



Valerie Molina
Mayor

Anita Cota
Vice Mayor

Gloria Cota
Councilmember

Elvira Osuna
Councilmember

Joe Sanchez
Councilmember

Faustino Valenzuela
Councilmember

Ricardo Vital
Councilmember

Online agendas and
results available at
www.guadalupeaz.org

Town Council Chambers
9241 S. Avenida del Yaqui
Guadalupe, AZ 85283
Phone: (480) 730-3080
Fax: (480)-505-5368

NOTICE OF REGULAR MEETING OF THE TOWN OF GUADALUPE COUNCIL

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Town of Guadalupe Council and to the general public that the Town of Guadalupe Council will hold a meeting, open to the public, on Thursday, May 10, 2018, at 6:00 P.M., at Guadalupe Town Hall, 9241 South Avenida del Yaqui, Guadalupe, Arizona, in the Council Chambers.

AGENDA

A. CALL TO ORDER

B. ROLL CALL

C. INVOCATION/PLEDGE OF ALLEGIANCE

D. APPROVAL OF MINUTES:

1. Approval of the minutes of the Town Council Regular Meeting held on April 26, 2018.

E. CALL TO THE PUBLIC. An opportunity is provided to the public to address the Council on items that are not on the agenda or included on the consent agenda. A total of 3 minutes will be provided for the Call to the Audience agenda item, unless the Council requests an exception to this limit. Please note that those wishing to comment on agenda items posted for action will be provided the opportunity at the time the item is heard.

F. MAYOR and COUNCIL PRESENTATION: None.

G. DISCUSSION AND POSSIBLE ACTION ITEMS:

1. **PUBLIC HEARING:** Request for a use permit to locate a mobile home on the 5447 and 5449 East Calle Encinas properties, zoned R1-6 Residential. (continued from the April 12, 2018, Regular Council Meeting)
2. **USE PERMIT:** Council will consider and may take action to approve or deny a use permit request for a mobile home to be located on the properties of 5447 and 5449 East Calle Encinas. (continued from the April 12, 2018, Regular Council Meeting)
3. **RESOLUTION:** Adoption of Resolution No. 2018.10 repeals and replaces Resolution No. R2018.05; and, authorizes the submittal of an application for a grant from the Pascua Yaqui Tribe for Public Safety, Public Works, and Community Action Program Purposes.
4. **APPROVAL of CONTRACT:** Council will consider and may approve a Design Services Contract and a Municipal Aesthetics Funding Agreement between Salt River Project Agricultural Improvement and Power District (SRP) and the Town of Guadalupe for the design of electrical facilities for the conversion of overhead power lines to underground power lines from Calle Tomi to Calle Vaou Nawi along Calle Guadalupe; and, to direct the Town Manager to sign all necessary documents in furtherance of this contract.



Valerie Molina
Mayor

Anita Cota
Vice Mayor

Gloria Cota
Councilmember

Elvira Osuna
Councilmember

Joe Sanchez
Councilmember

Faustino Valenzuela
Councilmember

Ricardo Vital
Councilmember

Online agendas and
results available at
www.guadalupeaz.org

Town Council Chambers
9241 S. Avenida del Yaqui
Guadalupe, AZ 85283
Phone: (480) 730-3080
Fax: (480)-505-5368

5. **MARICOPA COUNTY COMMUNITY DEVELOPMENT ADVISORY COMMITTEE APPOINTEE RECOMMENDATIONS:** Councilmembers will consider making a recommendation to the Maricopa County Board of Supervisors to appoint a primary representative and an alternate representative, both of which are elected officials, to serve on the Maricopa County Community Development Advisory Committee. The term of office is July 1, 2018 to June 30, 2020.
6. **APPROVAL of CLAIMS:** Check register for April, 2018, totaling \$449,671.67.
7. **APPROVAL of AMENDMENT NO. 2 to INTERGOVERNMENTAL AGREEMENT WITH MARICOPA COUNTY, HUMAN SERVICES DEPARTMENT:** Council will consider and may approve Amendment No. 2 to an Intergovernmental Agreement with the Maricopa County Human Services for the provision of Community Action Program services; and, authorize the Mayor to sign all necessary documents in furtherance of this amendment.
8. **TOWN COURT ANNUAL REPORT:** Town Court staff will present the Town Court Annual Report to Councilmembers.

H. TOWN MANAGER'S REPORT

I. COUNCILS' COMMENTS

J. ADJOURNMENT



Minutes Town Council Regular Meeting April 26, 2018

Valerie Molina
Mayor

Minutes of the Guadalupe Town Council Regular Meeting held on Thursday, April 26, 2018, at 6:00 P.M., at Guadalupe Town Hall, 9241 South Avenida del Yaqui, Guadalupe, Arizona, in the Council Chambers.

Anita Cota
Vice Mayor

A. CALL TO ORDER

Mayor Molina called the meeting to order at 6:00 P.M.

Gloria Cota
Councilmember

B. ROLL CALL

Councilmembers Present: Mayor Valerie Molina, Vice Mayor Anita Cota, Councilmember Gloria Cota, Councilmember Joe Sanchez, Councilmember Ricardo Vital, and Councilmember Faustino Valenzuela (*arrived at 6:19 p.m.*)

Elvira Osuna
Councilmember

Councilmember Absent: Councilmember Elvira Osuna,

Joe Sanchez
Councilmember

Staff Present: Jeff Kulaga – Town Manager / Clerk, Bob Thaxton – Finance Director, Wayne Clement – Fire Chief, Gerardo Moreno – Public Works Director, Nancy Holguin, Community Development Coordinator, Jennifer Drury – Assistant to the Town Manager, Catalina Alvarez – CAP Director, Jason Douglas, Captain, Josh Lind, Reserve Firefighter, Shaun Willhite, Reserve Firefighter, Greg Pinion, Reserve Firefighter, Kay Savard – Deputy Town Clerk, and Dave Ledyard – Town Attorney

Faustino Valenzuela
Councilmember

C. INVOCATION/PLEDGE OF ALLEGIANCE

Councilmember Cota led the invocation. Mayor Molina then led the Pledge of Allegiance.

Ricardo Vital
Councilmember

D. APPROVAL OF MINUTES:

1. Motion by Councilmember Sanchez to approve the April 12, 2018, Town Council Regular Meeting minutes; second by Councilmember Vital. Motion passed unanimously 5-0.

Approved the minutes of the Town Council Regular Meeting held on April 12, 2018.

Online agendas and
results available at
www.guadalupeaz.org

E. CALL TO THE PUBLIC – No one spoke.

F. MAYOR and COUNCIL PRESENTATIONS – None.

G. DISCUSSION AND POSSIBLE ACTION ITEMS:

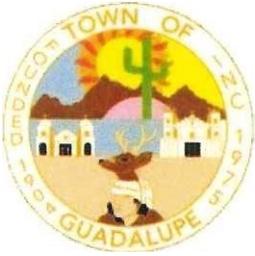
1. EXECUTIVE SESSION:

Motion by Vice mayor Cota to convene into Executive Session; second by Councilmember Cota; motion passed unanimously 5-0.

Councilmembers convened into Executive Session at 6:02 p.m., and reconvened the Regular Meeting at 6:19 p.m.

All Councilmembers were present with the exception of Councilmember Osuna.

Town Council Chambers
9241 S. Avenida del Yaqui
Guadalupe, AZ 85283
Phone: (480) 730-3080
Fax: (480)-505-5368



Valerie Molina
Mayor

Anita Cota
Vice Mayor

Gloria Cota
Councilmember

Elvira Osuna
Councilmember

Joe Sanchez
Councilmember

Faustino Valenzuela
Councilmember

Ricardo Vital
Councilmember

Online agendas and
results available at
www.guadalupeaz.org

Town Council Chambers
9241 S. Avenida del Yaqui
Guadalupe, AZ 85283
Phone: (480) 730-3080
Fax: (480)-505-5368

2. **PUBLIC HEARING:** Held a public hearing for a variance request from G.T.L. LLC (d/b/a The Mint - a medical marijuana dispensary) located at 5210 S. Avenida del Yaqui to amend the hours of operation for its' marijuana dispensary as set forth by the Town of Guadalupe Zoning Ordinance, Article 2, Part III, Section 1, Subsection C, Paragraph 5, limiting the hours of operation to not earlier than 8:00 AM and not later than 6:00 PM. The variance application includes the following requests:

- 1: an extension of the current variance approved by Town Council on June 29, 2017, permitting the hours of operation open to the public from 8:00 AM to 9:00 PM, seven days a week; and,
- 2: a second variance to extend the hours of operation open to the public from 9:00 PM to 11:00 PM, seven days a week.

Mayor Molina opened the public hearing.

Louie Lujan, applicant representative, CIMA Law Group Director of Government Relations, stated that the meeting materials include several arguments that the applicants believes justifies approval of the variance requests. Since the initial approval of the existing variance, The Mint continues to be a professionally operated business that promotes economic growth, is involved in the community, is committed to ensuring public safety, has generated significant revenue for the Town of Guadalupe (Town), has added jobs, and has donated to various causes and events. There have been no major incidents at the business location. The Mint is among one of the highest volume dispensaries in Arizona.

Mr. Lujan urged Councilmembers to support agenda items G3 and G4. The previous variance approved by Councilmembers was based on findings by the applicant, Town staff, and Town legal counsel, related to special circumstances that were not created by the applicant. Approval of the variances is for the benefit of residents, and will not be detrimental to people employed in the vicinity of the business location. The findings remain unchanged.

Raul Molina, applicant, welcomed Councilmembers and meeting attendees to visit The Mint to learn about how the facility operates; and, noted that educational classes will also be held at the facility.

In response to a question regarding the guidelines set forth by the Arizona Department of Health Services Administrative Code, Section R9-17-310 concerning hours of operation, Mr. Raul quoted the Code as follows:

Ensure that the dispensary is operating to dispense medical marijuana to qualifying patients and designated caregivers at least 30 hours weekly between the hours of 7:00 a.m. and 10:00 p.m.

Mr. Molina stated that the hours of operation are a suggestion; and, that the main concern of the Arizona Department of Health is that the facility be open for business a minimum of 32 hours a week.

In response to a question, Mr. Molina indicated that he would be willing to follow the state guidelines for hours of operation. The premises has been remodeled and it business is expected to increase by 50%.

Motion by Councilmember Vital to close the public hearing; second by Councilmember Sanchez; motion passed unanimously 6-0.



Valerie Molina
Mayor

Anita Cota
Vice Mayor

Gloria Cota
Councilmember

Elvira Osuna
Councilmember

Joe Sanchez
Councilmember

Faustino Valenzuela
Councilmember

Ricardo Vital
Councilmember

Online agendas and
results available at
www.guadalupeaz.org

Town Council Chambers
9241 S. Avenida del Yaqui
Guadalupe, AZ 85283
Phone: (480) 730-3080
Fax: (480)-505-5368

The public hearing was closed.

3. **VARIANCE REQUEST:** Councilmembers discussed and approved an extension of the variance that was approved by the Town Council on June 29, 2017, related to the Town Zoning Code, Article 2, Part III, Section 1, Subsection C, Paragraph 5, for G.T.L. LLC (d/b/a The Mint – a medical marijuana dispensary) located at 5210 S. Avenida del Yaqui to continue extended hours of operation, open to the public, from 6:00 PM to 9:00 PM, seven days a week.

Motion by Councilmember Vital to approve agenda item G3; second by Councilmember Sanchez. Motion passed 5-1 on a roll call vote with Vice Mayor Cota voting no.

4. **VARIANCE REQUEST:** Councilmembers discussed a variance request of the Town Zoning Code, Article 2, Part III, Section 1, Subsection C, Paragraph 5, for G.T.L. LLC (d/b/a The Mint, a medical marijuana dispensary) located at 5210 S. Avenida del Yaqui to extended hours of operation, open to the public, from 9:00 PM to 11:00 PM, seven days a week.

Councilmembers discussed the possibility of the variance timeframe and the possibility of extending it to being effective for two years.

Motion by Councilmember Vital to approve the variance request to extend the hours of operation from 9 p.m. to 10:00 p.m., for a two-year timeframe; second by Councilmember Cota. Motion passed on roll call vote 5-1 with Vice Mayor Cota voting no.

David Ledyard, Town Attorney, stated that Councilmembers may wish to amend the motions for agenda items G3 and G4 to include that the same findings exist as when the variance was originally approved. Should that motion occur, Town staff can provide the applicant with the statement of findings from the date when the original variance was granted.

Motion by Councilmember Vital to amend motions for G3 and G4, to include the findings from the Town staff to be similar findings for the next two years; second by Councilmember Valenzuela. Motion passed on roll call vote 5-1 with Vice Mayor Cota voting no.

5. **RESOLUTION NO. 2018.09:** Councilmembers adopted **RESOLUTION NO. 2018.09** authorizing the Town of Guadalupe to enter into an intergovernmental agreement with Maricopa County for Regional Emergency Operations Management and Disaster Services, effective July 1, 2018; and, authorized the Mayor to execute all documents in furtherance of this agreement. **(Contract #2018-11)**

Jeff Kulaga, Town Manager / Clerk, stated that this intergovernmental agreement (IGA) is a renewal with Maricopa County for the preparation and execution of emergency programs and plans. There term of the IGA is through June, 2023, at an estimated cost of \$1,500 annually to the Town. Staff recommends approval of the IGA.

Motion by Councilmember Vital to approve agenda item G5; second by Councilmember Sanchez. Motion passed unanimously 6-0.

Agenda items G7 and G8 were taken out of order.

7. **CONTRACT:** Council approved the construction management services proposal from Dibble Engineering for the Calle Sahuaro flood remediation project in the amount of \$18,000; and, authorized the Town Manager to execute all necessary documents in furtherance of this contract. **(Contract #2018-12)**

Jeff Kulaga, Town Manager / Clerk, stated that agenda items G7 and G8 are related to the Calle Sahuaro flood remediation project. Item G7 is for construction management and



Valerie Molina
Mayor

Anita Cota
Vice Mayor

Gloria Cota
Councilmember

Elvira Osuna
Councilmember

Joe Sanchez
Councilmember

Faustino Valenzuela
Councilmember

Ricardo Vital
Councilmember

Online agendas and
results available at
www.guadalupeaz.org

Town Council Chambers
9241 S. Avenida del Yaqui
Guadalupe, AZ 85283
Phone: (480) 730-3080
Fax: (480)-505-5368

oversight of the project. Staff recommends approval of this agenda item.

Motion by Councilmember Sanchez to approve agenda item G7 second by Councilmember Vital. Motion passed unanimously 6-0.

8. **CONTRACT:** Councilmembers awarded a construction contract to KCCI, LLC in the amount of \$417,850 for the Calle Sahuaro flood remediation project IGA2017A018; and, issued Order to Proceed to KCCI, LLC. **(Contract #2018-13)**

Jeff Kulaga, Town Manager / Clerk, stated that the staff received three bids for this project. The project includes the Maricopa County Flood Control District. Mr. Kulaga detailed the project costs, which totals approximately \$467,000, including design, engineering and construction management and noted that staff recommends approval of this agenda item.

Motion by Vice Mayor Cota to approve agenda item G8; second by Councilmember Valenzuela. Motion passed unanimously 6-0.

6. **PROPOSED FY 2018 / 2019 TOWN BUDGET INTRODUCTION:** Jeff Kulaga, Town Manager / Clerk presented a slide presentation of the proposed fiscal year 2018/2019 Town budget (budget). Staff will work to refine the budget over the next few months. He reviewed the budget timeline and the steps involved in developing the budget.

Mr. Kulaga emphasized that the operating budget does not include grant funding requests; however, Council approved grant requests and an additional \$1 million of budget capacity has been incorporated into the budget to provide for spending authority, should the grant funding requests be approved. Approved grant funding from SRP and Maricopa County CDBG has been incorporated into the budget.

Mr. Kulaga then reviewed the budget fund balances for the current fiscal year through March 30, 2018; funding sources; expenditures; 2018/2019 Operating Budget; utility and services expenditures; town responsibilities; 2018/2019 General Fund; Highway User Revenue Funds (HURF) and sewer fund analysis; grant requests; and, unfunded needs not included in grant requests.

Mr. Kulaga emphasized that expenditures are exceeding revenues; and, that approved grant funding will be allocated for specific purposes, and not for recurring operations expenses. Currently, fund balances are being used to offset 2018/19 operating expenses. This use of fund balances for operating expenses limit the Town's ability to provide local matching funding for projects and to be prepared for unexpected expenses. A complete analysis of the Town's aging sewer lines is needed to assess the condition of the sewer infrastructure.

In response to questions from Councilmembers, Mr. Kulaga stated that staff will provide detailed budget expenditures related to vehicle and equipment maintenance and graffiti removal. The risk in seeking grants for funding recurring operational expenses is finding ways to fund that expense when grant monies have been expended. He encouraged Councilmembers to provide feedback on potential revenue sources.

Councilmembers referenced the staff recommendations and suggested that the Town explore ways to develop commercial properties. Community members have indicated that public safety is a high priority; and, that the cost of public safety to the Town is not sustainable. Mr. Kulaga stated that at the current rate of spending to support public safety, funding would be available for up to four years. Reducing expenditures is difficult; seeking grants and developing Town land are revenue generating options.

Councilmembers discussed working with the Pasqua Yaqui Tribe to explore ways to develop their commercial land; and, the importance of providing the community with easy to understand budget data; and, educating the public about how gaming grants must be utilized for specific purposes.



Valerie Molina
Mayor

Anita Cota
Vice Mayor

Gloria Cota
Councilmember

Elvira Osuna
Councilmember

Joe Sanchez
Councilmember

Faustino Valenzuela
Councilmember

Ricardo Vital
Councilmember

Online agendas and
results available at
www.guadalupeaz.org

Town Council Chambers
9241 S. Avenida del Yaqui
Guadalupe, AZ 85283
Phone: (480) 730-3080
Fax: (480)-505-5368

H. TOWN MANAGER’S REPORT – None.

I. COUNCILS’ COMMENTS

- Councilmember Valenzuela
Thanked staff members for attending the meeting.
- Councilmember Vital
Friday, April 27, 2018 – Dia de Niño’s event.
Thanked staff members for attending the meeting.
- Councilmember Sanchez
Voiced appreciation for the appearance of the marquee sign.
- Councilmember Cota
Thanked staff members for attending the meeting.
- Vice Mayor Cota
Thanked staff members for their clean-up efforts after the car show event.
Thanked staff members for their fund raising efforts.
Friday, April 27, 2018 – Teacher walk out activities.
- Mayor Molina
Thanked staff members for the street and speed hump striping.
Voiced support for Red for Ed that supports teachers and their support staff.
Friday, April 27, 2018 – Dia de Niño’s event.

J. ADJOURNMENT

**Motion by Councilmember Sanchez to adjourn; second by Councilmember Vital.
Motion passed unanimously 6-0.**

The meeting was adjourned at 7:33 p.m.

Valerie Molina, Mayor

ATTEST:

Jeff Kulaga, Town Manager / Town Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Town Council Meeting of the Town Council of Guadalupe, Arizona held on the 26th day of April, 2018. I further certify the meeting was duly called and held and that a quorum was present.

Jeff Kulaga, Town Manager / Town Clerk



May 4, 2018

To: The Honorable Mayor and Town Council

From: Jeff Kulaga, Town Manager / Clerk

RE: May 10, 2018 Town Council Regular Meeting Information Report

The purpose of this report is to provide brief information regarding each of the meeting's agenda items.

Agenda Items:

G1 & G2: The Town Council unanimously continued a conditional use permit request from the April 12, 2018 Regular Council Meeting (RCM) to the May 10, 2018 RCM with the intent to allow for additional time to find a solution to this request. The applicant, Mr. Jamie Quihuis, is requesting a conditional use permit to locate a mobile home (manufactured home) on the properties of 5447 and 5449 East Calle Encinas. Presently, one single family home straddles the two residential lots. In the past, a mobile home was located on the property. The proposed mobile home would be placed in the same location. Both properties are owned by Dolores Quihuis. Mr. Jamie Quihuis, the grandson of Ms. Dolores Quihuis, seeks approval to locate a mobile home in the backyards of the two properties, straddling both residential lots. The family wishes to provide care and oversight for Ms. Quihuis, the property owner. Proper notice and posting of the conditional use permit request has been accomplished.

These two properties are zoned R1-6 residential. The Town Code allows a mobile home to be the single residence on a R1-6 zoned lot through Council approval of a conditional use permit. However, the Code does not allow a mobile home and a house to be located on the same lot in an R1-6 zone. Per Resolution 95-19, only if the Town Council finds extraordinary circumstances, a conditional use permit for a mobile home may be granted and "only for so long as, any mobile home or manufactured housing is owner-occupied." These code requirements apply to individual lots within R1-6 zoning and are not designed for two adjacent lots to be considered as one.

