,346	73,261	101,538	14,396	14,396	13%	110,000
	6020 Wildland Wages	75,752	25,569	28,544	6,673	6,673	20%	33,072
Expenses	6110 Fica	53,281	53,189	48,692	5,693	5,693	11%	50,642
Expenses	6120 Pension	20,298	8,611	(22,908)	501	501	5%	10,103
Expenses	6130 Public Safety Retirement	123,381	153,048	147,267	12,013	12,013	7%	165,635
Expenses	6140 Workmen'S Compensation	25,831	54,053	31,196	4,242	4,242	6%	74,867
Expenses	6150 Group Health Insurance	31,451	39,036	44,555	3,611	3,611	5%	66,236
Expenses	6160 Unemployment Insurance	6,033	3,280	1,048	68	68	1%	4,574
Expenses	6170 Life Insurance Expense	803	675	596	50	50	6%	771
	Sub-Total Personnel Costs	963,668	1,004,557	861,246	101,143	101,143	10%	1,034,816
Expenses	6211 Office Supplies	173	21	176	0	0	0%	217
Expenses	6212 Printing And Duplicating	211	232	525	0	0	0%	251
Expenses	6224 Food	0	79	0	0	0	0%	0
Expenses	6225 Fuel, Oil And Lubricants	15,240	16,870	15,998	1,238	1,238	8%	16,445
Expenses	6226 Janitorial Supplies	1,844	1,783	2,794	0	0	0%	2,425
Expenses	6227 Uniforms	0	11,157	1,184	0	0	0%	3,349
Expenses	6228 Operating Expense	4,701	3,781	3,894	283	283	10%	2,875
	6228 EMS Disposal Supplies	8,306	13,685	20,001	6,984	6,984	32%	21,500
	6228 Wildland Training & Supplies	3,966	5,450	2,394	0	0	0%	5,751
Expenses	6231 Building Materials	2,325	5,395	2,930	2,005	2,005	46%	4,329
Expenses	6235 Auto Repair Supplies\Vehicle R	31,900	43,834	39,661	1,270	1,270	5%	25,508
Expenses	6240 Small Tools & Equipment	1,030	2,985	2,371	1,486	1,486	36%	4,183
	6240 EMS Small Tools & Equipment	2,892	1,287	5,910	80	80	2%	4,183
	6240 Small Tools & Equip. LaFrance	11	0	929	109	109	0%	0
	6240 Protective clothing	10,279	4,938	7,824	0	0	0%	2,000
Expenses	6410 Fire Prevention Program	232	453	570	0	0	0%	719
Expenses	6451 Telephone Expense	3,921	3,807	4,220	368	368	9%	4,306
Expenses	6452 Postage & Mailing	52	12	4	0	0	0%	15
Expenses	6501 Travel Expense	0	0	0	0	0	0%	136
Expenses	6510 Advertising Expense	0	0	0	0	0	0%	0
Expenses	6531 Liability Insurance	608	608	608	51	51	8%	668
Expenses	6532 Vehicle Insurance	8,130	8,231	8,130	678	678	8%	8,396
Expenses	6551 Electricity	5,715	5,487	5,534	749	749	12%	6,200
Expenses	6552 Water And Sewer	2,983	2,866	2,889	0	0	0%	3,274
Expenses	6703 Dues, Subscriptions And Memb	2,805	4,192	3,596	1,585	1,585	0%	0
Expenses	6706 Maintenance Contracts	774	1,897	557	35	35	3%	1,012
Expenses	6708 Miscellaneous Charges	1,563	0	591	0	0	0%	97
Expenses	6709 Contractual Services	3,731	18,110	0	116	116	0%	24,184
Expenses	6710 Equipment Repair Services	1,004	2,807	471	0	0	0%	1,782
Expenses	6716 Fire Dispatch Service	83,296	82,856	82,314	5,714	5,714	6%	90,657
Expenses	6750 Conferences And Training	1,288	225	0	0	0	0%	198
Expenses	6860 Machinery And Equipment	596,350	0	0	0	0	0%	2,460
Expenses	6901 Debt Service Interest	0	0	0	13,852	13,852	0%	0
Expenses	6911/6901 Lease Payment & Interest	0	0	17,889	52,119	52,119	79%	65,971
	Sub-Total Operating Supplies & Se	795,330	243,048	233,963	88,723	88,723	29%	303,091
	TOTALS FOR 8220 Fire Department	1,758,998	1,247,605	1,095,210	189,865	189,865	14%	1,337,907
8360 Cemetery								
Expenses	6020 Salaries	4,926	5,317	5,342	531	531	12%	4,601
Expenses	6110 Fica	366	403	404	40	40	11%	352
Expenses	6120 Pension	547	594	616	65	65	12%	562
Expenses	6140 Workmen'S Compensation	263	512	425	34	34	8%	450
Expenses	6150 Group Health Insurance	1,212	1,392	1,486	124	124	7%	1,740
Expenses	6160 Unemployment Insurance	22	9	4	0	0	0%	38
Expenses	6170 Life Insurance Expense	6	8	9	1	1	11%	9
	Sub-Total Personnel Costs	7,342	8,235	8,284	795	795	10%	7,752
Expenses	6211 Office Supplies	0	0	80	0	0	0%	82
Expenses	6227 Uniforms	504	0	0	0	0	0%	34
Expenses	6228 Operating Expense	4	0	37	0	0	0%	148
Expenses	6231 Building Materials	0	294	92	0	0	0%	10,094
Expenses	6240 Small Tools & Equipment	393	349	6	0	0	0%	0
Expenses	6551 Electricity	1,448	1,203	391	31	31	8%	414
Expenses	6552 Water And Sewer	0	0	1,243	120	120	9%	1,354
Expenses	6554 Waste Disposal	0	63	0	0	0	0%	0
Expenses	6706 Maintenance Contracts	0	0	0	0	0	0%	0
Expenses	6708 Miscellaneous Charges	1,665	1,928	0	0	0	0%	0
Expenses	6709 Contractual Services	0	0	2,326	204	204	9%	2,246
Expenses	6710 Equipment Repair Services	0	0	0	0	0	0%	0
	Sub-Total Operating Supplies & Se	4,014	3,837	4,174	356	356	2%	14,372
	TOTALS FOR 8360 Cemetery Total	11,356	12,072	12,458	1,151	1,151	5%	22,124

	FY18	FY19	FY20	Current Month	YTD	Current %	Adopted
	Audited	Audited	Unaudited	July	Current 2021	S/B 8% YTD	2021
10 Local Transportation Assistance Fund							
Revenues 4311 Hb 2565 Transit Funds	16,681	16,740	16,740	0	0	0%	16,601
Revenues 4999 Transfers To/From General Fund	6,042	16,742	20,641	3,622	3,622	17%	21,443
8140 Transportation Revenue Total	22,723	33,482	37,381	3,622	3,622	10%	38,044
8140 Transportation							
Expenses 6020 Salaries	17,361	20,467	22,809	2,553	2,553	12%	22,104
Expenses 6110 Fica	1,311	1,535	1,735	194	194	11%	1,691
Expenses 6120 Pension	1,904	2,332	2,762	311	311	12%	2,701
Expenses 6140 Workmen'S Compensation	264	568	521	58	58	11%	504
Expenses 6150 Group Health Insurance	1,911	1,909	2,052	172	172	7%	2,321
Expenses 6160 Unemployment Insurance	252	109	33	0	0	0%	302
Expenses 6170 Life Insurance Expense	9	11	9	1	1	8%	13
Sub-Total Personnel Costs	23,012	26,931	29,920	3,288	3,288	11%	29,636
Expenses 6211 Office Supplies	0	0	0	0	0	0%	0
Expenses 6225 Fuel, Oil And Lubricants	360	417	396	13	13	3%	457
Expenses 6228 Operating Expense	1,331	457	234	0	0	0%	653
Expenses 6235 Auto Repair Supplies\Vehicle R	3,387	2,589	324	0	0	0%	816
Expenses 6411 Auditing Services	2,341	2,341	2,655	0	0	0%	2,548
Expenses 6531 Liability Insurance	197	197	197	16	16	8%	200
Expenses 6532 Vehicle	3,655	440	3,655	305	305	8%	3,734
Expenses 6706 Maintenance Contracts	15	110	0	0	0	0%	0
8140 Transpo Sub-Total Operating Supplies & Ser	34,298	33,482	7,461	334	334	4%	8,408
TOTALS FOR 8140 Transportation			37,381	3,622	3,622	10%	38,044

Transportation Fund Summary							
TOTAL TRANSPORTATION FUND REVENUES	16,681	16,740	16,740	0	0	0%	16,601
TOTAL TRANSPORTATION FUND EXPENDITURE	(34,298)	(33,482)	(37,381)	(3,622)	(3,622)	10%	(38,044)
REVENUES OVER (UNDER) EXPENDITURES	(17,617)	(16,742)	(20,641)	(3,622)	(3,622)	17%	(21,443)
General Fund Transfer	6,041	16,742	20,641	3,622	3,622	17%	21,443
Beginning Fund Balance	11,576	0	0	0	0	0%	0
Ending Fund Balance	0	0	0	0	0	0%	0

	FY18	FY19	FY20	Current Month	YTD	Current %	Adopted
	Audited	Audited	Unaudited	July	Current 2021	S/B 8% YTD	2021
18 Highway Users Revenue Fund							
Revenues 4350 Highway Us Revenue	412,510	444,501	430,573	33,336	33,336	7%	459,556
Revenues 4380 Other Reve: From	179,365	0	197,802	0	0	0%	0
Revenues 4910 Investment Earnings	4,397	6,725	12,527	207	207	8%	2,500
Revenues 4950 Other Misc Revenue	0	0	2,227	0	0	0%	0
Revenues 4999 Transfers F General	51,135	132,903	0	0	0	0%	0
Fund Balance Carryforward-HURF			0	10,137	10,137	7%	151,802
18 Highway Users Revenue Fund Total	647,407	584,129	643,129	43,681	43,681	7%	613,858
18 Highway Users Revenue Fund Exp							
Expenses 6020 Salaries	124,112	123,864	138,350	15,332	15,332	11%	141,084
Expenses 6110 Fica	9,311	9,265	10,389	1,157	1,157	11%	10,793
Expenses 6120 Pension	11,268	11,934	12,132	1,406	1,406	12%	12,054
Expenses 6140 Workmen'S Compensation	4,469	8,357	7,636	898	898	11%	8,486
Expenses 6150 Group Health Insurance	17,156	18,546	22,855	2,078	2,078	7%	28,836
Expenses 6160 Unemployment Insurance	858	343	216	11	11	1%	1,386
Expenses 6170 Life Insurance Expense	103	129	149	12	12	8%	148
Sub-Total Personnel Costs	167,277	172,438	191,725	20,894	20,894	10%	202,787
Expenses 6211 Office Supplies	107	52	283	0	0	0%	0
Expenses 6212 Printing And Duplicating	26	57	4	0	0	0%	0
Expenses 6225 Fuel, Oil And Lubricants	8,319	9,913	10,662	765	765	7%	10,386
Expenses 6226 Janitorial Supplies	1,413	1,495	2,182	71	71	0%	0
Expenses 6227 Uniforms	543	692	609	78	78	8%	923
Expenses 6228 Operating Expense	10,338	8,590	6,141	247	247	2%	13,271
Expenses 6231 Building Materials	2,351	15	2,516	30	30	1%	3,462
Expenses 6235 Auto Repair Supplies/Vehicle R	5,675	5,818	6,788	75	75	1%	8,078
Expenses 6236 Street & Sidewalk Repair	11,541	2,789	20,431	0	0	0%	26,608
Expenses 6240 Small Tools & Equipment	2,167	7,465	1,919	198	198	2%	9,232
Expenses 6411 Auditricty Services	4,622	4,622	5,241	0	0	0%	6,001
Expenses 6413 Engineering & Architectural Sen	23,535	2,670	6,705	0	0	0%	25,000
Expenses 6501 Travel Expense	0	128	0	0	0	0%	0
Expenses 6502 Mileage Reimbursement	0	132	0	0	0	0%	462
Expenses 6510 Advertising Expense	0	2,001	7	0	0	0%	0
Expenses 6531 Liability Insurance	5,373	-594	5,373	448	448	6%	8,078
Expenses 6532 Vehicle	6,998	6,998	6,998	583	583	7%	8,309
Expenses 6533 Property Insurance	348	348	348	29	29	8%	348
Expenses 6551 Electricity	33,446	32,810	32,369	3,040	3,040	8%	38,082
Expenses 6552 Water And Sewer	49,574	34,248	37,347	4,294	4,294	9%	46,160
Expenses 6703 Dues, Subscriptions And Memb	1,000	3,000	0	0	0	0%	0
Expenses 6706 Maintenance Contracts	2,492	2,455	4,840	0	0	0%	3,208
Expenses 6707 Meetings And Business Entertai	47	0	0	0	0	0%	0
Expenses 6708 Miscellaneous Charges	0	0	0	0	0	0%	462
Expenses 6709 Contractual Services	340	4,040	0	0	0	0%	0
Expenses 6710 Equipment Repair Services	10,361	15,136	4,005	5,157	5,157	26%	19,618
Expenses 6750 Conferences And Training	0	440	0	0	0	0%	577
Expenses - Mc 6830 Contractual Building Constructic	291,490	263,195	0	0	0	0%	0
Expenses 6860 Machinery And Equipment	8,024	3,360	0	0	0	0%	0
6880 Street Improvements	0	0	43,490	7,770	7,770	4%	182,806
18 Highway U Sub-Total Operating Supplies & Ser	480,130	411,875	198,259	22,787	22,787	6%	411,071
TOTALS FOR 8320 Highway Users F	647,407	584,313	389,984	43,681	43,681	7%	613,858

HURF Fund Summary							
TOTAL HURF FUND REVENUES	596,272	451,226	643,129	33,544	33,544	7%	462,056
TOTAL HURF FUND EXPENDITURES	(647,407)	(584,313)	(389,984)	(43,681)	(43,681)	7%	(613,858)
REVENUES OVER (UNDER) EXPENDITURES	(51,135)	(133,087)	253,145	(10,137)	(10,137)	7%	(151,802)
General Fund Transfer	51,135	133,087	0			0%	0
Beginning Fund Balance	0	0	0	253,145	253,145	151%	167,909
Ending Fund Balance	0	0	253,145	243,007	243,007	1509%	16,107

		FY18	FY19	FY20	Current Month	YTD	Current %	Adopted
		Audited	Audited	Unaudited	July	Current 2021	S/B 8% YTD	2021
25 Senior Center Revenues								
Revenues	4320 Governmental Grants	140,033	146,173	136,689	9,241	9,241	7%	138,872
Revenues	4950 Other Miscellaneous Revenue	4,627	698	0	0	0	0%	0
Revenues	4970 Program Income	7,872	8,208	7,956	576	576	10%	5,616
Revenues	4999 Transfers From General Fund	63,588	66,357	87,033	10,892	10,892	11%	97,075
25 Senior Center Revenues Total		216,120	221,436	231,678	20,709	20,709	9%	241,563
25 Congregate Meals 8421 Expenses								
Expenses	6020 Salaries	29,104	34,199	48,693	4,986	4,986	10%	49,325
Expenses	6110 Fica	2,190	2,538	3,700	380	380	10%	3,773
Expenses	6120 Pension	2,850	3,798	5,925	607	607	10%	6,027
Expenses	6140 Workmen'S Compensation	408	888	1,082	85	85	8%	1,076
Expenses	6150 Group Health Insurance	3,145	5,186	5,482	455	455	4%	10,327
Expenses	6160 Unemployment Insurance	307	77	35	0	0	0%	350
Expenses	6170 Life Insurance Expense	24	29	34	3	3	5%	56
Sub-Total Personnel Costs		38,028	46,715	64,952	6,516	6,516	9%	70,934
Expenses	6211 Office Supplies	110	101	32	0	0	0%	102
Expenses	6212 Printing And Duplicating	28	42	64	0	0	0%	97
Expenses	6224 Food	30,234	26,103	27,555	1,677	1,677	5%	33,650
Expenses	6226 Janitorial Supplies	837	906	834	(52)	(52)	-6%	918
Expenses	6228 Operating Expense	2,171	2,524	2,966	331	331	11%	3,060
Expenses	6231 Building Materials	2,111	1,228	2,556	145	145	7%	2,081
Expenses	6240 Small Tools & Equipment	0	0	469	0	0	0%	0
Expenses	6411 Auditing Services	588	588	667	0	0	0%	712
Expenses	6414 Legal Services	400	367	400	0	0	0%	408
Expenses	6416 Professional Services	0	0	0	0	0	0%	0
Expenses	6451 Telephone Expense	165	162	183	15	15	7%	204
Expenses	6452 Postage & Mailing	0	0	0	0	0	0%	0
Expenses	6531 Liability Insurance	621	621	621	52	52	8%	663
Expenses	6533 Property Insurance	192	192	192	16	16	8%	211
Expenses	6551 Electricity	3,917	3,889	3,521	398	398	9%	4,386
Expenses	6552 Water And Sewer	669	656	505	0	0	0%	714
Expenses	6553 Natural Gas	280	264	362	0	0	0%	326
Expenses	6554 Waste Disposal	293	313	355	0	0	0%	477
Expenses	6703 Dues, Subscriptions And Membr	475	399	362	0	0	0%	51
Expenses	6706 Maintenance Contracts	696	569	706	44	44	5%	874
Expenses	6708 Miscellaneous Charges	63	0	0	0	0	0%	0
Expenses	6709 Contractual Services	211	1,534	91	0	0	0%	612
Expenses	6710 Equipment Repair Services	1,300	467	1,515	423	423	0%	0
Expenses	6750 Conferences And Training	0	0	110	0	0	0%	202
Expenses	6830 Contractual Building Construction			8,570	0	0	0%	0
Expenses	6860 Machinery And Equipment	15,516	7,395	0	0	0	0%	0
Sub-Total Operating Supplies & Ser		60,877	48,320	52,636	3,048	3,048	6%	49,748
TOTALS FOR 8421 Congregate Mea		98,905	95,035	117,587	9,564	9,564	8%	120,682

		FY18	FY19	FY20	Current Month	YTD	Current %	Adopted
		Audited	Audited	Unaudited	July	Current 2021	S/B 8% YTD	2021
25 Home Delivered Meals 8422 Expenses								
Expenses	6020 Salaries	29,374	32,616	34,671	3,495	3,495	10%	34,447
Expenses	6110 Fica	2,213	2,424	2,611	266	266	10%	2,635
Expenses	6120 Pension	2,877	3,642	4,170	426	426	10%	4,209
Expenses	6140 Workmen'S Compensation	412	847	759	62	62	8%	737
Expenses	6150 Group Health Insurance	2,747	5,192	5,470	454	454	7%	6,266
Expenses	6160 Unemployment Insurance	299	77	26	0	0	0%	262
Expenses	6170 Life Insurance Expense	19	29	34	3	3	9%	34
Sub-Total Personnel Costs		37,941	44,827	47,742	4,706	4,706	10%	48,590
Expenses	6211 Office Supplies	29	51	8	0	0	0%	26
Expenses	6212 Printing And Duplicating	8	12	18	0	0	0%	31
Expenses	6224 Food	9,329	8,684	7,357	884	884	10%	9,000
Expenses	6226 Janitorial Supplies	222	240	221	(14)	(14)	-4%	357
Expenses	6228 Operating Expense	1,949	2,267	2,619	292	292	10%	3,060
Expenses	6231 Building Materials	528	283	639	36	36	6%	590
Expenses	6235 Auto Repair Supplies\Vehicle R	0	0	0	0	0	0%	0
Expenses	6240 Small Tools & Equipment	0	0	410	0	0	0%	0
Expenses	6411 Auditing Services	0	0	0	0	0	0%	0
Expenses	6414 Legal Services	400	367	400	0	0	0%	459
Expenses	6416 Professional Services	0	0	0	0	0	0%	0
Expenses	6451 Telephone Expense	317	317	324	30	30	7%	408
Expenses	6531 Liability Insurance	155	155	155	13	13	6%	230
Expenses	6532 Vehicle Insurance	0	0	0	0	0	0%	0
Expenses	6533 Property Insurance	48	48	48	4	4	6%	64
Expenses	6551 Electricity	979	972	880	100	100	9%	1,109
Expenses	6552 Water And Sewer	167	164	127	0	0	0%	255
Expenses	6553 Natural Gas	70	66	90	0	0	0%	124
Expenses	6554 Waste Disposal	73	78	89	0	0	0%	169
Expenses	6703 Dues, Subscriptions And Memb	475	399	362	0	0	0%	51
Expenses	6706 Maintenance Contracts	696	569	706	44	44	5%	818
Expenses	6708 Miscellaneous Charges	63	0	0	0	0	0%	0
Expenses	6709 Contractual Services	145	1,345	91	0	0	0%	459
Expenses	6710 Equipment Repair Services	1,262	453	1,470	411	411	21%	1,917
Expenses	6750 Conferences And Training	0	0	44	0	0	0%	82
Sub-Total Operating Supplies & Ser		16,915	16,470	16,058	1,800	1,800	9%	19,209
TOTALS FOR 8422 Home Delivered		54,856	61,297	63,800	6,505	6,505	10%	67,799
25 Operation-Multiservices 8423 Expenses								
Expenses	6020 Salaries	34,216	35,091	19,632	2,165	2,165	11%	19,362
Expenses	6110 Fica	2,563	2,579	1,458	163	163	11%	1,481
Expenses	6120 Pension	3,450	3,759	2,338	264	264	11%	2,366
Expenses	6140 Workmen'S Compensation	485	919	396	39	39	10%	394
Expenses	6150 Group Health Insurance	4,419	8,074	8,514	706	706	12%	5,686
Expenses	6160 Unemployment Insurance	209	86	12	0	0	0%	123
Expenses	6170 Life Insurance Expense	29	46	53	4	4	14%	31
Sub-Total Personnel Costs		45,371	50,554	32,402	3,342	3,342	11%	29,443
Expenses	6211 Office Supplies	269	233	78	0	0	0%	255
Expenses	6212 Printing And Duplicating	459	689	671	0	0	0%	612
Expenses	6224 Food	4	118	0	0	0	0%	204
Expenses	6226 Janitorial Supplies	1,403	1,519	1,399	(88)	(88)	-6%	1,428
Expenses	6228 Operating Expense	685	818	907	96	96	14%	712
Expenses	6231 Building Materials	2,639	1,416	3,195	181	181	6%	2,972
Expenses	6240 Small Tools & Equipment	0	0	63	0	0	0%	0
Expenses	6414 Legal Services	400	367	400	0	0	0%	459
Expenses	6416 Professional Services	0	0	0	0	0	0%	0
Expenses	6451 Telephone Expense	317	317	326	30	30	7%	408
Expenses	6452 Postage & Mailing	2	14	2	0	0	0%	36
Expenses	6531 Liability Insurance	776	-137	776	65	65	7%	918
Expenses	6533 Property Insurance	239	239	239	20	20	8%	255
Expenses	6551 Electricity	4,896	4,861	4,401	498	498	9%	5,534
Expenses	6552 Water And Sewer	837	820	632	0	0	0%	867
Expenses	6553 Natural Gas	350	330	452	0	0	0%	357
Expenses	6554 Waste Disposal	367	392	443	0	0	0%	447
Expenses	6703 Dues, Subscriptions And Memb	350	411	373	0	0	0%	51
Expenses	6706 Maintenance Contracts	546	524	806	45	45	5%	896
Expenses	6709 Contractual Services	112	23	0	0	0	0%	0
Expenses	6710 Equipment Repair Services	1,262	453	1,470	411	411	21%	1,917
Expenses	6750 Conferences And Training	0	0	66	0	0	0%	0
Sub-Total Operating Supplies & Ser		15,913	13,407	16,700	1,258	1,258	7%	18,328
TOTALS FOR 8423 Operations		61,284	63,961	49,102	4,600	4,600	10%	47,771

	FY18	FY19	FY20	Current Month	YTD	Current %	Adopted
	Audited	Audited	Unaudited	July	Current 2021	S/B 8% YTD	2021
25 Transportation 8424 Expenses							
Expenses 6181 Driver's Salary			0	0	0	0%	0
Expenses 6182 Driver's Ere'S			0	0	0	0%	0
Expenses 6225 Fuel, Oil And Lubricants	1,081	1,250	1,189	40	40	1%	5,311
Expenses 6235 Auto Repair Supplies\Vehicle R	0	0	0	0	0	0%	0
Sub-Total Operating Supplies & Ser	1,081	1,250	1,189	40	40	1%	5,311
Total Senior Center Operations	216,126	221,543	231,678	20,709	20,709	9%	241,563

Senior Center Fund Summary							
TOTAL SENIOR CENTER FUND REVENUES	152,532	155,079	144,645	9,817	9,817	7%	144,488
TOTAL SENIOR CENTER FUND EXPENDITURES	(216,126)	(221,543)	(231,678)	(20,709)	(20,709)	9%	(241,563)
REVENUES OVER (UNDER) EXPENDITURES	(63,588)	(66,357)	(87,033)	(10,892)	(10,892)	11%	(97,075)
Transfers From General Fund	63,588	66,357	87,033	10,892	10,892	11%	97,075
Beginning Fund Balance	0	0	0	0	0	0%	0
Ending Fund Balance	0	0	0	0	0	0%	0

