

NOTICE OF REGULAR MEETING OF THE GUADALUPE TOWN COUNCIL

THURSDAY, APRIL 23, 2020

6:00 P.M.

GUADALUPE TOWN HALL
9241 SOUTH AVENIDA DEL YAQUI, COUNCIL CHAMBERS
GUADALUPE, ARIZONA

Valerie Molina
Mayor

Ricardo Vital
Vice Mayor

Mary Bravo
Councilmember

Anita Cota
Councilmember

Gloria Cota
Councilmember

Elvira Osuna
Councilmember

Joe Sánchez
Councilmember

Agendas/Minutes:

www.guadalupeaz.org

Town Council Chambers
9241 S. Avenida del Yaqui
Guadalupe, AZ 85283
Phone: (480) 730-3080
Fax: (480)-505-5368

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Town of Guadalupe Council and to the general public that the Guadalupe Town Council will hold a meeting, open to the public, on Thursday, April 23, 2020, at 6:00 P.M., at Guadalupe Town Hall, 9241 South Avenida del Yaqui, Council Chambers, Guadalupe, Arizona.

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. INVOCATION/PLEDGE OF ALLEGIANCE
- D. APPROVAL OF MINUTES
 1. Approval of the February 27, 2020, Town Council Regular Meeting Minutes.
 2. Approval of the February 27, 2020, Town Council Special Meeting Minutes.
 3. Approval of the March 12, 2020, Town Council Regular Meeting Minutes.
 4. Approval of the March 19, 2020, Town Council Special Meeting Minutes.
 5. Approval of the March 26, 2020, Town Council Regular Meeting Minutes.
- E. CALL TO THE PUBLIC: An opportunity is provided to the public to address the Council on items that are not on the agenda or included on the consent agenda. A total of 3 minutes will be provided for the Call to the Audience agenda item, unless the Council requests an exception to this limit. Please note that those wishing to comment on agenda items posted for action will be provided the opportunity at the time the item is heard.
- F. MAYOR and COUNCIL PRESENTATIONS: Dia de Los Niños Proclamation
- G. DISCUSSION AND POSSIBLE ACTION ITEMS:
 1. **MERCADO DE GUADALUPE TENANT REQUESTS:** Council will hear from various Mercado tenants seeking rent relief from the Town as a result of the economic impacts of COVID-19. Council may provide direction to the Town Manager / Clerk.
 2. **PROPOSED FISCAL YEAR 2020/2021 TOWN BUDGET INTRODUCTION:** The proposed Fiscal Year 2020/21 Town Budget will be presented to Council for review, consideration, and input. Council may provide direction to the Town Manager / Clerk.
 3. **URGENT SANITARY SEWER REPAIRS CONTRACT:** Council will consider Dibble Engineering's, Town Engineer, recommendation to award the Urgent Sanitary Sewer Repair & Replacement needs contract, as identified in the November 2019 Wastewater Collection System Assessment to Redpoint Contracting for the sum of \$111,357.00. Council may provide direction to the Town Manager / Clerk.



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4. **CONTRACT AMENDMENT NO. 2. – U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS:** Council will consider and may take action to approve Amendment No. 2 to the Intergovernmental Agreement (C2019-24B) for services between Maricopa County Administered by its Human Services Department and the Town of Guadalupe allowing the Town to receive an additional \$10,000 in U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) funds. This increases the grant allocation to \$448,873.00 from \$438,873. Council may provide direction to the Town Manager / Clerk.

5. **OLD TOWN HALL DEMOLITION CONTRACT:** Council will consider the Town Manager's recommendation and may take action to award a contract to Arizona Demolition Services LLC, 6210 S. 30th Street, Phoenix, Arizona for the complete demolition of the Town owned, Old Town Hall, located at 9050 S. Avenida del Yaqui, Guadalupe for the sum of \$16,000. Council may provide direction to the Town Manager / Clerk.

6. **COVID-19 ACTION UPDATE:** Mayor and Council will receive an update from Town staff regarding current steps taken to safe guard public health and safety in response to the Coronavirus and its impact to Town services. Council may provide direction to the Town Manager / Clerk.

7. **PUBLIC HEARING – ORDINANCE CODIFICATION:** Council will consider and may take action to adopt 19 ordinances amending the Town of Guadalupe Code of Ordinances, in preparation for a complete codification of the Code of Ordinances, including amending various fees throughout the Code of Ordinances. Each of the proposed ordinances below include amendments to add, delete, or modify Code language for the purpose of clarification and align Code language with current business practices and State and Federal laws. Council may provide direction to the Town Manager / Clerk.

An individual vote is required for each of the following ordinances; and, if adopted the effective date of each of the ordinances would be July 1, 2020:

A. **ORDINANCE NO. O2020.03:** Repealing and replacing the Town of Guadalupe Code of Ordinances Table of Contents.

B. **ORDINANCE NO. O2020.04:** Amending Title III, Administration, Chapter 31, Town Officials, Sections 31.20 Town Manager, 31.21 Town Clerk, 31.22 Town Marshal, 31.24 Town Attorney, and 31.41 Appointment of Administrator.

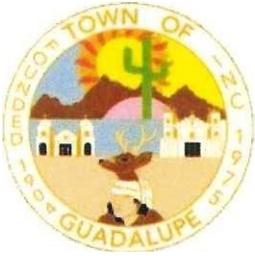
C. **ORDINANCE NO. O2020.05:** Amending Title III, Administration, Chapter 33, Police and Fire Departments, Section 33.31 Adoption of the International Fire Code.

D. **ORDINANCE NO. O2020.06:** Amending Title III Administration, Chapter 34, Town Magistrate, Section 34.03(G), Powers and Duties to Town Magistrate, and Section 34.06 Home Detention and Electronic Monitoring.

E. **ORDINANCE NO. O2020.07:** Amending Title IX, General Regulations, Chapter 90, Animals Generally, Sections 90.03 Noises, 90.21 The State Veterinarian And The Livestock Board Department of Agriculture, 90.25 Kennel Permit Fee Violation Classification, and 90.37 Proper Care.

F. **ORDINANCE NO. O2020.08:** Amending Title XV, Land Use; Chapter 150 Building Codes, Sections 150.01 Adoption of Uniform Building Code, 150.03 Amendment to Building Code, 150.15 Electrical Code, 150.16 Mechanical Code, 150.17 Plumbing Code, 150.20 Building Permit and Fees, 150.18 Uniform Code for the Abatement of Dangerous Buildings, and, 150.21 Dwelling Unit Standards.

G. **ORDINANCE NO. O2020.09:** Amending Title XI, Business Regulations, Chapter 111, Business License Tax, Section 111.08 Fees.



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H. **ORDINANCE NO. O2020.10:** Amending Title IX, General Regulations, Chapter 92, Health and Sanitation, Sections 92.01 Definitions, 92.20 Preparation of Refuse, 92.21 Location for Pickup, 92.23 Use of Containers, and Chapter 33 Air Quality and Fugitive Dust, 93.99 Penalty.

I. **ORDINANCE NO. O2020.11:** Amending Title XIII, General Offenses, Chapter 130, Sections 130.06 Curfew, 130.07 Noise, 130.09 Offensive Premises, 130.10 Prostitution, 130.11 Searchlights, 130.12 Signs And Banners, 130.13 Water Flow Upon Streets Prohibited, and 130.14 Spitting.

J. **ORDINANCE NO. O2020.12:** Amending Title VII, Traffic Code, Chapter 71 Traffic Control, Sections 71.13 Speed Limits, 71.15 Traffic Control Markings and Devices; and, Chapter 73 Heavy Truck Traffic, Section 73.05 Warning Signs.

K. **ORDINANCE NO. O2020.13:** Amending Title V Public Works, Chapter 50 Sewer, Sections 50.022 Application for Taps, 50.070 Definitions, 50.072 Sewer Charges, 50.073 General Requirements, 50.074 Specific Requirements, 50.092 Fee Schedule; Collection; Exemptions; Disposition; and, Chapter 51 Storm Water, Section 51.02 Definitions.

L. **ORDINANCE NO. O2020.14:** Amending Title XV Land Use, Chapter 152 Subdivision Regulations, Section 152.09 Fees And Section 152.11 Floodplain Management.

M. **ORDINANCE NO. O2020.15:** Amending Title IX General Regulations, Chapter 95 Party Permits, Section 95.01 Definitions, 95.05 Fees; and, Chapter 96 Abandoned Vehicles, Section 96.99 Penalty.

N. **ORDINANCE NO. O2020.16:** Amending Title XV Land Use, Chapter 154 Zoning, Sections 154.034 Notification, 154.036 Applications and Fees, 154.053 Location and Boundaries of Districts, and 154.145 Sign Permits and Fees.

O. **ORDINANCE NO. O2020.17:** Amending Title IX, General Regulations, Chapter 91, Fireworks, Section 91.07, Liability For Emergency Responses Related to Use Of Fireworks; Definitions.

P. **ORDINANCE NO. O2020.18:** Amending Title XI Business Regulations, Chapter 16 Cable Communication, Section 113.001 Definitions.

Q. **ORDINANCE NO. O2020.19:** Adoption of the Code of Ordinances Fee Schedule.

R. **ORDINANCE NO. O2020.20:** Amending Title I, Chapter 10, General Provisions, Section 10.03, Definitions, and Section 10.99, Penalty.

S. **ORDINANCE NO. O2020.21:** Amending Title III Administration, Chapter 30, Mayor And Council, Sections 30.023 Powers and Duties of The Mayor, 30.024 Absence of Mayor, 30.025 Failure to Sign Documents, 30.040 Primary Election, 30.045 Election Dates, 30.060 Regular Meetings, 30.061 Special Meetings, 30.063 Quorum, and 30.065 Order of Business.

8. **CLAIMS:** Council will consider and may take action to approve the check register for March 2020, totaling \$391,926.37.

9. **LOCAL MERCHANT SALES TAX RELIEF REQUEST:** Council will review, consider and may take action to offer local sales tax and bed tax relief to local merchants. This consideration is in response to a request from a local business to waive remittance of local taxes and grant these funds to the business for a 90 day period as a result of the economic impacts of COVID-19. Council may provide direction to the Town Manager / Clerk.

H. TOWN MANAGERS' COMMENTS

I. COUNCILMEMBERS' COMMENTS

J. ADJOURNMENT



April 17, 2020

To: The Honorable Mayor and Town Council
From: Jeff Kulaga, Town Manager / Clerk
RE: April 23, 2020 Town Council Regular Meeting Information Report

The purpose of this report is to provide brief information regarding each of the meeting's agenda items.

Agenda Items:

D1. Approval of previous Council meeting minutes:

1. Approval of the February 27, 2020, Town Council Regular Meeting Minutes. (Pages 8-13)
2. Approval of the February 27, 2020, Town Council Special Meeting Minutes. (Pages 14-15)
3. Approval of the March 12, 2020, Town Council Regular Meeting Minutes. (Pages 16-21)
4. Approval of the March 19, 2020, Town Council Special Meeting Minutes. (Pages 22-25)
5. Approval of the March 26, 2020, Town Council Regular Meeting Minutes. (Pages 26-34)

G1. MERCADO DE GUADALUPE TENANT'S REQUEST: Mercado tenants have approached Town staff seeking some level of rent relief due to the economic impacts of COVID-19. Should Council consider this request, the following information is relevant:

- Governor Ducey, Executive Order 2020-21, Prohibiting Small Business Evictions, April 6, 2020. This Executive Order #1 halts evictions in the state for small businesses and nonprofits that are unable to pay rent due to financial hardship caused by the COVID-19 pandemic. This is the only mandate relevant to the Town of Guadalupe as a commercial landlord in the Order.
- Other relevant orders allow commercial landlords to "consider" #2 deferring or adjusting rent payments for commercial tenants that are unable to pay rent due to financial hardship caused by COVID-19.
- Commercial landlords are "encouraged" #3 to work with tenants to waive late fees, penalties, interest associated with late payment due to COVID-19.
- For the tenant, Order #4 mandates that the tenant "shall notify the landlord in writing with any supporting documentation of their inability to pay rent due to COVID-19 financial hardship and importantly, acknowledge that contractual terms of the lease remain in effect.
- Lastly, Order #8 states that no provision in this Executive Order shall be construed as relieving any obligation of to pay rent or comply with any other lease or rental agreement obligations.
- Related to the Mercado FY 2019/2020 annual revenue and expenditures through February, expenditures exceed revenues by \$1,800. Generally, through February the Mercado was breaking even. A key revenue source is the \$19,483 in patio rentals. Due to COVID-19, seven events have been cancelled or rescheduled until fall 2020. These cancellations result in approximately \$3,200 in lost revenues.

- Total monthly rents yield \$10,041 assuming all tenants pay in full and on time. Any relief considered by Town Council would reduce this revenue amount, and in turn would place further dependence on the \$33,000 fund balance. Once this balance has been exhausted, the General Fund balance would be used through a Council approved transfer of funds.
- As a result of lost rental and utility fees, it is estimated that Mercado expenditures will exceed revenues by \$40,000 for the current FY 2019/20. To balance this budget, the existing \$33,000 Mercado Fund balance would be exhausted, leaving no monies in place for unexpected repairs beyond the currently budgeted amount.

Recommendation:

Council may consider reducing rents by 50% through September 2020, then begin paying full rents in October 2020 with repayment of the remaining 50% reduction amount through June 2021. Tenants would be required to sign a contract amendment, agreeing to the terms and per Executive Order: “shall notify the landlord in writing with any supporting documentation of their inability to pay rent due to COVID-19 financial hardship and importantly, acknowledge that contractual terms of the lease remain in effect.” (Pages 37-39)

G2. PROPOSED FISCAL YEAR 2020/2021 TOWN BUDGET INTRODUCTION: The proposed Fiscal Year (FY) 20/21 Town budget will be an evolving work in progress over the next six weeks. This proposal will be refined as we are able to better gauge the financial impacts of COVID-19. Given these evolving conditions and lacking the ability to forecast with any certainty, the Proposed FY 2020/21 Town General Fund Budget introduction is attached for Council review and consideration. This Proposed budget will be refined and the remaining Town special and enterprise funds will be presented at the May 14, 2020 Regular Council Meeting. Additionally, a five year forecast is not included due to the fiscal uncertainty concerning COVID-19. (Pages 40-55)

G3. URGENT SANITARY SEWER REPAIRS CONTRACT: Approval of this contract to Redpoint Contracting for \$111,357 will allow for the repair and replacement of urgent sanitary sewer system needs as identified in the November 2019 Wastewater Collection System Assessment.

Specifically, this contract responds to the urgent sewer repair needs identified in Table 9, page 15, of the Wastewater Collection System Assessment. Specifically, 800 linear feet of pipe replacement and 1,812 linear feet of root ball/obstruction removal. Locations of urgent repair needs, as illustrated on Exhibit A:

- Calle Maravilla, north of Calle Carmen
- Calle Iglesia, 5500 east block
- Alley between Calle San Angelo and Calle Sonora, 5500 east block
- Avenida del Yaqui, 8200 south block
- Alley between Avenida del Yaqui and Calle Moctezuma, 8200 south block (2 segments)
- Alley between Calle Moctezuma and Calle Azteca, 8200 south block

Should this contract be awarded, these urgent sewer line repairs would begin within the next three weeks.

Impact to Sewer Fund: Through February 2020, the Sewer Fund balance is \$867,239. Approval of this contract would reduce this balance to \$755,882. For FY 2019/20, the adopted budget by Town Council allowed for an expenditure of \$255,005 which included the assessment study. This total expenditure did not include these urgent repairs nor the \$34,000 to Dibble Engineering contract to prepare construction plans, a bid package, and manage project oversight.

Barring any significant unforeseen sewer line breaks, the balance should remain at approximately \$755,000. To note, \$517,000 for priority sewer line repairs was awarded to Guadalupe from County CDBG grants. This work is expected to begin in Spring 2021. (Pages 56-63)

G4. CONTRACT AMENDMENT NO. 2. – U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS: Approval of Amendment No. 2 to the Intergovernmental Agreement (C2019-24B) for services provided by Maricopa County Administered by its Human Services Department for the Town to receive an additional \$10,000 in U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) funds. This increases the original grant allocation to \$448,873 from \$438,873.

This Block Grant provides the funds for a neighborhood repaving project that is presently underway. The lowest construction bid exceeded the grant amount by \$28,010:

Item	Grant Awarded Amount	Contract/Bid Amount	Contractor
Engineering Design/ Construction Documents	\$47,000	\$47,000	Dibble
Topographical Survey	\$8,000	\$8,000	Dibble
Bid Selection / Construction Management	\$22,000	\$22,000	Dibble
Street Repaving	\$361,873	\$389,883	ACE
TOTAL	\$438,873	\$466,883	
Original Overage		\$28,010	
ADDITIONAL GRANT FUNDS	\$10,000		
Current Overage		\$18,010	

This additional \$10,000 in grant funding reduces the project budget overage to \$18,010. Town Highway User Revenue Funds (HURF) will be used to fund the remaining \$18,010. (Pages 64-65)

G5. OLD TOWN HALL DEMOLITION CONTRACT: The Town Manager recommends award of a contract to Arizona Demolition Services LLC, for the complete demolition of the Town owned, Old Town Hall, located at 9050 S. Avenida del Yaqui, Guadalupe, for the sum of \$16,000. Six bids were received from four qualified demolition companies. Arizona Demolition Services LLC is recommended because it offered the most complete proposal including building, concrete slab and tree removal, proper dust control, and complete removal of all debris.

Old Town Hall continues to be a target of vandalism, illegal drug use, and recently experienced a fire. As of this writing, regardless of no trespassing signs and Maricopa County Sheriff's Office enforcement, it continues to serve as a hazardous site for those experiencing homelessness. This property poses a liability to the Town.

The Town has invested in approximately \$1,000 in materials and supplies in an attempt to secure Old Town Hall for the next two months, leading up to the demolition.

Regarding insurance, because damage is due to a fire, staff filed a claim through the Arizona Municipal Risk Retention Pool. As a result, an adjuster inspected the damaged building on March 30, 2020 and staff is working through the claims process and any possible actual cash value payment for the loss.

Lastly, the Guadalupe Fire Department is coordinating training activities with the Phoenix Fire Department. Should this occur, more damage would be done to Old Town Hall. Should the demolition be approved, the cooperative training could proceed. Barring any unforeseen COVID-19 impacts, it is anticipated that the cooperative training would occur in the next six weeks, with demolition occurring in two months. (Pages 66-67)

G6. COVID-19 ACTION UPDATE: Town staff will provide an update regarding steps taken to safe guard public health and safety in response to the Coronavirus. In response to the pandemic, modified Town services became effective April 6, 2020, and notifications of such have been posted electronically as well as at various municipal facilities. These modified services are the most current efforts by the Town and will remain in effect until further notice. (Pages 68-69)

G7. PUBLIC HEARING – ORDINANCE CODIFICATION: Council will consider and may take action to adopt 19 ordinances amending the Town of Guadalupe Code of Ordinances, in preparation for a complete codification of the Code of Ordinances, including amending various fees throughout the Code of Ordinances.

Adoption of the proposed ordinances moves the Town one step closer to adopting a complete overhaul of the Town Code of Ordinances. This effort began in late 2016 and required a comprehensive review of the code and approximately 30 years of code revisions and ordinances. Final consideration by Council is scheduled for May 28, 2020. The goal is to have the revised code effective July 1, 2020. Additionally, this code will now be electronic, searchable, and available on the Town website.

Each of the 19 ordinances reflect the changes reviewed by Council in the summers of 2018 and 2019. Each of the proposed ordinances include amendments to add, delete, or modify Code language for the purpose of clarification and align Code language with current business practices.

This process aligns with best practices and improves transparency in governance. (Pages 70-128)

G8. CLAIMS: The check register for March 2020, totals \$391,926.37. (Pages 129-145)

G9. LOCAL MERCHANT SALES TAX RELIEF REQUEST: Council will review, consider, and may take action to offer local sales tax and bed tax relief to local merchants. This consideration is in response to a request from a local business to waive remittance of local taxes and grant these funds to the business for a 90-day period as a result of the economic impacts of COVID-19. Approximately 70 businesses are located in the Town of Guadalupe and generate approximately \$120,000 in local sales taxes and \$40,000 in bed tax, monthly. Local sales tax accounts for 35% of General Fund revenues. Additionally, the Town does not have a significant reserve to subsidize any local tax waivers. As a result, it the Town Manager’s recommendation that the Town is not financially positioned to grant such a request. (Pages 146-147)



Minutes Town Council Regular Meeting February 27, 2020

Minutes of the Guadalupe Town Council Regular Meeting held on Thursday, February 27, 2020, at 6:00 P.M., at Guadalupe Town Hall, Council Chambers, 9241 South Avenida del Yaqui, Guadalupe, Arizona.

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Joe Sánchez
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A. CALL TO ORDER

Vice Mayor Vital called the meeting to order at 6:05 p.m.

B. ROLL CALL

Councilmembers Present: Mayor Valerie Molina (*via teleconference*), Vice Mayor Ricardo Vital, Councilmember Mary Bravo, Councilmember Anita Cota, Councilmember Gloria Cota

Councilmembers Absent: Councilmember Elvira Osuna and Councilmember Joe Sánchez

Staff Present: Jeff Kulaga – Town Manager / Clerk, Wayne Clement – Fire Chief, Jennifer Drury – Assistant to the Town Manager, Robert Thaxton – Finance Director, Nancy Holguin – Community Development, Catalina Alvarez – Community Action Program Director, Veronica Mutz – Senior Center Director, David Ledyard – Town Attorney, and Kay Savard, Deputy Town Clerk

C. INVOCATION/PLEDGE OF ALLEGIANCE

Councilmember Bravo provided the invocation. Vice Mayor Vital then led the Pledge of Allegiance.

D. APPROVAL OF MINUTES: None.

E. CALL TO THE PUBLIC: No one spoke.

F. MAYOR and COUNCIL PRESENTATIONS: None.

G. DISCUSSION AND POSSIBLE ACTION ITEMS:

3. MARICOPA COUNTY ANIMAL CARE AND CONTROL (*item taken out of order*)

Jeff Kulaga, Town Manager / Clerk, stated that representatives from the Maricopa County Animal Care and Control (MCACC) will provide an update on current animal care and control activities, collaborative efforts with the Maricopa County Sheriff's Office (MCSO), and enhanced services offered by MCACC for Council consideration.

Al Aguiñaga, Director of Operations, MCACC, discussed how the focus of MCACC has evolved over time, transitioning from euthanizing animals to encouraging animal adoptions. Currently, MCACC operates in a regional fashion; and, is a complaint-driven system, which keeps costs down. A call center prioritizes incoming calls and coordinates dispatching MCACC personnel into the field.

Mr. Aguiñaga stated that MCACC was created to protect public health and prevent the spread of rabies. MCACC provides licensing, vaccinations, spay, and neutering services. Primary areas of enforcement include animal licensing and leash law violations. The MCACC animal shelter is typically at full capacity.

Sergeant Crabtree, MCACC representative, discussed dog attack incidents involving community members. The pet owner owns several dogs, all of which have been vaccinated, spayed, and neutered. MCACC has filed a petition in court to remove the dogs from their home.

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In response to a question, the pets' owner has a total of 20 dogs and has been issued 9 citations for a combination of dogs not wearing license tags and for dogs displaying aggressive behavior.

In response to questions, Ms. Crabtree stated that MCACC works with MCSO on certain calls for service; and, that response times are based on the priority level assigned to each call. Community members are encouraged to contact MCSO when a dog bite occurs.

Barbara Valencia, community member, discussed an incident whereby a family member of hers was attacked by three dogs. Ms. Valencia praised MCACC for their responsiveness and follow up actions to the incident. Ms. Valencia voiced concern over potential dog attacks at a Kyrene School District bus stop, which is located nearby where the dog attacks occurred. She requested that Council consider placing a cap on the number of dogs that a community member is allowed to have; and, requiring owners with a large number of dogs be held to kennel standards. Also of concern is residents that are breeding dogs. It would be helpful to address these health and safety issues in an ordinance.

David Ledyard, Town Attorney, stated that there are Code provisions that address barking dogs and requiring that dogs be on a leash. Mr. Ledyard stated that there is pending litigation concerning the dog incident that Ms. Valencia discussed; and, that it is a criminal matter.

Councilmembers discussed the potential liability issues to the Town regarding dog attacks.

Mr. Kulaga stated that staff will further research Code language from other jurisdictions to determine if there is more stringent language that could be incorporated into the Town Code, including the language used by the Gila River Indian Community.

Mr. Aguiñaga stated that poverty levels, culture, lack of resources, and proper fencing may be contributing factors to the root cause of these issues. Spaying, neutering, and education may be helpful solutions. The Town has a higher than average percentage of dog leash law violations. The goal of MCACC is to promote adoption of animals.

Mr. Aguiñaga introduced the Pets for Life Program Director, Mary Barton. Ms. Barton stated that the national trend is to work on building trusting relationships versus penalizing pet owners. Many of the problems stem from poverty. To date, the Pets for Life Program has spayed and neutered over 800 animals within a one mile radius. Dog bite incidents have been reduced by 18%. These services are typically provided in resource desserts. Regarding the criminal matter discussed earlier, all but one of the pets have been spayed or neutered, free of charge, from MCACC. The program is grant funded.

In response to questions, Mr. Aguiñaga stated that MCACC must observe patterns of behaviors, combined with complaints filed. Citizens may file court petitions. There are times when dogs are impounded until the court hearing occurs.

In response to a question, Ms. Barton stated that the Pets for Life Program could be offered to the Town to provide spay, neuter, vaccinations, microchips, and medical care services. MCACC anticipates that the Board of Supervisors will approve a funding increase for the upcoming budget cycle.

Councilmembers asked Mr. Kulaga to follow up with MCACC officials regarding strengthening the Town ordinance and pursuing the implementation of the Pets for Life Program.

Councilmembers discussed the need for community members to report animal related problems to MCACC; and, the need to provide a safe environment for community members.

A community member discussed dogs being abandoned in Town; the installation of cameras in Town; and, that she has reported problem animals to MCACC.



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Councilmembers discussed including a 'frequently asked questions' (FAQ) insert in an upcoming water bill. Mr. Kulaga stated that he will work with MCACC on the preparation of a FAQ.

1. FY 2019/20 MID-YEAR BUDGET STATUS REPORT

Jeff Kulaga, Town Manager / Clerk, presented the mid-year, fiscal year (FY) 2019/20 (July 2019 – December 2019) financial status report that includes Town General Fund, special funds, and Enterprise Fund balances, and year-to-date revenues and expenditures. Mr. Kulaga reported that expenditures are exceeding revenues; however, the Town is using less reserve funding as originally anticipated.

Mr. Kulaga reviewed fund balances by department. The Maricopa County Sheriff's Office (MCSO) contract is \$1.9 million, an increase of \$123,000 from last year's contract amount. Ensuring public safety is an essential duty of incorporated towns, to preserve health, safety, and welfare for community members. Other essential duties include providing Fire Department services and Public Works Department services.

Mr. Kulaga discussed one-time, non-recurring revenue sources provided to the Town in 2019.

Five key areas of concern include:

1. Capital replacement, repair, and improvements
2. Arizona State Retirement System and Public Safety Personnel Retirement System liability
3. Competitive salaries
4. Level of service priorities
5. Per audit: liabilities exceeds assets by \$612,409

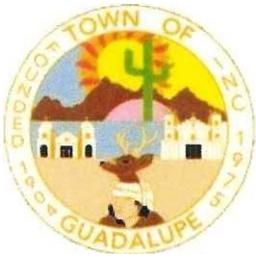
Mr. Kulaga discussed needed infrastructure repairs and repairs needed to Town assets such as Old Town Hall. There have been no employee salary increases for the past three years. Service priorities include code enforcement and animal control services.

Staff is now utilizing a software package that assists with finance management and financial forecasting. The forecasting model projects an approximate fund balance of \$1,370,891 by June 30, 2020.

Mr. Kulaga provided special fund updates (year-to-date through December 2019) for the Highway User Revenue Fund (HURF), which has a surplus of funding that could be reserved for the Avenida del Yaqui street improvement project, road restriping, and various improvements to Guadalupe Road. The Local Transportation Assistance Fund (LTAF) is funded at \$16,742 annually and is expected to be depleted by June 30, 2020. The Senior Center revenues versus expenses is at 51%, as anticipated. Community Action Program revenues versus expenses are less than anticipated, currently at 32%, less than anticipated. There are two municipal bond payments left. Mr. Kulaga reviewed special fund balance transfers.

Mr. Kulaga then reviewed Enterprise Funds. The Mercado Enterprise Fund had a fund balance of approximately \$14,000 in the last fiscal year. Staff anticipates there will be a \$4,000 remaining fund balance in the Mercado Enterprise Fund by June 30, 2020. The roof needs to be repaired and may need to be replaced. The Wastewater/Sewer Fund has a deficit due to the cost of a recent Wastewater Sewer Line Study. There are also urgent sewer line repairs that will be needed, that was not included in the previous financial projections. Dibble Engineering will be recommending a contractor to conduct the urgent sewer repairs. The Solid Waste Fund has a positive fund balance of approximately \$19,000. On March 1, 2020, there will be a transition to a new solid waste service provider to Guadalupe residents.

