

Minutes Town Council Regular Meeting August 13, 2020

Valerie Molina
Mayor

Ricardo Vital
Vice Mayor

Mary Bravo
Councilmember

Anita Cota
Councilmember

Gloria Cota
Councilmember

Elvira Osuna
Councilmember

Joe Sánchez
Councilmember

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www.guadalupeaz.org

Town Council Chambers
9241 S. Avenida del Yaqui
Guadalupe, AZ 85283
Phone: (480) 730-3080
Fax: (480)-505-5368

Minutes of the Guadalupe Town Council Regular Meeting held on Thursday, August 13, 2020, at 6:00 P.M., at Guadalupe Town Hall, 9241 South Avenida del Yaqui, Museum Room, Guadalupe, Arizona.

A. CALL TO ORDER

Mayor Molina called the meeting to order at 6:01 p.m.

B. ROLL CALL

Councilmembers Present: Mayor Valerie Molina. The following councilmembers participated via video conference: Vice Mayor Ricardo Vital, Councilmember Mary Bravo, Councilmember Anita Cota, and Councilmember Gloria Cota, Councilmember Elvira Osuna and Councilmember Joe Sánchez

Staff Present: Jeff Kulaga – Town Manager / Clerk, Jennifer Drury – Assistant to the Town Manager, David Ledyard – Town Attorney

C. INVOCATION/PLEDGE OF ALLEGIANCE

Councilmember Anita Cota provided the invocation. Mayor Molina then led the Pledge of Allegiance.

D. APPROVAL OF MINUTES

Motion by Vice Mayor Vital to approve agenda items D1 and D2; second by Councilmember Osuna. Motion passed unanimously on a roll call vote 7-0.

1. Approved the June 25, 2020, Town Council Special Meeting Minutes.
2. Approved the July 23, 2020, Town Council Regular Meeting Minutes.

E. CALL TO THE PUBLIC: No one spoke.

F. MAYOR and COUNCIL PRESENTATIONS: None.

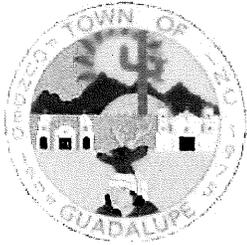
G. DISCUSSION AND POSSIBLE ACTION ITEMS:

1. COVID-19 ACTION UPDATE

Jeff Kulaga, Town Manager / Clerk provided a slide presentation outlining current steps taken to safe guard public health and safety in response to the Coronavirus (COVID-19) and its impact to Town services. Mr. Kulaga noted that staff is also seeking Council direction on upcoming community events.

Mr. Kulaga stated that the Town of Guadalupe has partnered with the Maricopa County Health Department (County) to provide financial assistance to eligible residents. Information about this benefit is available on the Town's website, social media pages, and is being promoted by the COVID-19 Response Team and Promotoras. There is a COVID-19 hotline and an informational webpage that details various ways to recover from the virus, and prevent the spread of the virus.

Since the end of May, the County has provided data to the Town related to the COVID-19 infection rate in the Town of Guadalupe. Over the past six weeks, the infection rate has stabilized in Guadalupe. Nevertheless, the Guadalupe infection rate is twice the infection rate per 100,000 people, in Maricopa County.



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The Community Action Program (CAP) office provides food boxes on a weekly basis, with distributions increasing based on need. The Fire Department continues to respond to calls for service. The Senior Center is providing meals for Seniors. The Library is closed. In partnership with Native Health and Arizona State University (ASU), homebound and homeless virus testing is occurring. ASU published an article on these efforts. Public information is provided on a regular basis.

In partnership with various other entities, the Town has provided tests for approximately 1,000 people. There is a hotel that is providing temporary accommodations for individuals that are unable to safely or properly quarantine.

Staff is seeking Council direction on the following staff recommendations:

Events	Staff Recommendations
Spooktacular, 10/22/2020	Cancel unless conditions dramatically change
Día de los Muertos	Prohibit vendors at cemetery
Parade and Tree lighting, 11/28/2020	Cancel unless conditions dramatically change
Navidad en Guadalupe, 12/19/2020	Create a drive through event

Mr. Kulaga stated that the Christmas tree would be lit, even though no gathering or event is recommended. Staff is also proposing to create a drive through event for the Navidad en Guadalupe. In addition, the American Legion Post has cancelled their annual Veteran's Day Parade.