In researching possible solutions for this conditional use permit request, on May 9, 2002 the Town Council voted 5 in favor, 1 opposing, to grant a conditional use permit to place a mobile home on the 5447 Calle Encinas property for a period of three years. The May 9, 2002 RCM minutes do not reflect a discussion about the house straddling two lots. Based on further research, it appears that the conditional use permit request did not receive a follow up hearing at the three year time period. No one commented on or objected to the conditional use permit request at the May 9, 2002 RCM public hearing or at the recent public hearing held on April 12, 2018, for the current conditional use permit request. The May, 2002 Town Council approval set a precedent to grant a conditional use permit for the current request for a three year period; and also requiring that the mobile home be occupied by a family member related to the legal owner of the 5447 and 5449 East Calle Encinas properties, as recorded by the Maricopa County Assessor. **Attachment A: Use Permit Application (pages 1-7) Attachment B: May 9, 2002 Town Council Regular Meeting Minutes (pages 8-11)**

G3: Resolution No. R2018.10 replaces Resolution No. R2018.05 which was approved by Town Council at the March 22, 2018 Regular Council Meeting. Resolution No. R2018.05 adds the request for \$50,000

of financial assistance for public safety resources during special event activities to the 12% gaming grant requests from the Pascua Yaqui Tribe. This request was inadvertently omitted from Resolution No. R2018.05. Grant applications are due to the Pascua Yaqui Tribe by May 31, 2018. **Attachment C: Resolution No. R2018.10 (page 12) Attachment D: Resolution No. 2018.05 (page 13)**

G4: Approval of Contract: The Salt River Project (SRP) Municipal Aesthetics Program Funding Agreement and Design Services Contract are attached for your review, information, and action. Approval of this agreement and contract would authorize the expenditure of an estimated \$108,500 of the Town of Guadalupe's SRP aesthetic funds to bury approximately 1,120 feet of overhead 12kV power lines along Calle Guadalupe from Calle Tomi to Calle Vauo Nawi. This project does not require a local match of funds from the Town. On January 11, 2018, Town Council approved a \$221,000 SRP aesthetic fund project. Should Town Council approve this undergrounding project, \$70,000 would remain in the Town of Guadalupe's SRP aesthetic fund with a FY2018/19 allocation likely in June, pending SRP approval. **Attachment E: Municipal Aesthetic Program Funding Agreement (pages 14-18), Attachment F: Design Service Contract (pages 19-24)**

G5: Community Development Advisory Committee Appointee Recommendations (CDAC): The CDAC recommends Community Development Block Grant (CDBG) project funding and oversight of the Maricopa County Urban County CDBG Program. The governing body of each participating municipality in Maricopa Urban County may choose two elected officials, a primary representative and an alternate. The appointee recommendations are forwarded to the Maricopa County Board of Supervisors for consideration. The Maricopa County Board of Supervisors make appointments to the CDAC. The CDAC meets monthly, on the second Wednesday at 6:30 PM; and, the term of office is July 1, 2018 to June 30, 2020. **Attachment G: April 11, 2018 Community Development Advisory Committee Letter (page 25)**

G6: Approval of Claims: Check register for April, 2018, totaling \$449,671.67. **Attachment H: Check Register (pages 26-46)**

G7: Approval of Amendment No. 2 to an IGA between Maricopa County by and through its Human Services Department and the Town of Guadalupe which began on July 1, 2016 through June 30, 2017 extends the IGA from June 30, 2018 to June 30, 2019. To note, Amendment No. 1 extended the IGA from June 30, 2017 to June 30, 2018. Through Amendment No. 2 Maricopa County provides the Town with \$35,000 for Community Action Program (CAP) services to include reimbursement to the Town to assist eligible low income households with crisis case management and financial assistance services. From a Town budget perspective, the \$35,000 have been identified as projected revenue for CAP services in the proposed FY2018/19 budget. Attachment I: Amendment No. 2 to an Intergovernmental Agreement with Maricopa County by and through its Human Services Department and the Town of Guadalupe which began on July 1, 2016 through June 30, 2017 (pages 47-51)

G8: The Town Magistrate and court staff will present the Annual State of the Courts Report. Attachment J, (pages 52-56)

Attachment A

Letter of Explanation:

Jaime Quihuis

5447 e Calle Encinas

Guadalupe, AZ 85283

To whom it may concern:

I am writing this letter to explain the need for the single wide mobile home on lot 6 and 8 on Calle Encinas. Our grandmother is in need of more care and we are wanting to live closer to her for that reason. Years ago there was a trailer behind the house that has been hauled off and this trailer would go in its place. This would provide a place for us to live and help our grandmother and also help keep the property up.

Thank you for your consideration,

Jaime Quihuis

Lot (6) and Lot (8), SONORITA, according to the plat of record in the office of the County Recorder of Maricopa County, Arizona, in Book 32 of Maps, page 8.

CASE NO. _____

TOWN OF GUADALUPE
9241 SOUTH AVENIDA DEL YAQUI
GUADALUPE, ARIZONA 85283
480-730-3080

APPLICATION FOR:

- Variance
- Conditional Use
- Zoning Change

Zoning District: R 1-6
 Fee: \$25.00 Paid
 Receipt #: 713072

THE REASON FOR THE REQUEST IS: Placing A mobile Home on lot with existing home to enable the family to care for elderly grandmother.

THE SUBJECT PROPERTY IS LEGALLY DESCRIBED AS: Lot (6) and Lot (8), Sonoran, according to the plat of record in the office of the County Recorder of Maricopa County, Arizona, in Book 32 of Maps, page 8.
 Parcel 301-12-084 / 31-12-086

AND ITS GENERAL LOCATION IS: N S E W SIDE OF CALLE Encinas
FEET N S W OF CALLE AND 91 FEET
 BY 110 FEET TOTALING 10,010 SQ. FEET.

IF REQUESTING REZONING, INDICATE CHANGE: FROM _____ TO _____

APPLICANT: Jaime Quibus PHONE NO: _____

ADDRESS: 5447 E Encinas

PROPERTY OWNER: Dolores S Quibus PHONE NO: _____

ADDRESS: 5449 E CALLE Encinas

[Signature] 2-12-18
 APPLICANT'S SIGNATURE Date

[Signature] 2-12-18
 *OWNER'S SIGNATURE Date

*The property owner must sign above or submit a letter by owner authorizing the applicant to make the request.

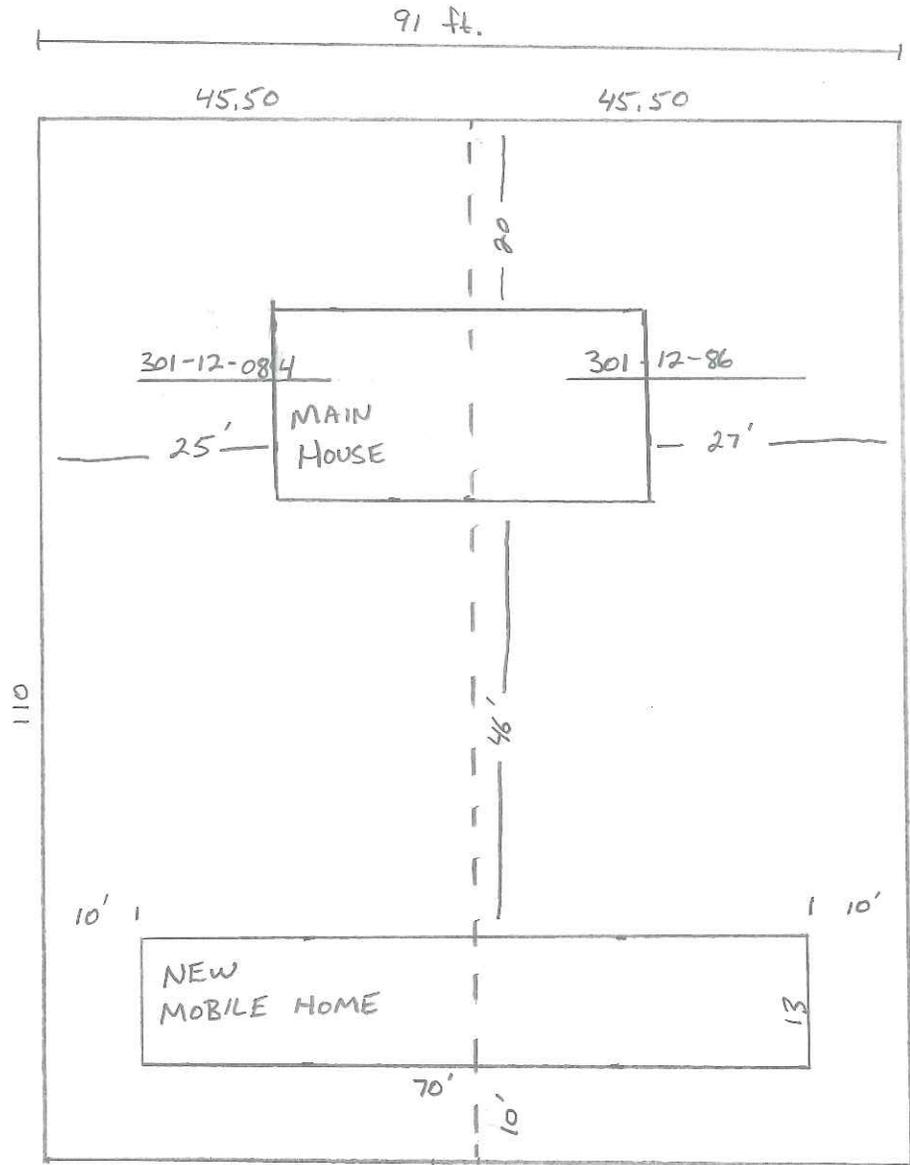
Office Use Only:

PROCESSED BY: _____ DATE PROCESSED: _____

DATE OF COUNCIL MEETING: _____ APPROVED DISSAPPROVED

COMMENTS: _____

Jaime Quihuis - Dolores S Quihuis
5447 E Calle Encinas
Guadalupe AZ 85283



Untitled Map

Write a description for your map.

Legend

-  5447 E Calle Encinas
-  Avenida Del Yaqui & Calle Iglesia
-  Line Measure



Town of Guadalupe, Az

ZONING INFORMATION

Contact # 480-505-5380

Commercial Zoning Districts:

Zoning District	MINIMUM Yard Setbacks				Maximum Ht.
	Frnt.	Side.	Street Side	Rear	
C-1	25'	12'	15'	15'	30'
C-2	20'	12'	15'	15'	30'
C-Mix	30'	20'	30'	30'	40'

Residential Zoning Districts:

Zoning District	Minimum Yard Setbacks				Maximum Ht.
	Frnt.	Side.	Street Side	Rear	
R-1-9	30'	10'	20'	10'	30'
R-1-6	25'	7'	15'	10'	30'
R-2	25'	7'	20'	20'	30'
R-3	20'	7'	15'	15'	30'
R-4	20'	7'	15'	15'	30'



Town of Guadalupe

9050 SOUTH AVENIDA DEL YAQUI, GUADALUPE, ARIZONA 85283-2598, PHONE: 730-3080

NOTICE OF A REGULAR MEETING OF THE TOWN OF GUADALUPE COUNCIL

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Town of Guadalupe Council and to the general public that the Town of Guadalupe Council will hold a meeting open to the public on August 24, 1995, at 7:00 p.m., 9050 S. Avenida del Yaqui in the Council Chambers.

The Agenda for the meeting is as follows:

- A. CALL TO ORDER
- B. INVOCATION/PLEDGE OF ALLEGIANCE
- C. ROLL CALL
- D. CONSENT AGENDA
- E. APPROVAL OF MINUTES
- F. PUBLIC APPEARANCE
- G. DISCUSSION AND ACTION ITEMS:
 1. Resolution 95-17 - A resolution of the Mayor and Council of the Town of Guadalupe, Arizona, declaring as a public record that certain document filed with the town clerk and entitled "The Uniform Code for the Abatement of Dangerous Buildings - 1991 Edition"; and declaring an emergency.
 2. Ordinance 95-02 - An ordinance of the Town of Guadalupe, Arizona, adopting "The Uniform Code for the Abatement of Dangerous Buildings - 1991 Edition" by reference and providing penalties for violation thereof; and adding article 7-7 to the Town Code.
 3. Resolution 95-18 - A resolution of the Town of Guadalupe, Arizona, increasing garbage and trash collection fees.
 4. Resolution 95-19 - A resolution of the Mayor and Town Council of the Town of Guadalupe, Maricopa County, Arizona, establishing town policy against manufactured housing units (mobile homes) having frontage on Avenida del Yaqui and Guadalupe Road; and establishing a town policy requiring mobile homes in the remaining areas of the town to be owner-occupied for issuance of a conditional use permit.

Manager/Clerk
730-3080

Finance
730-3084

Community Services
730-3093

Senior Center
730-3092

Public Works
730-3095

Fax
730-3096

RESOLUTION 95 - 19

A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF GUADALUPE, MARICOPA COUNTY, ARIZONA, ESTABLISHING TOWN POLICY AGAINST MANUFACTURED HOUSING UNITS (MOBILE HOMES) HAVING FRONTAGE ON AVENIDA DEL YAQUI AND GUADALUPE ROAD; AND ESTABLISHING A TOWN POLICY REQUIRING MOBILE HOMES IN THE REMAINING AREAS OF THE TOWN TO BE OWNER-OCCUPIED FOR ISSUANCE OF A CONDITIONAL USE PERMIT.

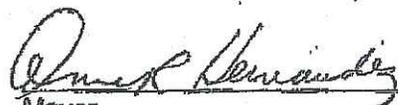
WHEREAS, the Mayor and Town Council wish to preserve the existing culture and lifestyle on Avenida Del Yaqui and Guadalupe Road by establishing policy prohibiting manufactured housing (mobile homes) locating on property fronting Avenida Del Yaqui and Guadalupe Road; and

WHEREAS, the Mayor and Town Council desire to hereby restate Town policy that any conditional use permit for a manufactured housing unit in a residentially zoned district must be owner-occupied; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Town Council of the Town of Guadalupe, Maricopa County, Arizona, as follows:

1. Absent substantial justification, the Town Council shall not grant conditional use permits for mobile homes or manufactured housing located on Avenida Del Yaqui or Guadalupe Road;
2. Absent substantial justification, the Town Council shall grant conditional use permits only if, and only for so long as, any mobile home or manufactured housing is owner-occupied.

PASSED AND ADOPTED by the Mayor and Town Council of the Town of Guadalupe, Maricopa County, Arizona, on this 24 day of ~~September~~ ^{August}, 1995.



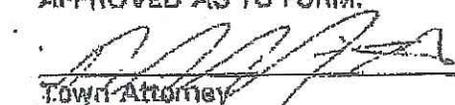
Mayor

ATTEST:



Town Clerk

APPROVED AS TO FORM:



Town Attorney

Attachment B

MINUTES OF REGULAR MEETING
OF THE
TOWN OF GUADALUPE COUNCIL

A public meeting of the Town of Guadalupe Council was held on THURSDAY, MAY 9TH, 2002, AT 7:00 P.M., 9241 South Avenida del Yaqui in the Council Chambers. The following members of council were present:

Mayor Margarita Cota
Vice Mayor Tomasa Carpio
Councilmember Veronica Flores
Councilmember Anna Hernandez
Councilmember Angie Perez
Councilmember Frances Osuna
(Vacancy)

Staff:

Town Manager, Tom Morales
Town Attorney, David Ledyard
Town Clerk, Rose Mary Arellano
Finance Director, Mark Johnson
Building Inspector, Jim Ricker
CAP Director, Maria Alvarez

The following matters were discussed, considered, and decided upon at the meeting:

- A. The meeting was CALLED TO ORDER by Mayor Margarita Cota.
- B. INVOCATION by Councilmember Veronica Flores and the PLEDGE OF ALLEGIANCE was led by Mayor Margaita Cota.
- C. ROLL CALL was taken by the Town Clerk, Rose Mary Arellano.
- D. MINUTES: Special and Regular meetings of April 25th, 2002.

MOVED by Councilmember Veronica Flores to approve as written.
SECONDED by Councilmember Anna Hernandez.

MOTION CARRIED 6 - 0

- D. DISCUSSION AND POSSIBLE ACITON ITEMS:

MOVED by Councilmember Veronica Flores to approve discussion issues #5, #6, #8, and #9.
SECONDED by Vice Mayor Tomasa Carpio.

MOTION CARRIED. 6 - 0

Regular Meeting
May 9th, 2002
Page Two

1. Board of Adjustments – Public Hearing – Case #CU4-02.1 – Marco Quihuis and Veloria Chapo, 5447 Calle Encinas, request a conditional use permit to place a mobile home behind property owner’s house.

Mr. Quihuis stated that purchasing a mobile home was a faster way to provide a home for their children and placing it on the back yard of his parents lot would also benefit his parents since he provides care for his dad.

It was noted that there being no comments from the public or adjacent property owners.

MOVED by Councilmember Veronica Flores to close the hearing.
SECONDED by Councilmember.

MOTION CARRIED.

2. Action on Case #CU4-02.1 - Marco Quihuis and Veloria Chapo, request a Conditional use permit to place a mobile home on property.

MOVED by Councilmember Anna Hernandez to grant a conditional use permit for three(3) years.
SECONDED by Councilmember Frances Osuna.

Councilmember Veronica Flores OPPOSED.

MOTION CARRIED. 5 - 1

3. Ordinance 2002-08 – An Ordinance of the Mayor and Town Council of the Town of Guadalupe, Arizona, amending the Town Code to regulate smoking and provide for smoke-free public places and public work place, amending Chapter 10, Health and Sanitation to add a new Article 10-5.

MOVED by Councilmember Veronica Flores adopt Ordinance 2002-08 and to be read by title only.
SECONDED by Councilmember Anna Hernandez.

MOTION CARRIED. 6 - 1

Regular Meeting
May 9th, 2002
Page Three

4. Mrs. Margarita Garcia and Mrs. Cruzita Armenta will address Council requesting permission to enshrine Our Lady of Guadalupe statue at the Town Hall.

Mrs. Cruzita Armenta, Representative for Los Guadalupanos, read a letter addressed to the Mayor and Council requesting permission to enshrine Our Lady of Guadalupe, Patron Saint, at the Town Hall in memory of those who carried her banner from Mexico and founded the Town of Guadalupe. She said that they wish to have the event on May 20th, Dia de las Madres, in honor ancestral mothers.

Mrs. Margarita Garcia stated that the statue was donated by Mr. Antonio Figueroa, Town Engineer, and the dress was made by Mrs. Mary Lou Matuz. The statute was carried in a procession on December 19th, 2001, by former Mayor Frances Osuna.

Mr. David Ledyard, Town Attorney, stated that the important thing is how the exhibit is portrayed. He said if it is an example of Hispanic art and culture it is probably going to be allowed but if it is presented as a shrine to the Lady of Guadalupe in the hopes that Town Hall and the Town will be blessed as a result it is clearly unconstitutional. He suggested displaying it in the museum as an example of Hispanic art, culture and history detailing the legend of the Lady of Guadalupe and how the Town got its name. No action.

5. Amendment to the Intergovernmental Agreement between Maricopa County by and through Human Services Department and Town of Guadalupe. By Ms. Maria Alvarez.

Approved by consent agenda.

6. Head Start Child Care Facility - Ratification of contract between the Town of Guadalupe and the Contractor, SSG Developers, Inc. By Tom Morales.

Approved by consent agenda.

7. Salt River Project – “Branching Out” Program. By Tom Morales.

Mr. Morales reported that the Town received a check in the amount of \$10,870.00 to be used to purchase trees from SRP’s Branching Out program. He acknowledge Mr. Victor Flores’ help in acquiring the funding. No action.

Regular Meeting
May 9th, 2002
Page Four

8. Regular Council Meeting – May 23rd, 2002, 7:00 p.m. - Council may consider canceling or to reschedule the meeting.

Approved by consent agenda.

9. Approval of Claims - Check Registers for the months of January, February and March, 2002.

Approved by consent agenda.

F. COMMENTS FROM THE PUBLIC. – No Comments.

G. TOWN MANAGER’S REPORT – Mr. Morales submitted a written report which he briefly reviewed.

H. ADJOURNMENT.

MOVED by Councilmember Veronica Flores to adjourn.
SECONDED by Councilmember Anna Hernandez.

MEETING ADJOURNED.

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF GUADALUPE, ARIZONA, AUTHORIZING AN APPLICATION FOR A GRANT FROM THE PASCUA YAQUI TRIBE FOR PUBLIC SAFETY, PUBLIC WORKS, AND COMMUNITY ACTION PROGRAM PURPOSES.

