



NOTICE OF REGULAR MEETING OF THE GUADALUPE TOWN COUNCIL

THURSDAY, MAY 30, 2019
6:00 P.M.

GUADALUPE TOWN HALL
9241 SOUTH AVENIDA DEL YAQUI, COUNCIL CHAMBERS
GUADALUPE, ARIZONA

Valerie Molina
Mayor

Ricardo Vital
Vice Mayor

Mary Bravo
Councilmember

Anita Cota
Councilmember

Gloria Cota
Councilmember

Elvira Osuna
Councilmember

Joe Sánchez
Councilmember

Online agendas and results
available at
www.guadalupeaz.org

Town Council Chambers
9241 S. Avenida del Yaqui
Guadalupe, AZ 85283
Phone: (480) 730-3080
Fax: (480)-505-5368

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Town of Guadalupe Council and to the general public that the Guadalupe Town Council will hold a meeting, open to the public, on Thursday, May 30, 2019, at 6:00 P.M., at Guadalupe Town Hall, 9241 South Avenida del Yaqui, Council Chambers, Guadalupe, Arizona.

AGENDA

A. CALL TO ORDER

B. ROLL CALL

C. INVOCATION/PLEDGE OF ALLEGIANCE

D. APPROVAL OF MINUTES:

1. Approval of the May 9, 2019, Guadalupe Town Council Regular Meeting minutes.

E. CALL TO THE PUBLIC. An opportunity is provided to the public to address the Council on items that are not on the agenda or included on the consent agenda. A total of 3 minutes will be provided for the Call to the Audience agenda item, unless the Council requests an exception to this limit. Please note that those wishing to comment on agenda items posted for action will be provided the opportunity at the time the item is heard.

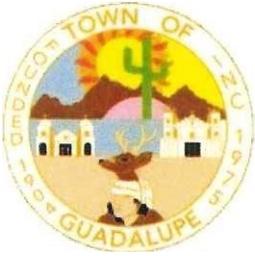
F. MAYOR and COUNCIL PRESENTATIONS: Graduation Sunday Proclamation

G. DISCUSSION AND POSSIBLE ACTION ITEMS:

1. **PUBLIC HEARING – APPEAL OF BUSINESS LICENSE ADMINISTRATOR’S DECISION:** Hold a public hearing for the appeal of the Business License Administrator’s decision to deny a business license to operate the Garden of Eden Holistics, 8410 South Avenida del Yaqui, Guadalupe, Arizona. The Applicant is Star Lopez-Ruiz. Council may provide direction to the Town Manager / Clerk.

2. **APPEAL OF BUSINESS LICENSE ADMINISTRATOR’S DECISION:** This is an appeal of the Business License Administrator’s decision to deny a business license to operate the Garden of Eden Holistics, 8410 South Avenida del Yaqui, Guadalupe, Arizona. The Applicant is Star Lopez-Ruiz. Council may provide direction to the Town Manager / Clerk.

3. **ADOPT TENTATIVE FISCAL YEAR 2019/2020 BUDGET:** Council will consider and may adopt the Fiscal Year (FY) 2019-20 Tentative Budget and set the time and date of 6:00 P.M., June 27, 2019, for the public hearing for final adoption of the Town of Guadalupe FY 2019-20 budget. The FY 2019-20 tentative budget totals \$12,008,297 which includes funding for a general fund budget of \$5,435,936; \$1,759,757 for enterprise and special funds; \$292,900 for debt service; and a \$4,528,704 grant fund.



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4. **2019 PROPOSED GAMING GRANT REQUESTS AND APPLICATIONS:** Council will consider the revised 2019 gaming grant applications which include 17 individual grants for Town services, programs, equipment, and infrastructure needs, totaling \$1.496 million. Council may provide direction to the Town Manager.

5. **ADOPTION OF RESOLUTION NO. R2019.04:** Council will consider and may adopt Resolution No. R2019.04 authorizing the submittal of an application for a grant from the Pascua Yaqui Tribe for Elderly Activity Programming, event public safety needs and the Avenida del Yaqui Street Renovation Project, totaling \$515,000; and, authorize the Mayor, or designee, to sign all necessary documents in furtherance of this grant application. Council may provide direction to the Town Manager.

6. **ADOPTION OF RESOLUTION NO. R2019.05:** Council will consider and may adopt Resolution No. R2019.05 authorizing the submittal of an application for a grant from the Tohono O'odham Nation for fire and life safety equipment and training and Senior Center renovation purposes, totaling \$333,000; and, authorize the Mayor, or designee, to sign all necessary documents in furtherance of this grant application. Council may provide direction to the Town Manager.

7. **ADOPTION OF RESOLUTION NO. R2019.07:** Council will consider and may adopt Resolution No. R2019.07 which authorizes the Town of Guadalupe to enter into intergovernmental agreement 19-0007278-1 with the State of Arizona, acting through its Department of Transportation (ADOT) for the design and construction of sidewalks and bike lanes on Avenida del Yaqui, northbound and southbound, between Highland Canal and Calle Carmen; and, authorizes the Mayor to execute all documents in furtherance of this agreement. The Project includes mill and overlay of the full roadway cross section of existing pavement and complete reconstruction of the concrete curb, gutter and sidewalk along both sides of the corridor, new pavement markings, traffic calming, enhanced pedestrian crossings, and Safe Routes to School improvements.

8. **COUNCIL MEETING SCHEDULE:** Council will review and may modify and/or approve the Town Council Regular Meeting schedule for June 2019 through December 2019; and, provide direction to the Town Manager.

H. TOWN MANAGERS' COMMENTS

I. COUNCILMEMBERS' COMMENTS

J. ADJOURNMENT



Minutes Town Council Regular Meeting May 9, 2019

Minutes of the Guadalupe Town Council Regular Meeting held on Thursday, May 9, 2019, at 6:00 P.M., at Guadalupe Town Hall, 9241 South Avenida del Yaqui, Guadalupe, Arizona, in the Council Chambers.

Valerie Molina
Mayor

Ricardo Vital
Vice Mayor

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A. CALL TO ORDER

Mayor Molina called the meeting to order at 6:01 P.M.

B. ROLL CALL

Councilmembers Present: Mayor Valerie Molina, Vice Mayor Ricardo Vital, Councilmember Mary Bravo, Councilmember Anita Cota, and Councilmember Joe Sánchez

Councilmembers Absent: Councilmember Gloria Cota and Councilmember Elvira Osuna

Staff Present: Jeff Kulaga – Town Manager / Clerk, Wayne Clement – Fire Chief, Jennifer Drury – Assistant to the Town Manager, Gerardo Moreno – Public Works Director, Nancy Holguin, Community Development, Catalina Alvarez – CAP Director, Veronica Matuz, Senior Center Director, Kay Savard, Deputy Town Clerk, and David Ledyard – Town Attorney

C. INVOCATION/PLEDGE OF ALLEGIANCE

Councilmember Bravo provided the invocation. Mayor Molina then led the Pledge of Allegiance.

D. APPROVAL OF MINUTES:

1. Motion by Councilmember Bravo to approve the April 25, 2019, Town Council Regular Meeting minutes; second by Vice Mayor Vital. Motion passed unanimously 5-0.

Approved the minutes of the April 25, 2019, Town Council Regular Meeting minutes.

E. CALL TO THE PUBLIC: None.

F. MAYOR and COUNCIL PRESENTATIONS: None.

G. DISCUSSION AND POSSIBLE ACTION ITEMS:

1. **SET PUBLIC HEARING DATE FOR APPEAL OF BUSINESS LICENSE ADMINISTRATOR DECISION:** Councilmembers scheduled a public hearing for the May 30, 2019, Regular Council Meeting, for the appeal of the Business License Administrator’s decision to deny a business license to operate the Garden of Eden Holistics at 8410 South Avenida del Yaqui, Guadalupe, Arizona. The Applicant is Star Lopez-Ruiz.

Jeff Kulaga, Town Manager / Clerk, stated that he serves as the Town’s Business License Administrator and that he has spoken with the Applicant [Star Lopez-Ruiz] who is in agreement with setting a public hearing date for May 30, 2019, to appeal a decision of the Business License Administrator.

Motion by Vice Mayor Vital to set a public hearing date for the May 30, 2019, Regular Council Meeting; second by Councilmember Sánchez. Motion passed unanimously 5-0.



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2. **PUBLIC HEARING – LIQUOR LICENSE APPLICATION:** Held a public hearing for a Series 10 Beer and Wine Store Liquor License application for: Amigos Carniceria LLC dba Amigos Carniceria, 9210 S. Avenida del Yaqui, Guadalupe, AZ 85283. The Applicant is Stephanie Paola Robles Miranda. The Applicant has paid all applicable liquor license application and issuance fees; the property has been posted for the public hearing date; and, the issuance of the Certificate of Occupancy is pending approval of final building and fire, code inspections.

Alex Martinella stated that he is assisting the Liquor Agent, Stephanie Paola Robles Miranda with the liquor license application process. Mr. Martinella discussed the proximity of the business location to the Town Hall. The proposed business will be a carniceria/convenience store (store). He is aware of the concerns about alcohol sales, which will not be a primary source of revenue to the store.

Mr. Martinella discussed average percentage of alcohol sales for convenience stores, based on whether or not a large grocery store is nearby. The store will stock a large variety of food items.

The business owners successfully operate a convenience store at 42nd Street and Southern Avenue; and, have had no problems with the landlord. The business owners' wife has purchased the [property] business location in Guadalupe.

Mayor Molina invited audience members to speak on this agenda item.

Socorro Bernasconi discussed a moratorium on liquor licenses in the 1990's; the problem of alcoholism; the number of liquor licenses in a Town that's less than a mile radius; and, consideration of implementing a zero tolerance for liquor licenses.

Jeff Kulaga, Town Manager / Clerk, reported that other than Socorro's comments, no other input has been submitted regarding the liquor license application. The application was properly posted and notified in the newspaper. Calls for service since July 2017 for the property include: none for the Fire Department and six calls for service to the Maricopa County Sheriff's Office, none of which were of any significance.

Motion by Councilmember Anita Cota to close the public hearing; second by Vice Mayor Vital. Motion passed unanimously 5-0.

3. **LIQUOR LICENSE APPLICATION:** Councilmembers recommended *disapproval* to the Arizona Department of Liquor Licenses and Control for State Liquor License No. 57933, for Amigos Carniceria LLC dba Amigos Carniceria, 9210 S. Avenida del Yaqui, Guadalupe, AZ 85283. Stephanie Paola Robles Miranda is the Liquor Agent.

Jeff Kulaga, Town Manager / Clerk, stated that the Mayor and Council serve as the local governing body charged with making a recommendation to the Arizona State Liquor Board. The State Liquor Board reviews applications and makes a final determination on whether or not to issue a State liquor license.

Dave Ledyard, Town Attorney, stated that Liquor Board makes the final decision. Councilmembers have three options: approve, deny, or take no action at all. A liquor license was previously granted at this location. There is no evidence that the applicant has had a problem with their existing liquor license/location.

Councilmember Anita Cota discussed the area/radius in Town where there are 11 liquor license establishments. An additional liquor license is not needed.



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Councilmember Mary Bravo stated that Councilmembers welcome all new businesses. The Town has problems with alcoholism in the community; and, tries to redirect residents to a more positive atmosphere. She stated that she does not support selling more liquor in the community.

Mayor Molina voiced agreement with her colleagues.

Motion by Councilmember Anita Cota to deny the liquor license application, agenda item G3; second by Vice Mayor Vital. Motion passed unanimously 5-0.

4. **CONTRACT EXTENSION – PUBLIC DEFENDER:** Council *continued to the June 13, 2019, Regular Council Meeting* a contract extension in the form of a third amendment to the public defender contract for Matthew Marnier to provide services to the Guadalupe Municipal Court as a Public Defender; and, authorize the Mayor or designee to sign all necessary documents in furtherance of this agreement. The third amendment extends the contract term for a period of twelve (12) months, ending on June 30, 2020. All other terms of the original August 30, 2016, contract remain in full force, and are not changed.

Jeff Kulaga, Town Manager / Clerk, stated that the current contract amendment expires on June 30, 2019. Staff recommends that Council either table or continue this agenda item to the June 13, 2019, Regular Council Meeting. This recommendation is based upon the assessment of court services, which is currently underway.

Motion by Vice Mayor Vital to continue agenda item G4 to the June 13, 2019, Regular Council Meeting; second by Councilmember Sánchez. Motion passed unanimously 5-0.

5. **ADOPT RESOLUTION NO. R2019.06:** Councilmembers adopted RESOLUTION NO. R2019.06 designating the Conrado F. Bilducia American Legion Post 124 and the Pascua Yaqui Tribe as Community Partners, and how that relates to the rental of the Mercado patio and Multi-purpose Room.

Jeff Kulaga, Town Manager / Clerk, discussed the success the Town and its community partners have had with the discounted rental fees for the Mercado patio and Multi-purpose Room. The proposed resolution increases the events from two to four events on the patio; and, clarifies that the community partners are responsible for fees associated with public safety, insurance, and alcohol (if applicable).

In response to a question, Mr. Kulaga stated that once a customer has paid a deposit to schedule the Mercado for an event, the facility is reserved for that date/time. Customers that rent the facility are responsible for any damages to the facility or associated equipment.

Mr. Kulaga reviewed the usage of the Mercado facility by the community partners during the present fiscal year.

Motion by Vice Mayor Vital to approve agenda item G5; second by Councilmember Sánchez. Motion passed unanimously 5-0.

6. **CLAIMS:** Councilmembers approved the check register for April 2019, totaling \$492,214.99.

Motion by Vice Mayor Vital to approve agenda item G6; second by Councilmember Anita Cota. Motion passed unanimously 5-0.



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H. TOWN MANAGERS' COMMENTS

Jeff Kulaga, Town Manager / Clerk, reported the following:

- The upcoming Guadalupe Town Council/Pascua Yaqui Tribal Council Joint meeting agenda will be posted when the meeting date has been confirmed for either May 17, 2019, or June 21, 2019.
- Thanked staff for assisting with a recent audit of a Maricopa County repavement project.
- Area Agency on Aging recently donated grant funding of \$6,500 which will be used to purchase kitchen equipment for the Senior Center.
- Thanked staff for installing new pedestrian signage. The City of Mesa produced the signs at a reduced rate.
- Roof repairs at the Senior Center are estimated to cost \$120,000.
- Thanked staff for working on selling the old Public Works Department trucks; this generates revenue and eliminates vehicle license tax and insurance.

I. COUNCILMEMBERS' COMMENTS

Vice Mayor Vital

- Thanked community members and staff for their work on the Dia de Niños event.
- Thanked community members for attending the recent budget forum. The next budget forum is scheduled for May 15, 2019, 6:00 PM.

Councilmember Sánchez

- May 11, 2019 – 8:00 AM – noon, cemetery clean-up event for volunteers.
- Concerned about fireworks activity.
- Speed bumps are difficult to see.
- Thanked audience members for attending the meeting.

Councilmember Anita Cota

- Thanked audience members for attending the meeting.
- Thanked first responders for their involvement in a recent incident.
- Friday, May 17, 2019 – Bingo event, Mercado.
- Friday May 10, 2019 – Mother's Day event, Guadalupe Library.

Councilmember Bravo

- Thanked audience members for attending the meeting.
- Thanked first responders for their involvement in a recent incident.
- Advised community members to contact the non-emergency police line to report abandoned vehicles.
- Requested a proclamation be added to the May 30, 2019, Regular Council Meeting, concerning school graduates.
- Wednesday, May 15, 2019 – Community Budget Forum.

Mayor Molina

- A hole has been cut in the ball field fence, close to the dugout.
- Participation in the Maricopa County Sheriff's Office soccer league is free.

Councilmember Bravo thanked staff for removing graffiti.



J. ADJOURNMENT

Motion by Vice Mayor Vital to adjourn; second by Councilmember Anita Cota. Motion passed unanimously 5-0.

The meeting was adjourned at 6:33 p.m.

Valerie Molina
Mayor

Valerie Molina, Mayor

ATTEST:

Ricardo Vital
Vice Mayor

Jeff Kulaga, Town Manager / Town Clerk

Mary Bravo
Councilmember

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the May 9, 2019, Town of Guadalupe, Town Council Regular Meeting. I further certify the meeting was duly called and held, and that a quorum was present.

Anita Cota
Councilmember

Gloria Cota
Councilmember

Jeff Kulaga, Town Manager / Town Clerk

Elvira Osuna
Councilmember

Joe Sánchez
Councilmember

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May 23, 2019

To: The Honorable Mayor and Town Council

From: Jeff Kulaga, Town Manager / Clerk

RE: May 30, 2019 Town Council Regular Meeting Information Report

The purpose of this report is to provide brief information regarding each of the meeting's agenda items.

Agenda Items:

G1 & G2. Public Hearing – Appeal of Zoning Administrator's Decision: The Applicant, Star Lopez-Ruiz, is appealing the Business License Administrator's decision to deny a business license for the Garden of Eden Holistics to operate at 8410 South Avenida del Yaqui, Guadalupe, Arizona. Council may uphold the Business License Administrator's decision to deny the license or overturn the decision by granting a business license thereby allowing the Applicant to commence operations. The proposed location of the business is 8410 South Avenida del Yaqui, which is located across the street from Frank Elementary School. Denial of the application was based upon legal advice. (Pages 11-12)

G3. Adopt Tentative Fiscal Year 2018/2019 budget: Staff will present the tentative Fiscal Year (FY) 2019/2020 budget for Council consideration and potential adoption; and recommend, June 27, 2019 at 6:00 P.M., for the date and time of the public hearing for adoption of the final FY 2019/2020 budget. The proposed tentative budget is attached and will be presented as a PowerPoint presentation at the Town Council meeting. The tentative FY 2019/2020 budget totals \$12,008,297. The tentative budget reflects the proposed FY 2019/2020 that was presented at the April 25, 2019 Town Council meeting with two minor adjustments: The General Fund increased by \$4,729 dollars due to a correction in event costs and workers' compensation. Secondly, due to slight workers' compensation changes each of the enterprise and special funds realized adjustments of less than \$5,000. Finally, due to a FY 2018/2019 sales tax reconciliation from the Arizona Department of Revenue, the Town will realize an additional \$117,736. As a result, the projected beginning balance of the General Fund increased to \$1,081,994.