	FY18	FY19	FY20	Current Month	YTD	Current %	Adopted
	Audited	Audited	Unaudited	July	Current 2021	S/B 8% YTD	2021
27 Community Action Program Revenues							
Revenues - M 4320 County Reimbursements	35,000	35,000	40,000	5,418	5,418	15%	35,000
Revenues - M 4380 Gaming Utility Grants (GRIC)	40,000	80,000	43,252	0	0	0%	40,000
Revenues - M 4950 Other Miscellaneous Revenue	2,403	479	14,205	0	0	0%	0
Revenues - M 4999 Transfers From General Fund	56,593	59,209	52,320	10,587	10,587	15%	68,553
27 Community Action Program Revenues Total	133,996	174,688	149,777	16,005	16,005	11%	143,553
Expenses							
Expenses 6020 Salaries	59,160	63,828	69,821	6,761	6,761	11%	63,609
Expenses 6110 Fica	4,524	4,881	5,328	517	517	11%	4,866
Expenses 6120 Pension	5,436	5,831	6,351	572	572	10%	5,724
Expenses 6140 Workmen'S Compensation	442	849	726	86	86	12%	713
Expenses 6150 Group Health Insurance	9,953	10,541	11,219	129	129	1%	13,576
Expenses 6160 Unemployment Insurance	438	176	82	7	7	1%	659
Expenses 6170 Life Insurance Expense	27	62	71	6	6	8%	73
Sub-Total Personnel Costs	79,980	86,168	93,599	8,078	8,078	9%	89,220
Expenses 6211 Office Supplies	414	638	383	106	106	10%	1,070
Expenses 6212 Printing And Duplicating	375	1,274	875	0	0	0%	1,530
Expenses 6224 Food	1,140	1,000	1,254	0	0	0%	0
Expenses 6225 Fuel, Oil And Lubricants	252	271	557	0	0	0%	773
Expenses 6226 Janitorial Supplies	89	26	125	0	0	0%	245
Expenses 6228 Operating Expense	193	486	524	5	5	1%	599
Expenses 6231 Building Materials	453	0	181	0	0	0%	510
Expenses 6235 Auto Repair Supplies/Vehicle R	1,312	769	77	0	0	0%	0
Expenses 6240 Small Tools & Equipment	448	370	(120)	0	0	0%	1,105
Expenses 6411 Auditing Services	284	284	322	0	0	0%	406
Expenses 6451 Telephone Expense	795	799	853	87	87	9%	918
Expenses 6452 Postage & Mailing	164	181	71	0	0	0%	357
Expenses 6502 Mileage Reimbursement	0	124	0	0	0	0%	0
Expenses 6510 GRIC Grant	38,918	41,714	41,271	0	0	0%	40,000
Expenses 6531 Liability Insurance	767	767	767	64	64	7%	865
Expenses 6532 Vehicle	482	482	482	40	40	6%	638
Expenses 6533 Property Insurance	1,087	130	1,087	91	91	8%	1,122
Expenses 6551 Electricity	1,305	1,223	1,723	183	183	9%	1,932
Expenses 6552 Water And Sewer	196	218	249	0	0	0%	265
Expenses 6554 Waste Disposal	384	326	303	0	0	0%	367
Expenses 6703 Dues, Subscriptions And Memb	0	0	86	0	0	0%	306
Expenses 6706 Maintenance Contracts	1,196	1,386	1,292	90	90	7%	1,224
Expenses 6709 Contractual Services	2,129	0	3,818	7,261	7,261	0%	0
Expenses 6710 Equipment Repair Services	0	0	0	0	0	0%	0
Expenses 6750 Conferences And Training	0	0	0	0	0	0%	102
Sub-Total Operating Supplies & Ser	52,383	52,468	56,179	7,927	7,927	15%	54,334
TOTALS FOR 8424 COMMUNITY AC	132,363	138,636	149,777	16,005	16,005	11%	143,554

Community Action Program Fund Summary							
TOTAL CAP FUND REVENUES	77,403	115,479	97,457	5,418	5,418	7%	75,000
TOTAL CAP FUND EXPENDITURES	(132,363)	(138,636)	(149,777)	(16,005)	(16,005)	11%	(143,554)
REVENUES OVER (UNDER) EXPENDITURES	(56,593)	(59,208)	(52,320)	(10,587)	(10,587)	15%	(68,554)
Beginning Fund Balance	0	0	0	0	0	0%	0
Ending Fund Balance	0	0	0	0	0	0%	0

		FY18	FY19	FY20	Current Month	YTD	Current %	Adopted
		Audited	Audited	Unaudited	July	Current 2021	S/B 8% YTD	2021
38 Covid Grant Funding								
Revenues	4380 FEMA-PYT Funding	0	0	0	0	0	0%	0
38 Covid Grant Funding Total		0	0	0	0	0	0	0
Expenses	6020 Salaries & Wages	0	0	0	0	0	0	0
Expenses	6040 Fees for Services/Const Sup	0	0	0	0	0	0	0
Expenses	6060 Stipends	0	0	0	0	0	0	0
Expenses	6110 FICA Expense	0	0	0	0	0	0	0
Expenses	6140 Workman's Compensation	0	0	0	0	0	0	0
Sub-Total Personnel Costs		0	0	0	0	0	0	0
Expenses	6211 Office Expense	0	0	0	0	0	0	0
Expenses	6212 Printing & Duplicating	0	0	0	0	0	0	0
Expenses	6224 Food Supplies	0	0	0	0	0	0	0
Expenses	6225 Fuel & Oil	0	0	0	0	0	0	0
Expenses	6226 Janitorial Supplies	0	0	0	0	0	0	0
Expenses	6228 Other Operating Supplies	0	0	0	0	0	0	0
Expenses	6231 Building Repairs & Supplies	0	0	0	0	0	0	0
Expenses	6235 Auto Repairs/Registration	0	0	0	0	0	0	0
Expenses	6240 Small Tools & Equipment	0	0	0	583	583	0	0
Expenses	6411 Auditing	0	0	0	0	0	0	0
Expenses	6451 Telephone	0	0	0	0	0	0	0
Expenses	6452 Postage & Mailing	0	0	0	0	0	0	0
Expenses	6501 Travel, Lodging & Per Diem	0	0	0	0	0	0	0
Expenses	6502 Mileage Reimbursements	0	0	0	0	0	0	0
Expenses	6510 Advertising	0	0	0	0	0	0	0
Expenses	6706 Maintenance Contracts	0	0	0	0	0	0	0
Expenses	6707 Meetings & Business Expense	0	0	0	0	0	0	0
Expenses	6708 Miscellaneous Charges	0	0	0	0	0	0	0
Expenses	6709 Other Contractual Services	0	0	0	0	0	0	0
Expenses	6710 Equipment Repair	0	0	0	0	0	0	0
Expenses	6720 Contract Labor	0	0	0	0	0	0	0
Expenses	6750 Conferences & Training	0	0	0	0	0	0	0
Expenses	6830 Buildings	0	0	0	0	0	0	0
Expenses	6860 Machinery & Equipment	0	0	0	0	0	0	0
Sub-Total Operating Supplies & Services		0	0	0	583	583	0%	0
TOTALS FOR 8211 COVID		0	0	0	583	583	0%	0
Covid Grant Fund Summary								
TOTAL COVID FUND REVENUES		0	0	0	0	0	0%	0
TOTAL COVID FUND EXPENDITURES		0	0	0	(583)	(583)	0%	0
REVENUES OVER (UNDER) EXPENDITURES		0	0	0	(583)	(583)	0%	0
Beginning Fund Balance		0	0	0	0	0	0%	0
Ending Fund Balance		0	0	0	0	0	0%	0

	FY18	FY19	FY20	Current Month	YTD	Current %	Adopted
	Audited	Audited	Unaudited	July	Current 2021	S/B 8% YTD	2021
45 Self Help Housing Program Income							
Revenues - M 8088 CDBG Streets	307,883	0	0	0	0	0%	0
Revenues - M 4380 GCDC Rent	0	4,969	4,800	400	400	0%	0
Revenues - M 4382 CDBG	0	568,652	0	0	0	0%	0
Revenues - M 4950 Program Income	34,756	35,404	0	0	0	0%	44,600
Revenues - M 4950 Program Income	0	0	43,960	0	0	0%	0
45 Self Help Housing Program Income	342,639	609,025	48,760	400	400	1%	44,600
Expenses 8088 CDBG Streets	308,186	568,652	0	0	0	0%	
Expenses 6228 Operating Expense	0	0	0	0	0	0%	0
Expenses 6231 Building Materials	0	0	2,299	107	107	0%	0
Expenses 6228 CDC & CDBG Home Repair	0	1,877	0	0	0	0%	5,000
Expenses 6001 Program Inc Housing	0	129,451	43,960	0	0	0%	39,600
TOTALS FOR 8424 CDBG\Housing	308,186	699,980	46,259	107	107	0%	44,600

CDBG/HOUSING Fund Summary							
TOTAL CDBG/HOUSING FUND REVENUES	342,639	609,025	48,760	400	400	1%	44,600
TOTAL CDBG/HOUSING FUND EXPENDITURES	(308,186)	(699,980)	(46,259)	(107)	(107)	0%	(44,600)
REVENUES OVER (UNDER) EXPENDITURES	34,453	(90,955)	2,501	293	293	0%	0
Beginning Fund Balance	78,231	112,684	21,729	24,230	24,230	112%	21,729
Ending Fund Balance	112,684	21,729	24,230	24,523	24,523	113%	21,729

	FY18	FY19	FY20	Current Month	YTD	Current %	Adopted
	Audited	Audited	Unaudited	July	Current 2021	S/B 8% YTD	2021
47 Tianguis Commercial Center Revenues							
Revenues 4920 Rent	110,749	110,149	115,769	10,903	10,903	9%	127,980
Revenues 4980 Utilities Billed	27,588	28,183	27,673	2,325	2,325	8%	28,000
Revenues 4980 Patio Rentals	8,715	29,572	19,623	0	0	0%	12,000
Revenues 4980 Miscellaneous	4,937	115	4	0	0	0%	200
Past Due Rents Received	0	6,275	2,180	2,180	2,180	0%	0
Fund Balance Carryforward-Tianguis	4,920		3,323	1,665	14,944	139%	10,769
47 Tianguis Commercial Center Revenues	156,909	174,294	168,572	17,073	30,352	17%	178,949
47 Tianguis Commercial Center Expenses							
Expenses 6020 Salaries	17,953	22,984	28,407	3,901	3,901	10%	38,452
Expenses 6110 Fica	1,349	1,725	2,212	298	298	10%	2,942
Expenses 6120 Pension	-12,118	1,915	3,205	336	336	10%	3,250
Expenses 6140 Workmen'S Compensation	533	1,289	1,463	247	247	11%	2,218
Expenses 6150 Group Health Insurance	893	953	1,025	86	86	7%	1,160
Expenses 6160 Unemployment Insurance	143	110	27	4	4	1%	529
Expenses 6170 Life Insurance Expense	4	5	6	1	1	9%	6
Expenses Sub-Total Personnel Costs	8,757	28,981	36,344	4,872	4,872	10%	48,557
Expenses 6211 Office Supplies	0	3	0	0	0	0%	0
Expenses 6212 Printing And Duplicating			19	0	0	0%	0
Expenses 6226 Janitorial Supplies	1,920	2,814	2,519	303	303	9%	3,264
Expenses 6227 Uniforms	0	60	135	0	0	0%	0
Expenses 6228 Operating Expense	1,215	605	115	0	0	0%	1,530
Expenses 6231 Building Materials	14,340	27,933	27,765	5,562	5,562	14%	40,250
Expenses 6240 Small Tools & Equipment	172	2,015	517	0	0	0%	700
Expenses 6411 Auditing Services	602	602	683	0	0	0%	684
Expenses 6416 Professional Services	500	0	0	0	0	0%	0
Expenses 6510 Advertising Expense	33	0	0	0	0	0%	0
Expenses 6531 Liability Insurance	1,287	1,287	1,287	107	107	8%	1,419
Expenses 6533 Property Insurance	4,199	1,199	2,412	201	201	8%	2,468
Expenses 6551 Electricity	46,137	45,414	45,214	5,853	5,853	13%	46,125
Expenses 6552 Water And Sewer	9,903	8,408	9,807	0	0	0%	10,000
Expenses 6554 Waste Disposal	4,586	4,900	5,081	0	0	0%	4,790
Expenses 6703 Private Event Party Insurance	340	1,963	1,567	0	0	0%	2,530
Expenses 6706 Maintenance Contracts	154	0	0	175	175	29%	612
Expenses 6708 Miscellaneous Charges	1,875	808	0	0	0	0%	1,020
Expenses 6709 Contractual Services	17,082	14,353	12,260	0	0	0%	10,000
Expenses 6720 Contract Labor	0	6,189	5,210	0	0	0%	5,000
Expenses 6762 Past Due Rents not Received	0	0	0	0	13,278	0%	0
Expenses 6761 Rent Relief Amount	18,388	-1,368	0	0	0	0%	0
Expenses 6762 Bad Debt Expense	25,419	14,209	0	0	0	0%	0
Expenses Sub-Total Operating Supplies & Services	148,152	131,394	114,590	12,202	25,480	20%	130,392
TOTALS FOR 8800 Tianguis	156,909	160,375	150,934	17,074	30,352	17%	178,949
Tianguis Fund Summary							
TOTAL TIANGUIS FUND REVENUES	151,989	174,294	165,249	15,408	15,408	9%	168,180
TOTAL TIANGUIS FUND EXPENDITURES	(156,909)	(160,375)	(150,934)	(17,074)	(30,352)	17%	(178,949)
REVENUES OVER (UNDER) EXPENDITURES	(4,920)	13,919	14,314	(1,665)	(14,944)	139%	(10,769)
Beginning Fund Balance	26,019	21,099	26,019	40,333	40,333	125%	32,294
Ending Fund Balance	21,099	35,018	40,333	38,668	25,390	118%	21,525

	FY18	FY19	FY20	Current Month	YTD	Current %	Adopted
	Audited	Audited	Unaudited	July	Current 2021	S/B 8% YTD	2021
50 Sewer Fund Revenues							
Revenues 4710 Sewer Use Fees	80,752	80,514	81,428	0	0	0%	104,069
Revenues 4711 Sewer Tap Fees	0	0	0	0	0	0%	0
Revenues 4910 Investment Earnings	15,336	24,416	17,002	226	226	2%	12,500
Revenues 4950 Prior Year Fund Balance Use	111,574	136,718	301,855	10,323	10,323	32%	32,288
4980 CDBG	0	0	0	0	0	0%	517,828
50 Sewer Fund Revenues	207,662	241,648	400,285	10,549	10,549	2%	666,685
50 Sewer Fund Expenses							
Expenses 6020 Salaries	49,702	58,196	56,860	6,340	6,340	12%	51,892
Expenses 6110 Fica	3,396	4,007	3,924	458	458	12%	3,970
Expenses 6120 Pension	17,976	4,448	6,121	703	703	11%	6,341
Expenses 6140 Workmen'S Compensation	1,088	2,082	1,745	231	231	12%	1,862
Expenses 6150 Group Health Insurance	7,549	10,072	10,992	927	927	7%	12,672
Expenses 6160 Unemployment Insurance	216	55	21	0	0	0%	202
Expenses 6170 Life Insurance Expense	33	44	50	4	4	8%	50
Sub-Total Personnel Costs	79,960	78,904	79,714	8,664	8,664	11%	76,989
Expenses 6211 Office Supplies	188	147	0	0	0	0%	109
Expenses 6227 Uniforms	0	0	0	0	0	0%	0
Expenses 6228 Operating Expense	1,239	0	1,250	0	0	0%	0
Expenses 6231 Sewer Line Repairs	73,717	60,863	318,003	1,796	1,796	3%	70,000
6231 Sewer Line Repairs (CDBG)	0	0	0	0	0	0%	517,828
Expenses 6240 Small Tools & Equipment	8	0	0	0	0	0%	0
Expenses 6411 Auditing Services	251	251	290	0	0	0%	437
Expenses 6413 Engineering & Architectural Sen	0	0	0	0	0	0%	0
Expenses 6531 Liability Insurance	807	398	632	53	53	6%	885
Expenses 6551 Electricity	357	388	396	37	37	8%	437
Expenses 6999 Transfers Out	51,135	100,698	0	0	0	0%	0
Sub-Total Operating Supplies & Service	127,702	162,745	320,571	1,886	1,886	0%	589,696
TOTALS FOR 8370 Sewer	207,662	241,649	400,285	10,550	10,550	2%	666,685

SEWER FUND Summary							
TOTAL SEWER FUND REVENUES	96,088	104,930	98,430	226	226	0%	634,397
TOTAL SEWER FUND EXPENDITURES	(207,662)	(241,649)	(400,285)	(10,550)	(10,550)	2%	(666,685)
REVENUES OVER (UNDER) EXPENDITURES	(111,574)	(136,719)	(301,855)	(10,323)	(10,323)	32%	(32,288)
Beginning Fund Balance	1,274,652	1,163,078	1,274,652	972,797	972,797	152%	638,262
Ending Fund Balance	1,163,078	1,026,359	972,797	962,473	962,473	159%	605,974

51 Refuse Collection Revenue							
Revenues 4730 Waste Control Fees	326,991	327,250	327,408	0	0	0%	297,306
Revenues 4735 Refuse Truck Reservations	900	1,050	1,100	200	200	0%	0
Prior Year Retained Earnings Used	0	25,437	35,366	31,086	31,086	0%	0
51 Refuse Collection Revenue	327,891	328,300	363,874	31,286	31,286	11%	297,306
Expenses 6228 Clean Up Days							
Expenses 6411 Operating Expense	308	755	580	0	0	0%	0
Expenses 6531 Liability Insurance	2,363	1,165	2,363	197	197	8%	2,389
Expenses 6717 Residential Refuse Contract	258,222	275,961	308,531	31,089	31,089	11%	273,522
Expenses 6718 Garbage Roll Off Contract	65,862	75,855	52,399	0	0	0%	0
Expenses Total Operating Supplies & Service	326,755	353,736	363,873	31,286	31,286	11%	275,911

REFUSE FUND Summary							
TOTAL REFUSE FUND REVENUES	327,891	328,300	328,508	200	200	0%	297,306
TOTAL REFUSE FUND EXPENDITURES	(326,755)	(353,736)	(363,873)	(31,286)	(31,286)	11%	(275,911)
REVENUES OVER (UNDER) EXPENDITURES	1,136	(25,436)	(35,366)	(31,086)	(31,086)	-145%	21,395
Beginning Fund Balance	275,363	276,499	275,363	239,997	239,997		127,956
Ending Fund Balance	276,499	251,063	239,997	208,912	208,912		149,351

		FY18	FY19	FY20	Current Month	YTD	Current %	Adopted
		Audited	Audited	Unaudited	July	Current 2021	S/B 8% YTD	2021
85 Municipal Property Corporation Revenues								
Revenues	4999 Transfers From General Fund	294,319	292,245	18,701	23,946	23,946	8%	287,350
85 Municipal Property Corporation Revenues		294,319	292,245	18,701	23,946	23,946	8%	287,350
Expenses								
Expenses	6708 Miscellaneous Charges	0	0		0			0
Expenses	6901 Debt Service Interest	235,000	245,000	18,701	22,810	22,810	8%	273,725
Expenses	6940 Interest On Bonds	59,319	47,245	0	1,135	1,135	8%	13,625
Total MPC Operating Expenses		294,319	292,245	18,701	23,946	23,946	8%	287,350

MPC-BOND FUND Summary								
TOTAL MPC-BOND FUND REVENUES		294,319	292,245	18,701	23,946	23,946	0	287,350
TOTAL MPC-BOND FUND EXPENDITURES		(294,319)	(292,245)	(18,701)	(23,946)	(23,946)	(0)	(287,350)
REVENUES OVER (UNDER) EXPENDITURES		0	0	0	0	0	0	0
Beginning Fund Balance		0	0	0	0	0	0	0
Ending Fund Balance		0	0	0	0	0	0	0

90 Grant Fund Revenues								
Revenues	4380 Ak Chin-Grants-Turn-Out Gear	0	8,338	87,644	6,581	6,581		110,000
Revenues	4382 CDBG Grant	0	256,399	77,000	0	0		0
Revenues	4950 Tohono Grants	0	93103	48,082	0	0		25,000
Revenues	4950 Fort McDowell Grants	0	0	0	0	0		60,000
Revenues	4950 Gila River Grants	0	15000	46,700	3,672	3,672		25,000
Revenues	4950 PYT Grants	0	0	0	0	0		125,750
Revenues	4950 FEMA Grant-SAFER	0	18429	288,802	25,525	25,525		128,078
Revenues	4950 Aesthetic Funds	0	0	0	0	0		421,000
Revenues	4950 Other Revenue & Contributions	0	0	0	0	0		666,942
Revenues	4950 Town Match E/W Underground	0	0	0	0	0		45,000
		0	391,269	548,228	35,778	35,778		1,606,770

90 Grant Fund Expenses								
Expenses	6851 CDBG Engineering		250,000	77,000	0	0		0
	6860 Aesthetic Funds-Underground Lines (SRP)							421,000
Expenses	6020 Salaries & Wages SAFER		38,141	156,395	16,503	16,503		73,164
Expenses	6110 FICA SAFER		2,925	9,499	1,262	1,262		5,597
Expenses	6120 Pension Expense SAFER		6,665	68,979	4,923	4,923		22,893
Expenses	6140 Workers Comp SAFER		2,532	11,485	953	953		4,283
Expenses	6150 Group Health Ins SAFER		7,290	21,302	1,861	1,861		21,443
Expenses	6160 Unemployment Ins		41	57	0	0		466
Expenses	6170 Life Ins Exp SAFER		59	282	24	24		232
Expenses	6811 Tohono O'dham Truck Interest			15,365	0	0		0
Expenses	6860 Tohono O'dham Truck Pymnt			32,717	0	0		0
Expenses	6860 Tohono O'dham Utility Equipment			0	0	0		25,000
Expenses	6860 Ak-Chin Community Dev. Small Bus. Assist.			0	0	0		40,000
Expenses	6860 Ak-Chin Active Shooter			0	0	0		70,000
Expenses	6860 Ak-Chin Fire Truck Pymnt							0
Expenses	6911 Ak-Chin Turn out gear		93,103	15,982	6,581	6,581		0
Expenses	6830 Ak Chin Senior Center Roof		8,338	71,662	0	0		0
Expenses	6781 Gila River Cultural Events							0
Expenses	6510 Gila River Economic Assist		6,399	46,700	3,672	3,672		0
	6510 Gila River Family Assistance Resources							25,000
	6510 Fort McDowell-Heart Monitors							60,000
	6510 Fort McDowell-Security Cameras							
	6510 Fort McDowell-Old Town Hall Renovation							
	6510 PYT Avenida del Yaqui Project							0
	6510 PYT Sheriff Grant							0
	6510 Town Match E/W Underground Lines							45,000
	6510 PYT Maintenance Equipment							0
	6510 PYT Rental, Food Assistance		33,429					60,750
	6510 PYT Elder Activity Program							0
	6851 Other Revenue & Contributions							667,140
	6999 Transfer to General Fund		0	0	0	0	0	65,000
90 Grant Fund Total Grant Fund Expenses		0	448,922	527,424	35,778	35,778		1,606,968

GRANT FUND Summary								
TOTAL GRANT FUND REVENUES			391,269	548,228	35,778	35,778	0	1,606,770
TOTAL GRANT FUND EXPENDITURES			-448,922	(527,424)	(35,778)	(35,778)	0	(1,606,968)
REVENUES OVER (UNDER) EXPENDITURES		0	(57,653)	20,804	0	0	0	(198)
Beginning Fund Balance		0	0	0	0	0	0	0
Ending Fund Balance		0	0	0	0	0	0	0



**Fiscal Year 2019-2020
Year End Budget
Report**

September 24, 2020

Fiscal Year 2019-2020
Year End Budget Report



**Year End 2019 -2020
Town Expenditures:**

**✓ \$6,886,564
all funds**

✓ **All funds:**

1. **General Fund**
2. ***HURF: Highway User Revenue Funds**
3. ***LTAF: Senior Center transportation**
4. ***Senior Center: operations, programs, services**
5. ***Community Action Program (CAP): assistance**
6. ***Municipal Property Corporation: bond**
7. **Grant Fund: awarded and requested grants**
8. **Mercado: operations**
9. **Housing: housing loans**
10. **Solid Waste: refuse services**
11. **Sanitary Sewer: services, maintenance**