WHEREAS, the Congress of the United States has enacted into law the Indian Gaming Regulatory act, Public Law 100-497, 25 U.S.C. §2701-2721 and 18 U.S.C. §1166-1168 (the "Act") which requires a tribal state compact in order to conduct Class 111 gaming activities on the Indian lands of a tribe; and

WHEREAS, Resolution No. R2018.04 shall be repealed and replaced with Resolution No. R2018.10; and,

WHEREAS, the Pascua Yaqui Tribe has entered into a gaming contract with the State of Arizona and said compact requires that the Pascua Yaqui Tribe contributes to Arizona communities for governmental services that benefit the general public such as public safety, mitigation of the impacts of gaming, etc., or promotion of commerce and economic development; and

WHEREAS, the Town of Guadalupe, Arizona, has a substantial population of Native Americans and other minorities and is in need of assistance to purchase a Fire Department Command and Community Service vehicle and three (3) Public Works utility trucks, and for Community Assistance Programs related to funding assistance for rent, utility, and food boxes; and is in need of financial assistance for public safety resources during special event activities; and

WHEREAS, the following needs have been identified:

Fire Department Command/Community Service vehicle:	\$75,000
Public Works Utility Trucks (3):	\$60,000
Community Assistance Programs:	\$80,000
Public Safety Resources:	\$50,000

WHEREAS, these needs have been identified as most pressing; and, that any grant monies received from the Pascua Yaqui Tribe would be restricted to these needs; and

WHEREAS, it would be appropriate for Town staff to submit a grant funding request to the Pascua Yaqui Tribe in the sum of \$265,000 for the aforementioned needs.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF GUADALUPE, ARIZONA AS FOLLOWS:

Town staff is directed to submit an application for grant funds in the sum of \$265,000 to the Pascua Yaqui Tribe; and, that said funds shall be restricted to the needs set forth in this resolution.

DATED, this 10th day of May, 2018.

Valerie Molina, Mayor

ATTEST:

APPROVED AS TO FORM:

Jeff Kulaga, Town Clerk / Manager

David Ledyard, Town Attorney

Attachment D

RESOLUTION NO. 2018.05

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF GUADALUPE, ARIZONA, AUTHORIZING AN APPLICATION FOR A GRANT FROM THE PASCUA YAQUI TRIBE FOR PUBLIC SAFETY, PUBLIC WORKS, AND COMMUNITY ACTION PROGRAM PURPOSES.

WHEREAS, the Congress of the United States has enacted into law the Indian Gaming Regulatory act, Public Law 100-497, 25 U.S.C. §2701-2721 and 18 U.S.C. §1166-1168 (the "Act") which requires a tribal state compact in order to conduct Class 111 gaming activities on the Indian lands of a tribe; and

WHEREAS, the Pascua Yaqui Tribe has entered into a gaming contract with the State of Arizona and said compact requires that the Pascua Yaqui Tribe contributes to Arizona communities for governmental services that benefit the general public such as public safety, mitigation of the impacts of gaming, etc., or promotion of commerce and economic development; and

WHEREAS, the Town of Guadalupe, Arizona, has a substantial population of Native Americans and other minorities and is in need of assistance to purchase a Fire Department Command and Community Service vehicle and three (3) Public Works utility trucks, and for Community Assistance Programs related to funding assistance for rent, utility, and food boxes; and

WHEREAS, the following needs have been identified:

Fire Department Command/Community Service vehicle:	\$75,000
Public Works Utility Trucks (3):	\$60,000
Community Assistance Programs:	\$80,000

WHEREAS, these needs have been identified as most pressing; and, that any grant monies received from the Pascua Yaqui Tribe would be restricted to these needs; and

WHEREAS, it would be appropriate for Town staff to submit a grant funding request to the Pascua Yaqui Tribe in the sum of \$215,000 for the aforementioned needs.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF GUADALUPE, ARIZONA AS FOLLOWS:

Town staff is directed to submit an application for grant funds in the sum of \$215,000 to the Pascua Yaqui Tribe; and, that said funds shall be restricted to the needs set forth in this resolution.

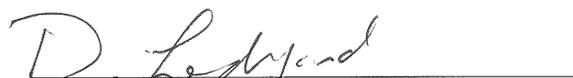
DATED, this 22nd day of March, 2018.


Valerie Molina, Mayor

ATTEST:


Jeff Kulaga, Town Clerk / Manager

APPROVED AS TO FORM:


David Ledyard, Town Attorney

P. O. Box 52025
 Phoenix, AZ 85072-2025
 (602) 236-5900
 www.srpnet.com

Attachment E

March 27, 2018

Jeff Kulaga
 Town of Guadalupe
 9241 S Avenida Del Yaqui
 Guadalupe, AZ 85283

File No.: MAP-12.09
 Ref. No.: MAPE-1756

**SUBJECT: CALLE GUADALUPE CROSSINGS CONVERSION –
 AESTHETICS CONCEPTUAL COST ESTIMATE**

Dear Jeff,

Per our field meeting on January 18, 2018, SRP has prepared an Aesthetics Conceptual Cost Estimate to bury two existing overhead facility crossings along Calle Guadalupe at Calle Vauo Nawi and Calle Tomi.

JOB SCOPE

Underground Conversion: Install approximately 100 linear feet of trench and conduit plus 100 feet of bore and conduit. If SRP provides trench, bore, and conduit, then SRP will be responsible for backfill and restoration. SRP to install four (4) risers, one (1) junction box, and approximately 575 feet of aluminum conductor. Estimate assumes SRP has sufficient land rights to convert existing lines to underground.

Overhead Removal: SRP to remove approximately 1,120 feet of conductor with neutral.

Other attached utilities: As of the date of this letter, there are no joint use attachments on the poles associated with this scope of work. The job scope and estimate do not include other utilities that may be attached to SRP poles. Costs associated with non-SRP utilities will be the responsibility of those other than SRP.

COSTS

Conceptual cost estimates are prepared under the following assumptions:

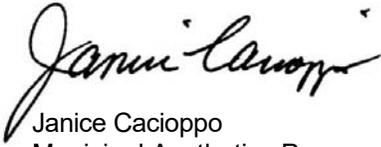
- 1) Standard 2 foot wide X 8 feet deep trench with slurry backfill;
- 2) 24 inch wide asphalt cut and hot asphalt patch in road;
- 3) Restoration of area where civil work in road is complete;
- 4) One Police Officer for duration of construction;
- 5) Does not include the costs for Joint Trench, Bore or Conduit, which are not fundable through Aesthetics;
- 6) Does not include after-hours construction for commercial outages;
- 7) Does not include private lighting or new streetlights/system costs.

SRP REF #	JOB SCOPE	COSTS
T3039804	Trench/Conduit	\$ 26,600
	Underground Electrical	\$ 79,400
	Underground Subtotal	\$ 106,000
T3039845	Overhead Removal	\$ 2,500
	TOTAL COST ESTIMATE	\$ 108,500

This Conceptual Cost Estimate is valid through **July 25, 2018**. Please sign and return the attached Aesthetics Funding Agreement to me. Be sure to indicate the town's preference for trench and conduit provider.

If you have any questions regarding the Aesthetics, funding you can contact me at (602) 236-3735 or at Janice.Cacioppo@srpnet.com.

Sincerely,

A handwritten signature in black ink that reads "Janice Cacioppo". The signature is written in a cursive style with a large initial "J".

Janice Cacioppo
Municipal Aesthetics Program Manager

c: V Silvestro
File



March 27, 2018
File No.: MAP-12.09
Ref No.: MAPE-1756

MUNICIPAL AESTHETICS PROGRAM
FUNDING AGREEMENT

CONCEPTUAL ESTIMATE DEFINITIVE COSTS REVISED COSTS

PROJECT NAME: CALLE GUADALUPE CROSSINGS CONVERSION

MUNICIPALITY PROJECT #:

ESTIMATE DATE: 3/27/18

VALID THROUGH: 07/25/18

SRP REF #	JOB SCOPE	SRP TRENCH/CONDUIT	MUNICIPALITY TRENCH/CONDUIT
T3039804	Trench/Conduit	\$ 26,600	\$ -
	Underground Electrical	\$ 79,400	\$ 79,400
	Underground Subtotal	\$ 106,000	\$ 79,400
T3039845	Overhead Removal	\$ 2,500	\$ 2,500
TOTAL COST ESTIMATE		\$ 108,500	\$ 81,900

CONDITIONS:

- This estimate is valid for 120 days from the date of this agreement after which a revised cost may be determined.
- A Definitive Cost will be sent to the Municipality upon design completion.
- SRP reserves the right to adjust the estimate to reflect current costs.
- The Municipality's SRP Municipal Aesthetics allocation exposure for this project will not exceed actual costs incurred by SRP.
- Any future relocation of the facilities associated with this project will be at the cost of those other than SRP, including use of SRP Municipal Aesthetics funds.
- Construction will be done during normal SRP work hours unless otherwise agreed to.
- Lane closures that do not impede the normal workflow of traffic will be allowed unless otherwise agreed to.

Power Projects:

- As a condition of the use of SRP Aesthetics funds the Municipality is required to provide SRP with a land right that is acceptable to SRP for all relocated and new facilities installed on Aesthetics projects.
- If the Municipality requires any additional conduits be placed in the trench, an agreement must be in place with SRP prior to the start of construction.
- If applicable, Telco and CATV will be offered a joint trench opportunity per existing agreements. Joint trench costs for other utilities are not fundable through the SRP Municipal Aesthetics Program.
- Municipality streetlight requirements, if applicable, will be provided early in the design process. Streetlight pole installation and connection costs are the responsibility of the Municipality.

Trench/Conduit Provider: SRP _____ Municipality _____ (Please indicate choice of provider)

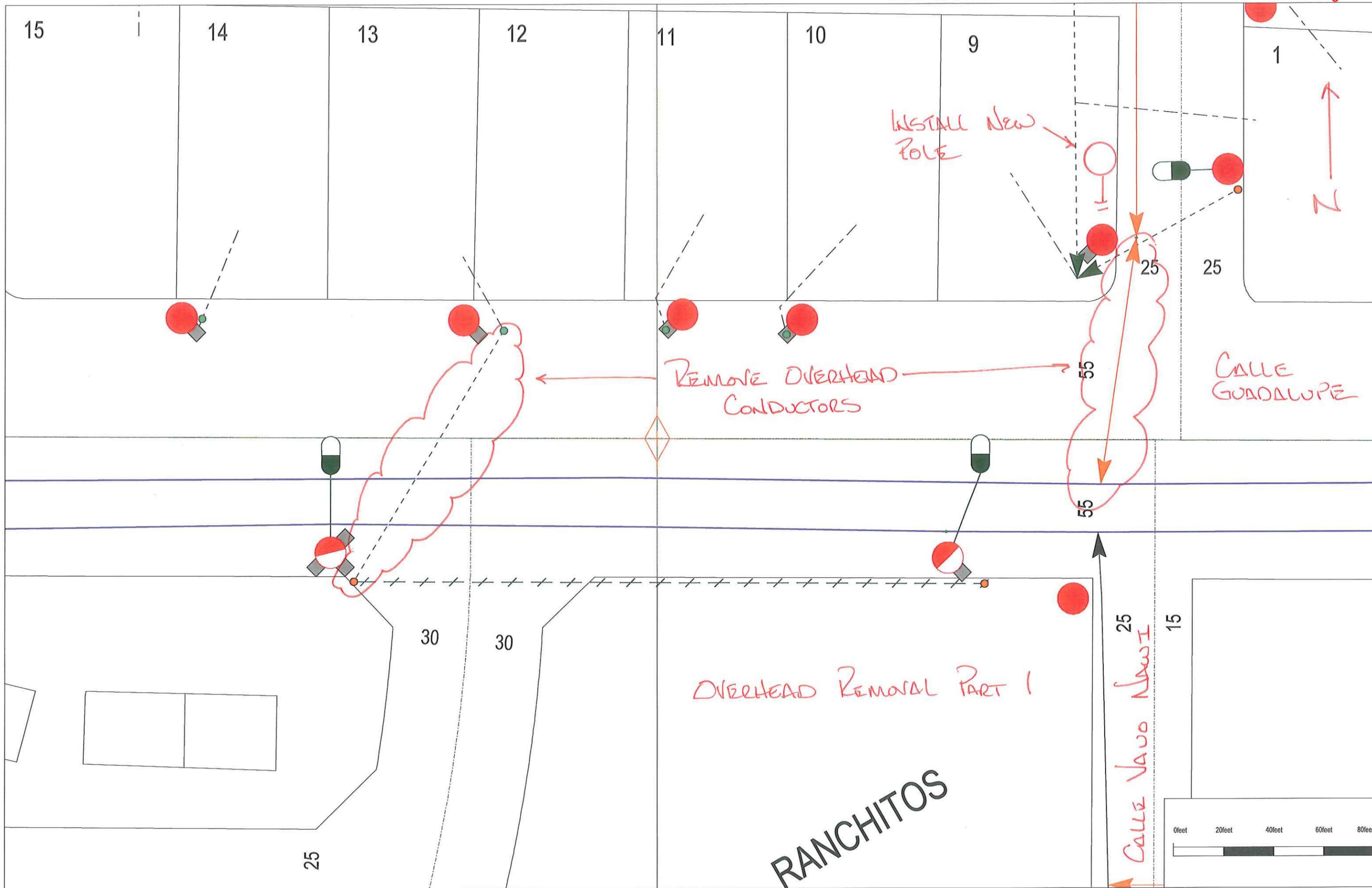
Municipality: TOWN OF GUADALUPE

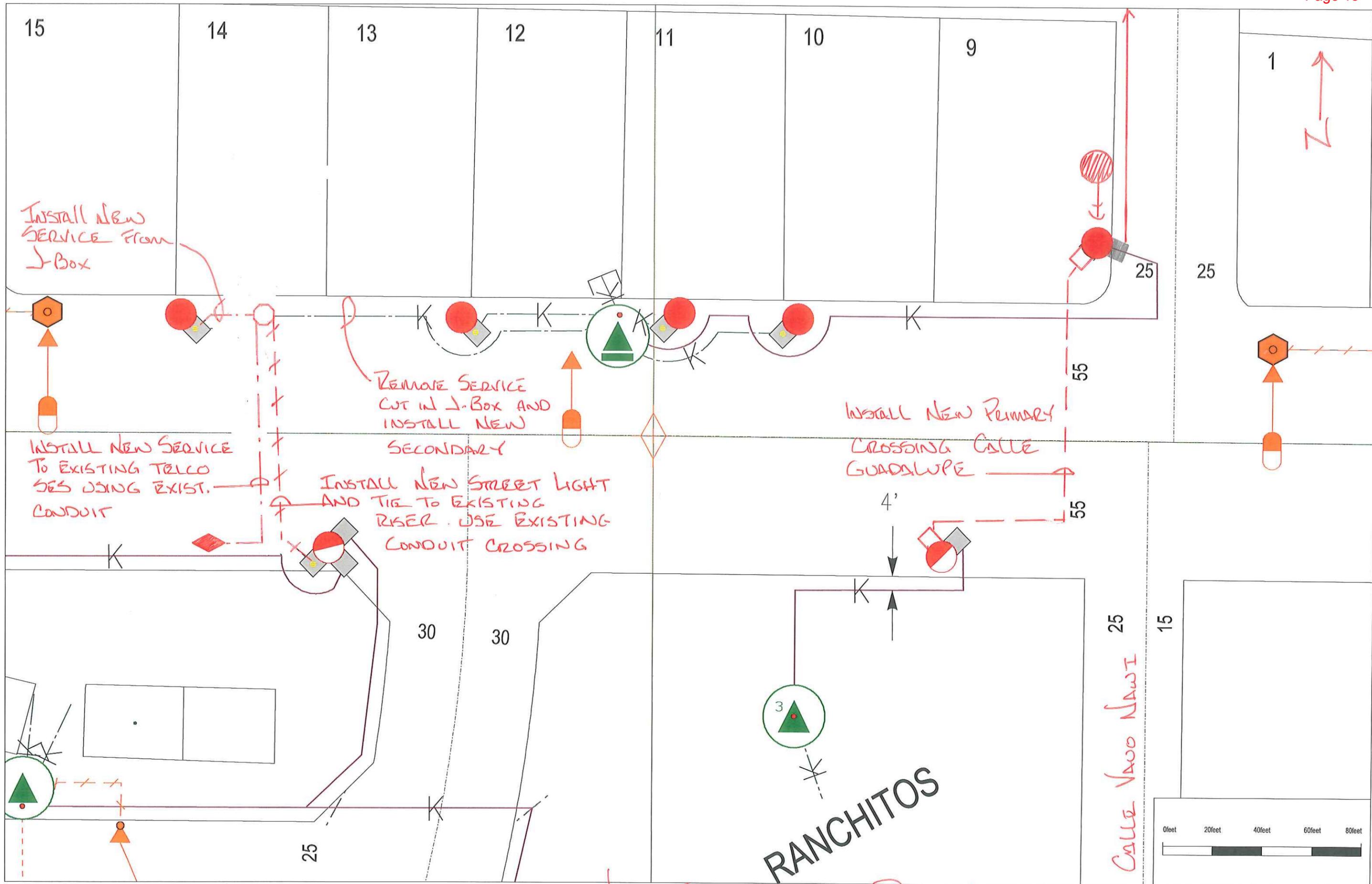
Print Name: _____ Title: _____

Approved: _____ Date: _____
Signature

Declined: _____ Date: _____
Signature

Email signed Funding Agreement to: Janice.Cacioppo@srpnet.com





New Underground Part 1

THESE PRINTS OF THE SRP OVERHEAD AND UNDERGROUND ELECTRICAL FACILITIES SHOULD BE CONSIDERED AS A GUIDE TO, BUT NOT AN EXACT LOCATION OF, THE LOCATION OF OUR EXISTING FACILITIES. SRP MAKES NO REPRESENTATION AS TO THEIR ACCURACY OR FITNESS FOR A PARTICULAR PURPOSE.



Attachment F

Design Services Contract (Municipal – Distribution)

Customer Construction Services
SRP XCT-320
P.O. Box 52025
Phoenix, AZ 85072-2025

Contract #: 4201020
Issue Date: 03/27/2018

ATTN: Jeff Kulaga
TOWN OF GUADALUPE
9241 S. Avenida Del Yaqui
Guadalupe, AZ 85283

SRP Contact: Vincent Silvestro
Contact Phone: 602-236-0432
Contact Fax:

The Salt River Project Agricultural Improvement and Power District, an agricultural improvement district organized and existing under the laws of the State of Arizona (SRP), and TOWN OF GUADALUPE, a municipal corporation organized and existing under the laws of the State of Arizona, (Municipality) enter into this contract (Contract) for the design of electrical facilities for the following Municipality project (Project):

Project:	CUS UC CONV CALLE GUADALUPE CROSSINGS-AESTHETICS	Work Order #:	T3039804
Location:	CALLE VAUO NAWI AND CALLE TOMI, GUADALUPE	Municipality Job #:	

This Contract includes the attached Terms and Conditions, and describes the general obligations of SRP and the Municipality. Except as otherwise specifically provided in this Contract, any changes, amendments or modifications to this Contract shall be in writing and signed by both parties.

Municipality understands that SRP will not begin design until Municipality signs and returns this Contract. Upon receipt of the signed Contract, SRP will commence design and defer collecting any design fees or costs until the parties execute a contract for construction of the Project.

Upon completion of the job design, SRP shall provide to the Municipality a set of design drawings and a contract for construction of the Project. If Municipality desires SRP to proceed with construction of the Project in accordance with the design drawings, Municipality shall execute and return the Construction Services Contract and pay SRP the specified fees for construction of the Project. Municipality acknowledges and agrees that the fees payable under the Construction Services Contract will include the design fees and costs incurred by SRP under this Contract. **If Municipality cancels the Project at any time, or if Municipality fails to execute a contract with SRP for construction of the Project within 120 days after SRP delivers design drawings for the Project to Municipality, Municipality agrees to reimburse SRP for the design fees and costs incurred by SRP under this Contract.**

For informational purposes only, the following conceptual Project estimate is provided to the Municipality. This conceptual estimate is non-binding.

Conceptual Project Estimate:	\$0.00
Comments:	Zero Dollar aesthetics contract for the conversion of overhead facilities to underground facilities crossing Calle Guadalupe near Calle Vauo Nawi.

SRP shall not be required to perform inspections or begin any construction or installation work on the Project until Municipality (i) approves and returns the signed Construction Services Contract that will be provided upon completion of this Design Services Contract, (ii) accepts the completed design drawings by signing them, (iii) pays SRP the specified fees for construction of the Project, (iv) provides SRP the approved Municipal permit(s) and (v) provides to SRP a copy of a deed or deeds evidencing ownership of all the real property that is encompassed within or will be affected by the Project or other written documentation acceptable to SRP that establishes Municipality's authority in connection with the Project before SRP will begin any construction or installation work under this Contract. If Municipality is unable to provide such documentation, and as a result SRP is required to modify its designs for the Project, Municipality shall be responsible for paying additional costs of the redesign work. If Municipality changes the Project, or if there is any change to the information regarding the Project provided by Municipality and relied upon by SRP, SRP will charge Municipality and Municipality shall pay for any additional costs incurred by SRP, including but not limited to redesign and engineering costs.