Mr. Kulaga emphasized that the General Fund balance of \$5.4 million will provide for current levels of service and upkeep; however, that fund balance does not allow for needed repairs, added service levels, and reducing liability.



Valerie Molina
Mayor

Ricardo Vital
Vice Mayor

Mary Bravo
Councilmember

Anita Cota
Councilmember

Gloria Cota
Councilmember

Elvira Osuna
Councilmember

Joe Sánchez
Councilmember

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In response to a question, Mr. Kulaga stated that it could potentially cost \$60,000 - \$75,000 for a part-time Code Enforcement Officer, an estimate that was provided by the Arizona Building Code Officers Association. Staff research indicates that very few municipalities provide their own animal control services. Staff will provide follow up information on animal control services at a future meeting.

Councilmembers discussed how sales taxes generate revenue; and, asked about a recent request for proposals (RFP) issued related to town-owned land. In response to a question, Mr. Kulaga stated that there were no responses to the RFP, which included the lease or purchase of town-owned land. Mr. Kulaga stated that he continues to network with the development community to promote the lease or purchase of town-owned land. In discussions, the preference would be to purchase, versus lease, land.

Councilmembers discussed scheduling a joint meeting with the Pascua Yaqui Tribe (PYT) to discuss the possible development of tribal-owned property. Mr. Kulaga stated that the Town Council and PYT have held two joint meetings over the past two years. Councilmembers discussed the timing of the joint meeting and consideration of a July or August timeframe, and requested that economic development to be a discussion point.

Mr. Kulaga noted that the line item departmental budget in the packet will be updated and uploaded to the website.

In response to a question regarding the status of the relationship between the Town and MCSO officials, Mr. Kulaga stated that patrols and communications have significantly improved over the past year. He noted that last January, Maricopa County (County) conducted a study to assess their contracts with various jurisdictions. As a result of the study, it was recommended to County officials that contracts with each agency should be increased by 16%, immediately. In 2019, the Animal Control contract increased by 5% and the MCSO contract increased by 8.8%. The County is striving to recover costs of services.

2. APPROVAL of CONTRACT

Jeff Kulaga, Town Manager / Clerk, stated that there is an urgent need for the repair of sewer lines located at a public alleyway south of 8615 South Calle Maravilla. Approximately 120' of sewer lines have collapsed. The job will take approximately one week to complete. Three bids were received. A nearby homeowner may be without sewer service for approximately one hour.

Motion by Councilmember Anita Cota to approve agenda item G2; second by Councilmember Gloria Cota. Motion passed unanimously 5-0.

Councilmembers approved the recommendation from Dibble Engineering, the Town Engineers, for the award of a \$15,819 bid to Plumbing Masters to conduct urgent sewer line repairs at a public alleyway south of 8615 South Calle Maravilla.

4. FEDERAL TRANSIT ADMINISTRATION TITLE VI IMPLEMENTATION PLAN, SENIOR BUS TRANSIT PROGRAM – (RESOLUTION NO. 2020.05)

Jeff Kulaga, Town Manager / Clerk, stated that as a condition of receiving federal funding to operate the Senior Center bus, the Town is required to comply with the 1964 Civil Rights Act to not discriminate.

Motion by Councilmember Bravo to approve agenda item G4; second by Councilmember Gloria Cota. Motion passed unanimously 5-0.

Councilmembers adopted Resolution No. R2020.05 authorizing the Town Council to approve, and the Mayor to execute, the Town of Guadalupe Federal Transit Administration Title VI Program for the Senior Bus Transit Program.



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Mayor

Ricardo Vital
Vice Mayor

Mary Bravo
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5. SOLID WASTE COLLECTION SERVICES UPDATE

Jeff Kulaga, Town Manager / Clerk, provided an update on the trash and recycling services transition and related administrative, billing, and public works services. Right Away Disposal (RAD) will begin providing trash and recycling services beginning on March 1, 2020. The RAD containers are 96-gallons. Staff has received 17 calls from customers, for assistance with the transition. RAD delivered at least one can to each residential address in Town. For addresses that do not have an active account, the property owner will be given a two week notice to comply with activating an account, or the container will be removed. The Town is obligated to provide trash collection services, even in the event when the property owner does not pay for the service. Nancy Holguin, Community Development, is the primary point of contact for this transition process.

There is no material for this agenda item.

6. TOWN OF GUADALUPE CODE OF ORDINANCES – CODIFICATION UPDATE

Jeff Kulaga, Town Manager / Clerk, provided an update on the codification process and timeline for the Town of Guadalupe Code of Ordinances. The codifier for this process is American Legal Publishing Corporation. The codification process began in 2017 and will transition the existing Code to a new Code that incorporates all ordinances, to date. The new Code will be on-line and in a searchable format.

Staff has posted a Notice of Intention amending the fees in the Code. Staff will present a variety of ordinances and resolutions at a future Council meeting for Council consideration. The intention is to have the new Code on-line by July 1, 2020. Once this process has been completed, ordinances will be presented to Council on a smaller scale.

There is no material for this agenda item.

H. TOWN MANAGERS' COMMENTS

Jeff Kulaga, Town Manager / Clerk – None.

I. COUNCILMEMBERS' COMMENTS

Councilmember Bravo

- Thanked audience members for attending the meeting.
- Thanked staff for their work. Would like to consider salary increases for staff.

Councilmember Anita Cota

- Thanked audience members for attending the meeting.
- Thanked staff for their work.
- Happy Birthday to Mayor Molina

Councilmember Gloria Cota

- Thanked audience members for attending the meeting.

Mayor Molina

- Thanked the Fire Department staff for their customer service on a recent mountain rescue incident.
- Thanked audience members for attending the meeting.

Vice Mayor Vital

- Thanked staff for the flowers for the recent passing of his father.
- Thanked audience members for attending the meeting.



J. ADJOURNMENT

Motion by Councilmember Anita Cota to adjourn the Regular Council Meeting; second by Councilmember Bravo. Motion passed unanimously 5-0.

The meeting was adjourned at 8:05 p.m.

Valerie Molina
Mayor

Ricardo Vital
Vice Mayor

Mary Bravo
Councilmember

Anita Cota
Councilmember

Gloria Cota
Councilmember

Elvira Osuna
Councilmember

Joe Sánchez
Councilmember

Valerie Molina, Mayor

ATTEST:

Jeff Kulaga, Town Manager / Town Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the February 27, 2020, Town of Guadalupe, Town Council Regular Meeting. I further certify the meeting was duly called and held, and that a quorum was present.

Jeff Kulaga, Town Manager / Town Clerk

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Minutes Town Council Special Meeting February 27, 2020

Valerie Molina
Mayor

Ricardo Vital
Vice Mayor

Mary Bravo
Councilmember

Anita Cota
Councilmember

Gloria Cota
Councilmember

Elvira Osuna
Councilmember

Joe Sánchez
Councilmember

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Minutes of the Guadalupe Town Council Special Meeting held on Thursday, February 27, 2020, immediately following the Regular Council Meeting which begins at 6:00 P.M., at Guadalupe Town Hall, Conference Room, 9241 South Avenida del Yaqui, Guadalupe, Arizona.

A. CALL TO ORDER

Vice Mayor Vital called the meeting to order at 8:10 p.m.

B. ROLL CALL

Councilmembers Present: Mayor Valerie Molina (*via teleconference*), Vice Mayor Ricardo Vital, Councilmember Mary Bravo, Councilmember Anita Cota, Councilmember Gloria Cota

Councilmembers Absent: Councilmember Elvira Osuna and Councilmember Joe Sánchez

Staff Present: Jeff Kulaga – Town Manager / Clerk, David Ledyard – Town Attorney, Kay Savard, Deputy Town Clerk

C. DISCUSSION AND POSSIBLE ACTION ITEMS:

1. **EXECUTIVE SESSION:** The Guadalupe Town Council may vote to go into an Executive Session, which is closed to the public, as allowed by A.R.S. §38-431.03(A)3, to obtain legal advice from the Town Attorney concerning the legal requirements to grant, deny, or grant with modifications, requests for variances of the Guadalupe Town Code.

Motion by Councilmember Anita Cota to convene into Executive Session; second by Councilmember Bravo. Motion passed unanimously 5-0.

- a. Mint Dispensary – 5210 S. Avenida del Yaqui, Guadalupe, AZ

2. The use, rental, and possible disposition of certain real estate owned or controlled by the Town of Guadalupe and any confidential records related thereto as allowed by ARS 38-431.03 (A) (2) (3) (4) (6) and (7). The property to be discussed is:

- a. Avenida del Yaqui right-of-way update



D. ADJOURNMENT

Motion by Councilmember Anita Cota to adjourn the Special Council Meeting; second by Councilmember Bravo. Motion passed unanimously 5-0.

The meeting was adjourned at 8:32 p.m.

Valerie Molina, Mayor

ATTEST:

Jeff Kulaga, Town Manager / Town Clerk

Valerie Molina
Mayor

Ricardo Vital
Vice Mayor

Mary Bravo
Councilmember

Anita Cota
Councilmember

Gloria Cota
Councilmember

Elvira Osuna
Councilmember

Joe Sánchez
Councilmember

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the February 27, 2020, Town of Guadalupe, Town Council Special Meeting. I further certify the meeting was duly called and held, and that a quorum was present.

Jeff Kulaga, Town Manager / Town Clerk

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Minutes Town Council Regular Meeting March 12, 2020

Minutes of the Guadalupe Town Council Regular Meeting held on Thursday, March 12, 2020, at 6:00 P.M., at Guadalupe Town Hall, 9241 South Avenida del Yaqui, Guadalupe, Arizona, in the Council Chambers.

Valerie Molina
Mayor

Ricardo Vital
Vice Mayor

Mary Bravo
Councilmember

Anita Cota
Councilmember

Gloria Cota
Councilmember

Elvira Osuna
Councilmember

Joe Sánchez
Councilmember

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A. CALL TO ORDER

Mayor Molina called the meeting to order at 6:00 p.m.

B. ROLL CALL

Councilmembers Present: Mayor Valerie Molina, Vice Mayor Ricardo Vital, Councilmember Mary Bravo, Councilmember Elvira Osuna

Councilmembers Absent: Councilmember Anita Cota, Councilmember Gloria Cota, and Councilmember Joe Sánchez

Staff Present: Jeff Kulaga – Town Manager / Clerk, Wayne Clement – Fire Chief, Cachi Castorena – MCSO Deputy, David Ledyard – Town Attorney, and Kay Savard, Deputy Town Clerk

C. INVOCATION/PLEDGE OF ALLEGIANCE

Councilmember Bravo provided the invocation. Mayor Molina then led the Pledge of Allegiance.

D. APPROVAL OF MINUTES

Motion by Councilmember Bravo to approve the February 13, 2020, Town Council Regular Meeting Minutes; second by Vice Mayor Vital. Motion passed unanimously 4-0.

1. Approved the February 13, 2019, Town Council Regular Meeting Minutes.

Motion by Vice Mayor Vital to approve the February 13, 2020, Town Council Special Meeting Minutes; second by Councilmember Bravo. Motion passed unanimously 4-0.

2. Approved the February 13, 2019, Town Council Special Meeting Minutes.

E. CALL TO THE PUBLIC

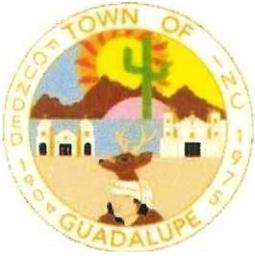
Mark Markham, discussed a town-owned parcel of land located adjacent to his property that he is interested in purchasing. The property has been appraised at \$1.00/square foot.

F. MAYOR and COUNCIL PRESENTATIONS: None.

G. DISCUSSION AND POSSIBLE ACTION ITEMS:

1. EXECUTIVE SESSION

No action was taken to convene into an Executive Session. Executive Sessions are closed to the public, as allowed by A.R.S. §38-431.03(A)3, to obtain legal advice from the Town Attorney concerning the legal requirements to grant, deny, or grant with modifications, requests for variances of the Guadalupe Town Code. *There is no material for this agenda item.*



Valerie Molina
Mayor

Ricardo Vital
Vice Mayor

Mary Bravo
Councilmember

Anita Cota
Councilmember

Gloria Cota
Councilmember

Elvira Osuna
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2. PUBLIC HEARING – G.T.L. LLC DBA THE MINT VARIANCE REQUEST (HOURS OF OPERATION)

Held a public hearing for a variance (CU2020-02) request from G.T.L. LLC dba The Mint, Applicant - a medical marijuana dispensary, located at 5210 South Avenida del Yaqui for a variance to the Town Zoning Code as it relates to the hours of operation for its' marijuana dispensary as set forth by Town of Guadalupe Zoning Ordinance, Article 2, Part III, Section 1, Subsection C, Paragraph 5, limiting the hours of operation to not earlier than 8:00 AM and not later than 6:00 PM. The applicant is seeking the following:

- a: an extension of the variance approved by Town Council on June 29, 2017, and extended for two (2) years by Council on April 26, 2018, to continue extended hours of operation, open to the public, from 6:00 PM to 9:00 PM, seven days a week; and,
- b: an extension of the variance approved by the Town Council on April 26, 2018 to extend the hours of operation, open to the public, from 9:00 PM to 10:00 PM, seven days a week.

Motion by Vice Mayor Vital to open the public hearing; second by Councilmember Osuna. Motion passed unanimously 4-0.

Mayor Molina opened the public hearing. No community members spoke.

The Applicant, Eivan Shahara, stated that he would like The Mint Dispensary (The Mint) to remain open until 10:00 PM because The Mint's busiest hours for business are between 8:00 PM – 10:00 PM.

David Ledyard, Town Attorney, stated that Councilmembers should vote on items G3 and G4 separately.

Motion by Vice Mayor Vital to close the public hearing; second by Councilmember Osuna. Motion passed unanimously 4-0.

3. VARIANCE REQUEST- G.T.L. LLC DBA THE MINT (HOURS OF OPERATION)

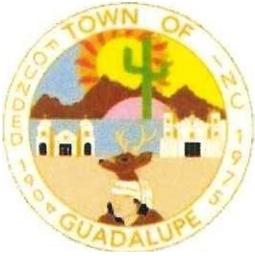
Jeff Kulaga, Town Manager / Clerk, stated that the request to extend the hours of operation is for four years, expiring April 12, 2024.

Motion by Vice Mayor Vital to approve agenda item G3 for a four-year timeframe, expiring April 12, 2024; second by Councilmember Osuna. Motion passed unanimously 4-0.

Councilmembers approved a variance request (CU2020-02) of an extension of the current variance approved by Town Council on June 29, 2017, and extended for two years by Council on April 26, 2018, of the Town Zoning Code, Article 2, Part III, Section 1, Subsection C, Paragraph 5, for G.T.L. LLC (dba The Mint – a medical marijuana dispensary) located at 5210 S. South Avenida del Yaqui to continue extended hours of operation, open to the public, outside the existing Town ordinance from 6:00 PM to 9:00 PM, seven days a week.

4. VARIANCE REQUEST- G.T.L. LLC DBA THE MINT (HOURS OF OPERATION)

Motion by Vice Mayor Vital to approve agenda item G4 for a four-year timeframe, expiring April 12, 2024; second by Councilmember Osuna. Motion passed unanimously 4-0.



Valerie Molina
Mayor

Ricardo Vital
Vice Mayor

Mary Bravo
Councilmember

Anita Cota
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Gloria Cota
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Joe Sánchez
Councilmember

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Councilmembers approved an extension of the variance approved by Town Council on April 26, 2018, of said variance request (CU2020-02) of the Town Zoning Code, Article 2, Part III, Section 1, Subsection C, Paragraph 5, for G.T.L. LLC (dba The Mint, a medical marijuana dispensary) located at 5210 South Avenida del Yaqui to extended hours of operation open to the public outside the existing Town ordinance from 9:00 PM to 10:00 PM, seven days a week.

5. PUBLIC HEARING – G.T.L. LLC DBA THE MINT VARIANCE REQUEST (DRIVE THROUGH FACILITY)

Motion by Vice Mayor Vital to open the public hearing; second by Councilmember Bravo. Motion passed unanimously 4-0.

Mayor Molina opened the public hearing. No community members spoke.

The Applicant, Eivan Shahara, stated that The Mint Dispensary (The Mint) customers include caregivers and patients in wheelchairs. The installation of a drive through window will not cause traffic congestion.

Mr. Shahara discussed the parking lot layout, number of parking spots, and proposed modifications to the parking lot, to accommodate a drive through window. The Mint representatives have been working with the adjacent hotel on shared parking. Currently, there is a dispensary located in Sun City, AZ that has a drive through window. A drive through window would help The Mint to serve customers faster and allow customers to pick up orders placed on-line. The site has enough room to accommodate a drive through window.

Councilmembers requested that Mr. Shahara submit plans to the Town Engineer for review and suggested that this item be continued to the March 26, 2020, Regular Council Meeting.

Jeff Kulaga, Town Manager / Clerk, stated that it is unclear if the parking at this location is separated from the proposed drive through portion of The Mint. Councilmembers could continue the public hearing to the March 26, 2020, Regular Council Meeting. The Town of Guadalupe zoning ordinance prohibits drive through facilities for this type of business. The dispensary drive through facility in Sun City, AZ, was approved by the County, and is a commercially zoned property.

Councilmembers voiced concern about the traffic volume in that area at 5:00 p.m.

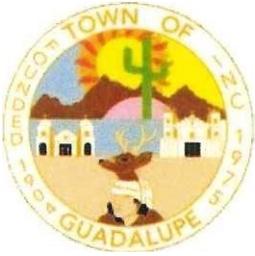
Mr. Kulaga noted that The Mint has had no code enforcement or public safety issues.

Motion by Vice Mayor Vital to keep the public hearing open until the March 26, 2020, Regular Council Meeting; second by Councilmember Bravo. Motion passed unanimously 4-0.

Continued the public hearing to the March 26, 2020, Regular Council Meeting, a request for a variance (CU2020-03) by the Applicant, G.T.L. LLC dba The Mint - a medical marijuana dispensary, located at 5210 South Avenida del Yaqui for a variance to the Town Zoning Code as it relates to the prohibition of drive-through facilities for its' marijuana dispensary as set forth by Town of Guadalupe Zoning Ordinance, Article 2, Part III, Section 1, Subsection C, Paragraph 4, in order to establish and operate a drive-through window on the premises. (Related to item G6)

6. VARIANCE REQUEST – G.T.L. LLC DBA THE MINT (DRIVE THROUGH FACILITY)

Motion by Vice Mayor Vital to keep the public hearing open until the March 26, 2020, Regular Council Meeting; second by Councilmember Osuna. Motion passed unanimously 4-0.



Valerie Molina
Mayor

Ricardo Vital
Vice Mayor

Mary Bravo
Councilmember

Anita Cota
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Continued to the March 26, 2020, Regular Council Meeting, a request for a variance (CU2020-03) by the Applicant, G.T.L. LLC dba The Mint - a medical marijuana dispensary, located at 5210 South Avenida del Yaqui for a variance to the Town Zoning Code as it relates to the prohibition of drive-through facilities for its' marijuana dispensary as set forth by Town of Guadalupe Zoning Ordinance, Article 2, Part III, Section 1, Subsection C, Paragraph 4, in order to establish and operate a drive-through window on the premises. (Related to item G5)

7. NOTICE OF INTENTION TO AMEND FEES

Jeff Kulaga, Town Manager / Clerk, presented a revised Code of Ordinances Fee Schedule for Council consideration. The proposed fee schedule has been posted on-line for a 60-day timeframe, in accordance with Arizona Revised Statutes. Staff will present the proposed fee schedule to Council at the April 23, 2020, Regular Council Meeting, for adoption. Adoption of the complete codified Code of Ordinances is scheduled for the May 28, 2020, Regular Council Meeting. No action on the part of the Town Council is needed at this time.

8. SOLID WASTE COLLECTION SERVICES UPDATE

Jeff Kulaga, Town Manager / Clerk, provided an update on the trash and recycling services transition and related administrative, billing, and public works services. Right Away Disposal (RAD) began providing trash and recycling services on March 1, 2020. Staff is working through the service transition issues. Public Works staff have been collecting the remaining Waste Management containers for Waste Management to pick up at one location in Town. RAD will not pick up trash that is in Waste Management containers. Residents are advised to add their address to their RAD trash containers due concerns about theft of the containers. RAD will be conducting regular audits of the number of containers, per household. Trash pickup days are Tuesday's and Friday's, town-wide. *There is no material for this agenda item.*

9. DIA DE GUADALUPE UPDATE

Jeff Kulaga, Town Manager / Clerk, provided a financial report of the 2020 Town of Guadalupe Dia De Guadalupe special event. Staff allocated \$15,000 for the event, which was held at the Mercado. Mr. Kulaga reviewed the event revenues and expenditures and noted that the Town received a \$5,000 grant from the Gila River Indian Community. The total cost for the event was approximately \$4,500.

10. ABANDONED VEHICLE NOTIFICATION PROCESS

Jeff Kulaga, Town Manager / Clerk, presented a revised impound notice for abandoned vehicles on Town right of way and sidewalks, and the process to implement the noticing process. The proposed notice gives the person responsible for the vehicle 72 hours to remove the vehicle from the right of way. If that does not occur, the Maricopa County Sheriff's Office will then have the authority to legally have the vehicle towed away. The Town ordinance is also referenced on the notice. If a vehicle is moved, the 72 hour timeframe is reset. The purpose of this presentation is to provide Council with the information before the new process is implemented.

Councilmembers directed staff to move forward with implementing the new abandoned vehicle notification process; and, selected orange as the color for the notice.

11. NEW CINGULAR MASTER LICENSE AGREEMENT

Jeff Kulaga, Town Manager / Clerk, stated that this master license agreement request complies with 2019 Town Council adopted ordinances, 2017 State legislation, and related Federal Communications Commission rules. There are now wired and wireless carrier licenses, small cell antenna licenses, and cell tower licenses. This is the first step in the process for New Cingular to install wireless small cell antennas on public rights of way, typically on street light poles.

Motion by Vice Mayor Vital to approve agenda item G11; second by Councilmember Osuna. Motion passed unanimously 4-0.



Valerie Molina
Mayor

Ricardo Vital
Vice Mayor

Mary Bravo
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Councilmembers approved a Master License Agreement for New Cingular Wireless PCS, LLC pursuant to the Town's ordinance allowing for wireless facilities in the right of way through individual permit approval for each site location including detailed plans/specifications submittals.

12. CLAIMS

Motion by Vice Mayor Vital to approve agenda item G12; second by Councilmember Osuna. Motion passed unanimously 4-0.

Councilmembers approved the check register for February 2020, totals \$466,955.06

13. PUBLIC HEARING – ALTERNATIVE EXPENDITURE LIMITATION (HOME RULE) ELECTION, AUGUST 4, 2020 (RESOLUTION NO. R2020.07)

Motion by Vice Mayor Vital to open the public hearing; second by Councilmember Osuna. Motion passed unanimously 4-0.

Mayor Molina opened the public hearing. No members of the public spoke.

Held a public hearing for public input concerning placing a ballot measure on the August 4, 2020, Primary Election regarding the option of whether or not to continue Home Rule in the Town of Guadalupe. (Related to agenda item G14)

Motion by Vice Mayor Vital to close the public hearing; second by Councilmember Bravo. Motion passed unanimously 4-0.

14. CALL OF SPECIAL COUNCIL MEETING – THURSDAY, MARCH 19, 2020

Jeff Kulaga, Town Manager / Clerk, stated that in the early 1980's, the Arizona State Legislature imposed expenditure limitations on all general law Arizona cities and towns. Expenditure limitations authorizes the State to cap what cities and towns can spend annually. There are 92 incorporated cities and towns in Arizona. If the expenditure limit is defined by the State, the amount the Town would be authorized to spend annually would be approximately \$3.5 million, in total. Last year, the cost of operations was approximately \$7.5 million. In 1981, the Town of Guadalupe voters approved the Home Rule; and, most recently approved the continuance of Home Rule in 2016. Staff is proposing that, if approved by Council, that the ballot proposition to extend Home Rule be placed on the Primary Election ballot, in the event that a candidate runoff election is not needed in November.

Motion by Vice Mayor Vital to call a Special Council Meeting on March 19, 2020; second by Councilmember Bravo. Motion passed unanimously 4-0.

Councilmembers agreed to call a Special Council Meeting to hold a second public hearing to receive public input for consideration of placing a ballot measure on the August 4, 2020, Primary Election regarding the option of whether or not to continue Home Rule in the Town of Guadalupe. (Related to agenda item G13) *There is no material for this agenda item*

H. TOWN MANAGERS' COMMENTS

Jeff Kulaga, Town Manager / Clerk

- Annual audit of the Community Action Program revealed good ratings and positive feedback.
- New signage has been installed at the roadway entrances into Town; thanked staff for their work on installing signage, and removing unnecessary signage. Staff will work with the Arizona Department of Transportation on the placement of entryway signage on the western entrance into Guadalupe.
- Thanked staff for their work on the Right Away Disposal waste disposal provider transition.
- Thanked Senior Center staff for providing tax preparation assistance to community members.



Valerie Molina
Mayor

Ricardo Vital
Vice Mayor

Mary Bravo
Councilmember

Anita Cota
Councilmember

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Joe Sánchez
Councilmember

- Corona Virus update – staff will begin sanitizing Town Hall on Friday afternoon’s. Under consideration is the closure of the Senior Center due to the high risk population of seniors. Town Hall will remain open.
- Community Action Program has discontinued providing the homeless with day bags.
- South Mountain Community College has extended their Spring Break for another week.

I. COUNCILMEMBERS’ COMMENTS

Councilmember Osuna

- Thanked staff for their work.
- Encouraged everyone to stock up on supplies.

Vice Mayor Vital

- Census 2020 is underway. Everyone needs to be counted in the process.

Councilmember Bravo

- Thanked audience members for their attendance.
- Voter registration is available on-line.
- Thanked staff for their work.

Mayor Molina

- Thanked audience members for their attendance.

J. ADJOURNMENT

Motion by Councilmember Bravo to adjourn the Regular Council Meeting; second by Councilmember Osuna. Motion passed unanimously 4-0.

The meeting was adjourned at 7:05 p.m.

Valerie Molina, Mayor

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Guadalupe, AZ 85283
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Fax: (480)-505-5368

ATTEST:

Jeff Kulaga, Town Manager / Town Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the March 12, 2020, Town of Guadalupe, Town Council Regular Meeting. I further certify the meeting was duly called and held, and that a quorum was present.

Jeff Kulaga, Town Manager / Town Clerk



Minutes Town Council Special Meeting March 19, 2020

Valerie Molina
Mayor

Ricardo Vital
Vice Mayor

Mary Bravo
Councilmember

Anita Cota
Councilmember

Gloria Cota
Councilmember

Elvira Osuna
Councilmember

Joe Sánchez
Councilmember

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Minutes of the Guadalupe Town Council Special Meeting held on Thursday, March 19, 2020, at 6:00 P.M., at Guadalupe Town Hall, 9241 South Avenida del Yaqui, Council Chambers, Guadalupe, Arizona.

A. CALL TO ORDER

Mayor Molina called the meeting to order at 6:01 p.m.

B. ROLL CALL

Councilmembers Present: Mayor Valerie Molina, Vice Mayor Ricardo Vital, Councilmember Mary Bravo (*via teleconference*), Councilmember Anita Cota, Councilmember Gloria Cota (*via teleconference*), Councilmember Elvira Osuna, and Councilmember Joe Sánchez (*via teleconference at 6:05 p.m.*)

Staff Present: Jeff Kulaga – Town Manager / Clerk, Wayne Clement – Fire Chief, Jennifer Drury – Assistant to the Town Manager, David Ledyard – Town Attorney

C. INVOCATION/PLEDGE OF ALLEGIANCE

Councilmember Anita Cota provided the invocation. Mayor Molina then led the Pledge of Allegiance.

D. CALL TO THE PUBLIC: None.

E. DISCUSSION AND POSSIBLE ACTION ITEMS:

1. PUBLIC HEARING – ALTERNATIVE EXPENDITURE LIMITATION (HOME RULE) ELECTION, AUGUST 4, 2020 (RESOLUTION NO. R2020.07)

Motion by Vice Mayor Vital to open the public hearing; second by Councilmember Osuna. Motion passed unanimously 6-0.

Mayor Molina opened the public hearing. No members of the public spoke.

Jeff Kulaga, Town Manager / Clerk, stated that agenda items G1 and G2 are related. Since 1981 and every four years thereafter, the Town of Guadalupe has placed a ballot proposition related to Home Rule Option (Home Rule) on an election ballot. Voters passed the most recent Home Rule ballot measure in 2016. If the Town were to utilize the State expenditure limitation formula, the Town would only be able to spend \$4.5 million annually. Expenditures last year totaled \$7.5 million. Home Rule gives local jurisdictions the ability to determine what level of expenditures are appropriate. The ballot language is similar to previous ballot language. Staff is proposing that this proposition be included on the August 4, 2020, Primary Election ballot. If approved, the ballot language will be forward to the Maricopa County Elections Department for inclusion on the Primary Election ballot.