*** Rely on General fund transfer**

Fiscal Year 2019-2020 Year End Budget Report

All Town expenditures – All funds



								14-Sep
FY 2019/2020 Total All Expenses/All Funds (\$)								
	Audited FY 17	Audited FY 18	Audited FY 19	End of Year ACTUAL FY20	Adopted Budget FY 20	End of Year % FY20	End of Year +/- FY20	Adopted Budget FY21
General Fund	5,690,855	5,240,583	4,874,228	\$4,554,807	5,429,165	84%	-874,358	5,346,719
LTAf	28,980	34,300	33,482	\$37,382	39,222	95%	-1,840	38,044
HURF	630,831	647,406	584,129	\$389,984	644,130	61%	-254,146	613,858
Senior Center	212,328	216,120	221,436	\$231,678	238,949	97%	-7,271	241,563
CAP	87,404	132,364	138,003	\$149,777	188,816	79%	-39,039	143,554
Tianguis	167,994	156,909	159,068	\$166,392	153,190	109%	13,202	178,949
Sewer	271,093	207,662	183,384	\$400,285	255,004	157%	145,281	666,685
Refuse	316,495	326,755	353,737	\$363,874	377,877	96%	-14,003	275,910
MPC	290,450	289,300	292,245	\$18,701	292,900	6%	-274,199	387,350
Grant Fund	3,128	154,636	448,922	\$527,425	4,344,444	12%	-3,817,019	1,606,968
Housing Program Income	93,291	310,949	699,980	\$46,259	44,600	104%	1,659	44,600
Total Annual Expenditures - All Funds:	7,792,849	7,716,984	7,988,614	\$6,886,564	12,008,297	57%	-5,121,733	9,544,200





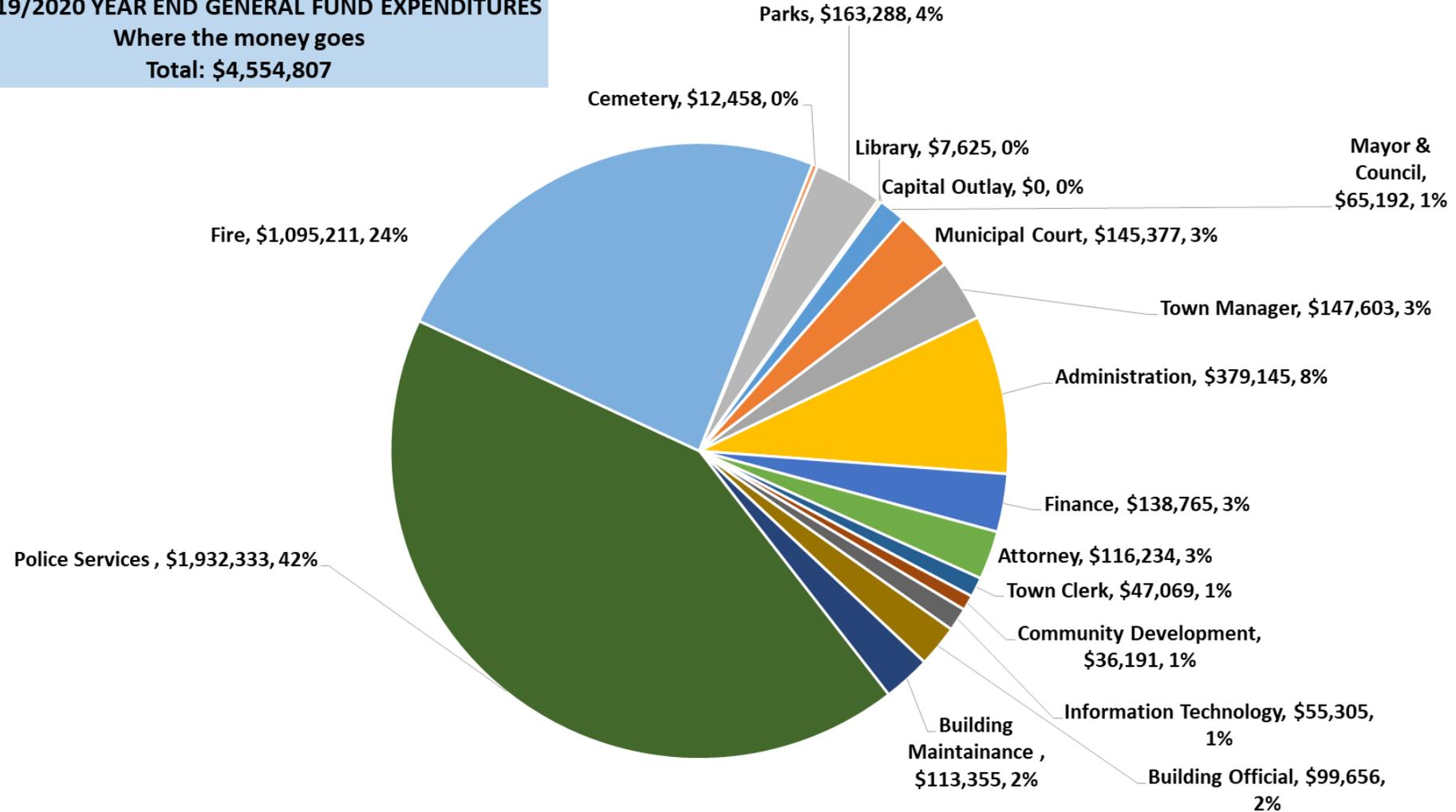
Fiscal Year 2019-2020 Year End Budget Report

All Town expenditures – All funds

FY 2019/2020 YEAR END GENERAL FUND EXPENDITURES

Where the money goes

Total: \$4,554,807



Fiscal Year 2019-2020 Year End Budget Report

General Fund Revenues



FY 2019/2020 YEAR END GENERAL FUND REVENUES (\$)										14-Sep-20
		Audited	Audited	Audited	End of Year	Adopted	End of	End of		Adopted
GENERAL FUND		FY 17	FY 18	FY 19	Actual	Budget	Year %	Year +/-		Budget
		FY 17	FY 18	FY 19	FY20	FY 20	FY20	FY20		FY21
Revenues	Local Sales Tax	1,655,380	1,868,179	2,127,077	2,129,620	1,900,000	112%	\$ 229,620		1,498,817
Revenues	Franchise Tax	23,948	26,574	26,303	25,124	26,500	95%	\$ (1,376)		26,697
Revenues	Transient Occupancy Tax	400,511	405,035	364,824	340,727	405,000	84%	\$ (64,273)		101,226
Revenues	Alcoholic Beverage License	5,650	8,050	6,450	4,800	8,000	60%	\$ (3,200)		6,728
Revenues	Restaurant Bar Tax	336,128	269,394	292,579	286,495	260,000	110%	\$ 26,495		159,663
Revenues	Business License	16,120	9,850	10,425	9,880	10,000	99%	\$ (120)		10,957
Revenues	Building Permits Fees	28,863	116,853	21,474	46,178	25,000	185%	\$ 21,178		39,527
Revenues	Billboard Revenues	58,733	59,297	64,174	74,570	57,433	130%	\$ 17,137		63,081
Revenues	AZ-Cares Fund	0	0	0	0	0		\$ -		761,282
Revenues	Urban Revenue Sharing	755,711	784,774	790,177	853,088	863,634	99%	\$ (10,546)		947,663
Revenues	State Sales Tax	566,627	610,177	656,929	681,696	685,699	99%	\$ (4,003)		601,110
Revenues	Other Revenue From Govern. Agencies	1,306,079	191,091	157,035	124,898	248,600	50%	\$ (123,702)		304,538
Revenues	Wildland Reimbursements	114,095	158,167	75,176	46,957	0		\$ 46,957		50,000
Revenues	Vehicle-In-Lieu Tax	243,717	262,424	280,769	279,535	297,942	94%	\$ (18,407)		304,005
Revenues	Traffic Fines	38,024	30,417	19,922	27,762	30,000	93%	\$ (2,238)		0
Revenues	Appearance Bonds	1,300	650	1,450	413	0		\$ 413		0
Revenues	Jcef Revenues	1,792	0	6,144	155	10,000	2%	\$ (9,845)		0
Revenues	Investment Earnings	3,471	12,336	20,161	12,795	10,500	122%	\$ 2,295		14,554
Revenues	Rent And Concessions	87,072	82,303	89,475	93,880	82,269	114%	\$ 11,611		86,477
Revenues	Town Permitting Fees	24,123	17,809	16,722	16,056	17,300	93%	\$ (1,244)		21,714
Revenues	Insurance Claims Paid	0	0	0	103,486	0		\$ 103,486		0
Revenues	Other Financing Sources	0	563,036	0	0	0	0%	\$ -		0
Revenues	Grant Event Revenue	0	0	0	20,000	0		\$ 20,000		0
Revenues	Event Revenue	2,800	8,725	17,264	10,500	20,000	53%	\$ (9,500)		30,199
	Fund Balance Carryforward-General Fund	20,761	0	0	0	471,288	0%	\$ (471,288)		318,481
TOTAL GENERAL FUND REVENUES		5,690,855	5,485,141	5,044,530	5,188,615	5,429,165	96%	\$ (240,550)		5,346,719

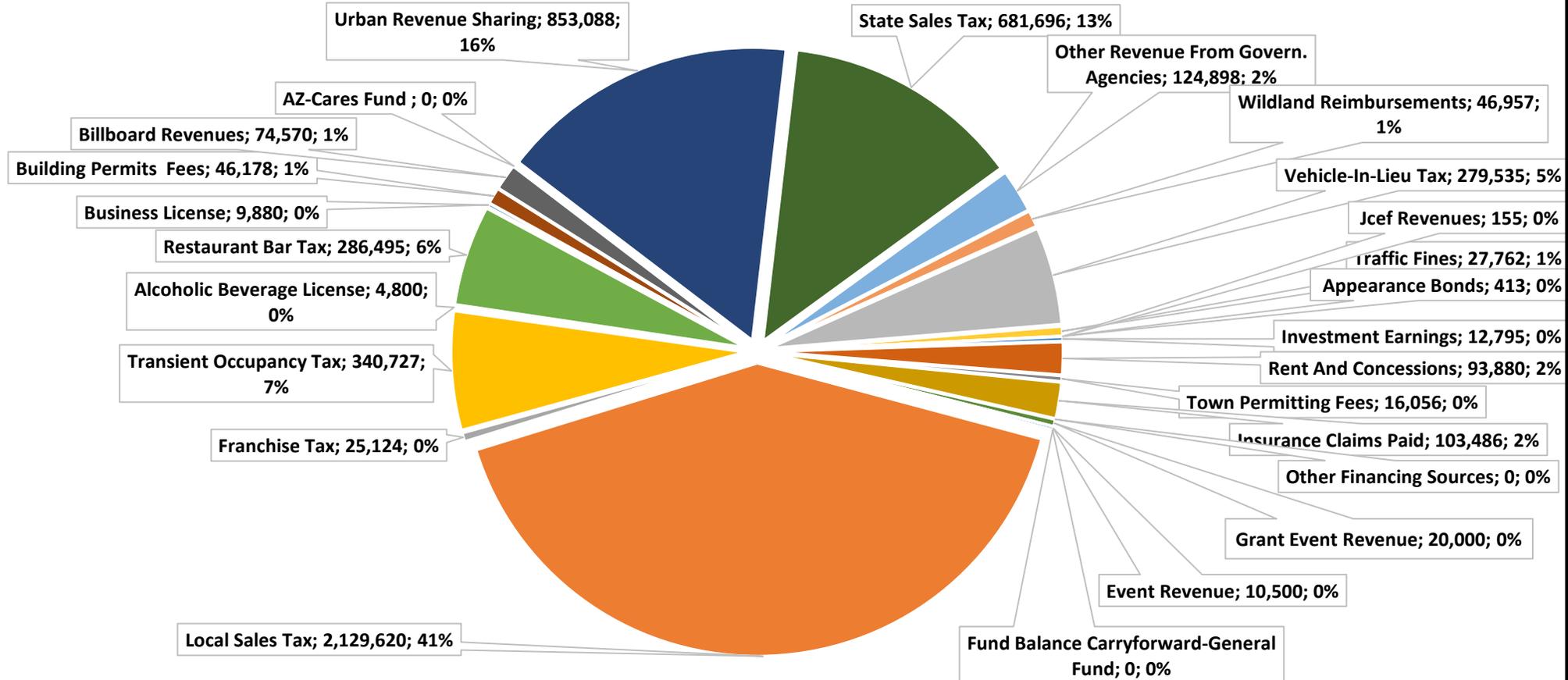


Fiscal Year 2019-2020 Year End Budget Report General Fund Revenues

FY2019/2020 GENERAL FUND REVENUE SOURCES : YEAR END PERCENTAGES

FY2020 Total: \$5,188,615

Where the money comes from



Fiscal Year 2019-2020 Year End Budget Report

General Fund Expenditures



FY 2019/2020 GENERAL FUND EXPENSES BY COST CENTER (\$)								
Cost Center	Audited	Audited	Audited	End of Year	Adopted	End of	End of	Adopted
	FY 17	FY 18	FY 19	ACTUAL FY20	Budget FY 20	Year % FY20	Year +/- FY20	Budget FY21
Mayor & Council	53,394	70,005	66,358	\$65,192	66,733	98%	-1,541	65,576
Municipal Court	199,261	227,980	198,550	\$145,377	236,303	62%	-90,926	49,280
Town Manager	104,722	114,322	170,229	\$147,603	159,485	93%	-11,882	146,530
Administration	626,874	654,389	691,047	\$379,145	1,043,632	36%	-664,487	875,012
Finance	142,655	145,014	132,625	\$138,765	139,242	100%	-477	140,001
Attorney	127,419	119,543	120,144	\$116,234	117,000	99%	-766	65,500
Town Clerk	45,180	24,783	38,245	\$47,069	34,697	136%	12,372	41,275
Community Development	38,649	42,931	38,647	\$36,191	37,819	96%	-1,628	128,617
Information Technology	37,514	36,214	47,469	\$55,305	61,498	90%	-6,193	59,689
Building Official	103,070	109,731	89,946	\$99,656	91,360	109%	8,296	0
Building Maintenance	70,606	103,717	87,633	\$113,355	111,405	102%	1,950	122,211
Police Services	1,698,605	1,660,609	1,775,672	\$1,932,333	1,932,577	100%	-244	2,056,429
Fire	1,131,242	1,758,996	1,247,605	\$1,095,211	1,219,844	90%	-124,633	1,337,907
Cemetery	13,974	11,356	12,072	\$12,458	13,167	95%	-709	22,124
Parks	135,982	148,470	143,663	\$163,288	152,819	107%	10,469	182,431
Library	10,093	12,523	14,323	\$7,625	11,584	66%	-3,959	10,818
Capital Outlay	1,151,459	0	0	\$0	0	0%	0	43,319
Total General Fund Expenses	5,690,699	5,240,583	4,874,228	\$4,554,807	5,429,165	84%	-874,358	5,346,719

Fiscal Year 2019-2020 Year End Budget Report

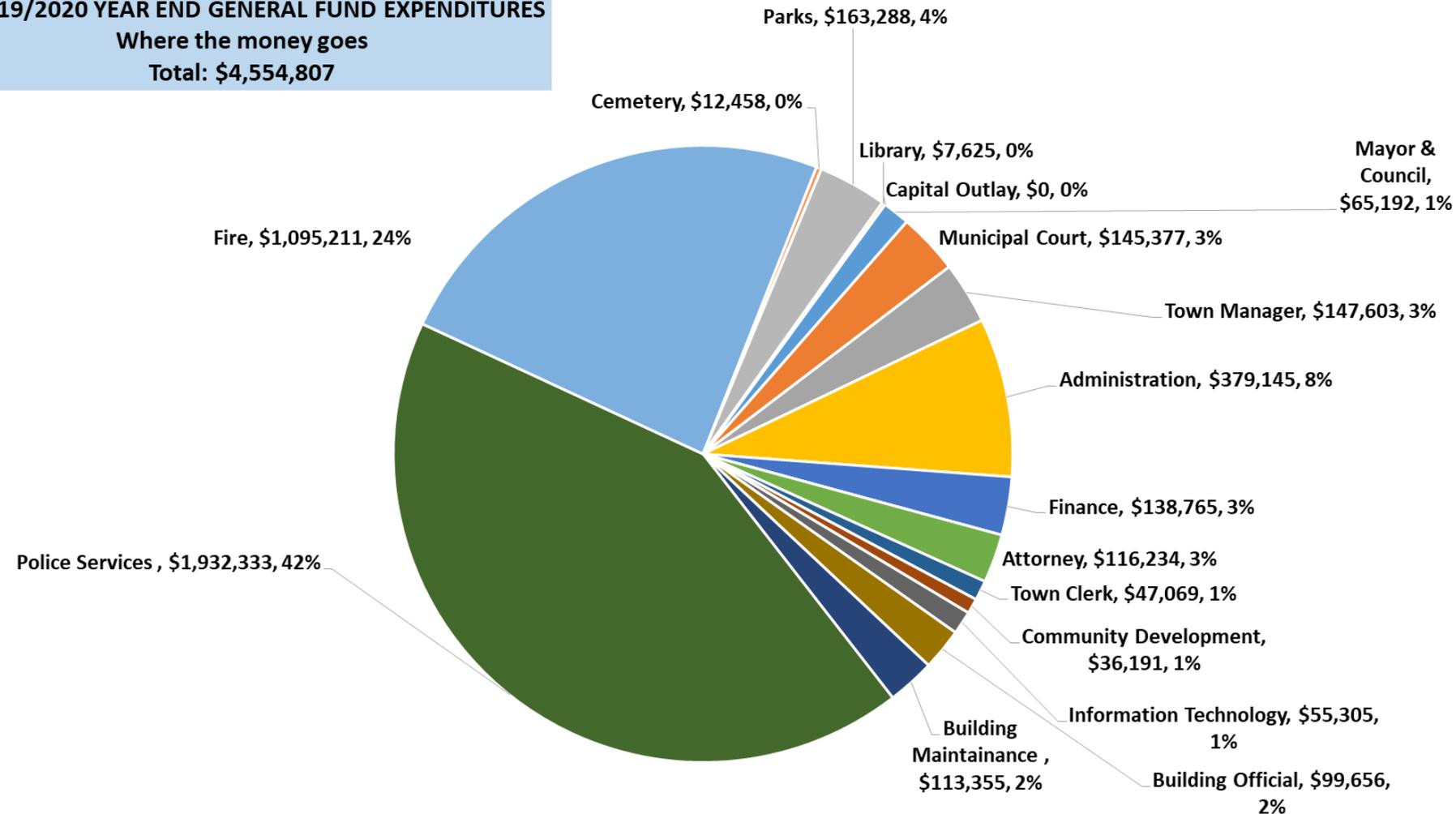
General Fund Expenditures



FY 2019/2020 YEAR END GENERAL FUND EXPENDITURES

Where the money goes

Total: \$4,554,807

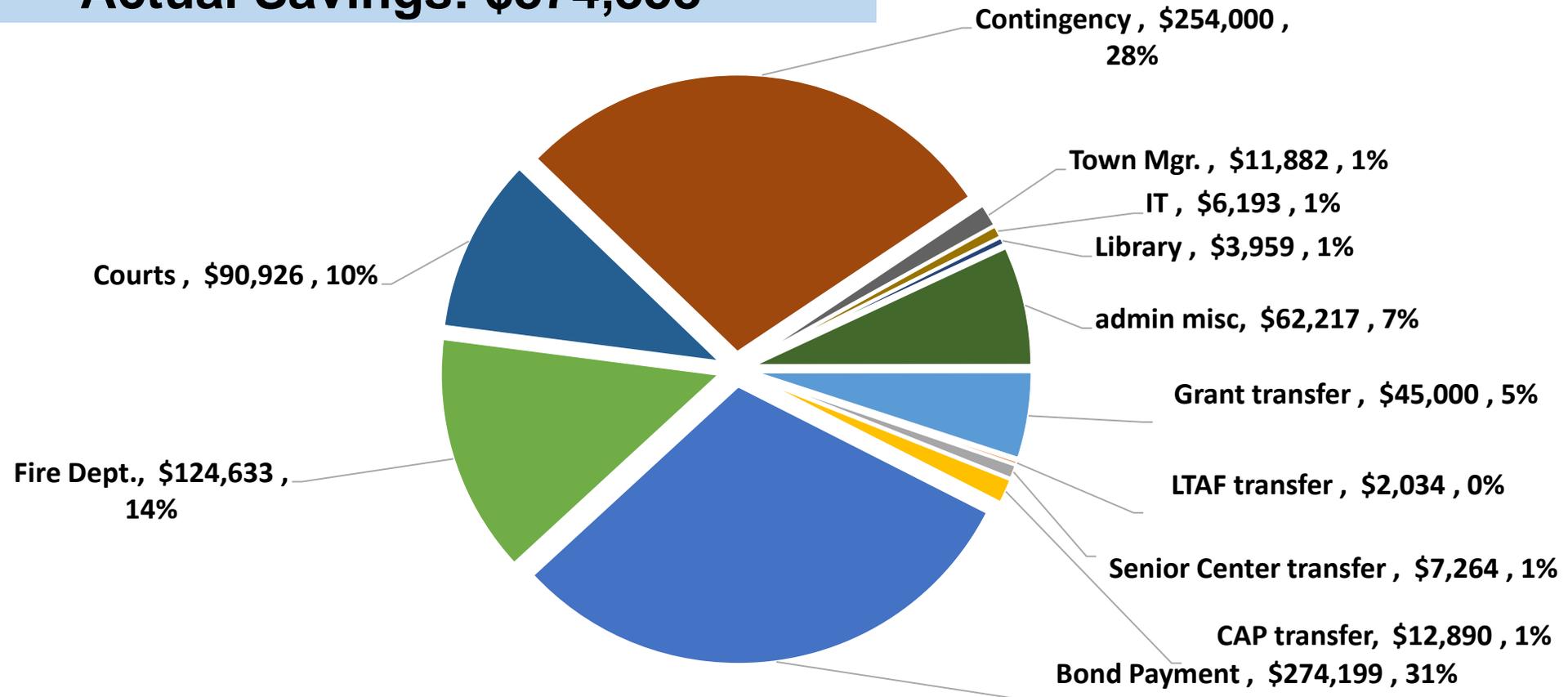


Fiscal Year 2019-2020 Year End Budget Report

General Fund Savings



FY 2019/2020 YEAR END General Fund Actual Savings: \$874,358



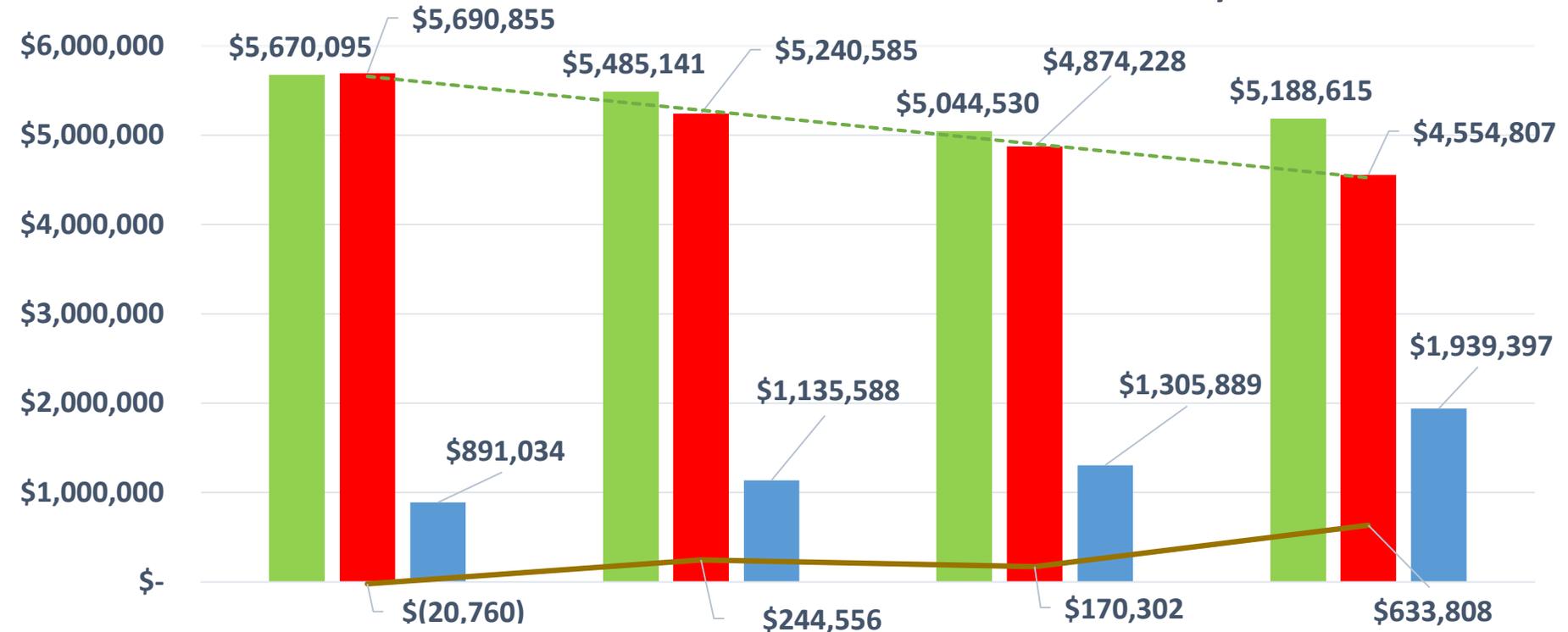
General Fund Balance Performance FY2016-2017 through FY2019-2020



	14-Sep							
General Fund : Fund Balance	Audited FY 17	Audited FY 18	Audited FY 19	End of Year ACTUAL FY20	Adopted Budget FY 20	End of Year % FY20	End of Year +/- FY20	Adopted Budget FY21
Beginning Fund Balance	\$ 911,794	\$ 891,032	\$ 1,135,587	\$ 1,305,589	\$ 1,081,994			\$ 1,385,692
Annual Revenues	\$ 5,670,095	\$ 5,485,141	\$ 5,044,530	\$ 5,188,615	\$ 4,957,877	105%	\$ 230,738	\$ 5,028,238
Total	\$ 6,581,889	\$ 6,376,173	\$ 6,180,117	\$ 6,494,204	\$ 6,039,871			\$ 6,413,930
Annual Expenditures	\$ 5,690,855	\$ 5,240,585	\$ 4,874,228	\$ 4,554,807	\$ 5,429,165	84%	\$ (874,358)	\$ 5,346,719
Ending General Fund Balance	\$ 891,034	\$ 1,135,588	\$ 1,305,889	\$ 1,939,397	\$ 610,706			\$ 1,067,211
annual differential (+/-) (rev/exp)	\$ (20,760)	\$ 244,556	\$ 170,302	\$ 633,808	\$ (471,288)			\$ (318,481)

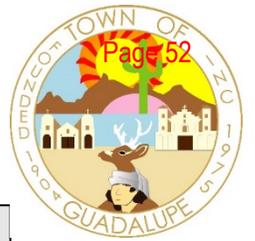
General Fund Balance Performance FY2016-2017 through FY2019-2020

General Fund Balance Analysis FY17 - FY20



	FY 17	FY 18	FY 19	FY20
 Annual Revenue	\$5,670,095	\$5,485,141	\$5,044,530	\$5,188,615
 Annual Expenditures	\$5,690,855	\$5,240,585	\$4,874,228	\$4,554,807
 End of Year Fund Balance	\$891,034	\$1,135,588	\$1,305,889	\$1,939,397
 Annual +/-	\$(20,760)	\$244,556	\$170,302	\$633,808

Fiscal Year 2019-2020 Year End Budget Report



Key Conclusions:

- ✓ **Total expenditures = \$6,886,564**
- ✓ **Lowest Total Expenditure in 3 years @ \$6.9M & Lowest general Fund Expenditures @ \$4.5M**

General Fund FY2019-2020:

- ✓ **Actual savings \$874,358**

General Fund Balance

- ✓ **Three consecutive years of revenues exceeding expenditures**
- ✓ **Balance increased by \$1M in three years - current \$1.9M**

Cautions:

- ✓ **Reliable stable recurring local sales tax base remains a challenge.**
- ✓ **Town buildings, parks, cemetery, streets, signs, assets all in need of repair and/or replacement**
- ✓ **No salary increases for three consecutive years.**



Thank you.

