

Minutes Town Council Regular Meeting August 23, 2018

Valerie Molina
Mayor

Minutes of the Guadalupe Town Council Regular Meeting held on Thursday, August 23, 2018, at 6:00 P.M., at Guadalupe Town Hall, 9241 South Avenida del Yaqui, Guadalupe, Arizona, in the Council Chambers.

Anita Cota
Vice Mayor

A. CALL TO ORDER

Mayor Molina called the meeting to order at 6:00 P.M..

B. ROLL CALL

Councilmembers Present: Mayor Valerie Molina, Vice Mayor Anita Cota, Councilmember Gloria Cota, Councilmember Faustino Valenzuela, and Councilmember Ricardo Vital

Gloria Cota
Councilmember

Councilmembers Absent: Councilmember Elvira Osuna and Councilmember Joe Sanchez

Elvira Osuna
Councilmember

Staff Present: Jeff Kulaga – Town Manager / Clerk, Bob Thaxton – Finance Director, Jennifer Drury – Assistant to the Town Manager, Wayne Clement – Fire Chief, Catalina Alvarez – Community Action Program Director, Veronica Matuz – Senior Center Director, David Ledyard – Town Attorney, and Kay Savard – Deputy Town Clerk

Joe Sanchez
Councilmember

C. INVOCATION/PLEDGE OF ALLEGIANCE

Councilmember Cota led the invocation. Mayor Molina then led the Pledge of Allegiance.

Faustino Valenzuela
Councilmember

D. APPROVAL OF MINUTES – None.

E. CALL TO THE PUBLIC – No one spoke.

F. MAYOR and COUNCIL PRESENTATIONS – None.

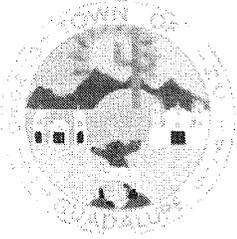
G. DISCUSSION AND POSSIBLE ACTION ITEMS:

1. UNITED FOOD BANK PROGRAMMING AND SERVICES UPDATE: Mr. Dave Richins, United Food Bank, President and CEO, provided an update on United Food Bank operations and services. Mr. Richins stated that the United Food Bank provides over 673,000 pounds of food to the Town of Guadalupe community. Food is distributed daily by various methods and business organizations, including the Town of Guadalupe Community Action Program. Mr. Richins discussed the food distribution process, schedule, and types of food distributed; and, the various entities that participate in the distribution process.

In response to questions, Mr. Richins stated that there are no residency or age requirements for food assistance. For non-Guadalupe residents receiving food assistance from the Town of Guadalupe, individuals are provided with food distribution location information for sites that may be located closer to their place of residence. The goal is to help individuals out of poverty; to improve the food distribution process; and, to improve providing culturally sensitive food options. Mr. Richins then discussed program sustainability, ensuring continuity of services, and quality control oversight of food products.

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There was no action taken on this agenda item.

2. LOCAL FIRST MEMORANDUM of UNDERSTANDING (RESOLUTION NO. R2018.19): Councilmembers adopted **RESOLUTION NO. R2018.19**, authorizing the Town of Guadalupe to enter into an Memorandum of Understanding (**Contract #2018-26**) between the Valley of the Sun United Way and the Local First Arizona Foundation to develop an economic development program; and, to initiate, Fuerza Local, a six month small business and entrepreneurial education program for qualifying Guadalupe businesses and residents to increase economic development, local business ownership, and job opportunities in Guadalupe. The expenditure by the Town of Guadalupe shall not exceed \$25,000.

Jeff Kulaga, Town Manager / Clerk, stated that the proposed Memorandum of Understanding (MOU) is between the Town of Guadalupe, Valley of the Sun United Way, and Local First Arizona Foundation (Local First) for the purpose of developing a small business and entrepreneurial education program for Guadalupe businesses and residents. If approved, the program start date would be January, 2019. The impact to the Town of Guadalupe budget would not exceed \$25,000; Valley of the Sun United Way has committed \$10,000 for the program; and, Local First would provide the curriculum and programming. Program graduates would be offered a discounted lease rate to rent a suite at the Mercado.

Kimber Lanning, Executive Director, Local First Arizona Foundation, (Local First), stated that the proposed program combines a business curriculum with financial literacy. Program participants are required to save \$1,000 over the course of the program, which assists participants in building a credit history.

Francisco Avalos, Director of Engagement, Valley of the Sun United Way, thanked the Town of Guadalupe and the Local First organization for investing in a program that supports economic development.