The May 23, 2019 Town Manager's FY 2019/2020 Tentative Budget Message and FY 2019/2020 Budget is included. (Pages 13-90)

G4 – G6. Proposed 2019 Gaming Grant Applications: The revised 12% gaming grants program is proposed for your review, information, and direction. Overall, as this program evolves, 18 grants totaling \$1,496,000 are now being pursued or recommended from five Tribal entities: Ak-Chin, Fort McDowell, Gila River, Pascua Yaqui and Tohono O'odham. Should the grants be awarded, critical Town needs of public safety, neighborhood safety, park lighting, the Community Action Program, the Senior Center, and community heritage events would receive funding. Additionally, aging equipment for Public Works and the Fire Department would be replaced and the local match for the Avenida del Yaqui Street Renovation Project would be funded. (Page 91)

Gaming grant application due dates are as follows:

- March 29, 2019: Gila River Indian Community – *SUBMITTED*
- May 1, 2019: Fort McDowell Yavapai Nation – *SUBMITTED*
- May 31, 2019: Pascua Yaqui Tribe – Processing
- July 14, 2019: Tohono O'odham Nation
- July 1, 2019: Ak-Chin Indian Community

G5. Adoption of Resolution No. R2019.04 if adopted, would allow the Town of Guadalupe to submit the following grant applications to the Pascua Yaqui Tribe:

- \$80,000 for Senior Center Elder Activity Programming to provide supplies; programming for mental health, nutrition, dementia, and diabetes presentations; financial and estate planning seminars; and to fund learning opportunities and outings that enhance Senior’s social interaction, wellness, and financial wellbeing.
- \$55,000 for the Maricopa County Sheriff’s Office to provide policing services, traffic control services, and road closure assistance, during community and cultural events. The Public Safety Community Event Budget is presented below, on Table A.
- \$380,000 for the local match of the \$5.2 million for the Avenida del Yaqui Street Renovation Project. The Town of Guadalupe, through the Maricopa Association of Governments, has received approximately \$5.2M in federal Congestion Mitigation and Air Quality Funds to repave Avenida del Yaqui travel lanes, replace/improve sidewalks, curbs, and gutters, and install bicycle lanes. The Town of Guadalupe is required to provide a minimum of \$190,000 as a local match for the project, in two consecutive years. This request includes two consecutive year grants of \$190,000. (Page 92)

TABLE A

FY 2019/20 Proposed Town of Guadalupe Community Event Public Safety Services Budget

Event	Month	Public Safety Cost
1. Dia de Guadalupe	February	\$2,500
2. Cuaresma	March	\$35,000
3. Little League Opening Day Parade	March	\$3,000
4. Dia del Niño	April	\$2,000
5. 4 th of July	July	\$2,000
6. Spooktacular	October	\$1,000
7. Veterans Day Parade	November	\$3,000
8. Dia de La Virgen and Santa Lucia Procession	December	\$2,000
9. Navidad in Guadalupe Fiesta and Parade	December	\$6,500
	Total	\$55,000

Note: Public safety assistance funding has been previously granted by the Pascua Yaqui Tribe. The annual car show is not included as part of the recommendations.

G6. Adoption of Resolution No. R2019.05 if adopted, would allow the Town of Guadalupe to submit the following grant applications to the Tohono O’odham Nation:

- \$188,000 for Senior Center patio renovation and enclosure to enhance social programs and experiences for the senior population.
- \$65,000 for one annual Type 1 Fire Truck payment.
- \$60,000 for the purchase of two heart monitors for the Fire Department to be used in medical emergency responses.
- \$20,000 for Active Shooter Response Equipment and Training. This program will provide the Guadalupe Fire Department with Rescue Task Force equipment and training to respond to active shooter incidents in partnership with law enforcement and other multiple patient incidents; and, for the purchase of ballistic vests, helmets, and mass casualty response equipment. (Page 93)

G7. **Adoption of Resolution No. R2019.07** if adopted, provides for the approval if IGA 19-0007278-I between the State and the Town to initiate the Avenida del Yaqui federally funded renovation project. As proposed in the IGA the project scope includes the design and construction of sidewalk and bike lane on Avenida del Yaqui, northbound and southbound, between Highland Canal and Calle Carmen, (the "Project"). The Project includes mill and overlay of the full roadway cross section of existing asphaltic concrete pavement and complete reconstruction of the concrete curb, gutter and sidewalk along both sides of the corridor. The corridor improvement will also include new pavement markings and added bicycle facilities. Enhanced pedestrian crossings and amenities, traffic calming features and Safe Routes to School improvements will be installed. The Project includes removal and replacement of all existing traffic control signs along the length of the Project boundary.

Project administration: The State will administer the design and advertise, bid and award the construction phase of the Project.

Project cost:

The federal funds will be used for the scoping/design and construction of the Project, including the construction engineering (CE) and administration cost. The estimated Project costs are as follows:

T0212 03D (scoping/design/ADOT Project Development Administration (PDA) Cost):

Federal-aid funds @ 94.3%	\$ 532,795.00
Town's match @ 5.7%	\$ 32,205.00*
Subtotal – Scoping/Design/PDA	\$ 565,000.00

T0212 01C (construction):

Federal-aid funds @ 94.3%	\$ 2,799,499.00
Town's match @ 5.7%	\$ 169,216.00**
Subtotal – Construction***	\$ 2,968,715.00

Total Estimated Town Funds	\$ 201,421.00
Total Federal Funds	\$ 3,332,294.00
<u>Estimated TOTAL Project Cost</u>	<u>\$ 3,533,715.00</u>

* This does not include an estimated \$27,000 for right of way appraisal and acquisition services of known right of way needs of Town costs.

** This does not include an estimated \$170,000 for potential right of way acquisition that may be required based on further design of Town costs.

*** (Includes 15% CE (this percentage is subject to change, any change will require concurrence from the Town) and 5% Project contingencies).

Project Schedule: Per the attached project fact sheet, design is scheduled for Fall 2019 through the end of 2020, with construction expected in Spring 2021. (Pages 94-106)

G8. **Council Regular Meeting Schedule:** Councilmembers may wish to reschedule, add, or delete a Regular Council Meeting(s) between June, 2019 and December, 2019 and direct the Town Manager / Clerk accordingly. (Page 107)

Special Meeting (immediately following the Regular Council Meeting)

C1. **Executive Session:** Council will consider and may vote to adjourn into Executive Session. *There is no material for this agenda item.*

**NOTICE OF PUBLIC HEARING
APPEAL OF BUSINESS LICENSE ADMINISTRATOR DECISION**

The Town Guadalupe Council shall hold a meeting open to the public on May 30, 2019, 6:00 p.m. at Guadalupe Town Hall, 9241 S. Avenida del Yaqui, Town Council Chambers, Guadalupe, Arizona, for a public hearing to appeal the Town of Guadalupe Business License Administrator decision to deny a business license to operate the Garden of Eden Holistics, 8410 South Avenida del Yaqui, Guadalupe, AZ. The Applicant is Star Lopez-Ruiz.

Written comments or objections may be filed at the Guadalupe Town Hall prior to, or at the hearing. Members of the public may also speak at the hearing.

TOWN OF GUADALUPE BUSINESS LICENSE APPLICATION
 9241 South Avenida del Yaqui, Guadalupe, Arizona 85283
 480-730-3080 fax: 480-505-5368 Email: jkulaga@guadalupeaz.org

Applicant/Agent Name: Ruiz Star Date: 05/20/2019
 (Provide State ID) Print: Last First Star M.I.
 Business Name: Garden of Eden Holistics Business Phone: 602-576-6977

Business Address: 8410 S. Avenida Del Yaqui, Ste #2 Guadalupe AZ 85283
 City State Zip Code
 Mailing Address: 9006 S. Calle Sahuaro Guadalupe AZ 85283
 City State Zip Code

Type of Business: CBD and Essential Oils Email: gardenofedenholistics@gmail.com
 2nd email: strrz777@gmail.com

State Transaction Privilege Tax License #: 21298036 Registrars of Contractor #:
 (Guadalupe must be listed as Program City) **(Attach a Copy)** **(Attach a Copy)**
 Project: Location:

Food Sales: Maricopa County Environmental Food Service Permit # **(Attach a Copy of Permit & Inspection)**

BUSINESS LICENSE FEE

<u>Type</u>	<u>Fee</u>	
<input type="checkbox"/> Massage Parlor	\$100 per month, \$75 per mo per attendant	
<input type="checkbox"/> Palmistry/Fortune Telling	\$100 per month, \$75 per mo per attendant	
<input type="checkbox"/> Salesman (Door to Door)	\$100 per year	
<input type="checkbox"/> Stands	\$ 55 per year	
<input type="checkbox"/> Mobile Stands	\$100 per year	
<input type="checkbox"/> Pawnbrokers	\$300 per year	
<input type="checkbox"/> Junk Dealers	\$ 50 per quarter	
<input type="checkbox"/> Junk Collectors	\$100 per quarter	
<input type="checkbox"/> Secondhand Stores	\$ 50 per quarter	
<input type="checkbox"/> Salvage Yards (auto)	\$ 50 per quarter	
<input type="checkbox"/> Carnival	\$100 per day	
<input type="checkbox"/> Special Event (one day)	\$ 25 per event	
<input type="checkbox"/> Special Event (more than one day)	\$ 35 per event	
<input checked="" type="checkbox"/> All other businesses, occupations, professions, trades or callings.	\$ 55 per year	Total Fee: <u>\$55</u>

LIQUOR LICENSE FEE SCHEDULE

<u>Series</u>	<u>Application</u>	<u>Issuance</u>	<u>Annual</u>	<u>Total</u>
<input type="checkbox"/> 1.In State Producer	\$ 100	\$1850	\$800	_____
<input type="checkbox"/> 3.Microbrewery	\$ 100	\$ 600	\$800	_____
<input type="checkbox"/> 10.Beer & Wine Store	\$ 100	\$1550	\$800	_____
<input type="checkbox"/> 11.Hotel/Motel	\$ 100	\$2000	\$800	_____
<input type="checkbox"/> 12.Restaurant	\$ 100	\$2000	\$800	_____
<input type="checkbox"/> 14.Club	\$ 100	\$1150	\$800	_____

Sale of Liquor: State Liquor License Number: **TOTAL**
(Attach a Copy)

Note: Application and issuance fee is payable at the time of application. The issuance fee is refundable if the application is denied by the State of Arizona Liquor Department. If the State approves the applicant's request for a state liquor license, the annual fee is payable prior to the issuance of the Town's Liquor License. The Town's Liquor License will only be issued after the State License is issued and the Town's Business License is issued.

Applicant: *Star Ruiz* May 20, 2019 License Administrator:
 Signature Date Signature Date



May 23, 2019

Town Manager's Tentative FY 2019 / 2020 Budget Message

To The Honorable Mayor and Town Council:

It is my privilege to present the tentative fiscal year (FY) 2019 / 2020 (20) annual budget for the Town of Guadalupe. This budget continues the commitment of the Town Council and Town staff to deliver quality services to Guadalupe residents, business community, and visitors in an efficient and fiscally responsible manner, given available resources and financial limitations.

The tentative Town of Guadalupe total FY 20 budget is \$12,008,297 which is a 1.24% increase compared to the FY19 budget of \$11,861,336. The overall budget is comprised of the General Fund, Special Revenue Funds, and the Grant Fund. The General Fund supports daily town operations, services, and programs. The Special Revenue Funds include funds for specific town services and the Grant Fund includes both secured and prospective grants to fund specific projects or programs.

The 1.24% increase is primarily due to a 58.16% increase in the grant fund from \$2,863,453 to \$4,528,704. This grant fund represents 38% of the total budget and its increase is a direct result of Town staff increasing efforts to seek grant funding for needed town services, and replacement and repair of deteriorating town equipment, buildings, and facilities. To emphasize: the \$4,528,704 grant fund amount does not reflect awarded or approved grants to the Town of Guadalupe. Rather this amount reflects the total grant amounts being pursued.

The General Fund is the largest, proposed at \$5,435,936 which reflects a 3.91% increase over the FY19 \$5,223,162 amount. Its largest revenue categories are local sales tax, \$1,900,000; urban revenue sharing, \$863,634; and state shared sales tax, \$685,699. Within the General Fund, Fire and Police (MCSO) services account for 58.16% of the total budget.

Importantly, the tentative budget includes the use of \$478,059 of General Fund carry forward monies to balance the budget. In short, general fund expenditures exceed revenues by \$478,059. As projected in the five-year forecast, continued use of reserves is not a fiscally sustainable approach.

The tentative Special Funds totals \$2,043,657 of the total Town budget and provides for Senior Center and Community Action Program (CAP) services, street maintenance, sewer and refuse services, Mercado operations, and the annual Town bond payment. Overall, the General Fund accounts for 45% of the total Town budget, and the Grant Fund and Special Funds account for 38% and 17%, respectively.

In development of this tentative FY20 budget, Town staff strengthened the Grant Fund and reduced departmental expenditures, while not comprising Town service levels. Projected General Fund revenues and proposed expenditures will maintain FY19 levels of service. However, Town expenses to maintain existing programs and service levels continue to increase. Additionally, deferred maintenance of aging infrastructure, facility repairs, and equipment replacement continues strain the Town's limited resources.

I would like thank the Mayor and Town Council for their guidance and support throughout the development of this tentative budget. With the Town Council's leadership and Town's staff's analysis, we are able to propose a balanced tentative budget for FY20 only by using existing reserves and funds balances. This tentative FY20 budget continues to work toward achieving long term financial sustainability, where Town of Guadalupe expenditures do not exceed revenues. This budget proposes further analysis of the solid waste, sewer, and general funds to further reduce spending while providing public service to the Guadalupe community.

Lastly, I thank the Town employees for their efforts in delivering services to the citizens of Guadalupe and for their support on a daily basis.

Sincerely,

A handwritten signature in black ink, appearing to read "Jeff Kulaga".

Jeff Kulaga, Town Manager/Clerk



Tentative FY 2020 Budget Executive Summary May 23, 2019

Preparation of the Tentative Fiscal Year 2019/2020 (FY 20) Budget

The preparation of the FY 20 budget takes into account the five-year financial forecast for the Town and priorities identified in the 2018 Town Visioning process. Over the past few months, every revenue source and expenditure line item in the budget was reviewed by examining the current FY 19 budget, the FY 17 and FY 18 expenditures, the year-to-date revenues earned and expenditures through February 2019 and the projected revenue and expenditures for the remaining FY 19, through June, 2019. The tentative FY 20 line item budget amount increases or decreases were established based on this comprehensive review process.

The maximum amount that a department may spend within each fund is outlined on the Auditor General Budget Forms, and all budget transfers from one department's budget to another require Council approval. Line items within the department's budgets will be managed by each Department Manager. This budget proposes the expenditure limit for the Town in FY 20, meaning once approved the Town cannot spend amounts greater than the approved budget.

Employee salary and benefits make up approximately 33% of the Town's total operating budget and approximately 58% of the General Fund budget. No salary or wage increases are proposed in this budget.

FUND OVERVIEW GENERAL FUND

GENERAL FUND REVENUES

At the end of FY 18, the Town had a General Fund balance of \$1,135,590. Based on revenue and expenditure estimates and transfers out to other funds, the FY 19 year-end General Fund balance is projected to be \$1,081,994. This equates to a projected use of \$53,596 of General Fund carry forward monies to balance the FY 19 budget. This \$1,081,994 projected balance is used as the beginning General Fund balance for FY 20.

The FY 20 General Fund revenues are projected to be \$4,957,877 and General Fund expenditures are projected at \$5,435,936. To meet the tentative expenditure amounts, \$478,059 in General Fund carry forward monies will be used to balance the FY 20 budget. General Fund expenditures are projected to exceed revenues by \$478,059 which includes a contingency fund of \$254,000.

A 5% contingency fund of \$254,000 is recommended to be included in the FY 20 General Fund budget. A contingency is an emergency reserve fund that is set aside to provide for unexpected revenue decreases

or unexpected emergency expenditures or events. Use of contingency funds requires approval of Town Council.

A General Fund balance of \$827,994 is projected for year-end of FY 20, without the use of a contingency fund. Should all contingency funds be used, the General Fund balance would decrease to \$603,885.

The following Executive Summary provides a FY 20 budget briefing.

The primary revenue categories in the General Fund are local taxes, which includes sales taxes for retail, construction and bed taxes, and intergovernmental revenues that are state shared revenues earned by cities and towns based a population formula including shared sales tax, income tax, and auto lieu tax. The primary increase is in the state shared sales taxes as the economy has improved in Arizona. The FY 20 revenue projections includes an approximate \$35,164 state shared sales tax increase, \$73,484 state shared income tax (urban revenue sharing) increase, and a \$13,822 auto lieu tax increase. Overall, tentative General Fund revenues increase by \$107,544 without considering carry forward monies.

GENERAL FUND EXPENDITURES

The total General Fund expenditures totals \$5,435,936, which is a 3.91% increase over the FY 19 General Fund budget.

Town services are provided by 17 full-time employees and 15 part-time employees, not including 42 reserve firefighters. Included in the FY 20 budget are 3 new full-time Firefighter positions, which are funded in part by a SAFER Grant. The tentative FY 20 budget does not include any salary increases for employees. The tentative FY 20 General Fund personnel cost are \$3,564,801.

The major additions/deletions to expenditures in the General Fund FY 20 budget are as follows:

- **Mayor & Council** – Decrease of \$5,000 primarily due elimination of budgeting for conference and training expenses.
- **Municipal Courts** – No change.
- **Town Manager** – Decrease of \$1,213. Wages and salaries are recalibrated to reflect correct staff positions and proper insurance levels; and, a decrease of \$25,000 in other professional services from \$50,000 to \$25,000. The \$25,000 of professional services allows for:
 - Fiscal and Financial Forecasting Consultant: \$10,000
 - June 2020 Summer Youth Career Development Program: \$5,000
 - Local First Business Training Program: \$5,000
 - Development Services Consultant: \$5,000
- **Administration** – Increase of \$92,322 due to a \$46,847 increase in general fund transfers to other funds. This year transfers out were budgeted to each fund as follows:
 - \$6,771 to HURF
 - \$92,810 to the Senior Center
 - \$73,816 to the Community Action Program
 - \$22,522 to LTAF/ Senior Center Transportation Program
 - \$45,000 to the Grant Fund
 - \$292,900 to the Municipal Property Corporation

In addition, increases are as follows: Maricopa County Animal Control Contract, \$3,000; Public Defender contract, \$6,000; Prisoner Jail Costs, \$11,000; Liability and Property Insurance, \$4,000. Lastly, \$6,000 added to fund any 2020 Census Count costs.

- **Finance** – Decrease of \$4,821 due to reductions in operating expenses.
- **Town Attorney Services** – No change.

- **Town Clerk** – Decrease of \$7,811 due primarily to reduction in printing and contractual services expenses.
- **Community Development** – No change.
- **Information Technology** – Decrease of \$4,012 due reduction in equipment and computer support expenses.
- **Building Safety** – No change.
- **Building Maintenance** – Slight increase of \$1,093 due to personnel cost adjustments.
- **Police Department** – Increase of \$156,319 or 8.81% due to an increase for the Maricopa County annual contract on behalf of the Maricopa County Sheriff's Office for public safety and law enforcement services. Since FY 16, over the past three years, this contract amount has increased \$456,039 or 23.6%.
- **Fire Department** – Decrease of \$17,345 primarily due to the addition of the SAFER grant funded full-time firefighter positions and the reduction in reserve staffing expenses. However, an increase in workman's compensation and regional dispatch services offsets the SAFER grant savings.
- **Cemetery** – No change.
- **Parks** – Increase of \$7,259 due to personnel cost reconciliation.
- **Library** – Decrease of \$4,650 due building repair costs reduction.