Fiscal Year 2019-2020
Year End Budget
Report

September 24, 2020

RESOLUTION NO. R2020.29

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF GUADALUPE, ARIZONA, AUTHORIZING THE TRANSFER OF \$87,034 TO THE FISCAL YEAR (FY) 2019/20 SENIOR CENTER, \$52,320 TO THE FY 2019/20 COMMUNITY ACTION PROGRAM, \$18,701 TO THE FY 2019/20 MUNICIPAL PROPERTY CORPORATION AND \$20,641 TO THE FY 2019/20 LOCAL TRANSPORTATION ASSISTANCE FUND (LTAF) TOTALING \$178,696, FROM THE GENERAL FUND.

BE IT RESOLVED by the Town Council of the Town of Guadalupe, Arizona, as follows:

SECTION 1. The transfers of funds from the FY 2019/20 General Fund to the FY2019/20 Senior Center, Community Action Program and LTAF are used as matching funds for these community programs, to the Municipal Property Corporation to pay the annual bond debt. The transfer amounts herein below specified are hereby authorized:

Fiscal Year 2019-2020

<u>Transfer From:</u>	<u>Transfer To:</u>	<u>Amount</u>
General Fund	Senior Center	\$ 87,034
General Fund	Community Action Program	\$ 52,320
General Fund	Municipal Property Corporation	\$ 18,701
General Fund	Local Transportation Assistance	\$ 20,641

General Fund Total: \$178,696

NOW THEREFORE BE IT RESOLVED, that the Town Council of the Town of Guadalupe do hereby transfer \$178,696 from the General Fund to the following funds:

<u>Transfer To:</u>	<u>Amount</u>
Senior Center	\$ 87,034
Community Action Program	\$ 52,320
Municipal Property Corporation	\$ 18,701
Local Transportation Assistance	\$ 20,641

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF GUADALUPE, ARIZONA, THIS 24TH DAY OF SEPTEMBER, 2020.

Valerie Molina
Mayor

ATTEST:

Jeff Kulaga
Town Manager / Clerk

APPROVED AS TO FORM:

David E. Ledyard
Town Attorney

RESOLUTION NO. R2020.30

RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF GUADALUPE, ARIZONA, AUTHORIZING THE APPROVAL OF A GRANT AGREEMENT WITH THE STATE OF ARIZONA, ACTING THROUGH THE GOVERNOR'S OFFICE TO ACCEPT AN AZCARES FUND PROGRAM GRANT TO ADDRESS THE CORONAVIRUS (COVID-19) OUTBREAK WITHIN THE TOWN OF GUADALUPE.

WHEREAS, the State of Arizona is awarding the Town of Guadalupe \$761,282 in federal financial assistance from the U.S. Department of the Treasury's Coronavirus Relief Fund (CRF), Catalog of Federal and Domestic Assistance (CFDA) number 21.019, as part of the Coronavirus Aid, Relief, and Economic Security (CARES) Act; and

WHEREAS, the State of Arizona, in conjunction with the Town of Guadalupe, are committed to protecting and promoting the peace, health, safety, and general welfare of the Town of Guadalupe residents and visitors; and

WHEREAS, the Town of Guadalupe is an incorporated municipality located in Maricopa County, Arizona, and is empowered by Arizona law to protect all residents, visitors, and property owners within the Town limits; and

WHEREAS, the Town of Guadalupe has established a COVID-19 Guadalupe Community Response and Resource Team to provide wrap around services to the Town of Guadalupe residents in an effort to reduce the spread of the virus, to provide resources to the Town of Guadalupe residents, to assist in recovery efforts, and to inform and educate the residents of the Town of Guadalupe; and

WHEREAS, the State of Arizona and the Town of Guadalupe agree that it would be mutually beneficial for both parties to enter into a formal intergovernmental agreement to provide mutual cooperation and support in addressing the coronavirus (COVID-19) outbreak within the Town of Guadalupe.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF GUADALUPE, ARIZONA AS FOLLOWS:

The Town Council hereby: (1) approves the Intergovernmental Agreement between the State of Arizona and the Town of Guadalupe; (2) authorizes the Mayor to execute the Intergovernmental Agreement; and (3) authorizes the Mayor to take any and all necessary and proper action to execute, implement, and enforce this Resolution and the Intergovernmental Agreement.

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF GUADALUPE, ARIZONA THIS 24th DAY OF SEPTEMBER, 2020.

Valerie Molina, Mayor

APPROVED AS TO FORM:

David E. Ledyard, Town Attorney

ATTEST:

Jeff Kulaga, Town Clerk / Manager

C2020-28

State of Arizona
Office of the Governor
AZCares Fund Program

ERMT Grant Number: ERMT-20-047
Award Amount: \$761,282

Grant Agreement Terms and Conditions

This Grant Agreement (“Agreement”) is between the Town of Guadalupe (“Grantee”) and the State of Arizona, acting through the Governor’s Office (“Grantor”), (sometimes, individually, a “Party,” or collectively, “Parties”).

I. Purpose

Distribution to local Arizona jurisdictions of federal financial assistance from The U.S. Department of the Treasury’s Coronavirus Relief Fund (CRF), Catalog of Federal Domestic Assistance (CFDA) number 21.019, as part of the Coronavirus Aid, Relief, and Economic Security (CARES) Act.

II. Term, Effective Date, and Termination

The Agreement commences when it is signed by both Parties. The Agreement project period is March 1, 2020 through December 30, 2020. The Agreement expires at the end of the award term. The Agreement shall not bind nor purport to bind the Grantor for any commitment in excess of the original Agreement award term or amount.

In the event of a material breach of any provision of this Agreement, the non-breaching Party shall give written notice to the breaching Party specifically setting forth the nature of the breach. Upon being served with such notice, the breaching Party shall have ten (10) days in which to cure said breach. If said breach has not been cured within the ten (10) days, then the non-breaching Party may terminate this Agreement.

III. Renewal and Amendments

This Agreement is issued under the authority of the authorized Grantor representative who signed this Agreement. The Grantor shall have the right, at its sole and unfettered discretion, whether or not to extend this Agreement. If so, the Parties must execute a written Amendment or a new Agreement. A renewal may be considered if the Grantor adds additional funding and subsequent rounds of awards to the AZCares Fund, the State of Arizona receives additional federal Coronavirus Disease 2019 (COVID-19) public health emergency funding, and/or the State of Arizona Legislature chooses to appropriate funding for this specific purpose. Also, consideration for renewal will be based on results of program and fiscal monitoring.

The Agreement may be modified only through an Agreement Amendment within the scope of the Agreement. Any changes to the Agreement by a person who is not specifically authorized by the Grantor representative in writing or made unilaterally by the Grantee are violations of the Agreement and of applicable law. Such changes, including unauthorized written Agreement Amendments shall be void and without effect, and the Grantee shall not be entitled to any claim under this Agreement based on those changes.

IV. Obligations of the Parties

Responsibilities of the Grantee:

- a. Grantee agrees that grant funds will be used in accordance with applicable statutes, program rules, guidelines and special conditions.
- b. Grantee agrees that it will submit financial and activity reports to Grantor in a format provided by the Grantor, documenting the activities supported by these grant funds and

providing an assessment of the impact of these activities. In the event reports are not received on or before the indicated date(s), funding may be suspended until such time as delinquent report(s) are received.

- c. Grantee understands that financial reports are required as an accounting of expenditures for either reimbursement or Grantor-approved payments. Reports are due pursuant to the schedule listed in this Agreement.
- d. The final request for reimbursement of grant funds must be received by the Grantor on or before the last day of the project period.
- e. Grantee agrees to remit all unexpended grant funds to the Grantor within thirty (30) days of written request received from the Grantor.
- f. Grantee agrees that all encumbered funds must be expended and that payroll and Employee Related Expenses (ERE) must be paid on or before the expiration of this Agreement.
- g. Grantee agrees to cooperate and participate with any and all assessments, evaluation efforts or information and data collection requests, and acknowledges that the Grantor has the right to obtain, reproduce, publish, or use data provided under this award in accordance with applicable statutes, rules, and guidelines.
- h. Grantee understands that the Agreement may not be closed until Grantee is compliant with all requirements of the Agreement.
- i. Required programmatic and financial reports are submitted according to the schedule below. At any point, the Grantee can submit its final report thus ending its need to submit any subsequent reports:

Programmatic and Financial Reports	
Report Period:	Due Date:
March 1 st – June 30 th	July 3 rd
July 1 st – September 30 th	October 5 th
October 1 st – December 30 th	January 4 th

Responsibilities of the Grantor:

- a. Once the following actions and documents are completed by Grantee and have been received, verified, and approved by the Grantor, payment to the Grantee will be completed within 5 business days:
 - i. Obtained a Duns & Bradstreet number;
 - ii. SAM.gov registration completed;
 - iii. AZCares Fund application submitted;
 - iv. AZCares Fund Certification Form submitted;
 - v. Budget/expense request submitted;
 - vi. Award acceptance submitted;
 - vii. State of Arizona General Accounting Office (GAO) Automated Clearing House (ACH) set-up completed; and
 - viii. The Agreement executed by the Grantee or an email from the Grantee sent to ospber@az.gov stating that the Agreement is on the Grantee’s board/council agenda for review and execution. Grantee will provide the exact date of the board/council meeting in that email.

V. Fund Management

Grantee must receive these funds under this Agreement in a separate ledger account/fund and cannot mix these funds with other sources. The Grantee must manage funds according to applicable federal regulations for administrative requirements, cost principles and audits.

The Grantee must maintain adequate business systems to comply with Federal requirements. The business systems that must be maintained are:

- a. Financial Management
- b. Procurement
- d. Property
- e. Travel

c. Personnel

A system is adequate if it is: 1) **written**; 2) **consistently followed** - it applies in all similar circumstances; and 3) **consistently applied** – it applies to all sources of funds. The Grantor reserves the right to review all business systems policies.

The Grantee shall manage funds according to applicable [federal regulations for administrative requirements, cost principles and audits](#)

VI. DUNS/CCR

Each Grantee must provide the following prior to an Agreement being executed: (a) Dun and Bradstreet Universal Numbering System (DUNS) number for the fiscal agent; and (b) proof of current registration in the [System for Award Management](#) (“SAM”). SAM is the Official U.S. Government system that consolidated the capabilities of Central Contractor Registration (“CCR”), Fed Reg, ORCA and EPLS. SAM registration must be maintained for the term of the Agreement. The DUNS website is located [here](#).

VII. Reporting Requirements

In compliance with the CARES Act reporting requirements, the Grantee is required to provide the following information:

- a. the total amount of funding received from the AZCares Fund;
- b. the amount of funding received that was expended or obligated for each project or activity;
- c. a detailed list of all projects or activities for which large covered funds were expended or obligated, including—
 - i. the name of the project or activity;
 - ii. a description of the project or activity; and
 - iii. the estimated number of jobs created or retained by the project or activity, where applicable; and
- d. detailed information on any level of subcontracts or subgrants awarded by the covered recipient or its subcontractors or subgrantees, to include the data elements required to comply with the Federal Funding Accountability and Transparency Act (FFATA) of 2006 (31 U.S.C. 6101 note) allowing aggregate reporting on awards below \$50,000 or to individuals, as prescribed by the Director of the Office of Management and Budget.

VIII. Organizational Audit Requirements

Grantee agrees to comply with the organizational audit requirements of 2 CFR Part 200 *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and further understands and agrees that funds may be withheld, or other related requirements may be imposed, if outstanding audit issues (if any) from their organization’s single audit are not satisfactorily and promptly addressed. This CFR Title 2 Part 200 can be found [online](#).

Single Audit: Grantee expending \$750,000 or more of Federal funds from all sources during the organization’s fiscal year, must have an annual audit conducted in accordance with 2 CFR Part 200.

- a. If your organization is subject to the requirements of 2 CFR Part 200, then attach one copy of your organization’s most recently completed Single Audit with the Management Letter, Findings and Questioned Costs to the completed application.
- b. If your organization is not subject to the requirements of 2 CFR Part 200, submit one copy of the most recently completed audit of financial statements.
- c. If your organization does not have a recently completed audit, attach one copy of the most recently prepared financial statements including a Balance Sheet, Income Statement, and Statement of Cash Flows along with a description of the source of the documents.

IX. Unallowable Costs

All costs incurred prior to the project period start date and costs not consistent with the funding opportunity solicitation are not allowable under this award.

X. Conflicts of Interest Policy

Grantee must establish written policies and procedures to prevent employees, consultants, and others (including family, business, or other ties) involved in grant-supported activities, from involvement in actual or perceived conflicts of interest. The policies and procedures must:

- a. address conditions under which outside activities, relationships, or financial interests are proper or improper;
- b. provide for advance disclosure of outside activities, relationships, or financial interests to a responsible organizational official;
- c. include a process for notification and review by the responsible official of potential or actual violations of the standards; and
- d. specify the nature of penalties that may be imposed for violations.

XI. Acknowledgement of Federal Funding in Communications and Contracting

Grantee must acknowledge Federal funding when issuing statements, press releases, requests for proposals, bid invitations, and other documents describing projects or programs funded in whole or in part with Federal funds. Grantee is required to state: (1) the percentage and dollar amounts of the total program or project costs financed with Federal funds; and (2) the percentage and dollar amount of the total costs financed by nongovernmental sources.

XII. Mandatory Disclosures

Consistent with 45 CFR 75.113, Grantee must disclose in a timely manner, in writing, all information related to violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award. Disclosures must be sent in writing to the Grantor as stated in Section XVII.

Failure to make required disclosures can result in any of the remedies described in 45 CFR 75.371 remedies for noncompliance, including suspension or debarment (see 2 CFR parts 180 & 376 and 31 U.S.C. 3321).

XIII. Data Collection and Performance Measurement

Grantee must comply with the performance goals, milestones, and expected outcomes as reflected in the funding opportunity solicitation and are required to submit data via the Grantor's data-entry and reporting system, eCivis.

XIV. Ad Hoc Submissions

Throughout the award term, the Grantor may determine that additional information is required beyond the standard deliverables.

XV. Applicable law

In accordance with A.R.S. § 41-2701, *et seq.*, and Arizona Administrative Code, this Agreement shall be governed and interpreted by the laws of the State of Arizona.

XVI. Documents incorporated by reference

The AZCares Fund Allocations and Certification Form are both incorporated into this Agreement in its entirety. Grantee warrants that it has read and understands the AZCares Fund Allocations and Certification Form and agrees to be bound by them in their entirety. In the event of any divergence between this Agreement and the AZCares Fund Allocations and Certification Form, this Agreement shall control.

XVII. Payments

Grantee reimbursements are based only on expenditures approved in its Application budget and budget narrative. A Grantee shall be reimbursed initially for actual public health and safety payroll expenses and EREs for the time period of March 1, 2020 up to the Grantee's application submission or the most recent pay period. If an allocation award balance exists, then the Grantee will either include forecasted payroll expenses and EREs in its application or submit further reimbursement request(s) of its actual public health and safety payroll expenses and EREs until its allocation is fully expended. The Grantee will need to provide its previous year's total actual expense(s) for that category(ies) to validate projection. Overtime is not an eligible expense for reimbursement request(s) from the AZCares Fund. For purposes of the AZCares Fund, Fire, Emergency Medical Services (EMS), 9-1-1, and Sheriff/Police personnel are considered public safety. The Grantee shall use the forms provided by the Grantor to submit reimbursement requests.

Per Federal guidance:

- a. these public health and safety expenses do NOT need to be materially related to the Coronavirus Disease 2019 (COVID-19) public health emergency.
- b. these funds are designed to address unforeseen financial needs and risks created by the COVID-19 public health emergency. For this reason, and as a matter of administrative convenience in light of the emergency nature of this program, the Grantee may presume that payroll costs for public health and public safety employees are payments for services substantially dedicated to mitigating or responding to the COVID-19 public health emergency.

Grantee must:

- a. register for the U.S. Department of Homeland Security, Federal Emergency Management Agency's (FEMA's) Public Assistance (PA) Grant Program via the Arizona Department of Emergency and Military Affairs (DEMA) [portal](#).
- b. submit an application for FEMA PA Grant Program to be verified by DEMA to successfully complete, maintain compliance, and closeout the Public Health and Safety Stabilization Program.
- c. enroll in automatic clearing house (ACH) payments. Grantee must complete the document titled "State of Arizona Substitute W-9 and ACH Vendor Authorization Forms & Instructions." Vendor account set-up and payment information can be found [here](#).

Notwithstanding any other payment provision of this Agreement, failure of the Grantee to submit required reports when due, or failure to perform or deliver required work, supplies, or services, will result in the withholding of payment under this Agreement unless such failure arises due to causes beyond the control and without the fault or negligence of the Grantee.

XVIII. Notification of Program Changes

Grantee agrees to notify the Grantor in writing, thirty (30) calendar days in advance, of any changes in the program that will directly affect service delivery under the terms of the Agreement. No changes shall be implemented without the prior written approval of a formal Agreement Amendment issued by the Grantor.

XIX. Relationship of Parties

The individuals performing work on behalf of Grantee, its subgrantees or its subcontractors are not employees, servants, agents, partners, or joint venturers of the Grantor. The State

of Arizona and the Grantor retains no control or direction over such individuals or over the detail, manner, or methods of performance of their services, and they do not have the authority to supervise or control their work. The individuals performing work on behalf of the Grantee, its subgrantees or its subcontractors are not entitled to receive benefits that employees of the State of Arizona are entitled to receive, including but not limited to, workers' compensation, unemployment compensation, health, vision, or dental insurance, retirement benefits, annual leave, and holiday pay.

XX. Other

- a. Grantee shall follow all applicable laws, rules, and regulations in the performance of work in furtherance of the solicitation, application, and award.
- b. In accordance with ARS § 35-154, every payment obligation of the Grantor under this Agreement is conditioned upon the availability of funds appropriated or allocated for payment of such obligation. If funds are not allocated and available for the continuance of this Agreement, this Agreement may be terminated by the Grantor at the end of the period for which funds are available. No liability shall accrue to the Grantor in the event this provision is exercised, and the State shall not be obligated or liable for any future payments or for any damages as a result of termination under this paragraph.
- c. In accordance with A.R.S. § 35-214, the Grantee shall retain all data, books, and other records ("records") relating to this Agreement for a period of five years from the last financial report submitted to the Grantor. All such documents shall be subject to inspection and audit at reasonable times, including such records of any subgrantee, contractor, or subcontractor. Upon request, the Grantee shall produce the original of any or all such records to the offices of the Grantor.
- d. The Parties warrant that they are in compliance with A.R.S. § 41-4401 and further acknowledge that:
 - i. Any contractor or subcontractor who is contracted by a Party to perform work related to this Agreement shall warrant its compliance with all federal immigration laws and regulations that relate to its employees and its compliance with A.R.S. § 23-214(A);
 - ii. That any breach of the warranty in paragraph "b." above shall be deemed a material breach of this Agreement that is subject to penalties up to and including termination of this Agreement;
 - iii. The Parties retain the legal right to inspect the employment records of any employee of any contractor or subcontractor who performs work related to this Agreement to ensure that the contractor or subcontractor is complying with the warranty in paragraph "b." above and that the contractor agrees to make all employment records of said employee available during normal working hours to facilitate such an inspection; and
 - iv. Nothing in this Agreement shall make any contractor or subcontractor an agent or employee of the Parties to this Agreement.
- e. The Parties shall comply with the provisions of State Executive Order 2009-9, Title VI of the Civil Rights Act of 1964, as amended, Section 504 of the Rehabilitation Act of 1973, as amended, and the Americans with Disabilities Act, as amended.
- f. This Agreement does not imply authority to perform any tasks or accept any responsibility not expressly stated in this Agreement.
- g. This Agreement does not create a duty or responsibility unless the intention to do so is clearly and unambiguously stated in this Agreement. This Agreement shall not relieve the Parties of any obligation or responsibility imposed on it by law.
- h. This Agreement contains the entire agreement of the Parties with respect to its subject matter and supersedes all prior and contemporaneous agreements, understandings, and inducements, whether express or implied, oral or written.

- i. Any change, modification, or extension of this Agreement must be submitted through the Grantor's online grant management system, eCivis, and approved by Grantor.
- j. This Agreement has been arrived at by negotiation and shall not be construed for or against any Party.
- k. The Parties agree that all the conditions set forth herein are material to this Agreement and a breach of any condition is a breach of this Agreement.
- l. The failure of either Party to insist in any one or more instances upon the full and complete performance of any of the terms and provisions of this Agreement to be performed by the other Party or to take any action permitted by this Agreement shall not be construed as a waiver or relinquishment of the right to insist upon full and complete performance of the same or any other covenant or condition either in the past or in the future. The acceptance by either Party of sums less than may be due and owing at any time shall not be construed as an accord and satisfaction.
- m. The substantive laws of Arizona (without reference to any choice of law principles) shall govern the interpretation, validity, performance and enforcement of this Agreement. The Parties further agree to cooperate in all ways reasonable and necessary to comply with the applicable statutes, including amending this Agreement as needed in the future and making any refunds or payments that might be required to bring the Parties into full compliance with applicable law.
- n. Nothing in this Agreement is intended to create any third-party beneficiary rights; and the Grantor and the Grantee expressly state that this Agreement does not create any third-party rights of enforcement.
- o. This Agreement may be executed in any number of counterparts, all such counterparts shall be deemed to constitute one and the same instrument, and each of said counterparts shall be deemed an original hereof.
- p. If the last day of any time stated herein shall fall on a Saturday, Sunday, or legal holiday in the State of Arizona, then the duration of such time shall be extended so that it shall end on the next succeeding day which is not a Saturday, Sunday, or legal holiday.
- q. Except as expressly provided herein, no Party may delegate or assign its rights or responsibilities under this Agreement without prior written approval of the other Party and any purported assignment or delegation in violation of this provision shall be void.
- r. The Parties to this Agreement agree to resolve all disputes arising out of or relating to this Agreement through arbitration, after exhausting applicable administrative review, to the extent required by A.R.S. § 12-1518, except as may be required by other applicable statutes.
- s. If any provision of this Agreement is held invalid, the remainder of the Agreement shall not be affected thereby and all other parts of this Agreement shall be in full force and effect.
- t. Any deviation or failure to comply with the purpose and/or conditions of this Agreement without prior approval may constitute sufficient reason for the Grantor to terminate this Agreement, revoke the grant, require the return of all unspent funds, perform an audit of expended funds, and require the return of any previously spent funds which are deemed to have been spent in violation of the purpose or conditions of this grant.
- u. The Parties acknowledge they have been advised by counsel, or have had the opportunity to be advised by counsel, in the execution of the Agreement.