Motion by Vice Mayor Vital to close the public hearing; second by Councilmember Osuna. Motion passed unanimously 7-0.

The public hearing was closed.

Held a public hearing to consider placing a proposition on the August 4, 2020, Primary Election ballot regarding the option of whether or not to continue Home Rule in the Town of Guadalupe.



Valerie Molina
Mayor

Ricardo Vital
Vice Mayor

Mary Bravo
Councilmember

Anita Cota
Councilmember

Gloria Cota
Councilmember

Elvira Osuna
Councilmember

Joe Sánchez
Councilmember

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2. ALTERNATIVE EXPENDITURE LIMITATION (HOME RULE) PRIMARY ELECTION, AUGUST 4, 2020 (RESOLUTION NO. R2020.07)
Motion by Vice Mayor Vital to approve item G2; second by Councilmember Bravo. Motion passed unanimously 7-0.

Councilmembers adopted RESOLUTION NO. R2020.07 to place a proposition on the August 4, 2020, Primary Election regarding the option of whether or not to continue Home Rule in the Town of Guadalupe.

3. COVID-19 ACTION UPDATE: Jeff Kulaga, Town Manager / Clerk, provided an update regarding current activities to safeguard public health and safety in response to the coronavirus. Staff has prepared action plans concerning the following: 1) gatherings and events; 2) Town Hall operations; and 3) Town departmental operations. The Centers for Disease Control, in conjunction with Governor Ducey's office, has capped gatherings of people to be no more than 50 people; and small gatherings capped at no more than 10 people. Social distancing of 6-10' is preferred.

The Town will suspend the issuance of party permits for large gatherings until May 8. Private events at the Mercado have been rescheduled, cancelled, or postponed. Customers have been refunded their deposit for use of the multi-purpose room. Little League has been postponed until May 11, at which time this will be reassessed. Dia de Niño has been postponed; the car show has been rescheduled to the Fall; baseball has been postponed until May 8. Staff has been working with the coordinators of Curesema events. Council meetings will continue to be held, unless otherwise directed.

The number of chairs in the Town Hall lobby have been reduced and spread out. Tables are used at the reception counter to provide more distance between customers and Town employees. Bathrooms remain open; and, the phone in the lobby has been removed.

The Community Action Program (CAP) will distribute food on Tuesday's and Thursday's. The goal is to limit the amount of people entering the CAP offices. Grocery store food donations have declined due to lack of supply. CAP has also discontinued the issuance of homeless day bags.

The Senior Center was closed on Monday, March 16 and will remain closed through Monday, March 30. Staff is providing carry out lunches and is delivering lunches to homebound seniors. Staff is also working on cleaning the Senior Center facility.

The Fire Department is monitoring emergency supplies.

Court clients are waiting in the Town Hall lobby for their court appearance. The court is transitioning to telephonic operations.

Staff continues to work with the Maricopa County Sheriff's Office, who is receiving direction from their Human Resources Department.

Public Works employees are primarily working outside and are aware of the protocols in place.

The Governor's office recommends that organizations only allow essential staff personnel on-site.

The Town Library is closed through March 20, 2020. The Head Start Program remains open.

The Department of Economic Security (DES) office in the Town Hall lobby remains open for business, twice a week. There is concern that the office is too small for social distancing. DES may be able to utilize the Museum Room as an alternative.



Valerie Molina
Mayor

Ricardo Vital
Vice Mayor

Mary Bravo
Councilmember

Anita Cota
Councilmember

Gloria Cota
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Elvira Osuna
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Joe Sánchez
Councilmember

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On March 20, 2020, Town Hall will be closed for a day to conduct a thorough cleaning of the lobby. Social distancing is occurring among staff. It is recommended that people wash their hands frequently and do not touch their faces.

In response to a question regarding why the Head Start Program remains open, Mr. Kulaga stated that that recommendation came from Maricopa County and it could change tomorrow.

In response to a question regarding senior meals, Mr. Kulaga stated that the program is providing approximately 40-50 meals per day. Councilmembers discussed potential partnership opportunities between Senior Center staff and the Pascua Yaqui Tribe; coordination of food box delivery options for Seniors from the CAP office; and, the possibility of accepting donations of various items in the CAP office.

4. DECLARATION OF LOCAL EMERGENCY PROCLAMATION

Councilmembers voiced their support and the importance of the proposed emergency proclamation.

Karen Westover, community members, voiced concern about the Guadalupe Town Court transition process and its potential closure. Ms. Westover stated that it might be helpful to notify the public that the Court will remain open.

David Ledyard, Town Attorney, stated that there is nothing in the Arizona Revised Statutes or the Town Code that requires the Town Council to make a decision on this agenda item. The Arizona Revised Statutes (ARS) authorizes the Mayor to close public buildings. Up until now, no community members have raised concerns regarding the court closing for business. The Chief Justice of the Arizona Supreme Court recently issued an order regarding streamlining Court operations. The Governor also has the authority to impose restrictions beyond what the Council is considering. The Proclamation does not include language about closing the Court.

Mayor Molina announced that the Court will remain open 8:00 am – 5:00 pm, Monday through Thursday.

Councilmembers discussed whether or not churches will remain open; and, that those decisions reside with individual churches. Many churches are providing services online; and, some churches are holding multiple services per day and practicing social distancing. Mr. Kulaga noted the importance of the separation of church and State; and, that church representatives make their own decisions to operate safely during these times. Mr. Ledyard stated that the Proclamation does not restrict religious services.

Mayor Molina read the Declaration of Local Emergency Proclamation.

Councilmembers voiced their support of a proclamation declaring a local emergency to prevent the spread of COVID-19, and to preserve public health. The declaration of emergency is effective immediately.

F. TOWN MANAGERS' COMMENTS

Jeff Kulaga, Town Manager / Clerk

- Provided up update on Town Court and Animal Control activities concerning four viscous dogs.

G. COUNCILMEMBERS' COMMENTS

Councilmember Sánchez

- Thanked everyone and encouraged caring for the elderly.

Councilmember Anita Cota

- Thanked everyone for participating online. Guadalupe will remain strong.
- Pascua Yaqui Tribe is providing free meals to youth ages 18 and under.
- Frank Elementary School and Marcos de Niza High School, are also providing free meals
- Kyrene Resource Center is providing hygiene items and diapers.
- Donated items are being distributed.
- Stay safe and stay clean.



Valerie Molina
Mayor

Ricardo Vital
Vice Mayor

Mary Bravo
Councilmember

Anita Cota
Councilmember

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Councilmember Bravo

- o Asked the public to contact Town officials if they have questions or concerns.

Vice Mayor Vital

- o Thanked the Town Manager / Clerk for his leadership.
- o Thanked community members for being mindful and staying healthy.

Mayor Molina

- o Thanked the Town Manager / Clerk for his leadership.
- o Apologized to community partners for the cancellation of various events.
- o Thanked staff and the audience members for their attendance; goal is to keep the meeting size to 10 people or under. This practice will continue until it is safe to return to regular business operations.

H. ADJOURNMENT

Motion by Councilmember Bravo to adjourn the Special Council Meeting; second by Vice Mayor Vital. Motion passed unanimously 7-0.

The meeting was adjourned at 6:48 p.m.

Valerie Molina, Mayor

ATTEST:

Jeff Kulaga, Town Manager / Town Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the March 19, 2020, Town of Guadalupe, Town Council Special Meeting. I further certify the meeting was duly called and held, and that a quorum was present.

Jeff Kulaga, Town Manager / Town Clerk



Minutes Town Council Regular Meeting March 26, 2020

Minutes of the Guadalupe Town Council Regular Meeting held on Thursday, March 26, 2020, at 6:00 P.M., at Guadalupe Town Hall, 9241 South Avenida del Yaqui, Council Chambers, Guadalupe, Arizona.

Valerie Molina
Mayor

A. CALL TO ORDER
Mayor Molina called the meeting to order at 6:00 p.m.

Ricardo Vital
Vice Mayor

B. ROLL CALL
Councilmembers Present: Mayor Valerie Molina, Vice Mayor Ricardo Vital, Councilmember Mary Bravo, Councilmember Anita Cota, Councilmember Gloria Cota (*via teleconference*), Councilmember Elvira Osuna, and Councilmember Joe Sánchez

Mary Bravo
Councilmember

Staff Present: Jeff Kulaga – Town Manager / Clerk, Wayne Clement – Fire Chief, Jennifer Drury – Assistant to the Town Manager, Robert Thaxton – Finance Director, David Ledyard – Town Attorney

Anita Cota
Councilmember

Gloria Cota
Councilmember

C. INVOCATION/PLEDGE OF ALLEGIANCE
Councilmember Anita Cota provided the invocation. Mayor Molina then led the Pledge of Allegiance.

Elvira Osuna
Councilmember

D. APPROVAL OF MINUTES – None.

Joe Sánchez
Councilmember

E. CALL TO THE PUBLIC – No one spoke.

F. MAYOR and COUNCIL PRESENTATIONS
Mayor Molina read a Proclamation declaring the week of April 13 – 17, 2020, to be the Week of the Young Child.

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G. DISCUSSION AND POSSIBLE ACTION ITEMS:

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1. PUBLIC HEARING - WIRED FACILITIES IN RIGHT OF WAY (ORDINANCE NO. O2020.02)
Motion by Vice Mayor Vital to open the public hearing; second by Councilmember Bravo. Motion passed unanimously 7-0.

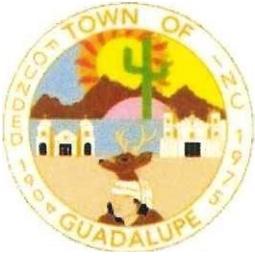
Mayor Molina opened the public hearing. No community members spoke.

Jeff Kulaga, Town Manager / Clerk stated that staff has not received any public comments regarding this agenda item.

Motion by Councilmember Bravo to close the public hearing; second by Vice Mayor Vital. Motion passed unanimously 7-0.

Mayor Molina closed the public hearing.

Held a public hearing to authorize the Town of Guadalupe to adopt regulations for use of right of way by telecommunication companies who install wired facilities in the right of way; and, adopting by reference the document "Town of Guadalupe Telecommunications Services – Wired Facilities in the Public Highway" dated March 26, 2020. *Agenda items G1 & G2 are related.*



Valerie Molina
Mayor

Ricardo Vital
Vice Mayor

Mary Bravo
Councilmember

Anita Cota
Councilmember

Gloria Cota
Councilmember

Elvira Osuna
Councilmember

Joe Sánchez
Councilmember

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2. WIRED FACILITIES IN RIGHT OF WAY (ORDINANCE NO. O2020.02)

Jeff Kulaga, Town Manager / Clerk stated that the proposed ordinance is in response to Federal and State legislative changes related to the telecommunication industry. Mr. Kulaga noted that the Council recently adopted an ordinance concerning small cell and wireless facilities in Town rights of way. The proposed ordinance regulates wired facilities in rights of way; and, includes a uniform license that is utilized by municipalities and counties throughout the United States. This ordinance aligns the Town with the most current practices with telecommunication industry needs.

Motion by Vice Mayor Vital to approved agenda item G2; second by Councilmember Bravo; motion passed unanimously 7-0.

Councilmembers adopted ORDINANCE NO. O2020.02 for the primary purpose of protecting the health, safety, and welfare for the public, and to protect the value and physical integrity of publicly-owned property and assets, while treating telecommunications providers who install wired facilities in the public right of way in a competitively neutral and non-discriminatory manner. *Agenda items G1 & G2 are related.*

3. PUBLIC HEARING – VARIANCE REQUEST, 8038 SOUTH CALLE SAHUARO

Councilmember Bravo announced a conflict of interest for agenda items G3 and G4; and, did not participate in voting on the agenda items.

Motion by Vice Mayor Vital to open the public hearing; second by Councilmember Anita Cota; motion passed unanimously 6-0.

Mayor Molina opened the public hearing.

Al Kabbach, Capital Contractor, discussed the variance setback requests. Bridgett Valenzuela, Applicant, stated that variance setback requests are to maximize use of the space on the property.

Motion by Vice Mayor Vital to close the public hearing; second by Councilmember Osuna; motion passed unanimously 6-0 with Councilmember Bravo declaring a conflict of interest.

Held a public hearing to consider the request for a variance (V2020-01) to reduce the required front yard and side yard setback property requirements to locate a single family home at 8038 South Calle Sahuaro, Guadalupe, AZ 85283. The property is zoned R1-6 Residential. The Applicant, Bridget Valenzuela, is requesting the following:

Setback location	Required set back	Requested variance	Final set back (if granted)
Front yard	25'	5'	20'
Side yard	7'	2'	5'

Agenda items G3 & G4 are related.

4. VARIANCE REQUEST – 8038 SOUTH CALLE SAHUARO

Motion by Councilmember Anita Cota to approve agenda item G4; second by Councilmember Sánchez; motion passed unanimously 6-0 with Councilmember Bravo declaring a conflict of interest.

Councilmembers approved a variance (V2020-01) request from Bridget Valenzuela, Applicant, for a variance to reduce the required front yard and side yard setback property requirements to locate a single family home at 8038 South Calle Sahuaro, Guadalupe, AZ 85283. The following was approved:



Valerie Molina
Mayor

Ricardo Vital
Vice Mayor

Mary Bravo
Councilmember

Anita Cota
Councilmember

Gloria Cota
Councilmember

Elvira Osuna
Councilmember

Joe Sánchez
Councilmember

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Setback location	Required set back	Requested variance	FINAL/APPROVED
Front yard	25'	5'	20'
Side yard	7'	2'	5'

Agenda items G3 & G4 are related.

5. PUBLIC HEARING – G.T.L. LLC DBA THE MINT VARIANCE REQUEST (DRIVE THROUGH FACILITY)

Mayor Molina announced that the public hearing for this agenda item was continued from the March 12, 2020, Regular Council Meeting.

Raul Molina, The Mint applicant representative, stated that he would like Councilmembers to consider approval of the installation of a drive-through window at The Mint. Mr. Molina discussed traffic impacts, parking lot traffic flow, and how parking spaces could be reconfigured and relocated in order to allow for a single lane to be used specifically for a drive-through. The proposed layout could be modified, if needed.

Mr. Molina stated that The Mint is keeping customers a distance of 6' apart.

In response to a question, Mr. Molina stated that it would be possible to reconfigure the parking lot to allow for one entrance and one exit.

No community members spoke.

Motion by Councilmember Anita Cota to close the public hearing; second by Councilmember Osuna. Motion passed unanimously 7-0.

Held a public hearing for a variance request (CU2020-03) by the Applicant, G.T.L. LLC dba The Mint - a medical marijuana dispensary, located at 5210 South Avenida del Yaqui for a variance to the Town Zoning Code as it relates to the prohibition of drive-through facilities for its' marijuana dispensary as set forth by Town of Guadalupe Zoning Ordinance, Article 2, Part III, Section 1, Subsection C, Paragraph 4, in order to establish and operate a drive-through window on the premises. *(continued from the March 12, 2020, Regular Council Meeting)*

6. VARIANCE REQUEST – G.T.L. LLC DBA THE MINT (DRIVE THROUGH FACILITY)

Jeff Kulaga, Town Manager / Clerk, stated that the applicant has provided plans for an exclusive drive-through bay. Additional modifications could be made to the southernmost drive-way, including extending the property line. Dibble Engineering reviewed the traffic impacts. Per the Town Code, drive-throughs are prohibited for medical marijuana dispensaries. There is one medical marijuana dispensary in Maricopa County located in Sun City that has an existing drive-through.

In response to a question concerning variances and zoning impacts on a successor business, Dave Ledyard, Town Attorney, stated that if the variance is granted, the variance is assigned to the property for future owners to operate under. The original ordinance did not allow drive-throughs and included specific hours of operation. The Council has amended the hours of operation twice for The Mint. Mr. Ledyard discussed various types of businesses that offer drive-through services such as drug stores, which offer stronger narcotics than marijuana. A prescription card is required to purchase marijuana products that are used for medicinal purposes. Mr. Ledyard noted that the Town Code does not allow for drive-throughs for medical marijuana dispensaries. The Council action is to either grant or deny a variance based on ordinance requirements. Councilmembers may wish to consider modifying the ordinance language that regulates medical marijuana facilities.



Valerie Molina
Mayor

Ricardo Vital
Vice Mayor

Mary Bravo
Councilmember

Anita Cota
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Mr. Ledyard stated that if the Council approves the variance request, the motion should include the findings that all of the required elements in the Zoning Ordinance have been met. If the motion is to deny the variance request, nothing additional is necessary.

In response to a question related to security, Mr. Molina stated that there will be a security guard stationed in the parking lot located directly in front of the drive-through to ensure the safety of patients.

In response to a question regarding when the drive-through facility would be open for business, Mr. Molina discussed alternative parking options during construction.

Motion by Vice Mayor Vital to approve the variance request from G.T.L. LLC dba The Mint – a medical marijuana dispensary, located at 5210 South Avenida del Yaqui for a drive-through facility; all findings in the Zoning Code have been met; second by Councilmember Osuna. Motion passed 5-2 with Councilmember Anita Cota and Councilmember Bravo voting no.

Councilmembers approved a variance request (CU2020-03) by the Applicant, G.T.L. LLC dba The Mint - a medical marijuana dispensary, located at 5210 South Avenida del Yaqui for a variance to the Town Zoning Code as it relates to the prohibition of drive-through facilities for its' marijuana dispensary as set forth by Town of Guadalupe Zoning Ordinance, Article 2, Part III, Section 1, Subsection C, Paragraph 4, in order to establish and operate a drive-through window on the premises. *(continued from the March 12, 2020, Regular Council Meeting)*

7. PROPOSED 2020 GAMING GRANT APPLCIATIONS

Jeff Kulaga, Town Manager / Clerk, presented an overview of upcoming gaming grant (grant) applications. Last year staff submitted 21 grant proposals for \$1.4 million, and of that, the Town received \$170,000 in grant funding. This year staff took a more focused approach, based on the priority of needs. With casinos closing in light of COVID-19, gaming revenues will be impacted to an extent unknown. Mr. Kulaga reviewed the proposed 2020 gaming grant applications which include eight individual grants for Town services, programs, equipment, and infrastructure needs totaling \$285,000. Mr. Kulaga reviewed the application deadlines, none of which have been extended. Agenda items 7-12 are resolutions specific to each Indian community, which is an application requirement.

In response to a question related to active shooter training, Wayne Clement, Fire Chief, stated that there have been multiple shooting incidents in Town. Due to limited resources, the Guadalupe Fire Department does not have protective gear consisting of ballistic helmets and bullet proof vests for its crews. If the grant is approved, Mr. Clement discussed how the equipment will be assigned to staff.

8. AK-CHIN INDIAN COMMUNITY GAMING GRANT (RESOLUTION NO. R2020.08)

Motion by Councilmember Bravo to approved agenda item G8; second by Councilmember Osuna. Motion passed unanimously 7-0.

Councilmembers adopted RESOLUTION NO. R2020.08 authorizing the submittal of an application for a grant of \$110,000 from the Ak-Chin Indian Community for Fire Department public safety and Small Business Assistance purposes; and, directed the Mayor, or designee, to sign all necessary documents in furtherance of this grant application.

9. FORT MCDOWELL YAVAPAI NATION GAMING GRANT (RESOLUTION NO. R2020.09)

Motion by Vice Mayor Vital to approved agenda item G9; second by Councilmember Sánchez. Motion passed unanimously 7-0.

Councilmembers adopted RESOLUTION NO. R2020.09 authorizing the submittal of an application for a grant of \$60,000 from the Fort McDowell Yavapai Nation for Fire Department public safety purposes; and, directed the Mayor, or designee, to sign all necessary documents in furtherance of this grant application.



Valerie Molina
Mayor

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Vice Mayor

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Joe Sánchez
Councilmember

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10. GILA RIVER INDIAN COMMUNITY GAMING GRANT (RESOLUTION NO. R2020.10)
Motion by Vice Mayor Vital to approved agenda item G10; second by Councilmember Sánchez. Motion passed unanimously 7-0.

Councilmembers adopted RESOLUTION NO. R2020.10 authorizing the submittal of an application for a grant of \$25,000 from the Gila River Indian Community for family assistance resources; and, directed the Mayor, or designee, to sign all necessary documents in furtherance of this grant application.

11. PASCUA YAQUI TRIBE GAMING GRANT (RESOLUTION NO. R2020.11)
Motion by Vice Mayor Vital to approved agenda item G11; second by Councilmember Osuna. Motion passed unanimously 7-0.

Councilmembers adopted RESOLUTION NO. R2020.11 authorizing the submittal of an application for a grant of \$65,000 from the Pascua Yaqui Tribe for cultural event public safety purposes; and directed the Mayor, or designee, to sign all necessary documents in furtherance of this grant application.

12. TOHONO O’ODHAM NATION GAMING GRANT (RESOLUTION NO. R2020.12)
Motion by Councilmember Bravo to approved agenda item G12; second by Councilmember Osuna. Motion passed unanimously 7-0.

Councilmembers adopted RESOLUTION NO. R2020.12 authorizing the submittal of an application for a grant of \$25,000 from the Tohono O’odham Nation for public works replacement equipment purposes; and, directed the Mayor, or designee, to sign all necessary documents in furtherance of this grant application.

12. COVID-19 ACTION UPDATE

Jeff Kulaga, Town Manager / Clerk, provided an update regarding steps taken to safeguard public health and safety in response to the Coronavirus (COVID -19). Mr. Kulaga stated that the environment is changing rapidly in response to the Coronavirus. He has participated on a conference call with over 200 city and county representatives, and there has been extensive communications with the Arizona League of Cities and Towns and Governor Ducey’s office.

Staff is in the process of taking precautions and implementing reasonable measures for the Town. Per the Centers for Disease Control and Prevention (CDC) and Governor Ducey’s the following measures are in place to prevent the spread of COVID -19:

- no gatherings larger than 50 people
- smaller groups of more than 10 should be avoided
- maintain 6’ social distancing between people
- wash hands frequently with soap for 20 seconds

In addition, from a Town administration standpoint, no party permits are being issued and all events in the Mercado have been rescheduled until May 8, or later if necessary. The car show was rescheduled to the Fall; Dia de los Niños was cancelled; and, Little League has been postponed to May 8, 2020.

Staff is also working with the leadership for Cuaresma events related to large gatherings, religious ceremonies, and processions while respecting the separation of church and State. Staff has strongly encouraged Cuaresma leadership to minimize crowd sizes.

Staff has also installed a phone in the Council Chambers to allow for teleconferencing during meetings. Town Hall remains open so the public can access the Court. The volume of people coming to Town



Valerie Molina
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Ricardo Vital
Vice Mayor

Mary Bravo
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Hall has diminished. The reception area seating has been modified; and the receptionist now serves customers through a window. The lobby bathrooms remain open, the phone has been removed, and the water fountain has been shut down.

The Community Action Program (CAP) food distribution has been restructured to distribute food on Tuesday's and Thursday's. An increased demand for food and less supply of food is anticipated. CAP assistance is by appointment only. The Senior Center closure has been extended until April 10, 2020. Lunches are being provided for carry out or are being delivered to seniors. Minor repairs to the Senior Center facility are underway. The Courts are limiting client court appearances and moving towards telephonic court appearances. Court clients are being rerouted through the Council Chambers. The Maricopa County Sheriff's Office (MCSO) is receiving direction from their human resources staff. As first responders, there is concern for the health of Fire Department personnel. Public Works personnel are the least affected because they work outdoors; however, staff is following all protocols in place. Town administration is at the essential staffing levels and is following all protocols.

Staff is also working with representatives from the Arizona Department of Transportation and the Maricopa Association of Governments regarding the Avenida del Yaqui project.

Staff is preparing the budget for the upcoming fiscal year. Many cities and towns are closed, but have implemented measures to meet with customers by appointment only. Should the environment worsen, closing Town Hall will be considered. If that were to occur, it would be contingent on the input from the State Superior Court; only essential staff would remain in Town Hall; and, telecommuting would be an option for staff.

The Library is closed through April 10. The Head Start Program remains open, but there are no students so staff is cleaning the facility. The Department of Economic Security office in the Town Hall lobby is closed until further notice.

Mr. Kulaga noted that if and when official actions are taken by Town administration, he will notify the Mayor and Council as changes occur.

In response to a questions regarding CAP operations, Mr. Kulaga stated that the CAP staff have posted a notice on their office door notifying the public to call or e-mail if they need assistance. The goal is to not have gatherings of people in the hallway. Councilmembers voiced concern regarding the CAP being accessible via phone; and, how that impacts needed public services.

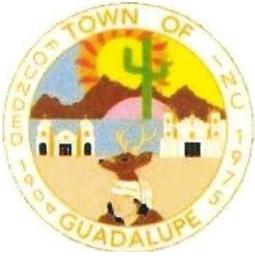
14. CENSUS 2020

Jeff Kulaga, Town Manager / Clerk, provided an update regarding the Town of Guadalupe's current Census 2020 performance. Mr. Kulaga stated that the Census 2020 (Census) regional director has indicated that the Census response rate in Town is extremely low. The Census response deadline has been rescheduled to mid-August. Funding for cities and towns is based on population. Currently, the population in Guadalupe is approximately 6,400. As other jurisdictions grow, the share of funding to Guadalupe will decrease. Mr. Kulaga urged Councilmembers to alert the public of the importance of participating in the Census. An intern is assisting with the Census efforts as well.

Councilmembers discussed preparing a promotional video and 'how to' materials to promote participation in the Census. Mr. Kulaga stated that staff will assist in these efforts. *(There is no material for this agenda item)*

15. COMMUNITY BUDGET FORUMS

Jeff Kulaga, Town Manager / Clerk, stated that on April 23, 2020, staff will be presenting the proposed Fiscal Year 2020/2021 Town budget along with several ordinances in preparation for codification of the Town Code of Ordinances. Tentative budget adoption is scheduled for May 14, 2020, with final budget adoption scheduled for June 25, 2020. Last year, there were two community budget forums.



Valerie Molina
Mayor

Ricardo Vital
Vice Mayor

Mary Bravo
Councilmember

Anita Cota
Councilmember

Gloria Cota
Councilmember

Elvira Osuna
Councilmember

Joe Sánchez
Councilmember

Agendas/Minutes:
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Town Council Chambers
9241 S. Avenida del Yaqui
Guadalupe, AZ 85283
Phone: (480) 730-3080
Fax: (480)-505-5368

Suggested forum dates include:

- Thursday, April 30, 2020 (time to be determined)
- Thursday, May 7, 2020, 6 PM
- Tuesday, May 12, 2020 (time to be determined)
- Thursday, May 14, 2020, 5 PM

Mr. Kulaga emphasized that these meeting dates are dependent upon the COVID -19 environment and protocols. The purpose of the Community Budget Forums is to share the proposed Fiscal Year 2020/2021 Town of Guadalupe budget with the residents, business representatives, community partners and others with the objective to gain public input.

Mr. Kulaga and Councilmembers discussed Saturday, May 2, 2020, or Saturday, April 25, 2020 as potential Community Budget Forum dates. The forum could be videotaped and played live on the Town's Facebook webpages.

Councilmembers agreed to schedule a Community Budget Forum on Saturday, May 2, 2020, 10:00 a.m., Town Hall, Museum Room. *(There is no material for this agenda item)*

16. DELEGATION OF AUTHORITY FOR PUBLIC ASSISTANCE UNDER THE DISASTER RELIEF ACT (RESOLUTION NO. R2020.16)

Jeff Kulaga, Town Manager / Clerk, stated that Resolution No. R2020.16 has been updated from what was provided in the agenda materials. The agenda meeting packet was revised in time to meet the 24-hour posting deadline. The purpose of the resolution is to authorize staff to file an application with the State of Arizona with the intent to obtain financial assistance under the Disaster Relief Act. Staff will be tracking hours worked and expenses related to the COVID -19 protocols. The Council action has subsequently been revised to delete the wording Town Manager, "or his designee". Mayor Molina then read the amended Council action in its entirety.

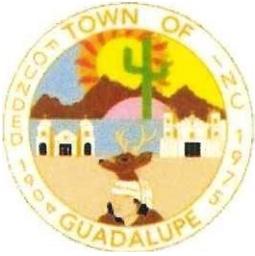
Motion by Vice Mayor Vital to approve agenda item G16; second by Councilmember Osuna. Motion passed unanimously 7-0.

Councilmembers adopted RESOLUTION NO. R2020.16 authorizing the Town Manager until further notice, execute for, and on behalf of the Town of Guadalupe, application and to file it in the appropriate state office for the purpose of obtaining certain financial assistance under the Disaster Relief Act.

H. TOWN MANAGERS' COMMENTS

Jeff Kulaga, Town Manager / Clerk

- The Fire Department responded to a fire at the old Town Hall; and, Public Works staff have cleaned and fenced off the area. Staff is collecting building demolition estimates. There is no power to the structure. The Town's insurance may pay for a portion of the demolition and/or removal of debris.
- During a recent check, the occupancy rate of rooms at a local hotel was that 13 rooms were occupied, a 5% occupancy rate. March – May are prime months for area hotels. Low occupancy is due to the COVID -19, and will have an adverse impact on revenues.
- The Harvest was closed over the weekend and has re-opened for business.
- Thanked the Mayor and Council for assisting with food distribution.
- Staff is working on measures that will best protect the community, while protecting staff.
- Staff is working on the Small Business Assistance Program, anticipating a high demand for assistance.
- Announced that he will be out of the office tomorrow.