SRP's delivery of this Contract to Municipality constitutes an offer to perform the design services on the terms and conditions set forth in this Contract. Municipality may accept this offer by signing this Contract (with no additions, deletions, or modifications) and returning it to SRP. This offer shall expire if Municipality has not signed and returned this Contract to SRP within 120 days of the date first set forth above.

Municipality understands and agrees to the terms and conditions of this Contract. The undersigned represents and warrants that he or she has the authority to sign this Contract on behalf of Municipality.

For Customer:

Authorized Signature: _____

Date: _____

Printed Name: _____

Title: _____

For SRP:

Authorized Signature: _____

Date: _____

Printed Name: Vincent Silvestro

Title: Project Leader



1. The existing applicable SRP Rules and Regulations, as they may be amended or revised from time to time by SRP, and all terms and conditions thereof, are adopted and incorporated herein by reference as part of this Contract. The Rules and Regulations can be found at www.srpnet.com and are on file at the principal offices of SRP.
2. SRP shall construct all electric facilities up to the point(s) of delivery, including any connections to electric, in accordance with the SRP Rules and Regulations and SRP construction specifications and practices.
3. Municipality shall timely provide SRP all drawings and data requested by SRP that are pertinent to the design of the Municipality Project. SRP shall review such drawings and data for compatibility with SRP facilities and shall have sole discretion in determining whether the Municipality facilities may be used with SRP's facilities.
4. Before beginning construction, Municipality shall provide SRP executed originals of the Contract, all requested easements, including any easements required from third parties, for SRP to access and maintain the electric facilities installed under this Contract, using SRP's standard form(s) of easement. Municipality understands and agrees that SRP shall have no obligation to provide electric service to the Project unless and until Municipality has provided all such easements. Municipality, at all times, shall permit SRP to access and maintain any SRP electric facility on Municipality property.
5. Municipality shall require that any construction work performed by Municipality or its contractor or subcontractor shall be in accordance with national and local building and safety codes, the SRP Electric Service Specifications and construction drawings, and the Electric Utility Service Entrance Requirements Committee.
6. Municipality shall secure all required State, County, and local permits and approvals.
7. If Municipality decides to provide trenching, provision and installation of conduit, backfilling and/or surveying, ("Municipality Work"), then all Municipality Work shall conform to SRP's standards, and Municipality shall permit SRP to inspect, at any time, any Municipality Work or Municipality-provided facility. If Municipality decides to provide surveying, then Municipality shall be responsible for setting or verification of road right-of-way monuments and/or construction staking, and Municipality shall forward all results of survey to SRP for review and approval. If, at the time of inspection, there are no offset stakes to enable SRP to verify that the facilities are installed within the easements granted to SRP, SRP's Survey Department will reset the offset staked at Municipality's expense. Any inspection by SRP shall not be deemed an approval of any Municipality-provided facility or a waiver by SRP of any right to enforce strict compliance with the terms and conditions of this Contract.
8. SRP shall not be responsible for, and Municipality shall indemnify, defend and hold harmless SRP and members of its governing bodies, its officers, agents and employees, for, from and against any and all claims, demands, suits, costs of defense, attorney's fees, witness fees of any type, losses, damages, expenses and liabilities ("Claims") arising out of or relating to Municipality's performance of the Municipality Work, including without limitation Municipality's breach of its obligations under this Agreement or Claims arising out of the performance of Municipality Work.
9. Prior to SRP's installing any electric facility, the Municipality shall install all water and sewer facilities and backfill. Municipality shall not install any curb, sidewalk, paving, or any conflicting foundation within the Project boundaries until SRP completes the installation of the electric facilities. Municipality shall and hereby does release SRP from any loss, damage, liability, cost, or expense incurred by Municipality arising out of (i) any delay by SRP in performing or completing its work or inspecting any Municipality Work or (ii) any loss or damage to any installation prohibited by this Section 9, even if such damage was caused by the negligent or intentional act or omission of SRP.
10. Municipality shall permit SRP to inspect, at any time, any Municipality provided facility. Any inspection by SRP shall not be deemed an approval of any Municipality provided facility or a waiver by SRP of any right to enforce strict compliance with the terms and conditions of this Contract.
11. Municipality, upon demand, shall reimburse SRP for the costs of relocation of facilities found to be installed at the wrong location or grade due to Municipality requested changes in property lines, easement grade, and/or errors in staking, trenching, or survey.
12. If Municipality's load grows to a total coincident demand of 6,740 kVA or greater, but less than 11,800 kVA, the load will be served from at least one dedicated SRP feeder circuit or a substation dedicated to serve only Municipality. Any dedicated feeder circuit(s) or substations shall be provided by SRP at the sole expense of Municipality. Notwithstanding the foregoing, Municipality may elect to provide its own substation at Municipality's sole expense. Any dedicated substation, whether provided by SRP or Municipality, shall be owned, operated, and maintained by Municipality or its agents at Municipality's sole expense.
13. This Contract shall be interpreted, governed by and construed in accordance with the substantive and procedural laws of the State of Arizona, without regard to conflicts of law principles. SRP and Municipality agree that any action, suit, or proceeding arising out of or relating to this Contract shall be initiated and prosecuted in a state or federal court of competent jurisdiction located in Maricopa County, Arizona, and the parties irrevocably submit to the jurisdiction and venue of such court. To the fullest extent permitted by law, SRP and Municipality hereby irrevocably waive any and all rights to a trial by jury and covenant and agree that neither will request a trial by jury, with respect to any legal proceeding arising out of or relating to this Contract.
14. The title to all work performed by SRP, or performed by Municipality at SRP's request and accepted by SRP, shall remain with SRP at all times.
15. Municipality shall meet with an SRP inspector before construction begins. The meeting may be scheduled by calling SRP Inspection Scheduling.



Customer Construction Services
SRP XCT-320
P.O. Box 52025
Phoenix, AZ 85072-2025

Contract #: 4201010
Issue Date: 03/27/2018

ATTN: Jeff Kulaga
TOWN OF GUADALUPE
9241 S. Avenida Del Yaqui
Guadalupe, AZ 85283

SRP Contact: Vincent Silvestro
Contact Phone: 602-236-0432
Contact Fax:

The Salt River Project Agricultural Improvement and Power District, an agricultural improvement district organized and existing under the laws of the State of Arizona (SRP), and TOWN OF GUADALUPE, a municipal corporation organized and existing under the laws of the State of Arizona, (Municipality) enter into this contract (Contract) for the design of electrical facilities for the following Municipality project (Project):

Project:	CUS OC RMVL CALLE GUADALUPE CROSSINGS-AESTHETICS	Work Order #:	T3039845
Location:	CALLE VAUO NAWI AND CALLE TOMI, GUADALUPE	Municipality Job #:	

This Contract includes the attached Terms and Conditions, and describes the general obligations of SRP and the Municipality. Except as otherwise specifically provided in this Contract, any changes, amendments or modifications to this Contract shall be in writing and signed by both parties.

Municipality understands that SRP will not begin design until Municipality signs and returns this Contract. Upon receipt of the signed Contract, SRP will commence design and defer collecting any design fees or costs until the parties execute a contract for construction of the Project.

Upon completion of the job design, SRP shall provide to the Municipality a set of design drawings and a contract for construction of the Project. If Municipality desires SRP to proceed with construction of the Project in accordance with the design drawings, Municipality shall execute and return the Construction Services Contract and pay SRP the specified fees for construction of the Project. Municipality acknowledges and agrees that the fees payable under the Construction Services Contract will include the design fees and costs incurred by SRP under this Contract. **If Municipality cancels the Project at any time, or if Municipality fails to execute a contract with SRP for construction of the Project within 120 days after SRP delivers design drawings for the Project to Municipality, Municipality agrees to reimburse SRP for the design fees and costs incurred by SRP under this Contract.**

For informational purposes only, the following conceptual Project estimate is provided to the Municipality. This conceptual estimate is non-binding.

Conceptual Project Estimate:	\$0.00
Comments:	Zero Dollar aesthetics contract for the conversion of overhead facilities to underground facilities crossing Calle Guadalupe near Calle Vauo Nawi.

SRP shall not be required to perform inspections or begin any construction or installation work on the Project until Municipality (i) approves and returns the signed Construction Services Contract that will be provided upon completion of this Design Services Contract, (ii) accepts the completed design drawings by signing them, (iii) pays SRP the specified fees for construction of the Project, (iv) provides SRP the approved Municipal permit(s) and (v) provides to SRP a copy of a deed or deeds evidencing ownership of all the real property that is encompassed within or will be affected by the Project or other written documentation acceptable to SRP that establishes Municipality’s authority in connection with the Project before SRP will begin any construction or installation work under this Contract. If Municipality is unable to provide such documentation, and as a result SRP is required to modify its designs for the Project, Municipality shall be responsible for paying additional costs of the redesign work. If Municipality changes the Project, or if there is any change to the information regarding the Project provided by Municipality and relied upon by SRP, SRP will charge Municipality and Municipality shall pay for any additional costs incurred by SRP, including but not limited to redesign and engineering costs.

SRP's delivery of this Contract to Municipality constitutes an offer to perform the design services on the terms and conditions set forth in this Contract. Municipality may accept this offer by signing this Contract (with no additions, deletions, or modifications) and returning it to SRP. This offer shall expire if Municipality has not signed and returned this Contract to SRP within 120 days of the date first set forth above.

Municipality understands and agrees to the terms and conditions of this Contract. The undersigned represents and warrants that he or she has the authority to sign this Contract on behalf of Municipality.

For Customer:

Authorized Signature: _____

Date: _____

Printed Name: _____

Title: _____

For SRP:

Authorized Signature: _____

Date: _____

Printed Name: Vincent Silvestro _____

Title: Project Leader _____

1. The existing applicable SRP Rules and Regulations, as they may be amended or revised from time to time by SRP, and all terms and conditions thereof, are adopted and incorporated herein by reference as part of this Contract. The Rules and Regulations can be found at www.srpnet.com and are on file at the principal offices of SRP.
2. SRP shall construct all electric facilities up to the point(s) of delivery, including any connections to electric, in accordance with the SRP Rules and Regulations and SRP construction specifications and practices.
3. Municipality shall timely provide SRP all drawings and data requested by SRP that are pertinent to the design of the Municipality Project. SRP shall review such drawings and data for compatibility with SRP facilities and shall have sole discretion in determining whether the Municipality facilities may be used with SRP's facilities.
4. Before beginning construction, Municipality shall provide SRP executed originals of the Contract, all requested easements, including any easements required from third parties, for SRP to access and maintain the electric facilities installed under this Contract, using SRP's standard form(s) of easement. Municipality understands and agrees that SRP shall have no obligation to provide electric service to the Project unless and until Municipality has provided all such easements. Municipality, at all times, shall permit SRP to access and maintain any SRP electric facility on Municipality property.
5. Municipality shall require that any construction work performed by Municipality or its contractor or subcontractor shall be in accordance with national and local building and safety codes, the SRP Electric Service Specifications and construction drawings, and the Electric Utility Service Entrance Requirements Committee.
6. Municipality shall secure all required State, County, and local permits and approvals.
7. If Municipality decides to provide trenching, provision and installation of conduit, backfilling and/or surveying, ("Municipality Work"), then all Municipality Work shall conform to SRP's standards, and Municipality shall permit SRP to inspect, at any time, any Municipality Work or Municipality-provided facility. If Municipality decides to provide surveying, then Municipality shall be responsible for setting or verification of road right-of-way monuments and/or construction staking, and Municipality shall forward all results of survey to SRP for review and approval. If, at the time of inspection, there are no offset stakes to enable SRP to verify that the facilities are installed within the easements granted to SRP, SRP's Survey Department will reset the offset staked at Municipality's expense. Any inspection by SRP shall not be deemed an approval of any Municipality-provided facility or a waiver by SRP of any right to enforce strict compliance with the terms and conditions of this Contract.
8. SRP shall not be responsible for, and Municipality shall indemnify, defend and hold harmless SRP and members of its governing bodies, its officers, agents and employees, for, from and against any and all claims, demands, suits, costs of defense, attorney's fees, witness fees of any type, losses, damages, expenses and liabilities ("Claims") arising out of or relating to Municipality's performance of the Municipality Work, including without limitation Municipality's breach of its obligations under this Agreement or Claims arising out of the performance of Municipality Work.
9. Prior to SRP's installing any electric facility, the Municipality shall install all water and sewer facilities and backfill. Municipality shall not install any curb, sidewalk, paving, or any conflicting foundation within the Project boundaries until SRP completes the installation of the electric facilities. Municipality shall and hereby does release SRP from any loss, damage, liability, cost, or expense incurred by Municipality arising out of (i) any delay by SRP in performing or completing its work or inspecting any Municipality Work or (ii) any loss or damage to any installation prohibited by this Section 9, even if such damage was caused by the negligent or intentional act or omission of SRP.
10. Municipality shall permit SRP to inspect, at any time, any Municipality provided facility. Any inspection by SRP shall not be deemed an approval of any Municipality provided facility or a waiver by SRP of any right to enforce strict compliance with the terms and conditions of this Contract.
11. Municipality, upon demand, shall reimburse SRP for the costs of relocation of facilities found to be installed at the wrong location or grade due to Municipality requested changes in property lines, easement grade, and/or errors in staking, trenching, or survey.
12. If Municipality's load grows to a total coincident demand of 6,740 kVA or greater, but less than 11,800 kVA, the load will be served from at least one dedicated SRP feeder circuit or a substation dedicated to serve only Municipality. Any dedicated feeder circuit(s) or substations shall be provided by SRP at the sole expense of Municipality. Notwithstanding the foregoing, Municipality may elect to provide its own substation at Municipality's sole expense. Any dedicated substation, whether provided by SRP or Municipality, shall be owned, operated, and maintained by Municipality or its agents at Municipality's sole expense.
13. This Contract shall be interpreted, governed by and construed in accordance with the substantive and procedural laws of the State of Arizona, without regard to conflicts of law principles. SRP and Municipality agree that any action, suit, or proceeding arising out of or relating to this Contract shall be initiated and prosecuted in a state or federal court of competent jurisdiction located in Maricopa County, Arizona, and the parties irrevocably submit to the jurisdiction and venue of such court. To the fullest extent permitted by law, SRP and Municipality hereby irrevocably waive any and all rights to a trial by jury and covenant and agree that neither will request a trial by jury, with respect to any legal proceeding arising out of or relating to this Contract.
14. The title to all work performed by SRP, or performed by Municipality at SRP's request and accepted by SRP, shall remain with SRP at all times.
15. Municipality shall meet with an SRP inspector before construction begins. The meeting may be scheduled by calling SRP Inspection Scheduling.



Maricopa County

Human Services Department – Housing and Community Development Division

April 11, 2018

Valerie Molina, Mayor
Town of Guadalupe
9241 S. Avenida del Yaqui
Guadalupe, AZ 85283

ADD
to 5/10

SUBJECT: OFFICIAL REPRESENTATION ON COMMUNITY DEVELOPMENT ADVISORY COMMITTEE (CDAC) – FY2018-2020

Dear Mayor Molina,

It is time to make annual recommendations for participation on the Community Development Advisory Committee ("CDAC"). The term of office is July 1, 2018 to June 30, 2020.

Members of CDAC are appointed by the Maricopa County Board of Supervisors to provide recommendations for Community Development Block Grant (CDBG) project funding and perform oversight of the Maricopa Urban County CDBG Program. CDAC also serves an important role in providing citizen participation mandated by the U.S. Department of Housing and Urban Development (HUD).

The governing body of each participating municipality in Maricopa Urban County may choose two elected officials, a primary representative and an alternate for consideration. The role of the Alternate Representative is to attend meetings in the event the Primary Representative cannot. Attendance by the Primary or Alternate Representative helps to maintain a quorum for the Committee meetings and ensures representation for each Urban County municipality.

CDAC meets monthly, on the second Wednesday at 6:30 p.m., unless there are no action items and the Chairperson chooses not to have a meeting that particular month. Additional meetings occur may occur in January and February for the CDAC to complete the CDBG funding allocation process.

Please notify the Human Services Department, Community Development Division by Tuesday, May 22, 2018 of the elected officials (a primary representative and an alternate) that will represent your city and the date of the Council meeting when action was taken to appoint the CDAC representatives.

Notice can be provided to our office via email from your office, the Town Manager, or the Town Clerk. Our office will then forward the recommendations to the Board for formal action.

Please contact me at (602) 372-1528 or milner@mail.maricopa.gov if you have questions regarding this request.

Sincerely,

Rachel Milne
Assistant Director

c: Jeff Kulaga, Town Manager, Town of Guadalupe (via email)
Nancy Holguin, Community Development Coordinator (via email)



Accounts Payable

Attachment H

Checks by Date - Detail by Check Number

User: jdrury
 Printed: 5/3/2018 11:45 AM

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
62133	ALPHAGRA 21874	Alphagraphics calle guadalupe storm drain spec prints including	04/06/2018 calle guadalupe storm drain sq	223.06
Total for Check Number 62133:				223.06
62134	AVESIS 1941295	Avesis Insurance vision insurance Apr 18	04/06/2018 vision insurance Apr 18	2.31
	1941295	vision insurance Apr 18	vision insurance Apr 18	6.96
	1941295	vision insurance Apr 18	vision insurance Apr 18	0.59
	1941295	vision insurance Apr 18	vision insurance Apr 18	4.75
	1941295	vision insurance Apr 18 EE dep	vision insurance Apr 18	33.18
	1941295	vision insurance Apr 18 COBRA	vision insurance Apr 18	5.94
	1941295	vision insurance Apr 18	vision insurance Apr 18	11.05
	1941295	vision insurance Apr 18	vision insurance Apr 18	1.19
	1941295	vision insurance Apr 18	vision insurance Apr 18	1.18
	1941295	vision insurance Apr 18	vision insurance Apr 18	0.89
	1941295	vision insurance Apr 18	vision insurance Apr 18	23.76
	1941295	vision insurance Apr 18	vision insurance Apr 18	0.89
	1941295	vision insurance Apr 18	vision insurance Apr 18	2.97
	1941295	vision insurance Apr 18	vision insurance Apr 18	7.78
	1941295	vision insurance Apr 18	vision insurance Apr 18	9.74
	1941295	vision insurance Apr 18	vision insurance Apr 18	17.82
	1941295	vision insurance Apr 18	vision insurance Apr 18	1.43
	1941295	vision insurance Apr 18	vision insurance Apr 18	1.73
Total for Check Number 62134:				134.16
62135	BECKDAN 04022018	Beck, Daniel Easter Ceremonies: security, crowd and traffic cc	04/06/2018 Easter Ceremonies: security, c	1,950.00
Total for Check Number 62135:				1,950.00
62136	BRATTA 04022018	Bratt, Aaron Easter Ceremonies: security, crowd and traffic cc	04/06/2018 Easter Ceremonies: security, c	800.00
Total for Check Number 62136:				800.00
62137	CARTAMBR 03292018	Carter, Amber fill in for receptionist 03/29	04/06/2018 fill in for receptionist 03/29	89.25
Total for Check Number 62137:				89.25
62138	CARTUSCI 04022018	Cartusciello, Davin Easter Ceremonies: security, crowd and traffic cc	04/06/2018 Easter Ceremonies: security, c	2,150.00
Total for Check Number 62138:				2,150.00
62139	CINTAS 5010261469	Cintas Corporation refill first aid kit Mar 18	04/06/2018 refill first aid kit Mar 18	13.53
	5010261469	refill first aid kit Mar 18	refill first aid kit Mar 18	62.96
	5010261469	refill first aid kit Mar 18	refill first aid kit Mar 18	38.79