Councilmembers concurred with the staff recommendations.

Councilmembers discussed various events where there could potentially be large gatherings; and, of taking personal responsibility to not participate in large gatherings. If there are gatherings, necessary precautions should be followed.

Councilmembers discussed not participating in Halloween, and associated gatherings. Mr. Kulaga stated that the public information officer could incorporate COVID-19 safety precautions with upcoming event information.

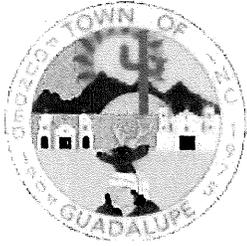
Mr. Kulaga thanked various community partners who are working with the Town to improve COVID-19 conditions in Town. Of note, the Pascua Yaqui Tribe (PYT) awarded the Town approximately \$2 million. Funding will be used to assist victims of COVID-19; and, associated COVID-19 expenses in accordance with state and federal guidelines. The Town Attorney, Town staff, and PYT officials are collaborating to ensure expenditure of the funds complies with state and federal guidelines and reporting requirements. Mr. Kulaga thanked PYT for their support of the Town.

Councilmembers thanked Mayor Molina, Vice Mayor Ricardo Vital, and the PYT Councilmembers for their support of COVID-19 efforts. Councilmembers also acknowledged the partnership and support of the County as well.

2. AVENIDA DEL YAQUI STREET IMPROVEMENT PROJECT OUTREACH

Jeff Kulaga, Town Manager / Clerk provided a summary of the survey comments received from the public, including corresponding replies; and, an overview of the temporary construction easement and right-of-way acquisition processes for the \$3.5 million federally funded Avenida del Yaqui street improvement project.

Mr. Kulaga stated that there was a community survey whereby various comments were submitted. Responses to the comments are available on the Town's website. Comments were reviewed by the Arizona Department of Transportation, AZTEC Engineering, Dibble Engineering, and Town staff. Some of the comments will be incorporated into the design.



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Approximately 70 properties will require a Temporary Construction Easement (TCE). TCE's allow construction crews to legally operate on private property when working on driveways and roadways. Letters will be mailed to the property owners to notify them of the TCE requirements. The TCE protects property owners as well as the contractor.

There is also a right-of-way acquisition letter impacting five properties. The Town and school district own two of the impacted properties, with the remaining three properties being owned by commercial property owners.

Meetings will be held with each property owner to determine how each of the properties will be impacted.

In response to questions, Mr. Kulaga stated that it is unclear if the northbound or southbound portion of the roadway will be constructed first. Adequate roadway will be available for fire trucks; and, that detouring traffic through residential areas would not be recommended for this project. Impacts to trash collection services is also being taken into consideration. Construction is anticipated to begin in August 2021, depending upon the status of COVID-19 and the availability of construction materials. The project timeline is also dependent upon design and construction phases. The project will run from Town limit to Town limit, northbound/southbound.

3. PUBLIC HEARING – WIRELESS COMMUNICATIONS FACILITIES ON PRIVATE PROPERTY (ORDINANCE NO. O2020.26)

Jeff Kulaga, Town Manager / Clerk, stated that staff is requesting a continuance to the August 27, 2020, Regular Council meeting for this agenda item. Dave Ledyard, Town Attorney, provided voting guidance to Council on continuing this agenda item.

Motion by Vice Mayor Vital to open the public hearing; second by Councilmember Sánchez. Motion pass unanimously on a roll call vote 7-0.

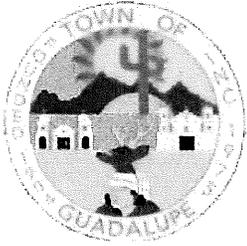
Motion by Vice Mayor Vital to continue the public hearing to the August 27, 2020, Regular Council Meeting; second by Councilmember Osuna. Motion pass unanimously on a roll call vote 7-0.