Valerie Molina
Mayor

Ricardo Vital
Vice Mayor

Mary Bravo
Councilmember

Anita Cota
Councilmember

Gloria Cota
Councilmember

Elvira Osuna
Councilmember

Joe Sánchez
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I. COUNCILMEMBERS' COMMENTS

Councilmember Anita Cota

- Thanked audience members for their attendance.
- Thanked volunteers for assisting with food distribution.
- The Pascua Yaqui Tribe has been running out of food.
- There will be an agency providing lunches tomorrow, primarily for ages 18 and younger. The agency can provide up to 1,000 meals at various locations in Town.
- Rumors that Guadalupe has a COVID -19 victim are untrue.
- Promote 'no fear here'.

Councilmember Sañchez

- Concerned about a dog attacking a cat; and, concerned about the potential of a dog attacking a child.

Councilmember Osuna

- The agenda packet includes an incorrect document.
- Thanked staff for their work.
- Discussed a resource guide for food boxes and job assistance that could be offered in the CAP office.

Councilmember Bravo

- Thanked audience members for their attendance.
- Worried about the Town during these times.

Vice Mayor Vital

- Thanked audience members for their attendance.
- Thanked everyone for their support during these times.

Mayor Molina

- Thanked the Fire Department for their work as first responders and the importance of having the proper supplies and equipment.
- Thanked Councilmember Bravo for providing the Mayor with a mask.
- Thanked the Town Manager / Clerk (Manager) for his work. Requested that her colleagues acknowledge the pressure the Manager is under. Given current conditions, there are things that can wait to be addressed.
- The Town should be proactive versus reactive.
- Requested that pictures be taken of Old Town Hall that could be used to notify the public of the recent fire and upcoming demolition.

Jeff Kulaga, Town Manager / Clerk (*continued*)

- Requested that additional Councilmembers consider signing Town Hall checks, as a backup plan. There is a process with the bank that would need to occur.



J. ADJOURNMENT

Motion by Vice Mayor Vital to adjourn the Regular Council Meeting; second by Councilmember Osuna. Motion passed unanimously 7-0.

The meeting was adjourned at 7:19 p.m.

Valerie Molina
Mayor

Valerie Molina, Mayor

Ricardo Vital
Vice Mayor

ATTEST:

Mary Bravo
Councilmember

Jeff Kulaga, Town Manager / Town Clerk

Anita Cota
Councilmember

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the March 26, 2020, Town of Guadalupe, Town Council Regular Meeting. I further certify the meeting was duly called and held, and that a quorum was present.

Gloria Cota
Councilmember

Elvira Osuna
Councilmember

Jeff Kulaga, Town Manager / Town Clerk

Joe Sánchez
Councilmember

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PROCLAMATION

A.R.C. (Acknowledge, Respect, Celebrate)
Children & YOUTH Month
DIA DE LOS NIÑOS

WHEREAS, the acknowledgement, respect, and celebration of all children is the responsibility of the whole community; and

WHEREAS, if ONE child is not acknowledged, respected, or celebrated, the whole community is affected; and

WHEREAS, creating a safe, healthy, and nurturing environment is best accomplished through partnerships created among parents, schools, churches, religious/spiritual organizations, local governments, social/human service agencies, health facilities, civic clubs, law enforcement agencies, and the business community; and

WHEREAS, children and youth programs offer positive alternatives for young people and encourage youth to develop strong ties to their community; and

WHEREAS, youth's and children's basic needs should be a priority; and

WHEREAS, children and youth need to be acknowledged, respected, and celebrated; and

WHEREAS, all adults in our community must take responsibility and become involved in supporting parents in raising their children in a healthy, safe, and nurturing environment.

NOW, THEREFORE, I, Valerie Molina, Mayor of the Town of Guadalupe, do hereby proclaim April as A.R.C. (Acknowledge, Respect, and Celebrate) Children & Youth Month and April 30, 2020, Dia de Los Niños in the Town of Guadalupe and call upon all citizens, residents, community agencies, law enforcement, religious/spiritual organizations, health facilities, and businesses to increase their participation in efforts to Acknowledge, Respect, and Celebrate children and Youth and to create a healthy, safe and nurturing environment, thereby strengthening our community,

_____, April 23, 2020
Valerie Molina, Mayor



PROCLAMACIÓN

MES A.R.C. (A Reconocer, respetar, y Celebrar

Y

DÍA DE LOS NIÑOS

PORQUE, el reconocimiento, respeto, y celebración de todos los niños es la responsabilidad de toda la comunidad;

PORQUE, si solo UN(A) niño(a) no es reconocido, respetado o celebrado, esto afecta toda la Comunidad;

PORQUE, un ambiente saludable, seguro y nutritivo se crea mayor por medio de la cooperación entre (p) madres de familias, escuelas, iglesias, organizaciones religiosas/espirituales, gobierno locales, agencias de servicios sociales/humanos, centros de salud, la ley, y negocios;

PORQUE, programas para niños/as y jóvenes ofrecen alternativas positivas a nuestra juventud y les ayudan a ligarse a su comunidad;

PORQUE, las necesidades básicas de los jóvenes y niños/as deben ser una prioridad;

PORQUE, los niños(as) y jóvenes necesitan ser reconocidos(as), respetados(as) y celebrados(as);

PORQUE, todos los adultos en nuestra comunidad deberían de tomar responsabilidad y comprometerse más en apoyar a (p) madres de familias a crear a sus hijos(as) en un ambiente saludable, seguro y nutritivo;

Por Eso, Yo, Valerie Molina, Alcaldesa del Pueblo de Guadalupe, proclamo el mes de abril como mes A.R.C (A Reconocer, Respetar, y Celebrar) a Niños y Jóvenes y el día 30 de Abril de 2020 como **Día de Los Niños** en el **Pueblo de Guadalupe** y hago un llamado a todos los ciudadanos, residentes, agencias de la comunidad, la ley, organizaciones religiosas, centros de salud, y negocios que aumenten su participación en esfuerzos de reconocer, respetar y celebrar a los niños(as) y jóvenes y crear un ambiente saludable, seguro y nutritivo y así fortalecer nuestra comunidad.

_____, 23 de Abril de 2020

Valerie Molina, Alcaldesa

STATE OF ARIZONA

★

EXECUTIVE ORDER

Executive Order 2020-21

PROHIBITING SMALL BUSINESS EVICTIONS

WHEREAS, a Public Health State of Emergency was declared in Arizona on March 11, 2020 to prepare for and respond to the outbreak of the 2019 novel coronavirus (COVID-19); and

WHEREAS, the President of the United States declared a national emergency on March 13, 2020 due to both the health and economic implications of the COVID-19 virus; and

WHEREAS, the disease caused by COVID-19 is contagious and can be fatal, resulting in the World Health Organization declaring it a global pandemic; and

WHEREAS, the State of Arizona has experienced community spread of COVID-19 in all counties as it continues to spread across the country and the state, posing an increasing threat to public health and having a devastating impact on the economy; and

WHEREAS, the state has taken critical measures to protect public health and safety, which will result in direct economic consequences for businesses across the State of Arizona that provide employment for many Arizonans; and

WHEREAS, as the state works to mitigate the effects of COVID-19, it is necessary to ensure that essential functions of the public and private sector are not interrupted to ensure the public health, safety and welfare of our citizens; and

WHEREAS, many commercial landlords have proactively taken action to ensure that there is no interruption to essential functions by informing commercial tenants that action will not be taken against them for the next sixty to ninety days if due to the effects of COVID-19, the commercial tenant is unable to pay rent as promised; and

WHEREAS, although such efforts have provided reassurance to a number of public and private entities, there are still commercial landlords that have indicated action will be taken which will interrupt essential functions during this pandemic; and

WHEREAS, under the Federal Coronavirus Aid, Relief and Economic Security (CARES) Act and prior federal directives, many residential properties have had a temporary period of suspension regarding evictions and foreclosures put into place; and

WHEREAS, the economic impacts of COVID-19 on Arizona businesses have been significant; and

WHEREAS, during this public health emergency, commercial evictions and foreclosures destabilize local economies and threaten designated essential businesses and operations; and

WHEREAS, a period of suspended, but not forgiven, rent payments for commercial tenants would provide temporary financial relief throughout this unprecedented pandemic; and

WHEREAS, a period of forbearance would provide a pause and would allow time for sensible solutions to be worked out between commercial real estate borrowers and lenders; and

WHEREAS, although many commercial landlords have already taken action to delay or defer rents, without action, public and private entities that provide essential functions such as healthcare, food and medicine are at risk of being locked out and their operations interrupted; and

WHEREAS, without action, the economic impact of COVID-19 will have a greater impact for a longer period of time.

NOW, THEREFORE, I, Douglas A. Ducey, Governor of the State of Arizona, by virtue of the authority vested in me by the Constitution and laws of this state, specifically A.R.S. § 26-303, hereby order as follows:

1. Unless a court determines on motion of one of the parties that it is contrary to the interest of justice, a commercial eviction action including lock out, notice to vacate, or any other attempt to inhibit the operations of a business shall be temporarily suspended for tenants unable to pay rent due to financial hardship caused by the COVID-19 pandemic.
2. Commercial landlords shall consider deferring or adjusting rent payments for commercial tenants that are unable to pay rent due to financial hardship caused by the COVID-19 pandemic.
3. Commercial landlords are encouraged to work with tenants to waive late fees, penalties and interest associated with late rent payments and develop rent repayment plans for those tenants unable to pay rent due to financial hardship caused by the COVID-19 pandemic.
4. A commercial tenant that is suffering any of the above circumstances and seeks a delay in eviction, lock out, other inhibition of operations, or requests a reduction or deferral of rent payments shall notify the landlord or property owner in writing as soon as practicable with any available supporting documentation of their inability to pay rent due to temporary financial hardship and acknowledge that contractual terms of the lease remain in effect.
5. Any commercial tenant that receives financial assistance from public programs designed to assist businesses suffering hardships from COVID-19 shall apply a portion of eligible assistance to any past or currently due rents. Landlords may not require that commercial tenants apply specific percentages or amounts of financial assistance to commercial rent.
6. A commercial tenant is defined as any business type that is eligible for the federal Paycheck Protection Program. This generally includes businesses with fewer than 500 employees in the following categories:
 - a. Sole Proprietor
 - b. Partnership
 - c. C-Corporation
 - d. S-Corporation
 - e. Limited liability company

- f. Independent contractor
- g. Self-employed individual
- h. 501(c)(3) organization
- i. 501(c)(19) organization
- j. Tribal businesses

7. Lenders that have provided commercial real estate borrowers with a commercial mortgage loan for a property in the State of Arizona shall consider providing an opportunity for a forbearance for any commercial real estate borrower that has suspended any action under the provisions described in this order.

8. No provision contained in this Executive Order shall be construed as relieving any individual or business of the obligation to pay rent, or comply with any other obligation that a business may have under a lease or rental agreement.

9. No provision contained in this order shall be construed to prohibit the continuation of any eviction action or proceeding predating the March 11, 2020 Public Health State of Emergency.

10. This order shall expire on May 31, 2020.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Arizona.

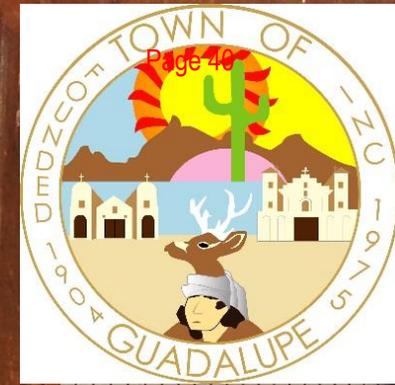


GOVERNOR

DONE at the Capitol in Phoenix on this sixth day of April in the Year Two Thousand and Twenty and of the Independence of the United States of America the Two Hundred and Forty-Fourth.

ATTEST:

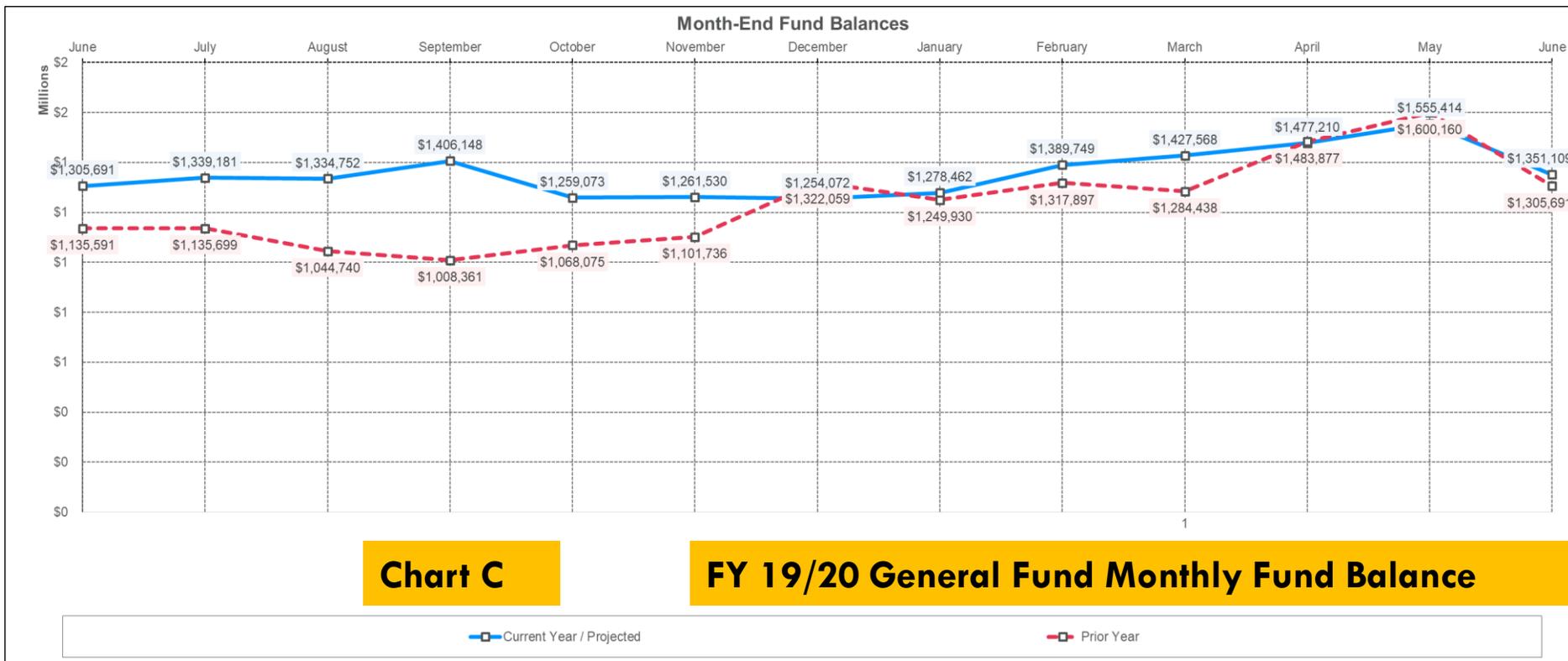
Secretary of State

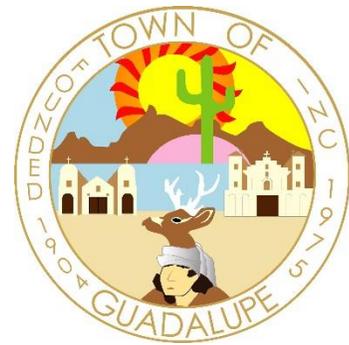


PROPOSED FY 2020/21 TOWN BUDGET INTRODUCTION

April 23, 2020

FEBRUARY 19, 2020 - END OF YEAR GENERAL FUND BALANCE PROJECTION “IN THE BEFORE”





FY 19/20 General Fund: Yes, But

Table G

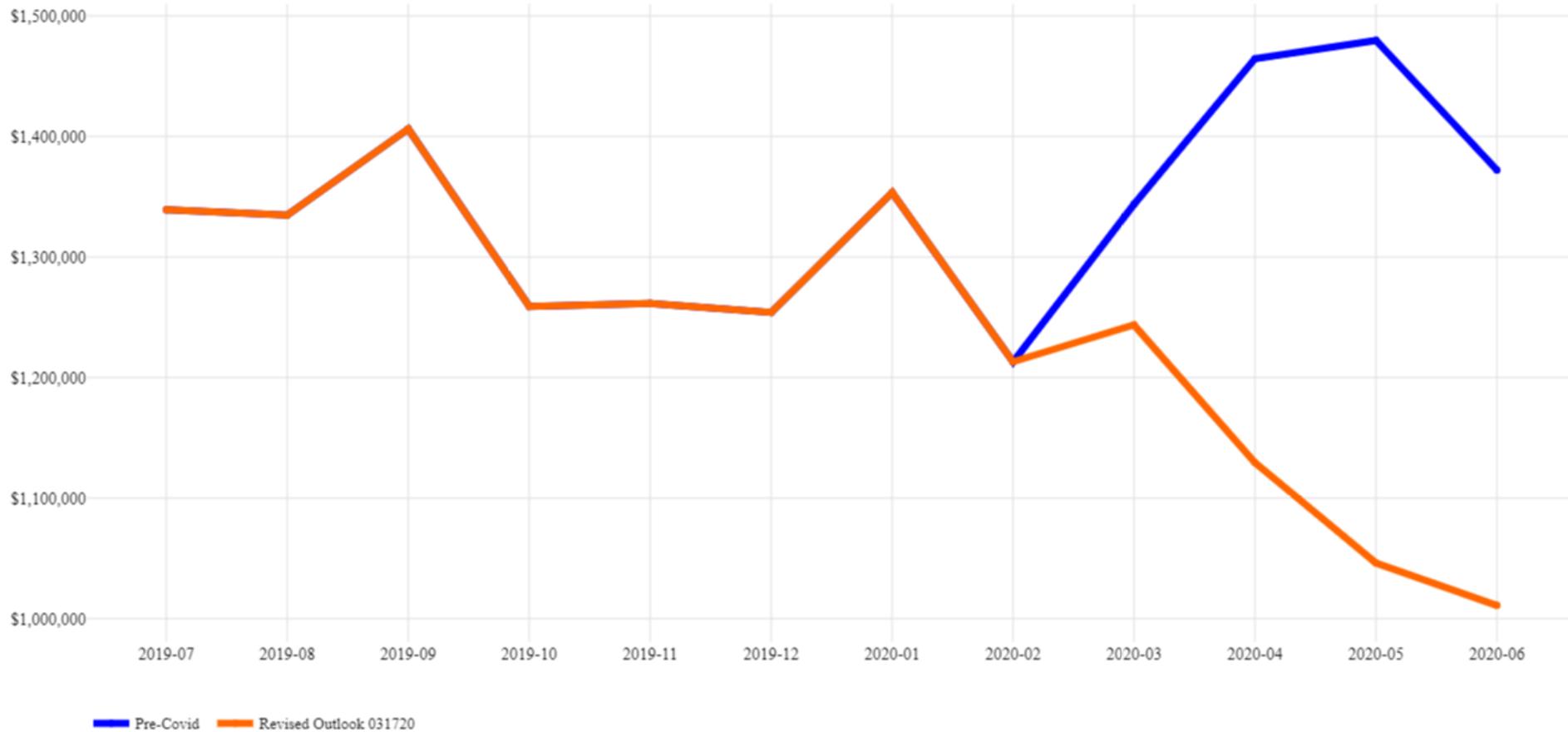
Fund Balance	Audited FY19	Adopted Budget FY19	YTD Current 2020	FY 2020 END of YR x2 Projection	FY 2020 End of YR Refined Projection
Beginning Fund Balance	\$1,135,590	\$1,081,994	\$1,305,891	\$1,305,891	\$1,305,891
FY2019 Increase	\$170,300	-\$471,228	-\$51,620	-\$103,240	\$65,000
Ending Fund Balance	\$1,305,891	\$610,766	\$1,254,271	\$1,202,651	\$1,370,891
Analysis: holding our own.	But:				
Capital replacement, repair, improvements:	St., s/w, canal, park, street lights, playground, st. signs, roofs, Mercado, Yard, FD, OTH				
ASRS & PSRS Pension Obligations:	\$1,089,220 & \$1,102,665 = \$2,191,885				
Competitive Salaries:	No salary increases in 3 years & minimum wage compression				
Level of Service Priorities:	Code Enforcement, Animal Control, Youth Development Programs				
Per audit: Liability exceeds asset by:	\$612,409				

**INVESTMENT IN RESOURCES:
FACILITIES AND PEOPLE CONTINUE TO FALL BEHIND.**



COVID-19 FUND BALANCE IMPACTS

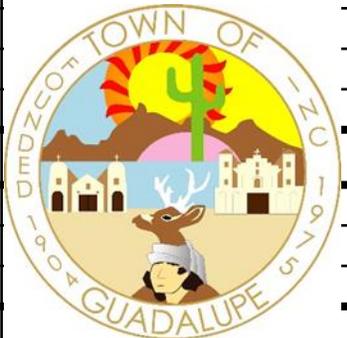
FY 19/20 END YEAR LOSS: \$281K



General Fund | Financial Summary --- Proposed FY 20/21 Revenues and Expenditures

TABLE A – Proposed FY 20/21 General Fund Budget --- Coronavirus COVID-19 Forecast --- April 16, 2020

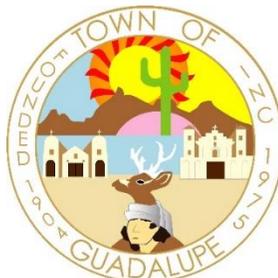
	AUDITED		ESTIMATED		PROJECTED
	2018	2019	2020	% Δ	2021
REVENUES					
Taxes	\$2,569,182	\$2,810,783	\$2,409,961	-26%	\$1,786,403
Licenses and Permits	\$194,050	\$102,523	\$120,477	0%	\$120,293
Intergovernmental	\$2,006,633	\$2544	\$2,074,486	-14%	\$1,783,527
Fines and Forfeitures	\$31,067	\$27,516	\$36,720	-100%	0
Miscellaneous Revenues	\$684,208	\$143,621	\$141,518	0%	\$141,944
TOTAL REVENUE	\$5,485,140	\$5,044,529	\$4,783,162	-20%	\$3,832,166
EXPENDITURES					
Salaries	\$1,141,773	\$1,130,225	\$1,106,138	-4%	\$1,066,709
Benefits	\$392,927	\$452,919	\$472,110	8%	\$511,631
Supplies	\$164,392	\$157,599	\$171,347	9%	\$186,407
Services	\$2,441,953	\$2,559,136	\$2,710,436	-1%	\$2,694,811
Capital Outlay	\$610,119	\$24,127	\$11,206	448%	\$61,430
Debt Service	\$1,520	\$1,520	\$19,389	342%	\$85,748
Miscellaneous	\$67,356	\$82,143	\$91,161	-50%	\$45,589
Transfers	\$420,543	\$466,759	\$482,808	0%	\$482,849
TOTAL EXPENDITURES	\$5,240,583	\$4,874,429	\$5,064,595	1.4%	\$5,135,174
SURPLUS / (DEFICIT)	244,557	170,101	(281,433)		(1,303,008)
ENDING FUND BALANCE	1,135,591	1,305,691	1,024,259		(278,749)



PROPOSED FY 2020/21 GENERAL FUND EXPENDITURES

Proposed FY21 General Fund Expenses by Cost Center. (in \$ Dollars)

Cost Center	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Proposed	Diff	% Change
Mayor And Council	70,005	66,358	66,733	66,802	66,782	49	0%
Municipal Court	227,980	198,549	236,303	170,803	0	(236,303)	-100%
Town Manager	114,322	170,229	159,485	164,885	150,917	(8,568)	-5%
Administration	651,602	225,759	261,424	734,608	198,143	(63,281)	-24%
Finance Department	145,013	132,626	139,242	143,458	140,031	789	1%
Town Attorney	119,543	120,144	117,000	111,937	66,557	(50,443)	-43%
Town Clerk	24,783	36,776	34,697	34,011	32,332	(2,365)	-7%
Community Dev.	42,931	38,647	37,819	38,900	88,601	50,782	134%
Information Technology	36,214	47,667	61,498	63,521	64,791	3,293	5%
Building Safety	109,731	89,946	91,360	104,676	0	(91,360)	-100%
Building Maintenance	103,717	87,632	111,405	117,809	130,054	18,649	17%
Police Services (MCSO)	1,660,609	1,775,673	1,932,577	1,931,845	2,056,429	123,852	6%
Fire Department	1,758,996	1,247,605	1,219,844	1,186,803	1,401,930	182,086	15%
Cemetery Department	11,356	12,071	13,167	12,750	12,129	(1,038)	-8%
Parks Department	148,470	143,665	152,819	171,899	181,280	28,461	19%
Youth Recreation	1,267	0	0	0	0	0	0%
Library	12,522	14,324	11,580	8,388	10,819	(761)	-7%
Capital Outlay	1,520	0	0	1,500	51,530	51,530	33%
Transfers	420,543	466,759	528,208	482,808	482,849	41	0%
Contingency			254,000	0	0	(254,000)	-100%
Total General Fund Expenses	5,240,583	4,874,429	5,429,161	5,064,595	5,135,174	(293,987)	-5.4%



PROPOSED FY 2020/21 GENERAL FUND EXPENDITURES

PROPOSED FY20/21 GENERAL FUND EXPENDITURES BY COST CENTER: TOTAL \$5,323,833

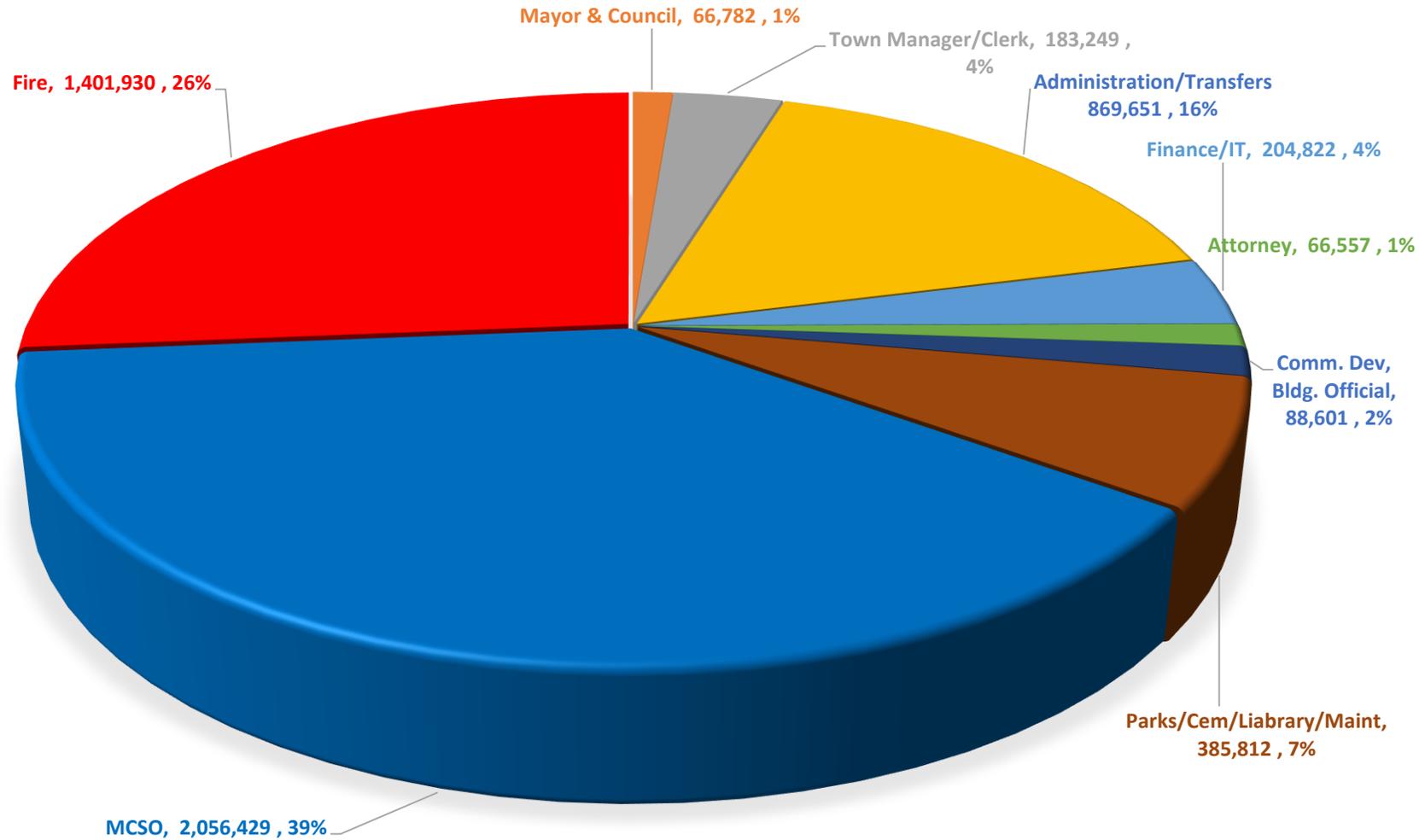
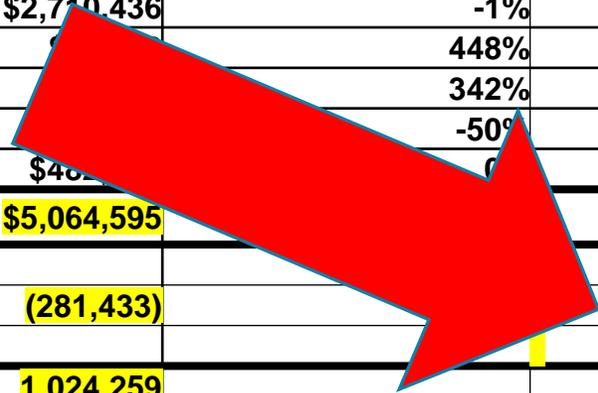
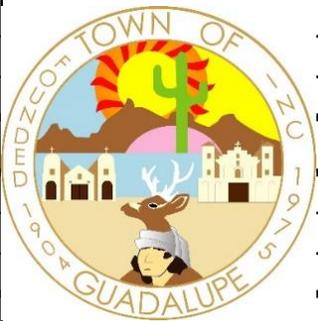