HIGHWAY USER REVENUE FUND (HURF)

HURF REVENUES

HURF projected revenues of \$453,099 for FY 20 results from state shared HURF funds of \$442,328 and use of the \$6,771 HURF fund balance. HURF revenues are distributed by the State; and, remained at the same amount as FY 19.

HURF EXPENDITURES

The tentative FY 20 HURF expenses are \$453,099, a decrease of \$224,625 from FY 19. This is primarily due to the completion of the flood control projects and the required local match. In FY 20, \$59,877 is allocated for local match of engineering and design expenses for the Avenida del Yaqui renovation project. The HURF expenditures support all operations related to street maintenance and repair, street lighting, signs, signals, striping, school crosswalks, and speed bumps. Water service and electricity are the largest expenditures in HURF, with a combined total of \$73,000.

LOCAL TRANSPORTATION ASSISTANCE FUND (LTAF)

LTAF REVENUES

LTAF projected revenues of \$39,222 for FY 20 result from two key sources: HB 2565 Transit funds of \$16,700 and a transfer from the General Fund of \$22,522. The transfer from the General Fund is required to subsidized LTAF expenses and balance the LTAF budget.

LTAF EXPENDITURES

The LTAF FY 20 expenditure of \$39,222 is an increase of \$2,911 or 8% over FY 19 primarily due to increases in personnel costs. Senior Center transportation services for home meal delivery, programs, and activities are funded through LTAF monies.

SENIOR CENTER FUND

SENIOR CENTER REVENUES

Senior Center projected revenues of \$238,949 for FY 20 result from two key sources: an Area Agency for Aging grant of \$140,032; and, a transfer from the General Fund of \$92,810. The Area Agency for Aging grant monies remain fairly constant, and are received for four programs: congregate meals, home delivery meals, senior center operations, and transportation income. Senior Center expenditures exceed Senior Center revenues. As a result, the General Fund transfer of \$92,810 is required to subsidized expenses in order to balance the Senior Center budget.

SENIOR CENTER EXPENDITURES

The Senior Center expenditures of \$238,949 is a decrease of 5% compared to the FY 19 expenditure of \$251,763. The spending reduction of \$12,814 was primarily due to refining the estimates for home delivered meal/food supplies. Senior Center expenditures fund Senior Center programs, classes, activities, supplies, daily meals, and home delivered meals.

COMMUNITY ACTION PROGRAM FUND

COMMUNITY ACTION PROGRAM (CAP) REVENUES

CAP projected revenues of \$146,816 for FY 20 is a decrease from FY 19 of 20.4% from \$184,467, and result from the Pasqua Yaqui Tribe grant. Maricopa County Assistance funds of \$35,000, a projected Pascua Yaqui Tribal grant of \$38,000, a carryover from FY 2019, and a transfer from the General Fund of \$73,816 account for the CAP revenues. The transfer from the General Fund is required to subsidized CAP expenses and balance the CAP budget because CAP expenditures exceed CAP revenues.

CAP EXPENDITURES

The CAP expenditures of \$146,816 or 20.4% decrease compared to FY 19 is primarily due to the Tribal grant carryover. CAP provides utility assistance and rental assistance programs to eligible individuals; distributions of emergency food boxes, senior food boxes, homeless day bags, and daily bread distribution. CAP provides notary services and provides staff support to ten Town-hosted events annually.

HOUSING PROGRAM FUND

HOUSING PROGRAM REVENUES

The Housing Program Fund is a pass through account where revenues collected are directly used for specific program expenditures. This fund will collect \$44,600 in FY 20. FY 20 reflects an overhaul of the Housing Program Fund by deleting programs and grant funds that are no longer in existence or dormant.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) EXPENDITURES

The Housing Program Fund expenditures include two specific programs: \$5,000 for Guadalupe Community Development Corporation (GCDC) home repairs and \$39,600 for housing payment assistance. This account is a pass through account.

MERCADO FUND

MERCADO REVENUES

Mercado projected revenues of \$157,200 is a \$2,349 increase, or 1.5%, compared to FY 19 primarily due to a projected increase in patio rental revenues from a FY 19 of \$5,000 to FY 20 of \$19,000.

MERCADO EXPENDITURES

The Mercado expenditure of \$153,593 is a slight decrease of \$1,258 compared to FY 19. Importantly, revenues are projected to exceed expenditures. Of note, Mercado recurring expenses include: \$45,000 for electricity, \$35,000 for building repairs, and \$10,000 for water and sewer. Proposed for FY 20 is an additional \$17,000 for Mercado building repair and supplies. Mercado expenses also include staff oversight and management of the Mercado property. The tentative FY 20 budget projects a slight revenue surplus, should no unexpected expenditures occur and would strengthen the Mercado balance.

GRANT FUND

GRANT REVENUES

Projected FY 20 grant revenues of \$4,528,704 is a significant increase of \$1,666,787, 58% compared to FY 19, primarily due to expanding the gaming grant application process. Of this revenue, the SAFER grant of \$218,237, the Salt River Project grants of \$421,000, and the Maricopa County Pavement Replacement grant of \$438,873 have been awarded. Various grants have been submitted, but have not yet been awarded. Additionally, \$1.28 million of grant capacity has been budgeted should other grant opportunities become available.

GRANT EXPENDITURES

All gaming grant expenditures must align directly with specific purposes as awarded by the granting agency, and, expenditure of grant funding requires Council approval.

SEWER FUND

SEWER REVENUES

Sewer projected revenues of \$255,004 is a decrease of 39% from the FY 19 amount of \$416,238 primarily due to the reduction in the use of prior year fund balance monies. The three revenue sources are: sewer user fees of \$80,578, prior year fund balance of \$154,426, and investment earnings of \$20,000. Sewer Fund expenditures exceed revenues resulting in the use of the prior year fund balance monies. With the use of \$154,426 of fund balance monies, the projected year-end FY 20 sewer fund balance is \$849,339.

SEWER EXPENDITURES

The Sewer Fund expenditure of \$255,004 is a 39% reduction from the FY 19 due to the completion of neighborhood flood control projects. No future flood control projects are programmed, thus eliminating the present need to transfer sewer funds. A critical upcoming expense is the proposed sewer line assessment study (Study) budgeted at \$176,900. Sewer expenditures include the management and operations of the Town-owned 12 mile sewer line system and system coordination with the City of Tempe. The Study will evaluate the condition of the sewer line system and identify needed repairs, equipment replacement, and associated costs. The Study will provide information needed to review current solid waste user fees and possible rate increases to fund identified repairs. Continued use of the prior year fund balance monies is not a fiscally sustainable approach.

SOLID WASTE FUND

SOLID WASTE REVENUES

Solid Waste Fund projected revenues of \$377,877 for FY 20 result from two key sources: solid waste user fees of \$323,003 and prior year earnings balance of \$54,874. The user fee of \$323,003 is based on a residential fee of \$20.75 per container, per month. This fee has remained at this amount since 2009.

SOLID WASTE EXPENDITURES

The Solid Waste Fund expenditure of \$377,877 accounts for a Waste Management rate increase of 6.86% for residential and community rolloff services. Residential service increased by \$25,771 and rolloff by \$27,569. Solid waste expenditures fund solid waste services provided to the Town through its contract with Waste Management. The current contract expires in February 2020. The Town will solicit solid waste service proposals in fall. Continued use of fund balance monies to offset revenues is not a fiscally sustainable approach. This will result in a projected FY20 solid waste fund balance of \$125,926.

MUNICIPAL PROPERTY CORPORATION FUND

MUNICIPAL PROPERTY CORPORATION (MPR) REVENUES

The MPR does not realize revenues. A transfer of \$292,200 from the General Fund is used annually to fund MPR expenses.

MPR EXPENDITURES

The MPR expenditure of \$292,900 is a combination of the bond principal and interest. The bond funds the cost of construction of Town Hall, purchase of Town Hall property, construction of two retention basins, and installation of street lights.

General Fund Reserve and Fund Balance

In FY 20, it is projected that the FY 20 year-end General Fund balance is estimated at \$827,994 without use of the tentative contingency amount. Continued use of the fund balance at an amount of \$212,774 annually places the Town in financial jeopardy in approximately 24 months.

Continued efforts to generate new and recurring revenues, reduce expenditures, and restructure Town finances is essential.

The General Fund consists of Town revenues for expenditures related to general services provided by the Town, such as public safety, fire, parks, courts, and administration services. The General Fund is considered to have a high level of risk to operations due to its dependence on limited revenue streams that are susceptible to economic downturns and revenue reduction impacts from outside agencies. The General Fund is the main funding source when responding to unexpected events or emergencies.

The Government Finance Officers Association (GFOA) where best practices are developed for cities and towns across the United States and Canada recommends no less than two months of General Fund Unrestricted Budgetary or Contingency Fund Balance. For Guadalupe, this would equate to moving approximately \$730,000 to the General Fund as a contingency amount to meet the best practices threshold of 15% or eight weeks reserve. Due to Guadalupe's fiscal limitations, a contingency of 5%, or \$254,000, is proposed. What this will allow is that in the event of a revenue shortfall or unexpected emergency or opportunity, if approved by the Town Council, the Town will ensure its spending authority up to \$254,000.



Tentative Annual Budget

Fiscal Year 2019-2020

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FY19-20 Budget Summary



Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

FY19-20 BUDGET SUMMARY

FUND	Adopted 2018-19 Budget	Estimated 2018-19 Expenditures	Projected 2019-20 Budget	% increase (-decrease)
GENERAL	\$ 5,223,162	\$ 3,344,738	\$ 5,435,936	4.07%
SPECIAL REVENUE FUNDS:				
HIGHWAY USERS	\$ 677,724	\$ 735,461	\$ 453,099	-33.14%
LTAFF FUND	\$ 36,331	\$ 34,075	\$ 39,222	7.96%
SENIOR CENTER FUND	\$ 251,763	\$ 255,437	\$ 238,949	-5.09%
CAP FUND	\$ 184,467	\$ 195,812	\$ 188,816	2.36%
CDBG FUND	\$ 1,408,050	\$ 752,180	\$ 44,600	-96.83%
MERCADO FUND	\$ 154,851	\$ 149,957	\$ 153,190	-1.07%
GRANT FUNDS	\$ 2,863,453	\$ 519,309	\$ 4,528,704	58.16%
ENTERPRISE FUNDS:				
SEWER FUND	\$ 416,239	\$ 309,279	\$ 255,004	-38.74%
SOLID WASTE FUND	\$ 350,978	\$ 986	\$ 377,877	7.66%
MPC FUND	\$ 294,319	\$ 294,319	\$ 292,900	-0.48%
TOTAL ALL FUNDS	\$ 11,861,336	\$ 6,591,553	\$ 12,008,296	1.24%

General Fund Revenue



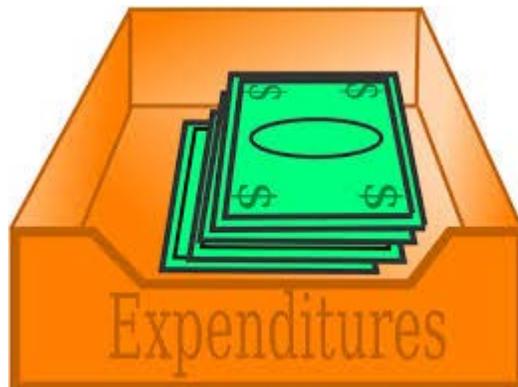
Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

GENERAL FUND REVENUE

Revenues	Audited	Audited	Audited	Adopted	
	FY16	FY17	FY18	Budget	Proposed
	FY16	FY17	FY18	FY19	FY20
Local Sales Tax	1,630,995	1,592,401	1,868,179	1,900,000	1,900,000
Local Sales-Auditor Collected	30,110	62,979		-	-
Franchise Tax	25,360	23,948	26,574	24,562	26,500
Transient Occupancy Tax	498,990	400,511	405,035	395,164	405,000
Alcoholic Beverage License	10,425	5,650	8,050	6,000	8,000
Restaurant Bar Tax	324,353	336,128	269,394	250,000	260,000
Business License	15,450	16,120	9,850	12,000	10,000
Building Permits & Fees	100,323	28,863	116,853	75,000	25,000
Billboard Revenues	63,304	58,733	59,297	57,433	57,433
Urban Revenue Sharing	664,968	755,711	784,774	790,150	863,634
State Sales Tax	525,765	566,627	610,177	650,535	685,699
Other Rev. from Gov. Agencies	182,069	264,663	315,943	248,600	248,600
Intergovernmental Reimbursements	41,138	-	33,315	-	-
Vehicle in Lieu Tax	228,726	243,717	262,424	284,120	297,942
Fines & Forfeitures	59,004	38,024	30,417	30,000	30,000
Appearance Bond Revenue	3,601	1,300	650	-	-
JCEF & Fill the Gap Revenues	10,101	1,792	-	-	10,000
Investment Earnings	2,938	3,471	12,336	8,000	10,500
Rents & Concessions	94,063	87,072	82,303	82,269	82,269
Ballfield Fees Charged	3,783	3,475	2,279	1,500	2,300
Loss on State Investment Pool	1,971	1,730	-	-	-
Misc. Fees	18,482	18,868	15,530	15,000	15,000
Other Financing Sources	3,021	-	563,036	-	-
Youth Revenue			2,000	-	-
Event Revenue	-	2,800	6,725	7,000	20,000
Fund Balance Carryforward - General Fund				385,829	478,059
TOTAL GENERAL FUND REVENUES	4,538,940	4,514,583	5,485,140	5,223,162	5,435,936

General Fund Expenditures



Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

MAYOR COUNCIL DEPARTMENT BUDGET 01-8010 GENERAL FUND

Expenditures	Audited	Audited	Audited	Adopted	Proposed
	FY16	FY17	FY18	Budget FY19	Budget FY20
8010 Mayor & Council					
Salaries & Wages	15,100	43,800	58,800	58,800	58,800
FICA Expense	1,155	3,354	4,498	4,498	4,498
Workman's Compensation	41	110	156	282	235
Sub-Total Personnel Costs	16,296	47,264	63,454	63,580	63,533
Office Supplies	203	251	155	300	400
Printing & Duplicating	591	299	25	400	200
Other Operating Expenses	520	275	380	600	-
Small Tools & Equipment	1,575	1,181	-	500	200
Telephone	1,086	1,084	1,108	1,100	1,100
Postage & Mailing	-	-	-	100	100
Travel & Lodging	847	749	343	1,000	-
Dues & Subscriptions	9,231	-	2,706	-	-
Meetings & Business Expense	592	417	839	1,200	1,200
Miscellaneous Charges	6,810	-	-	500	-
Conferences & Training	933	1,874	995	2,500	-
Sub-Total Operating Supplies & Services	22,386	6,130	6,551	8,200	3,200
TOTALS FOR 8010 MAYOR AND COUNCIL	38,683	53,394	70,005	71,780	66,733

Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

MUNICIPAL COURT 01-8030 GENERAL FUND

Expenditures	Audited FY16	Audited FY17	Audited FY18	Adopted Budget FY19	Proposed Budget FY20
8030 Municipal Court					
Salaries & Wages	104,225	101,124	107,323	109,410	111,490
Judicial Services	47,659	22,947	44,129	45,894	45,894
FICA Expense	7,973	7,736	8,211	8,370	8,529
Pension Expense	11,952	11,471	12,201	12,910	13,156
Workman's Compensation	271	256	289	525	445
Group Health & Dental Insurance	23,292	24,898	26,369	30,945	20,310
Unemployment Insurance	901	783	447	2,200	783
Life Insurance Expense	129	129	129	150	86
Sub-Total Personnel Costs	196,401	169,344	199,098	210,404	200,693
Office Supplies	874	692	1,183	1,350	1,350
Printing & Duplicating	550	727	447	1,000	1,000
Other Operating Expense	323	-	-	100	100
Small Tools & Equipment	309	-	378	-	-
Court Enhancement	-	-	-	-	-
JCEF	6,919	-	4,498	-	10,000
Fill the Gap	3,362	2,042	2,500	-	-
Audit	-	-	2,700	-	-
Jury Services	3,060	3,170	-	200	200
Interpreter Services	467	385	404	450	450
Telephone	1,172	1,101	1,651	1,200	1,200
Postage & Mailing	1,317	1,126	894	1,700	1,700
Travel & Lodging	-	-	-	350	350
Mileage Reimbursements	300	343	628	300	300
Advertising	-	-	-	-	-
Dues, Subscriptions & Membership	25	25	150	25	25
Maintenance Contracts	7,776	8,434	7,359	11,785	11,785
Meetings & Business Expense	-	-	-	-	-
Contractual Services	250	10,089	2,145	4,000	4,000
Miscellaneous Charges	1,277	303	123	300	300
Bank Charges	-	771	970	1,200	1,200
Equipment Repair	-	-	2,101	300	300
Conferences & Training	750	710	751	1,350	1,350
Sub-Total Operating Supplies & Services	28,731	29,917	28,882	25,610	35,610
TOTALS FOR 8030 MUNICIPAL COURT	225,132	199,261	227,980	236,014	236,303

Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

TOWN MANAGER 01-8040 GENERAL FUND
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Expenditures	Audited FY16	Audited FY17	Audited FY18	Adopted Budget FY19	Proposed Budget FY20
8040 Town Manager					
Salaries & Wages	46,189	43,086	72,024	67,749	78,030
Fees For Service	-	-		-	-
FICA Expense	3,504	3,286	5,413	5,183	5,969
Pension Expense	4,301	1,550	4,905	5,417	9,208
ICMA Pension Expense	-	-		-	-
Workman's Compensation	126	109	193	325	311
Group Health & Dental Insurance	-	-	9,398	9,665	20,282
Unemployment Insurance	499	1,106	719	1,150	815
Life Insurance Expense	-	-	37	60	70
Sub-Total Personnel Costs	54,619	49,136	92,690	89,549	114,686
Office Expense	349	85	547	400	400
Printing & Duplicating	122	635	1,143	700	700
Newsletters & Publishing	-	4	-	-	-
Other Operating Expense	360	3,988	1,200	800	400
Auto Repairs/Vehicle Registration	105	-	-	-	-
Small Tools & Equipment	139	42	-	300	300
Other Professional Services	487	38,110	6,336	50,000	25,000
Telephone	2,219	2,221	2,332	2,300	2,300
Postage & Mailing	-	227	579	450	450
Travel & Lodging	-	799	138	700	-
Advertising	-	-	-	-	-
Vehicle Insurance	477	477	477	500	500
Dues & Subscriptions	1,117	8,040	8,459	14,000	14,000
Maintenance Contracts	270	-	-	-	-
Meetings & Business Expense	328	165	219	300	450
Miscellaneous Charges	-	512	202	700	300
Equipment Repair	-	-	-	-	-
Conferences & Training	3,108	280	-	-	-
Vehicle Lease Payment	-	-	-	-	-
Sub-Total Operating Supplies & Services	9,081	55,585	21,632	71,150	44,800
TOTALS FOR 8040 TOWN MANAGER	63,701	104,722	114,322	160,699	159,486

Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

ADMINISTRATION 01-8050 GENERAL FUND
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Expenditures	Audited FY16	Audited FY17	Audited FY18	Adopted Budget FY19	Proposed Budget FY20
8050 Administration					
Liability & Property Insurance	53,415	53,415	62,694	53,000	57,000
Miscellaneous Charges	80	-	1,520	100	-
Census Count	-	-	-	-	6,000
Prisoner Jail Expense	36,809	31,127	46,316	35,000	46,000
Animal Control	26,719	27,600	27,600	27,006	30,000
Dead Dog Removal	399	998	665	900	1,200
Contingency/Emergency	-	-	-	245,101	254,000
Recognition & Awards	-	9,267	182	1,000	1,000
Celeb Exp-Special Events	15,333	6,946	8,678	6,000	3,000
Celebration Expense-Sheriff	35,386	34,945	35,763	50,000	50,000
Celebration Expense-Guad Days	2,271	8,832	8,155	8,500	12,000
Celebration Expense-December	9,449	7,939	5,604	6,000	16,058
Election Expense	7,690	4,964	114	6,000	-
Public Defenders	22,750	15,800	13,600	15,000	21,000
Old Town Hall Insurance	-	-	9,619	1,850	1,850
Transfer to Other Funds	-	-	420,543	486,972	533,819
Scholarships/Awards/Grants	500	-	-	-	-
DOR Funding SB1216	11,996	12,590	12,838	15,652	17,476
TOTALS FOR 8040 ADMINISTRATION	224,051	216,498	654,389	958,081	1,050,403

Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

FINANCE 01-8060 GENERAL FUND

Expenditures	Audited FY16	Audited FY17	Audited FY18	Adopted Budget FY19	Proposed Budget FY20
8060 Finance					
Salaries & Wages	71,751	91,750	91,101	83,183	83,183
Overtime	-	-	-	-	-
FICA Expense	5,412	6,934	6,883	6,364	6,364
Pension Expense	7,923	10,215	10,128	9,816	9,816
Workman's Compensation	186	234	236	399	399
Group Health & Dental Insurance	10,128	11,201	11,989	13,303	13,303
Unemployment Insurance	378	342	195	475	221
Life Insurance Expense	56	58	58	72	56
Sub-Total Personnel Costs	95,834	120,734	120,590	113,612	113,341
Office Expense	558	576	755	700	750
Printing & Duplicating	77	1,733	991	700	200
Other Operating Expense	10	1,320	127	300	350
Small Tools & Equipment	246	46	-	-	-
Auditing	17,475	14,561	14,561	19,000	19,000
Telephone	324	336	344	400	400
Postage & Mailing	783	820	1,132	800	600
Travel & Lodging	-	-	46	400	-
Dues, Subscriptions & Membership	60	60	2,000	2,000	200
Maintenance Contracts	1,503	403	566	1,000	600
Meetings & Business Expense	-	5	-	50	-
Miscellaneous Charges	2,056	1,911	3,878	3,800	3,800
Equipment Repair	-	-	-	400	-
Conferences & Training	853	149	22	900	-
Sub-Total Operating Supplies & Services	23,944	21,921	24,423	30,450	25,900
TOTALS FOR 8060 FINANCE	119,778	142,655	145,014	144,062	139,241

Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

ATTORNEY 01-8070 GENERAL FUND

Expenditures	Audited FY16	Audited FY17	Audited FY18	Adopted Budget FY19	Proposed Budget FY20
8070 Town Attorney					
Office Expense	1,922	1,501	1,335	1,000	1,000
Legal Services	45,275	86,133	67,916	65,000	55,000
Prosecution	50,322	39,785	50,293	51,000	61,000
TOTALS FOR 8070 TOWN ATTORNEY	97,519	127,419	119,543	117,000	117,000

Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

TOWN CLERK 01-8080 GENERAL FUND
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Expenditures	Audited FY16	Audited FY17	Audited FY18	Adopted Budget FY19	Proposed Budget FY20
8080 Town Clerk					
Salaries & Wages	57,036	30,142	12,144	30,000	26,000
FICA Expense	4,325	2,291	929	2,295	1,989
Pension Expense	6,195	2,262	1,152	-	3,068
Workman's Compensation	147	74	32	144	104
Group Health & Dental Insurance	7,814	3,175	-	120	-
Unemployment Insurance	174	-	164	174	261
Life Insurance Expense	43	18	-	-	-
Sub-Total Personnel Costs	75,735	37,963	14,422	32,733	31,422
Office Expense	284	289	369	300	300
Printing & Duplicating	678	1,265	6,263	6,000	700
Other Operating Expense	584	3,931	171	400	200
Telephone	160	172	158	200	200
Postage & Mailing	134	269	251	300	300
Travel & Lodging	-	-	349	450	450
Advertising	1,349	1,086	119	500	500
Dues, Subscriptions & Membership	-	75	153	125	125
Meetings & Business Expense	-	43	-	-	-
Other Contractual Services	-	-	2,480	1,200	-
Equipment Repair	-	-	-	100	-
Conferences & Training	198	87	48	200	500
Sub-Total Operating Supplies & Services	3,385	7,218	10,361	9,775	3,275
TOTALS FOR 8080 TOWN CLERK	79,120	45,180	24,783	42,508	34,697

Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

COMMUNITY DEVELOPMENT 01-8090 GENERAL FUND

Expenditures	Audited	Audited	Adopted	Estimated	Proposed
	FY16	FY17	Budget FY18	FY18	Budget FY19
8090 Community Development					
Salaries & Wages	38,856	23,548	23,693	23,551	23,688
FICA Expense	2,906	1,761	1,813	1,772	1,812
Pension Expense	4,268	2,601	2,725	2,656	2,795
Workman's Compensation	100	58	64	70	114
Group Health & Dental Insurance	6,620	4,626	5,081	4,464	5,138
Unemployment Insurance	255	127	180		180
Life Insurance Expense	36	24	46	21	46
Sub-Total Personnel Costs	53,042	32,745	33,602	32,534	33,773
Office Expense	70	23	-	131	150
Printing & Duplicating	525	388	-	539	600
Other Operating Expense	536	2,209	2,000	4,876	4,000
Telephone	1,255	1,094	1,200	888	1,200
Postage & Mailing	548	174	-	31	-
Dues, Subscriptions & Membership	161	-	-	-	-
Maintenance Contracts	496	124	-	-	-
Meetings & Business Expense	-	-	100	6	100
Miscellaneous Charges	50	62	-	686	-
Other Contractual Services Const. Super	23,173	1,644	1,200	-	-
Equipment Repair	-	187	-	2,976	-
Sub-Total Operating Supplies & Services	26,814	5,904	4,500	10,133	6,050
TOTALS FOR 8090 COMMUNITY DEVELOPMENT	79,856	38,649	38,102	42,667	39,823

Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

INFORMATION TECHNOLOGY 01-8100 GENERAL FUND
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Expenditures	Audited	Audited	Audited	Adopted	Proposed
	FY16	FY17	FY18	Budget	Budget
	FY16	FY17	FY18	FY19	FY20
8100 Information Technology					
Operating Supplies	10,135	7,798	4,193	8,310	8,310
Small Tools & Equipment	-	-	3,500	6,000	4,000
Software Expenses	1,750	1,800	2,167	9,800	9,800
Equipment Repair	-	621	-	6,000	6,000
SB Maintenance Contract	14,305	15,021	15,772	16,600	17,388
Computer Support & Maintenance	12,186	12,274	10,583	18,800	16,000
TOTALS FOR 8100 INFORMATION TECHNOLOGY	38,376	37,514	36,214	65,510	61,498

Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

BUILDING SAFETY 01-8120 GENERAL FUND

Expenditures	Audited FY16	Audited FY17	Audited FY18	Adopted Budget FY19	Proposed Budget FY20
8120 Building Official					
Office Expense	19	7	14	-	-
Printing & Duplicating	599	163	95	-	-
Fuel & Oil	161	-	-	150	150
Other Operating Expense	980	-	-	-	-
Auto Repairs/Vehicle Registration	183	-	-	200	200
Telephone	155	155	158	150	150
Postage & Mailing	-	1	66	-	-
Vehicle Insurance	468	468	468	570	570
Maintenance Contracts	248	247	-	290	290
Meetings & Business Expense	-	50	-	-	-
Other Contractual Services	54,444	101,980	108,930	90,000	90,000
TOTALS FOR 8120 BUILDING OFFICIAL	57,257	103,070	109,731	91,360	91,360

Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

BUILDING MAINTENANCE 01-8130 GENERAL FUND
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Expenditures	Audited	Audited	Audited	Adopted	Proposed
	FY16	FY17	FY18	Budget FY19	Budget FY20
8130 Building Maintenance					
Salaries & Wages	5,065	12,034	16,576	16,956	19,398
FICA Expense	387	964	1,225	1,297	1,484
Pension Expense	562	665	713	2,001	972
Workman's Compensation	465	801	998	1,056	3,441
Group Health & Dental Insurance	1,243	1,245	1,425	1,661	1,523
Unemployment Insurance	45	290	226	280	290
Life Insurance Expense	6	6	6	6	12
Sub-Total Personnel Costs	7,823	16,157	21,169	23,257	27,120
Printing & Duplicating	51	152		25	25
Fuel & Oil-Town Car	327	168	111	400	400
Janitorial Supplies	2,575	2,463	2,414	2,600	2,600
Uniform Expense	-	181	-	-	-
Other Operating Expense	2,893	1,619	6,488	3,500	1,000
Building Repairs & Supplies	11,745	14,611	27,457	34,000	34,000
Auto Repairs/Vehicle Registration	56	150	2,553	-	600
Small Tools & Equipment	-	5	566	900	250
Telephone	2,064	2,476	1,381	2,200	1,200
Vehicle Insurance	96	97	97	100	100
Property Insurance	950	950	950	1,310	1,310
Electricity Expense	29,506	18,487	19,635	27,200	27,200
Water & Sewer Expense	6,113	5,505	7,004	5,600	5,600
Waste Disposal Services	1,589	1,959	2,065	2,500	2,500
Maintenance Contracts	4,305	4,343	5,044	5,000	7,000
Miscellaneous Charges	133	-	-	-	-
Other Contractual Services	1,072	1,588	784	1,720	500
Equipment Repair	464	-	-	-	-
Machinery & Equipment	-	-	6,000	-	-
Sub-Total Operating Supplies & Services	63,885	54,602	82,548	87,055	84,285
TOTALS FOR 8130 BUILDING MAINTENANCE	71,708	70,758	103,717	110,312	111,405

Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

POLICE 01-8210 GENERAL FUND

Expenditures	Audited FY16	Audited FY17	Audited FY18	Adopted Budget FY19	Proposed Budget FY20
8210 Police Department					
Printing & Duplicating	205	185	107	300	300
Other Operating Expense	257	729	-	500	500
Telephone	310	310	317	410	410
Maintenance Contracts	-	-	-	-	-
Miscellaneous Charges	461	-	-	-	-
Police Contract	1,475,328	1,697,381	1,660,185	1,775,048	1,931,367
TOTALS FOR 8210 POLICE DEPARTMENT	1,476,561	1,698,605	1,660,609	1,776,258	1,932,577

Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

FIRE 01-8220 GENERAL FUND

Expenditures	Audited FY16	Audited FY17	Audited FY18	Adopted Budget FY19	Proposed Budget FY20
8220 Fire Department					
Salaries & Wages	305,943	299,934	355,951	334,108	338,395
Overtime	-	-	-	30,000	40,000
Wild Land Fire Wages	22,946	51,296	75,752	85,000	85,000
Reserve Firefighter Salaries	329,800	326,674	317,740	265,000	172,024
FICA Expense	50,291	51,397	47,503	48,294	48,610
Public Safety Retirement	102,695	111,626	96,826	142,512	192,504
Workman's Compensation	23,956	24,143	25,831	25,742	32,220
Group Health & Dental Insurance	25,635	29,488	31,451	39,745	43,032
Unemployment Insurance	10,187	8,771	6,033	11,500	8,771
Life Insurance Expense	807	807	803	1,340	1,340
Sub-Total Personnel Costs	872,260	904,137	957,891	983,241	961,896
Office Expense	226	75	173	300	300
Printing & Duplicating	48	304	211	1,900	900
Food Supplies	-	-	-	-	-
Fuel & Oil	11,121	12,927	15,240	15,000	15,000
Janitorial Supplies	1,648	1,626	1,844	2,500	2,500
Uniform Expense	2,750	-	-	3,000	3,000
Other Operating Expense	5,312	4,143	4,701	5,000	5,000
EMS Disposal Supplies	6,478	6,533	8,306	6,500	21,500
Wild Land Supplies/Training	3,664	3,080	3,966	10,000	10,000
Building Repairs & Supplies	4,420	5,366	2,325	6,000	6,000
Auto Repairs/Vehicle Registration	63,891	46,306	31,900	28,000	28,000
Small Tools & Equipment	3,968	4,715	1,030	4,000	4,000
EMS Small Tools & Equipment	290	1,620	2,892	4,000	4,000
Small Tools & Equip.-LaFrance	-	303	11	-	-
Protective Clothing	55	2,629	10,279	10,000	10,000
Fire Prevention	403	588	232	1,000	1,000
Telephone	4,053	4,157	3,921	4,400	4,400
Postage & Mailing	12	5	52	200	200
Travel & Lodging	-	-	-	400	400
Liability Insurance	608	608	608	750	750
Vehicle Insurance	8,140	8,130	8,403	8,436	8,436
Electricity Expense	6,432	5,938	5,715	7,732	7,732

Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

FIRE 01-8220 GENERAL FUND (cont'd)

Expenditures	Audited FY16	Audited FY17	Audited FY18	Adopted Budget FY19	Proposed Budget FY20
8220 Fire Department					
Water & Sewer Expense	3,465	2,750	2,983	3,500	3,500
Dues, Subscriptions & Membership	3,435	3,506	2,805	3,000	3,000
Maintenance Contracts	1,016	781	774	1,500	1,500
Miscellaneous Charges	1,472	296	1,563	1,500	-
Other Contractual Services	1,333	11,194	3,731	1,100	1,100
Equipment Repair	148	-	1,004	2,500	2,500
Dispatch Services	82,521	84,310	83,296	85,000	107,500
Conferences & Training	714	562	1,288	3,230	3,230
Grant Matches	4,683	-	5,505	31,000	-
Machinery & Equipment	6,465	14,654	596,350	2,500	2,500
Vehicle/Dispatch Lease Pymnts & Int	-	-	-	-	-
Sub-Total Operating Supplies & Services	228,769	227,105	801,105	253,948	257,948
TOTALS FOR 8220 FIRE DEPARTMENT	1,101,030	1,131,242	1,758,996	1,237,189	1,219,844

Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

CEMETERY 01-8360 GENERAL FUND

Expenditures	Audited FY16	Audited FY17	Audited FY18	Adopted Budget FY19	Proposed Budget FY20
8360 Cemetery					
Salaries & Wages	7,945	5,501	4,926	4,918	4,919
FICA Expense	590	410	366	376	376
Pension Expense	897	559	547	580	580
Workman's Compensation	354	267	263	358	398
Group Health & Dental Insurance	836	852	1,212	983	1,523
Unemployment Insurance	75	38	22	75	42
Life Insurance Expense	10	7	6	11	11
Sub-Total Personnel Costs	10,706	7,633	7,343	7,302	7,851
Uniform Expense	-	-	-	100	100
Other Operating Expense	292	715	504	800	800
Building Repairs & Supplies	-	423	4	-	-
Small Tools & Equipment	-	-	-	100	400
Electricity Expense	396	382	393	420	420
Water & Sewer Expense	1,472	3,252	1,448	1,650	1,500
Other Contractual Services	1,735	1,571	1,665	1,850	1,850
Equipment Repair	200			250	250
Sub-Total Operating Supplies & Services	4,095	6,342	4,013	5,170	5,320
TOTALS FOR 8360 CEMETERY	14,802	13,974	11,356	12,472	13,171

Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

PARKS 01-8550 GENERAL FUND

Expenditures	Audited	Audited	Audited	Adopted	Proposed
	FY16	FY17	FY18	Budget FY19	Budget FY20
8550 Parks					
Salaries & Wages	30,736	46,231	52,384	49,126	58,623
Overtime	-	-	-	-	-
FICA Expense	2,334	3,530	4,001	3,758	4,485
Pension Expense	1,624	1,932	2,349	5,797	3,478
Workman's Compensation	1,284	1,807	2,110	3,571	4,211
Group Health & Dental Insurance	1,988	1,453	1,758	4,077	2,031
Unemployment Insurance	871	1,324	782	1,200	953
Life Insurance Expense	14	25	30	30	38
Uniform Expense	545	507	-	-	-
Sub-Total Personnel Costs	39,395	56,809	63,414	67,559	73,818
Other Operating Expense	1,887	5,691	8,418	5,000	5,000
Building Repairs & Supplies	334	260	2,092	1,000	1,000
Small Tools & Equipment	1,090	2,268	745	2,000	2,000
Electricity Expense	20,744	20,728	21,590	21,000	21,000
Water & Sewer Expense	41,525	40,495	48,444	41,000	41,000
Miscellaneous Charges	3,525	3,208	3,259	4,000	5,000
Equipment Repair	6,314	2,217	508	4,000	4,000
Machinery & Equipment	1,178	-	-	-	-
Sub-Total Operating Supplies & Services	76,596	74,867	85,057	78,000	79,000
TOTALS FOR 8550 PARKS DEPARTMENT	115,991	131,677	148,470	145,559	152,818

Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

LIBRARY 01-8590 GENERAL FUND

Expenditures	Audited FY16	Audited FY17	Audited FY18	Adopted Budget FY19	Proposed Budget FY20
8590 Library					
Other Operating Expense	52	521	106	200	200
Building Repairs & Supplies	-	1,620	4,478	7,000	2,000
Property Insurance	915	915	915	1,000	1,000
Electricity Expense	6,150	5,493	5,222	6,000	6,000
Water & Sewer Expense	740	630	639	780	780
Waste Disposal Services	397	367	367	450	650
Maintenance Contracts	548	548	795	800	950
TOTALS FOR 8590 LIBRARY DEPARTMENT	8,802	10,095	12,522	16,230	11,580

Highway User Fund (HURF) Revenue

Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

HIGHWAY USER FUND (HURF) REVENUE

Revenues	Audited FY16	Audited FY17	Audited FY18	Adopted Budget FY19	Proposed Budget FY20
18-8320					
Highway Users Revenue Payments	357,954	398,050	412,510	444,261	442,328
Interest Earnings	1,088	2,117	4,397	300	4,000
Flood Control Naranjo			179,365		
Transfers GF/Carry Forward			51,135	233,163	6,771
TOTAL HURF REVENUES	359,042	400,167	647,406	677,724	453,099