In response to questions, Ms. Lanning stated that the curriculum includes assisting participants with developing a business plan. There is no age limit for program participants.

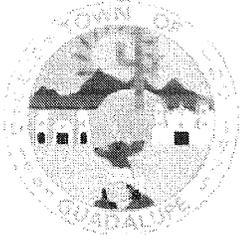
Councilmembers suggested that the recent Career Development Program participants might be candidates for the proposed program.

In response to questions, Ms. Lanning stated that a typical program consists of twelve students; there is a written and oral interview process; Councilmembers are invited to participate in the student selection process; and, the Program tracks the progress of past Program participants with annual reports that include revenue data. Students that are not selected to participate in the Program are invited to reapply in the future.

Motion by Vice Mayor Cota to approve agenda item G2; second by Councilmember Vital. Motion passed unanimously 5-0.

3. SPIRITUOUS LIQUOR ORDINANCE NO. O2018.01: Councilmembers reviewed and adopted **ORDINANCE NO. O2018.01, as amended.**

Jeff Kulaga, Town Manager / Clerk, stated that the intent of the proposed spirituous liquor ordinance is to provide perimeters of renting out the Mercado patio to private parties where liquor is served, and not sold. Staff is proposing two options for Council consideration: 1. limit alcohol consumption to beer only; or, 2. allow consumption and possession of beer, wine, champagne, and margaritas. The ordinance authorizes the Town Manager or designee to issue an Alcohol Use Permit for either of the two options. Public events where alcohol is



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consumed would require that the applicant obtain a special event liquor license from the Arizona Department of Liquor Licenses and Control. State law defines spirituous liquors.

David Ledyard, Town Attorney, noted that the proposed ordinance includes the definition of spirituous liquor.

Councilmembers discussed how it may be challenging for the Maricopa County Sheriff's Office to regulate what type of spirituous liquor is being served.

In response to a question concerning if Section B. [It shall be unlawful for any person to consume or have in his possession any spirituous liquor in the Tianguis...] should be included in the ordinance, Mr. Ledyard confirmed that Section B. is necessary because it regulates consumption and possession of alcohol.

Based on the discussion, Mr. Ledyard suggested the motion could include the following language: Motion to amend [I] C. The Town Manager is empowered to issue permits authorizing the consumption and possession of SPIRITUOUS LIQUOR AS DEFINED IN I(A)(3) beer, wine, champagne and margaritas in the Tianguis and to adopt rules, procedures and fees for the issuance of such permits.

Motion by Councilmember Vital to amend and adopt Ordinance No. O2018.01, agenda item G3, as read into the record; second by Councilmember Valenzuela. Motion passed 4-0-1 with Vice Mayor Cota abstaining.

4. MERCADO PATIO PRIVATE EVENT APPLICATION AND RENTAL AGREEMENT: Councilmembers reviewed and approved the Mercado Patio Private Event Application and Rental Agreement for private events, *as amended*, with an implementation scheduled for Monday, September 24, 2018.

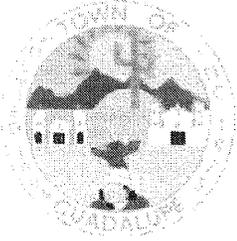
Jeff Kulaga, Town Manager / Clerk, stated that, the staff is proposing two options for the consumption of spirituous liquor for the Mercado patio private event application and rental agreement as follows: 1. to allow consumption of spirituous liquor on the Mercado patio as well as in the multi-purpose room; or, 2. to prohibit consumption of spirituous liquor in the multi-purpose room, and only allow the consumption of spirituous liquor on the patio, even if both of the venues are being rented for a private event. Mr. Kulaga then reviewed the proposed fee schedule for private event patio and multi-purpose room rentals.

Councilmembers discussed and considered increasing the Alcohol Use Permit fee from \$25 to \$50; and, questioned the fees in surrounding jurisdictions.

In response to a question, Mr. Ledyard stated that the Council could include in the motion an amendment to the Alcohol Use Permit fee. Councilmembers then discussed consideration of staff returning in six months to provide an update on the revised applications and process. At the request of Council, Mr. Kulaga calculated the amount of fees involved in rental the Mercado facility. He noted that there has been an increasing in bookings for the Mercado multi-purpose room. Staff is seeking direction regarding whether or not to alcohol consumption in the multi-purpose room, as well as on the patio.

Mr. Ledyard clarified that the Alcohol Use Permit Ordinance will become effective 30 days after its adoption.