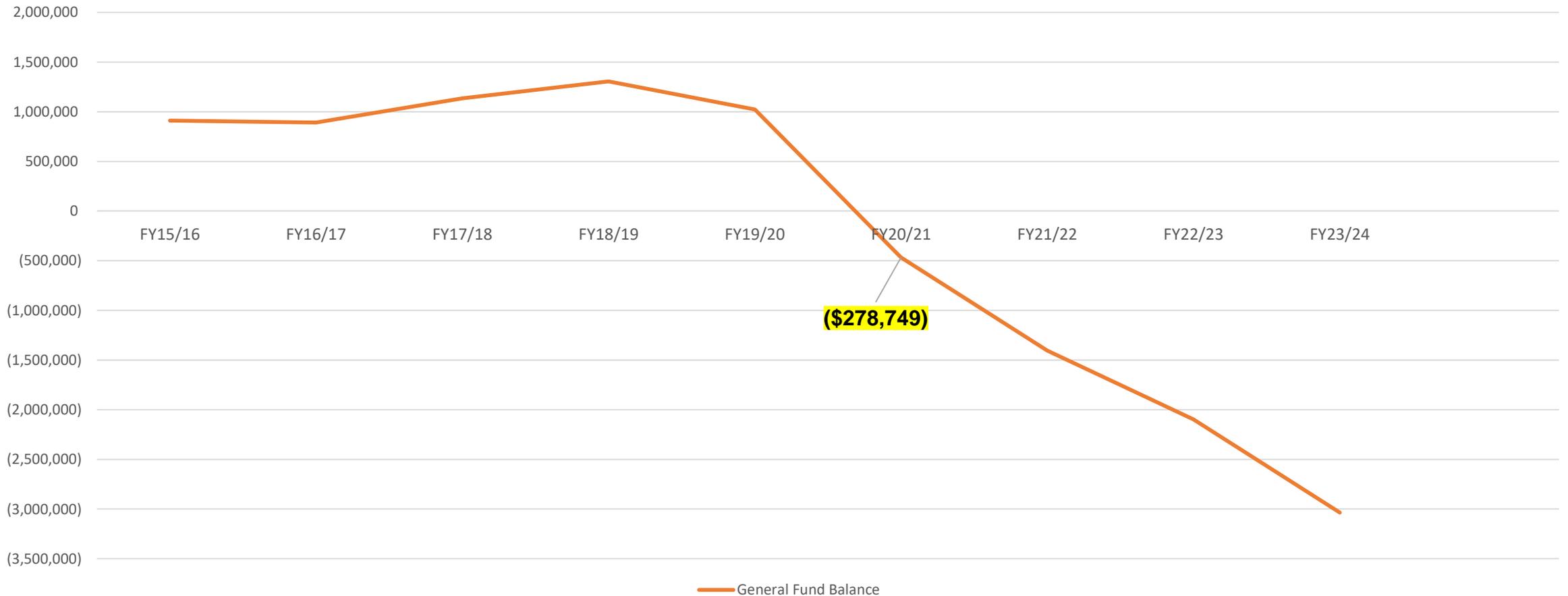
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TOTAL EXPENDITURES	\$5,240,583	\$4,874,429	\$5,064,595		\$5,135,174
SURPLUS / (DEFICIT)	244,557	170,101	(281,433)		(1,303,008)
ENDING FUND BALANCE	1,135,591	1,305,691	1,024,259		(278,749)





COVID-19 GENERAL FUND END OF YEAR BALANCE FORECAST



PROPOSED FY 2020/21 TOWN BUDGET GENERAL FUND IMPACTS:



- ✓ **Revenue:**
 - ✓ **\$950K decrease overall.**
- ✓ **Expenditures:**
 - ✓ No salary or wage increases.
 - ✓ Eliminated Courts – savings of \$250K
 - ✓ Squeezed savings where possible
 - ✓ \$124K MCSO contract increase.
 - ✓ \$50K capital replacement contingency
- ✓ **RESULTS:**
 - ✓ \$3,832,166 revenues
 - ✓ \$5,135,174 expenditures
- ✓ **\$1,303,008 projected GENERAL FUND deficit**

- ✓ **\$1,303,008 projected deficit:**
 - ✓ **Requires:**
 - ✓ **\$1,024,259 use of General Fund balance – all of it.**
 - ✓ **\$278,749 in the rears: June 2021**
 - ✓ **Use of Solid waste and Sewer funds reserves to balance**
- ✓ **Message: COVID-19 accelerated**
- ✓ **Town's dire financial conditions**



FY 20/21 - USE OF FUND BALANCES

COVID-19 Impacts to Town:

- ✓ Caused and accelerated financial shortfalls.
- ✓ Exhausts GF balance, relies on other funds.
- ✓ No capacity capital project repair, equipment replacement, contract and or wage increases and unexpected expenses.
- ✓ Difficult expenditure reduction choices = All impact direct service delivery.

✓ Tasks:

- ✓ **Resolve short term deficit.**
- ✓ **Seek sustainable reoccurring revenue generators.**
- ✓ **Seek alternative municipal service delivery – reduce Town expenditures.**
- ✓ **Eliminate services.**
- ✓ **HOW?**

PROPOSED FY 20/21 GENERAL FUND RECOMMENDATIONS TO BALANCE BUDGET



\$1,303,008 projected deficit:

- ✓ **Requires:**
- ✓ **\$1,024,259 use of General Fund balance – all of it.**
- ✓ **\$278,749 in the rears: June 2021**



✓ **Quick but Not Optimal:**

- ✓ **Use of Solid waste & Sewer funds reserves to balance: \$872K, use \$278,749K**
- ✓ **Drains funds for repairs**

✓ **Raise revenues and or reduce expenditures: HOW?**

PROPOSED FY 20/21 GENERAL FUND RECOMMENDATIONS



Raise Revenue:

- ✓ Sell Calle Milagros property, Avenida del Yaqui ROW
- ✓ Increase monthly Utility / Sewer Fee from \$6.00 to \$8.00: adds \$27K
- ✓ Demolish & sell Old Town Hall property – development
- ✓ Sell 3 acres property – development
- ✓ Sell Mercado property – redevelop
- ✓ Lease portions of Town Hall offices
- ✓ Pursue grants – Federal, et. al

Seek alternative service delivery:

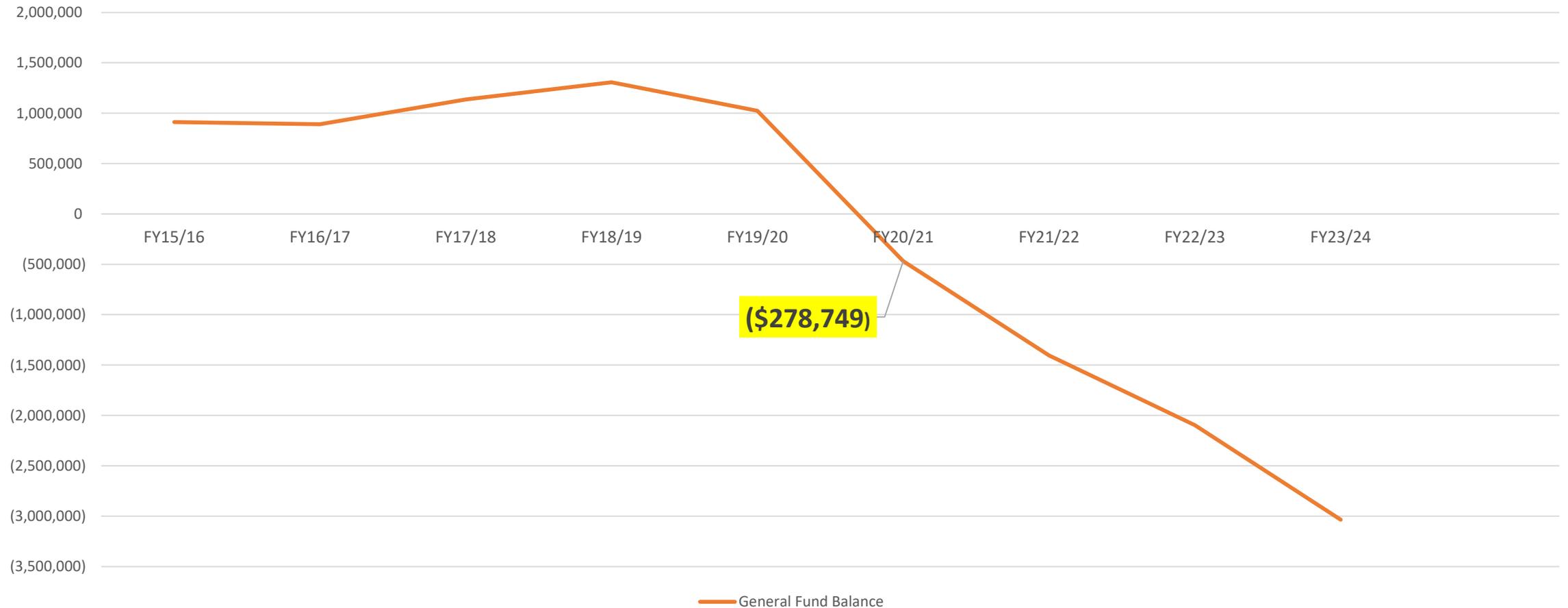
- ✓ Fire and Life Safety
- ✓ Food Distribution and Rental Assistance: CAP
- ✓ Senior meal preparation
- ✓ Financial services
- ✓ Building Inspector
- ✓ Clerk

Essential services: few choices

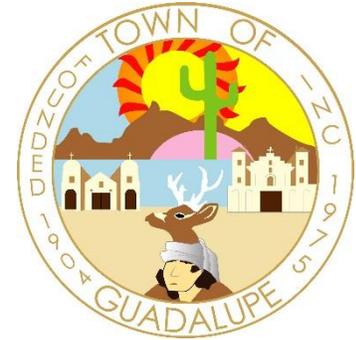
Evolution is essential



COVID-19 GENERAL FUND END OF YEAR BALANCE FORECAST



PROPOSED FY 20/21 TOWN BUDGET NEXT STEPS:

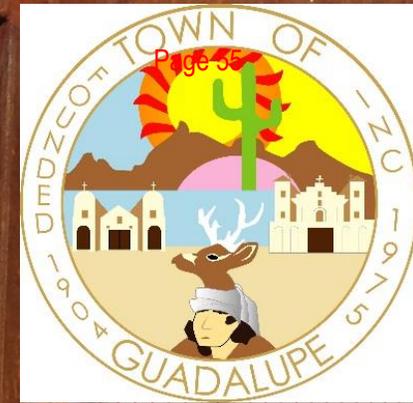


RESOLVE TOWN STRUCTURAL FINANCIAL SHORTFALLS:

- ✓ Refine General Fund FY 20/21 Proposed Budget
- ✓ Finalize and Present Special Funds: HURF, LTAF, CAP, Senior Center, Solid Waste, Sewer/Waste Water, Grants, Municipal Bond.

TIMELINE:

- May 2, 2020: Host Community Budget Forums — Reschedule ?**
- May 14, 2020: Present Proposed FY 2020/21 Budget to Town Council**
- May 30, 2020: Town Council to Adopt Tentative FY2020/21 Budget**
- June 11, 2020: *Town Council Meeting: available date, if needed***
- June 25, 2020: Town Council to Adopt Final FY 20 Budget**



THANK YOU

April 23, 2020

IV. CONTRACT AGREEMENT

THIS AGREEMENT made as of the 10th day of April in the year of Two Thousand Twenty, between:

the OWNER: Town of Guadalupe
9241 South Avenida Del Yaqui
Guadalupe, Arizona 85283

the CONTRACTOR: Action Direct LLC dba Redpoint Contracting
36506 N Daisy Mountain Dr Ste 122430
Phoenix, AZ 85086-6079

the PROJECT (name and number): Town of Guadalupe
Sanitary Sewer Repair and Replacement
Project Number C2019-28

the CONSULTANT: Dibble Engineering
7878 North 16th Street, Suite 300
Phoenix, Arizona 85020

the OWNER and the CONTRACTOR agree as set forth below.

A. THE CONTRACT DOCUMENTS

The Contract Documents consist of this AGREEMENT, the project Drawings, the Specifications, all Addenda issued prior to and all Modifications issued after execution of the AGREEMENT. These form the Contract, and all are as fully a part of the Contract as if attached to this AGREEMENT or repeated herein and except for modifications after execution of this AGREEMENT are as follows:

Invitation to Bid	Project Drawings
Instructions to Bidders	Technical Specifications
General Contract Conditions	Statutory Performance Bond
Contract Agreements	List of Subcontractors
Statutory Payment Bond	Contract Change Order
Affidavit of Settlement of Claims	Affidavit of No Collusion
Bidding Schedule	

B. THE WORK

The **CONTRACTOR** shall perform all the Work specified or indicated in the Contract Documents. Work shall consist of removal and replacement of 120 linear feet of 8-inch diameter sanitary sewer pipe to include but not limited to pipe bedding, trench backfill, surface replacement, and post repair CCTV. Work also includes removal of operation and maintenance defects as indicated in the design drawings within other segments of the sewer system.

C. TIME OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

1. The Work to be performed under this contract shall be commenced in accordance with "3" below.
2. Subject to authorized adjustments, Substantial Completion shall be achieved not later than the date indicated on the "Notice to Proceed".
3. It is hereby understood and mutually agreed, by and between the **CONTRACTOR** and the **OWNER**, that the date of beginning, rate of process, and the time for completion of the Work to be done hereunder, are ESSENTIAL CONDITIONS of this Contract, and it is further mutually understood and agreed that the Work embraced in this Contract shall be commenced on the date of "NOTICE TO PROCEED". The **CONTRACTOR** agrees that said Work shall be prosecuted regularly, diligently, and uninterruptedly at such rate of progress as will insure full completion thereof within the CONTRACT TIME stated in the Invitation to Bid. He also shall consider that the OWNER needs the complete use of these facilities as quickly as possible.
4. In the event that the **CONTRACTOR** shall neglect, fail or refuse to complete the Work within the time specified, then the **CONTRACTOR** does hereby agree, as part consideration for the awarding of this Contract, to pay to the **OWNER** Four Hundred (\$400.00) dollars and no cents per day, not as a penalty, but as liquidated damages for such breach of contract as hereinafter set forth for each and every calendar day that the **CONTRACTOR** shall be in default after the time stipulated in the Contract for completing the Work. The said amount is fixed and agreed upon by and between the **CONTRACTOR** and the **OWNER** because of the impracticability and extreme difficulty in fixing and ascertaining the actual damages the **OWNER** would in such event sustain.

D. CONTRACT SUM

The OWNER shall pay the **CONTRACTOR** based on additions and deductions by Change Order as provided in the Contract Documents, the contract sum of \$111,357.00

The Contract sum is determined by the **CONTRACTOR's** accepted sealed bid amount.

E. PROGRESS PAYMENTS

Based upon applications for Payment submitted to the Consultant by the **CONTRACTOR** and Certificates for Payment issued by the Consultant, the **OWNER** shall make progress payments on the Contract Sum to the **CONTRACTOR** less retention from each payment in accordance with the latest revision of the Arizona State Statutory requirements. These Progress Payments will be for labor, materials and equipment incorporated in the Work and/or material and equipment suitably stored for use on the project as approved by the Consultant.

F. FINAL PAYMENT

Final payment, constituting the entire unpaid balance of the Contract Sum, shall be paid by the **OWNER** to the **CONTRACTOR** when the Work has been completed, the Contract fully performed, a final Certificate for Payment has been issued, and the **CONTRACTOR's** Affidavit regarding Settlement of Claims is completed.

G. MISCELLANEOUS PROVISIONS

1. **CONTRACTOR** has familiarized himself with the nature and extent of the Contract Documents, Work, locality, and with all local conditions and federal, state and local laws, ordinances, rules and regulations that in any manner may affect cost, progress or performance of the Work.
2. **CONTRACTOR** has studied carefully all reports of investigations and tests of subsurface and latent physical conditions at the site or otherwise affecting cost, progress or performance of the Work which were relied upon by the Consultant in the preparation of the Drawings and Specifications and which have been identified in the Supplementary Conditions.
3. **CONTRACTOR** has made or caused to be made, examinations, investigations and tests and studies of such reports and related data in addition to those referred to in Article I as he deems necessary for the performance of the Work at the Contract Price, within the Contract Time and in accordance with the other terms and conditions of the Contract Documents; and no additional examinations, investigations, tests, reports or similar data are or will be required by **CONTRACTOR** for such purposes.
4. **CONTRACTOR** has correlated the results of all such observations, examinations, investigations, tests, reports and data with the terms and conditions of the Contract Documents.
5. **CONTRACTOR** has given Consultant written notice of all Conflicts, errors or discrepancies that he has discovered in the Contract Documents and the written resolution thereof by the Consultant is acceptable to **CONTRACTOR**.
6. Terms used in the AGREEMENT which are defined in the General Conditions shall have the meanings indicated in the General Conditions.
7. No assignment by a party hereto of any rights under or interest in the Contract Documents will be binding on another party hereto without the written consent of the other party to this Contract (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment. No assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.
8. **OWNER** and **CONTRACTOR** each binds himself, his partners, successors, assignees and legal representatives to the other party hereto, in respect to all covenants, agreements, and obligations contained in the Contract Documents.
9. Termination, Postponement or Abandonment. The right is reserved by the **OWNER** to terminate, indefinitely postpone Work or abandon the project. This Contract may be terminated by giving written notice to the **CONTRACTOR** at least twenty-four (24) hours prior to the effective date of termination. In the event of such termination, the **OWNER** shall be liable to the **CONTRACTOR** only to the extent as provided by this Contract for materials supplied and Work completed prior to

the effective date of termination. The **OWNER** will comply with the latest revisions of the Arizona State Statutory requirements for negotiation of the contract termination.

10. Retention of Records. The **CONTRACTOR** agrees that the Department of Housing and Urban Development, the Comptroller General of the United States, Town of Guadalupe, or any of their duly authorized representatives, may have access to any accounting records, books, documents, papers or records of the **CONTRACTOR** which are directly pertinent to this contract for the purpose of audit, examination, excerpts, and transcripts for a period of three (3) years from the date of acceptance of certificate of completion. (In the event litigation, a claim or audit is begun before the expiration of the three-year period, said records shall be retained until all such actions or audit findings involving the records have been resolved.)
11. Equal Employment Opportunity. In the performance of this Contract, the **CONTRACTOR** agrees not to discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, age or handicap. The **CONTRACTOR** further agrees to insert this provision in all subcontracts hereunder.
12. Indemnification. To the fullest extent permitted by law, the **CONTRACTOR** shall defend, indemnify, and hold harmless the **TOWN OF GUADALUPE**, its agents, representatives, officers, directors, officials, and employees from and against all claims, damages, losses and expenses, including but not limited to attorney fees, court costs, expert witness fees, and the cost of appellate proceedings, relating to, arising out of, or alleged to have resulted from the acts, errors, omissions or mistakes relating to the performance of this Contract. **CONTRACTOR'S** duty to defend, indemnify and hold harmless the **TOWN OF GUADALUPE**, its agents, representatives, officers, directors, officials, and employees shall arise in connection with any claim, damage, loss or expense that is attributable to bodily injury, sickness, disease, death, or injury to, impairment, or destruction of property, including loss of use resulting there from, caused by any acts, errors, omissions or mistakes in the performance of this Contract including any person for whose acts, errors, omissions or mistakes, the **CONTRACTOR** may be legally liable.

The amount and type of insurance coverage requirements set forth herein will in no way be construed as limiting the scope of the indemnity in this paragraph.

Abrogation of Arizona Revised Statutes Section 34-226: In the event that A.R.S. § 34-226 shall be repealed or held unconstitutional or otherwise invalid by a court of competent jurisdiction, then to the fullest extent permitted by law, the **CONTRACTOR** shall defend, indemnify and hold harmless the **TOWN OF GUADALUPE**, its agents, representatives, officers, directors, officials and employees from and against all claims, damages, losses and expenses (including but not limited to attorney fees, court costs, and the cost of appellate proceedings), relating to, arising out of, or resulting from **CONTRACTOR'S** work or services. **CONTRACTOR'S** duty to defend, indemnify and hold harmless, the **TOWN OF GUADALUPE**, its agents, representatives, officers, directors, officials and employees shall arise in connection with any claim, damage, loss or expense that is attributable to bodily injury, sickness, disease, death, injury to, impairment or destruction of property including loss of use resulting there from, caused in whole or in part by any act or omission of the **CONTRACTOR**, anyone **CONTRACTOR** directly or indirectly employs or anyone for whose acts **CONTRACTOR** may be liable, regardless of whether it is caused in part by a party indemnified hereunder, including the **TOWN OF GUADALUPE**.

The amount and type of insurance coverage requirements set forth below will in no way be construed as limiting the scope of the indemnity in this paragraph. The scope of this indemnification does not extend to the sole negligence of the **TOWN OF GUADALUPE**.

13. **CONTRACTOR**, at **CONTRACTOR'S** own expense, shall purchase and maintain the herein stipulated minimum insurance with companies duly licensed, possessing a current A.M. Best, Inc. minimum rating of A-. All insurance required herein shall be maintained in full force and effect until all work or service required to be performed under the terms of the Contract is satisfactorily completed and formally accepted. Failure to do so may, at the sole discretion of the **TOWN OF GUADALUPE**, constitute a material breach of this Contract.

The **CONTRACTOR'S** insurance shall be primary insurance as respects the **TOWN OF GUADALUPE**, and any insurance or self-insurance maintained by the **TOWN OF GUADALUPE** shall not contribute to it.

Any failure to comply with the claim reporting provisions of the insurance policies or any breach of an insurance policy warranty shall not affect coverage afforded under the insurance policies to protect the **TOWN OF GUADALUPE**.

The insurance policies may provide coverage which contains deductibles or self-insured retentions. Such deductible and/or self-insured retentions shall not be applicable with respect to the coverage provided to the **TOWN OF GUADALUPE** under such policies. The **CONTRACTOR** shall be solely responsible for the deductible and/or self-insured retention and the **TOWN OF GUADALUPE**, at its option, may require the **CONTRACTOR** to secure payment of such deductibles or self-insured retentions by a surety bond or an irrevocable and unconditional letter of credit.

The **TOWN OF GUADALUPE** reserves the right to request and to receive, within 10 working days, certified copies of any or all of the herein required insurance policies and/or endorsements. The **TOWN OF GUADALUPE** shall not be obligated, however, to review such policies and/or endorsements or to advise **CONTRACTOR** of any deficiencies in such policies and endorsements, and such receipt shall not relieve **CONTRACTOR** from, or be deemed a waiver of the **TOWN OF GUADALUPE'S** right to insist on strict fulfillment of **CONTRACTOR'S** obligations under this Contract.

The insurance policies required by this Contract, except Workers' Compensation, shall name the **TOWN OF GUADALUPE**, its agents, representatives, officers, directors, officials and employees as Additional Insureds.

The policies required hereunder, except Workers' Compensation, shall contain a waiver of transfer of rights of recovery (subrogation) against the **TOWN OF GUADALUPE**, its agents, representatives, officers, directors, officials and employees for any claims arising out of **CONTRACTOR'S** work or service.

- a. Commercial General Liability. **CONTRACTOR** shall maintain Commercial General Liability insurance with a limit of not less than \$1,000,000 for each occurrence with a \$2,000,000 Products/Completed Operations Aggregate and a \$2,000,000 General Aggregate Limit. The policy shall include coverage for bodily injury, broad form property damage, personal injury, products and completed operations and blanket contractual coverage including, but not limited to, the liability assumed under the indemnification provisions of this Contract which coverage will be at least as broad as Insurance Service Office, Inc. Policy Form CG 00 01 10 93 or any replacements thereof. The coverage shall include X, C, U.

The policy shall contain a severability of interest provision and shall not contain a sunset

provision or commutation clause, or any provision which would serve to limit third party action over claims.

The Commercial General Liability additional insured endorsement shall be at least as broad as the Insurance Service Office, Inc.'s Additional Insured, Form CG 20 10 11 85, and shall include coverage for **CONTRACTOR'S** operations and products and completed operations.

If the **CONTRACTOR** subcontracts any part of the work, services or operations awarded to the **CONTRACTOR**, he shall purchase and maintain, at all times during prosecution of the work, services or operations under this Contract, an Owner's and **CONTRACTOR'S** Protective Liability insurance policy for bodily injury and property damage, including death, which may arise in the prosecution of the **CONTRACTOR'S** work, service or operations under this Contract. Coverage shall be on an occurrence basis with a limit not less than \$1,000,000 per occurrence, and the policy shall be issued by the same insurance company that issues the **CONTRACTOR'S** Commercial General Liability insurance.

- b. Automobile Liability. **CONTRACTOR** shall maintain Automobile Liability insurance with an individual single limit for bodily injury and property damage of no less than \$1,000,000, each occurrence, with respect to **CONTRACTOR'S** vehicles (whether owned, hired, non-owned), assigned to or used in the performance of this Contract.
- c. Workers' Compensation. The **CONTRACTOR** shall carry Workers' Compensation insurance to cover obligations imposed by federal and state statutes having jurisdiction of **CONTRACTOR'S** employees engaged in the performance of the work or services, as well as Employer's Liability insurance of not less than \$1,000,000 for each accident, \$1,000,000 disease for each employee, and \$1,000,000 disease policy limit. In case any work is subcontracted, the **CONTRACTOR** will require the Subcontractor to provide Workers' Compensation and Employer's Liability insurance to at least the same extent as required of the **CONTRACTOR**.
- d. Certificates Of Insurance. Prior to commencing work or services under this Contract, **CONTRACTOR** shall furnish the **TOWN OF GUADALUPE** with Certificates of Insurance, or formal endorsements as required by the Contract, issued by **CONTRACTOR'S** insurer(s), as evidence that policies providing the required coverages, conditions and limits required by this Contract are in full force and effect. Such certificates shall identify this contract number and title.

In the event any insurance policy(ies) required by this contract is(are) written on a "claims made" basis, coverage shall extend for two years past completion and acceptance of the **CONTRACTOR'S** work or services and as evidenced by annual Certificates of Insurance.

If a policy does expire during the life of the Contract, a renewal certificate must be sent to the **TOWN OF GUADALUPE** fifteen (15) days prior to the expiration date.
- e. Cancellation And Expiration Notice. Insurance required herein shall not expire, be canceled, or materially changed without thirty (30) days prior written notice to the TOWN OF GUADALUPE.

Building Permit Fees (\$6,108) will be waived as an in-kind contribution by the Town of Guadalupe.

IN WITNESS WHEREOF the parties hereto have executed this CONTRACT in duplicate as of the day and year first herein written.