Highway User Fund (HURF) Expenditures

Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

HIGHWAY USER FUND (HURF) EXPENDITURES
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		Audited	Audited	Audited	Adopted	Proposed
Expenditures		FY16	FY17	FY18	Budget	Budget
					FY19	FY20
18-8320	Salaries & Wages-HURF	104,267	117,413	124,112	140,088	128,802
	FICA Expense	7,856	8,888	9,311	10,717	9,853
	Pension Expense	9,910	10,436	11,268	11,337	11,847
	Workman's Compensation	3,858	4,078	4,469	10,184	7,754
	Group Health & Dental Insurance	12,718	13,603	17,156	20,970	21,066
	Unemployment Insurance	1,458	1,426	858	1,400	1,269
	Life Insurance Expense	95	96	103	100	73
	Sub-Total Personal Costs	140,162	155,940	167,277	194,797	180,665
	Office Expense	0	1,930	107	-	-
	Fuel & Oil	7,509	6,946	8,319	8,000	9,000
	Uniform Expense	1,796	583	543	700	800
	Other Operating Expense	7,496	12,454	11,777	14,000	11,500
	Building Repairs & Supplies	500	3,819	18,752	4,000	3,000
	Auto Repairs/Vehicle Registration	5,351	5,295	5,675	5,000	7,000
	Street Repair Supplies	31,304	19,909	11,541	23,057	23,057
	Small Tools & Equipment	3,581	5,540	2,167	5,000	8,000
	Auditing	5,219	4,622	4,622	5,200	5,200
	Engineering & Architectural Services	59,771	187,244	23,535	36,000	36,000
	Flood Mitigation	0	51,395	275,089	242,670	-
	Mileage Reimbursements	0	0	-	400	400
	Liability & Property Insurance	5,721	5,721	5,721	7,000	7,000
	Vehicle Insurance	6,998	6,998	6,998	6,500	7,200
	Electricity Expense	33,500	33,211	33,446	33,000	33,000
	Water & Sewer Expense	28,580	35,080	49,574	40,000	40,000
	Dues, Subscriptions & Memberships	1,000	1,000	1,000	1,500	1,500
	Maintenance Contracts	3,911	2,144	2,492	2,000	2,000
	Miscellaneous Charges	5,505	737	387	900	400
	Equipment Repair	8,993	18,035	18,385	17,000	17,000
	Ave del Yaq.-HURF	0	0	-	6,000	59,877
	W Guad Rd Underground Lines -HURF	0	0	-	25,000	-
	Conference & Training				-	500
	Sub-Total Operating Supplies & Svcs	216,735	402,663	480,129	482,927	272,434
	TOTAL HURF EXPENSES	356,897	558,603	647,406	677,724	453,099

Local Transportation Assistance Fund (LTAF) Revenue

Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

LOCAL TRANSPORTATION ASSIST. FUND (LTAF) REVENUE

Revenues	Audited FY16	Audited FY17	Audited FY18	Adopted Budget FY19	Proposed Budget FY20
10-8140					
HB 2565 Transit funds	16,642	16,205	16,681	16,700	16,700
Transfer In-General Fund			6,042	19,631	22,522
TOTAL LTAF REVENUES	16,642	16,205	22,723	36,331	39,222

Local Transportation Assistance Fund (LTAF) Expenditures

Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

LOCAL TRANSPORTATION ASSIST. FUND (LTAF) EXPENDITURE

	Audited FY16	Audited FY17	Audited FY18	Adopted Budget FY19	Proposed Budget FY20
10-814 Expenditures					
Salaries & Wages	16,027	16,690	17,361	21,530	23,835
FICA Expense	1,184	1,262	1,311	1,647	1,823
Pension Expense	1,762	1,850	1,904	2,444	2,644
Workman's Compensation	236	242	264	592	543
Group Health & Dental Insurance	1,733	1,660	1,911	2,055	2,031
Unemployment Insurance	436	392	252	320	369
Life Insurance Expense	9	9	9	56	14
Sub-Total Personnel Costs	21,388	22,104	23,012	28,644	31,259
Other Operating Expense	99	130	1,331	600	600
Auto repairs/Vehicle Registration/Ins	4,920	267	7,042	400	750
Fuel & Oil	366	284	360	270	420
Auditing	1,007	2,341	2,341	2,341	2,341
Liability & Property Ins.	197	197	197	192	3,852
Machinery & Equipment/Prior Period Adj	590	144	15	-	-
Sub-Total Operating Supplies & Services	7,180	3,364	11,287	7,687	7,963
TOTALS FOR 10-8140 LTAF FUNDS	28,567	25,468	34,300	36,331	39,222

Senior Center Revenue

SENIOR CENTER REVENUE

<u>Revenues</u>	Audited FY16	Audited FY17	Audited FY18	Adopted Budget FY19	Proposed Budget FY20
Congregate Meals Income	54,554	54,480	52,850	52,850	52,850
Home Delivered Meals Income	41,689	41,159	41,160	41,159	41,159
Senior Center Operations Income	30,044	30,044	30,045	30,044	30,044
Transportation Income	15,979	15,979	15,978	15,979	15,979
Miscellaneous Revenues	-	0	4,627	-	-
In Kind (space)	-	0	-	-	-
Program Income-Congregate Meal	6,408	6,093	7,755	5,386	5,386
Program Income-Home Delivered	306	215	60	263	263
Program Income-Transportation	47	12	57	458	458
Transfers In from General Fund	75,207	63,175	63,588	105,624	92,810
TOTAL SENIOR CENTER REVENUES	224,234	211,157	216,120	251,763	238,949

Senior Center Expenditures

SENIOR CENTER EXPENDITURES

	Audited	Audited	Audited	Adopted	Proposed
	FY16	FY17	FY18	Budget	Budget
Expenditures-Congregate Meals	FY16	FY17	FY18	FY19	FY20
Salaries & Wages	29,658	28,453	29,104	33,664	42,836
Diff Agency vs Town	0	0	-	1,123	0
FICA Expense	2,207	1,978	2,190	2,575	3,277
Pension Expense	3,196	3,068	2,850	2,988	5,055
Workman's Compensation	408	379	408	926	976
Group Health & Dental Insurance	2,553	2,484	3,145	5,633	7,515
Unemployment Insurance			307	324	324
Life Insurance Expense	23	23	24	100	32
Sub-Total Personnel Costs	38,045	36,385	38,028	47,332	60,013
Office Expense	126	43	110	100	100
Printing & Duplicating	136	110	28	95	95
Food Supplies	34,118	36,194	30,234	32,990	32,990
Janitorial Supplies	836	654	837	600	900
Other Operating Expense	5,453	3,232	2,171	3,611	3,000
Space Rent	0	0	-	0	0
Building Repairs & Supplies	3,975	2,981	2,111	2,040	2,040
Small Tools & Equipment	228	1,676	-	0	0
Auditing	664	588	588	350	600
Legal Services	400	400	400	450	400
Telephone	160	144	165	300	200
Liability Insurance	621	621	621	540	650
Property Insurance	192	192	192	287	207
Electricity Expense	4,086	3,877	3,917	4,300	4,300
Water & Sewer Expense	623	527	669	600	700
Natural Gas Expense	309	230	280	490	320
Waste Disposal Services	293	293	293	272	272
Dues, Subscriptions & Memberships	444	340	475	50	50
Maintenance Contracts	1,227	1,100	696	704	704
Miscellaneous Charges	0	0	63	0	0
Other Contractual Services	160	695	211	300	600
Conferences & Training	0	5	-	450	100
Machinery & Equipment	966	1,103	16,816	700	0
Sub-Total Operating Supplies & Services	55,016	55,005	60,875	49,229	48,228
Total Congregate Meals	93,061	91,390	98,903	96,561	108,241

Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

SENIOR CENTER EXPENDITURES (contd.)

	Audited	Audited	Audited	Adopted	Proposed
	FY16	FY17	FY18	Budget	Budget
Expenditures-Home Delivered Meals				FY19	650
8422 Home Delivered Meals					
Salaries & Wages	29,999	28,870	29,374	32,559	33,764
Diff Agency vs Town	0	0	-	1,400	-
FICA Expense	2,242	2,182	2,213	2,491	2,583
Pension Expense	3,228	3,106	2,877	3,649	3,984
Workman's Compensation	413	385	412	895	769
Group Health & Dental Insurance	2,134	2,084	2,747	2,586	5,484
Unemployment Insurance	369	307	299	324	324
Life Insurance Expense	23	23	19	53	53
Sub-Total Personnel Costs	38,408	36,957	37,940	43,957	46,962
Office Expense	33	11	29	25	25
Printing & Duplicating	27	31	8	30	30
Food Supplies	17,203	10,900	9,329	19,675	11,111
Fuel & Oil	0	0	-	342	-
Janitorial Supplies	221	173	222	150	350
Other Operating Expense	3,881	2,902	1,949	3,249	3,000
Building Repairs & Supplies	1,012	745	528	-	200
Small Tools & Equipment	0	96	-	-	-
Legal Services	400	400	400	450	450
Telephone	310	310	317	600	400
Liability Insurance	155	155	155	134	225
Vehicle Insurance	0	0	-	536	-
Property Insurance	48	48	48	63	63
Electricity Expense	1,021	969	979	1,087	1,087
Water & Sewer Expense	156	132	167	150	250
Natural Gas Expense	77	58	70	122	122
Waste Disposal Services	67	73	73	68	68
Dues, Subscriptions & Membership	351	340	475	50	50
Maintenance Contracts	1,226	1,100	696	704	704
Miscellaneous Charges	0	0	63	-	-
Other Contractual Services	160	535	145	100	450
Equipment Repair	938	484	1,262	650	650
Conferences & Training	0	2	-	180	80
Sub-Total Operating Supplies & Services	27,286	19,464	16,914	28,537	19,315
Total Home Delivered Meals	65,694	56,421	54,854	72,494	66,277

Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

SENIOR CENTER EXPENDITURES (contd.)

	Audited FY16	Audited FY17	Audited FY18	Adopted Budget FY19	Proposed Budget 122
8423 Senior Center Operations					
Salaries & Wages	36,318	36,747	34,216	40,665	30,443
Salaries & EREs: Executive on Loan	0	0	-	3,073	
FICA Expense	2,629	2,769	2,563	3,111	2,329
Pension Expense	3,635	3,805	3,450	4,315	3,592
Workman's Compensation	493	499	485	1,118	694
Group Health & Dental Insurance	3,479	3,373	4,419	4,121	6,296
Unemployment Insurance	363	309	209	350	350
Life Insurance Expense	36	36	29	58	58
Sub-Total Personnel Costs	46,954	47,537	45,371	56,811	43,762
Office Expense	307	106	269	250	250
Printing & Duplicating	125	286	459	90	600
Food Supplies	0	42	4	-	200
Janitorial Supplies	1,355	1,097	1,403	1,000	1,400
Other Operating Expense	653	546	685	461	600
Space Rent	0	0	-	-	-
Building Repairs & Supplies	4,938	3,726	2,639	2,550	2,000
Small Tools & Equipment	0	47	-	-	-
Auditing	0	0	-	172	-
Legal Services	400	400	400	450	450
Telephone	310	310	317	400	400
Postage & Mailing	8	1	2	35	35
Liability Insurance	776	776	776	475	900
Property Insurance	239	239	239	250	250
Electricity Expense	5,107	4,846	4,896	5,425	5,425
Water & Sewer Expense	779	659	837	750	850
Natural Gas Expense	386	288	350	450	350
Waste Disposal Services	367	367	367	340	340
Dues, Subscriptions & Membership	362	350	350	-	50
Maintenance Contracts	1,475	892	546	712	712
Meetings & Business Expense	0	0	-	-	-
Miscellaneous Charges	0	0	-	-	-
Other Contractual Services	0	345	111	-	-
Equipment Repair	938	484	1,263	650	650
Conferences & Training	0	3	-	-	-
Subtotal Operating Supplies & Operati	65,479	63,346	61,282	14,460	15,462

SENIOR CENTER EXPENDITURES (contd.)
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	Audited FY16	Audited FY17	Audited FY18	Adopted FY19	Proposed FY20
Transportation					
Fuel and Oil	833	852	1,081	5,207	5,207
Auto Repairs/Vehicle Registration	0	0	0	4,471	0
Insurance	0	0	0	1,609	0
Telephone	0	0	0	150	0
Total Transportation	0	0	1,081	11,437	5,207
TOTAL SENIOR CENTER EXPENDITURES	224,234	211,157	216,120	251,763	238,949

Community Action Program (CAP) Revenue



Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

COMMUNITY ACTION PROGRAM (CAP) REVENUE

Revenues	Audited FY16	Audited FY17	Audited FY18	Adopted Budget FY19	Proposed Budget FY19
County	62,886	35,000	35,000	35,000	35,000
Tribal Grants	-	-	42,403	80,000	80,000
Transfers In From General Fund	49,734	52,404	56,593	50,981	73,816
TOTAL CAP REVENUES	112,620	87,404	133,996	184,467	188,816

Community Action Program (CAP) Expenditures

Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

COMMUNITY ACTION PROGRAM (CAP) EXPENDITURES
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Expenditures	Audited FY16	Audited FY17	Audited FY18	Adopted Budget FY19	Proposed Budget FY19
8440 Salaries & Wages	68,563	51,554	59,160	66,963	72,280
FICA Expense	5,054	3,826	4,524	5,123	5,529
Pension Expense	7,755	5,356	5,436	7,902	6,039
Workman's Compensation	415	428	442	496	847
Group Health & Dental Insurance	17,284	13,387	9,953	12,022	10,968
Unemployment Insurance	640	637	438	783	629
Life Insurance Expense	92	88	27	115	97
Sub-Total Personnel Costs	99,801	75,275	79,980	93,402	96,389
Office Expense	99	455	414	500	600
Printing & Duplicating	165	1,152	375	370	1,500
Food Supplies	0	1,396	1,140	1,000	1,000
Fuel & Oil & Auto Repairs	359	136	1,565	500	700
Janitorial Supplies	20	0	89	-	80
Other Operating Expense	329	480	193	-	300
Building Repairs & Supplies	124	193	902	-	500
Auditing	320	284	284	-	300
Telephone	782	785	795	900	900
Postage & Mailing	36	58	164	200	350
Liability Insurance	767	767	767	575	652
Vehicle Insurance	482	482	482	450	625
Property Insurance Expenses	1,087	1,084	1,087	950	1,100
Electricity Expense	1,421	1,373	1,305	1,600	1,600
Water & Sewer Expense	247	210	196	260	260
Waste Disposal Services	397	367	384	360	360
Dues, Subscriptions & Membersh	93	261	-	300	300
Maintenance Contracts	2,743	2,425	1,196	2,300	1,200
CAP Assistance Program	0	0	38,918	80,000	80,000
Other Contractual Services	85	0	2,129	100	-
Conferences & Training	135	11	-	300	100
Machinery & Equipment	3,111	0	-	-	-
Sub-Total Operating Supplies & S	12,803	11,919	52,384	91,065	92,427
TOTAL CAP EXPENSES	112,604	87,194	132,364	184,467	188,816

Community Home Program Fund Revenue



Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

COMMUNITY HOME PROGRAM FUND

Revenues	Audited FY16	Audited FY17	Audited FY18	Adopted Budget FY19	Proposed Budget FY20
45-4950/8751 Housing (GCDC Rents used for CDBG Homes)	0	0		0	5,000
8090 Repave DG1203 (\$358,550)	0	0	0	4,313	0
8088 CDBG-DG1604 -400,800	0	48,100	307,883	400,800	0
8093 DG 1804 Phase IV	0	0		542,223	0
8098 Guadalupe Pavement DG1405	0	36,606		0	0
Program Income	34,756	0	34756	200,000	39,600
Solarez-DG1204 40-8088	0	0		265,027	0
8087 Demolition DG1209	307,883	42,055		0	0
TOTAL CDBG/HOME REVENUES	342,639	126,761	342,639	1,412,363	44,600

Community Home Program Fund Expenditures



Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

COMMUNITY HOME PROGRAM FUND EXPENDITURES

Expenditures	Audited FY16	Audited FY17	Audited FY18	Adopted Budget FY19	Proposed Budget FY20
45-8751 Other Housing (GCDC & CDBG Homes Repairs)	0	0		0	5,000
8093 DG 1804 Phase IV	303	0	303	542,223	0
8088 CDBG 1604	0	48,100	307,883	400,800	0
40-8091 Program Income (Pymnts collected & sent to CDBG)		7		200,000	39,600
8087 CDBG-2018-2019	307,883	42,055		0	0
8088 CDBG Solarez DG1204	0	0		265,027	0
TOTALS FOR CDBG/HOME FUND	308,185	90,162	308,185	1,408,050	44,600

Mercado Revenue



Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

MERCADO REVENUE

Revenues	Audited FY16	Audited FY17	Audited FY18	Adopted Budget FY19	Proposed Budget FY20
Tianguis Rents	94,247	86,511	110,749	110,000	110,000
Utilities Billed	21,988	21,903	27,588	26,000	28,000
Retained Earnings	0	0	-	10,351	-
Patio Rentals	6,159	16,234	8,715	5,000	19,000
Mercado Committee	6,805	4,458		-	-
Miscellaneous Revenues	970	0	4,937	3,500	200
TOTAL MERCADO REVENUES	130,169	129,105	151,988	154,851	157,200

Mercado Expenditures



Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

MERCADO EXPENDITURES

Expenditures	Audited	Audited	Audited	Adopted	Proposed
	FY16	FY17	FY18	Budget FY19	Budget FY20
Salaries & Wages	15,026	21,319	17,953	15,914	28,216
FICA Expense	1,165	1,599	1,349	1,217	2,158
Pension Expense	1,435	2,109	(12,118)	1,878	3,329
Workman's Compensation	585	621	533	1,157	1,099
Group Health & Dental Insurance	0	707	893	1,016	1,016
Unemployment Insurance	300	288	143	250	241
Life Insurance Expense	0	4	4	31	17
Sub-Total Personnel Costs	18,511	26,648	8,758	21,463	36,075
Janitorial Supplies	2,203	2,922	1,920	3,200	3,200
Uniform Expense	50	0	-	-	-
Other Operating Expense	1,993	1,068	1,248	1,500	1,500
Building Repairs & Supplies	20,223	24,869	34,299	22,000	35,000
Small Tools & Equipment	932	446	172	400	2,000
Auditing	0	0	-	-	-
Dues, Subscriptions & Memberships	995	1,144	-	-	1,500
Liability Insurance	1,287	1,287	1,287	1,195	1,195
Property Insurance	2,412	2,412	4,199	2,420	2,420
Electricity Expense	45,769	41,742	46,137	45,000	45,000
Water & Sewer Expense	14,918	9,667	9,903	14,000	10,000
Waste Disposal Services	4,969	4,586	4,586	4,500	4,500
Maintenance Contracts	531	638	494	600	600
Miscellaneous Charges	419	5	1,875	700	1,000
Other Contractual Services	8,182	18,350	17,684	19,000	200
Sign Improvements	7,571	5,361	500	10,000	-
Building Improvements	3,791	0	-	8,000	9,000
Depreciation Expense	48,000	22,043	(1,571)	-	-
Bad Debt Expense (late rents)	0	4,806	25,419	-	-
Sub-Total Operating Supplies & Svcs	164,245	141,346	148,151	133,388	117,115
TOTAL EXPENSES FOR MERCADO FUND	182,756	167,994	156,909	154,851	153,190