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	5010261469	refill first aid kit Mar 18	refill first aid kit Mar 18	12.15
	5010261469	refill first aid kit Mar 18	refill first aid kit Mar 18	1.94
	5010261469	refill first aid kit Mar 18	refill first aid kit Mar 18	121.10
			Total for Check Number 62139:	250.47
62140	COTAHERN 04022018	Cota, Hernan Easter Ceremonies: security, crowd and traffic cc	04/06/2018 Easter Ceremonies: security, c	1,300.00
			Total for Check Number 62140:	1,300.00
62141	DAILYJOU A3112458	Daily Journal Corporation calle encinas notice of hearing	04/06/2018 calle encinas notice of hearing	3.42
			Total for Check Number 62141:	3.42
62142	EBSCO 953230	EBSCO Sign Group LLC marquee: cell modem, 5 yr data plan, and control	04/06/2018 marquee: cell modem, 5 yr da	1,919.80
			Total for Check Number 62142:	1,919.80
62143	FORTNERJ 04022018	Fortner, Josh Easter Ceremonies: security, crowd and traffic cc	04/06/2018 Easter Ceremonies: security, c	1,450.00
			Total for Check Number 62143:	1,450.00
62144	GARCIABR 04032018	Garcia, Brian refund balance of security deposit 03/24	04/06/2018 refund balance of security dep	100.00
			Total for Check Number 62144:	100.00
62145	GARCIAF 2018-006	Garcia, Fidelis judicial services 03/24-04/06/2018	04/06/2018 judicial services 03/24-04/06/	1,765.15
			Total for Check Number 62145:	1,765.15
62146	GURSTEL CC2013-040477RC	Gurstel Law Firm PC garnishment	04/06/2018 garnishment	1,066.29
			Total for Check Number 62146:	1,066.29
62147	HAMILB 04022018	Hamill, Barry Easter Ceremonies: security, crowd and traffic cc	04/06/2018	2,150.00
			Total for Check Number 62147:	2,150.00
62148	KAPLANG 04022018	Kaplan, Gary Easter Ceremonies: security, crowd and traffic cc	04/06/2018 Easter Ceremonies: security, c	1,100.00
			Total for Check Number 62148:	1,100.00
62149	LUNAT 04022018	Luna, Tony Easter Ceremonies: security, crowd and traffic cc	04/06/2018 Easter Ceremonies: security, c	1,450.00
			Total for Check Number 62149:	1,450.00
62150	MACKLINJ 04022018	Macklin, Justin Easter Ceremonies: security, crowd and traffic cc	04/06/2018 Easter Ceremonies: security, c	1,050.00
			Total for Check Number 62150:	1,050.00
62151	MASCORRC 04022018	Mascorro, Daniel James Easter Ceremonies: security, crowd and traffic cc	04/06/2018 Easter Ceremonies: security, c	500.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 62151:	500.00
62152	MCPRIS MAR18HSNG	MCSO Patrol and Per Diem Billing detention services Mar 18	04/06/2018 detention services Mar 18	1,912.92
			Total for Check Number 62152:	1,912.92
62153	MCSHER APR18PATROL	MCSO Patrol and Per Diem Billing patrol services Apr 18	04/06/2018 patrol services Apr 18	138,348.79
			Total for Check Number 62153:	138,348.79
62154	MYTEK 62928 62986	Mytek Network Solutions workstation & server management Apr 18 sonicwall replacement 50% payment	04/06/2018 workstation & server managm sonicwall replacement 50% pa	475.00 788.82
			Total for Check Number 62154:	1,263.82
62155	NATFIRE AM-0418160 AM-0418160 AM-0418160	National Fire Control 2nd qtr billing fire alarm monitoring 2nd qtr billing fire alarm monitoring 2nd qtr billing fire alarm monitoring	04/06/2018 2nd qtr billing fire alarm mon 2nd qtr billing fire alarm mon 2nd qtr billing fire alarm mon	29.70 30.60 29.70
			Total for Check Number 62155:	90.00
62156	OSMONSON 04022018	Osmonson, Chase Easter Ceremonies: security, crowd and traffic co	04/06/2018 Easter Ceremonies: security, c	450.00
			Total for Check Number 62156:	450.00
62157	PETTYC Mar 18 Mar 18	Petty Cash Fund, Town Hall town car: car wash code enforcement: certified letters	04/06/2018 petty cash disbursements Mar petty cash disbursements Mar	10.00 46.90
			Total for Check Number 62157:	56.90
62158	RANCKRIC 04022018	Ranck, Richard Elliott Easter Ceremonies: security, crowd and traffic co	04/06/2018 Easter Ceremonies: security, c	1,100.00
			Total for Check Number 62158:	1,100.00
62159	RIVERAD 04022018	Rivera, Daniel Easter Ceremonies: security, crowd and traffic co	04/06/2018 Easter Ceremonies: security, c	2,075.00
			Total for Check Number 62159:	2,075.00
62160	ROTOR PH589060	Roto-Rooter Service excavation and repair of broken sewer line @ 57	04/06/2018 excavation and repair of broke	29,000.00
			Total for Check Number 62160:	29,000.00
62161	SRP999 661170004	Salt River Project utility assistance AY	04/06/2018 utility assistance AY	300.00
			Total for Check Number 62161:	300.00
62162	SANDVERO 04022018	Sandoval, Veronica Marisol Easter Ceremonies: security, crowd and traffic co	04/06/2018 Easter Ceremonies: security, c	2,150.00
			Total for Check Number 62162:	2,150.00
62163	SAVARDK	Savard, Kay	04/06/2018	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	04022018	mileage log to training and roundtable	mileage log to training and ro	43.60
			Total for Check Number 62163:	43.60
62164	SOSAALB 04022018	Sosa, Alberto Easter Ceremonies: security, crowd and traffic c	04/06/2018 Easter Ceremonies: security, c	700.00
			Total for Check Number 62164:	700.00
62165	SPECKJ 04022018	Speck, Jason Easter Ceremonies: security, crowd and traffic c	04/06/2018 Easter Ceremonies: security, c	1,950.00
			Total for Check Number 62165:	1,950.00
62166	STANDARD	Standard Ins Co	04/06/2018	
	APR 18	life insurance Apr 18	life insurance Apr 18	2.99
	APR 18	life insurance Apr 18	life insurance Apr 18	7.63
	APR 18	life insurance Apr 18	life insurance Apr 18	0.36
	APR 18	life insurance Apr 18	life insurance Apr 18	2.87
	APR 18	life insurance Apr 18	life insurance Apr 18	2.51
	APR 18	life insurance Apr 18	life insurance Apr 18	0.54
	APR 18	life insurance Apr 18	life insurance Apr 18	63.22
	APR 18	life insurance Apr 18	life insurance Apr 18	0.72
	APR 18	life insurance Apr 18	life insurance Apr 18	0.54
	APR 18	life insurance Apr 18	life insurance Apr 18	1.79
	APR 18	life insurance Apr 18	life insurance Apr 18	4.84
	APR 18	life insurance Apr 18	life insurance Apr 18	5.87
	APR 18	life insurance Apr 18	life insurance Apr 18	10.74
	APR 18	life insurance Apr 18	life insurance Apr 18	1.93
	APR 18	life insurance Apr 18	life insurance Apr 18	1.94
	APR 18	life insurance Apr 18	life insurance Apr 18	8.43
			Total for Check Number 62166:	116.92
62167	SUNSHINE	Sunshine Pest Control	04/06/2018	
	6256	extermination services Apr 18 block house	extermination services Apr 18	50.00
	6256	extermination services Apr 18 mercado	extermination services Apr 18	135.00
	6256	extermination services Apr 18 headstart inside	extermination services Apr 18	50.00
	6256	extermination services Apr 18 stott/biehn park	extermination services Apr 18	50.00
	6256	extermination services Apr 18 headstart outside	extermination services Apr 18	13.29
	6256	extermination services Apr 18 TH	extermination services Apr 18	60.00
	6256	extermination services Apr 18 maint yd	extermination services Apr 18	118.62
	6256	extermination services Apr 18 library	extermination services Apr 18	25.70
	6256	extermination services Apr 18 sr center	extermination services Apr 18	5.19
	6256	extermination services Apr 18	extermination services Apr 18	70.02
	6256	extermination services Apr 18 straw house	extermination services Apr 18	50.00
	6256	extermination services Apr 18 sr center	extermination services Apr 18	5.19
	6256	extermination services Apr 18 sr center	extermination services Apr 18	5.19
	6256	extermination services Apr 18 fire	extermination services Apr 18	26.80
			Total for Check Number 62167:	665.00
62168	TCI	TCI Security	04/06/2018	
	32418	alarm monitoring Apr 18 % sr center	alarm monitoring Apr 18	8.95
	32418	alarm monitoring Apr 18	alarm monitoring Apr 18	67.12
	32418	alarm monitoring Apr 18 % sr center	alarm monitoring Apr 18	8.95
	32418	alarm monitoring Apr 18	alarm monitoring Apr 18	14.28
	32418	alarm monitoring Apr 18	alarm monitoring Apr 18	24.28
	32418	alarm monitoring Apr 18 % sr center	alarm monitoring Apr 18	8.95

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 62168:	132.53
62169	TEPOWER 281681 282083 282141 282141	Tempe Power Equipment seals for water wagon pressure washer % walker mower: blades % walker mower: blades	04/06/2018 seals for water wagon pressure washer walker mower: blades walker mower: blades	 13.73 475.63 49.88 49.87
			Total for Check Number 62169:	589.11
62170	TEWBILLS 03272018 04022018 04032018	Tempe, City of (Resident) water bills collected 03/27 water bills collected 04/02 water bills collected 04/03	04/06/2018 water bills collected 03/27 water bills collected 04/02 water bills collected 04/03	 158.79 124.25 193.74
			Total for Check Number 62170:	476.78
62171	USINTERN 107-100084-0060 107-100084-0060 107-100084-0060 107-100084-0060	US Internet monthly e-mail monitoring Apr 18 monthly e-mail monitoring Apr 18 monthly e-mail monitoring Apr 18 monthly e-mail monitoring Apr 18	04/06/2018 monthly e-mail monitoring Apr monthly e-mail monitoring Apr monthly e-mail monitoring Apr monthly e-mail monitoring Apr	 14.15 4.70 7.05 51.85
			Total for Check Number 62171:	77.75
62172	VALENATI 2018-14	Valenzuela, Natividad clean mercado restrooms 03/26-04/01/2018	04/06/2018 clean mercado restrooms 03/2	 230.00
			Total for Check Number 62172:	230.00
62173	VANCEJ 04022018	Vance, Jerry Easter Ceremonies: security, crowd and traffic co	04/06/2018 Easter Ceremonies: security, c	 850.00
			Total for Check Number 62173:	850.00
62174	WAXIE 77347483	Waxie Sanitary Supply stott park: foam hand soap	04/06/2018 stott park: foam hand soap	 8.58
			Total for Check Number 62174:	8.58
62175	ACCEPTAN 03262018	Acceptance Church refund security deposit Acceptance Church	04/06/2018 refund security deposit Accep	 1,121.50
			Total for Check Number 62175:	1,121.50
62176	ALVARADO 04102018	Alvarado, Miguel overpayment refund (car show)	04/13/2018 overpayment refund (car show)	 500.00
			Total for Check Number 62176:	500.00
62177	APD 214865	APD Power Center water wagon: nozzles and nipple	04/13/2018 water wagon: nozzles and nip	 142.73
			Total for Check Number 62177:	142.73
62178	AZWC 01052018 01192018 02022018 02162018 03022018	AZ Muni Worker's Comp Pool PR Batch 00805.01.2018 Workman's Comp Emp PR Batch 00819.01.2018 Workman's Comp Emp PR Batch 00802.02.2018 Workman's Comp Emp PR Batch 00816.02.2018 Workman's Comp Emp PR Batch 00802.03.2018 Workman's Comp Emp	04/13/2018 PR Batch 00805.01.2018 Wor PR Batch 00819.01.2018 Wor PR Batch 00802.02.2018 Wor PR Batch 00816.02.2018 Wor PR Batch 00802.03.2018 Wor	 1,409.52 1,388.64 1,391.69 1,374.01 1,456.50

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	03042018	PR Batch 00804.03.2018 Workman's Comp Emp	PR Batch 00804.03.2018 Wor	2.90
	03162018	PR Batch 00816.03.2018 Workman's Comp Emp	PR Batch 00816.03.2018 Wor	1,456.43
	03292018	PR Batch 00829.03.2018 Workman's Comp Emp	PR Batch 00829.03.2018 Wor	1,351.08
	3rd QTR	adj to bal 3rd qtr FY 2018	adj to bal 3rd qtr FY 2018	-0.24
	3rd QTR	adj to bal 3rd qtr FY 2018	adj to bal 3rd qtr FY 2018	-9.33
	3rd QTR	adj to bal 3rd qtr FY 2018	adj to bal 3rd qtr FY 2018	-0.07
	3rd QTR	adj to bal 3rd qtr FY 2018	adj to bal 3rd qtr FY 2018	0.58
	3rd QTR	adj to bal 3rd qtr FY 2018	adj to bal 3rd qtr FY 2018	0.76
	3rd QTR	adj to bal 3rd qtr FY 2018	adj to bal 3rd qtr FY 2018	-2.90
	3rd QTR	adj to bal 3rd qtr FY 2018	adj to bal 3rd qtr FY 2018	-0.28
	3rd QTR	adj to bal 3rd qtr FY 2018	adj to bal 3rd qtr FY 2018	-2.96
	3rd QTR	adj to bal 3rd qtr FY 2018	adj to bal 3rd qtr FY 2018	0.43
	3rd QTR	adj to bal 3rd qtr FY 2018	adj to bal 3rd qtr FY 2018	-0.19
	3rd QTR	adj to bal 3rd qtr FY 2018	adj to bal 3rd qtr FY 2018	88.00
	3rd QTR	adj to bal 3rd qtr FY 2018	adj to bal 3rd qtr FY 2018	3.31
	3rd QTR	adj to bal 3rd qtr FY 2018	adj to bal 3rd qtr FY 2018	4.30
	3rd QTR	adj to bal 3rd qtr FY 2018	adj to bal 3rd qtr FY 2018	-0.27
	3rd QTR	adj to bal 3rd qtr FY 2018	adj to bal 3rd qtr FY 2018	-106.88
	3rd QTR	adj to bal 3rd qtr FY 2018	adj to bal 3rd qtr FY 2018	-2.16
	3rd QTR	adj to bal 3rd qtr FY 2018	adj to bal 3rd qtr FY 2018	-100.00
	3rd QTR	adj to bal 3rd qtr FY 2018	adj to bal 3rd qtr FY 2018	-0.20
	3rd QTR	adj to bal 3rd qtr FY 2018	adj to bal 3rd qtr FY 2018	0.46
	3rd QTR	adj to bal 3rd qtr FY 2018	adj to bal 3rd qtr FY 2018	0.87
	3rd QTR Adj	Adj to bal	Adj to bal	1.00
Total for Check Number 62178:				9,705.00
62179	SECSTATE KS	AZ Secretary of State notary applicaiton renewal KS	04/13/2018 notary applicaiton renewal KS	43.00
Total for Check Number 62179:				43.00
62180	CNTRLINE 00081216	Centerline Supply West Inc arrow signs (12)	04/13/2018 arrow signs (12)	364.90
Total for Check Number 62180:				364.90
62181	CH 04132018 04132018 04132018	Clearinghouse PR Batch 00813.04.2018 Wage Assignment-CH PR Batch 00813.04.2018 Wage Assignment-CH PR Batch 00813.04.2018 Wage Assignment-CH	04/13/2018 PR Batch 00813.04.2018 Wag PR Batch 00813.04.2018 Wag PR Batch 00813.04.2018 Wag	104.92 265.24 182.78
Total for Check Number 62181:				552.94
62182	DAILYJOU A3116652	Daily Journal Corporation storm draid bid request	04/13/2018 storm draid bid request	24.72
Total for Check Number 62182:				24.72
62183	DELPUEB 04032018	Del Pueblo Tire Shop luis: 3 new tires	04/13/2018 luis: 3 new tires	270.00
Total for Check Number 62183:				270.00
62184	DIBBLENG 1016014-28 1016014-28 1016014.04-2	Dibble & Associates Consutling Engineers sewer capacity letter to Frank school inspection services 02/26-03/23/18 calle naranjo: construction management	04/13/2018 inspection services 02/26-03/2 inspection services 02/26-03/2 calle naranjo: construction ma	350.00 10,235.00 3,080.00
Total for Check Number 62184:				13,665.00
62185	DOGWASTE	Dog Waste Depot	04/13/2018	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	205539	dog waste bags	dog waste bags	199.98
			Total for Check Number 62185:	199.98
62186	GFFA 04132018 04132018	Guadalupe Firefighters Associa PR Batch 00813.04.2018 Kitty Fund PR Batch 00813.04.2018 Union Dues	04/13/2018 PR Batch 00813.04.2018 Unic PR Batch 00813.04.2018 Unic	102.00 75.00
			Total for Check Number 62186:	177.00
62187	GURSTEL 04132018	Gurstel Law Firm PC PR Batch 00813.04.2018 Garnishment-	04/13/2018 PR Batch 00813.04.2018 Garr	84.00
			Total for Check Number 62187:	84.00
62188	H&EEQUIP 93611307	H & E Equipment Exchange LLC la france: oil cahnge, and park brake valve (rema	04/13/2018 la france: oil cahnge, and park	582.94
			Total for Check Number 62188:	582.94
62189	MCACAC 4.2018	Maricopa Co Animal Care 4th qtr contract payment	04/13/2018 4th qtr contract payment	6,900.00
			Total for Check Number 62189:	6,900.00
62190	MINERT 281091	Minert & Associates drug/alcohol testing Mar 18	04/13/2018 drug/alcohol testing Mar 18	175.00
			Total for Check Number 62190:	175.00
62191	NATFIRE H-200445 H-200445 H-200445	National Fire Control % semi-annual kitchen fire system inspeciton an % semi-annual kitchen fire system inspeciton an % semi-annual kitchen fire system inspeciton an	04/13/2018 semi-annual kitchen fire syste semi-annual kitchen fire syste semi-annual kitchen fire syste	31.35 31.35 32.30
			Total for Check Number 62191:	95.00
62192	NATWIDE 04132018	Nationwide Retirement Solution PR Batch 00813.04.2018 Nationwide (PEBSCO)	04/13/2018 PR Batch 00813.04.2018 Nati	450.00
			Total for Check Number 62192:	450.00
62193	NW-ASRS 04132018	Nationwide Retirement Solutions PR Batch 00813.04.2018 Nationwide ASRS	04/13/2018 PR Batch 00813.04.2018 Nati	121.01
			Total for Check Number 62193:	121.01
62194	OFFDEPOT 111611774-001 113651316-001 113651316-001 113651316-001 113810724-001 113810928-001	Office Depot padded mailing envelopes envelopes money/rent receipt book pushpins post it's, pens, fasteners, cd/dvd envelopes, cd's, windex electronic wipes	04/13/2018 padded mailing envelopes money/rent receipt book, push money/rent receipt book, push money/rent receipt book, push post it's, pens, fasteners, cd/dv windex electronic wipes	34.74 45.16 21.01 1.63 103.67 6.07
			Total for Check Number 62194:	212.28
62195	OLIVER 26170 26170 26170	Oliver Pkg & Equipment Co % trays % trays % trays	04/13/2018 trays trays trays	102.78 16.35 114.46

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 62195:	233.59
62196	RICOH 5053003748 5053003748	Ricoh USA, Inc copy machine overages Mar 18 copy machine maint Apr 18	04/13/2018 copy machine maint Apr 18 & copy machine maint Apr 18 &	93.23 44.75
			Total for Check Number 62196:	137.98
62197	SRP999 493-317-003 975-740-005	Salt River Project utility assistance CB utility assistance DR	04/13/2018 utility assistance CB utility assistance DR	250.00 250.00
			Total for Check Number 62197:	500.00
62198	SIMSBS 107470	Sims Business Systems copy overages Mar 18	04/13/2018 copy overages Mar 18	52.06
			Total for Check Number 62198:	52.06
62200	VALENRB 80	Valencia, Robert B san diego bay: replace capacitor and blower mot	04/13/2018 san diego bay: replace capacit	250.00
			Total for Check Number 62200:	250.00
62201	VALENATI 2018-15	Valenzuela, Natividad clean mercado restrooms 04/02-04/08/18	04/13/2018 clean mercado restrooms 04/0	285.00
			Total for Check Number 62201:	285.00
62202	VERDUGOS TR 2017-0001035	Verdugo, Socorro restitution	04/13/2018 restitution	100.00
			Total for Check Number 62202:	100.00
62203	WASTEM 8509535-4886-2 8509536-4886-0	Waste Management of Arizona roll off fee's maint Mar 18 62.44 tons roll off's residential Mar 18 35.5 tons	04/13/2018 roll off fee's maint Mar 18 62. roll off's residential Mar 18 35	2,935.67 2,705.49
			Total for Check Number 62203:	5,641.16
62204	WAXIE 77366179	Waxie Sanitary Supply hand soap	04/13/2018 hand soap	57.14
			Total for Check Number 62204:	57.14
62205	ALESNAR 04152018	Alesna, Romell car show 04/15: security, crowd, and traffic cont	04/20/2018 car show 04/15: security, crow	400.00
			Total for Check Number 62205:	400.00
62206	AZSTTREA Feb 18 Feb 18 Feb 18 Feb 18 Feb 18 Feb 18 Feb 18 Feb 18 Feb 18 Feb 18	AZ State Treasurer COURT ENHANCEMENT FUND TRANSFER RECEIPTS TO RESTITUTION BONDS POSTED BONDS POSTED TRANSFER RECEIPTS TO RESTITUTION COURT ENHANCEMENT FUND FINES DUE TO COUNTY FINES DUE TO COUNTY fines due to state Feb 18	04/20/2018 fines due to state Feb 18 fines due to state Feb 18	-49.26 150.00 500.00 -500.00 -150.00 49.26 -635.89 635.89 2,996.01