CONTRACTOR

BY: _____

TITLE: _____

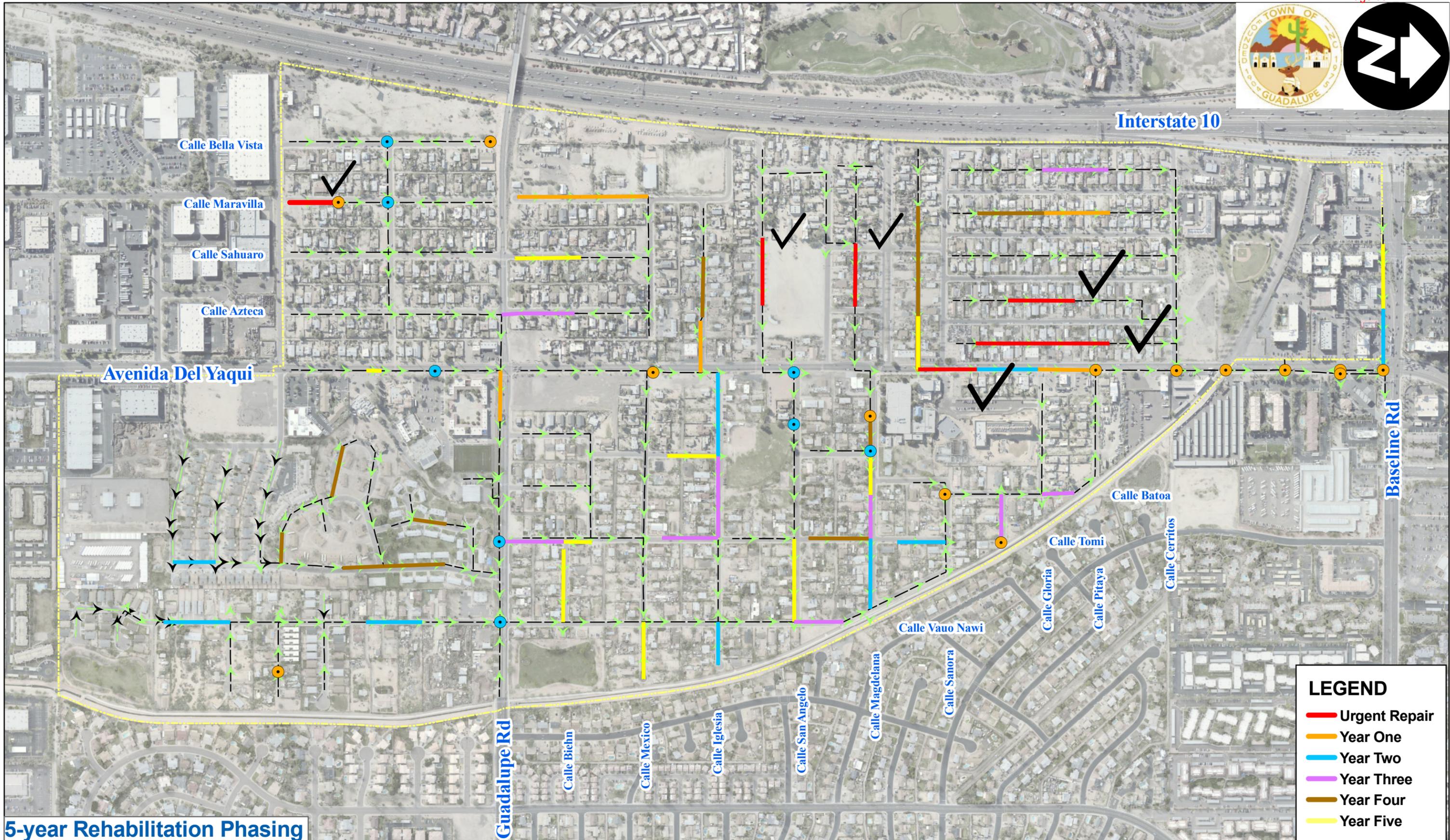
DATE

TOWN OF GUADALUPE

BY: _____

TITLE: _____

DATE



5-year Rehabilitation Phasing

LEGEND

- Urgent Repair
- Year One
- Year Two
- Year Three
- Year Four
- Year Five

C2019-24B

AMENDMENT NO. 2 TO THE
INTERGOVERNMENTAL AGREEMENT
FOR SERVICES BETWEEN
MARICOPA COUNTY
ADMINISTERED BY ITS
HUMAN SERVICES DEPARTMENT
AND
THE TOWN OF GUADALUPE

I. Maricopa County (“County”), administered by its Human Services Department, entered into a financial Intergovernmental Agreement (“Agreement”) with the Town of Guadalupe (“Subrecipient”) on or about October 14, 2019. The purpose of the Agreement is for the County to provide the Subrecipient with funds to remove and replace approximately 11,673 square yards of asphalt on six (6), 30-foot streets from curb to curb in residential areas. The County has provided the Subrecipient with \$438,873 in U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) funds. The Agreement term began on November 1, 2019 and ends on November 1, 2021. The County and the Subrecipient are referred to as the “Parties.” The Parties executed Amendment No. 1 on or about February 12, 2019. Amendment No. 1 expanded the Scope of Work to include the installation of new speed humps on the following streets: S. Calle Tomi and W. Calle SENU.

II. The Parties now agree to amend the Agreement by this Amendment No. 2 as follows:

A. Increase the total Agreement funding amount from \$438,873 to \$448,873, an increase of \$10,000 for the Agreement term, and revise Section IV (Budget and Compensation) Paragraph 1.0 (Budget) as follows:

Activity	Budget
Remove/ Replace Asphalt	\$371,873.00
Topographical Survey	\$8,000.00
Engineering Design/ Construction Documents	\$47,000.00
Construction Management	\$22,000.00
Total	\$448,873.00

B. Revise Section IV (Budget and Compensation), Paragraph 5.0 (Reimbursement) as follows:

The County shall provide an amount not-to-exceed **Four Hundred Forty-Eight Thousand Eight Hundred Seventy-Three dollars (\$448,873)** subject to the terms of this Agreement and availability of funds. This Agreement price constitutes the County’s entire participation and obligation in the performance and completion of all work to be performed under this Agreement.

III. The Agreement is amended to incorporate the changes contained in this Amendment No. 2. All other terms and conditions of the Agreement and Amendment No. 1 shall remain unchanged and in full force and effect as executed by the Parties.

IN WITNESS, the Parties have approved and signed this Amendment No. 2:

APPROVED BY:

APPROVED BY:

THE TOWN OF GUADALUPE

MARICOPA COUNTY

Valerie Molina, Mayor

Chairman, Board of Supervisors

Date: April 23, 2020

Date: _____

Attested to:

Attested to:

Jeff Kulaga, Town Manager / Clerk

Fran McCarroll, Clerk, Board of Supervisors

APRIL 23, 2020

Date

Date

IN ACCORDANCE WITH A.R.S. §§ 9-240 and 11-952, THIS AMENDMENT NO. 2 HAS BEEN REVIEWED BY THE UNDERSIGNED ATTORNEY WHO HAS DETERMINED THIS AMENDMENT NO. 2 IS PROPER IN FORM AND WITHIN THE POWERS AND AUTHORITY GRANTED TO THE TOWN OF GUADALUPE UNDER THE LAWS OF THE STATE OF ARIZONA.

IN ACCORDANCE WITH A.R.S. §§ 11-201, 11-251, AND 11-952, THIS AMENDMENT NO. 2 HAS BEEN REVIEWED BY THE UNDERSIGNED ATTORNEY WHO HAS DETERMINED THIS AMENDMENT NO. 2 IS PROPER IN FORM AND WITHIN THE POWERS AND AUTHORITY GRANTED TO MARICOPA COUNTY UNDER THE LAWS OF THE STATE OF ARIZONA.

APPROVED AS TO FORM:

APPROVED AS TO FORM:

Attorney for the Subrecipient April 23, 2020
David E. Ledyard, Town Attorney

Deputy County Attorney Date

ESTIMATE

Arizona Demolition Services
6210 S 30th Street
Phoenix, AZ 85042
(480) 497-6727
ROC#:304274

Sales Representative
Office Admin
jeremy@azdemoservices.com



Esteban Fuerte
9241 S. Avenida Del Yaqui
Guadalupe, AZ 85283

Estimate #

3697

Date

3/27/2020

9050 S. Avenida Del Yaqui Site Demo
Jobsite: 9050 S. Avenida Del Yaqui
Guadalupe, AZ 85283

Item	Description
Building Demo	Remove Abandoned commercial building in its entirety. Excluding shed in back and Large Tree.
Concrete Demo	Remove Building Foundation

Sub Total

\$16,000.00

Total

\$16,000.00

SPECIAL INSTRUCTIONS

Additional Charges:

Large Tree Behind Building-\$400

Flag with surrounding concrete-\$800

Asphalt parking lot- \$2400

Front block walls including footers - \$1,600

Neshap- \$800

Conditions: One mobilization is included, all additional mobilizations are billed at \$500.00 each (Local). Additional dumpster delivery will add an additional \$400.00 per drop (Local).

See attached for demo scope:

EXCLUDED ITEMS UNLESS OTHERWISE NOTED: All make safe items, Weekend work, terrazzo, Painted floors, Epoxy flooring, trash chute, badges, removal of concrete and trenching, core drilling, pick up after other trades, paper back wall covering, septic tank removal, permits, bonds, lay out, import and export of dirt, compaction testing, shoring, mud bed, barricades, mastic removal, dust barriers, asbestos survey, hazardous materials, Mechanical, Plumbing, weather proofing, x-ray and MP&E cutting and capping, Empty Conduit unless noted, Saved items, Dumpster Located within 30 Yards of work site

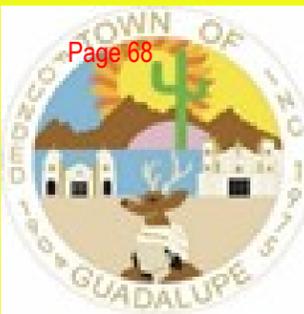
TERMS & CONDITIONS:

Pricing will remain in effect for 60 days from the above date. Arizona Demolition Services assumes all salvage rights on estimated project.

Bid #	Company	Date Provided	Description	Bid Amount
1	Abasciano Demolition LLC	3/23/2020	Removal of entire building	22,000.00
2	Abasciano Demolition LLC	3/23/2020	Removal of building (leaving slab and footings)	18,000.00
3	Breinholt Contracting Co	3/25/2020	Removal of building (leaving slab and footings)	7,500.00
4	Breinholt Contracting Co	3/25/2020	Removal of entire building	11,950.00
5	Arizona Demolition Services	3/27/2020	Removal of entire building	16,750.00
6	OCM, LLC	3/26/2020	Removal of entire building	19,175.00



Town Hall Services



Due to COVID-19, the modified services available are:

TOWN HALL

Open to the Public

Tuesdays 9:00AM—12:00 PM

Wednesdays 2:00 PM—5:00 PM

Town Hall can be reached

Monday—Friday 8 AM—5 PM

By phone: (480) 730-3080

By email: services@guadalupeaz.org

MUNICIPAL COURT

Court staff can be reached Monday—Thursday 8:00 AM—5:00 PM

By phone: (480) 505-5378

By email through the courts website at guadalupecourt.org

If you are here for a scheduled court date:

Your court date has been continued to a future date, please call (480) 505-5378 for information about your case.

CAP

By appointment only

Please call (480)505-5385

Weekly food distribution continues

7:30 AM on Tuesdays

MAINTENANCE

YARD

No changes made to operating hours

SENIOR CENTER

By appointment only

Please call (480) 505-5393 or (480) 603-2405

Home delivered meals & meal service continued for registered participants only

CEMETERY

No changes made to operating hours

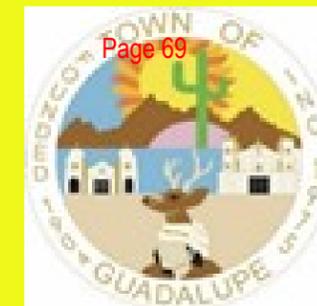
We continue to observe all Town Holidays:

Friday 4/10/2020, Monday 4/13/2020, & Monday 4/20/2020

As of 4/6/2020



Servicios de Ayuntamiento



Debido a COVID-19, los servicios modifica-
do disponibles en el Ayuntamiento:

TOWN HALL

Abierto al public

Martes 9:00 AM — 12:00 PM

Miercoles 2:00 PM — 5:00 PM

Town Hall can be reached

Monday—Friday 8 AM—5 PM

Por teléfono: (480) 730-3080

Por correo electrónico: services@guadalupeaz.org

CAP

Solo por cita

Por favor llame al (480) 505-5385

La distribución semanal de alimentos
continúa

7:30 AM los Martes

CEMENTARIO

No se realizaron cambios en
las horas de funcionamiento.

Continuamos observando todos los días festivos de la ciudad:
viernes 4/10/2020, lunes 4/13/2020, & lunes 4/20/2020

MUNICIPAL COURT

Se puede contactar al personal de la corte Lunes a Jueves 8:00 AM—5:00 PM

Por teléfono : (480) 505-5378

Por correo electrónico a través del sitio web de la corte:

guadalupecourt.org

Si esta aqui para una fecha de corte programada:

Su fecha de corte ha sido continuada para otra fecha, Por favor llame al (480)
505-5378 para más informació sobre su caso.

SENIOR CENTER:

Solo por cita

Por favor llame al (480) 505-5393

o (480) 603-2405

Las comidas a domicilio y el servicio de comidas
continúan solo para participantes registrados

YARDA DE

MANTANIMIENTO

No se realizaron cambios en
las horas de funcionamiento.

A partir del 4/6/2020

ORDINANCE NO. O2020.03

AN ORDINANCE OF THE TOWN OF GUADALUPE, ARIZONA, REPEALING AND REPLACING THE TABLE OF CONTENTS AND SUBSEQUENT SECTION HEADINGS WITH A NEW TABLE OF CONTENTS AND SUBSEQUENT SECTION HEADINGS.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF GUADALUPE, ARIZONA:

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PASSED AND ADOPTED by the Mayor and Council of the Town of Guadalupe, Arizona, this 23rd day of April, 2020.

Valerie Molina, Mayor

ATTEST:

Jeff Kulaga, Town Manager / Clerk

APPROVED AS TO FORM:

David E. Ledyard, Town Attorney

ORDINANCE NO. O2020.04

AN ORDINANCE OF THE TOWN OF GUADALUPE, ARIZONA, AMENDING TITLE III, ADMINISTRATION, CHAPTER 31, TOWN OFFICIALS, SECTIONS 31.20 TOWN MANAGER, 31.21 TOWN CLERK, 31.22 TOWN MARSHAL, 31.24 TOWN ATTORNEY, AND 31.41 APPOINTMENT OF ADMINISTRATOR, OF THE TOWN OF GUADALUPE CODE OF ORDINANCES BY AMENDING, ADDING, AND DELETING LANGUAGE FOR THE PURPOSE OF CLARIFICATION.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF GUADALUPE, ARIZONA:

§ 31.20 TOWN MANAGER.

(E)(4)(b) Direct the ~~Treasurer~~ FINANCE DIRECTOR and such other deputies and assistants as he or she shall deem necessary in the preparation of any financial documents related to the Town, and in such other duties as he or she shall designate.

(1989 Code, § 3-2-1) (Ord. 92-02, passed 7-23-1992; Ord. 2001-02, passed 2-22-2001)

§ 31.21 TOWN CLERK.

(F) ~~Duties as Treasurer~~ CLERK. ~~The Clerk shall hold the office of Town Treasurer and shall prepare such financial reports and perform such other duties as may be directed by the Town Manager.~~ The Clerk shall also perform the duties of the town executive secretary as the Town Manager may direct.

(1989 Code, § 3-2-2) (Ord. 92-03, passed 7-23-1992)

§ 31.22 TOWN MARSHAL.

The Marshal shall be the Chief of Police and he shall perform such duties as may be required of him by law and as the Council may deem necessary. FOR POLICE PROTECTION AND PUBLIC SAFETY SERVICES, THE TOWN IS AUTHORIZED TO CONTRACT WITH OTHER LAW ENFORCEMENT AGENCIES AND WHEN THIS IS DONE BY THE TOWN, THE PERSON ASSIGNED BY THE CONTRACTING AGENCY TO INTERACT WITH THE TOWN SHALL BE DEEMED THE TOWN MARSHAL.

(1989 Code, § 3-2-3)

§ 31.24 TOWN ATTORNEY.

The attorney shall act as the legal counselor and advisor of the council and other town officials and, as such, shall give his AN opinion in writing when requested. He THE TOWN ATTORNEY shall draft all deeds, contracts, conveyances, ordinances, resolutions and other legal instruments when required by the council. He THE TOWN ATTORNEY shall approve as to form, in writing, all drafts of contracts and all official other bonds before final approval or acceptance thereof by the council. He THE TOWN ATTORNEY shall return within ten days all ordinances and resolutions submitted to him for consideration by the council, with his THE TOWN ATTORNEY'S approval or disapproval as to form noted thereon, together with his reasons therefor. He THE TOWN ATTORNEY shall prosecute and suits, actions or causes where the town is a party and shall report to council, when required, the condition of any suit or action to which the town is a party. (1989 Code, § 3-2-5)

§ 31.41 APPOINTMENT OF ADMINISTRATOR.

~~(B) The Zoning Administrator shall serve without pay. The Zoning administrator may be reimbursed for his actual expenses incurred in connection with his duties upon authorization or ratification and approval of such expenditures by the council.~~

(1989 Code, § 3-6-2)

PASSED AND ADOPTED by the Mayor and Council of the Town of Guadalupe, Arizona, this 23rd day of April, 2020.

Valerie Molina, Mayor

ATTEST:

Jeff Kulaga, Town Manager / Clerk

APPROVED AS TO FORM:

David E. Ledyard, Town Attorney

ORDINANCE NO. O2020.05

AN ORDINANCE OF THE TOWN OF GUADALUPE, ARIZONA, AMENDING TITLE III, ADMINISTRATION, CHAPTER 33, POLICE AND FIRE DEPARTMENTS, SECTION 33.31 ADOPTION OF THE INTERNATIONAL FIRE CODE, OF THE TOWN OF GUADALUPE CODE OF ORDINANCES BY AMENDING, ADDING, OR DELETING LANGUAGE FOR PURPOSES OF CLARIFICATION.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF GUADALUPE, ARIZONA:

§ 33.31 ADOPTION OF THE INTERNTIONAL FIRE CODE.

The ~~Uniform~~ INTERNATIONAL Fire Code, 1997 2012 Edition, (~~UFC 1997 IFC 2012~~) copyrighted by the International Conference of Building Officials and the Western Fire Chief's Association, and the Uniform Fire Standards 1997 2012 Edition (UFS 1997 2012) WITH MODIFICATIONS AS ADOPTED BY THE ARIZONA STATE FIRE MARSHAL are hereby adopted as the Uniform Fire Code and the Uniform Fire Standards of the town of ~~Guadalupe~~ and are made a part of this ~~chapter~~ SUBCHAPTER the same as though said Code was specifically set forth in full hereafter, at least three copies of said Codes shall be filed in the office of the TOWN MANAGER/Clerk and kept available for public use and inspection. WITH THE ADOPTION OF THIS CODE AND BY THE PROVISIONS OF THE TOWN CODE, THE INTENT OF THE MAYOR AND COUNCIL IS TO APPROVE ADOPTION AND IMPLEMENTATION OF ALL FUTURE EDITIONS ADOPTED BY THE STATE OF ARIZONA OF THE INTERNATIONAL FIRE CODE.
(1989 Code, § 4-3) (Ord. 2001-01, passed 1-25-2001)

PASSED AND ADOPTED by the Mayor and Council of the Town of Guadalupe, Arizona, this 23rd day of April, 2020.

Valerie Molina, Mayor

ATTEST:

Jeff Kulaga, Town Manager / Clerk

APPROVED AS TO FORM:

David E. Ledyard, Town Attorney

ORDINANCE NO. O2020.06

AN ORDINANCE OF THE TOWN OF GUADALUPE, ARIZONA, AMENDING TITLE III, ADMINISTRATION, CHAPTER 34, TOWN MAGISTRATE, SECTION 34.03(G) POWERS AND DUTIES OF TOWN MAGISTRATE, SECTION 34.06 HOME DETENTION AND ELECTRONIC MONITORING, AND SECTION 34.20 IN GENERAL, OF THE TOWN OF GUADALUPE CODE OF ORDINANCES BY AMENDING, ADDING, OR DELETING LANGUAGE FOR THE PURPOSE OF CLARIFICATION.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF GUADALUPE, ARIZONA:

§ 34.03 POWERS AND DUTIES OF TOWN MAGISTRATE.

(G) Prepare reasonable personnel rules and regulations for employees of the town court. Said rules must be approved by the presiding judge of the Superior Court in the county and ratified by the Town Council which may not withhold its ratification without due cause. During any period of time where said personnel rules are not in force or where a situation arises that is not covered by these rules, then the MOST RECENT Judicial Merit System Resolution and Rules adopted by the Superior Court of the county on ~~May 6, 1998~~, shall apply. (1989 Code, § 5-2-3) (Ord. 2003-03, passed 2-28-2002; Ord. 2005-04, passed 6-9-2005)

§ 34.06 HOME DETENTION AND ELECTRIC MONITORING.

(A)(2)(e) The defendant is not eligible pursuant to A.R.S. ~~§ 9-499.07~~ § 9-499.07, as amended. (Ord. 2010-03, passed 11-10-2010)

§ 34.20 IN GENERAL

(A) The town recognizes and respects the division of powers between the legislative branch and the judicial branch. It enforces the concept that a judge must remain independent and free to exercise his or her responsibilities pursuant to Administrative Order 2017-19, and the MOST RECENT ARIZONA Code of Judicial ~~Ethics~~ CONDUCT AND ARIZONA CODE FOR JUDICIAL ADMINISTRATION (ACJA). For this reason, the Town Council enacts this subchapter to provide appropriate enforcement of the above mentioned standards. (1989 Code, § 5-6-1)

PASSED AND ADOPTED by the Mayor and Council of the Town of Guadalupe, Arizona, this 23rd day of April, 2020.

Valerie Molina, Mayor

ATTEST:

Jeff Kulaga, Town Manager / Clerk

APPROVED AS TO FORM:

David E. Ledyard, Town Attorney

ORDINANCE NO. O2020.07

AN ORDINANCE OF THE TOWN OF GUADALUPE, ARIZONA, AMENDING TITLE IX, GENERAL REGULATIONS, CHAPTER 90, ANIMALS GENERALLY, SECTIONS 90.03 NOISES, 90.21 THE STATE VETERINARIAN AND THE LIVESTOCK BOARD DEPARTMENT OF AGRICULTURE, 90.25 KENNEL PERMIT FEE VIOLATION CLASSIFICATION, 90.37 PROPER CARE, OF THE TOWN OF GUADALUPE CODE OF ORDINANCES BY AMENDING, ADDING, AND DELETING LANGUAGE TO LANGUAGE FOR THE PURPOSE OF CLARIFICATION.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF GUADALUPE, ARIZONA:

§ 90.03 NOISES.

~~It is unlawful to harbor or keep any animals that disturb the peace by loud noises at any time of the day or night.~~ IT IS UNLAWFUL AND HEREBY DECLARED A PUBLIC NUISANCE FOR ANY PERSON TO HARBOR OR KEEP ANY ANIMALS WHICH HABITUALLY BARK, HOWL, YELP, SQUEAL, SHRIEK OR MAKE ANY OTHER SOUNDS WHICH DISTURB THE PEACE AND QUIET OF ANY NEIGHBORHOOD OR WHICH CAUSES DISCOMFORT OR ANNOYANCE TO ANY REASONABLE PERSON OF NORMAL SENSITIVENESS RESIDING IN THE AREA.
(1989 Code, § 6-1-3)

§ 90.21 THE STATE VETERINARIAN AND THE ~~LIVESTOCK BOARD~~ DEPARTMENT OF AGRICULTURE.

(B) The Arizona ~~Livestock Board~~ DEPARTMENT OF AGRICULTURE shall regulate the handling and disposition of animals classed as livestock that have been bitten by a rabid or suspected rabid animal or are showing symptoms suggestive of rabies.
(1989 Code, § 6-2-2)

§90.25 KENNEL PERMIT; FEE; VIOLATION; CLASSIFICATION.

(C) A dog remaining within the kennel is not required to be licensed individually under ~~Section 24-367~~, A.R.S. § 11-1009. A dog leaving the controlled kennel conditions shall be licensed under ~~Section 24-367~~, A.R.S. § 11-1009, except if the dog is only being transported to another kennel which has a permit issued under this section.
(1989 Code, § 6-2-6)

§ 90.30 ANIMALS THAT BITE; REPORTING; AND AUTHORITY TO DESTROY ANIMALS.

(A) (2) (a) Any animal other than a dog or cat that bites any person shall be confined and quarantined in an authorized pound or, upon the request of and at the expense of the owner, at a veterinary hospital for a period of not less than 14 days, provided that livestock shall be confined and quarantined for the 14-day period in a manner regulated by the ~~state's Livestock Board~~ ARIZONA DEPARTMENT OF AGRICULTURE.

§ 90.37 PROPER CARE.

(C) If an animal is destroyed by means specified in ~~subsection B, paragraphs 1 or 3 of this section~~ IN DIVISION (B) ABOVE, it shall be done by a licensed veterinarian or in accordance with procedures established by the State Veterinarian pursuant to ~~Section 24-153~~, A.R.S. § 10-1013. (1989 Code, § 6-2-17)

PASSED AND ADOPTED by the Mayor and Council of the Town of Guadalupe, Arizona, this 23rd day of April, 2020.

Valerie Molina, Mayor

ATTEST:

Jeff Kulaga, Town Manager / Clerk

APPROVED AS TO FORM:

David E. Ledyard, Town Attorney

ORDINANCE NO. O2020.08

AN ORDINANCE OF THE TOWN OF GUADALUPE, ARIZONA, AMENDING TITLE XV, LAND USE, CHAPTER 150, BUILDING CODES, SECTIONS 150.01 ADOPTION OF UNIFORM BUILDING CODE, 150.03 AMENDMENT TO BUILDING CODE, 150.15 ELECTRICAL CODE, 150.16 MECHANICAL CODE, 150.17 PLUMBING CODE, 150.18 UNIFORM CODE FOR THE ABATEMENT OF DANGEROUS BUILDINGS, 150.20 BUILDING PERMIT AND FEES, AND, 150.21 DWELLING UNIT STANDARDS, OF THE TOWN OF GUADALUPE CODE OF ORDINANCES, BY AMENDING, ADDING, AND DELETING LANGUAGE FOR THE PURPOSE OF CLARIFICATION.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF GUADALUPE, ARIZONA:

§ 150.01 ADOPTION OF UNIFORM BUILDING CODE.

(A) The certain code entitled Uniform Building Code, 1997 2012 Edition, (UBC 1997 2012) copyrighted by the International Conference of Building Officials is hereby adopted as the Uniform Building Code of the town and made a part of this subchapter, the same as though said code were specifically set forth in full herein; and at least three copies of said code shall be filed in the Town Manager/Clerk's office and kept available for public use and inspection.

(B) The fee schedule for construction set forth in Table 1-A of the 1997 2012 Uniform Building Code is not adopted and instead the following fees for residential and commercial construction are hereby adopted as set forth in the following table.

<i>Total Valuation</i>		<i>Fee</i>
\$1 to \$500	\$47	\$50
\$501 to \$2,000	\$47	\$50 for the first \$500 plus \$6.40 \$5 for each additional \$100 or fraction thereof to and including \$2,000
\$2001 to \$25,000	\$138.50 \$150	for the first \$2,000 plus \$28 \$25 for each additional \$1,000 or fraction thereof to and including \$25,000
\$25,001 to \$50,000	\$782.50 \$850	for the first \$25,000 plus \$20.20 \$20 for each additional \$1,000 or fraction thereof to and including \$50,000
\$50,001 to \$100,000	\$1,287.50 \$1,450	for the first \$50,000 plus \$14 \$10 for each additional \$1,000 or fraction thereof to and including \$100,000
\$100,001 to \$500,000	\$2,687.50 \$2,150	for the first \$100,000 plus \$11.20 \$10 for each additional \$1,000 or fraction thereof to and including \$500,000
\$500,001 to \$1,000,000	\$7,167.50 \$6,000	for the first \$500,000 plus \$9.50 \$10 for each additional \$1,000 or fraction thereof to and including \$1,000,000

\$1,000,001 and up	\$11,917.50 \$9,700 for the first \$1,000,000 plus \$7.30 \$10 for each additional \$1,000 or fraction thereof
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<i>Other Inspections and Fees</i>	
Inspections outside of normal business hours, minimum charge = 2 hours	\$47 \$50 per hour*
Reinspection fees (assessed under the provisions of § 305.8)	\$47 \$50 per hour*
Inspections for which no fee is specifically indicated, minimum charge = 1/2 1 hour	\$47 \$120 per hour*
Additional plan review required by changes, additions, or revisions to plans (minimum charge = 1/2 hour)	\$47 \$120 per hour*
For use of outside consultants for plan checking and inspections or both	Actual costs**
*Or the total hourly cost to the town, whichever is greater. This cost shall include supervision, overhead, equipment, hourly wages, and fringe benefits of the employees involved.	
**Actual costs include CONSULTANT, TOWN administrative and overhead costs AT A RATE OF \$100 PER HOUR WITH A MINIMUM CHARGE OF ONE HOUR OR NORMAL PLAN REVIEW FEES, WHICHEVER IS GREATER.	

(1989 Code, § 7-1-1) (Ord. 2001-01, passed 1-25-2001; Ord. 2006-01, passed 3-9-2006; Ord. 2012-02, passed 7-27-2012)

§ 150.03 AMENDMENT TO BUILDING CODE

- (A) ~~General~~
- (B) ~~Compressive Strength~~
- (C) ~~Module of Rupture~~
- (D) ~~Soil~~
- (E) ~~Classes of Adobe~~
- (F) ~~Sampling~~
- (G) ~~Moisture Content~~
- (H) ~~Absorption~~
- (I) ~~Shrinkage Cracks~~
- (J) ~~Use~~
- (K) ~~Foundations~~
- (L) ~~Exterior Walls~~
- (M) ~~Concrete Tie Beam~~
- (N) ~~Wood Lintels or Tie Beams~~
- (O) ~~Plastering~~
- (P) ~~Floors and Roofs~~
- (Q) ~~Partitions of Wood~~

§ 150.15 ELECTRICAL CODE.