Grants Revenue



Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

GRANTS REVENUE

Revenues	Audit FY16	Audit FY17	Adjusted FY18	Adopted Budget FY19	Proposed Budget FY20
FEMA SAFER Grant				-	216,831
Flood Mitigation-FCD-Grant			128,319	436,469	-
PYT Maint. Equipment				221,000	50,000
E Guad Rd Underground Lines -SRP				108,000	200,000
W Guad Rd Underground Lines -SRP				108,000	221,000
Ak-Chin Senior Center Wellness Program				80,000	60,000
PYT Elder Activity Programing				30,000	80,000
PYT Avenida del Yaqui Project				25,000	380,000
Ak-Chin Senior Center Improvements				25,000	65,000
PYT Vauo Nawi Streetlights				25,000	320,000
Tohono O'dham Type 1 Fire Truck Pymnt				65,000	65,000
*Ak-Chin Type 1 Fire Truck Pymnt			23,117	112,000	65,000
Tohono O' odham Cardiac Heart Monitors				60,000	60,000
Tohono O'ogham Active Shooter Equipment				20,000	20,000
Tohono O'oham Senior Center Renovation				75,000	188,000
Ak-Chin Turn out gear-Fire				35,000	70,000
FEMA Air and Light Trailer				79,000	
Fort McDowell Biehn Park Rehab				110,000	414,000
Fort McDowell Security Cameras					40,000
Fort McDowell Renovate Old Town Hall					30,000
Miscellaneous Grants				1,340,000	1,247,000
Court Security Grant-CSI				6,984	-
Senior Center A/C				12,000	-
Gila River Cultural Heritage Events Programing				8,000	31,000
Guad Pavement Replacement Phase VII	2,686	3,128	3,200	-	438,873
Gila River Community Economic Assistance Program				35,000	70,000
Gila River Community Health and Public Safety					77,000
Gila River Command Vehicle					75,000
E/W Guad Rd Underground Lines -SRP (Match) From General Fund				108,000	45,000
TOTAL GRANT REVENUES	-	-	154,636	2,863,453	4,528,704

Grants Expenditures



Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

GRANTS EXPENDITURES

Expenditures	Audit FY16	Audit FY17	Adjusted FY18	Adopted Budget FY19	Proposed Budget FY20
Salaries & Wages	0	0	0	0	126,271
FICA Expense	0	0	0	0	9,660
Pension Expense	0	0	0	0	49,422
Workman's Compensation	0	0	0	0	7,392
Group Health & Dental Insurance	0	0	0	0	22,849
Unemployment Insurance	0	0	0	0	783
Life Insurance Expense	0	0	0	0	454
Flood Mitigation-FCD-Grant			128,319	436,469	-
PYT Maint. Equipment				221,000	50,000
E Guad Rd Underground Lines -SRP				108,000	200,000
W Guad Rd Underground Lines -SRP				108,000	221,000
Ak-Chin Senior Center Wellness Program				80,000	60,000
PYT Elder Activity Programing				30,000	80,000
PYT Avenida del Yaqui Project				25,000	380,000
Ak-Chin Senior Center Improvements				25,000	65,000
PYT Vauo Nawi Streetlights				25,000	320,000
Tohono O'dham Type 1 Fire Truck Pymnt				65,000	65,000
*Ak-Chin Type 1 Fire Truck Pymnt			23,117	112,000	65,000
Tohono O' odham Cardiac Heart Monitors				60,000	60,000
Tohono O'oham Active Shooter Equipment				20,000	20,000
Tohono O'oham Senior Center Renovation				75,000	188,000
Ak-Chin Turn out gear-Fire				35,000	70,000
SAFER-Other				79,000	
Fort McDowell Biehn Park Rehab				110,000	414,000
Fort McDowell Security Cameras					40,000
Miscellaneous Grants				1,340,000	1,247,000
Court Security Grant-CSI				6,984	-
Senior Center A/C				12,000	-
Gila River Cultural Heritage Events Programing				8,000	31,000
Guad Pavement Replacement Phase VII	2,686	3,128	3,200	-	438,873
Gila River Community Economic Assistance Program				35,000	70,000
Gila River Community Health and Public Safety					77,000
Gila River Command Vehicle					75,000
E/W Guad Rd Underground Lines -SRP (Match) From General Fund				108,000	45,000
TOTALS FOR 11-00-00 GRANT FUNDS	2,686	3,128	154,636	2,863,453	4,528,704

Sewer Revenue



Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

SEWER REVENUE

Revenues	Audited FY16	Audited FY17	Audited FY18	Adopted Budget FY19	Proposed Budget FY20
Sewer User Fees	79,048	79,738	80,752	80,000	80,578
Sewer Tap & Connection Fees	29,610	-	-	-	-
Prior year Fund Balance	2,942	-	-	332,238	154,426
Investment Earnings	0	6,753	15,336	4,000	20,000
TOTAL SEWER REVENUES	111,600	86,490	96,088	416,238	255,004

Sewer Expenditures



Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

SEWER EXPENDITURES

Expenditures	Audited	Audited	Audited	Adopted	Proposed
	FY16	FY17	FY18	Budget FY19	Budget FY20
Salaries & Wages	22,124	27,032	49,702	50,941	53,617
FICA Expense	1,850	1,970	3,396	3,897	4,102
Pension Expense	2,690	2,769	17,976	6,011	6,327
Workman's Compensation	1,078	971	1,088	3,703	1,873
Group Health & Dental Insurance	3,939	3,475	7,549	10,927	10,155
Unemployment Insurance	219	130	216	1,900	275
Life Insurance Expense	25	19	33	67	46
Uniform Expense	0	0	-	100	100
Other Operating Expense	0	55,980	-	-	-
Sewer Line Repairs & Assessment	4,116	72,849	40,926	103,120	176,900
Auditing	284	251	251	1,218	400
Liability Insurance	632	632	807	541	810
Vehicle Insurance	0	0	-	250	-
Electricity Expense	391	390	357	400	400
Depreciation Expense	0	(13,598)	34,224	-	-
Transfers Out		118,224	51,135	233,163	-
Total Expenses	37,346	271,093	207,662	416,239	255,004

Solid Waste Revenue

Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

SOLID WASTE REVENUE

		Audited	Audited	Audited	Adopted	Projected
		FY16	FY17	FY18	Budget	FY20
Revenues	Refuse Fees	297,359	322,925	326,991	323,003	323,003
	Truck Reservations	1,300	1,700	900	-	-
	Prior year Fund Balance			-	27,975	54,874
	TOTAL SOLID WASTE REVENUES	298,659	324,625	327,891	350,978	377,877

Solid Waste Expenditures



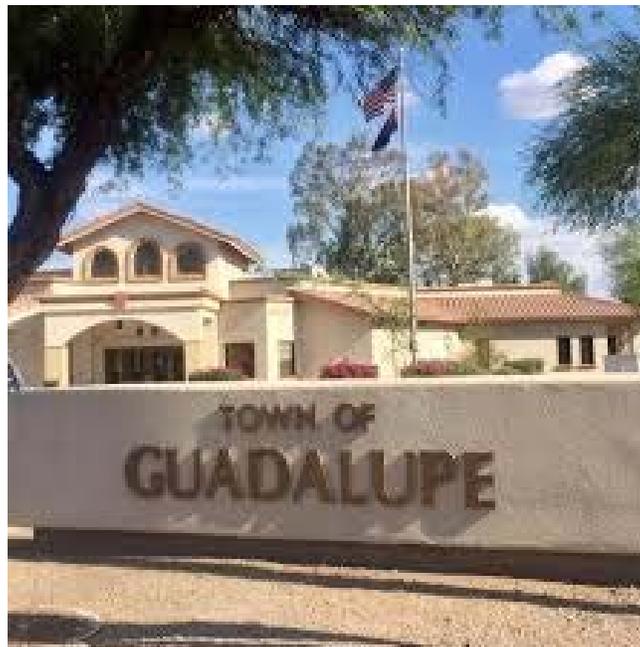
Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

SOLID WASTE EXPENDITURES

<u>Expenditures</u>	Audited FY16	Audited FY17	Audited FY18	Adopted Budget FY19	Projected FY20
Clean Up Days	5,839	1,556	308	20,000	15,000
Auditing/Insurance	3,003	2,363	2,363	24,002	2,560
Residential Pick Up Charges	259,364	258,105	258,222	246,976	272,748
Roll Off Fees	44,356	54,472	65,862	60,000	87,569
TOTAL SOLID WASTE EXPENSES	312,563	316,495	326,755	350,978	377,877

Municipal Property Corporation Expenditures



MUNICIPAL PROPERTY CORPORATION EXPENDITURES
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Expenditures	Audited FY16	Audited FY17	Audited FY18	Adopted Budget FY19	Proposed Budget FY20
Bond Principal	215,000	220,000	215,000	215,000	273,725
Interest on Bonds	79,046	70,450	74,300	74,300	19,175
TOTAL MPC EXPENSES	294,046	290,450	289,300	289,300	292,900

Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

GENERAL FUND REVENUE AND FUND TRANSFER SUMMARY

Revenues	Audited	Audited	Audited	Adopted	Proposed
	FY16	FY17	FY18	Budget FY19	Budget FY20
Local Sales Tax	1,630,995	1,592,401	1,868,179	1,900,000	1,900,000
Local Sales-Auditor Collected	30,110	62,979	-	-	-
Franchise Tax	25,360	23,948	26,574	24,562	26,500
Transient Occupancy Tax	498,990	400,511	405,035	395,164	405,000
Alcoholic Beverage License	10,425	5,650	8,050	6,000	8,000
Restaurant Bar Tax	324,353	336,128	269,394	250,000	260,000
Business License	15,450	16,120	9,850	12,000	10,000
Building Permits & Fees	100,323	28,863	116,853	75,000	25,000
Billboard Revenues	63,304	58,733	59,297	57,433	57,433
Urban Revenue Sharing	664,968	755,711	784,774	790,150	863,634
State Sales Tax	525,765	566,627	610,177	650,535	685,699
Other Rev. from Gov. Agencies	182,069	230,592	315,943	248,600	248,600
Intergovernmental Reimbursements	41,138	34,071	33,315	-	-
Vehicle in Lieu Tax	228,726	243,717	262,424	284,120	297,942
Fines & Forfeitures	59,004	38,024	30,417	30,000	30,000
Appearance Bond Revenue	3,601	1,300	650	-	-
JCEF & Fill the Gap Revenues	10,101	1,792	-	-	10,000
Investment Earnings	2,938	3,471	12,336	8,000	10,500
Rents & Concessions	94,063	87,072	82,303	82,269	82,269
Ballfield Fees Charged	3,783	3,475	2,279	1,500	2,300
Loss on State Investment Pool	1,971	1,730	-	-	-
Misc. Fees	18,482	18,868	15,530	15,000	15,000
Other Financing Sources	3,021	-	563,036	-	-
Youth Revenue	-	-	2,000	-	-
Event Revenue	-	2,800	6,725	7,000	20,000
Fund Balance Carryforward - GF	-	-	-	385,829	478,059
TOTAL GENERAL FUND REVENUES	4,538,940	4,514,583	5,485,140	5,223,162	5,435,936
Less Carry Forward	-	-	-	-385,829	-478,059
ACTUAL GENERAL FUND REVENUES				4,837,333	4,957,877
Total General Fund Expenses	3,812,366	4,124,711	5,240,584	5,223,162	5,435,936
Transfer to Other Funds Detail					
HURF	-	-	-	-	6,771
Senior Center	-	-	-	105,624	92,810
Community Action Program	-	-	-	69,467	73,816
Municipal Property Corp. (Bond)	-	-	-	292,250	292,900
Local Senior Transportation	-	-	-	19,631	22,522
Grant Fund	-	-	-	-	45,000
Transfer to Other Funds Totals	-	-	-	486,972	533,819

Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

GENERAL FUND EXPENSES BY DEPARTMENT

	Audited FY16	Audited FY17	Audited FY18	Current 2019 YTD	Current % S/B 75% YTD	Adopted Budget FY19	Proposed Budget FY20
Mayor & Council	38,683	53,394	70,005	52,296	73%	71,780	66,733
Municipal Court	225,132	199,261	227,980	173,370	73%	236,014	236,303
Town Manager	63,701	104,722	114,322	144,035	90%	160,699	159,486
Administration	224,051	216,498	654,389	426,413	45%	958,081	1,050,403
Finance	119,778	142,655	145,014	96,344	67%	144,062	139,241
Attorney	97,519	127,419	119,543	466	67%	117,000	117,000
Town Clerk	79,120	45,180	24,783	29,525	69%	42,508	34,697
Community Development	79,856	38,649	42,931	28,229	74%	38,127	37,819
Information Technology	38,376	37,514	36,214	32,191	49%	65,510	61,498
Building Official	57,257	103,070	109,731	15,128	17%	91,360	91,360
Building Maintenance	71,708	70,758	103,717	62,070	56%	110,312	111,405
Police Services	1,476,561	1,698,605	1,660,609	464	0%	1,776,258	1,932,577
Fire	1,101,030	1,131,242	1,758,996	1,045,941	85%	1,237,189	1,219,844
Cemetery	14,802	13,974	11,356	8,846	71%	12,472	13,171
Parks	115,991	131,677	148,470	108,673	75%	145,559	152,818
Library	8,802	10,095	12,522	5,836	36%	16,230	11,580
Grand Total General Fund Expenses	3,812,366	4,124,711	5,240,584	2,229,825	43%	5,223,162	5,435,936

Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

TOTAL FY2019-2020 ALL EXPENSES / ALL FUNDS

	Audited FY16	Audited FY17	Audited FY18	Adopted Budget FY19	Proposed Budget FY20
General Fund	3,812,366	4,124,711	5,240,584	5,223,162	5,435,936
LTAf	28,567	25,468	34,300	36,331	39,222
HURF	356,897	558,603	647,406	677,724	453,099
Senior Center	224,234	211,157	216,120	251,763	238,949
CAP	112,604	87,194	132,364	184,467	188,816
CDBG/Other Housing	308,185	90,162	308,185	1,408,050	44,600
Tianguis	182,756	167,994	156,909	154,851	153,190
Sewer	37,346	271,093	207,662	416,239	255,004
Refuse	312,563	316,495	326,755	350,978	377,877
MPC	294,046	290,450	289,300	289,300	292,900
Grant Fund	2,686	3,128	154,636	2,863,453	4,528,704
Grand Total All Funds	5,672,250	6,146,455	7,714,220	11,856,317	12,008,296

Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

FUND BALANCE ANALYSIS

	audited budget (1)	audited budget (1)	adopted budget	estimated year end (3)	Proposed budget (4)
General Fund Balance	FY2016-2017	FY2017-2018	FY2018-2019	FY2018-2019	FY2019-2020
Beginning Fund Balance	\$ 911,794	\$ 891,034	\$ 1,135,590	\$ 1,135,590	\$ 1,081,944
Revenues	\$ 5,670,095	\$ 4,992,717	\$ 4,837,333	\$ 4,877,931	\$ 4,957,877
Expenditures Including Transfers Out (2)	\$ (5,690,855)	\$ (4,748,161)	\$ (5,223,162)	\$ (4,931,527)	\$ (5,181,936)
Contingency Reserve				\$0	\$ (254,000)
Ending General Fund Balance	\$ 891,034	\$ 1,135,590	\$ 749,761	\$ 1,081,994	\$ 603,885

NOTES:

- (1) This audited fund balance.
(2) Transfers Out for FY2018-2019 is \$486,972, for FY2019-2020 is \$533,819
(3) These are estimates.
(4) This the proposed tentative budget.

	audited budget (1)	audited budget (1)	adopted budget	estimated year end (3)	Proposed budget (4)
Mercado Fund	FY2016-2017	FY2017-2018	FY2018-2019	FY2018-2019	FY2019-2020
Beginning Fund Balance	\$ 64,599	\$ 25,108	\$ 27,555	\$ 27,555	\$36,951
Revenues	\$ 129,105	\$ 148,503	\$ 144,500	\$ 162,652	\$157,200
Expenditures	\$ (168,596)	\$ (146,056)	\$ (154,851)	\$ (153,616)	(\$153,190)
Ending Mercado Fund Balance	\$ 25,108	\$ 27,555	\$ 17,204	\$ 36,591	\$40,961

NOTES:

- (1) This audited fund balance.
(3) These are estimates.
(4) This is the proposed tentative budget.

	audited budget (1)	audited budget (1)	adopted budget	estimated year end (3)	Proposed budget (4)
Sewer Fund Balance	FY2016-2017	FY2017-2018	FY2018-2019	FY2018-2019	FY2019-2020
Beginning Fund Balance	\$ 1,455,107	\$ 1,270,505	\$ 1,236,928	\$ 1,236,928	\$1,003,765
Revenues	\$ 86,490	\$ 78,804	\$ 84,000	\$84,000	\$100,578
Expenditures	\$ (152,869)	\$ (76,337)	\$ (183,076)	(\$128,354)	(\$255,004)
Transfer to HURF Fund	\$ (118,224)	\$ (36,044)	\$ (233,163)	(\$188,809)	\$0
Ending Sewer Fund Balance	\$ 1,270,505	\$ 1,236,928	\$ 904,689	\$ 1,003,765	\$849,339

NOTES:

- (1) This is audited fund balance with depreciation expense.
(3) These are estimates do not include depreciation expense estimate.
(4) This is the proposed tentative budget.

	audited budget (1)	audited budget (1)	adopted budget	estimated year end (3)	Proposed budget (4)
Solid Waste Fund Balance	FY2016-2017	FY2017-2018	FY2018-2019	FY2018-2019	FY2019-2020
Beginning Fund Balance	\$ 267,233	\$ 275,363	\$ 210,805	\$ 210,805	\$180,800
Revenues	\$ 324,625	\$ 261,903	\$ 323,003	\$ 323,003	\$323,003
Expenditures	\$ (316,495)	\$ (326,461)	\$ (350,978)	\$ (353,008)	-\$377,877
Ending Fund Balance	\$ 275,363	\$ 210,805	\$ 182,830	\$ 180,800	\$125,926

NOTES:

- (1) This is audited fund balance.
(3) These are estimates.
(4) This is the proposed tentative budget.