IN WITNESS WHEREOF, the Parties have made and executed the Agreement the day and year first above written.

FOR GRANTEE:

9/24/2020

Authorized Signatory

Date

Valerie Molina

Printed Name and Title

Additional signature(s) if required by political subdivision

Date

Printed Name and Title

Date

Attest:

9/24/2020

Jeff Kulaga, Town Manager / Clerk

Date

Note: If applicable, the Agreement must be approved by the appropriate county supervisory board or municipal council and appropriate local counsel (i.e. county or city attorney). Furthermore, if applicable, resolutions and meeting minutes must be forwarded to the Governor’s Office with the signed Agreement.

Approved as to form and authority to enter into Agreement (Excluding non-profits):

9/24/2020

David E. Ledyard, Town Attorney

Date

Printed Name and Title

Statutory or other legal authority to enter into Agreement (Excluding non-profits):

Appropriate A.R.S., ordinance, or charter reference

FOR GOVERNOR’S OFFICE:

Matthew Gress, Director

Date

State of Arizona

Governor’s Office of Strategic Planning and Budgeting

Award Notification Letter

Dear Bob Thaxton,

Congratulations! This is to inform you that your application is now awarded.

Project: AZCares Fund-Public Safety Payroll

Program: AZCares Fund

Approval Date:

Approved Amount: \$761,282.00

Federal Awards:

- US16728 U.S. Department of the Treasury: Coronavirus Aid, Relief, and Economic Security (CARES) Act: Coronavirus Relief Fund - FY 2020: \$761,282.00
 - Agency: U.S. Department of the Treasury
 - Fiscal Year: 2020
 - CFDA: 21.019

Total Federal: \$761,282.00

Other Awards: No non-federal funds were included in this award.

Total Match: \$0.00

Period of Performance: 03/01/2020 - 12/30/2020

Award ID: ERMT-20-047

Ein: 860297728



DOUGLAS A. DUCEY
GOVERNOR

STATE OF ARIZONA
OFFICE OF THE GOVERNOR

EXECUTIVE OFFICE

May 29, 2020

Dear Mayor Molina:

I am pleased to inform you that we are awarding \$761,282 from the AZCares Fund to the Town of Guadalupe. We appreciate your leadership and partnership during this difficult time. We have designed this program to provide maximum flexibility to local leaders like yourself so that you can best respond to the individual needs of your community.

As you know, this program was designed based on specific feedback we received from you and your colleagues. We look forward to seeing the many innovative ways that you all will utilize these dollars on behalf of our shared citizens.

If there is anything my office can do to assist in the implementation of your efforts, please don't hesitate to reach out.

Further details are enclosed.

Sincerely,

A handwritten signature in black ink that reads "Douglas A. Ducey".

Douglas A. Ducey
Governor, State of Arizona

September 8, 2020

C2020-29

Jeff Kulaga
 Town Manager
 Town of Guadalupe
 9241 South Avenida Del Yaqui
 Guadalupe, Arizona 85283

**RE: Project 1016014.10
 Wastewater Collection System Rehabilitation CDBG 2020-2021
 Proposal for Wastewater Collection System Repair and Rehabilitation Design and Construction
 Administration Services**

We appreciate the opportunity to present this proposal for providing design and construction administration service for replacement of sanitary sewer pipe within the Town of Guadalupe’s wastewater collection system.

PROJECT FUNDING AND SCHEDULE

The project is funded through the Community Development Block Grant (CDBG) for the 2020 – 2021 program year. Work is to be complete upon the Town’s acceptance of the repaired sanitary sewer pipe.

PROJECT DESCRIPTION

The work for this project is derived from the Year One recommendation as identified in the Sanitary Sewer Assessment Report prepared by Dibble Engineering (Dibble). This list of pipe segments and manholes to be rehabilitated encompasses 13 different locations within the system and is comprised of a total of 2,155 linear feet of Vitrified Clay Pipe (VCP) and 14 access manholes as indicated in Table 1-Pipe Rehabilitation and Table 2-Manhole Rehabilitation.

Table 1 – Pipe Rehabilitation

Pipe ID	Pipe Dia (in)	Pipe Length (ft)	Material	Structural Grade	O&M Grade	Defects Observed
B-5_B-4	12	359	VCP	5	5	Broken Soil Visible
D-4A_D-4	8	308	VCP	5	5	Broken Soil Visible
G4-2_G4-1	8	394	VCP	5	4	Hole Soil Visible
A1-1_A-7	8	344	VCP	5	2	Broken Soil Visible
H-5_H-4	8	406	VCP	5	2	Broken Soil Visible
H-6_H-5	8	374	VCP	5	2	Broken Soil Visible

Table 2 – Manhole Rehabilitation

Manhole ID	Diameter (in)	Depth (ft)	Grade	Method
A-7	60	24.3	Poor	Coating
A-6	60	21.3	Poor	Coating
A-5	60	18.8	Poor	Coating
A-4	60	19.2	Poor	Coating
A-3	60	12.9	Fair	Coating
A11-1	48	12.5	Poor	Coating
A11-2	48	12	Poor	Coating
A10-3A2	Unknown	Unknown	Unknown	Raise
B7-2	Unknown	Unknown	Unknown	Raise
B6-1	Unknown	Unknown	Unknown	Raise
D3-1	Unknown	Unknown	Unknown	Raise
A-14	Unknown	Unknown	Unknown	Raise
A3-1	Unknown	Unknown	Unknown	Raise
F-4A	Unknown	Unknown	Unknown	Raise

Dibble will provide Cradle to Grave services including Project Management, Survey, Design, Bidding, Construction Administration/Inspection and Project Close Out. This will include comprehensive Construction Documents and full-time on-site Inspection of work. The following describes the Scope of Services to be provided by Dibble.

SCOPE OF WORK:

Design and Construction Administration services to be undertaken is described as follows:

DESIGN PHASE SERVICES

SECTION 100 - PROJECT MANAGEMENT AND QUALITY ASSURANCE / QUALITY CONTROL

Task 110 - Project Management:

Dibble will manage staff resources to assure timely submittal of deliverables. Project Management tasks also include:

- Development of a detailed work plan including coordination, scope of work, budget, schedule, and project deliverables.

Task 112 - Conduct Meetings

Kick-off Meeting: Dibble will schedule and conduct one (1) project kick-off meeting with the Town to discuss the work approach. Agenda items for the meeting will include:

- Project team
- Project purpose and background
- Project Scope
- Project Schedule
- Review project purpose and background
- Identify and discuss the anticipated field investigation procedures

Progress Meeting: Dibble will conduct one (1) project progress meeting with Town staff to review Sixty Percent progress submittal documents (Task 421). Dibble will prepare and distribute meeting agenda and updated project schedule and distribute meeting minutes to all meeting attendees.

Task 113 – Prepare Invoices / Monthly Progress Reports

Dibble will prepare detailed monthly invoices according to Town standards for all work performed.

Task 114 - Quality Assurance/Quality Control:

Dibble will conduct independent quality control reviews of all deliverables and project elements for consistency, clarity, and constructability by in-house senior staff prior to the submittal to the Town.

SECTION 400 – REHABILITATION DESIGN SERVICES

Task 410 – Survey Services

Dibble will provide survey for the project location(s) using Global Positioning System (GPS) equipment. The survey will be based on Town of Tempe’s vertical and horizontal datum. Dibble will prepare design drawings depicting the results of local control, easements and rights-of-way. Survey limits will extend one pipe segment upstream and one pipe segment downstream of the area of proposed work.

- Survey Control drawing will reference one (1) existing monument (vertical and horizontal).
- Sewer manhole survey will include horizontal location, rim elevation, and invert elevation.

Task 411 – Utility Coordination

Dibble will contact Blue Stake to obtain a list of utilities having facilities within close proximity to the project area. Dibble will contact identified utility companies to obtain facility maps. Dibble will review and incorporate information as applicable to this project. The Contractor shall be responsible for contacting blue stake utility locating services to identify and physically mark existing utility locations prior to construction.

Dibble shall not be responsible for the accuracy or completeness of utility data received.

Task 412 – Base Map Development

Dibble will create comprehensive base maps utilizing Maricopa County Assessor’s 2019 aerial photography depicting topographic features and existing utilities. Base maps will be prepared in AutoCAD 2019 format. Utilities will be shown based on approximate locations according to obtained Utility facility mapping.

Task 421 – Sixty Percent (60%) Progress Submittal

Dibble will prepare Design Drawings and details for the proposed sanitary sewer pipe repair. Design Drawings will be based on survey, aerial photographs, as-builts, and utility maps. Plan and profile drawings will be prepared at 1"=20' horizontal scale and 1"=2' vertical scale.

The Sixty Percent (60%) Design Drawings and Technical Specifications are not intended for construction but enable the Town to clearly understand design and construction intent. The 60% submittal will include the following:

- Existing utilities
- Existing manholes horizontal and vertical information
- Existing surface facilities
- General notes
- Removal, Construction, and Reference Notes
- Technical Specifications

Design drawing preparation will be in accordance with the following standards and guidelines:

- Maricopa Association of Governments, Uniform Standard Details for Public Works Construction, Revisions through 2019

Task 422 – Final (100%) Submittal

Final Submittal will include Design Drawings that incorporate comments received at the Sixty Percent (60%) Progress Submittal (Task 421) from reviews conducted by the Town, utility companies having facilities in the area, and regulatory agencies. Construction documents will be sealed and signed by a Professional Engineer registered in the State of Arizona.

Task 430 – Technical Specifications

Dibble will prepare Technical Specifications for the items not specifically addressed in MAG standard specifications and details. The technical specifications will be submitted with the previously identified progress submittals (Tasks 421 & 422) for review and acceptance.

Task 440 – Opinions of Construction Cost

Dibble will prepare an independent opinion of probable construction cost at the Sixty Percent (60%) Progress Submittal (Task 421). The opinion of probable construction cost will use unit costs from previous projects that are similar in size and scope. Appropriate amounts for contingency and inflation will be included to reflect anticipated conditions at the time of construction.

Deliverables:

Sixty Percent (60%) Progress Submittal:

- One (1) hard copy, half size (11"x17"-true scale) bond prints of construction plans
- One (1) hard copy of Technical Specifications
- One (1) copy of Dibble's comparison of opinion of probable construction cost
- One (1) USB drives containing electronic copy (PDF format)

Final Submittal

- One (1) hard copy, full size (22"x34") bond print of construction plans
- One (1) hard copy, half size (11"x17") bond print of construction plans
- One (1) copy of Technical Specifications
- Maricopa County Environmental Services Department – Approval To Construct (ATC)
- One (1) USB drive containing electronic copy (PDF format), including copy pipe CCTV records

The anticipated list of plan sheets required for the three project areas include the following:

Sheet Title	Sheets
Cover	1
General Notes, Legend, Abbreviations	1
Key Map	1
Sewer Pipe Repair (1" = 20') Plan & Profile View	5
Manhole Rehabilitation	9
Total=	17

Task 450 – MCESD Permitting

Dibble will prepare permit application and submittal packages for sanitary sewer pipe rehabilitation to MCESD for Approval to Construct (ATC). Permit fees for non-expedited review will be paid by Dibble and reimbursed by the Town as a Direct Expense.

Town Input:

- Town’s signature on one (1) MCESD Application for Approval to Construct

Deliverables:

- “Approval to Construct” letter and MCESD signed Cover Sheet

SECTION 500 – BIDDING SERVICES

Task 561 - Response to Contractor Questions during Bid Preparation

Dibble will review and respond to questions received during the bid phase from the contractor. Dibble will review applications for “Approved Equal” and provide a response.

Task 562 - Pre-Bid Conference

Dibble will conduct pre-bid meeting and present an overview on the project.

Task 563 - Prepare Addenda

Dibble will review questions received from bidders as identified in Task 561 and prepare any required addendums to the construction documents.

Task 564 - Review Bid Cost Proposal

Dibble will evaluate the submitted bids and provide a recommendation of award letter.

DESIGN PHASE SERVICES FEE:\$55,000.00

CONSTRUCTION ADMINISTRATION & INSPECTION SERVICES

SECTION 600 – CONSTRUCTION ADMINISTRATION & INSPECTION

Task 610 - Representation on Behalf of the Town

On the basis of on-site examination of materials, equipment, and workmanship, Dibble's Construction Manager will keep Town informed of the progress of the work, will endeavor to guard Town against defects and deficiencies in such work and will disapprove or reject work failing to conform to the Contract Documents. This task shall include the following items:

- 1) Pre-Construction Conference: Dibble will conduct a pre-construction conference. At the conference, Dibble will identify field services to be provided by Dibble and discuss appropriate coordination procedures.
- 2) Provide construction administration, quality assurance, and coordination: Dibble will provide construction administration and quality assurance services during the course of construction to assure that the overall technical correctness of the construction phase and that specified procedures are being followed. Dibble will provide coordination functions during the construction phase as follows;
 - A) Conduct bi-weekly construction coordination meetings.
 - B) Coordinate with regulatory and approving agencies and utilities as required;
- 3) Provide project documents: Dibble will maintain and provide the following detailed project records and documentation during the construction phase:
 - A) The Project records shall include correspondence, schedules, submittals, test data, project data, progress payment requests, change orders, meeting minutes, clarifications, and specifications, and other such documentation. Project records shall be delivered to the Town's representative upon completion of the construction contract.
- 4) Public Involvement: Dibble will assist the Town with Public Notification literature. It shall be the responsibility of the Town and selected Contractor to notify residents of pending work via Town's notification process and platform.

Task 611 - Review Contractor's Submittals and Test Results

Dibble's Construction Manager will receive, review, evaluate, distribute, and take other appropriate actions with respect to shop drawings, samples, test results, and other data which Contractor is required to submit. Dibble's review shall be for conformance with the design concept of the Project and compliance with the information given in the Construction Contract Documents.

Dibble's Construction Manager will maintain a submittal log showing dates of submittal, transmittal action to other subconsultants, dates of return and review action. Copies of the log shall be furnished to the Town and the Contractor monthly. Dibble will promptly and in accordance with Project schedule requirements, review and approve, reject or take other appropriate action on the Contractor's request for substitutions.

Task 612 - Certify Contractors Progress Payments

Dibble's Construction Manager will review, prepare comments, and reach agreement with the Contractor's progress payment request.

Task 613 – Substantial and Final Completion Inspection

Following notice from the Contractor, Dibble's Construction Manager will conduct an inspection to determine if the Project or the work associated with interim milestones, is substantially complete in accordance with the Construction Documents. If Dibble considers the work substantially complete, Dibble will deliver to the Town, with a copy to the Contractor the following.

- The Certificate of Substantial Completion and punch list (if applicable).
- The anticipated date for completion of the punch list.

If the work is not substantially complete, the process shall be repeated until the work is substantially complete.

Dibble's Construction Manager, upon completion of the punch list items as notified by the Contractor, will make final inspection to determine if the finished work has been completed to the standard required by the construction documents, determine whether required inspections and approvals for permit compliance have been satisfactorily completed, and Contractor has fulfilled the obligations so that Dibble may recommend, in writing, final payment to Contractor and may give written notice to Town and the Contractor that the work is acceptable. At or prior to the final inspection, Dibble will request the Contractor prepare and furnish.

- 1) Certification that all obligations for payment for labor, materials or equipment related to the work have been paid or otherwise satisfied.
- 2) Certification that all insurance and bonds required of the Contractor beyond final payment is in effect and will not be canceled or allowed to expire without notice to the Town.
- 3) The written consent of surety for final payment.
- 4) Record document information is complete and submitted.

Task 614 - Minor Changes, Change Order Requests, and Change Orders

Dibble, without the Town's prior approval, may authorize or direct minor changes in the Work which are consistent with the intent of the Construction Contract Documents and which do not involve a change in Project cost, time for construction, Project scope, aesthetics, or approved design elements. Any such minor changes shall be implemented by written field order. Except as provided in this paragraph, Dibble shall not have authority to direct or authorize changes in the Work without the Town's prior written approval; however, Dibble shall provide a copy of any written field order to the Town.

Dibble will promptly consult with and advise the Town concerning, and shall administer and manage, all change order requests and change orders.

Dibble will prepare and submit change order requests explaining the merits for the change and a recommendation for the Town's approval and acceptance.

Dibble will negotiate an agreement with the Contractor as to scope of work and cost, time or both associated with the change in Work. The change order shall include a written justification for the cost of the Work.

Task 615 – Record Drawings and Project Documents

Dibble will prepare the following:

- 1) One (1) Engineer Sealed hardcopy set of Design Drawings showing all sanitary sewer pipes and access manholes that were rehabilitated.

Deliverables

As-built Record Drawings plotted on Mylar film will be developed that incorporate the contractor redlined records of modifications of the design that were made during construction. Mylar as-built drawings shall be professionally sealed by an Engineer registered in the State of Arizona.

Project documents shall be in PDF format and organized based on the Town file structure and delivered on an external hard drive. The Record Drawings shall be available within thirty (30) days of receipt of all data in its entirety from the Contractor.

CONSTRUCTION ADMINISTRATION & INSPECTION PHASE SERVICES FEE: \$38,000.00

TOTAL FEE: \$93,000.00

Compensation for additional services not included in this Scope of Work shall be charged on a time and materials basis in accordance with the attached schedule of standard billing rates for Dibble, and on a time and material basis for the Subconsultants in accordance with their substantiated standard rates.

Invoices will be submitted monthly based on the percentage of the project services that are complete. These invoices will be due and payable upon receipt.

If you have any questions, please feel free to call us at (602) 957-1155.

Sincerely,
Dibble Engineering


Joe Graham
Vice President

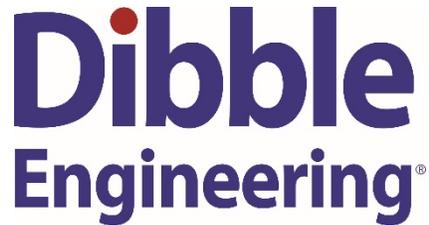

Vince Gibbons
Principal Engineer

If this proposal including the attached back-up documents is acceptable, please so indicate by signing and dating below. The return of this signed document shall serve as our notice to proceed with this project.

Name (Print), Title

Signature

Date



January 1, 2020

STANDARD BILLING RATES

Principal	\$ 294.00
<u>Principal Engineer</u>	232.00
Senior Project Manager	205.00
<u>Project Manager</u>	198.00
Senior Engineer	189.00
<u>QA/QC Manager</u>	192.00
Project Engineer (PE)	169.00
<u>Assistant Project Engineer (EIT)</u>	137.00
Senior Technician	141.00
<u>Technician</u>	116.00
Senior Designer	142.00
<u>Designer</u>	123.00
Land Survey Manager (RLS)	183.00
<u>Land Surveyor (RLS)</u>	159.00
Assistant Land Surveyor (LSIT)	116.00
<u>Survey Technician</u>	101.00
Survey Crew (2-Man, GPS/Robotic)	195.00
Senior Construction Project Manager	179.00
<u>Construction Project Manager / Resident Engineer</u>	169.00
Construction Project Engineer	160.00
<u>Construction Inspector</u>	133.00
Information Technology Director	153.00
<u>Network Administrator</u>	104.00
Marketing/Business Development Manager	160.00
<u>Marketing Coordinator</u>	111.00
Senior Administrative Assistant	98.00
<u>Administrative Assistant</u>	84.00
<u>Expenses</u>	Cost plus 15%
Mileage, reproduction, etc.	
<u>Overtime Rates</u>	
Client Authorized	Billing Rate x 1.5

September 09, 2020

Jeff Kaluga
Town Manager
Town of Guadalupe, Arizona
9241 S. Avenida Del Yaqui
Guadalupe, AZ 85283

**RE: 9241 S. Avenida Del Yaqui
COVID19 Public Safety, Service, Operations and Facility Needs
Town Hall Front Service Desk COVID19 Safety Fortification**

Mr. Kaluga,

In response to your request to provide Engineering Design Services for the Town Hall Front Service Desk COVID19 Safety Fortification Project located at Guadalupe Town Hall, 9241 S. Avenida Del Yaqui in Guadalupe, AZ, we are pleased to present this proposal.

PROJECT UNDERSTANDING:

The Town of Guadalupe is seeking improvements to its "Town Hall Front Service Desk", in particular COVIDi19 Safety Fortification. This project improvements and expenses is using eligible Coronavirus Relief Funds as provided by the CARES Act.

Town Hall improvements to public areas and service areas addressing COVID concerns.
Work includes:

- Lobby sanitary upgrades
- Public restrooms sanitary upgrades
- Food bank service upgrades

See Exhibit "A" – Arrington Watkins for additional understanding and scope detail.

SCOPE OF SERVICES:

1.0 Design Phase Coordination

- Coordination with Owner/Design Team
- Prepare and lead meetings with Owner/Design Team
- Contract administration with Design Team
- Make recommendations acting in the Owner's Best Interest
- Review Change Orders and make final recommendations to the Owner

2.0 Limited Construction Administration

Dibble Engineering will perform Limited Construction Administration Services including the following

- Prepare and Coordinate Pre-construction activities
- Coordinate Contractor requests for information (RFI's)
- Review civil related contractor submittals
- Coordination with Owner/Contractor (attend site visits and construction meetings up to 20 hours)
- Coordinate the review of Shop Drawings
- Review of Contractor's shop drawing log, progress of submittals and the completeness of record drawings
- Coordinate Final Punch list with Design Team and Contractor

EXCLUSIONS:

Unless noted otherwise within the Scope of Services the following services are excluded from this proposal

- Cost of permits or fees
- Environmental investigations
- Topographic survey
- Construction staking
- As-built survey (to be completed by Contractor)
- Cost of permits or fees
- Civil Design
- Geotechnical investigation
- Electrical or communication design

SCHEDULE:

- Dibble Engineering is prepared to begin immediately and will conform to the project schedule as stipulated by the Owner/Client.

FEES (Lump Sum):

1.0	Design Phase Coordination	\$5,721
2.0	Limited Construction Administration	\$2,710
3.0	Design Phase Coordination Contingency	\$10,000
Total Fee		\$18,431

Subconsultants Exhibit "A" – Arrington Watkins	\$70,851
	\$89,282

STANDARD BILLING RATES (January 1, 2020)

Sr. Project Manager	205.00
Project Manager	198.00
QA/QC Manager	192.00
Project Engineer (PE)	169.00
Assistant Project Engineer (EIT)	137.00
Designer	123.00
Land Surveyor (RLS)	183.00
Survey Technician	101.00
Survey Crew	195.00
Administrative Assistant	84.00

ADDITIONAL SERVICES:

If the Consultant/Engineer is required to perform services in addition to those outlined in the Scope of Work, by reason of substantial changes ordered by the Owner or Architect or for any reason beyond the Consultant's/Engineer's control, they are to receive compensation for such services out of the design phase coordination contingency amount. Compensation for additional services not included in the Scope of Work for the basic services shall be based on time expended. Additional services must be approved by the Owner prior to the start of such work.

Invoices will be submitted monthly based on the percentage of the survey and civil engineering services that are complete. These invoices will be due and payable upon receipt and will be considered past due if not paid within seven days after Client's receipt of payment from the Owner.

If you have any questions, please feel free to call us at (602) 957-1155.

Sincerely,
Dibble Engineering



Jeff McBride, PE
Vice President, Land Development

Vu Nguyen, PE, PMP
Project Manager

If this proposal including the attached back-up documents is acceptable, please so indicate by signing and dating below. The return of this signed document shall serve as our notice to proceed with this project.

Name (Print), Title

Signature
Town of Guadalupe

Date

Exhibit A – Arrington Watkins



September 9, 2020

Abhay Khaire
Land Development Engineer
Dibble Engineering

RE: Town of Guadalupe – Covid mitigation upgrades at Town Hall.