The certain Code entitled National Electrical Code, 1997 2011 Edition, (NEC 1997 2011) copyrighted by the National Fire Protection Association is hereby adopted as the Electrical Code of the town and made a part of this chapter the same as though said Code were specifically set forth in full herein, and at least three copies of said Code shall be filed in the office of the Town Manager/Clerk and kept available for public use and inspection.

(1989 Code, § 7-2) (Ord. 2001-01, passed 1-25-2001)

§ 150.16 MECHANICAL CODE.

The certain Code entitled Uniform Mechanical Code, 1997 2012 Edition, (UMC 1997-2012) copyrighted by the International Conference of Building Officials is hereby adopted as the Uniform Mechanical Code of the town and made a part of this chapter the same as though said Code were specifically set forth in full herein, and at least three copies of said Code shall be filed in the office of the Town Manager/Clerk and kept available for public use and inspection.

(1989 Code, § 7-3) (Ord. 2001-01, passed 1-25-2001)

§ 150.17 PLUMBING CODE.

The certain Code entitled Uniform Plumbing Code, 1994 2012 Edition, (UPC 1994 2012) copyrighted by the International Conference of Building Officials is hereby adopted as the Uniform Plumbing Code of the town and made a part of this chapter the same as though said Code were specifically set forth in full herein, and at least three copies shall be filed in the office of the Town Manager/Clerk and kept available for public use and inspection.

(1989 Code, § 7-4) (Ord. 2001-01, passed 1-25-2001)

§ 150.18 UNIFORM CODE FOR THE ABATEMENT OF DANGEROUS BUILDINGS.

The certain document known as "The Uniform Code for the Abatement of Dangerous Buildings", 1991 Edition, MOST CURRENT EDITION, three copies of which are on file in the office of the Town Manager/Clerk, which document was made a public record by Res. 95-17, is hereby referred to, adopted, and made a part hereof as if fully set out in this section.

(1989 Code, § 7-7) (Ord. No. 95-02, 8-24-95) (Res. No. 95-17, 8-24-95)

§ 150.20 BUILDING PERMIT AND FEES.

Prior to constructing any improvement which is either new construction or which involves more than 25% of any existing structure, a building permit must be obtained from the ~~town manager~~ BUILDING INSPECTOR. The town manager BUILDING INSPECTOR shall review all plans for any improvement prior to issuing a building permit and shall collect a fee for such permit. The building permit fee shall be computed according to a schedule to be adopted from time to time by the council.

(1989 Code, § 7-6)

§ 150.21 DWELLING UNIT STANDARDS.

(A) For the purpose of this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning:

MANUFACTURED HOME. Includes a structure (built in accordance with the National Manufactured Home Construction and Safety Standards Act of 1974, 42 U.S.C. §§ 5401 EQ SEQ. and Title VI of the Housing and Community Development Act of 1974, Pub. Law 93-383, 42 U.S.C. §§ 13611 ET SEQ. as amended by Pub. Laws 95-128, 95-557, 96-153, and 96-339), transportable in one or more sections, which in the traveling mode is eight body feet or more in width or 40 body feet or more in length, or, when erected on site is 320 or more square feet, and which is built on a permanent chassis and designed to be used as a dwelling with or without a permanent foundation when connected to the required utilities, and includes the plumbing, heating, air conditioning, and electrical systems contained therein.

MOBILE HOME. Includes a structure built prior to June 15, 1976, on a permanent chassis, capable of being transported in one or more sections and designed to be used with or without a permanent foundation as a dwelling when connected to on-site utilities except recreational vehicle and factory-built buildings (~~A.R.S. § 41-2142(25)~~) (A.R.S. § 41-4001(25)).

MODULAR BUILDING. A factory-built residential or nonresidential building including a dwelling unit or habitable room thereof which is wholly or in substantial part manufactured at an off-site location to be assembled on-site, except that it does not include a manufactured home, recreational vehicle, or mobile home ~~as defined in this section (A.R.S. § 41-2141(14)).~~

RECREATIONAL VEHICLE. Includes (~~A.R.S. § 41-2142(29)~~) (A.R.S. § 41-4001(30)), a vehicular type unit which is:
(1989 Code, § 7-8) (Ord. 2001-09, passed 11-8-2001)

PASSED AND ADOPTED by the Mayor and Council of the Town of Guadalupe, Arizona, this 23rd day of April, 2020.

Valerie Molina, Mayor

ATTEST:

Jeff Kulaga, Town Manager / Clerk

APPROVED AS TO FORM:

David E. Ledyard, Town Attorney

ORDINANCE NO. O2020.09

AN ORDINANCE OF THE TOWN OF GUADALUPE, ARIZONA, AMENDING TITLE XI, BUSINESS REGULATIONS, CHAPTER 111, BUSINESS LICENSE TAX, SECTION 111.08 FEES, BY AMENDING, ADDING, AND DELETING LANGUAGE FOR THE PURPOSE OF CLARIFICATION.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF GUADALUPE, ARIZONA:

§ 111.08 FEES.

(A) License fee schedule.

<i>Type</i>	<i>Fee</i>
Carnival	\$100 per day
Junk collectors	\$100 per quarter
Junk dealers	\$50 per quarter
Massage parlor	\$100 per month, \$75 per month per attendant
Mobile stands VENDORS	\$100 per year/ \$50 PER MONTH
Palmistry/fortune telling	\$100 per month, \$75 per month per attendant
Pawnbrokers	\$300 per year
Salesperson (door to door)	\$100 per year
Secondhand stores	\$50 per quarter
Special event VENDOR (more than one day)	\$35 per event
Special event VENDOR (one day)	\$25 per event
Stands	\$55 per year/\$25 per quarter
All other businesses, occupations, professions, trades, or callings	\$55 per year

(1989 Code, § 8-2-8) (Ord. No 92-07, 12-10-92)

PASSED AND ADOPTED by the Mayor and Council of the Town of Guadalupe, Arizona, this 23rd day of April, 2020.

Valerie Molina, Mayor

ATTEST:

Jeff Kulaga, Town Manager / Clerk

APPROVED AS TO FORM:

David E. Ledyard, Town Attorney

ORDINANCE NO. O2020.10

AN ORDINANCE OF THE TOWN OF GUADALUPE, ARIZONA, AMENDING TITLE IX, GENERAL REGULATIONS, CHAPTER 92, HEALTH AND SANITATION, SECTIONS 92.01 DEFINITIONS, 92.20 PREPARATION OF REFUSE, 92.21 LOCATION FOR PICKUP, 92.23 USE OF CONTAINERS, AND, CHAPTER 93, AIR QUALITY AND FUGITIVE DUST, SECTION 93.99 PENALTY, OF THE TOWN OF GUADALUPE CODE OF ORDINANCES BY AMENDING, ADDING, AND DELETING LANGUAGE FOR THE PURPOSE OF CLARIFICATION.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF GUADALUPE, ARIZONA:

§ 92.01 DEFINITIONS.

RECYCLABLE MATERIALS: ALL THOSE MATERIALS WHICH ARE CAPABLE OF BEING RECYCLED. THESE MATERIALS INCLUDE MANY KINDS OF GLASS, PAPER, AND CARDBOARD, METAL, PLASTIC, TEXTILES, AND ELECTRONICS.
(1989 Code, § 10-1-1)

§ 92.20 PREPARATION OF REFUSE.

All refuse shall be prepared for collection or disposed of as follows:

(A) *Garbage.* ~~Containers shall be tightly covered and be of rust resistant metal or plastic and shall have handles on the outside. The maximum capacity of each container shall not exceed twenty gallons. Such containers shall be kept in good repair and in a sanitary condition. Containers found to be no longer serviceable through disrepair or maintained in an unsanitary condition may be condemned by the town for further use. Legal notice of such condemnation shall consist of a label or tag affixed to the container, which tag shall contain the following or similar wording: "The container to which this label is attached is no longer serviceable through disrepair or is maintained in an unsanitary condition, and for that reason it is condemned fur further use. The label is notice that the receptacle will be removed and destroyed by the town unless replaced or placed in a satisfactory condition within fifteen days from its date. You may request a hearing as to the condition of the receptable by calling telephone # _____, or by writing to _____ at the address noted. If you request a hearing, the receptacle will not be destroyed until completion of the hearing and a determination by the hearing officer. If you do not request a hearing the receptacle will be destroyed after fifteen days from the date of this notice. Dated this _____ day of _____ 19__.~~ Town of Guadalupe, by authorized signature.

(1) RESIDENTIAL GARBAGE WILL BE PICKED UP AT THE RESIDENTS' CURBSIDE BY A WASTE COLLECTION COMPANY HIRED BY THE TOWN. GARBAGE CONTAINERS WILL BE PROVIDED FOR EACH RESIDENTIAL STRUCTURE IN THE TOWN. THE MAXIMUM TOTAL WEIGHT OF THE WASTE PLACED IN THE CONTAINERS SHALL NOT EXCEED 100 POUNDS. ALL GARBAGE SHALL BE PLACED IN PLASTIC BAGS BEFORE BEING PLACED IN THE CONTAINER.

(2) CONTAINERS FOUND TO BE NO LONGER SERVICEABLE WILL BE REPLACED BY THE CONTRACTED WASTE COLLECTION COMPANY.

~~(B) *Trash.* Trash shall be placed in containers or tied in bundles by the customer and set out for collection. Containers may be garbage containers described above, or boxes not exceeding three square feet by four feet deep or plastic bags of at least three mil strength. In any event, the weight of a loaded container or bundle shall not exceed fifty pounds. Customers wishing to retain disposal boxes should mark the box "SAVE" in a readily seen manner. TRASH SHALL NOT BE PLACED IN CONTAINERS PROVIDED FOR RESIDENTIAL PICKUP EXCEPT AS PROVIDED IN SUBSECTION (E)(2).~~

~~(C) *Brush.* Brush shall be cut into such a size that one person can readily load the individual pieces into a truck or chipper, be piled in neat order with all long branches parallel to one another and shall have all metal or foreign materials removed to facilitate chipping. WILL ALLOW IT TO BE PLACED IN THE PROVIDED RESIDENTIAL CONTAINER AND ALLOW THE LID OF THE CONTAINER TO CLOSE.~~

~~(D) *Rubbish.* Rubbish shall be neatly piled or bundled and placed at a point easily accessible to the collection service. Tree limbs and other foliage waster shall be cut in lengths not to exceed four feet and not over fifty pounds in weight.~~

~~(E)(D) *Appliances and Vehicles.* The customer shall, AT THEIR SOLE COST, remove or cause to be removed all appliances, vehicles or equipment classed as refuse from HIS, HER, OR their premises or the public right of way.~~

~~(F)(E) *Building materials.*~~

(1) All owners, contractors, and builders of structures shall, upon the completion of any structure, gather up and haul away, at their sole cost and expense, all refuse of every nature, description, or kind, which has resulted from the building of such structure, including all lumber scraps, shingles, plaster, brick, stone, concrete, and other building material, and shall place the lot and all nearby premises utilized in such construction in ~~sightly~~ CLEAN condition.

~~(G)(F) *Disposal of industrial and construction rubbish MATERIALS.* It shall be the responsibility of the owner, tenant, lessee or contractor to dispose of all industrial and construction rubbish MATERIALS and waste accumulated as a result of construction and industrial operations.~~

~~(H) (G) *Dangerous AND HARZARDOUS Waste.* Dangerous wastes shall be placed in a proper container, plainly marked "DANGER". The town reserves the right to deny service for certain dangerous wastes and to require the customer to properly dispose of it by other means. DANGEROUS AND HAZARDOUS WASTES SHALL BE DISPOSED OF IN ACCORDANCE WITH STANDARDS ESTABLISHED BY THE ENVIRONMENTAL PROTECTION AGENCY AND THE DISPOSAL SHALL BE THE RESPONSIBILIY OF THE CUSTOMER.~~

~~(H) (H) *Soil and concrete.* Waste, soil, concrete, masonry blocks, sod and rocks shall be disposed of by the owner, tenant or occupant of the premises AT THE SOLE COST AND EXPENSE TO THE PARTY DISPOSING OF SUCH MATERIALS.~~

(I) *RECYCLABLE MATERIALS.* RESIDENTS ARE ENCOURAGED TO RECYCLE MATERIALS AS MUCH AS IS POSSIBLE. FOR THIS PURPOSE, THE TOWN PROVIDES A CLEARLY IDENTIFIED RECYCLING CONTAINER TO ALL RESIDENTS IN WHICH SPECIFIED RESIDENTIAL RECYCLABLE MATERIALS WILL BE PLACED. RESIDENTS WILL CONFORM TO ESTABLISHED PICK UP TIMES AND GUIDELINES FOR APPROVED AND ACCEPTABLE MATERIALS.

(1989 Code, § 10-2-1)

§ 92.21 LOCATION FOR PICKUP.

All refuse prepared for collection PLACED IN THE TOWN PROVIDED PLASTIC CONTAINER shall be placed at the front of the property line on the sidewalk or parkway BY 6:00 AM ON THE DAY OF COLLECTION. All containers and piles of refuse shall be so located as to not block the street, sidewalk or gutter, or otherwise be a hazard to pedestrian or vehicular traffic.
(1989 Code, § 10-2-2)

§ 92.23 USE OF CONTAINERS.

(C) Any nonresident of the town who disposes of any refuse or trash in any container furnished by the town or other collector for the accumulation, storage, and collection of all locally generated residential garbage or trash in violation of § 92.23 shall be punishable by a fine of not more than ~~\$350~~ \$500 or no more than 30 days in jail or both.
(1989 Code, § 10-2-4)

§ 93.99 PENALTY.

(B)(2) Unless an alternative process or penalty is expressly indicated within this chapter or the town code, the enforcement officer may impose a civil penalty of \$50 for the second violation of this chapter. Upon a third violation of this chapter, the enforcement officer may impose a civil penalty of \$100. After the fourth and subsequent violations of this chapter, the enforcement officer may impose a civil MISDEMEANOR penalty of \$250.
(1989 Code, § 10-6-3) (Ord. 2008-08, passed 4-3-2008)

PASSED AND ADOPTED by the Mayor and Council of the Town of Guadalupe, Arizona, this 23rd day of April, 2020.

Valerie Molina, Mayor

ATTEST:

Jeff Kulaga, Town Manager / Clerk

APPROVED AS TO FORM:

David E. Ledyard, Town Attorney

ORDINANCE NO. O2020.11

AN ORDINANCE OF THE TOWN OF GUADALUPE, ARIZONA, AMENDING TITLE XIII, GENERAL OFFENSES, CHAPTER 130, SECTIONS 130.06 CURFEW, 130.07 NOISE, 130.09 OFFENSIVE PREMISIS, 130.10 PROSTITUTION, 130.11 SEARCHLIGHTS, 130.12 SIGNS AND BANNERS, 130.13 WATER FLOW UPON STREETS PROHIBITED, AND 130.14 SPITTING, OF THE TOWN OF GUADALUPE CODE OF ORDINANCES, BY AMENDING, ADDING, AND DELETING LANGUAGE FOR THE PURPOSE OF CLARIFICATION.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF GUADALUPE, ARIZONA:

§ 130.06 CURFEW.

~~(D) It shall be unlawful for the parent, guardian, or other adult person having the care, custody, or supervision of a juvenile to permit such juvenile to be, remain, or loiter in, about, or upon any place in the town away from the dwelling house or usual place of abode of said juvenile in violation of subsections (a) or (b) above; provided, that these provisions do not apply when the juvenile is an emancipated minor, or when the juvenile is accompanied by his parent, guardian, or other person having the care, custody, or supervision of the juvenile; or where the juvenile is on an emergency errand; or where the juvenile is on reasonable, legitimate, and specific business or activity (including returning directly to home from legitimate religious celebrations and cultural events) directed or permitted by his or her parent, guardian, or other person having the care, custody, or supervision of such juvenile.~~

(D) THIS SECTION DOES NOT APPLY TO A MINOR WHO IS:

- (1) ACCOMPANIED BY THE MINOR'S PARENT OR GUARDIAN;
- (2) ON AN ERRAND AT THE DIRECTION OF THE MINOR'S PARENT OR GUARDIAN, WITHOUT ANY DETOUR OR STOP;
- (3) IN A MOTOR VEHICLE INVOLVED IN INTERSTATE TRAVEL;
- (4) ENGAGED IN AN EMPLOYMENT ACTIVITY, OR GOING TO OR RETURNING HOME FROM AN EMPLOYMENT ACTIVITY, WITHOUT ANY DETOUR OR STOP;
- (5) INVOLVED IN AN EMERGENCY;
- (6) ON THE SIDEWALK ABUTTING THE MINOR'S RESIDENCE OR ABUTTING THE RESIDENCE OF A NEXT-DOOR NEIGHBOR IF THE NEIGHBOR DID NOT COMPLAIN TO THE POLICE DEPARTMENT ABOUT THE MINOR'S PRESENCE;
- (7) ATTENDING AN OFFICIAL SCHOOL, RELIGIOUS, OR OTHER RECREATIONAL ACTIVITY SUPERVISED BY ADULTS AND SPONSORED BY THE CITY, A CIVIC ORGANIZATION, OR ANOTHER SIMILAR ENTITY THAT TAKES RESPONSIBILITY FOR THE MINOR, OR GOING TO OR RETURNING

HOME FROM, WITHOUT ANY DETOUR OR STOP, AN OFFICIAL SCHOOL, RELIGIOUS, OR OTHER RECREATIONAL ACTIVITY SUPERVISED BY ADULTS AND SPONSORED BY THE CITY, A CIVIC ORGANIZATION, OR ANOTHER SIMILAR ENTITY THAT TAKES RESPONSIBILITY FOR THE MINOR;

(8) EXERCISING FIRST AMENDMENT RIGHTS PROTECTED BY THE UNITED STATES CONSTITUTION, SUCH AS THE FREE EXERCISE OF RELIGION, FREEDOM OF SPEECH, AND THE RIGHT OF ASSEMBLY; OR

(9) MARRIED OR HAD BEEN MARRIED OR HAD DISABILITIES OF MINORITY REMOVED IN ACCORDANCE WITH STATE LAW.

(1989 Code, § 12-1-6) (Ord. 2003-08, passed 9-25-2003; Ord. 2010-01, passed 4-8-2010)

§ 130.07 NOISE.

(C) THE FACTORS WHICH WILL BE CONSIDERED IN DETERMINING WHETHER A VIOLATION OF THE PROVISIONS OF THIS SECTION EXISTS WILL INCLUDE, BUT NOT BE LIMITED TO, THE FOLLOWING:

- (1) THE VOLUME OF NOISE;
 - (2) THE INTENSITY OF THE NOISE;
 - (3) WHETHER THE NATURE OF THE NOISE IS USUAL OR UNUSUAL;
 - (4) WHETHER THE ORIGIN OF THE NOISE IS NATURAL OR UNNATURAL;
 - (5) THE VOLUME AND INTENSITY OF THE BACKGROUND NOISE, IS ANY;
 - (6) THE PROXIMITY OF THE NOISE TO RESIDENTIAL SLEEPING FACILITIES;
 - (7) THE NATURE AND ZONING OF THE AREA WITHIN WHICH THE NOISE EMANATES;
 - (8) THE DENSITY OF THE INHABITATION OF THE AREA WITHIN WHICH THE NOISE EMANATES;
 - (9) THE TIME OF DAY OR NIGHT THE NOISE OCCURS;
 - (10) THE DURATION OF THE NOISE;
 - (11) WHETHER THE NOISE IS RECURRENT, INTERMITTENT OR CONSTANT;
 - (12) WHETHER THE NOISE IS PRODUCED BY A COMMERCIAL OR NONCOMMERCIAL ACTIVITY;
 - (13) WHETHER IT IS A PURE TONE NOISE;
 - (14) WHETHER THE NOISE IS LIVE OR RECORDED; OR
 - (15) WHETHER IT IS AN IMPULSE NOISE.
- (1989 Code, § 12-1-7)

§ 130.09 OFFENSIVE BUSINESS.

~~It is unlawful for any person to establish or maintain any slaughterhouse or make a practice of slaughtering cattle, hogs, sheep or any other kind of animal, or establish or maintain any soap factory, render tallow, or pursue, maintain or carry on any other business or occupation offensive to the senses or prejudicial to the public health within the limits of the town.~~

~~(1989 Code, § 12-1-9)~~

~~§ 130.10 130.09 OFFENSIVE PREMISES.~~

~~(1989 Code, § 12-1-10)~~

~~§ 130.11 130.10 PROSTITUTION.~~

~~(1989 Code, § 12-1-11)~~

~~§ 130.12 130.11 SEARCHLIGHTS.~~

~~(1989 Code, § 12-1-12)~~

~~§ 130.13 130.12 SIGNS AND BANNERS.~~

~~(1989 Code, § 12-1-13)~~

~~§ 130.15 130.13 WATER FLOW UPON STREETS PROHIBITED.~~

~~(Code 1989, § 12-1-15)~~

~~§ 130.14 SPITTING.~~

~~It is unlawful for any person to spit upon any of the public sidewalks or crosswalks in the town or upon any public path, by way or highway, or in or on any public ground or park in the town or upon the floor or interior of any public building in the town.~~

~~(1989 Code, § 12-1-14)~~

PASSED AND ADOPTED by the Mayor and Council of the Town of Guadalupe, Arizona, this 23rd day of April, 2020.

Valerie Molina, Mayor

ATTEST:

Jeff Kulaga, Town Manager / Clerk

APPROVED AS TO FORM:

David E. Ledyard, Town Attorney

ORDINANCE NO. O2020.12

AN ORDINANCE OF THE TOWN OF GUADALUPE, ARIZONA, AMENDING TITLE VII, TRAFFIC CODE, CHAPTER 71 TRAFFIC CONTROL, SECTION 71.13 SPEED LIMITS, SECTION 71.15 TRAFFIC CONTROL MARKINGS AND DEVICES; AND, CHAPTER 73, HEAVY TRUCK TRAFFIC, SECTION 73.05 WARNING SIGNS, OF THE TOWN OF GUADALUPE CODE OF ORDINANCES BY AMENDING, ADDING, AND DELETING LANGUAGE FOR THE PURPOSE OF CLARIFICATION.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF GUADALUPE, ARIZONA:

§ 71.13 SPEED LIMITS.

(A) No person shall drive a vehicle on any street within the town limits EXCEPT AS DESIGNATED IN CHAPTER 74 at a speed in excess of 25 mph, and any speed in excess of this speed shall be prima facie evidence that the speed is too great and therefore unreasonable and unlawful.
(1989 Code, § 13-2-13)

§ 71.15 TRAFFIC CONTROL MARKINGS AND DEVICES.

ALL TRAFFIC CONTROL MARKINGS AND DEVICES USED IN THE TOWN WILL BE IN CONFORMANCE WITH THE UNIFORM MANUAL ON TRAFFIC-CONTROL DEVICES.

§ 73.05 WARNING SIGNS.

Prior to enforcement of this chapter, the Manager will cause appropriate warning signs in compliance with the ~~Uniform Manual on Traffic Control Devices~~ *MANUAL ON UNIFORM TRAFFIC-CONTROL DEVICES* to be placed at appropriate intervals on streets where through heavy truck traffic is banned.
(Ord. 2001-07, passed 9-27-2001)

PASSED AND ADOPTED by the Mayor and Council of the Town of Guadalupe, Arizona, this 23rd day of April, 2020.

Valerie Molina, Mayor

ATTEST:

Jeff Kulaga, Town Manager / Clerk

APPROVED AS TO FORM:

David E. Ledyard, Town Attorney

ORDINANCE NO. O2020.13

AN ORDINANCE OF THE TOWN OF GUADALUPE, ARIZONA, AMENDING TITLE V, PUBLIC WORKS, CHAPTER 50 SEWER, SECTIONS 50.022 APPLICATION FOR TAPS, 50.070 DEFINITIONS, 50.072 SEWER CHARGES, 50.073 GENERAL REQUIREMENTS, 50.074 SPECIFIC REQUIREMENTS, 50.092 FEE SCHEDULE; COLLECTION; EXEMPTIONS; DISPOSITION; AND CHAPTER 51 STORM WATER, SECTION 51.02 DEFINITIONS. OF THE TOWN OF GUADALUPE CODE OF ORDINANCES BY AMENDING, ADDING, AND DELETING LANGUAGE FOR THE PURPOSE OF CLARIFICATION.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF GUADALUPE, ARIZONA:

§ 50.022 APPLICATION FOR TAPS.

~~(A)~~ Upon issuance of a required building permit or sewer connection permit to any person, each and every permit issued shall be presented by the person to the sewer department.

~~(B)~~ (A) Before any sewer tap is made, the sewer ~~development charge~~ CONNECTION FEE computed in accordance with § 50.092 (and all amendments thereto) of the code shall be paid to the town.

~~(C)~~ (B) Sewer taps and sewer stubs will be the responsibility of the person requiring such connections. This includes excavation, installation, backfill, and asphalt repair subject to the town specifications.

~~(D)~~ (C) Any person desiring to make a sewer tap shall notify the Public Works Director at least 24 hours prior to making the tap, and shall pay to the town twenty five dollars (\$25.00) for an inspection fee. No sewer tap shall be made unless a town inspector is present at the tap site.

~~(E)~~ (D) All sewer taps shall be inspected and approved by the town.
(1989 Code, § 14-3-8) (Ord. 89-07, passed 8-24-1989; Ord. 2006-03, passed 3-23-2006)

§ 50.070 DEFINITIONS.

~~DEPARTMENT. Means the public works department.~~ THOSE OFFICERS, AGENTS OR DESIGNEES OF THE TOWN MANAGER WHO SUPERVISE PUBLIC WORKS OPERATIONS AND ARE RESPONSIBLE FOR THE PUBLIC WORKS OF THE TOWN.

~~DIRECTOR means the public works director.~~

STANDARD INDUSTRIAL CLASSIFICATION. A coded classification of industries based upon economic activity developed by the U.S. Department of Commerce, as published in the *Standard Industrial Classification Manual, 1972 1987*, Office of Management and Budget.
(1989 Code, §14-6-1)

§ 50.072 SEWER CHARGES.

(I) The sewer user charge system as set forth in this subchapter shall take precedence over any terms or conditions of agreements or contracts between the town users which are inconsistent with the requirements of ~~Public Law 95-247~~ 33 U.S.C. §§ 1251 ET SEQ. and federal regulations issued pursuant thereto.

(L)(3) If a user discharges sanitary sewage, industrial wastes, water, or other liquids into the town sewage system, either directly or indirectly, and it can be shown by such party to the satisfaction of the Director that a portion of the water as measured by the water meter or meters does not and cannot enter the sewerage system, the Director may determine in such manner and by such method as he or she may find practicable the percentage of metered water entering the sewerage system. The quantity of water used to determine the sewer charge shall be that percentage, so determined, of the water measured by the water meter or meters; or the Director may require or permit the installation of acceptable additional water or sewer meters at such party's expense and in such a ~~manner~~-MANNER as to determine the quantity of water actually entering the sewerage system as so determined. If such additional water or sewer meters are installed, an additional charge shall be made to cover the cost of reading and computing the flow of each such meter and such additional charge shall be added to each sewer charge bill rendered.

(1989 Code, § 16-6-3) (Ord. 89-07, passed 8-24-1989)

§ 50.073 GENERAL REQUIREMENTS.

(D) File an annual PPTW user report with the Director by the first of January of each year commencing January 1, 1985, ~~which provides an update to the information obtained pursuant to subsection ??????, paragraph ????????~~. This reporting requirement does not apply to industrial users operating pursuant to an industrial user permit.

(1989 Code, § 14-6-4) (Ord. 89-07, passed 8-24-1989)

§ 50.074 SPECIFIC REQUIREMENTS.

(A) Obtain an industrial discharge permit from the Director. ~~Any application for a permit or an amended permit shall contain the information specified by 40 C.F.R. § 403.12(b)(1) through 403.12(b)(7) and C.F.R. § 40333.12(c)(1) through 40333.12(c)(3).~~ Any person intending to commence any new industrial discharge(s), or any additional industrial discharge(s) not already allowed pursuant to an existing permit, shall first obtain a new or an amended industrial discharge permit, as applicable, from the Director prior to initiating such discharge(s).

(1989 Code, §14-4-5) (Ord. 89-07, passed 8-24-1989)

§ 50.092 FEE SCHEDULE; COLLECTION; EXEMPTIONS; DISPOSITION.