PROPOSED TOWN OF GUADALUPE – 2019 GAMING GRANTS REQUESTS – MAY 30, 2019

Tribe / Community / Nation	2019 Proposed Amount	Town Dept.	Purpose	Status
Ak-Chin	\$65K	Fire	Type 1 Fire Truck Payment	Due 7/1
Ak-Chin	\$70K	Fire	Firefighter Turnout Gear	Due 7/1
Ak-Chin	\$60K	Senior Center	Wellness Programming	Due 7/1
Ak-Chin	\$50K	Public Works	Utility Equipment: cherry picker, walker, sweeper, chipper	Due 7/1
Ak-Chin Total	\$245K			
Fort McDowell	\$80K	Senior Center	Senior Center Meal Program	Submitted 5/1
Fort McDowell	\$40K	Town	Town Building Security Cameras	Submitted 5/1
Fort McDowell	\$30K	Community Dev.	Renovate Old Town Hall	Submitted 5/1
Fort McDowell Total	\$150K			
Gila River	\$75K	Fire	Command / Community Vehicle	Submitted 3/29
Gila River	\$77K	CAP	Community Health and Public Safety	Submitted 3/29
Gila River	\$70K	CAP	Community Economic Assistance Programs	Submitted 3/29
Gila River	\$31K	Community Dev.	Cultural Heritage Events Programming	Submitted 3/29
Gila River Total	\$253K			
Pascua Yaqui	\$55K	Public Safety	Event Staffing	Due 5/31
Pascua Yaqui	\$80K	Senior Center	Elder Activity Programming	Due 5/31
Pascua Yaqui	\$380K	Public Works	Avenida del Yaqui Project	Due 5/31
Pascua Yaqui Total	\$515K			
Tohono O'odham	\$188K	Senior Center	Senior Center Renovation	Due 6/14
Tohono O'odham	\$65K	Fire	Fire Truck Payment	Due 6/14
Tohono O'odham	\$60K	Fire	Heart Monitors (2)	Due 6/14
Tohono O'odham	\$20K	Fire	Active Shooter Equip/Training	Due 6/14
Tohono O'odham Total	\$333K			
Overall Total	\$1.496M			

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF GUADALUPE, ARIZONA, AUTHORIZING THE SUBMITTAL OF AN APPLICATION FOR A GRANT FROM THE PASCUA YAQUI TRIBE TO FUND ELDERLY ACTIVITY PROGRAMS, PUBLIC SAFETY, AND THE AVENIDA DEL YAQUI STREET RENOVATION.

WHEREAS, the Congress of the United States has enacted into law the Indian Gaming Regulatory act, Public Law 100-497, 25 U.S.C. §2701-2721 and 18 U.S.C. §1166-1168 (the "Act") which requires a tribal state compact in order to conduct Class 111 gaming activities on the Indian lands of a tribe; and

WHEREAS, the Pascua Yaqui Tribe has entered into a gaming contract with the State of Arizona and said compact requires that the Pascua Yaqui Tribe contributes to Arizona communities for governmental services that benefit the general public such as public safety, mitigation of the impacts of gaming, etc., or promotion of commerce and economic development; and

WHEREAS, the Town of Guadalupe, Arizona, has a substantial population of Native Americans and other minorities and is in need of assistance to fund elderly activity programs, special event public safety personnel, and the Avenida del Yaqui Street Renovation; and

WHEREAS, the following needs have been identified:

- Senior Center (Elder Activity Programs): \$80,000
- Public Safety (special event personnel): \$55,000
- Public Works (Avenida del Yaqui Street Improvement Project): \$380,000

WHEREAS, these needs have been identified as most pressing; and, that any grant monies received from the Pascua Yaqui Tribe would be restricted to these needs; and

WHEREAS, it would be appropriate for Town staff to submit a grant funding request to the Pascua Yaqui Tribe in the sum of \$515,000 for the aforementioned needs.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF GUADALUPE, ARIZONA AS FOLLOWS:

Town staff is directed to submit an application for grant funds in the sum of \$515,000 to the Pascua Yaqui Tribe; and, that said funds shall be restricted to the needs set forth in this resolution.

DATED, this 30th day of May, 2019.

Valerie Molina, Mayor

ATTEST:

APPROVED AS TO FORM:

Jeff Kulaga, Town Clerk / Manager

David Ledyard, Town Attorney

RESOLUTION NO. R2019.05

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF GUADALUPE, MARICOPA COUNTY, ARIZONA, AUTHORIZING THE SUBMITTAL OF AN APPLICATION FOR A GRANT FROM THE TOHONO O'ODHAM NATION FOR THE INSTALLATION OF STOTTLEMYRE PARK PATH LIGHTING, TO FUND A FIRE TRUCK PAYMENT, TO PURCHASE TWO HEART MONITORS, AND TO FUND ACTIVE SHOOTER EQUIPMENT AND TRAINING.

WHEREAS, the Congress of the United States has enacted into law the Indian Gaming Regulatory act, Public Law 100-497, 25 U.S.C. §2701-2721 and 18 U.S.C. §1166-1168 (the "Act") which requires a tribal state compact in order to conduct Class 111 gaming activities on the Indian lands of a tribe; and

WHEREAS, the Tohono O'odham Nation has entered into a gaming contract with the State of Arizona and said compact requires that the Tohono O'odham Nation contributes to Arizona communities for governmental services that benefit the general public such as public safety, mitigation of the impacts of gaming, etc., or promotion of commerce and economic development; and

WHEREAS, the Town of Guadalupe, Arizona, has a substantial population of Native Americans and other minorities and is in need of financial assistance for the renovation of the Senior Center patio and the purchase of two heart monitors, and active shooter equipment and training for the Guadalupe Fire Department and a fire truck payment; and

WHEREAS, the following needs have been identified:

Senior Center (patio renovation and enclosure):	\$188,000
Public Safety (fire truck payment):	\$65,000
Public Safety (two heart monitors):	\$60,000
Public Safety (active shooter equipment/training):	\$20,000

WHEREAS, these needs have been identified as most pressing; and, that any grant monies received from the Tohono O'odham Nation would be restricted to these needs; and

WHEREAS, it would be appropriate for the Town staff to submit a grant funding request to the Tohono O'odham Nation in the sum of \$333,000 for the aforementioned needs.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF GUADALUPE, ARIZONA AS FOLLOWS:

Town staff is directed to submit an application for grant funds in the sum of \$333,000 to the Tohono O'odham Nation; and, that said funds shall be restricted to the needs set forth in this resolution.

DATED, this 30th day of May, 2019.

Valerie Molina, Mayor

ATTEST:

APPROVED AS TO FORM:

Jeff Kulaga, Town Manager / Clerk

David Ledyard, Town Attorney

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF GUADALUPE (TOWN), ARIZONA, AUTHORIZING THE MAYOR TO SIGN INTERGOVERNMENTAL AGREEMENT 19-0007278-I WITH THE STATE OF ARIZONA (STATE), ACTING BY AND THROUGH ITS DEPARTMENT OF TRANSPORTATION (ADOT) AND THE TOWN OF GUADALUPE, ACTING BY AND THROUGH ITS MAYOR AND TOWN COUNCIL FOR THE DESIGN AND CONSTRUCTION OF SIDEWALK AND BIKE LANE ON AVENIDA DEL YAQUI, NORTHBOUND AND SOUTHBOUND, BETWEEN HIGHLAND CANAL AND CALLE CARMEN.

WHEREAS, The State is empowered by A.R.S. § 28-401 to enter into this Agreement and has delegated to the undersigned the authority to execute this Agreement on behalf of the State; and;

WHEREAS, The Town is empowered by A.R.S. § 9-240 to enter into this Agreement and has by Resolution, a copy of which is attached and made a part of, resolved to enter into this Agreement and has authorized the undersigned to execute this Agreement on behalf of the Town; and;

WHEREAS, The improvements proposed in this Agreement, include the design and construction of sidewalk and bike lane on Avenida del Yaqui, northbound and southbound, between Highland Canal and Calle Carmen, (the "Project"), and includes mill and overlay of the full roadway cross section of existing asphaltic concrete pavement and complete reconstruction of the concrete curb, gutter and sidewalk along both sides of the corridor; and;

WHEREAS, The corridor improvement will also include new pavement markings and added bicycle facilities. Pedestrian crossings and amenities, traffic calming features and Safe Routes to School improvements will be installed. The Project includes removal and replacement of all existing traffic control signs along the length of the Project boundary. The State will administer the design and advertise, bid and award the construction phase of the Project; and;

WHEREAS, The interest of the State in this Project is the acquisition of federal funds for the use and benefit of the Town and authorization of such federal funds for the Project pursuant to federal law and regulations; and;

WHEREAS, The State shall be the designated agent for the Town for the Project, if the Project is approved by Federal Highway Administration (FHWA) and funds for the Project are available; and

WHEREAS, intergovernmental IGA 19-0007278-I (Attachment A) shall become effective upon signed approval of both the Town and State through ADOT; and

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF GUADALUPE, ARIZONA AS FOLLOWS:

The Mayor is authorized and directed to execute all documents in furtherance of this intergovernmental agreement with the state of Arizona (State), acting by and through its department of transportation (ADOT).

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF GUADALUPE, ARIZONA, this 30th day of May, 2019.

Valerie Molina, Mayor

ATTEST:

Jeff Kulaga, Town Manager / Clerk

APPROVED AS TO FORM:

David Ledyard, Town Attorney

ADOT CAR No.: IGA 19-0007278-I
AG Contract No.: P001 2019 001146
Project Location/Name: Avenida Del Yaqui; Baseline Rd – Calle Carmen
Type of Work: Pedestrian and Bike Lane Improvements
Federal-aid No.: GUA-0(205)T
ADOT Project No.: T0212 03D/01C
TIP/STIP No.: GDL21-803C/
GDL21-805C/GDL19-805D
CFDA No.: 20.205 - Highway Planning and Construction
Budget Source Item No.: NA

INTERGOVERNMENTAL AGREEMENT

BETWEEN
THE STATE OF ARIZONA
AND
THE TOWN OF GUADALUPE

THIS AGREEMENT is entered into this date _____, pursuant to the Arizona Revised Statutes (“A.R.S.”) §§ 11-951 through 11-954, as amended, between the STATE OF ARIZONA, acting by and through its DEPARTMENT OF TRANSPORTATION (the “State” or “ADOT”) and the TOWN OF GUADALUPE, acting by and through its Mayor and Town Council (the “Town”). The State and the Town are collectively referred to as “Parties.”

I. RECITALS

1. The State is empowered by A.R.S. § 28-401 to enter into this Agreement and has delegated to the undersigned the authority to execute this Agreement on behalf of the State.
2. The Town is empowered by A.R.S. § 9-240 to enter into this Agreement and has by resolution, a copy of which is attached and made a part of, resolved to enter into this Agreement and has authorized the undersigned to execute this Agreement on behalf of the Town.
3. The improvements proposed in this Agreement, include the design and construction of sidewalk and bike lane on Avenida del Yaqui, northbound and southbound, between Highland Canal and Calle Carmen, (the “Project”). The Project includes mill and overlay of the full roadway cross section of existing asphaltic concrete pavement and complete reconstruction of the concrete curb, gutter and sidewalk along both sides of the corridor. The corridor improvement will also include new pavement markings and added bicycle facilities. Enhanced pedestrian crossings and amenities, traffic calming features and Safe Routes to School improvements will be installed. The Project includes removal and replacement of all existing traffic control signs along the length of the Project boundary. The State will administer the design and advertise, bid and award the construction phase of the Project.

4. The interest of the State in this Project is the acquisition of federal funds for the use and benefit of the Town and authorization of such federal funds for the Project pursuant to federal law and regulations. The State shall be the designated agent for the Town for the Project, if the Project is approved by Federal Highway Administration (FHWA) and funds for the Project are available.

THEREFORE, in consideration of the mutual terms expressed in this Agreement, it is agreed as follows:

II. SCOPE OF WORK

1. The Parties agree:
 - a. The Project will be performed, completed, accepted and paid for in accordance with the requirements of the Project plans and specifications.
 - b. The final Project amount may exceed the initial estimate(s) identified in Exhibit A, and in such case, the Town is responsible for, and agrees to pay, any and all actual costs exceeding the initial estimate. If the final bid amount is less than the initial estimate, the difference between the final bid amount and the initial estimate will be de-obligated or otherwise released from the Project. The Town acknowledges it remains responsible for, and agrees to pay according to the terms of this Agreement, any and all actual costs exceeding the final bid amount.
 - c. The Town and ADOT will each separately file a Notice of Intent (NOI) under the Construction General Permit (CGP) with the Arizona Department of Environmental Quality (ADEQ) before construction begins, if applicable to the Project.
2. The State will:
 - a. Execute this Agreement, and if the Project is approved by FHWA and funds for the Project are available, be the Town's designated agent for the Project.
 - b. After this Agreement is executed, and prior to performing or authorizing any work, invoice the Town for the initial Project Development Administration (PDA) costs and the Town's share of the Project design costs, estimated at \$32,205.00. If PDA costs exceed the estimate during the development of design, notify the Town, obtain concurrence prior to continuing with the development of design, and invoice as determined by ADOT and the Town for additional costs to complete PDA for the Project. After the Project costs are finalized invoice or reimburse the Town for the difference between actual costs and the amount the Town has already paid for PDA.
 - c. After receipt of the PDA costs and the Town's estimated share of the Project design costs, on behalf of the Town, prepare and provide all documents pertaining to the design and post-design of the Project, incorporating comments from the Town, as appropriate. Review and approve documents required by FHWA to qualify the Project for and to receive federal funds. Perform tasks that may consist of, but are not limited

- to, preparation of environmental documents; analysis and documentation of environmental categorical exclusion determinations; geologic materials testing and analysis; right-of-way related activities; preparation of reports, design plans, maps, specifications and cost estimates and other related tasks essential to the development of the Project.
- d. Submit all required documentation pertaining to the Project to FHWA with the recommendation that the maximum federal funds programmed for this Project be approved for design. After receipt of FHWA authorization, proceed to advertise for and enter into contract(s) with the consultant(s) for the design and post design of the Project. Should costs exceed the maximum federal funds available it is understood and agreed that the Town will be responsible for any overage.
 - e. After completion of design and prior to bid advertisement, invoice the Town for the actual PDA costs, as applicable, and the Town's share of the Project construction costs, estimated at \$169,216.00. After the Project costs for construction are finalized, the State will either invoice or reimburse the Town for the difference between estimated and actual costs. De-obligate or otherwise release any remaining federal funds from the design phase of the Project.
 - f. After receipt of the actual PDA costs, if applicable, and the Town's estimated share of the Project construction costs, submit all required documentation to FHWA with the recommendation that the maximum federal funds programmed for construction of this Project be approved. Should costs exceed the maximum federal funds available, it is understood and agreed that the Town will be responsible for any overage.
 - g. After receipt of FHWA authorization, proceed to advertise for, receive and open bids award and enter into a contract with the firm for the construction of the Project. If the bid amounts exceed the construction cost estimate, obtain Town concurrence prior to awarding the contract. After the Project is awarded, invoice the Town for the difference between estimated and actual costs, if applicable.
 - h. Notify the Town of substantial completion and final acceptance of the Project. At such time, file a Notice of Termination (NOT) with ADEQ transferring CGP responsibilities to the Town, and provide a copy to the Town indicating that the State's maintenance responsibility of the Project is terminated, as applicable.
 - i. Notify the Town of substantial completion and final acceptance of the Project; coordinate with the Town and turn over full responsibility of the Project improvements.
 - j. Not be obligated to maintain the Project, should the Town fail to budget or provide for proper and perpetual maintenance as set forth in this Agreement.
3. The Town will:
- a. Designate the State as the Town's authorized agent for the Project.
 - b. Within 30 days of receipt of an invoice from the State, pay the initial PDA costs and the Town's share of Project design costs, estimated at \$32,205.00. Agree to be responsible

- for actual PDA costs, if during the development of design, PDA costs exceed the initial estimate. Be responsible and pay for the difference between the estimated and actual PDA and design costs of the Project within 30 days of receipt of an invoice.
- c. Review design plans, specifications, cost estimates and other such documents required for the construction bidding and construction of the Project, including design plans and documents required by FHWA to qualify projects for and to receive federal funds; provide design review comments to the State as appropriate.
 - d. After completion of design, within 30 days of receipt of an invoice from the State and prior to bid advertisement, pay to the State, any outstanding PDA costs and the Town's share of the Project construction costs, estimated at \$169,216.00. Be responsible for and pay the difference between the estimated and actual construction costs of the Project, within 30 days of receipt of an invoice.
 - e. Be responsible for all costs incurred in performing and accomplishing the work as set forth under this Agreement, that are not covered by federal funding. Should costs be deemed ineligible or exceed the maximum federal funds available, it is understood and agreed that the Town is responsible for these costs; payment for these costs shall be made within 30 days of receipt of an invoice from the State.
 - f. Certify that all necessary rights-of-way have been or will be acquired prior to advertisement for bid and also certify that all obstructions or unauthorized encroachments of whatever nature, either above or below the surface of the Project area, shall be removed from the proposed right-of-way, or will be removed prior to the start of construction, in accordance with The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 as amended; 49 CFR 24.102 Basic Acquisition Policies; 49 CFR 24.4 Assurances, Monitoring and Corrective Action, parts (a) & (b) and ADOT Right of Way Procedures Manual: 8.02 Responsibilities, 8.03 Prime Functions, 9.06 Monitoring Process and 9.07 Certification of Compliance. Coordinate with the appropriate State's Right-of-Way personnel during any right-of-way process performed by the Town, if applicable.
 - g. Certify that the Town has adequate resources to discharge the Town's real property related responsibilities and ensures that its Title 23-funded projects are carried out using the FHWA approved and certified ADOT Right of Way Procedures Manual and that they will comply with current FHWA requirements whether or not the requirements are included in the FHWA approved ADOT Right of Way Procedures Manual. (23 CFR 710.201)
 - h. Not permit or allow any encroachments on or private use of the right-of-way, except those authorized by permit. In the event of any unauthorized encroachment or improper use, the Town shall take all necessary steps to remove or prevent any such encroachment or use.
 - i. Automatically grant to the State, by execution of this Agreement, its agents and/or contractors, without cost, the temporary right to enter Town rights-of-way, as required, to conduct any and all construction and preconstruction related activities for the

- Project, on, to and over said Town rights-of-way. This temporary right will expire with completion of the Project.
- j. Investigate and document utilities within the Project limits; submit findings to ADOT determining prior rights or no prior rights; approve an easement within the final right-of-way to re-establish the prior right location for those utilities with prior rights.
 - k. Be obligated to incur any expenditure should unforeseen conditions or circumstances increase Project costs. Be responsible for the cost of any Town requested changes to the scope of work of the Project, such changes will require State and FHWA approval. Be responsible for any contractor claims for additional compensation caused by Project delay attributable to the Town. Payment for these costs will be made to the State within 30 days of receipt of an invoice from the State.
 - l. After notification of final acceptance by the State, assume and maintain full responsibility of the Project, including Storm Water Pollution Prevention Plans (SWPPP) inspections, maintenance, and required documentation, until final stabilization is reached. Provide the NOI number to the State and the Contractor, accept CGP responsibilities at time of transfer, and file an NOT with ADEQ when final stabilization is reached, as applicable.
 - m. After completion and final acceptance of the Project, agree to maintain and assume full responsibility of the Project and all Project components.
 - n. Pursuant to 23 USC 102(b), repay all federal funds reimbursements for preliminary engineering costs on the Project if it does not advance to right of way acquisition or construction within 10 years after federal funds were first made available.