Dear Abhay,

Arrington Watkins Architects is pleased to have this opportunity to work with you on the Town of Guadalupe project. At your request, we are submitting this proposal to provide architectural, mechanical, electrical, plumbing and structural engineering services for the project. Based on the Scoping Meeting, our understanding of the scope this project will include basic services for building design, permitting, and limited CA services. The design is anticipated to begin within the next 5 days and the design schedule is anticipated to be 30 days. We anticipate permitting and contractor bidding to occur simultaneously over a period of 2 to 4 weeks, followed by construction. We have assumed that construction administration with last not more than 3 months. The following is an overview of the project as we understand it:

DESCRIPTION OF PROJECT

Modify the Town Hall to improve public areas and service areas addressing covid concerns. Work includes:

Lobby sanitary upgrades:

- Remove and replace lobby reception counter
- Install new glass divider
- Move double doors adjacent to counter
- Reconfigure lights at reception

Library:

- Relocate pair of entry doors next to museum space to allow better spacing of people

Public restrooms sanitary upgrades:

- Replace sinks and counters with solid surface and undermount sinks
- Replace faucets and flush valves with no-touch units
- Install FRP wall panel

Food bank service upgrades:

- Reconfigure the food bank and offices to be more efficient
- Remove unnecessary doors
- Add walk-in cooler or freezer

Expand building to south for additional warehouse

Fill the adjacent covered parking stall with building

Provide roll up door for intake of bulk food

Provide large double man door for food distribution to public

Work in a walk-up window for the staff to talk to people outside – prevent public from entering building and mingling with staff unnecessarily.

Mechanical: Provide design for new packaged system to serve the new 1,000 SF addition. Adjust diffusers and duct in area adjacent to new prep/storage area. No increase in loads defined so existing system assumed adequate and not in scope. Restrooms not changing HVAC. Reception – wall and partitions moving but internal loads and zones not changing so only diffuser and duct rearrangement as AC is assumed adequate.

Plumbing: New addition no work is expected except roof drainage to spill to grade. Restroom has modification of new sinks and accessories. Water closets and urinals to remain and get new sensor flush valves. Reception has no plumbing work. Drain for cooler/freezer is assumed to route to mop sink on other side of wall from current dry storage.

Electrical: Provide design for lighting and power in the new addition. Power also for the new packaged AC unit and new walk-in freezer. Power is assumed to be available in existing panels for both capacity and space. Restroom renovation is limited to power for new handsfree faucets if no power under counter now. Reception area design is power for new counter areas, some new wall power, potential door lock, and switching moves due to door relocations. Minor lighting revisions expected.

Technology: Specifying raceway and backboxes. No full design. The affected areas are reception and minimal in Food Bank addition (New or relocated workstations). We assume Owner or their vendor of choice will provide input to locations and they will provide or contract cabling independent of this project.

Fire Alarm/Sprinkler: This will be addressed by performance specification. A new system is not anticipated but only adjustment to existing locations and an extension to the systems to cover the new expansion. It is assumed that FA and FS are adequate to accommodate the expansion.

SCOPE OF WORK

The proposed scope for this project includes the following phasing and tasks:

A. Phase 1 Design:

- Prepare background files for architectural and consultant work
- Prepare demolition plans prepare new work drawings
- Coordinate consultant work
- Meet with Town staff to discuss plan options (up to 3 meetings)
- Provide documents as PDF files.
- Time to complete: approximately 30 days

B. Phase 2 Permits:

- Provide documents to be submitted (via PDF)
- Meet with reviewer if needed to discuss code issues
- Respond to any comments and make corrections

B. Phase 3 Construction:

- Review shop drawings and other contractor submittals for conformance to project requirements
- Respond to questions
- Attend on-site construction meetings weekly (up to 12)
- Perform substantial completion inspection and prepare a punch list for owner/contractor use

OWNER PROVIDED ITEMS

- Record drawings of existing facility
- Known utilities and underground connection locations

EXCLUSIONS

Arrington Watkins Architects has exclusions to the scope of work. If for some reason this is scope that should have been included, please let us know and we can make the necessary adjustments to our fee proposal:

- LEED Certification (or other rating systems): All services related to LEED documentation are excluded.
- Life Cycle Analysis: All services related to LCA documentation are excluded.
- Information Technology (IT) - Telephone & computer equipment: The specifying of computer, consoles, TV/monitors and phone systems are excluded.
- Cost Estimating.
- Security Systems: These elements would include access control for doors and gates interior & exterior camera locations, motion detectors, intercom locations and any other security devices. We would anticipate the security access control and camera system to be an IP based system. The design will be limited to the rough-in locations and pathways only. The specifying or detailing of all cabling, computers, servers, devices and software are excluded.
- Furniture & Equipment design and coordination.
- Hazardous material abatement: identification and removal of any hazardous materials on site is excluded. Any design and documentation related to the handling and storage of hazardous materials or designated wastes is also excluded.
- Moving & relocation: All moving and relocation planning and costs are excluded.
- New site or building concepts after completion of preliminary design phase are excluded.
- Printing for owner and/or contractor: AW will produce all documentation digitally in PDF format and distribute to team members for printing.

SCHEDULE

It is currently anticipated that the project duration to provide a construction permit for this project is approximately 30 days from receipt of Notice to Proceed. The exact schedule will be dependent on city department review times and coordination period. The schedule will be discussed and revised at during design meetings. A proposed schedule is attached.

PROFESSIONAL FEE

Arrington Watkins Architects will provide architectural services with the scope as presented for a Fixed Fee, excluding AW expenses.

Fees are as follows:

Summary

Town of Guadalupe - Town Hall Upgrades

Arrington Watkins Architects, LLC

5240 N. 16th St. #101, Phoenix, Arizona 85016

(602) 279-4373 Fax (602) 279-9110

SERVICES	PHASE TOTAL	ARCHITECT FEE	CONSULTANTS' FEE		
			CONSULT'S FEE TOTALS	Struct Structural	MPE MPE
Phase 1 Design	39,738	\$ 26,020.00	13,718	\$ 4,600.00	\$ 9,118.00
Phase 2 Permits	2,450	\$ 2,450.00	-		\$ -
Phase 3 Construction	24,013	\$ 19,020.00	4,993	\$ 1,200.00	\$ 3,793.00
SUBTOTAL	\$66,201	\$47,490	\$18,711	\$5,800	\$12,911
CONSULTANTS FEES		\$18,711			
TOTAL SERVICES		\$66,201			

ESTIMATED REIMBURSABLES	\$750 (budget)
Special structural inspections (if required)	\$3,000 (budget)
Electrical load testing	\$900 (budget)
Total of all services and estimated expenses	\$70,851

Thank you for this opportunity to provide services. If this scope and fee are acceptable, we are available to coordinate contract development.

If you have questions, please contact me.

Sincerely,

Matthew A Gorman, Principal
Arrington Watkins Architects, LLC

Arrington Watkins Architects, LLC

Dibble Engineering

 (Signature)

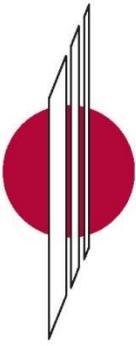
 (Signature)

 (Printed Name / Title)

 (Printed Name / Title)

 (Date)

 (Date)



**CARUSO
TURLEY
SCOTT**
structural
engineers

STRUCTURAL
ENGINEERING
EXPERTS

PARTNERS

Richard Turley, PE
Paul Scott, PE, SE
Sandra Herd, PE, SE, LEED AP
Chris Atkinson, PE, SE, LEED AP
Thomas Morris, PE, LEED AP
Richard Dahlmann, PE, SE
Troy Turley, PE, LEED AP
Brady Notbohm, PE, SE

PROFESSIONAL
REGISTRATION

50 States
Washington D.C.
U.S. Virgin Islands
Puerto Rico
Guam

1215 W. Rio Salado Pkwy.
Suite 200
Tempe, AZ 85281
T: (480) 774-1700
F: (480) 774-1701
www.ctsaz.com

August 28, 2020

Mr. Matt Gorman
ARRINGTON WATKINS ARCHITECTS
5240 N. 16th Street, Suite 101
Phoenix, AZ 85016
T: 602.279.4373
E: MGorman@awarch.com

RE: GUADALUPE TOWN HALL RENOVATION AND EXPANSION
9241 S. Avenida del Yaqui
Guadalupe, AZ 85283
CTS Job No.:

CLIENT INFORMATION:

CLIENT PROJECT NUMBER

PROJECT MANAGER

OTHER

Dear Mr. Matt Gorman:

This will confirm our fee to provide structural engineering and drafting services as required for the proposed renovation and expansion of this existing facility based on the following scope of work:

- New single story, 900 sf building addition on the south side of the existing town hall.
- Anticipate exterior steel stud bearing walls supporting wood roof framing.
- Coordinate new and existing foundations.
- Modify the existing exterior canopy structure and provide support details as required.
- Provide misc steel stud details and concrete slab repair details, as required for the interior renovation.
- Fee includes a site visit during the design phase to review the as-built conditions.

Our **Basic Services** will be billed at a Fixed Fee as follows:

Construction Documents/permitting/bidding:	\$ 4,600.00
Construction Administration:	\$ 1,200.00
Total Design Budget:	\$ 5,800.00

This fee will include structural calculations, preparation of the structural plans and details as required, and response to city comments related to the original structural scope of work. Our design will be based on the available existing building information as provided by your office.

Additional engineering and drafting services, if required during construction due to field conditions that differ from the original existing building information, or if requested by the contractor during construction for alternative details or framing schemes, are not included in this fee. This work will be billed per our standard hourly rates as an additional service if required.

Reimbursable Expenses are in addition to the basic services budget noted above and will include: progress or submittal printing, delivery and or/delivery pickup costs, mileage or travel expenses. Reimbursables shall be invoiced at cost x 1.15.

Special Structural Inspection Services, will be invoiced hourly based on time expended against an anticipated budget estimate of Three Thousand Dollars (\$ 3,000.00). A maximum of 12 site visits and 36 hours is anticipated but is contingent upon the contractor's scheduling, phasing, weather, and construction methods. This budget estimate is provided as a courtesy to the Owner for budgeting purposes, however the final cost of Structural Inspections will be based on the actual hours expended. Charges are for actual services provided; therefore if fewer trips or hours are required, or more than one type of inspection can be combined during a single trip, charges will be adjusted up or down accordingly. Notification will be provided if it appears that the anticipated inspection amount is to be exceeded. The inspection budget estimate shall also be adjusted for phased or interrupted construction or for a change in building construction type. After the design phase, the inspection budget estimate will be reviewed to verify the original scope assumptions and the budget will be adjusted accordingly if necessary. Saturday and Sunday inspections will be billed at our regular hourly rates x 1.5. Inspection fees exclude mileage which will be billed at the current Federal business per mile allowance rate. The anticipated inspection budget is based on the amount of site visits and hours noted above. The anticipated inspection budget excludes additional services for re-inspection of incomplete work, time spent inspecting repair type conditions (epoxy grouting for example), time spent waiting for late concrete and grout and/or time spent going to an inspection, which was cancelled without timely notification to this office.



In rendering professional services Caruso Turley Scott (CTS) shall apply the skill and care ordinarily exercised by structural engineers at the time and place the services are rendered. Schedules and timely available information from the architect, owner and other design consultants contribute to the completeness of the structural drawings. As such, all projects should carry a contingency for potential coordination and value added items. It is recommended that final bids not be taken until city review comments and coordination comments have been incorporated. If documents are bid prior to city and coordination comments, the owner assumes the risk for associated additional costs. Client agrees that the liability of CTS, its agents and employees, in connection with services hereunder to the Client and to all persons having contractual relationships with them, resulting from any negligent acts, errors, and/or omissions of CTS, its agents, and/or employees is limited to the total fees actually paid by the Client to CTS for services rendered by CTS hereunder. As a consultant we shall neither have control over or charge of, nor be responsible for, the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the work, since these are solely the Contractor's rights and responsibilities.

At the commencement of engineering services, a "Preliminary Notification" may be forwarded to the property owner and/or tenant. The "Preliminary Notification" is not a lien, but state law requires the distribution of a "Preliminary Notification" issued at the commencement of engineering services to maintain the option of filing a lien for nonpayment of engineering services at a future date. This "preliminary notification" is customary and routine in the construction industry and informs the recipient of their legal rights and obligations. Payments for Services as described above shall be made upon the presentation of the Engineer's invoice based on time expended. Interest at 1.5% per month, compounded monthly, will be paid on all invoices after 30 days from billing date. In the event any portion of an account remains unpaid 90 days after billing, the Client shall pay cost of collection, including reasonable attorney fees. In the event that any portion of the account remains unpaid 30 days after billing, this office may, without waiving any claim or right, and without liability whatsoever to the Client, suspend or terminate the performance of all services. **If this contract meets with your approval, please sign, date and e-mail (bkelly@ctsaz.com) back to our office for authorization to proceed.**

Respectfully Submitted By:
CARUSO TURLEY SCOTT INC.

Name: Brady Notbohm, PE, SE
Title: Partner | Project Manager

Accepted By:
ARRINGTON WATKINS

Name: _____
Title: _____
Date: _____

IF ANOTHER PARTY IS RESPONSIBLE FOR PAYMENT

Please advise our office at 480-774-1700 for separate approval to proceed.



ENGINEERING SERVICES ORDERING AGREEMENT

CLIENT Arrington Watkins Architects, LLC DATE August 27, 2020

ATTN Mr. Matt Gorman LSW PROPOSAL NO. PR2020-295

ADDRESS 5240 N. 16th St, Suite 101
Phoenix, AZ 85016 LSW PROJECT NO.

PHONE 602-279-4373 CLIENT PROJECT NO.

EMAIL mgorman@awarch.com CLIENT P.O. NO.

PROJECT NAME Guadalupe Multipurpose Center – Food Bank Expansion

PROJECT DESCRIPTION The project covers expansion of the area used currently for food bank by the addition of approximately 1,000 SF of storage/workspace. The definition of work required in each of the building work areas is outlined as follows:

Lobby:

- Remove and replace lobby reception counter
- Install new glass divider
- Move double doors adjacent to counter
- Reconfigure lights at reception

Public restrooms:

- Replace sinks and counters with solid surface and undermount sinks
- Replace faucets and flush valves with no-touch units
- Install FRP wall panel

Food bank:

- Reconfigure the food bank and offices to be more efficient
- Remove unnecessary doors
- Add walk-in cooler or freezer
- Expand building to south for additional warehouse
 - Fill the adjacent covered parking stall with building
 - Provide roll up door for intake of bulk food
 - Provide large double man door for distribution
- Work in a walk-up window for the office to talk to people outside

30 days for design and permit. Contractor 30 Days, Construct 90 days.

SCOPE OF SERVICES Field investigation and kick off: A site field investigation likely in conjunction with kickoff meeting is anticipated. Subsequent coordination is anticipated as virtual meetings.

Mechanical: Provide design for new packaged system to serve the new 1,000 SF addition. Adjust diffusers and duct in area adjacent to new prep/storage area. No increase in loads defined so existing system assumed adequate and not in scope. Restrooms not changing HVAC. Reception – wall and partitions moving but internal loads and zones not changing so only diffuser and duct rearrangement as AC is assumed adequate.



Plumbing: New addition no work is expected except roof drainage to spill to grade. Restroom has modification of new sinks and accessories. Water closets and urinals to remain and get new sensor flush valves. Reception has no plumbing work. Drain for cooler/freezer is assumed to route to mop sink on other side of wall from current dry storage.

Electrical: Provide design for lighting and power in the new addition. Power also for the new packaged AC unit and new walk-in freezer. Power is assumed to be available in existing panels for both capacity and space. Restroom renovation is limited to power for new handsfree faucets if no power under counter now. Reception area design is power for new counter areas, some new wall power, potential door lock, and switching moves due to door relocations. Minor lighting revisions expected.

Technology: Specifying raceway and backboxes. No full design. The affected areas are reception and minimal in Food Bank addition (New or relocated workstations). We assume Owner or their vendor of choice will provide input to locations and they will provide or contract cabling independent of this project.

Fire Alarm/Sprinkler: This will be addressed by performance specification. A new system is not anticipated but only adjustment to existing locations and an extension to the systems to cover the new expansion. It is assumed that FA and FS are adequate to accommodate the expansion.

Construction Phase: Included would be 2 trips. One partial before all closed up and one final. Shop drawings and RFI' responses. No meetings assumed in CA.

PROPOSED FEE \$9,118 Design / \$3,793 CA = \$ 12,910 Total (Fixed Fee)

REIMBURSABLES Power Load readings to obtain current power use to determine loading. This would be at cost and estimates would be \$900 per panel. This would be only if needed to verify loads.

SPECIAL CONDITIONS N/A

The terms and conditions on the following page are a part of this Agreement.

Offered By:

Accepted By:

(signature) (date)

(signature) (date)

Lance A. Jones, PE / President

(printed name/title)

(printed name/title)

LSW ENGINEERS ARIZONA, INC.

Engineer

Client

TERMS AND CONDITIONS

LSW Engineers Arizona, Inc., referenced here as the Firm, shall perform the services outlined in this agreement for the stated fee arrangement, subject to the following terms.

1. **Scope of Services:** The Client agrees the services to be provided are limited to those listed in this proposal. Further, services not set forth above and not listed are specifically excluded from the scope of services. The Firm will not perform any additional service not covered in this agreement unless the scope and cost of the additional service is first agreed upon in writing by the Client.
2. **Standard of Care:** In providing services under this agreement, the Firm shall perform in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances at the same time and in the same or similar locality.
3. **Payment Terms:** All invoices are NET and are due and payable 45 days following each invoice date. If payment is not made by the 45th day following the invoice date, this agreement shall be deemed breached. In the event of breach, the Client agrees to pay a service charge on all amounts past due from the date of breach until paid at the rate of one percent per month (12% per year).
4. **Right to Payment:** The Firm's right to payment is based on the rendering of services by the Firm to the Client and is not contingent or dependent on whether the Client has been paid by the project owner. In this regard, the Firm is entitled to be paid under the terms set forth in Paragraph 3 above, regardless of whether the Client has been paid.
5. **Terminate Services:** The Firm shall have the right to cease work under this contract at any time the Client fails to make any required payment. The Firm shall have no obligation to continue working on the job until all payments are brought current. The Firm shall have no liability to the Client for terminating work if such termination is due to the Client's failure to make a required payment.
6. **Limitations of Liability:** The Firm is not responsible for any damages resulting from causes beyond the reasonable control of the Firm. Further, in recognition of the relative risks, rewards and benefits of the project to both the Client and the Firm, the risks have been allocated such that the Client agrees that, to the fullest extent permitted by law, the Firm's total liability, in the aggregate, to the Client and the Client's officers, directors, partners, employees and subconsultants for any and all injuries, claims, losses, expenses, damages or claim expenses arising out of this agreement from any cause or causes, shall not exceed the Firm's fee or \$50,000, whichever is greater.
7. **Information Provided by Others:** The Firm may use information, requirements, reports, data, surveys and instruction, provided by the Client in performing its services and is entitled to rely upon the accuracy and completeness thereof. The Firm shall not be held responsible for any errors or omissions that may arise as a result of erroneous or incomplete information provided by the Client and/or the Client's consultants and contractors.
8. **Ownership of Documents:** The Firm shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications. The Firm grants the Client nonexclusive license to use the Instruments of Service solely and exclusively in connection with this specific project, providing that the Client substantially performs its obligations under this Agreement including prompt payment of all sums due. The Client may not use the Instruments of Service without written consent of the Firm. In the event that the Client uses the Instruments of Service without retaining the Firm, the Client releases the Firm from all claims and causes of action arising from such use.
9. **Dispute Resolution:** The Client agrees that any claim, dispute or conflict arising out of or related to this agreement shall be submitted to nonbinding mediation.



**LSW ENGINEERS STANDARD BILLING RATES
JANUARY 2020**

Principal	\$ 195/hour
Senior Engineer	\$ 175/hour
Engineer	\$ 140/hour
Senior Designer	\$ 120/hour
Field Observer	\$ 115/hour
Designer	\$ 90/hour
CAD Operator	\$ 80/hour
Administrative	\$ 75/hour
Transportation, lodging, meals and other outside expenses	Cost plus 10%

September 3, 2020

Jeff Kulaga
Town Manager
Town of Guadalupe
9241 S. Avenida del Yaqui
Guadalupe, AZ 85283

Re: CEI Cost Proposal Modification #1
Town of Guadalupe – Right of Way Acquisition Services

Dear Mr. Kulaga :

Consultant Engineering, Inc. (CEI) would like to thank Town of Guadalupe for selecting our firm for this opportunity to provide our services to this project. Per your request, (CEI) has prepared a proposal adding in services related to acquiring Right of Way for 5 parcels. .

Attached, please find our cost proposal for your review. It includes the fees charged by three sub-consultants.

If you have any questions, feel free to contact me at 480-201-8646 (mobile phone) or chochstein@cei-az.com.

Sincerely,

CONSULTANT ENGINEERING, INC.



M. Clark Hochstein
Vice President

Enclosures: CEI Fee Estimate

cc: L. Marchall, CEI



PRICING SHEET

FIRM: CEI	PROJECT TITLE: Right of Way Acquisition Services- Town of Guadalupe		
TASK: N/A	TASK DESCRIPTION: ROW Acquisition Services	DATE: 9/3/2020	
GRP: ROW	METHOD OF PAYMENT:	FP <input checked="" type="checkbox"/> FPPE <input checked="" type="checkbox"/> T&E <input type="checkbox"/> CPFF <input type="checkbox"/>	PREPARED BY: Clark Hochstein

Property			Fee Acq Area	Estimated Acquisition Cost				Total Lump Sum Price	Parcel Specific Assumptions
PCL	APN	Owner		Hours	Blended Labor Rate	Labor Cost	Est. Direct Expenses		
6		School District 3	1290	80	\$120.00	\$9,600	\$250	\$9,850	This is a lump sum price for the acquisition, coordination with the school board, attend meetings, draft IGA or resolution as appropriate.
7		Town of Guadalupe	101	25	\$120.00	\$3,000	\$200	\$3,200	Draft Town resolution, coordinate with stakeholders, record documents.
8		Chin, Gordon and Wendy	57	50	\$120.00	\$6,000	\$200	\$6,200	Lump sum amount for negotiations on behalf of the Town through close of escrow.
9		Paz, Barbara	56	50	\$120.00	\$6,000	\$200	\$6,200	Lump sum amount for negotiations on behalf of the Town through close of escrow.
10		Rubb-Aasre Investments LLC	120	60	\$120.00	\$7,200	\$200	\$7,400	Lump sum amount for negotiations on behalf of the Town through close of escrow.
Totals			n/a	n/a				\$32,850	

General Project Assumptions	
1.	Agency to survey and/or mark extent of right of way and/or easement area(s) to be purchased in the field as necessary.
2.	Agency parcel/design modifications may result in increased fees.
3.	Agency to provide title reports, determinations that remainder properties are not rendered non-conforming (if any), title clearing services, closing of escrow services, and record all
5.	Assumes only coordination services for closing of escrow and title clearing. No actual closing and/or title clearing tasks included.
6.	Assumes negotiated acquisitions of land only. No utility relocation, arbitration, or condemnation tasks included.