Continued the public hearing to the August 27, 2020, Regular Council Meeting, to authorize the Town of Guadalupe to adopt an ordinance amending the Town of Guadalupe Zoning Code related to regulations for use of private property by telecommunication companies who install wireless facilities on private property; and, adopting by reference the document "Town Of Guadalupe Zoning Regulations For Wireless Communications Facilities On Private Property Ordinance" dated August 13, 2020 (Exhibit A). *(related to G4)*

4. WIRELESS COMMUNICATIONS FACILITIES ON PRIVATE PROPERTY (ORDINANCE NO. O2020.26)

Motion by Vice Mayor Vital to continue agenda item G4 to the August 27, 2020, Regular Council Meeting; second by Councilmember Osuna. Motion pass unanimously on a roll call vote 7-0.

At the request of staff, Councilmembers continued agenda item G4 to the August 27, 2020, Regular Council Meeting to adopt Ordinance No. O2020.26, to amend the Town of Guadalupe Zoning Code to regulate the use of private property by telecommunication companies who install wireless facilities on private property; and, adopting by reference the document "Town Of Guadalupe Zoning Regulations For Wireless Communications Facilities On Private Property Ordinance" dated August 13, 2020 (Exhibit A). *(related to G3)*



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5. 2020 GAMING GRANT REQUESTS UPDATE

Jeff Kulaga, Town Manager / Clerk, provided an update of the current 2020 gaming grant revenue sharing funding requests submitted, totaling \$285,000. Gaming grant revenue applications were submitted to the Ak-Chin Indian Community, Fort McDowell Yavapai Nation, Gila River Indian Community, Pascua Yaqui Tribe, and the Tohono O'odham Indian Nation. Review of the applications has been delayed due to COVID-19 with the exception of having received \$25,000 from the Pascua Yaqui Tribe for public safety purposes.

Also included in the packet is a review of the 2018 and 2019 grant funding requests, and various unfunded capital improvement projects, equipment, and social service program needs to consider for future grant opportunities. Mr. Kulaga reviewed a list of approximately \$3.7 million in capital improvement equipment and programming needs that could be incorporated into future grant requests.

6. TOWN EMPLOYEE PAID HOLIDAYS (RESOLUTION NO. R2020.25)

Jeff Kulaga, Town Manager / Clerk, stated that staff is seeking Council consideration of a proposed resolution to add three employee paid holidays in lieu of staff having not received any salary increases, for a third consecutive year.

Motion by Councilmember Anita Cota to approve three employee paid holidays; second by Councilmember Sánchez. Motion passed unanimously on a roll call vote 7-0.

Councilmembers directed staff to place Resolution No. R2020.25 on the August 27, 2020, Regular Council Meeting to add three paid Town employee holidays to the Town employee work calendar for fiscal year 2020/2021: Thursday, December 24, 2020, (Christmas Eve), Thursday, December 31, 2020, (New Year's Eve) and, Monday, April 5, 2021, (day after Easter).

7. PASCUA YAQUI TRIBE CORONAVIRUS MEMORANDUM OF AGREEMENT (RESOLUTION NO. R2020.26)

Jeff Kulaga, Town Manager / Clerk stated that the proposed Memorandum of Agreement (MOA) is with the Pascua Yaqui Tribe (PYT) to partner on services needed to address COVID-19 in Town. The MOA allows the Town to accept approximately \$2 million in COVID-19 relief funding. Any unused monies will be returned to the PYT.

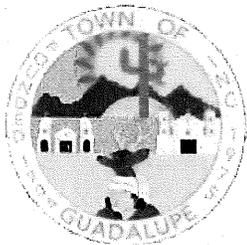
Motion by Vice Mayor Vital to approve agenda item G7; second by Councilmember Osuna. Motion passed unanimously on a roll call vote 7-0.

Councilmembers adopted **RESOLUTION NO. R2020.26** which authorizes the Mayor, or designee, to enter into a Memorandum of Agreement (C2020-25), in substantially the form of, to partner with the Pascua Yaqui Tribe to provide mutual cooperation and support in addressing the coronavirus outbreak within the Town of Guadalupe.

8. AUGUST 4, 2020 PRIMARY ELECTION CANVASS (RESOLUTION NO. R2020.27)

Jeff Kulaga, Town Manager / Clerk, stated that this agenda item serves as a placeholder to canvass the August 4, 2020 Primary Election results. Final election results were received from the Maricopa County Elections Department after the deadline to properly post the materials for this agenda item. Staff is recommending that a Special Council Meeting be scheduled on Thursday, August 20, 2020, to canvass the Primary Election. This recommendation complies with the requirement that jurisdictions canvass elections within 20 days of the actual election date.