III. MISCELLANEOUS PROVISIONS

1. This Agreement shall become effective upon signing and dating of the Determination Letter by the State's Attorney General.
2. Any change or modification to the Project will only occur with the mutual written consent of both Parties.
3. The terms, conditions and provisions of this Agreement shall remain in full force and effect until completion of the Project and all related deposits and/or reimbursements are made. Any provisions for maintenance shall be perpetual, unless assumed by another competent entity.
4. This Agreement may be cancelled at any time prior to the award of the Project contract and after 30 days written notice to the other Party. It is understood and agreed that, in the event the Town terminates this Agreement, the Town shall be responsible for all costs incurred by the State up to the time of termination. It is further understood and agreed that in the event the Town terminates this Agreement, the State shall in no way be obligated to complete or maintain the Project.

5. The Town shall indemnify, defend, and hold harmless the State, any of its departments, agencies, officers or employees (collectively referred to in this paragraph as the “State”) from any and all claims, demands, suits, actions, proceedings, loss, cost and damages of every kind and description, including reasonable attorneys' fees and/or litigation expenses (collectively referred to in this paragraph as the “Claims”), which may be brought or made against or incurred by the State on account of loss of or damage to any property or for injuries to or death of any person, to the extent caused by, arising out of, or contributed to, by reasons of any alleged act, omission, professional error, fault, mistake, or negligence of the Town, its employees, officers, directors, agents, representatives, or contractors, their employees, agents, or representatives in connection with or incident to the performance of this Agreement. The Town’s obligations under this paragraph shall not extend to any Claims to the extent caused by the negligence of the State, except the obligation does apply to any negligence of the Town which may be legally imputed to the State by virtue of the State’s ownership or possession of land. The Town’s obligations under this paragraph shall survive the termination of this Agreement.
6. The State shall include Section 107.13 of the 2008 version of the Arizona Department of Transportation Standard Specifications for Road and Bridge Construction, incorporated into this Agreement by reference, in the State’s contract with any and all contractors, of which the Town shall be specifically named as a third-party beneficiary. This provision may not be amended without the approval of the Town.
7. The cost of design, construction and construction engineering work under this Agreement is to be covered by the federal funds programmed for this Project, up to the maximum available. The Town acknowledges that actual Project costs may exceed the maximum available amount of federal funds, or that certain costs may not be accepted by FHWA as eligible for federal funds. Therefore, the Town agrees to pay the difference between actual costs of the Project and the federal funds received.
8. Should the federal funding related to this Project be terminated or reduced by the federal government, or Congress rescinds, fails to renew, or otherwise reduces apportionments or obligation authority, the State shall in no way be obligated for funding or liable for any past, current or future expenses under this Agreement.
9. The cost of the Project under this Agreement includes indirect costs approved by FHWA, as applicable.
10. The Parties warrant compliance with the Federal Funding Accountability and Transparency Act of 2006 and associated 2008 Amendments (the “Act”). Additionally, in a timely manner, the Town will provide information that is requested by the State to enable the State to comply with the requirements of the Act, as may be applicable.
11. The Town acknowledges and will comply with Title VI of the Civil Rights Act Of 1964.
12. The Town acknowledges compliance with federal laws and regulations and may be subject to the CODE OF FEDERAL REGULATIONS, TITLE 2, PART 200 (also known as The Uniform Grant Guidance). Entities that expend \$750,000.00 or more (on or after 12/26/14) of federal assistance (federal funds, federal grants, or federal awards) are required to comply by having an independent audit in accordance with §200.331 Subpart F. Either an electronic

or hardcopy of the Single Audit is to be sent to Arizona Department of Transportation Financial Management Services within the required deadline of nine months of the sub recipient fiscal year end.

ADOT – FMS
Attn: Cost Accounting Administrator
206 S 17th Ave. Mail Drop 204B
Phoenix, AZ 85007
SingleAudit@azdot.gov

13. This Agreement shall be governed by and construed in accordance with Arizona laws.
14. This Agreement may be cancelled in accordance with A.R.S. § 38-511.
15. The Town shall retain all books, accounts, reports, files and other records relating to the Agreement for five years after completion of the Project. These documents shall be subject at all reasonable times to inspection and audit by the State. Such records shall be produced by the Town at the request of ADOT.
16. This Agreement is subject to all applicable provisions of the Americans with Disabilities Act (Public Law 101-336, 42 U.S.C. 12101-12213) and all applicable federal regulations under the Act, including 28 CFR Parts 35 and 36. The Parties to this Agreement shall comply with Executive Order Number 2009-09 issued by the Governor of the State of Arizona and incorporated in this Agreement by reference regarding “Non-Discrimination.”
17. Non-Availability of Funds: Every obligation of the State under this Agreement is conditioned upon the availability of funds appropriated or allocated for the fulfillment of such obligations. If funds are not allocated and available for the continuance of this Agreement, this Agreement may be terminated by the State at the end of the period for which the funds are available. No liability shall accrue to the State in the event this provision is exercised, and the State shall not be obligated or liable for any future payments as a result of termination under this paragraph.
18. In the event of any controversy, which may arise out of this Agreement, the Parties agree to abide by arbitration as is set forth for public works contracts if required by A.R.S. § 12-1518.
19. The Parties shall comply with the applicable requirements of A.R.S. § 41-4401.
20. The Parties shall certify that all contractors comply with the applicable requirements of A.R.S. §35-393.01. ¹
21. The Parties shall comply with all applicable laws, rules, regulations and ordinances, as may be amended.

¹ In *Jordahl v. Brnovich et al.*, Case No. 3:17-cv-08263 (D. Ariz.), the U.S. District Court entered a preliminary injunction that enjoins the State from enforcing A.R.S. § 35-393.01(A) (the “Anti-Israel Boycott Provision”). That statute states that: “[a] public entity may not enter into a contract with a company to acquire or dispose of services, supplies, information technology or construction unless the contract includes a written certification that the company is not currently engaged in, and agrees for the duration of the contract to not engage in, a boycott of Israel.” Unless and until the District Court’s injunction in *Jordahl* is stayed or lifted, the Anti-Israel Boycott Provision (A.R.S. § 35-393.01(A)) is unenforceable and the State will take no action to enforce it.

22. All notices or demands upon any Party to this Agreement shall be in writing and shall be delivered in person or sent by mail, addressed as follows:

For Agreement Administration:

Arizona Department of Transportation
Joint Project Agreement Section
205 S. 17th Avenue, Mail Drop 637E
Phoenix, AZ 85007
JPABranch@azdot.gov

Town of Guadalupe
Attn: Jeff Kulaga
9241 S. Avenida del Yaqui
Guadalupe, AZ 85283
480.505.5376
JKulaga@guadalupeaz.org

For Project Administration:

Arizona Department of Transportation
Project Management Group
205 S. 17th Avenue, Mail Drop 614E
Phoenix, AZ 85007
602.712.7545

Town of Guadalupe
Attn: Jeff Kulaga
9241 S. Avenida del Yaqui
Guadalupe, AZ 85283
480.505.5376
JKulaga@guadalupeaz.org

For Financial Administration:

Arizona Department of Transportation
Project Management Group
205 S. 17th Avenue, Mail Drop 614E
Phoenix, AZ 85007
602.712.7545

Town of Guadalupe
Attn: Robert Thaxton
9241 S. Avenida del Yaqui
Guadalupe, AZ 85283
480.505.5374
RThaxton@guadalupeaz.org

23. In accordance with A.R.S. § 11-952 (D), attached and incorporated in this Agreement is the written determination of each Party’s legal counsel that the Parties are authorized under the laws of this State to enter into this Agreement and that the Agreement is in proper form.

IN WITNESS WHEREOF, the Parties have executed this Agreement the day and year first above written.

TOWN OF GUADALUPE

STATE OF ARIZONA

Department of Transportation

By _____
VALERIE MOLINA
Mayor

By _____
STEVE BOSCHEN, PE
Division Director

ATTEST:

By _____
JEFF KULAGA
Town Clerk

IGA 19-0007278-I

ATTORNEY APPROVAL FORM FOR THE TOWN OF GUADALUPE

I have reviewed the above referenced Intergovernmental Agreement between the State of Arizona, acting by and through its DEPARTMENT OF TRANSPORTATION, and the TOWN OF GUADALUPE, an agreement among public agencies which, has been reviewed pursuant to Arizona Revised Statutes §§ 11-951 through 11-954 and declare this Agreement to be in proper form and within the powers and authority granted to the Town under the laws of the State of Arizona.

No opinion is expressed as to the authority of the State to enter into this Agreement.

DATED this _____ day of _____, 2019.

DAVE LEDYARD

Town Attorney

EXHIBIT A

IGA 19-0007278-I Cost Estimate

T0212 03D/01C

The federal funds will be used for the scoping/design and construction of the Project, including the construction engineering (CE) and administration cost. The estimated Project costs are as follows:

T0212 03D (scoping/design/ADOT Project Development Administration (PDA) Cost):

Federal-aid funds @ 94.3%	\$ 532,795.00
Town's match @ 5.7%	<u>\$ 32,205.00</u>

Subtotal - Scoping/Design/PDA	\$ 565,000.00
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T0212 01C (construction):

Federal-aid funds @ 94.3%	\$ 2,799,499.00
Town's match @ 5.7%	<u>\$ 169,216.00</u>

Subtotal - Construction*	\$ 2,968,715.00
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Estimated TOTAL Project Cost	\$ 3,533,715.00
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Total Estimated Town Funds	\$ 201,421.00
Total Federal Funds	\$ 3,332,294.00

* (Includes 15% CE (this percentage is subject to change, any change will require concurrence from the Town) and 5% Project contingencies)

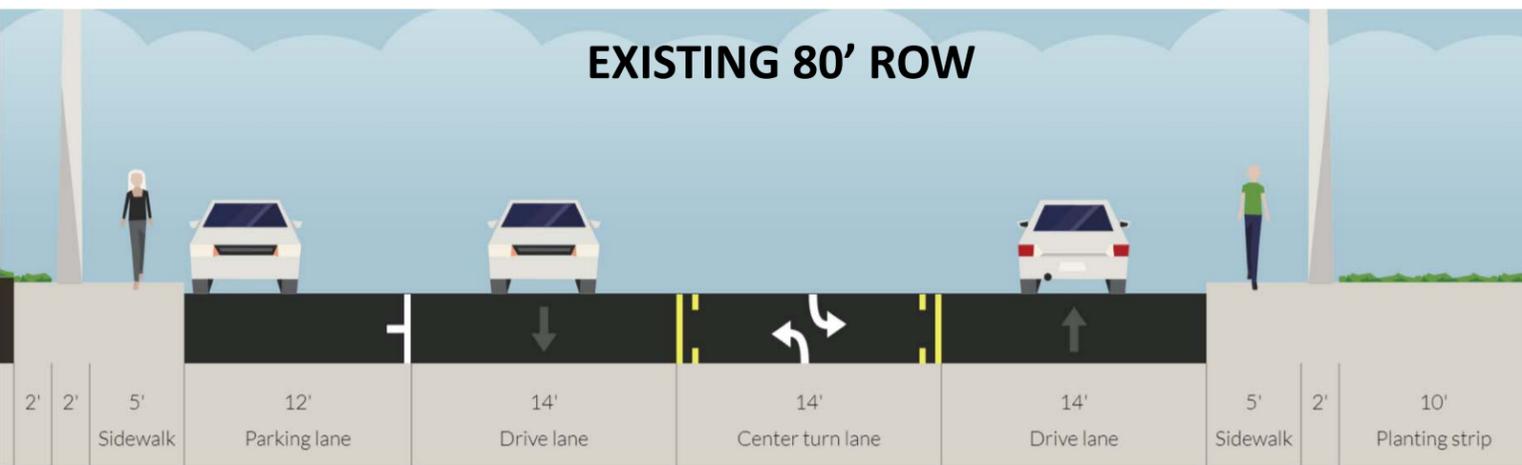
EXISTING 65' ROW



ALTERNATIVE 65' ROW



EXISTING 80' ROW



ALTERNATIVE 80' ROW



Avenida Del Yaqui Bicycle and Pedestrian Improvement Project

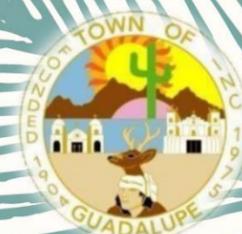
Town of Guadalupe, Arizona

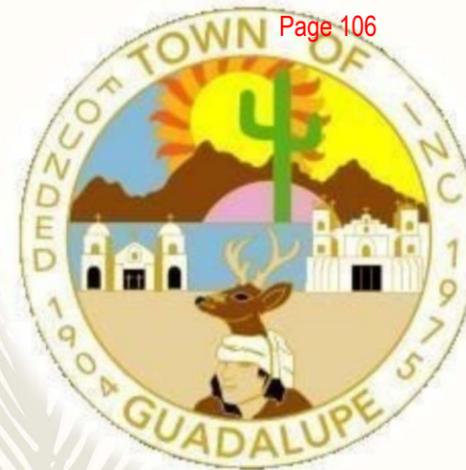
PROJECT DETAILS:

The project will convert Avenida del Yaqui into a safer venue for motorists, bicyclists, and pedestrians; including residents and school children. Improvements consist of mill and overlay of the existing asphalt pavement; new pavement markings; and removal and reconstruction of the existing concrete curb, gutter, and sidewalk along the Avenida del Yaqui corridor. Bicycle facilities will be added. All traffic control signs will be removed and replaced. Enhanced pedestrian crossings and amenities will be installed. Utility relocation, lighting, and safety-related improvements are anticipated. Existing transit shelters will remain. The projects is to be constructed in two phases: east side (northbound) and west side (southbound).

FUNDING:

The project (both phases) is expected to cost approximately \$6.8 million. The majority of the project is being paid for with federal dollars. The remainder is being shared by the Maricopa Association of Governments and the Town of Guadalupe.





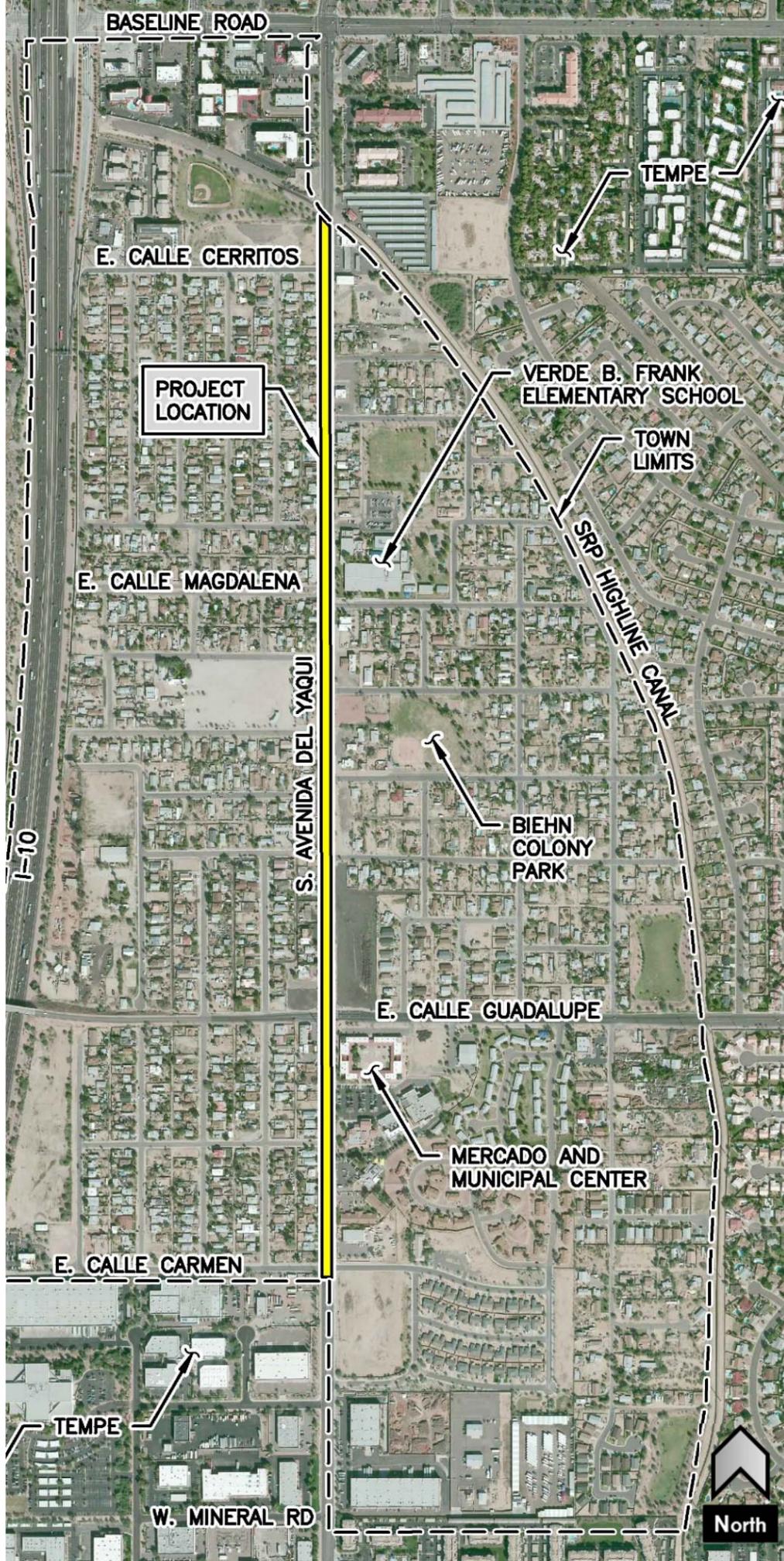
PROJECT LIMITS:

Avenida del Yaqui, from the intersection of the Highline Canal at the north to the intersection of Calle Carmen at the south, as shown in the figure to the right.

PARTNERS:



SUPPORTERS:



SCHEDULE:



PLANNING:

Recommendations from two planning studies conducted by the Maricopa Association of Governments will be incorporated into this project. The first, a Road Safety Assessment (RSA) identifies countermeasures to enhance safety of all road users. The second, a Safe Routes to School (SRTS) study for Frank Elementary, identifies circulation and mobility improvements including ADA compliance and enhanced pedestrian crossing treatments.

IMPACT ON TRAFFIC:

Construction will be phased to allow the road to remain open to local traffic. Once one side of the road is complete, traffic will be shifted onto the new lanes and the other side of the road will be constructed.

CONTACT INFORMATION:

If you have any questions or concerns regarding this project, please contact Bob Thaxton at the Town of Guadalupe at (480) 505-5374 or rthaxton@guadalupeaz.org



GUADALUPE TOWN COUNCIL MEETING SCHEDULE AND NOTICE
JUNE 2019 THROUGH DECEMBER 2019

May 24, 2019

Mayor and Council,

Below is the meeting schedule for the remainder of 2019, for Council consideration and discussion. Council may reschedule, add, or delete meetings. All meetings are held in the Town Hall Council Chambers, beginning at 6:00 p.m..

Month	2 nd Thursday Date:	4 th Thursday Date:	Proposed Agenda Items
June	13	27	June 27: Approve FY 2019/20 Budget
July	11	25	
August	8	22	
September	12	26	
October	10	24	
November	14	28 MEETING CANCELLED	November 14: County CDBG Grants Resolution
December	12 MEETING CANCELLED Monday, December 9 MEETING ADDED	26 MEETING CANCELLED	