Motion by Councilmember Vital to increase the Alcohol Use Permit fee to \$50 and to allow alcohol consumption on the Mercado patio and in the multi-purpose room; second by Councilmember Valenzuela. Motion passed 4-0-1 with Vice Mayor Cota abstaining.



5. **CLAIMS:** Councilmembers approved the check register for July, 2018, totaling \$733,570.53.

Motion by Councilmember Vital to approve agenda item G5; second by Vice Mayor Cota. Motion passed unanimously 5-0.

H. TOWN MANAGER'S REPORT

Jeff Kulaga, Town Manager / Clerk reported the following:

- Thanked Jennifer Drury, Assistant to the Town Manager / Clerk, for developing the trash/recycling survey, which will be available on the Town of Guadalupe website, Facebook, and available at Town public buildings. The survey deadline is September 4, 2018. Staff will present an update to Council at the September 13, 2018, Council Meeting.
- Thanked Deputy Beck, Maricopa County Sheriff's Office, for installing a traffic speeding trailer on Avenida del Yaqui, near Frank Elementary School.
- Waste Management is hosting a 'dumpster weekend' on October 5 and 6, 2018.
- Mercado tenants were notified that vehicles on the patio should be limited to only necessary business deliveries and pickups; and, only for short term parking. Long term parking is limited to the parking lot. Bollards will be installed if the volume of vehicular traffic on the patio does not decrease.
- Applications for the Thanksgiving Day Dinner Program will be accepted by the Community Action Program staff September 10, 2018 – October 15, 2018.
- Thanked Bob Thaxton, Finance Director, and Jennifer Drury, Assistant to the Town Manager / Clerk, for addressing a recent information technology problem.
- Gerardo Moreno, Public Works Director, recently attended an Occupational Safety and Health Administration (OSHA) training.

➤ COUNCILSMEMBER' COMMENTS

Councilmember Gloria Cota

Thanked staff members for attending the meeting.

➤ Vice Mayor Anita Cota

Thanked staff for their dedication.

September 9, 2018 – Pasqua Yaqui Tribe is hosting a pageant; applications are due September 1, 2018.

September 15, 2018 – Pasqua Yaqui Tribe Recognition Ceremony.

Graffiti problems on Avenida del Yaqui and Calle Tomi.

➤ Councilmember Vital

Thanked staff members for attending the meeting.

September 15, 2018 – Pasqua Yaqui Tribe Recognition Ceremony, ceremony at Santa Lucia temple, dance and history night event.

October 25, 2018 – Spooktacular event and trunk or treat event

December 8, 2018 – Christmas party hosted by the Pasqua Yaqui Tribe and the Town of Guadalupe.

➤ Councilmember Valenzuela

Thanked Officer Beck, Maricopa County Sheriff's Office for his work.

Thanked staff members for attending the meeting.

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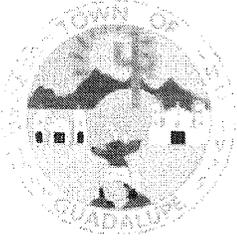
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Mayor Molina

Concerned about the possibility of duplication of services provided by the Pasqua Yaqui, the Town of Guadalupe and Frank Elementary School.

Thanked staff members for attending the meeting.

ADJOURNMENT

Motion by Vice Mayor Cota to adjourn; second by Councilmember Valenzuela. Motion passed unanimously 5-0.

The meeting was adjourned at 6:55 p.m.

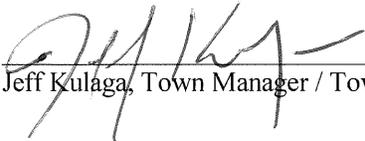
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Mayor


Valerie Molina, Mayor

Anita Cota
Vice Mayor

ATTEST:

Gloria Cota
Councilmember

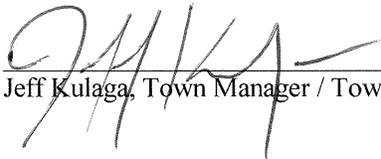

Jeff Kulaga, Town Manager / Town Clerk

Elvira Osuna
Councilmember

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Town Council Meeting of the Town Council of Guadalupe, Arizona held on the 23rd day of August, 2018. I further certify the meeting was duly called and held and that a quorum was present.

Joe Sanchez
Councilmember


Jeff Kulaga, Town Manager / Town Clerk

Faustino Valenzuela
Councilmember

Ricardo Vital
Councilmember

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