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 62206:	2,996.01
62207	AZSTTREA	AZ State Treasurer	04/20/2018	
	Mar 18	finer due to state Mar 18	finer due to state Mar 18	5,208.51
	Mar 18	COURT ENHANCEMENT FUND	finer due to state Mar 18	-148.69
	Mar 18	FINES DUE TO COUNTY	finer due to state Mar 18	698.44
	Mar 18	BONDS POSTED	finer due to state Mar 18	-350.00
	Mar 18	COURT ENHANCEMENT FUND	finer due to state Mar 18	148.69
	Mar 18	TRANSFER RECEIPTS TO RESTITUTION	finer due to state Mar 18	155.00
	Mar 18	TRANSFER RECEIPTS TO RESTITUTION	finer due to state Mar 18	-155.00
	Mar 18	BONDS FORFEITED	finer due to state Mar 18	50.00
	Mar 18	BONDS FORFEITED	finer due to state Mar 18	-50.00
	Mar 18	JCEF TIME PAYMENTS RESTRICTED	finer due to state Mar 18	143.00
	Mar 18	JCEF TIME PAYMENTS RESTRICTED	finer due to state Mar 18	-143.00
	Mar 18	BONDS POSTED	finer due to state Mar 18	350.00
	Mar 18	FINES DUE TO COUNTY	finer due to state Mar 18	-698.44
			Total for Check Number 62207:	5,208.51
62208	BECKDAN 04152018	Beck, Daniel car show 04/15: security, crowd, and traffic cont	04/20/2018 car show 04/15: security, crow	600.00
			Total for Check Number 62208:	600.00
62209	CARTUSCI 04152018	Cartusciello, Davin car show 04/15: security, crowd, and traffic cont	04/20/2018 car show 04/15: security, crow	650.00
			Total for Check Number 62209:	650.00
62210	CREATIVE 409398	Creative Communications repair headset on la france	04/20/2018 repair headset on la france	747.17
			Total for Check Number 62210:	747.17
62211	DAILYJOU A3120057	Daily Journal Corporation advertising for variance and notice of hearing	04/20/2018 advertising for variance and n	3.32
			Total for Check Number 62211:	3.32
62212	ECIVIS 2016-100510	eCivis, Inc. grants network pre & post award access	04/20/2018 grants network pre & post aw:	690.00
			Total for Check Number 62212:	690.00
62213	EWING 5055496	Ewing Irrigation Products, Inc sprinkler pop ups	04/20/2018 sprinkler pop ups	136.02
			Total for Check Number 62213:	136.02
62214	FAITH 1055553-554 1055553-554 1055553-554 1055553-554 1055553-554 1055553-554	Faith,Ledyard, Faith general attorney services Mar 18 general attorney services Mar 18	04/20/2018 general attorney services Mar general attorney services Mar	33.33 33.34 3,552.30 5,817.50 33.33 110.83
			Total for Check Number 62214:	9,580.63
62215	FARNSWOR 04152018	Farnsworth, John car show 04/15: security, crowd, and traffic cont	04/20/2018 car show 04/15: security, crow	400.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 62215:	400.00
62216	FISCHJ 04152018	Fischer, Jody car show 04/15: security, crowd, and traffic conti	04/20/2018 car show 04/15: security, crow	400.00
			Total for Check Number 62216:	400.00
62217	EVERBRIT 1285309 1286189	Fluoresco Services repair lights out @ biehn park repair streetlights	04/20/2018 repair lights out @ biehn park repair streetlights	82.00 844.82
			Total for Check Number 62217:	926.82
62218	HAMILB 04152018	Hamill, Barry car show 04/15: security, crowd, and traffic conti	04/20/2018 car show 04/15: security, crow	400.00
			Total for Check Number 62218:	400.00
62219	HAYNESC 04152018	Haynes, Christopher car show 04/15: security, crowd, and traffic conti	04/20/2018 car show 04/15: security, crow	400.00
			Total for Check Number 62219:	400.00
62220	KLEES 1823	Klee's Climate Control suite #7 vane's: ac down, trip charge, flip breaker	04/20/2018 suite #7 vane's: ac down, trip c	65.00
			Total for Check Number 62220:	65.00
62221	LUCAMIKE 04152018	Lucas, Mike car show 04/15: security, crowd, and traffic conti	04/20/2018 car show 04/15: security, crow	400.00
			Total for Check Number 62221:	400.00
62222	LUNAT 04152018	Luna, Tony car show 04/15: security, crowd, and traffic conti	04/20/2018 car show 04/15: security, crow	400.00
			Total for Check Number 62222:	400.00
62223	MACKLINJ 04152018	Macklin, Justin car show 04/15: security, crowd, and traffic conti	04/20/2018 car show 04/15: security, crow	400.00
			Total for Check Number 62223:	400.00
62224	MADRIGAL 04152018	Madrigal, Manuel car show 04/15: security, crowd, and traffic conti	04/20/2018 car show 04/15: security, crow	400.00
			Total for Check Number 62224:	400.00
62225	MC TREAS Feb 18	Maricopa County Treasurer's fines due to county Feb 18	04/20/2018 fines due to county Feb 18	635.89
			Total for Check Number 62225:	635.89
62226	MC TREAS Mar 18	Maricopa County Treasurer's fines due to county Mar 18	04/20/2018 fines due to county Mar 18	698.44
			Total for Check Number 62226:	698.44
62227	MATUZD CR 2015-0037	Matuz, Dolores restitution	04/20/2018 restitution	25.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 62227:	25.00
62228	PEARSEAN 04152018	Pearce, Sean Morgan car show 04/15: security, crowd, and traffic conti	04/20/2018 car show 04/15: security, crow	600.00
			Total for Check Number 62228:	600.00
62229	PHXDISP 400870231 400870723	City of Phoenix dispatch, technical support, and 4th qtr plant mai 4th qtr maint charges	04/20/2018 dispatch, technical support, an 4th qtr maint charges	19,621.59 909.00
			Total for Check Number 62229:	20,530.59
62230	REDDY 9980130147	Reddy Ice Corporation refill ice 80 bags	04/20/2018 refill ice 80 bags	142.48
			Total for Check Number 62230:	142.48
62231	RIVERAD 04152018	Rivera, Daniel car show 04/15: security, crowd, and traffic conti	04/20/2018 car show 04/15: security, crow	650.00
			Total for Check Number 62231:	650.00
62232	SCHADE R7AA11428 R7AA11428 R7AA11538 R7AA11538	Riviera Finance % milk % milk % milk % milk	04/20/2018 milk milk milk milk	16.67 49.99 16.67 49.99
			Total for Check Number 62232:	133.32
62233	ROTOR PH580126	Roto-Rooter Service clean main sewer @ mercado w. restroom	04/20/2018 clean main sewer @ mercado	426.00
			Total for Check Number 62233:	426.00
62234	SANDVERO 04152018	Sandoval, Veronica Marisol car show 04/15: security, crowd, and traffic conti	04/20/2018 car show 04/15: security, crow	400.00
			Total for Check Number 62234:	400.00
62235	SHAMROCK 18669491 18669491 18669491 18669491 18669491	Shamrock Foods Company % cheddar cheese, cream cheese, ranch dressing, % cheddar cheese, cream cheese, ranch dressing, % foam cups, foil sheets, forks, glvoes, butlery, l % foam cups, foil sheets, forks, glvoes, butlery, l % foam cups, foil sheets, forks, glvoes, butlery, l	04/20/2018 food and kitchen supplies 04/(food and kitchen supplies 04/(food and kitchen supplies 04/(food and kitchen supplies 04/(food and kitchen supplies 04/(240.64 721.93 109.76 17.46 122.23
			Total for Check Number 62235:	1,212.02
62236	SIMSBS 107981	Sims Business Systems copy machine maint Apr - Jul 18	04/20/2018 copy machine maint Apr - Jul	86.48
			Total for Check Number 62236:	86.48
62237	SIMSMURR 20863	Sims Murray LTD general attorney services Mar 18	04/20/2018 general attorney services Mar	190.00
			Total for Check Number 62237:	190.00
62238	STEARNSJ 04152018	Stearns, Jeremy car show 04/15: security, crowd, and traffic conti	04/20/2018 car show 04/15: security, crow	325.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 62238:	325.00
62239	TEWBILLS	Tempe, City of (Resident)	04/20/2018	
	04052018	water bills collected 04/05	water bills collected 04/05	92.69
	04062018	water bills collected 04/06	water bills collected 04/06	203.09
	04092018	water bills collected 04/09	water bills collected 04/09	542.27
	04102018	water bills collected 04/10	water bills collected 04/10	151.23
	04112018	water bills collected 04/11	water bills collected 04/11	487.51
	04122018	water bills collected 04/12	water bills collected 04/12	69.01
	04172018	water bills paid 04/17	water bills paid 04/17	275.81
			Total for Check Number 62239:	1,821.61
62240	UNFOODBK	United Food Bank	04/20/2018	
	AO00058413-1	food delivery 03/05: bread, pastry, tomatoes, citr	food delivery 03/05: bread, pa	15.00
	AO00058641-1	food delivery 03/08: bread, pastry, beverages, jel	food delivery 03/08: bread, pa	16.68
	AO00058888-1	food delivery 03/20: bread, pastry, tomatoes, mir	food delivery 03/20: bread, pa	15.00
	AO00059006-1	food delivery 03/27: bread, pastry, peppers, eggs	food delivery 03/27: bread, pa	15.00
			Total for Check Number 62240:	61.68
62241	UNSITE	United Site Services	04/20/2018	
	114-6593731	chemical toilet Apr 18	chemical toilet Apr 18	127.50
			Total for Check Number 62241:	127.50
62242	VALENRB	Valencia, Robert B	04/20/2018	
	81	% Senior Center: pm 5 ac units	PM ac units @ headstart & sr	120.00
	81	% Senior Center: pm 5 ac units	PM ac units @ headstart & sr	30.00
	81	Headstart: pm 2 ac units	PM ac units @ headstart & sr	120.00
	81	% Senior Center: pm 5 ac units	PM ac units @ headstart & sr	150.00
			Total for Check Number 62242:	420.00
62243	VALENATI	Valenzuela, Natividad	04/20/2018	
	2018-16	clean mercado restrooms 04/09-04/15/18	clean mercado restrooms 04/0	270.00
			Total for Check Number 62243:	270.00
62244	WILLITUL	Willie Itule Produce, Inc	04/20/2018	
	249060	% onions, salad mix, cilantro, and cabbage	food delivery 04/02	14.57
	249060	% onions, salad mix, cilantro, and cabbage	food delivery 04/02	43.73
			Total for Check Number 62244:	58.30
62245	WITMER	Witmer Associates Inc	04/20/2018	
	E1699035	cairms helmet	cairms helmet	261.59
	E1699035.001	leather decals for helmet, custom badge, and cus	leather decals for helmet, cust	79.50
			Total for Check Number 62245:	341.09
62246	BILLSKEY	Bill's Key & Lock Service, Inc	04/27/2018	
	04202018	Town Hall: replace 2 door handles on employee :	Town Hall: replace 2 door har	318.36
			Total for Check Number 62246:	318.36
62247	BORBOAJ	Borboa, Javier	04/27/2018	
	02032018	refund security deposit 02/03	refund security deposit 02/03	50.00
			Total for Check Number 62247:	50.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
62248	CH	Clearinghouse	04/27/2018	
	04272018	PR Batch 00827.04.2018 Wage Assignment-CH	PR Batch 00827.04.2018 Wag	103.75
	04272018	PR Batch 00827.04.2018 Wage Assignment-CH	PR Batch 00827.04.2018 Wag	267.39
	04272018	PR Batch 00827.04.2018 Wage Assignment-CH	PR Batch 00827.04.2018 Wag	182.16
Total for Check Number 62248:				553.30
62249	DAILYJOU A3123478	Daily Journal Corporation resolution announcing election guidelines	04/27/2018 resolution announcing election	5.93
Total for Check Number 62249:				5.93
62250	DELPUEB 04242018	Del Pueblo Tire Shop 02 dodge: repair tire	04/27/2018 02 dodge: repair tire	8.00
Total for Check Number 62250:				8.00
62251	EWING 5099555	Ewing Irrigation Products, Inc vaou nawi basin: valve box/lid and globe valve	04/27/2018 vaou nawi basin: valve box/lic	68.59
Total for Check Number 62251:				68.59
62252	GARCIAF 2018-007	Garcia, Fidelis judicial services 4/7-4/20/18	04/27/2018 judicial services 4/7-4/20/18	1,765.15
Total for Check Number 62252:				1,765.15
62253	GFFA 04272018 04272018	Guadalupe Firefighters Associa PR Batch 00827.04.2018 Union Dues PR Batch 00827.04.2018 Kitty Fund	04/27/2018 PR Batch 00827.04.2018 Unic PR Batch 00827.04.2018 Unic	75.00 88.00
Total for Check Number 62253:				163.00
62254	JOHNSON April-18	Johnson, Mark review and update codification of code book	04/27/2018 review and update codification	1,580.00
Total for Check Number 62254:				1,580.00
62255	LANGLINE 4289776 4289776 4289776	Language Line Services, Inc over payment Feb 18 translation of election notice interpretation services Mar 18	04/27/2018 interpretation & translation se interpretation & translation se interpretation & translation se	-27.60 108.00 47.40
Total for Check Number 62255:				127.80
62256	MEJIAMEL CM 2018-000040	Mejia, Mellissa Marie bond refund	04/27/2018 bond refund	1,000.00
Total for Check Number 62256:				1,000.00
62257	MORENOM. 04222018	Moreno, Magdalena refund security deposit 04/22	04/27/2018 refund security deposit 04/22	50.00
Total for Check Number 62257:				50.00
62258	NATWIDE 04272018	Nationwide Retirement Solution PR Batch 00827.04.2018 Nationwide (PEBSCO)	04/27/2018 PR Batch 00827.04.2018 Nati	450.00
Total for Check Number 62258:				450.00
62259	NW-ASRS 04272018	Nationwide Retirement Solutions PR Batch 00827.04.2018 Nationwide ASRS	04/27/2018 PR Batch 00827.04.2018 Nati	121.01

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 62259:	121.01
62260	PUERTOMM TR 2017-0068	Puerto, Mary Magdalena Munoz overpyament refund	04/27/2018 overpyament refund	30.00
			Total for Check Number 62260:	30.00
62261	SIGNCOMP 2697	Sign Company of AZ, LLC marquee: replace LED sign parts	04/27/2018 marquee: replace LED sign pa	560.15
			Total for Check Number 62261:	560.15
62262	TESTLUKE Mar 18	Tempe St Luke's Hospital pharmacy charges Mar 18	04/27/2018 pharmacy charges Mar 18	5.87
			Total for Check Number 62262:	5.87
62263	TEWBILLS 04182018 04192018 04202018	Tempe, City of (Resident) water bills collected 04/18 water bills collected 04/19 water bills collected 04/20	04/27/2018 water bills collected 04/18 water bills collected 04/19 water bills collected 04/20	61.13 63.91 187.71
			Total for Check Number 62263:	312.75
62264	VALENATI 2018-17	Valenzuela, Natividad clean mercado restrooms 04/16-04/22/18	04/27/2018 clean mercado restrooms 04/1	270.00
			Total for Check Number 62264:	270.00
62265	VEGANGEL TR 2011-0110	Vega, Angelio Anthony tax intercept refund	04/27/2018 tax intercept refund	308.00
			Total for Check Number 62265:	308.00
62266	WASTEM 8512531-4886-6	Waste Management of Arizona residential trash pick up Apr 18	04/27/2018 residential trash pick up Apr 1	21,343.50
			Total for Check Number 62266:	21,343.50
62267	WAXIE 77398014 77398014 77399686 77399686 77399686 77399686 77399686 77399686	Waxie Sanitary Supply % toilet seat covers TH % toilet seat covers % trash bags TH % trash bags % trash bags Headstart % trash bags % trash bags	04/27/2018 toilet seat covers toilet seat covers trash bags trash bags trash bags trash bags trash bags trash bags	34.43 34.44 52.01 86.68 34.68 86.68 86.68
			Total for Check Number 62267:	415.60
4201801	AFLAC 682604	AFLAC supplemental insurance Mar 18	04/30/2018 supplemental insurance Mar 1	343.46
			Total for Check Number 4201801:	343.46
4201802	ALLSTREA 15240659 15240659 15240659 15240659 15240659	Allstream local telephone service Mar 18 local telephone service Mar 18 local telephone service Mar 18 local telephone service Mar 18 local telephone service Mar 18	04/30/2018 local telephone service Mar 18 local telephone service Mar 18 local telephone service Mar 18 local telephone service Mar 18 local telephone service Mar 18	53.08 26.54 92.95 13.27 28.55

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	15240659	local telephone service Mar 18	local telephone service Mar 18	13.27
	15240659	local telephone service Mar 18	local telephone service Mar 18	26.54
	15240659	local telephone service Mar 18	local telephone service Mar 18	66.37
	15240659	local telephone service Mar 18	local telephone service Mar 18	13.27
	15240659	local telephone service Mar 18	local telephone service Mar 18	79.61
	15240659	local telephone service Mar 18	local telephone service Mar 18	26.54
	15240659	local telephone service Mar 18	local telephone service Mar 18	40.02
	15240659	local telephone service Mar 18	local telephone service Mar 18	52.99
	15240659	local telephone service Mar 18	local telephone service Mar 18	39.81
	15240659	local telephone service Mar 18	local telephone service Mar 18	92.88
	15240659	local telephone service Mar 18	local telephone service Mar 18	14.02
	15240659	local telephone service Mar 18	local telephone service Mar 18	241.67
	15240659	local telephone service Mar 18	local telephone service Mar 18	5.80
			Total for Check Number 4201802:	927.18
4201803	AZDOR Mar 18	AZ Department of Revenue mercado sales tax Mar 18	04/30/2018 mercado sales tax Mar 18	175.21
			Total for Check Number 4201803:	175.21
4201804	AZSRS	AZ State Retirement System	04/30/2018	
	03292018	PR Batch 00829.03.2018 Long Term Disability I	PR Batch 00829.03.2018 ASF	41.90
	03292018	PR Batch 00829.03.2018 Long Term Disability 2	PR Batch 00829.03.2018 ASF	1.67
	03292018	PR Batch 00829.03.2018 Long Term Disability	PR Batch 00829.03.2018 ASF	41.90
	03292018	PR Batch 00829.03.2018 Long Term Disability	PR Batch 00829.03.2018 ASF	1.67
	03292018	PR Batch 00829.03.2018 Retirement-ASRS	PR Batch 00829.03.2018 ASF	2,967.90
	03292018	PR Batch 00829.03.2018 Retirement-20/20 ASR	PR Batch 00829.03.2018 ASF	118.62
	03292018	PR Batch 00829.03.2018 Retirement-ASRS-Emj	PR Batch 00829.03.2018 ASF	2,967.90
	03292018	PR Batch 00829.03.2018 Retirement-20/20 ASR	PR Batch 00829.03.2018 ASF	118.62
	03292018	PR Batch 00829.03.2018 Alternate Contribution	PR Batch 00829.03.2018 ASF	452.16
	04132018	PR Batch 00813.04.2018 Retirement-ASRS-Emj	PR Batch 00813.04.2018 ASF	3,269.09
	04132018	PR Batch 00813.04.2018 Long Term Disability	PR Batch 00813.04.2018 ASF	46.15
	04132018	PR Batch 00813.04.2018 Long Term Disability I	PR Batch 00813.04.2018 ASF	46.15
	04132018	PR Batch 00813.04.2018 Retirement-ASRS	PR Batch 00813.04.2018 ASF	3,269.09
	04132018	PR Batch 00813.04.2018 Alternate Contribution	PR Batch 00813.04.2018 ASF	460.29
			Total for Check Number 4201804:	13,803.11
4201805	BLUECBS	Blue Cross/Blue Shield of AZ	04/30/2018	
	APR 18	health insurance Apr 18	health insurance APR 18	274.38
	APR 18	health insurance Apr 18	health insurance APR 18	794.48
	APR 18	health insurance Apr 18	health insurance APR 18	168.93
	APR 18	health insurance Apr 18	health insurance APR 18	747.92
	APR 18	health insurance Apr 18 EE portion	health insurance APR 18	155.56
	APR 18	health insurance Apr 18 EE dep	health insurance APR 18	1,278.60
	APR 18	health insurance Apr 18	health insurance APR 18	204.07
	APR 18	health insurance Apr 18	health insurance APR 18	1,390.73
	APR 18	health insurance Apr 18	health insurance APR 18	140.60
	APR 18	health insurance Apr 18	health insurance APR 18	71.22
	APR 18	health insurance Apr 18	health insurance APR 18	2,484.23
	APR 18	health insurance Apr 18	health insurance APR 18	105.46
	APR 18	health insurance Apr 18	health insurance APR 18	356.10
	APR 18	health insurance Apr 18	health insurance APR 18	955.92
	APR 18	health insurance Apr 18	health insurance APR 18	1,416.03
	APR 18	health insurance Apr 18	health insurance APR 18	2,109.24
	APR 18	health insurance Apr 18	health insurance APR 18	105.46
	APR 18	health insurance Apr 18	health insurance APR 18	140.62
			Total for Check Number 4201805:	12,899.55