Expenses				
Line / Parcel	Item(s)	Quantity	Unit Price	Total
	Included in lump sum items above	n/a		n/a
Total Expenses:				\$0.00

Sub-Contractors		
Firm	Service	Price
LandPro Valuations	Appraisal Reports 5 at \$1,700/each	\$8,500.00
Appraisal Technologies	Appraisal Reviews 5 @ \$650/each	\$3,250.00
Aztec	Legal Descriptions for 5 properties and exhibits for all properties	\$20,958.00
Total Sub-Contractors:		\$32,708

Accounts Payable

Checks by Date - Detail by Check Number

User: jdrury
Printed: 9/3/2020 11:07 AM

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
65374	AVESIS 2535577	Avesis Insurance vision insurance Aug 20	08/07/2020 vision insurance Aug 20	14.19
	2535577	vision insurance Aug 20	vision insurance Aug 20	0.95
	2535577	vision insurance Aug 20	vision insurance Aug 20	4.41
	2535577	vision insurance Aug 20	vision insurance Aug 20	1.26
	2535577	vision insurance Aug 20	vision insurance Aug 20	14.83
	2535577	vision insurance Aug 20	vision insurance Aug 20	5.60
	2535577	vision insurance Aug 20	vision insurance Aug 20	3.41
	2535577	vision insurance Aug 20	vision insurance Aug 20	3.10
	2535577	vision insurance Aug 20	vision insurance Aug 20	-5.48
	2535577	vision insurance Aug 20	vision insurance Aug 20	0.63
	2535577	vision insurance Aug 20	vision insurance Aug 20	8.45
	2535577	vision insurance Aug 20 ee dep	vision insurance Aug 20	31.60
	2535577	vision insurance Aug 20	vision insurance Aug 20	6.30
	2535577	vision insurance Aug 20	vision insurance Aug 20	7.18
	2535577	vision insurance Aug 20	vision insurance Aug 20	8.26
	2535577	vision insurance Aug 20	vision insurance Aug 20	3.15
	2535577	vision insurance Aug 20	vision insurance Aug 20	0.95
	2535577	vision insurance Aug 20	vision insurance Aug 20	29.91
Total for Check Number 65374:				138.70
65375	FFPOCANC 214264	AZ Public Safety Personnel Retirement Sys cancer insurance FY 21 (7 members)	08/07/2020 cancer insurance FY 21 (7 me	350.00
Total for Check Number 65375:				350.00
65376	CASTORCA 08022020	Castorena, Cachi backpack give away: traffic & crowd control 8/2	08/07/2020 backpack give away: traffic &	200.00
Total for Check Number 65376:				200.00
65377	COMMTIRE 8060073	Community Tire Pros & Auto Repair backhoe: replace 2nd tire	08/07/2020 backhoe: replace 2nd tire	269.62
Total for Check Number 65377:				269.62
65378	COMPRISK INV00054140	Comprehensive Risk Services, LLC Old Town Hall: demolition of building and rem	08/07/2020 Old Town Hall: demolition of	32,950.00
Total for Check Number 65378:				32,950.00
65379	EWING 4050075 4359228	Ewing Irrigation Products, Inc stott park: bermuda grass blend seed biehn park: slip fix repair coupler, coupling, pvc	08/07/2020 stott park: bermuda grass blen biehn park: slip fix repair cou	22.15 30.64
Total for Check Number 65379:				52.79
65380	H&EEQUIP 95307149	H & E Equipment Exchange LLC la france: removed and reinstalled air bags and li	08/07/2020 la france: removed and reinsta	999.60

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 65380:	999.60
65381	LNCURTIS INV409376	LN Curtis and Sons class a foam (8 units)	08/07/2020 class a foam (8 units)	695.04
			Total for Check Number 65381:	695.04
65382	MCRECORE 20200655284 20200655285	Maricopa Co Recorder's Office forgivable promisory note lien release for Juan & forgivable loan agreement lien release for Juan &	08/07/2020 forgivable promisory note lier forgivable loan agreement lier	15.00 15.00
			Total for Check Number 65382:	30.00
65383	MCSHER AUG20PATROL	MCSO Patrol and Per Diem Billing patrol services Aug 20	08/07/2020 patrol services Aug 20	171,328.61
			Total for Check Number 65383:	171,328.61
65384	AXA 123022 123022 123022 123022 123022 123022 123022 123022 123022 123022 123022 123022 123022 123022 123022 123022 123022 123022	MONY Life Insurance Company of Americ life insurance Aug 20 life insurance Aug 20	08/07/2020 life insurance Aug 20 life insurance Aug 20	5.23 6.75 7.06 2.62 0.78 49.63 23.52 0.78 3.66 1.04 12.38 4.65 2.82 2.55 -4.55 0.52 4.18
			Total for Check Number 65384:	123.62
65385	MRCOOPER 0613886498	Mr Cooper mortgage assistance AH	08/07/2020 mortgage assistance AH	1,000.00
			Total for Check Number 65385:	1,000.00
65386	MYTEK 67593 67593	Mytek Network Solutions workstation & server mangament Aug 20 axcient back up, appliance rental, additional bloc	08/07/2020 axcient, workstation & server axcient, workstation & server	498.75 632.50
			Total for Check Number 65386:	1,131.25
65387	OLIVER 95109 95109 95109	Oliver Pkg & Equipment Co % trays % trays % trays	08/07/2020 trays trays trays	252.32 226.56 36.04
			Total for Check Number 65387:	514.92
65388	PYTHOUSE 5549 7510	Pascua Yaqui Tribe Housing Dept utility assistance LA utility assistance IF	08/07/2020 utility assistance LA utility assistance IF	1,500.00 500.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 65388:	2,000.00
65389	PALS 57853	Pet & Animal Lovers Service dead animal pick up Jul 20	08/07/2020 dead animal pick up Jul 20	199.50
			Total for Check Number 65389:	199.50
65390	PETTYC Jul 20 Jul 20 Jul 20 Jul 20	Petty Cash Fund, Town Hall usb-c to lan converter certified letters: code enforcement % bananas, carrots, lettuce, and bell peppers % bananas, carrots, lettuce, and bell peppers	08/07/2020 petty cash disbursements Jul 2 petty cash disbursements Jul 2 petty cash disbursements Jul 2 petty cash disbursements Jul 2	19.39 27.80 16.15 7.60
			Total for Check Number 65390:	70.94
65391	PHXDISP 400932237 400932502 400932571 400932623	City of Phoenix FY 20: annual maintenance fee reimbursement FY 21 Q 1: network operation & maintenance fe FY 21: special assessment narrow banding conversion phase 2 credit	08/07/2020 FY 20: annual maintenance fe FY 21 Q 1: network operation FY 21: special assessment narrow banding conversion ph	275.00 375.87 1,678.32 -734.32
			Total for Check Number 65391:	1,594.87
65392	RAD 0003164556 0003164556	Right Away Disposal trash service fee Jul 20 extra containers Jul 20	08/07/2020 trash service Jul 20 trash service Jul 20	20,662.99 10,425.68
			Total for Check Number 65392:	31,088.67
65393	SCHADE R7C177545 R7C177545	Riviera Finance % milk 7/29 % milk 7/29	08/07/2020 milk 7/29 milk 7/29	24.62 52.33
			Total for Check Number 65393:	76.95
65394	SRP999 554535009	Salt River Project utility assistance AJ	08/07/2020 utility assistance AJ	400.00
			Total for Check Number 65394:	400.00
65395	SITTON 1976	Sitton Security LLC suite #13, #28, & #29: rekey suites for new tenar	08/07/2020 suite #13, #28, & #29: rekey s	102.00
			Total for Check Number 65395:	102.00
65396	SUNSHINE Aug 20 Aug 20	Sunshine Pest Control extermination services Aug 20 maint yd extermination services Aug 20 TH extermination services Aug 20 Headstart inside extermination services Aug 20 Headstart outside extermination services Aug 20 Fire extermination services Aug 20 stott/biehn park extermination services Aug 20 library extermination services Aug 20 %sr center extermination services Aug 20 %sr center extermination services Aug 20 %sr center extermination services Aug 20 CAP extermination services Aug 20 straw house extermination services Aug 20 mercado	08/07/2020 extermination services Aug 20 extermination services Aug 20	128.25 64.88 14.37 54.07 28.98 54.07 27.79 5.61 5.61 5.61 75.71 54.07 145.98

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 65396:	665.00
65397	TEPOWER 318894 318894 319217 319217	Tempe Power Equipment % hedge trimmer: filter, pickup body, spark plug % hedge trimmer: filter, pickup body, spark plug % oil and string for weed eaters % oil and string for weed eaters	08/07/2020 hedge trimmer: filter, pickup l hedge trimmer: filter, pickup l oil and string for weed eaters oil and string for weed eaters	55.13 55.12 59.56 59.56
			Total for Check Number 65397:	229.37
65398	UNFIRE 731901	United Fire Equipment Co coat, pants, and boots RD	08/07/2020 coat, pants, and boots RD	1,835.92
			Total for Check Number 65398:	1,835.92
65399	UNSITE 114-10673330	United Site Services port a potty & hand sanitizer Aug 20	08/07/2020 port a potty & hand sanitizer /	204.43
			Total for Check Number 65399:	204.43
65400	USINTERN 107-100084-0088 107-100084-0088 107-100084-0088 107-100084-0088	US Internet monthly email monitoring Aug 20 monthly email monitoring Aug 20 monthly email monitoring Aug 20 monthly email monitoring Aug 20	08/07/2020 monthly email monitoring Au monthly email monitoring Au monthly email monitoring Au monthly email monitoring Au	51.85 14.15 7.05 4.70
			Total for Check Number 65400:	77.75
65401	WAXIE 79353198	Waxie Sanitary Supply gloves	08/07/2020 gloves	79.60
			Total for Check Number 65401:	79.60
65402	AMLEGALP 1820	American Legal Publishing Corp 2020 s-2 folio supplement pages	08/14/2020 2020 s-2 folio supplement pag	21.65
			Total for Check Number 65402:	21.65
65403	APD 248362	APD Power Center power washer: hose, gun/wand assembly, and no	08/14/2020 power washer: hose, gun/wan	118.63
			Total for Check Number 65403:	118.63
65404	BOUNDTRE 83720286	Bound Tree Medical, LLC COVID19: sensor and cable	08/14/2020 COVID19: sensor and cable	955.53
			Total for Check Number 65404:	955.53
65405	CAPITAL1 0006207725 0006207725	Capital One Public Funding fire truck payment FY 21 fire truck payment FY 21	08/14/2020 fire truck payment FY 21 fire truck payment FY 21	52,118.95 13,851.92
			Total for Check Number 65405:	65,970.87
65406	CH 08142020 08142020	Clearinghouse PR Batch 00814.08.2020 Wage Assignment-CH PR Batch 00814.08.2020 Wage Assignment-CH	08/14/2020 PR Batch 00814.08.2020 Wag PR Batch 00814.08.2020 Wag	98.48 104.92
			Total for Check Number 65406:	203.40
65407	CLEMENT 27-05518-00798	Clement, Wayne COVID19: hand sanitizer	08/14/2020 COVID19: hand sanitizer	60.57

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 65407:	60.57
65408	FAITH 1063984	Faith,Ledyard, Faith general attorney services Jul 20 TH	08/14/2020 general attorney services Jul 2	4,783.00
	1063984	general attorney services Jul 20 office	general attorney services Jul 2	5.40
	1063984	general attorney services Jul 20 % sr center	general attorney services Jul 2	33.33
	1063984	general attorney services Jul 20 % sr center	general attorney services Jul 2	33.33
	1063984	general attorney services Jul 20 % sr center	general attorney services Jul 2	33.34
			Total for Check Number 65408:	4,888.40
65409	GFFA 08142020 KF	Guadalupe Firefighters Associa PR Batch 00814.08.2020 Kitty Fund	08/14/2020 PR Batch 00814.08.2020 Kitt	98.00
			Total for Check Number 65409:	98.00
65410	GFFA 08142020 UD	Guadalupe Firefighters Associa PR Batch 00814.08.2020 Union Dues	08/14/2020 PR Batch 00814.08.2020 Unic	165.00
			Total for Check Number 65410:	165.00
65411	H&EEQUIP 95317449	H & E Equipment Exchange LLC eone: batteries	08/14/2020 eone: batteries	880.47
			Total for Check Number 65411:	880.47
65412	HOLGUING 5	Holguin, Graciela COVID19: deliver services w/ coordination of T	08/14/2020 COVID19: deliver services w/	880.00
			Total for Check Number 65412:	880.00
65413	MCHOUSIN 9227	Housing Authority of Maricopa County rental assistance CV	08/14/2020 rental assistance CV	400.00
			Total for Check Number 65413:	400.00
65414	JEFFERYE 006	Jeffery, Eric L judicial services 6/18-7/30/2020	08/14/2020 judicial services 6/18-7/30/20:	660.00
			Total for Check Number 65414:	660.00
65415	KLEES 2769	Klee's Climate Control San Diego Bay: trip charge & new thermostat	08/14/2020 Vanes & San Diego Bay: ac cl	195.00
	2769	Vanes: trip charge for AC	Vanes & San Diego Bay: ac cl	65.00
			Total for Check Number 65415:	260.00
65416	MCRECORL 20200671059	Maricopa Co Recorder's Office lien release for FVA	08/14/2020 lien release for FVA	15.00
			Total for Check Number 65416:	15.00
65417	MCELECT 21210012	Maricopa County General Fund active registered voters Aug 4 election	08/14/2020 active registered voters Aug 4	1,512.50
			Total for Check Number 65417:	1,512.50
65418	NATWIDE 08142020	Nationwide Retirement Solution PR Batch 00814.08.2020 Nationwide (PEBSCO)	08/14/2020 PR Batch 00814.08.2020 Nati	465.00
			Total for Check Number 65418:	465.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
65419	NW-ASRS 08142020	Nationwide Retirement Solutions PR Batch 00814.08.2020 Nationwide ASRS	08/14/2020 PR Batch 00814.08.2020 Nati	121.01
Total for Check Number 65419:				121.01
65420	OFFDEPOT 107161842-001 109853448-001 110855343-001	Office Depot external hard drive shipping labels bankers boxes	08/14/2020 external hard drive shipping labels bankers boxes	81.44 23.96 168.60
Total for Check Number 65420:				274.00
65421	PEREZV 5	Perez, Veronica COVID19: deliver services w/ coordination of T	08/14/2020 COVID19: deliver services w/	1,450.00
Total for Check Number 65421:				1,450.00
65422	REDDY 9988701453	Reddy Ice Corporation ice	08/14/2020 ice	153.94
Total for Check Number 65422:				153.94
65423	RICOH 5060121703 5060121703	Ricoh USA, Inc copy machine overages Jul 20 copy machine maint Aug 20	08/14/2020 copy machine maint Aug 20 & copy machine maint Aug 20 &	169.05 44.76
Total for Check Number 65423:				213.81
65424	SCHADE R7C177739 R7C177739	Riviera Finance % milk 8/12 % milk 8/12	08/14/2020 milk 8/12 milk 8/12	16.91 63.64
Total for Check Number 65424:				80.55
65425	SHAMROCK 20541812 20541812 20541812 20541813 20541813 20541813 20541813 20541813 20541813 20541813 20541813 20541813 20541813 20541813	Shamrock Foods Company COVID19: forehead thermometer COVID19: forehead thermometer COVID19: forehead thermometer % dish detergent % flip top bags, storage bangs, foam containers, % dish detergent % cranberry juice, pickles, sour cream, ranch dre % cranberry juice, pickles, sour cream, ranch dre % dish detergent	08/14/2020 COVID19: forehead thermom COVID19: forehead thermom COVID19: forehead thermom food, kitchen, & supplies 8/5 food, kitchen, & supplies 8/5	6.68 41.96 46.72 33.07 145.97 131.08 20.85 19.73 126.35 475.30 5.22
Total for Check Number 65425:				1,052.93
65426	SITTON 1989	Sitton Security LLC rekey residential mailbox	08/14/2020 rekey residential mailbox	90.00
Total for Check Number 65426:				90.00
65427	SSA 08142020	Social Security Administration PR Batch 00814.08.2020 Garnishment-SSA	08/14/2020 PR Batch 00814.08.2020 Gari	86.62
Total for Check Number 65427:				86.62
65428	TEPOWER 319538 319538	Tempe Power Equipment % chainsaw chains % chainsaw chains	08/14/2020 chainsaw chains chainsaw chains	116.75 116.75

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 65428:	233.50
65429	TEWBILLS 08052020 08072020 08102020 08112020 08122020	Tempe, City of (Resident) water bills collected 8/5 water bills collected 8/7 water bills collected 8/10 water bills collected 8/11 water bills collected 8/12	08/14/2020 water bills collected 8/5 water bills collected 8/7 water bills collected 8/10 water bills collected 8/11 water bills collected 8/12	160.91 330.10 189.46 492.22 448.85
			Total for Check Number 65429:	1,621.54
65430	VALENCRY 12282019	Valenzuela, Crystal refund security deposit	08/14/2020 refund security deposit	75.00
			Total for Check Number 65430:	75.00
65431	WAXIE 79370456	Waxie Sanitary Supply COVID19: hospital sanitizer spray and hand sani	08/14/2020 COVID19: hospital sanitizer s	511.61
			Total for Check Number 65431:	511.61
65432	ZAMORAS 2020-TOG-04	Zamora,Stephanie COVID19: public information officer 7/27-8/7/2	08/14/2020 COVID19: public informatior	400.00
			Total for Check Number 65432:	400.00
65433	ALVACA 08142020	Alvarez, Catalina assistance with CAP services 8/3-8/14/20	08/28/2020 assistance with CAP services :	315.00
			Total for Check Number 65433:	315.00
65434	AZDOR-U 01 02 03	Arizona Dept of Revenue unclaimed property 01 unclaimed property 02 unclaimed property 03	08/28/2020 unclaimed property 01 unclaimed property 02 unclaimed property 03	1,091.50 25.00 300.00
			Total for Check Number 65434:	1,416.50
65435	BANNERDM Jul 20	Banner Desert Medical Center pharmacy charges Jul 20	08/28/2020 pharmacy charges Jul 20	247.70
			Total for Check Number 65435:	247.70
65436	BOUNDTRE 83732436	Bound Tree Medical, LLC endotracheal tubes, iv catheters, elastic bandages	08/28/2020 endotracheal tubes, iv catheter	1,265.60
			Total for Check Number 65436:	1,265.60
65437	CH 08282020 08282020	Clearinghouse PR Batch 00828.08.2020 Wage Assignment-CH PR Batch 00828.08.2020 Wage Assignment-CH	08/28/2020 PR Batch 00828.08.2020 Wag PR Batch 00828.08.2020 Wag	82.98 89.91
			Total for Check Number 65437:	172.89
65438	COMMTIRE 8061058	Community Tire Pros & Auto Repair tire repair	08/28/2020 tire repair	37.25
			Total for Check Number 65438:	37.25
65439	DAILYJOU A3382277	Daily Journal Corporation notice of hearing: amendment to the zoning code	08/28/2020 notice of hearing: amendment	5.33

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 65439:	5.33
65440	DIBBLENG 1016014-57 1016014-57 1016014-57 1016014-57 1016014-57	Dibble & Associates Consutling Engineers private lateral root balls engineer AdY plan review COVID19: Town Hall improvements engineer li vaou nawi interconnect engineering inspection services 7/27-8/21/20	08/28/2020 engineering services Aug 20 engineering services Aug 20 engineering services Aug 20 engineering services Aug 20 engineering services Aug 20	390.00 195.00 555.00 1,125.00 5,460.00
			Total for Check Number 65440:	7,725.00
65441	DUNBAR 11053201	Dunbar Security Product, Inc deposit tickets (200)	08/28/2020 deposit tickets (200)	28.86
			Total for Check Number 65441:	28.86
65442	EWING 12357472	Ewing Irrigation Products, Inc yellow hazard paint, and marking stick for marki	08/28/2020 yellow hazard paint, and mark	41.58
			Total for Check Number 65442:	41.58
65443	EXECSIGN 0820007	Executive Sign Systems, LLC helmet names and decals	08/28/2020 helmet names and decals	119.46
			Total for Check Number 65443:	119.46
65444	GFFA 08282020 KF	Guadalupe Firefighters Associa PR Batch 00828.08.2020 Kitty Fund	08/28/2020 PR Batch 00828.08.2020 Kitt	84.00
			Total for Check Number 65444:	84.00
65445	GFFA 08282020 UD	Guadalupe Firefighters Associa PR Batch 00828.08.2020 Union Dues	08/28/2020 PR Batch 00828.08.2020 Unic	165.00
			Total for Check Number 65445:	165.00
65446	HOLGUING 6	Holguin, Graciela COVID19: coordination for delivery of services	08/28/2020 COVID19: coordination for d	900.00
			Total for Check Number 65446:	900.00
65447	INTERIMP 2541	Interim Public Management, LLC COVID19 consultant retainer fee line 11	08/28/2020 COVID19 consultant retainer	1,500.00
			Total for Check Number 65447:	1,500.00
65448	JRI WO-4802 WO-4802 WO-4802	Johnson Refrigeration % ac unit repair: blower motor % ac unit repair: blower motor % ac unit repair: blower motor	08/28/2020 ac unit repair: blower motor ac unit repair: blower motor ac unit repair: blower motor	227.60 56.90 284.50
			Total for Check Number 65448:	569.00
65449	LANGLINE 4848861 4848861 4848861 4865645	Language Line Services, Inc over the phone interpretation Jun 20 overpayment Mar 20 on-site interpretation Jun 20 document translation (court closure) Jul 20	08/28/2020 interpretation services Jun 20 interpretation services Jun 20 interpretation services Jun 20 document translation (court cl	7.08 -72.68 250.00 54.00
			Total for Check Number 65449:	238.40
65450	LIQUID	Liquid Environmental Solutions of AZ, LLC	08/28/2020	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	SVC0811392	% grease trap clean up 7/28	grease trap clean up 7/28	31.62
	SVC0811392	% grease trap clean up 7/28	grease trap clean up 7/28	31.62
Total for Check Number 65450:				63.24
65451	MCACAC 1.2021	Maricopa Co Animal Care animal control services 1st QTR FY 21	08/28/2020 animal control services 1st Q1	7,590.00
Total for Check Number 65451:				7,590.00
65452	MYTEK 67657	Mytek Network Solutions COVID: 3 new pc's and monitors	08/28/2020 COVID: 3 new pc's and monit	4,409.56
Total for Check Number 65452:				4,409.56
65453	NATWIDE 08282020	Nationwide Retirement Solution PR Batch 00828.08.2020 Nationwide (PEBSCO)	08/28/2020 PR Batch 00828.08.2020 Nati	465.00
Total for Check Number 65453:				465.00
65454	NW-ASRS 08282020	Nationwide Retirement Solutions PR Batch 00828.08.2020 Nationwide ASRS	08/28/2020 PR Batch 00828.08.2020 Nati	121.01
Total for Check Number 65454:				121.01
65455	PEREZV 6	Perez, Veronica COVID19: coordination for delivery of services	08/28/2020 COVID19: coordination for d	1,500.00
Total for Check Number 65455:				1,500.00
65456	PHXDISP 400932723 400933086 400933291	City of Phoenix annual maintenance fee COVID cost reimubrsement computer aided dispatch & 1st QTR maint	08/28/2020 annual maintenance fee COVID cost reimubrsement computer aided dispatch & 1s	275.00 55.00 19,298.75
Total for Check Number 65456:				19,628.75
65457	SCHADE R7C177268 R7C177268 R7C177835 R7C177835	Riviera Finance % milk (7/8) % milk (7/8) % milk (8/19) % milk (8/19)	08/28/2020 milk (7/8) milk (7/8) milk (8/19) milk (8/19)	24.62 52.33 63.63 16.92
Total for Check Number 65457:				157.50
65458	RONCOOK 08262020	Ron Cook Communications site visit and jack to repair phone lines	08/28/2020 site visit and jack to repair ph	120.00
Total for Check Number 65458:				120.00
65459	ROTOR 51122033017 51122033017 51122033017	Roto-Rooter Service snake floor drain & remove debris from floor dra snake floor drain & remove debris from floor dra snake floor drain & remove debris from floor dra	08/28/2020 snake floor drain & remove de snake floor drain & remove de snake floor drain & remove de	36.20 181.00 144.80
Total for Check Number 65459:				362.00
65460	SRP999 430-146-000	Salt River Project utility assistance MR	08/28/2020 utility assistance MR	400.00
Total for Check Number 65460:				400.00
65461	SHAMROCK	Shamrock Foods Company	08/28/2020	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	20752337	% cranberry juice, cottage cheese, eggs, pinto be	food, kitchen, & janitorial sup	536.98
	20752337	% cranberry juice, cottage cheese, eggs, pinto be	food, kitchen, & janitorial sup	142.74
	20752337	% pine sol, mop heads, dust mop heads, scouring	food, kitchen, & janitorial sup	51.33
	20752337	% pine sol, mop heads, dust mop heads, scouring	food, kitchen, & janitorial sup	13.59
	20752337	% pine sol, mop heads, dust mop heads, scouring	food, kitchen, & janitorial sup	86.06
	20752337	% cutlery	food, kitchen, & janitorial sup	42.65
	20752337	% cutlery	food, kitchen, & janitorial sup	38.30
	20752337	% cutlery	food, kitchen, & janitorial sup	6.09
Total for Check Number 65461:				917.74
65462	SITTON 2003	Sitton Security LLC sr center kitchen door: service call, deadbolt, lab	08/28/2020 sr center kitchen door: service	16.21
	2003	sr center kitchen door: service call, deadbolt, lab	sr center kitchen door: service	81.05
	2003	sr center kitchen door: service call, deadbolt, lab	sr center kitchen door: service	64.84
Total for Check Number 65462:				162.10
65464	TCI 35037	TCI Security alarm monitoring Aug 20	08/28/2020 alarm monitoring Aug 20	67.12
	35037	alarm monitoring Aug 20	alarm monitoring Aug 20	24.28
	35037	alarm monitoring Aug 20	alarm monitoring Aug 20	8.95
	35037	alarm monitoring Aug 20	alarm monitoring Aug 20	8.95
	35037	alarm monitoring Aug 20	alarm monitoring Aug 20	8.95
	35037	alarm monitoring Aug 20	alarm monitoring Aug 20	14.28
Total for Check Number 65464:				132.53
65465	TEPOWER 319610	Tempe Power Equipment % walker mower: oil filter, oil hydro fan, safety :	08/28/2020 % walker mower: oil filter, oil	187.81
	319610	% walker mower: oil filter, oil hydro fan, safety :	% walker mower: oil filter, oil	187.81
	320058	% chains, bars, and oil	chains, bars, and oil	141.58
	320058	% chains, bars, and oil	chains, bars, and oil	141.58
Total for Check Number 65465:				658.78
65466	TESTLUKE Jul 20	Tempe St Luke's Hospital pharmacy charges Jul 20	08/28/2020 pharmacy charges Jul 20	259.13
Total for Check Number 65466:				259.13
65467	TEWBILLS 08142020	Tempe, City of (Resident) water bills collected 8/14	08/28/2020 water bills collected 8/14	164.89
	08172020	water bills collected 8/17	water bills collected 8/17	206.14
	08182020	water bills collected 8/18	water bills collected 8/18	78.38
	08262020	water bills collected 8/26	water bills collected 8/26	265.00
Total for Check Number 65467:				714.41
65468	UNFIRE 732213	United Fire Equipment Co boots, coat, and pants JL	08/28/2020 boots, coat, and pants JL	2,874.09
	732235	boots, coat, and pants RB	boots, coat, and pants RB	2,768.34
Total for Check Number 65468:				5,642.43
65469	UNSITE 114-10800652	United Site Services port a potty Aug 20	08/28/2020 port a potty Aug 20	204.43
Total for Check Number 65469:				204.43
65470	WAXIE 79397133	Waxie Sanitary Supply glass cleaner	08/28/2020 window cleaner COVID19: h	27.47