Mr. Kulaga reported that Mayor Valerie Molina was re-elected to the Mayor's seat; and, the three Councilmember seats were filled by Anita Cota, Elvira Osuna, and Ricardo Vital; and, Proposition 432, Home Rule, was also approved by Guadalupe voters. Election results are posted on the Town's website.



Motion by Councilmember Anita Cota to schedule a Special Council Meeting for August 20, 2020; second by Councilmember Osuna. Motion passed unanimously on a roll call vote 7-0.

Councilmembers agreed to schedule a Special Council Meeting scheduled for August 20, 2020, 4:00 PM to consider adoption of Resolution No. R2020.27 to canvass the August 4, 2020 Primary Election canvass, as provided to the Town by the Maricopa County Elections Department. The election canvass consists of one seat for the Mayor and three seats for Councilmember; and, Proposition 432, a four-year extension of Home Rule – Alternative Expenditure Limitation.

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H. TOWN MANAGERS' COMMENTS

Jeff Kulaga, Town Manager / Clerk

- o Thanked the COVID-19 Response Team, community partners, and special thanks to the Pascua Yaqui Tribe for their partnership and support.

I. COUNCILMEMBERS' COMMENTS

Councilmember Sánchez

- o Thanked everyone for their work.
- o Everyone be safe.

Councilmember Osuna

- o Thanked Community Action Program staff and volunteers for their food distribution work.
- o Thanked Promotoras for their dedication to the community.

Councilmember Anita Cota

- o Will be updating her name to include Soto.

Councilmember Anita Cota

- o Will be updating her name to include Soto.
- o Thanked everyone for their work on COVID-19 related efforts; including front line workers and the school district. Requested that community members share information about social distancing and minimizing gatherings.

Vice Mayor Vital

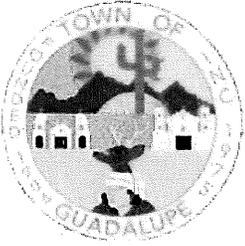
- o Thanked Pascua Yaqui Tribe for their support and partnership.
- o Thanked all of the community partners assisting the Town during the pandemic.

Councilmember Bravo

- o Thanked Pascua Yaqui Tribe for their support and partnership.
- o COVID-19 infection rates are headed downward. Urged everyone to remain vigilant and be careful.

Mayor Molina

- o Thanked the members of the Citizens Safety Committee for meeting with Councilmembers Anita Cota Soto and Gloria Cota.
- o Thanked the Pascua Yaqui Tribe for their support and partnership.
- o Thanked the Town Manager / Clerk and the Town Attorney for their work on the Pascua Yaqui Tribe Memorandum of Agreement.
- o Urged community participation in the Census 2020. Assistance is available.
- o Schools in the Tempe Union High School District are scheduled to open on Monday, August 17, 2020. Assistance with WI-FI is available.
- o A school program is being offered in the Mercado. Social distancing will be enforced; breakfast, lunch, and school supplies will be provided. This will be staffed by Tempe Union High School District personnel.



J. ADJOURNMENT

Motion by Councilmember Osuna to adjourn the Regular Council Meeting; second by Councilmember Bravo. Motion passed unanimously on a roll call vote 7-0.

The meeting was adjourned at 6:59 p.m.



Valerie Molina, Mayor

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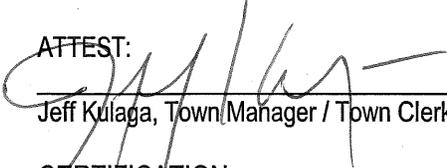
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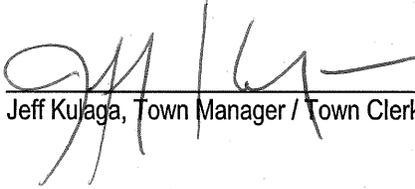
ATTEST:



Jeff Kulaga, Town Manager / Town Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the August 13, 2020, Town of Guadalupe, Town Council Regular Meeting. I further certify the meeting was duly called and held, and that a quorum was present.



Jeff Kulaga, Town Manager / Town Clerk

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