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	1st QTR	adj to bal 1st qtr CY 2018	adj to bal 1st qtr CY 2018	-65.53
	1st QTR	adj to bal 1st qtr CY 2018	adj to bal 1st qtr CY 2018	-76.26
	1st QTR	adj to bal 1st qtr CY 2018	adj to bal 1st qtr CY 2018	-27.77
	1st QTR	adj to bal 1st qtr CY 2018	adj to bal 1st qtr CY 2018	-12.83
	1st QTR	adj to bal 1st qtr CY 2018	adj to bal 1st qtr CY 2018	-3.12
	1st QTR	adj to bal 1st qtr CY 2018	adj to bal 1st qtr CY 2018	-13.11
	1st QTR	adj to bal 1st qtr CY 2018	adj to bal 1st qtr CY 2018	-183.59
	1st QTR	adj to bal 1st qtr CY 2018	adj to bal 1st qtr CY 2018	-7.90
Total for Check Number 4201810:				5,010.30
4201811	GENUINE	Genuine Parts Co	04/30/2018	
	4851-973224	jerry: starter, core for battery and fuses	jerry: starter, core for battery :	182.12
	4851-973228	jerry: oil and air filter	oil, air filter, and windshield v	30.79
	4851-973228	shop: oil and windshield wiper fluid	oil, air filter, and windshield v	29.15
	4851-973283	return battery	return battery	-53.51
	4851-973563	maint: battery, core deposit & refund, and fuse h	maint: battery, core deposit &	297.66
Total for Check Number 4201811:				486.21
4201812	HOME2871	Home Depot Credit Services	04/30/2018	
	0021917	sidewalk repair: trowel, bull float blade, push bu	sidewalk repair: trowel, bull fl	237.63
	0022882	% drain repair: rubber cement, coubling, extensio	drain bladders, pvc cutter, and	2.50
	0022882	% drain repair: rubber cement, coubling, extensio	drain bladders, pvc cutter, and	12.50
	0022882	medium drain bladder, large drain bladder, and r	drain bladders, pvc cutter, and	61.53
	0022882	% drain repair: rubber cement, coubling, extensio	drain bladders, pvc cutter, and	10.00
	0200802	repair sidewalks: concrete and pallet fee	repair sidewalks: concrete and	186.47
	1014577	lashing straps	TH pigeon: trim boards and sc	9.15
	1014577	TH pigeon: trim boards and screws	TH pigeon: trim boards and sc	35.84
	2014473	tube cutter	stott park: pvc coupling, pvc p	23.75
	2014473	stott park: pvc coupling and pvc pipes	stott park: pvc coupling, pvc p	11.58
	229793	sidewalk repair: rental of a towable cement mixe	sidewalk repair: rental of a tov	150.00
	2297932	returned towable cement mixer	returned towable cement mixe	-65.57
	3015132	highline canal: angle solid, spray paint, hex nuts,	highline canal: angle solid, sp	150.92
	3022517	air freshner (10)	air freshner (10)	43.13
	4061997	% drano and drain gate	drano and drain gate	2.05
	4061997	% drano and drain gate	drano and drain gate	10.25
	4061997	% drano and drain gate	drano and drain gate	8.20
	5014986	% gloves & glasses	trash cans, toilet brushes, glov	14.04
	5014986	% gloves & glasses	trash cans, toilet brushes, glov	14.04
	5014986	toilet brushes	trash cans, toilet brushes, glov	10.75
	5014986	trash cans	trash cans, toilet brushes, glov	53.98
	5052823	mailboxes	mailboxes, cutting disc, and w	82.03
	5052823	cutting disc and wrecker blade	mailboxes, cutting disc, and w	42.09
	6560175	all purpose cleaner, car wash, and light bulbs	all purpose cleaner, car wash,	39.46
	7014183	pigeon protection: stucco net, hardware cloth, an	pigeon protection: stucco net,	122.82
	9014068	% hand sanitizer, air freshner, microfiber towels,	library repair, mercado door r	52.64
	9014068	% hand sanitizer, air freshner, microfiber towels,	library repair, mercado door r	31.58
	9014068	mercado storage door: door pull, deadolt, and pa	library repair, mercado door r	96.12
	9014068	library: joint compound, masking tape, and mask	library repair, mercado door r	29.18
	9014068	% hand sanitizer, air freshner, microfiber towels,	library repair, mercado door r	21.06
	9014068	% hand sanitizer, air freshner, microfiber towels,	library repair, mercado door r	52.64
	9014068	% hand sanitizer, air freshner, microfiber towels,	library repair, mercado door r	52.64
	9062359	screwdrivers, cup hooks, and mounting tape	screwdrivers, cup hooks, and	24.23
Total for Check Number 4201812:				1,629.23
4201813	METLIFE	Metropolitan Life Ins Co	04/30/2018	
	APR 18	dental insurance Apr 18	dental insurance Apr 18	34.64
	APR 18	dental insurance Apr 18	dental insurance Apr 18	8.34

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	APR 18	dental insurance Apr 18	dental insurance Apr 18	13.43
	APR 18	dental insurance Apr 18 COBRA	dental insurance Apr 18	-26.86
	APR 18	dental insurance Apr 18	dental insurance Apr 18	107.44
	APR 18	dental insurance Apr 18	dental insurance Apr 18	4.03
	APR 18	dental insurance Apr 18 EE dep	dental insurance Apr 18	232.96
	APR 18	dental insurance Apr 18	dental insurance Apr 18	35.17
	APR 18	dental insurance Apr 18	dental insurance Apr 18	22.83
	APR 18	dental insurance Apr 18	dental insurance Apr 18	80.58
	APR 18	dental insurance Apr 18	dental insurance Apr 18	2.69
	APR 18	dental insurance Apr 18	dental insurance Apr 18	32.49
	APR 18	dental insurance Apr 18	dental insurance Apr 18	11.02
	APR 18	dental insurance Apr 18	dental insurance Apr 18	4.03
	APR 18	dental insurance Apr 18	dental insurance Apr 18	6.99
	APR 18	dental insurance Apr 18	dental insurance Apr 18	55.33
	APR 18	dental insurance Apr 18	dental insurance Apr 18	5.38
	APR 18	dental insurance Apr 18	dental insurance Apr 18	5.37
			Total for Check Number 4201813:	635.86
4201814	OREILLY 2547-176410 Apr 18	O'Reilly Automotive, INC jerry: butt splice, ring terminal, wires and usb ch rebate Apr 18	04/30/2018 jerry: butt splice, ring termina rebate Apr 18	45.65 -0.91
			Total for Check Number 4201814:	44.74
4201815	PRTAXF 03292018 03292018 03292018 04132018 04132018 04132018 04272018 04272018 04272018	PAYROLL TAXES-FEDERAL Federal Tax: 03/29 payroll FICA Tax: 03/29 payroll Medicare Tax: 03/29 payroll FICA Tax: 04/13 payroll Federal Tax: 04/13 payroll Medicare Tax: 04/13 payroll Federal Tax: 04/27 payroll FICA Tax: 04/27 payroll Medicare Tax: 04/27 payroll	04/30/2018 Federal Taxes: 03/29 payroll Federal Taxes: 03/29 payroll Federal Taxes: 03/29 payroll fed taxes 04/13 payroll fed taxes 04/13 payroll fed taxes 04/13 payroll Federal Tax: 04/27 payroll Federal Tax: 04/27 payroll Federal Tax: 04/27 payroll	4,188.04 6,385.08 1,493.36 6,584.76 4,447.60 1,540.02 4,853.44 7,423.34 1,736.12
			Total for Check Number 4201815:	38,651.76
4201816	PRTAXS 03292018 04132018 04272018	PAYROLL TAXES-STATE State Tax: 03/29 payroll State Tax: 04/13 payroll State Tax: 04/27 payroll	04/30/2018 state taxes: 03/29 payroll State Tax: 04/13 payroll State Tax: 04/27 payroll	1,379.07 1,431.71 1,613.37
			Total for Check Number 4201816:	4,424.15
4201817	PSPRS 03022018 03022018 03022018 03292018 03292018 03292018 04132018 04132018 04132018 Apr 18 adj	Public Safety Personnel Retire PR Batch 00802.03.2018 Retirement-PSPRS-Enr PR Batch 00802.03.2018 Retirement-PSPRS FIRE INSURANCE PREMIUM TAX CREDIT PR Batch 00829.03.2018 Retirement-PSPRS-Enr FIRE INSURANCE PREMIUM TAX CREDIT PR Batch 00829.03.2018 Retirement-PSPRS FIRE INSURANCE PREMIUM TAX CREDIT PR Batch 00813.04.2018 Retirement-PSPRS-Enr PR Batch 00813.04.2018 Retirement-PSPRS adj to bal Apr 18	04/30/2018 PR Batch 00802.03.2018 Reti PR Batch 00802.03.2018 Reti PR Batch 00802.03.2018 Reti PR Batch 00829.03.2018 Reti PR Batch 00829.03.2018 Reti PR Batch 00829.03.2018 Reti PR Batch 00813.04.2018 Reti PR Batch 00813.04.2018 Reti PR Batch 00813.04.2018 Reti adj to bal Apr 18	4,568.09 952.46 -172.80 4,002.94 -172.80 834.64 -172.80 4,571.60 953.20 0.03
			Total for Check Number 4201817:	15,364.56
4201818	SRP1277 MAR 18	Salt River Project utility: electricity Mar 18 fire security lights	04/30/2018 utility: electricity Mar 18	16.64

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	MAR 18	utility: electricity Mar 18 mercado	utility: electricity Mar 18	2,299.36
	MAR 18	utility: electricity Mar 18 sewer meter	utility: electricity Mar 18	32.18
	MAR 18	utility: electricity Mar 18 ret basin @ guadalupe	utility: electricity Mar 18	31.34
	MAR 18	utility: electricity Mar 18 street lights	utility: electricity Mar 18	326.34
	MAR 18	utility: electricity Mar 18 biehn park lights	utility: electricity Mar 18	739.51
	MAR 18	utility: electricity Mar 18 maint yd	utility: electricity Mar 18	126.87
	MAR 18	utility: electricity Mar 18 mercado security lights	utility: electricity Mar 18	241.73
	MAR 18	utility: electricity Mar 18 stott lights	utility: electricity Mar 18	763.09
	MAR 18	utility: electricity Mar 18 straw bale house	utility: electricity Mar 18	102.48
	MAR 18	utility: electricity Mar 18 stott restrooms	utility: electricity Mar 18	50.85
	MAR 18	utility: electricity Mar 18 biehn park restrooms	utility: electricity Mar 18	31.34
	MAR 18	utility: electricity Mar 18 biehn park restrooms	utility: electricity Mar 18	30.65
	MAR 18	utility: electricity Mar 18 marquee	utility: electricity Mar 18	78.85
	MAR 18	utility: electricity Mar 18 cemetery	utility: electricity Mar 18	32.39
	MAR 18	utility: electricity Mar 18 ret basin @ pitaya	utility: electricity Mar 18	30.65
	MAR 18	utility: electricity Mar 18 TH	utility: electricity Mar 18	763.28
	MAR 18	utility: electricity Mar 18 Library	utility: electricity Mar 18	261.69
	MAR 18	utility: electricity Mar 18 CAP	utility: electricity Mar 18	65.42
	MAR 18	utility: electricity Mar 18 biehn park security/str	utility: electricity Mar 18	244.63
	MAR 18	utility: electricity Mar 18 %sr center	utility: electricity Mar 18	214.12
	MAR 18	utility: electricity Mar 18 block house	utility: electricity Mar 18	22.06
	MAR 18	utility: electricity Mar 18 fire dept	utility: electricity Mar 18	280.29
	MAR 18	utility: electricity Mar 18 %sr center	utility: electricity Mar 18	53.53
	MAR 18	utility: electricity Mar 18 %sr center	utility: electricity Mar 18	267.65
	MAR 18	utility: electricity Mar 18 ret basin @ vaou nawi	utility: electricity Mar 18	31.34
	MAR 18	utility: electricity Mar 18 headstart	utility: electricity Mar 18	457.83
			Total for Check Number 4201818:	7,596.11
4201819	SRP1278 Mar 18	Salt River Project street lights and/or traffic signals Mar 18	04/30/2018 street lights and/or traffic sign	2,355.43
			Total for Check Number 4201819:	2,355.43
4201820	SWGAS Feb 18 Feb 18 Feb 18 Feb 18	Southwest Gas Corp utility: natural gas Feb 18 headstart utility: natural gas Feb 18 %sr center utility: natural gas Feb 18 %sr center utility: natural gas Feb 18 %sr center	04/30/2018 utility: natural gas Feb 18 utility: natural gas Feb 18 utility: natural gas Feb 18 utility: natural gas Feb 18	50.36 5.89 23.56 29.44
			Total for Check Number 4201820:	109.25
4201821	TEBLDGS 01642 Feb 18 01642 Mar 18 21442 Feb 18 21442 Mar 18 28842 Feb 18 28842 Mar 18	Tempe, City of utility: water Feb 18 AdY street trees utility: water Mar 18 AdY street trees utility: water Feb 18 maint yd utility: water Mar 18 maint yd utility: water Feb 18 Headstart utility: water Feb 18 comm refuse %sr center utility: water Feb 18 comm refuse %sr center utility: water Feb 18 comm refuse %sr center utility: water Feb 18 % sr center utility: water Feb 18 % sr center utility: water Feb 18 % sr center utility: water Mar 18 % sr center utility: water Mar 18 comm refuse %sr center utility: water Mar 18 comm refuse %sr center utility: water Mar 18 comm refuse %sr center utility: water Mar 18 headstart utility: water Mar 18 % sr center	04/30/2018 utility: water Feb 18 AdY stre utility: water Mar 18 AdY stre utility: water Feb 18 maint yd utility: water Mar 18 maint yd utility: water Feb 18 sr center utility: water Mar 18 % sr cen utility: water Mar 18 % sr cen	12.68 12.68 96.35 83.42 91.02 24.44 6.11 30.55 53.21 10.64 42.56 53.97 6.11 24.44 30.55 92.32 43.17

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	28842 Mar 18	utility: water Mar 18 % sr center	utility: water Mar 18 % sr cen	10.79
	30103 Feb 18	utility: water Feb 18 comm refuse CAP	utility: water Feb 18 TH & co	30.55
	30103 Feb 18	utility: water Feb 18 comm refuse TH	utility: water Feb 18 TH & co	30.55
	30103 Feb 18	utility: water Feb 18 comm refuse Library	utility: water Feb 18 TH & co	30.55
	30103 Feb 18	utility: water Feb 18 TH	utility: water Feb 18 TH & co	39.29
	30103 Feb 18	utility: water Feb 18 comm refuse Headstart	utility: water Feb 18 TH & co	91.65
	30103 Mar 18	utility: water Mar 18 comm refuse CAP	utility: water Mar 18 TH irrig	30.55
	30103 Mar 18	utility: water Mar 18 comm refuse TH	utility: water Mar 18 TH irrig	30.55
	30103 Mar 18	utility: water Mar 18 comm refuse Headstart	utility: water Mar 18 TH irrig	91.65
	30103 Mar 18	utility: water Mar 18 comm refuse Library	utility: water Mar 18 TH irrig	30.55
	30103 Mar 18	utility: water Mar 18 TH irrigation	utility: water Mar 18 TH irrig	89.46
	40103 Feb 18	utility: water Feb 18 CAP	utility: water Feb 18 TH, CAF	17.71
	40103 Feb 18	utility: water Feb 18 TH	utility: water Feb 18 TH, CAF	106.28
	40103 Feb 18	utility: water Feb 18 Library	utility: water Feb 18 TH, CAF	53.14
	40103 Mar 18	utility: water Mar 18 CAP	utility: water Mar 18 TH	17.49
	40103 Mar 18	utility: water Mar 18 Library	utility: water Mar 18 TH	52.47
	40103 Mar 18	utility: water Mar 18 TH	utility: water Mar 18 TH	104.95
	43524 Mar 18	utility: water Mar 18 hydrant meter	utility: water Mar 18 hydrant n	109.95
	53814 Feb 18	utility: water Feb 18 ret basin @ vaou nawi	utility: water Feb 18 ret basin	1,423.03
	61814 Feb 18	utility: water Feb 18 ret basin @ stott park	utility: water Feb 18 ret basin	1,128.08
	6891752458Feb18	utility: water Feb 18 botanical garden	utility: water Feb 18 botanical	248.12
	6891752458Mar18	utility: water Mar 18 botanical garden	utility: water Mar 18 botanica	176.39
	70212 Feb 18	utility: water Feb 18 biehn park 1	utility: water Feb 18 biehn pa	375.45
	70212 Mar 18	utility: water Mar 18 biehn park sprinklers 1	utility: water Mar 18 biehn pa	390.96
	70255 Feb 18	utility: water Feb 18 stott restrooms	utility: water Feb 18 stott resti	58.14
	70255 Mar 18	utility: water Mar 18 stott restrooms	utility: water Mar 18 stott rest	64.90
	73212 Feb 18	utility: water Feb 18 fire dept	utility: water Feb 18 fire dept	230.49
	73212 Mar 18	utility: water Mar 18 fire dept	utility: water Mar 18 fire dept	219.82
	79822 Feb 18	utility: water Feb 18 cemetery	utility: water Feb 18 cemetery	79.11
	79822 Mar 18	utility: water Mar 18 cemetery	utility: water Mar 18 cemetery	85.56
	80212 Feb 18	utility: water Feb 18 biehn park 2	utility: water Feb 18 biehn pa	389.79
	80212 Mar 18	utility: water Mar 18 biehn park sprinklers 2	utility: water Mar 18 biehn pa	496.83
	80814 Feb 18	utility: water Feb 18 ret basin @ Guadalupe	utility: water Feb 18 ret basin	1,105.28
	83403 Feb 18	utility: water Feb 18 stott landscape	utility: water Feb 18 stott land	631.55
	83403 Mar 18	utility: water Mar 18 stott landscape	utility: water Mar 18 stott lanc	278.47
	86272 Feb 18	utility: water Feb 18 mini park @ juve's	utility: water Feb 18 mini park	12.68
	86272 Mar 18	utility: water Mar 18 mini park @ Juve's	utility: water Mar 18 mini park	12.68
	88103 Feb 18	utility: water Feb 18 basin @ pitaya	utility: water Feb 18 basin @	25.92
	88103 Mar 18	utility: water Mar 18 basin @ pitaya	utility: water Mar 18 basin @	367.57
	88992 Feb 18	utility: water Feb 18 irrigation	utility: water Feb 18 irrigation	98.13
	88992 Mar 18	utility: water Mar 18 irrigation	utility: water Mar 18 irrigator	98.13
	98252 Feb 18	utility: water Feb 18 mercado	utility: water Feb 18 mercado	613.93
	98252 Feb 18	utility: water Feb 18 comm refuse mercado	utility: water Feb 18 mercado	382.20
	98252 Mar 18	utility: water Mar 18 mercado	utility: water Mar 18 mercado	649.88
	98252 Mar 18	utility: water Mar 18 mercado comm refuse	utility: water Mar 18 mercado	382.20
			Total for Check Number 4201821:	11,707.64
4201822	VERIZON 9802929334 9802929334 9802929334	Verizon Wireless cell phone usage Feb 18 cell phone usage Feb 18 marquee data usage Feb 18	04/30/2018 cell phone usage Feb 18 cell phone usage Feb 18 cell phone usage Feb 18	69.10 69.10 29.65
			Total for Check Number 4201822:	167.85
4201823	WEX Mar 18 Mar 18 Mar 18 Mar 18	WEX Bank fuel purchases Mar 18 @ 75% fuel purchases Mar 18 fuel purchases Mar 18 fuel purchases Mar 18 @ 25%	04/30/2018 fuel purhcases Mar 18 fuel purhcases Mar 18 fuel purhcases Mar 18 fuel purhcases Mar 18	89.50 1,082.86 46.26 29.84

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Mar 18		rebate	fuel purchases Mar 18	-7.09
Mar 18		fuel purchases Mar 18	fuel purchases Mar 18	767.54
Total for Check Number 4201823:				2,008.91
Report Total (157 checks):				449,671.67



AMENDMENT TO THE
INTERGOVERNMENTAL AGREEMENT
BETWEEN
MARICOPA COUNTY
ADMINISTERED BY ITS
HUMAN SERVICES DEPARTMENT
AND
TOWN OF GUADALUPE