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	79397133	COVID19: hand sanitizer	window cleaner COVID19: ha	188.68
	79399129	mop handles	mop handles	18.97
Total for Check Number 65470:				235.12
65471	ZAMORAS 2020-TOG-05	Zamora,Stephanie COVID19: public information officer services re	08/28/2020 COVID19: public informatior	400.00
Total for Check Number 65471:				400.00
8202001	AFLAC 985888	AFLAC supplemental insurance Aug 20	08/31/2020 supplemental insurance Aug 2	429.00
Total for Check Number 8202001:				429.00
8202002	ALLSTREA 16962176	Allstream local telephone service Jul 20	08/31/2020 local telephone service Jul 20	88.80
	16962176	local telephone service Jul 20	local telephone service Jul 20	67.74
	16962176	local telephone service Jul 20	local telephone service Jul 20	59.18
	16962176	local telephone service Jul 20	local telephone service Jul 20	88.77
	16962176	local telephone service Jul 20	local telephone service Jul 20	14.79
	16962176	local telephone service Jul 20	local telephone service Jul 20	30.33
	16962176	local telephone service Jul 20	local telephone service Jul 20	14.79
	16962176	local telephone service Jul 20	local telephone service Jul 20	44.47
	16962176	local telephone service Jul 20	local telephone service Jul 20	15.25
	16962176	local telephone service Jul 20	local telephone service Jul 20	14.79
	16962176	local telephone service Jul 20	local telephone service Jul 20	29.59
	16962176	local telephone service Jul 20	local telephone service Jul 20	29.59
	16962176	local telephone service Jul 20	local telephone service Jul 20	29.59
	16962176	local telephone service Jul 20	local telephone service Jul 20	103.56
	16962176	local telephone service Jul 20	local telephone service Jul 20	283.09
	16962176	local telephone service Jul 20	local telephone service Jul 20	8.87
	16962176	local telephone service Jul 20	local telephone service Jul 20	86.75
Total for Check Number 8202002:				1,009.95
8202003	AUTOZONE 2758156898	AutoZone yellow dump: headlamp adjusting screws	08/31/2020 a/c thermometer, screws, and :	9.47
	2758156898	yard: a/c thermometer	a/c thermometer, screws, and :	6.31
	2758156898	dodge: ac pro recharge	a/c thermometer, screws, and :	25.48
	2758167815	circuit tester, red wire, wire ties, female quick co	circuit tester, red wire, wire ti	36.30
	2758184473	halogen bulbs	halogen bulbs	18.46
	2758185769	towing mirror	towing mirror	135.11
Total for Check Number 8202003:				231.13
8202004	AZDOR Jul 20	AZ Department of Revenue mercado sales tax Jul 20	08/31/2020 mercado sales tax Jul 20	616.25
Total for Check Number 8202004:				616.25
8202005	AZSRS 07312020	AZ State Retirement System PR Batch 00831.07.2020 Retirement-ASRS	08/31/2020 PR Batch 00831.07.2020 AZ :	2,681.77
	07312020	PR Batch 00831.07.2020 Retirement-ASRS-Emj	PR Batch 00831.07.2020 AZ :	2,681.77
	07312020	PR Batch 00831.07.2020 Long Term Disability I	PR Batch 00831.07.2020 AZ :	40.10
	07312020	PR Batch 00831.07.2020 Long Term Disability	PR Batch 00831.07.2020 AZ :	40.10
	07312020	PR Batch 00831.07.2020 Alternate Contribution	PR Batch 00831.07.2020 AZ :	592.81
	08142020	PR Batch 00814.08.2020 Retirement-ASRS	PR Batch 00814.08.2020 Reti	2,565.84
	08142020	PR Batch 00814.08.2020 Long Term Disability I	PR Batch 00814.08.2020 Reti	38.36
	08142020	PR Batch 00814.08.2020 Alternate Contribution	PR Batch 00814.08.2020 Reti	636.86
	08142020	PR Batch 00814.08.2020 Long Term Disability	PR Batch 00814.08.2020 Reti	38.36

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	08142020	PR Batch 00814.08.2020 Retirement-ASRS-Emj	PR Batch 00814.08.2020 Reti	2,565.84
Total for Check Number 8202005:				11,881.81
8202006	BLUECBS	Blue Cross/Blue Shield of AZ	08/31/2020	
	Aug 20	health insurance Aug 20	health insurance Aug 20	1,689.96
	Aug 20	health insurance Aug 20	health insurance Aug 20	1,112.00
	Aug 20	health insurance Aug 20	health insurance Aug 20	418.80
	Aug 20	health insurance Aug 20	health insurance Aug 20	121.03
	Aug 20	health insurance Aug 20	health insurance Aug 20	3,514.77
	Aug 20	health insurance Aug 20	health insurance Aug 20	1,815.39
	Aug 20	health insurance Aug 20	health insurance Aug 20	121.03
	Aug 20	health insurance Aug 20	health insurance Aug 20	564.78
	Aug 20	health insurance Aug 20	health insurance Aug 20	167.51
	Aug 20	health insurance Aug 20	health insurance Aug 20	2,027.98
	Aug 20	health insurance Aug 20	health insurance Aug 20	726.40
	Aug 20	health insurance Aug 20	health insurance Aug 20	442.46
	Aug 20	health insurance Aug 20	health insurance Aug 20	406.73
	Aug 20	health insurance Aug 20	health insurance Aug 20	104.89
	Aug 20	health insurance Aug 20	health insurance Aug 20	83.76
	Aug 20	health insurance Aug 20	health insurance Aug 20	906.80
	Aug 20	health insurance Aug 20 ee dep	health insurance Aug 20	1,278.60
	Aug 20	health insurance Aug 20 ee	health insurance Aug 20	233.34
	Aug 20	health insurance Aug 20	health insurance Aug 20	806.84
Total for Check Number 8202006:				16,543.07
8202007	CENTURY	Centurylink	08/31/2020	
	904 Jul 20	alarm pad Jul 20	suite #1 & 2: replace ac unit	56.65
	Jul 20 FF	dedicated line Jul 20	dedicated line Jul 20	85.29
Total for Check Number 8202007:				141.94
8202008	CHASE	Chase Bank	08/31/2020	
	Jul 20	bank fees Jul 20	bank fees Jul 20	241.50
	Jul 20 CT1	credit card machine charges Jul 20 CT1	credit card machine charges Jul 20	35.00
	Jul 20 CT2	credit card machine fees Jul 20 CT2	credit card machine fees Jul 20	37.82
	Jul 20 TH	credit card machine fees Jul 20 TH	credit card machine fees Jul 20	84.59
Total for Check Number 8202008:				398.91
8202009	CHASEMC	Chase Card Services	08/31/2020	
	Jul 20	accidental charge AR	credit card expenses Jul 20	251.00
	Jul 20	accidental charge WC	credit card expenses Jul 20	181.42
	Jul 20	webinar & standard video calls	credit card expenses Jul 20	54.99
	Jul 20	COVID19 food boxes: bread, chips, tea, ginger r	credit card expenses Jul 20	861.31
	Jul 20	adobe acrobat pro renewal	credit card expenses Jul 20	198.41
	Jul 20	water	credit card expenses Jul 20	15.22
	Jul 20	O2 cylinder rental, i/o adapter, needles, stabilize	credit card expenses Jul 20	1,467.41
	Jul 20	sandpaper, sanding block, eye bolt, turnbuckle, a	credit card expenses Jul 20	33.23
	Jul 20	headset coil cord	credit card expenses Jul 20	231.14
	Jul 20	c batteries for lifpaks, and cooler latch handles	credit card expenses Jul 20	30.37
	Jul 20	access to secure email	credit card expenses Jul 20	6.38
	Jul 20	backhoe & gannon: air filter, engine filter, fuel fi	credit card expenses Jul 20	2,401.24
	Jul 20	% clamato juice, clamato picante, olives, lemons	credit card expenses Jul 20	143.49
	Jul 20	% clamato juice, clamato picante, olives, lemons	credit card expenses Jul 20	69.55
	Jul 20	% plug in oil	credit card expenses Jul 20	7.16
	Jul 20	% plug in oil	credit card expenses Jul 20	1.90
	Jul 20	% plug in oil	credit card expenses Jul 20	12.01
	Jul 20	office: post its & poly folder organizer	credit card expenses Jul 20	41.18
	Jul 20	food bank: corn oil, rice beans, flour, sugar, garli	credit card expenses Jul 20	4,773.54

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	Jul 20	food bank: freezer, extension cord, and evap coo	credit card expenses Jul 20	1,592.17
	Jul 20	food bank: gloves, chair, freezer thermometer, u	credit card expenses Jul 20	275.25
	Jul 20	laptop, all in one printer, and desktop computer	credit card expenses Jul 20	2,828.92
	Jul 20	business cards	credit card expenses Jul 20	92.65
	Jul 20	access to conference software	credit card expenses Jul 20	34.40
Total for Check Number 8202009:				15,604.34
8202010	CNASURE 65196799N 65196816N	CNA Surety bond payment for notary TA bond payment for notary EF	08/31/2020 bond payment for notary TA bond payment for notary EF	50.00 50.00
Total for Check Number 8202010:				100.00
8202011	CAM 74586 74586 74586	Commercial Authorized Mechanical % walk in freezer & cooler: leak search & repair % walk in freezer & cooler: leak search & repair % walk in freezer & cooler: leak search & repair	08/31/2020 % walk in freezer & cooler: le % walk in freezer & cooler: le % walk in freezer & cooler: le	260.01 260.01 267.88
Total for Check Number 8202011:				787.90
8202012	COX Aug 20 TH FF Aug 20 SC Aug 20	Cox Communications, Inc internet access Aug 20 TH tv and internet service Aug 20 tv service Aug 20	08/31/2020 internet access Aug 20 TH tv and internet service Aug 20 tv service Aug 20	119.00 132.81 31.10
Total for Check Number 8202012:				282.91
8202013	GENUINE 379762 388024 4851-073390 4851-073390	Genuine Parts Co gas cap gas cap & returned fuel cap air compressor: adapters, couplers, and fuse kit battery charger	08/31/2020 gas cap gas cap & returned fuel cap battery charger air compressor battery charger air compressor	34.99 5.00 49.45 161.07
Total for Check Number 8202013:				250.51
8202014	METLIFE Aug 20 Aug 20	Metropolitan Life Ins Co dental insurance Aug 20 dental insurance Aug 20 ee dep dental insurance Aug 20 dental insurance Aug 20	08/31/2020 dental insurance Aug 20 dental insurance Aug 20	4.15 19.38 5.54 71.28 25.19 15.50 14.12 -21.79 2.77 24.29 130.63 27.67 36.92 36.75 13.84 4.15 132.28 62.25
Total for Check Number 8202014:				604.92
8202015	NSVCONN NSV002568	NSv Connect LLC access to conference line Sept 20	08/31/2020 access to conference line Sept	34.40

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 8202015:	34.40
8202016	PRTAXF	PAYROLL TAXES-FEDERAL	08/31/2020	
	07312020	Medicare Tax: 7/31 payroll	fed taxes 7/31 payroll	1,758.78
	07312020	FICA Tax: 7/31 payroll	fed taxes 7/31 payroll	7,520.52
	07312020	Federal Tax: 7/31 payroll	fed taxes 7/31 payroll	3,619.10
	08142020	FICA Tax: 8/14 payroll	fed taxes: 8/14 payroll	7,752.22
	08142020	Medicare Tax: 8/14 payroll	fed taxes: 8/14 payroll	1,813.06
	08142020	Federal Tax: 8/14 payroll	fed taxes: 8/14 payroll	3,337.39
	08152020	Federal Tax: Term JS	fed taxes: Term JS	4,710.13
	08152020	FICA Tax: Term JS	fed taxes: Term JS	2,050.82
	08152020	Medicare Tax: Term JS	fed taxes: Term JS	479.62
	08282020	FICA Tax: 8/28 payroll	fed taxes: 8/28 payroll	7,681.92
	08282020	Federal Tax: 8/28 payroll	fed taxes: 8/28 payroll	4,113.65
	08282020	Medicare Tax: 8/28 payroll	fed taxes: 8/28 payroll	1,796.58
			Total for Check Number 8202016:	46,633.79
8202017	PRTAXS	PAYROLL TAXES-STATE	08/31/2020	
	07312020	State Tax: 7/31 payroll	state taxes 7/31 payroll	1,718.32
	08142020	State Tax: 8/14 payroll	state tax: 8/14 payroll	1,772.84
	08152020	State Tax: Term JS	State Tax: Term JS	446.55
	08282020	State Tax: 8/28 payroll	state taxes: 8/28 payroll	1,792.49
			Total for Check Number 8202017:	5,730.20
8202018	PSPRS	Public Safety Personnel Retire	08/31/2020	
	07312020	PR Batch 00831.07.2020 Retirement-PSPRS-Enr	PR Batch 00831.07.2020 Reti	4,607.66
	07312020	PR Batch 00831.07.2020 Retirement-PSPRS	PR Batch 00831.07.2020 Reti	1,364.69
	07312020	LESS OF FIRE INSURANCE PREMIUM TAX	PR Batch 00831.07.2020 Reti	-192.84
	08142020	LESS FIRE INSURANCE PREMIUM TAX CR	PR Batch 00814.08.2020 Reti	-192.84
	08142020	PR Batch 00814.08.2020 Retirement-PSPRS-Enr	PR Batch 00814.08.2020 Reti	4,311.75
	08142020	PR Batch 00814.08.2020 Retirement-PSPRS	PR Batch 00814.08.2020 Reti	1,278.45
			Total for Check Number 8202018:	11,176.87
8202019	SRP1277	Salt River Project	08/31/2020	
	Jul 20	utility: electricity Jul 20 stott park	utility: electricity Jul 20	574.79
	Jul 20	utility: electricity Jul 20 straw bale house: maint	utility: electricity Jul 20	219.22
	Jul 20	utility: electricity Jul 20 stott park restrooms	utility: electricity Jul 20	38.38
	Jul 20	utility: electricity Jul 20 biehn park restrooms	utility: electricity Jul 20	31.80
	Jul 20	utility: electricity Jul 20 sprinklers @ street	utility: electricity Jul 20	31.80
	Jul 20	utility: electricity Jul 20 marquee	utility: electricity Jul 20	122.64
	Jul 20	utility: electricity Jul 20 cemetery	utility: electricity Jul 20	31.29
	Jul 20	utility: electricity Jul 20 security/street lights @ l	utility: electricity Jul 20	246.47
	Jul 20	utility: electricity Jul 20 fire dept	utility: electricity Jul 20	731.97
	Jul 20	utility: electricity Jul 20 %sr center	utility: electricity Jul 20	398.05
	Jul 20	utility: electricity Jul 20 %sr center	utility: electricity Jul 20	99.51
	Jul 20	utility: electricity Jul 20 %sr center	utility: electricity Jul 20	497.56
	Jul 20	utility: electricity Jul 20 Headstart	utility: electricity Jul 20	851.11
	Jul 20	utility: electricity Jul 20 ret basin @ vaou nawi	utility: electricity Jul 20	32.86
	Jul 20	utility: electricity Jul 20 TH	utility: electricity Jul 20	2,137.17
	Jul 20	utility: electricity Jul 20 Library	utility: electricity Jul 20	732.75
	Jul 20	utility: electricity Jul 20 CAP	utility: electricity Jul 20	183.19
	Jul 20	utility: electricity Jul 20 ret basin @ pitaya	utility: electricity Jul 20	31.17
	Jul 20	utility: electricity Jul 20 security lights @ mercas	utility: electricity Jul 20	240.93
	Jul 20	utility: electricity Jul 20 fire dept security light	utility: electricity Jul 20	16.89
	Jul 20	utility: electricity Jul 20 mercado	utility: electricity Jul 20	5,612.24
	Jul 20	utility: electricity Jul 20 maint yd	utility: electricity Jul 20	187.74
	Jul 20	utility: electricity Jul 20 sewer metering station	utility: electricity Jul 20	36.52

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	Jul 20	utility: electricity Jul 20 ret basin @ guadalupe	utility: electricity Jul 20	32.86
	Jul 20	utility: electricity Jul 20 street lights	utility: electricity Jul 20	355.90
	Jul 20	utility: electricity Jul 20 biehn park ballfield ligh	utility: electricity Jul 20	667.92
Total for Check Number 8202019:				14,142.73
8202020	SRP1278	Salt River Project	08/31/2020	
	Jul 20	street lights & traffic signals Jul 20	street lights & traffic signals J	2,399.40
Total for Check Number 8202020:				2,399.40
8202021	SWGAS	Southwest Gas Corp	08/31/2020	
	Jul 20	utility: natural gas Jul 20 % sr center	utility: natural gas Jul 20 % sr	44.74
	Jul 20	utility: natural gas Jul 20 % sr center	utility: natural gas Jul 20 % sr	8.95
	Jul 20	utility: natural gas Jul 20 % sr center	utility: natural gas Jul 20 % sr	35.80
	Jun 20	% utility: natural gas Jun 20	utility: natural gas Jun 20	9.10
	Jun 20	% utility: natural gas Jun 20	utility: natural gas Jun 20	36.40
	Jun 20	% utility: natural gas Jun 20	utility: natural gas Jun 20	45.51
Total for Check Number 8202021:				180.50
8202022	TEBLDGS	Tempe, City of	08/31/2020	
	21442 Jul 20	utility: water Jul 20 maint yd	utility: water Jul 20 maint yd	85.67
	21442 Jun 20	utility: water Jun 20 maint yd	utility: water Jun 20 maint yd	131.74
	28842 Jul 20	utility: water Jul 20 % sr center	utility: water Jul 20 sr center	57.15
	28842 Jul 20	utility: water Jul 20 Headstart	utility: water Jul 20 sr center	97.76
	28842 Jul 20	utility: water Jul 20 % sr center	utility: water Jul 20 sr center	11.43
	28842 Jul 20	utility: water Jul 20 % sr center	utility: water Jul 20 sr center	45.72
	28842 Jul 20	utility: water Jul 20 %sr center comm refuse	utility: water Jul 20 sr center	29.92
	28842 Jul 20	utility: water Jul 20 %sr center comm refuse	utility: water Jul 20 sr center	7.48
	28842 Jul 20	utility: water Jul 20 %sr center comm refuse	utility: water Jul 20 sr center	37.41
	28842 Jun 20	utility: water Jun 20 comm refuse % sr center	utility: water Jun 20 % sr cent	7.48
	28842 Jun 20	utility: water Jun 20 % sr center	utility: water Jun 20 % sr cent	38.68
	28842 Jun 20	utility: water Jun 20 % sr center	utility: water Jun 20 % sr cent	7.74
	28842 Jun 20	utility: water Jun 20 headstart	utility: water Jun 20 % sr cent	66.16
	28842 Jun 20	utility: water Jun 20 comm refuse %sr center	utility: water Jun 20 % sr cent	29.92
	28842 Jun 20	utility: water Jun 20 % sr center	utility: water Jun 20 % sr cent	30.94
	28842 Jun 20	utility: water Jun 20 comm refuse % sr center	utility: water Jun 20 % sr cent	37.41
	30103 Jul 20	utility: water Jul 20 comm refuse Headstart	utility: water Jul 20 comm ref	83.52
	30103 Jul 20	utility: water Jul 20 comm refuse CAP	utility: water Jul 20 comm ref	27.84
	30103 Jul 20	utility: water Jul 20 TH	utility: water Jul 20 comm ref	144.54
	30103 Jul 20	utility: water Jul 20 comm refuse TH	utility: water Jul 20 comm ref	27.84
	30103 Jul 20	utility: water Jul 20 comm refuse Library	utility: water Jul 20 comm ref	27.84
	30103 Jun 20	utility: water Jun 20 comm refuse TH	utility: water Jun 20 TH comm	27.84
	30103 Jun 20	utility: water Jun 20 comm refuse Library	utility: water Jun 20 TH comm	27.84
	30103 Jun 20	utility: water Jun 20 comm refuse CAP	utility: water Jun 20 TH comm	27.84
	30103 Jun 20	utility: water Jun 20 comm refuse Headstart	utility: water Jun 20 TH comm	83.52
	30103 Jun 20	utility: water Jun 20 TH irrigation	utility: water Jun 20 TH comm	269.59
	40103 Jul 20	utility: water Jul 20 TH	utility: water Jul 20 TH	114.63
	40103 Jul 20	utility: water Jul 20 Library	utility: water Jul 20 TH	57.31
	40103 Jul 20	utility: water Jul 20 CAP	utility: water Jul 20 TH	19.10
	40103 Jun 20	utility: water Jun 20 Library	utility: water Jun 20 TH	50.81
	40103 Jun 20	utility: water Jun 20 CAP	utility: water Jun 20 TH	16.94
	40103 Jun 20	utility: water Jun 20 TH	utility: water Jun 20 TH	101.61
	43524 Jul 20	utility: water Jul 20 hydrant meter	utility: water Jul 20 hydrant m	116.55
	53814 Jun 20	utility: water Jun 20 ret basin @ vaou nawi	utility: water Jun 20 ret basin	1,965.40
	61814 Jun 20	utility: water Jun 20 ret basin @ stott park	utility: water Jun 20 ret basin	3,351.93
	6891752458Jul20	utility: water Jul 20 botanical garden	utility: water Jul 20 botanical	95.73
	6891752458Jun20	utility: water Jun 20 botanical garden	utility: water Jun 20 botanical	104.26
	70212 Jul 20	utility: water Jul 20 biehn park sprinklers 1	utility: water Jul 20 biehn parl	1,011.05

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	70212 Jun 20	utility: water Jun 20 biehn park 1	utility: water Jun 20 biehn par	863.29
	70255 Jul 20	utility: water Jul 20 stott restrooms	utility: water Jul 20 stott restr	57.59
	70255 Jun 20	utility: water Jun 20 stott park restrooms	utility: water Jun 20 stott park	57.02
	73212 Jul 20	utility: water Jul 20 Fire dept	utility: water Jul 20 Fire dept	337.13
	73212 Jun 20	utility: water Jun 20 Fire dept	utility: water Jun 20 Fire dept	277.02
	79822 Jul 20	utility: water Jul 20 cemetery	utility: water Jul 20 cemetery	115.58
	79822 Jun 20	utility: water Jun 20 cemetery	utility: water Jun 20 cemetery	120.15
	80212 Jul 20	utility: water Jul 20 biehn park sprinklers 2	utility: water Jul 20 biehn parl	1,080.86
	80212 Jun 20	utility: water Jun 20 biehn park 2	utility: water Jun 20 biehn par	947.83
	80814 Jun 20	utility: water Jun 20 ret basin @ guadalupe	utility: water Jun 20 ret basin (2,328.76
	83403 Jul 20	utility: water Jul 20 stott park landscape	utility: water Jul 20 stott park	276.80
	83403 Jun 20	utility: water Jun 20 stott park landscape	utility: water Jun 20 stott park	223.98
	88103 Jul 20	utility: water Jul 20 basin @ pitaya	utility: water Jul 20 basin @ p	103.87
	88103 Jun 20	utility: water Jun 20 basin @ pitaya	utility: water Jun 20 basin @ j	93.39
	88992 Jul 20	utility: water Jul 20 irrigation @ maint	utility: water Jul 20 irrigation	66.63
	88992 Jun 20	utility: water Jun 20 irrigation @ maint	utility: water Jun 20 irrigation	66.63
	98252 Jul 20	utility: water Jul 20 mercado	utility: water Jul 20 mercado	1,080.91
	98252 Jul 20	utility: water Jul 20 mercado comm refuse	utility: water Jul 20 mercado	468.10
	98252 Jun 20	utility; water Jun 20 mercado comm refuse	utility; water Jun 20 mercado	468.10
	98252 Jun 20	utility; water Jun 20 mercado	utility; water Jun 20 mercado	957.33
			Total for Check Number 8202022:	18,467.11
8202023	WEX	WEX Bank	08/31/2020	
	66849421	fuel purchases Jul 20	fuel purchases Jul 20	765.03
	66849421	fuel purchases Jul 20 @ 75%	fuel purchases Jul 20	40.23
	66849421	fuel purchases Jul 20 @ 25%	fuel purchases Jul 20	13.40
	66849421	fuel purchases Jul 20 rebate	fuel purchases Jul 20	-7.21
	66849421	fuel purchases Jul 20	fuel purchases Jul 20	1,238.08
			Total for Check Number 8202023:	2,049.53
			Report Total (120 checks):	541,001.15