- I. Maricopa County ("County") by and through its Human Services Department and the Town of Guadalupe ("Town") entered into a financial Intergovernmental Agreement ("Agreement") which began on July 1, 2016 through June 30, 2017. The County provided the Town with \$35,000 for the provision of Community Action Program services to include reimbursement to the Town to assist eligible low income households with Crisis Case Management and Financial Assistance Services. Amendment No. 1 extended the Agreement term and provided funding for July 1, 2017 through June 30, 2018. The County and the Town may be referred to individually as "Party" or collectively as "Parties."
- II. The Parties wish to amend the Agreement as follows:
- A. Extend the Agreement termination date from June 30, 2018 to June 30, 2019.
 - B. The funding amount available for the period of July 1, 2018 to June 30, 2019 is \$35,000.
 - C. The operating budget for the period of availability shall be reflected in Attachment A, Operating Budget.
 - D. Revise Section III Work Statement to include the following:
 1. Remove in its entirety Paragraph J and substitute the following language:
 - J. SERVICE REQUIREMENTS
 - Contractor shall adhere to the following service requirements:
 1. Provide personnel, supervision, staff training, equipment, materials and supplies necessary to perform and provide crisis case management and financial assistance services;
 2. Provide services that are appropriate to the language and culture of the target population in the geographic service area;
 3. Provide on-site financial assistance services at a location(s) within the specified service area;
 4. Maintain a client-focused facility which offers sufficient space for program applicants waiting to be seen or waiting rooms which provide adequate seating, and accessible in all permanent facility locations;
 5. Ensure adequate space is available for conducting eligibility determination where confidential information cannot be overheard;
 6. Assure that staff members and volunteers do not have conflicts of interest in the provision of services and management of programs;
 7. Maintain client/recipient information confidential and in a secure location; and
 8. Conduct quality assurance review of each application prior to payment authorization;
 9. Authorize payments for all financial assistance services as described in the Maricopa County Human Services Department/Community Services Division Policy & Procedure Handbook (as amended).
 2. Remove in its entirety Paragraph N and substitute the following language:
 - N. COUNTY-FUNDED FINANCIAL ASSISTANCE
 1. Contractor shall adhere to policies and procedures for administration of County-funded financial assistance and shall respond to how requirements will be met.
 2. Contractor policies and procedures shall address the following:
 - a. Notifying applicants of their rights, responsibilities, grievance/problem solving procedures, including the provision of the approval/denial/ appeal process for services;

- b. Completing quality assurance and payment authorization on all client applications, to include the staff position(s) responsible for conducting the quality assurance and payment authorizations.
 - c. Responding to the Department when notified of inaccurate or pending financial assistance payment authorizations or requests for data entry clarification/corrections. Contractor shall include the staff position responsible for responding to Department requests;
 - d. Securing, completing and issuing County Financial Assistance Vouchers as these vouchers shall be treated as currency and must be kept secure at all times;
 - e. Identifying the staff position authorized to sign vouchers;
 - f. Utility Assistance:
If a utility vendor agrees to wait for payment or accepts a guarantee, documentation or arrangement is required. Documenting and Guaranteeing Utility Assistance to Utility Companies consistent with the following criteria:
 - i. Assistance provided within 48 hours after application and deemed eligible
 - ii. Assistance is provided within 18 hours after application, deemed eligible and a life threatening situation exists;
 - g. Providing of energy conversation education to all eligible applicants receiving utility assistance;
 - h. That 50% of clients that receive Low Income Home Energy Assistance Program funded utility assistance (“LIHEAP”) receive targeted energy-savings activities education and an Energy Savers Brochure which is documented in client files and the HSD Online Client Data System.
3. Direct Financial Assistance Funds will not be included in this Agreement. These funds will be retained by the County and will be made available to the Contractor through the HSD Online Client Data System. Application for funded financial assistance must be completed via the HSD Online Client Data System. The County will make payments directly to vendors (i.e. utility companies, landlords, mortgage companies, etc.) upon authorization by the Contractor.
4. The allocation of Direct Financial Assistance Funds for each service area is determined through the use of a funding formula recommended and approved by the Maricopa County Community Services (MCCS) Commission.
5. For State Fiscal Year (SFY) 2019, the following financial assistance fund amounts are anticipated for this Agreement (allocations being subject to change, based upon the availability of funds):

Service Area	Low Income Home Energy Assistance (LIHEAP)		Short Term Crisis Services Assistance for Needy Families (TANF)		Total Allocation of Direct Financial Assistance Funds	
	Funds Available	Minimum Number of Households	Funds Available	Minimum Number of Households	Total Funds Available	Total Number of Households
Guadalupe Service Area	\$30,493	48	\$2,621	2	\$33,114	50

- 6. Contractor is required to provide community funds to be leveraged for use for Financial Assistance. Contractor shall demonstrate the amount of community funds to be leveraged for Financial Assistance.
- 7. Contractor will ensure service delivery is available for a period of no less than (12) twelve months.
- 8. Contractor shall provide Department an expenditure plan that includes the amount of local dollars that will be leveraged in the twelve (12) month period.

- E. Revise Section IV Compensation to include the following:
Add to Paragraph E Method of Payment:
 - 7. The County shall reimburse the Contractor on a Net 10 payment standard.

III. This Amendment is subject to A.R.S. §38-511. The foregoing paragraphs, contain all the changes made by this Amendment. All other terms and conditions of the original Agreement remain the same and in full force and effect as approved and amended.

IN WITNESS THEREOF, the Parties have signed this Amendment:

APPROVED BY:
TOWN OF GUADALUPE

APPROVED BY:
MARICOPA COUNTY

Mayor

Steve Chucri, Chairman

Date: _____

Date: _____

Attested To:

Attested To:

Town Clerk Date

Fran McCarroll, Clerk of the Board Date

IN ACCORDANCE WITH A.R.S. §§ 11-952, THIS AMENDMENT HAS BEEN REVIEWED BY THE UNDERSIGNED ATTORNEY(S) WHO HAVE DETERMINED THAT THIS AMENDMENT IS IN PROPER FORM AND WITHIN THE POWER AND AUTHORITY GRANTED UNDER THE LAWS OF THE STATE OF ARIZONA.

TOWN OF GUADALUPE

MARICOPA COUNTY

BY: _____
Town Attorney

BY: _____
Deputy County Attorney

Date: _____

Date: _____

**ATTACHMENT A
ITEMIZED SERVICE BUDGET
CONTRACT SERVICE: Crisis Case Management and Financial Assistance Services
CONTRACT PERIOD: 07/01/2018 to 6/30/2019**

PROVIDER NAME: Town of Guadalupe

RCS = Rate Chargeable to Service

*A = % Administrative Functions

*D = % Direct Service Functions

I PERSONNEL								
Position Number	TOTAL FTE Level	Position Title	TOTAL Salary for Period 07/01/2017 - 6/30/2018	TOTAL FTE Level for Contract Service	Percent (%) of Allocated Functions of Position* A + D = Total %	TOTAL COST for Contract Service	Cost of Contract Service to Other Resources	Proposed Cost to MCHSD
1	1.00	CAP Director	\$35,464.00	1.00	30% + 70%=100%	\$35,464	\$5,464	\$30,000
2	1.00	Case Worker	\$28,725.00	0.50	30% + 70%=100%	\$14,363	\$9,363	\$5,000
						\$0	\$0	\$0
						\$0	\$0	\$0
Total FTE's dedicated to this contract:				1.50		TOTAL: \$49,827	\$14,827	\$35,000

II EMPLOYEE RELATED EXPENSES					
ITEM	BASIS		TOTAL COST		MCHSD COST
Various Fringe Benefits	Average Fringe Rate Percentage	times	Total Proposed Cost to MCHSD	\$25,795	\$25,795
	51.7690%		\$49,827		\$0
FICA					
Unemployment Insurance					
Worker's Compensation					
Health Benefits					
Life Insurance					
Retirement					
TOTAL:				\$25,795	\$25,795
					\$0

III PROFESSIONAL AND OUTSIDE SERVICES					
ITEM	BASIS		TOTAL COST		MCHSD COST
Audit/Accounting Fees	Annual cost of Audit		\$550	\$550	\$0
			\$0	\$0	\$0
			\$0	\$0	\$0
TOTAL:				\$550	\$550
					\$0

IV TRAVEL					
ITEM	BASIS		TOTAL COST		MCHSD COST
Vehicle I Vehicle Insurance	Actual Insurance Costs		\$466	\$466	\$0
Fuel Cos Fuel Costs	Actual Fuel Costs		\$500	\$500	\$0
Vehicle F Vehicle Repairs	Actual Repairs		\$684	\$684	\$0

TOTAL: \$1,650 \$1,650 \$0

V SPACE

ITEM	BASIS	TOTAL COST	MCHSD COST	
Utilities Utilities	% of bill based on Sq. Ft. occupied	\$3,220	\$3,220	\$0
Janitorial Janitorial Supplies	% of bill based on Sq. Ft. occupied	\$200	\$200	\$0
Repairs & Repairs & Maintenance	Actual repair Costs	\$0	\$0	\$0
Maintenance Maintenance Contracts	% of bill based on Sq. Ft. occupied	\$2,400	\$2,400	\$0
		\$3,000	\$3,000	\$0
TOTAL:		\$8,820	\$8,820	\$0

VI MATERIALS AND SUPPLIES

ITEM	BASIS	TOTAL COST	MCHSD COST	
Postage	Actual postage costs	\$200	\$200	\$0
Copier & Reproduction	Actual Copier & Printing costs	\$370	\$370	\$0
General Office Supplies	Actual office supply costs	\$500	\$500	\$0
Food Purchases for Emergency Food	Actual costs of food product for food bank	\$2,500	\$2,500	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
TOTAL:		\$3,570	\$3,570	\$0

VII OPERATING SERVICES

ITEM	BASIS	TOTAL COST	MCHSD COST	
Property & Liability Insurance	Based on values & budget amounts	\$685	\$685	\$0
Legal Expenses	Based on values & budget amounts	\$0	\$0	\$0
Telephone	Annual billing x % of phones to total plus long distance	\$783	\$783	\$0
Conference & Training	Actual Costs	\$0	\$0	\$0
Dues and Publications	Actual Costs	\$100	\$100	\$0
Equipment & Computer Maintenance	Actual Costs	\$100	\$100	\$0
Community Information/Outreach Fairs	Actual Costs	\$417	\$417	\$0
Tribal Grants (utility & food assistance)		\$80,000	\$80,000	\$0
TOTAL:		\$82,085	\$82,085	\$0

		TOTAL COST for Contract Service	Cost of Contract Service to Other Resources	Proposed Cost to MCHSD
VIII	TOTAL Costs per Column:	\$172,297	\$137,297	\$35,000
	List All Administrative/Operating Cost REVENUE SOURCES:		Total of Other Resources Revenue(s)	Total Proposed MCHSD revenue
	MCHSD (proposed)	\$35,000		\$35,000
	Town of Guadalupe	\$137,297	\$137,297	
			\$0	
IX	TOTAL REVENUES:	\$172,297	\$137,297	\$35,000

Attachment J

M E M O R A N D U M

Date: May 10, 2018

To: Mayor and Town Council, Town of Guadalupe

From: Fidelis V. Garcia, Presiding Judge, Guadalupe Municipal Court

Re: Guadalupe Municipal Court Accomplishments

Madame Mayor and Members of the Guadalupe Town Council:

As the Presiding Judge of Guadalupe Municipal Court, it is my pleasure to provide an update to you regarding the Court's continued progress. The Court strives to provide outstanding customer service, ensure a neutral environment for court proceedings, and consistently implements best business practices for all aspects of court operations. Over the past year, the Court has gone through many changes that have culminated into various successes.

ADMINISTRATIVE PROGRESS

- In April 2017, the Court's case management system (CMS) was converted to a new system, AJACS.
 - ✓ To ensure a streamlined process for the conversion, staff worked diligently to address several hundred aged cases in accordance with Arizona Supreme Court's Administrative Office of the Courts (AOC) directives.
 - ✓ Court staff were required to attend approximately **40 hours of training** to learn how to properly utilize the new system. The Guadalupe Team was complemented by AOC Trainers regarding their engagement with the training and utilization of the materials provided.
- Several customer service improvements have been implemented:
 - ✓ The new CMS, AJACS, has improved customer service efforts by automating text message reminders to customers for upcoming court dates and payment plan due dates.
 - ✓ An update to the Court's bond card has been made to include information about payment plan options and access to a new interactive website for general Arizona Court information: AZCourtHelp.org
 - ✓ In April 2018, the Court extended its hours for accepting cash payments at the customer service window until 5:00pm.
 - ✓ Currently, we are implementing authority for Court Staff to assist Customers at the customer service window with pending civil traffic matters.
- In accordance with the Arizona Code for Judicial Administration (ACJA) Section 1-401, Minimum Accounting Standards (MAS), the Court underwent a triennial external audit in December 2017:

- ✓ In the final report to the Court, the auditors, Fester and Chapman, PLLC, stated that there were no findings during their investigation. This is a significant change from the previous external audit performed in December 2014, by the same agency. The December 2014 audit showed several findings that the Court has corrected by implementing best business practices through the creation of local policies and procedures.
 - ✓ **On-going training** for Court Staff provides continuous support for ensuring consistent application of Minimum Accounting Standards and understanding for appropriately utilizing local authority for all financial transactions.
- In October 2017, the Court audited the current office equipment to address redundancy issues. Through the process we were able to streamline the Court's equipment which has resulted in annual savings of \$750.00 from Arizona Court Automation Project (ACAP) billing expenses.
 - The Court has developed and implemented a Complaint Policy and protocol. Complaint forms are available in both English and Spanish.

AGED CASE REVIEW

- Aged cases assigned to collections are currently being reviewed individually by Judge Garcia. Going forward, the Court will implement a process for continuous judicial review to ensure cases are timely resolved. To promote consistency, Judge Garcia will review cases personally.

COURT SECURITY

- In July 2016, the Court reached out to the Judicial Security Branch for assistance with attaining a security assessment for the Court and Town Hall building.
- Taking into consideration the recommendations made within the assessment, the Court implemented as many security measures as possible that did not require a major purchase. These measures included:
 - ✓ Creating identification badges for Court Staff and consolidation of the filing system to ensure unobstructed access to all doors within the Clerk area of the Court.
- The Arizona Supreme Court has initiated Court Security Standards with a **timeline for Court compliance by the year 2020.**
 - ✓ The Court has convened a Security and Emergency Preparedness Committee (SEPC) committee to address security concerns with Guadalupe Town stakeholders.
- To meet the Arizona Supreme Court's minimum standards, the Court has applied for two Court Security Improvement (CSI) grants offered by the Arizona Supreme Court. To date, the Court has been awarded \$6,984.00 for two one-time capitol purchases. The Court is currently awaiting award information for the latest grant submitted to the Arizona Supreme Court in February 2018.

COURT TECHNOLOGY

- In February 2017, the Court's website was updated with the following information and features:
 - ✓ Bond card information is posted to the website for Customer convenience.
 - ✓ Adjustments to the payment portal have been made to provide more user-friendly access to charge information required for making accurate payments.
 - ✓ The format for corresponding with the Court via email through the website was updated to include the ability for Customers to submit questions and concerns regarding their cases directly to the Court for judicial review.
 - ✓ The Court is currently working to secure on-going IT support for the website to ensure consistent and timely updates to the website's content.
- With the conversion of the Court's case management system (CMS) to AJACS, the Court is now able to scan documents and upload them into the CMS.
 - ✓ Scanning capabilities in conjunction with the AJACS system provide the framework for the Court to transition into a paperless court in the future.

COURT ENHANCEMENT

- In January 2018, the Court utilized approximately \$1,500.00 of the Court Enhancement Fund to upgrade work station chairs for all Court Personnel. This upgrade was technological in that the chairs that were purchased are fully ergonomic. The chairs will assist in guarding against repetitive stress issues that can occur with clerical work.

PROFESSIONAL DEVELOPMENT

- The Guadalupe Team continues to strive for excellence through professional development and training. **The Arizona Supreme Court requires 16 hours of COJET training (Committee on Judicial Education and Training) annually.** The Court encourages professional development by providing diverse and engaging training opportunities for staff. Some of the opportunities from the past year have included:
 - ✓ Attendance at COJET classes hosted by Scottsdale City Court, the annual COJET Conference hosted by Pinal County, and classes provided by the AOC at the Arizona Supreme Court.
 - ✓ Our current Court Administrator is enrolled in the National Center for State Courts' (NCSC) Institute for Court Management (ICM) which provides leadership training with nationally recognized certifications through the executive level.
 - ✓ The Judicial Clerks are enrolled in the Arizona Court Supervisor (ACS) training program and will receive ACS certification upon completion.
 - ✓ Attendance at the National Association for Court Management (NACM) Mid-Year Conference.
- Court staff are provided an annual overview of legislative changes that affect court operations.

- The Court has developed a performance review policy and comprehensive review packet.
 - ✓ The current approach is implemented in a four-phase process that promotes consistent check-in opportunities throughout the year.
 - ✓ This approach reinforces regular assessments as well as opportunities for individualized professional development.

COMMUNITY ENGAGEMENT

- The Court continues to participate in Veteran's Court events, Stand Up for Veterans and Veterans Stand Down. Defendants who attend these events and have pending cases within the Guadalupe jurisdiction can work toward resolving their cases through the Judge Pro Tempore appointed by Guadalupe Municipal Court.
 - ✓ At the 2018 event the Court had one Defendant who appeared at the Veteran's Stand Down event and who was able to apply volunteer hours he had worked at the event to the fees that were assessed to his case with Guadalupe Municipal Court.
- The Court has established a very productive working relationship with the Pascua Yaqui Tribe and encourages tribal members to utilize resources available to its members.
 - ✓ The Court organized and coordinated an informational presentation series, "Brown Bag Lunches" with the Pascua Yaqui Tribe. Court staff learned about and offered the resources available through the Tribe. The Public was welcome to attend.
- Although Guadalupe Teen Court is no longer associated with the Court, the Court continues to act as a host for Teen Court proceedings. On the days that Teen Court Members hear cases, court staff set up the courtroom for use by the Teens.

In conclusion, the Court continues to serve the community of Guadalupe with pride and integrity. We are committed to developing and implementing new ideas to consistently promote procedural justice for all who encounter Guadalupe Municipal Court.

M E M O R A N D U M

Date: May 10, 2018
 To: Town of Guadalupe
 From: Guadalupe Municipal Court
 Re: Court Case Load and Financial Activity FY 2019

This memo outlines the Court's caseload activity and summarizes some of the financial activity that flows through the Court. The Court activities reflect the period **year to date (YTD) FY 2018, beginning July 1, 2017, and ending March 31, 2018.**

Courtroom Activity

Proceeding Type	Number of Cases
Criminal Arraignments	107
Civil Arraignments	37
Probation Revocation Arraignments	4
Pre-Trial Conferences	97
Status Hearings	66
Civil Traffic Hearings	1
Bond Forfeiture Hearings	1
Probation Revocation Hearings	1
Restitution Hearings	1
Sentencing	4
Bench Trials	6
Walk-Ins	70
Orders of Protection (OP)/Injunction Against Harassment (IAH)	Number of Cases
Ex Parte Hearings	12
Contested Hearings	1
Post-Issuance Hearings	12
Total Proceedings	420

Public Service Activity

Activity Type	Total Contacts
Payments Processed	386
Bonds Processed	9
Telephone Calls	Approx. 1,040
Counter Activity	Approx. 1,000

Financial Activity

Financial Activity Type	Totals
Guadalupe Municipal Court Website Online Transactions	\$20,413.00
AZ Supreme Court FARE Website Online Transactions	\$8,398.00
Cash Transactions at Counter	\$14,207.00
Credit Card Transactions at Counter	\$7,323.00
Checks Transactions at Counter/by Mail	\$2,500.00
Electronic Fund Transfers (EFT)	\$3,816.00
Total Revenue	Approx. \$55,950.00
General Fund Total	Approx. \$22,500.00

Grant Information

- Arizona Supreme Court's Court Security Improvement (CSI) grant:
 - First Cycle: The Court has been awarded \$6,984.00 to purchase equipment for panic alarm buttons and to replace the Customer Service window.
 - Second Cycle: Application currently pending.

- Court Enhancement Fund

Beginning Balance	\$64,842.63
Expenditures FY 2018	\$1,510.59
Balance YTD 2018	\$63,332.04

- Judicial Collection Enhancement Fund (JCEF)

Beginning Balance	\$30,393.62
Expenditures FY 2018	\$4,462.95
Balance YTD 2018	\$25,930.67

- Fill the Gap (FTG)

Beginning Balance	\$10,373.56
Expenditures FY 2018	\$0.00
Balance YTD 2018	\$10,373.56

Unfunded Needs

- The Court's unfunded needs are centered on security issues.

Thank you for your time.