(A) The sewer ~~development~~ CONNECTION fee to be charged by the town is established in accordance with the following schedule:

<i>Sewer Development CONNECTION Fee</i>	
<i>User Classification</i>	<i>Fee</i>
Detached unit:	
Detached dwelling unit per unit, including mobile manufactured homes	\$705 \$750
Townhouses, PER UNIT	\$705 \$750

Condominiums, multi-family dwellings, and recreational vehicles, per unit	\$705 \$750
Commercial/industrial user:	
Water meter size inches	
5/8	\$705 \$750
3/4	\$1,090
1	\$1,730
1-1/2	\$3,385
2	\$5,285
3	\$10,435
4	\$17,305
6	\$34,070

(1989 Code, § 14-7-3) (Ord. 89-07, passed 8-24-1989)

§ 51.02 DEFINITIONS.

CLEAN WATER ACT. The federal Water Pollution Control Act, as amended (22 33 U.S.C. §§ 1251 et seq.). (Ord. 2016-02, passed 9-8-2016)

PASSED AND ADOPTED by the Mayor and Council of the Town of Guadalupe, Arizona, this 23rd day of April, 2020.

Valerie Molina, Mayor

ATTEST:

Jeff Kulaga, Town Manager / Clerk

APPROVED AS TO FORM:

David E. Ledyard, Town Attorney

ORDINANCE NO. O2020.14

AN ORDINANCE OF THE TOWN OF GUADALUPE, ARIZONA, AMENDING TITLE XV, LAND USE, CHAPTER 152, SUBDIVISION REGULATIONS, SECTION 152.09 FEES AND SECTION 152.11 FLOODPLAIN MANAGEMENT, OF THE TOWN OF GUADALUPE CODE OF ORDINANCES BY AMENDING, ADDING, AND DELETING LANGUAGE FOR THE PURPOSE OF CLARIFICATION.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF GUADALUPE, ARIZONA:

§ 152.09 FEES.

(A) *Preliminary plat.* At the time of filing a preliminary plat, a subdivider shall pay to the town a ~~basic fee~~ FLAT RATE of ~~twenty five dollars plus a fee of two dollars~~ \$750 PLUS \$20 per lot.

(B) *Final plat.* At the time of filing a final plat, a subdivider shall pay to the town a ~~basic fee~~ FLAT RATE of ~~fifty dollars plus a fee of two dollars~~ \$750 PLUS \$20 per lot.

(1989 Code, § 15-7)

§ 152.11 FLOODPLAIN MANAGEMENT.

(A) The town designates the Maricopa County Flood Control District as the enforcement authority for all floodplain management activities within its corporate limits. The District is hereby authorized to exercise the powers and duties set forth in A.R.S. Title 45, Chapter 10, ~~Article 4~~ ARTICLE 1402, within all areas of the town.

(1989 Code, § 15-9) (Ord. 2017-01, passed 2-16-2017)

PASSED AND ADOPTED by the Mayor and Council of the Town of Guadalupe, Arizona, this 23rd day of April, 2020.

Valerie Molina, Mayor

ATTEST:

Jeff Kulaga, Town Manager / Clerk

APPROVED AS TO FORM:

David E. Ledyard, Town Attorney

ORDINANCE NO. O2020.15

AN ORDINANCE OF THE TOWN OF GUADALUPE, ARIZONA, AMENDING TITLE IX, GENERAL REGULATIONS, CHAPTER 95, PARTY PERMITS, SECTION 95.01 DEFINITIONS, 95.05 FEES; AND, CHAPTER 96, ABANDONED VEHICLES, SECTION 96.99 PENALTY, OF THE TOWN OF GUADALUPE CODE OF ORDINANCES BY AMENDING, ADDING, AND DELETING LANGUAGE FOR THE PURPOSE OF CLARIFICATION.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF GUADALUPE, ARIZONA:

§ 95.01 DEFINITIONS.

STREET. Any place or way set aside or open to the general public for purposes of vehicular traffic including any right-of-way, shoulder, or median, whether or not if IT is paved.
(1989 Code, § 17-1-1) (Ord. 2003-11, passed 11-20-2003)

§ 95.05 FEES.

(A) A non-refundable application fee of \$5 to cover administrative costs shall be paid to the town by the applicant.
(1989 Code, § 17-1-5) (Ord. 2003-11, passed 11-20-2003; Ord. 2007-04, passed 7-12-2007)

§ 96.99 PENALTY.

(A) It is unlawful for any owner, tenant, lessee, occupant, or other person to fail, neglect, or refuse to abate the nuisance as provided in this chapter, and upon conviction thereof, may be punished by a fine of not more than ~~\$300~~ \$500 or by imprisonment for not more than 30 days, or by both such fine and imprisonment.
(1989 Code, § 13-4-6)

PASSED AND ADOPTED by the Mayor and Council of the Town of Guadalupe, Arizona, this 23rd day of April, 2020.

Valerie Molina, Mayor

ATTEST:

Jeff Kulaga, Town Manager / Clerk

APPROVED AS TO FORM:

David E. Ledyard, Town Attorney

ORDINANCE NO. O2020.16

AN ORDINANCE OF THE TOWN OF GUADALUPE, ARIZONA, AMENDING TITLE XV LAND USE, CHAPTER 154 ZONING, SECTIONS 154.034 NOTIFICATION, 154.036 APPLICATIONS AND FEES, 154.053 LOCATION AND BOUNDARIES OF DISTRICTS, AND 154.145 SIGN PERMITS AND FEES, OF THE TOWN OF GUADALUPE CODE OF ORDINANCES BY AMENDING, ADDING, AND DELETING LANGUAGE FOR THE PURPOSE OF CLARIFICATION.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF GUADALUPE, ARIZONA:

§ 154.034 NOTIFICATION.

(A)(3) The notice required to be published and posted shall also be mailed to the last known address of all owners of property within 150 feet of the property proposed to be rezoned OR FOR WHICH A VARIANCE IS TO BE CONSIDERED by said amendment, said owners to be determined by a current list of ownership. (Zoning Code, Art. I Part III)

§ 154.036 APPLICATIONS AND FEES.

(B) Fees.

(1) Upon the filing of an application, the applicant shall pay a filing fee in accordance with the following schedule.

<i>Type of Application</i>	<i>Fee</i>
Appeals of administrative decisions	\$25
SITE PLAN REVIEW APPLICATION	\$50
<i>Amendments to the Zoning Map for:</i>	
Continued items, continued at the request of the applicant after the property has been posted and the public hearing notices are mailed	\$25
Multi-family residential, commercial, and industrial districts	\$400 \$200 + \$20/acre over one acre to a maximum of \$700
Planned area development	\$400 -\$200 with 25 units or less \$200 + \$5 per unit over 25 units to a maximum of \$1,000
Single-family residential	\$100

<i>Conditional Use Permits</i>	
Mobile homes	\$25 \$50
All other	\$50
<i>Variances</i>	
Single-family residential	\$25 \$50
All other	\$50

(Zoning Code, Art. I Part III)

§ 154.053 LOCATION AND BOUNDARIES OF DISTRICTS.

(A) The location and boundaries of the use districts are established as they are shown on the map entitled "The Zoning Map of the Town of Guadalupe" dated _____, signed by the Mayor and the Town Clerk, of which three copies of said zoning map are on file with the Town Clerk, and which is hereby declared to be a part of this chapter.

(Zoning Code, Art. II Part II)

§ 154.145 SIGN PERMITS AND FEES.

(A) *Fees for signs.*

(1) A sign permit shall be secured prior to the installation of any signs according to the following (except billboard signs which are controlled by §§ 154.147 and 154.148): there shall be a minimum charge of ~~\$15 or \$0.50 per square foot of sign area~~ \$100 FOR UP TO TWO SIGNS AND \$200 FOR THREE OR MORE SIGNS. THIS FEE IS IN ADDITION TO THE FEE FOR A BUILDING PERMIT.

(Zoning Code, Art. V Part IV) (Ord. 99-01, passed 2-11-1999)

PASSED AND ADOPTED by the Mayor and Council of the Town of Guadalupe, Arizona, this 23rd day of April, 2020.

Valerie Molina, Mayor

ATTEST:

Jeff Kulaga, Town Manager / Clerk

APPROVED AS TO FORM:

David E. Ledyard, Town Attorney

ORDINANCE NO. O2020.17

AN ORDINANCE OF THE TOWN OF GUADALUPE, ARIZONA, AMENDING TITLE IX, GENERAL REGULATIONS, CHAPTER 91, FIREWORKS, SECTION 91.07, LIABILITY FOR EMERGENCY RESPONSES RELATED TO USE OF FIREWORKS; DEFINITIONS, OF THE TOWN OF GUADALUPE CODE OF ORDINANCES BY AMENDING, ADDING, AND DELETING LANGUAGE TO LANGUAGE FOR THE PURPOSE OF CLARIFICATION.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF GUADALUPE, ARIZONA:

§ 91.07 LIABILITY FOR EMERGENCY RESPONSES RELATED TO USE OF FIREWORKS; DEFINITIONS.

(B) The expenses of an emergency response are a charge against the person liable for those expenses pursuant to division (A) above. The charge constitutes a debt of that person and may be collected proportionately by the public agencies, for-profit entities, or not-for-profit entities that incurred the expenses. ~~The person's liability for the expense of an emergency response shall not exceed [Dollar Amount] for a single incident.~~ The liability imposed under this section is in addition to and not in limitation of any other liability that may be imposed. (Ord. 2017-03, passed 7-13-2017)

PASSED AND ADOPTED by the Mayor and Council of the Town of Guadalupe, Arizona, this 23rd day of April, 2020.

Valerie Molina, Mayor

ATTEST:

Jeff Kulaga, Town Manager / Clerk

APPROVED AS TO FORM:

David E. Ledyard, Town Attorney

ORDINANCE NO. O2020.18

AN ORDINANCE OF THE TOWN OF GUADALUPE, ARIZONA, AMENDING TITLE XI BUSINESS REGULATIONS, CHAPTER 16 CABLE COMMUNICATION, SECTION 113.001 DEFINITIONS, OF THE TOWN OF GUADALUPE CODE OF ORDINANCES BY AMENDING, ADDING, AND DELETING LANGUAGE FOR THE PURPOSE OF CLARIFICATION.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF GUADALUPE, ARIZONA:

§ 113.001 DEFINITIONS.

LICENSE. ANY AUTHORIZATION GRANTED UNDER THIS CHAPTER IN TERMS OF A PRIVILEGE, PERMIT, LICENSE, OR OTHERWISE TO CONSTRUCT, OPERATE, AND MAINTAIN A CABLE SYSTEM IN THE TOWN, AND TO PROVIDE NON-CABLE COMMUNICATION SERVICES INCLUDING INITIAL LICENSES AND RENEWAL LICENSES. ANY SUCH AUTHORIZATION, IN WHATEVER TERM GRANTED, SHALL NOT MEAN AND INCLUDE ANY LICENSE OR PERMIT REQUIRED FOR THE PRIVILEGE OF TRANSACTING AND CARRYING ON A BUSINESS WITHIN THE TOWN IN ACCORDANCE WITH THE TOWN'S TAX CODE OR CHAPTER 35 111 OF THE TOWN CODE.

(Ord. 2003-07, passed 9-25-2003)

PASSED AND ADOPTED by the Mayor and Council of the Town of Guadalupe, Arizona, this 23rd day of April, 2020.

Valerie Molina, Mayor

ATTEST:

Jeff Kulaga, Town Manager / Clerk

APPROVED AS TO FORM:

David E. Ledyard, Town Attorney

ORDINANCE NO. O2020.19

AN ORDINANCE OF THE TOWN OF GUADALUPE, ARIZONA, AMENDING FEES TO THE TOWN OF GUADALUPE CODE OF ORDINANCES, ADOPTED BY REFERENCE AS EXHIBIT A; AND, ESTABLISHING AN EFFECTIVE DATE OF JULY 1, 2020.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF GUADALUPE, ARIZONA:

Adoption of Ordinance No. O2020.19 impact fees located in the following Town Code chapters:

- Title I – General Provisions
- Title III – Administration
- Title – V Public Works
- Title – VII Traffic Code
- Title IX – General Regulations
- Title XI – Business Regulations
- Title XV – Land Usage

The effective date of the fees shall be July 1, 2020.

PASSED AND ADOPTED by the Mayor and Council of the Town of Guadalupe, Arizona, this 23rd day of April, 2020.

Valerie Molina, Mayor

ATTEST:

Jeff Kulaga, Town Manager / Clerk

APPROVED AS TO FORM:

David E. Ledyard, Town Attorney

Town of Guadalupe
Code of Ordinances Fee Updates
April 23, 2020

Current/Proposed Fee If only one amount is listed, then existing/current fees match	Fees – Chapter/Description	Current/Proposed Code Section
\$1,000 / \$2,500	Title I General Provisions Penalty – Violation of Code	§1-8A, Ord. 90-04, passed 8-8-1990; Ord. 1991-01, passed 2-14-1991 / §10.99(A)
Title III Administration		
Under \$1,000 / Under \$3,000	Allows for purchases up to dollar amount without additional requirements.	§3-4-1, Ord. 2012-03, passed 7-27-2012 / §32.20 (A-G)
\$1000 - \$2,499 inclusive / \$3,000 to \$4,999 inclusive	Must solicit at least 3 bids for item/service; award bid to lowest possible bidder.	§3-4-1, Ord. 2012-03, passed 7-27-2012 / §32.20 (A-G)
\$2,500 - \$4,999 inclusive / \$5,000 - \$9,999 inclusive	Must solicit at least 3 bids for item/service; award bid to lowest possible bidder.	§3-4-1, Ord. 2012-03, passed 7-27-2012 / §32.20 (A-G)
\$5,000 & over / \$9,999 & over	Public notice inviting bids twice in newspaper & set date to receive bids.	§3-4-1, Ord. 2012-03, passed 7-27-2012 / §32.20 (A-G)
\$5,000 & over / \$9,999 & over	Council approval of bid required	§3-4-1, Ord. 2012-03, passed 7-27-2012 / §32.20 (A-G)
\$25 & \$50	Smoking Regulations: Tobacco violations – penalties	§10-5-8B, Ord. 2002-08, passed 5-9-2002; Ord. 2014-03, passed 8-14-2014 / §32.99 (2)
\$500 daily (not to exceed)	Tobacco violations – penalties	§10-5-8B, Ord. 2002-08, passed 5-9-2002; Ord. 2014-03, passed 8-14-2014 / §32.99 (6)
\$100, \$500, max \$2,500	Tobacco violations – penalties	§10-5-8B, Ord. 2002-08, passed 5-9-2002; Ord. 2014-03, passed 8-14-2014 / §32.99 (8)
\$100	(Town Magistrate) Fines and deferred prosecution: Deferred Prosecution Program	§5-3-2C1 / §34.03 (C)(B)
\$10	Court Enhancement Fund	§5-3-2C1 / §34.03 (C)(2)(B)
\$50	Administrative fee for warrants	§5-3-2 (c)(4) / §34.03 (C)(4)(A)

<p>\$705 / \$750 \$705 / \$750 \$705 / \$750</p> <p>\$705 / \$750 \$1,090 \$1,730 \$3,385 / \$3,384 (typo in new code) \$5,285 \$10,435 \$17,305 \$34,070 \$500/day \$2,500/day</p>	<p style="text-align: center;">Title V Public Works</p> <p>Sewer connection fees: Detached dwelling unit per unit; including mobile manufactured homes Townhouses, per unit Condominiums, multifamily dwellings, and recreational vehicles per unit</p> <p>Water Meter Size: 5/8" 3/4" 1" 1-1/2" 2" 3" 4" 6"</p> <p>Storm Water – civil penalties Storm Water – criminal penalties</p>	<p>Ordinance 89-07, passed 8/24/89; / §50.092</p> <p>Ord. 2016-02 passed 9/8/16 / §51.99(A) Ord. 2016-02 passed 9/8/16 / §51.99(B)</p>
<p>\$250 (not to exceed) \$25 \$25 \$500 (not to exceed)</p> <p>\$85 – \$250 (not to exceed) \$2,500 (not to exceed)</p>	<p style="text-align: center;">Title VII – Traffic Code</p> <p>Traffic Control – penalties Traffic Control – penalties Traffic Control – penalties Traffic Control – penalties</p> <p>Parking – penalty Heavy Truck Traffic – penalty</p>	<p>§13-5(A/B/C), (Ord. 97-04, passed 8/28/97; Ord. 99-06, passed 11-18-1999; Res. 99-21, passed 11-18-1999; Ord. 2005-03, passed 6-9-2005) / §71.99(A, B, B2 & C)</p> <p>§13-2-3-8(A) (3) / §72.99(B) §13-5-6(A) (3), Ord. 2001-07, passed 9-27-2001 / §73.99</p>
<p>\$2 \$10 (not to exceed \$22) \$75 \$25</p> <p>\$300</p>	<p style="text-align: center;">Title IX – General Regulations</p> <p>Animals Rules and Regulations: License fee (late licensing penalty fee) Maximum late licensing penalty fee Annual kennel permit fee Failure to obtain kennel penalty fee</p> <p>Fireworks: Failure to comply with firework regulations</p>	<p>§6-2-5(A), Ord. 2003-10, passed 10-23-2003 / § 90.24(A) §6-2-5(A), Ord. 2003-10, passed 10-23-2003 / § 90.24(A) §6-2-6(D) / §90.25 (B) §6-2-6(D) / § 90.99(B)</p> <p>Ord. 2017-03, passed 7/13/2017 / §91.99(B) Ord. 2017-03, passed 7/13/2017 / §91.99(C)</p>

\$300	Failure to comply with firework regulations	
\$350 / \$500 (not to exceed)	Health and Sanitation: Use of containers	§10-2-4(C) / §92.23(C)
\$500 (not to exceed)	Non-resident disposal of trash	§10-4-2(B) / §92.23(C)
\$500 (not to exceed)	Litter on private property	§10-4-2(B) / §92.99(C)
\$500 (not to exceed)	Owner to maintain premises	§10-4-3(B) / §92.99(D)
\$500 (not to exceed)	Placement of debris	§10-4-4(B) / §92.99(E)
\$50, \$100 & \$250 (progressive)	Air Quality and Fugitive Dust: Penalty	§10-6-3(B)(2), Ord. 2008-08, passed 4-3-2008 / §93.99(B)(2)
\$2,500 (not to exceed)	Cemetery Regulations: Penalties	§17-1-1(G), Ord. 2003-02, passed 2-13-2003; Ord. 2005-11, passed 10-27-2005 / §94.99(B)
\$5.00	Party Permits: Non-refundable application fee	Ord. 2003-11, passed 11-20-2003; Ord. 2007-04, passed 7-12-2007 / §95.05(A/B)
\$45.00	Amplified music fee	
\$2,500 (not to exceed)	Penalty	Ord. 2003-11, passed 11-20-2003; / §95.99
\$300 / \$500 (not to exceed)	Abandoned vehicles on private property: Penalty	§13-4-6(A) / §96.99
\$500 (not to exceed)	Park regulations: Penalty	§12-2-1(B), Ord. 2003-09, passed 9-25-2003 / §97.99

Title XI – Business Regulations		
<p>\$100 day \$100 quarter \$50 quarter \$100 month; \$75 attendant \$100 year / \$100 year or \$50 month \$100 year or \$50/month \$300 year \$100 year \$50 quarter \$35 per event \$25 per event \$55 year</p> <p>\$100 Application; \$800 Annual \$1,550 \$1,150 \$2,000 \$1,850 \$600 \$2,000</p> <p>\$100 month & \$75 per attendant</p> <p>\$15,000 non-refundable \$2,500</p>	<p>Business license fees: Carnival Junk Collectors Junk Dealers Massage parlor Mobile vendors Palmistry/fortune telling Pawnbrokers Salesperson (door to door) Secondhand stores Special event vendor (per event for multiple days) Special event vendor (per event) All other businesses, occupations, trades, or callings</p> <p>Liquor – Application & Annual license fees for all liquor licenses Beer and wine store Club Hotel/Motel In state Producer Microbrewery Restaurant</p> <p>Massage Parlors and Bathhouses license fee</p> <p>Cable Regulations: Fees; application of initial license General offenses - penalty</p>	<p>§8-2-8, Ord. 92-07, passed 12-10-1992; Ord. 2005-10, passed 12-8-2005 / §111.08(A)</p> <p>§8-2-8, Ord. 92-07, passed 12-10-1992; Ord. 2005-10, passed 12-8-2005 / §111.08(B)</p> <p>§8-3-5 / §112.05</p> <p>§16-2-8, Ord. 2003-07, passed 9-25-2003 / §113.022 §12-1(3A), Ord. 97-02, passed 3-13-1997; Ord. 98-04, passed 3-26-1998; Ord. 2003-08, passed 9-25-2003; Ord. 2015-02, passed 2-12-2015 / §130.99(B1)</p>

Title XV – Land Usage		
Current fees adopted July 2012 \$47 / \$50	Total land valuation \$1 - \$500	§7-1-1, Ord. 2001-01, passed 1-25-2001; Ord. 2006-01, passed 3-9-2006; Ord. 2012-02, passed 7-27-2012/ §150.01
\$47 + \$6.10 for each additional \$100/ \$50 + \$5.00 for each additional \$100	\$501 to \$2,000	
\$138.50 for first \$2,000 + \$28 for each \$1,000/\$150 for first \$2,000 + \$25 for each \$1000	\$2,001 to \$25,000	
\$782.50 for first \$25,000 + \$20.20 for each \$1,000; \$850 for first \$25,000 + \$20 for each additional \$1,000	\$25,001 to \$50,000	§7-1-1, Ord. 2001-01, passed 1-25-2001; Ord. 2006-01, passed 3-9-2006; Ord. 2012-02, passed 7-27-2012/ §150.01
\$1,287.50 for first \$50,000 + \$14 for each \$1000; \$1,450 for first \$50,000 + \$10 for each \$1,000	\$50,001 to \$100,000	
\$2,687.50 for first \$100,000 + \$11.20 for each \$1,000; \$2,150 for first \$100,000 + \$10 for each \$1,000	\$100,001 to \$500,000	
\$7,167.50 for first \$500,000 + \$9.50 for each \$1,000; \$6,000 for first \$500,000 + \$10 for each \$1,000	\$500,001 to \$1,000,000	
\$11,917.50 for first \$1,000,000 + \$7.30 for each \$1,000; \$9,700 for first \$1,000,000 + \$10 for each \$1,000	\$1,000,000 and up	
\$47 per hour; \$50 per hour* \$47 per hour; \$50 per hour* \$47 per hour; \$120 per hour* \$47 per hour; \$120 per hour*	Inspection Fees: Inspections outside of normal business hours Reinspection fees Inspections where no fee is specifically indicated Additional Plan Review fees Outside consultant fee	

<p>Actual costs**</p> <p>\$2,500</p> <p>\$1,000 (not to exceed)</p> <p>\$750 + \$20/lot (preliminary plat) \$750 + \$20/lot (final plat)</p> <p>\$25 \$50</p> <p>\$25 \$400 \$400 \$100 \$50 + \$25 an acre over one</p> <p>\$50 \$50</p> <p>\$50 \$50</p> <p>\$5,000</p>	<p>*Or the total hourly cost to the Town, whichever is greater. This cost shall include supervision, overhead, equipment, hourly wages, and fringe benefits of the employees involved.</p> <p>** Actual costs include consultant, town administrative and overhead costs at a rate of \$100 per hour with a minimum charge of one hour or normal plan review fees, whichever is greater.</p> <p>Uniform Building Code for the abatement of dangerous buildings – Penalty</p> <p>Low rent housing – Penalty</p> <p>Subdivision Fees: Preliminary Plat Final Plat</p> <p>Zoning – Applications & Fees: Appeals to Administrative Decisions Site Plan review application</p> <p>Amendments to zoning map: Continued items, continued at the request of applicant Multi-family residential, commercial, & industrial districts Planned area development Single-family residential Site plan review application</p> <p>Conditional Use Permits: Mobile MANUFACTURED homes All other</p> <p>Variances: Single-family residential All other</p>	<p>Ord. 95-02, passed 8-24-1995 / §150.99</p> <p>§11-1-11 / §151.99(B)</p> <p>§15-7 / §152.09(A/B)</p> <p>Zoning Code, Art. I, Part III / §154.036(B)</p>
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<p>\$1,500 minimum or \$3/square foot</p> <p>\$300</p> <p>\$2,500 (not to exceed)</p>	<p>Medical Marijuana – Application fee</p> <p>Billboards and Sign Fees: Fee</p> <p>Penalty</p> <p>Penalty</p>	<p>Ord. 2017-02, passed 3-23-2017 / §154.083(B)(1)</p> <p>Ord. 99-02, passed 2-11-1999 / §154.148</p> <p>Zoning Article 2, Part III(G) Ord. 2011-02, passed 3-24-2011; Ord. 2017-02, passed 3-23-2017/ §154.999(B)(2) Zoning Article 2, Part III(G) / §154.999(B)(3)</p> <p>Ord. 2017-02, passed 3-23-2017/ §154.999(B)(2) Zoning Article 2, Part III(G) / §154.999(C)</p>
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ORDINANCE NO. O2020.20

AN ORDINANCE OF THE TOWN OF GUADALUPE, ARIZONA, AMENDING TITLE I, GENERAL PROVISIONS, CHAPTER 10, GENERAL PROVISIONS, SECTION 10.03, DEFINITIONS, AND SECTION 10.99, PENALTY, OF THE TOWN OF GUADALUPE CODE OF ORDINANCES BY AMENDING, ADDING, AND DELETING LANGUAGE FOR THE PURPOSE OF CLARIFICATION.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF GUADALUPE, ARIZONA:

§ 10.03 DEFINITIONS.

COUNTY. MARICOPA COUNTY, ARIZONA.
(1989 Code, §1-3)

§ 10.99 PENALTY.

(A) Any person found guilty of violating any provisions of this code, except as otherwise provided in this code, shall be guilty of a Class 1 Misdemeanor and, upon conviction thereof, shall be punished by a fine of not to exceed ~~one thousand dollars~~ \$2,500 or by imprisonment for a period not to exceed six months, or by both such fine and imprisonment. Each day that a violation continues shall be a separate offense punishable as hereinabove described.

(B) Any violation of or failure or refusal to do or perform any act required by Title VII of this code constitutes a civil traffic violation unless otherwise provided in that chapter. Civil traffic violations are subject to the provisions of A.R.S. Title 28, Chapter 6 5, ~~Articles 20 and 24~~ and amendments thereto.
(1989, Code §1-8) (Ord. 90-04, passed 8-8-1990; Ord. 1991-01, passed 2-14-1991)

PASSED AND ADOPTED by the Mayor and Council of the Town of Guadalupe, Arizona, this 23rd day of April, 2020.

Valerie Molina, Mayor

ATTEST:

Jeff Kulaga, Town Manager / Clerk

APPROVED AS TO FORM:

David E. Ledyard, Town Attorney

ORDINANCE NO. O2020.21

AN ORDINANCE OF THE TOWN OF GUADALUPE, ARIZONA, AMENDING TITLE III, ADMINISTRATION, CHAPTER 30, MAYOR AND COUNCIL, SECTIONS 30.023 POWERS AND DUTIES OF THE MAYOR, 30.024 ABSENCE OF MAYOR, 30.025 FAILURE TO SIGN DOCUMENTS, 30.040 PRIMARY ELECTION, 30.045 ELECTION DATES, 30.060 REGULAR MEETINGS, 30.061 SPECIAL MEETINGS, 30.063 QUORUM, 30.065 ORDER OF BUSINESS, OF THE TOWN OF GUADALUPE CODE OF ORDINANCES BY AMENDING, ADDING, OR DELETING LANGUAGE FOR PURPOSES OF CLARIFICATION.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF GUADALUPE, ARIZONA:

§ 30.020 SELECTION OF MAYOR.

The Mayor shall be ~~chosen~~ SELECTED by a vote of the people at the general election in accordance with A.R.S. § 9-232.03. The Mayor shall serve a two-year term.
(1989 Code, § 2-2-1) (Ord. 2008-05, passed 8-28-2008)

§ 30.023 POWERS AND DUTIES OF THE MAYOR.

The powers and duties of the Mayor shall include the following:

- (A) ~~He~~ Shall be the chief executive officer of the town.
- (B) ~~He~~ Shall be the ~~chairman~~ Chairperson of the Council and preside over its meetings. ~~He~~ THE MAYOR may make and second motions and shall have a voice and vote in all its proceedings.
- (C) ~~He~~ Shall enforce the provisions of this code.
- (D) ~~He~~ Shall execute and authenticate by ~~his~~ signature such instruments as the Council or any statutes, ordinances, or this code shall require.
- (E) ~~He~~ Shall make ~~such~~ recommendations and suggestions to the Council ~~as he may consider proper~~.
- (F) ~~He may~~, By proclamation, declare a local emergency to exist due to fire, conflagration, flood, earthquake, explosion, war, bombing, or any other natural or ~~man-made~~ HUMAN-MADE calamity or disaster or in the event of the threat or occurrence of riot, rout or affray, or other acts of civil disobedience which endanger life or property within the town. After declaration of such emergency, the Mayor shall govern by proclamation and impose all necessary regulations to preserve the peace and order of the town, including, but not limited to:
 - (1) Imposition of a curfew in all or any portion of the town;
 - (2) Ordering the closing of any business;
 - (3) Closing to public access any public building, street, or other public place; AND/OR

(4) Calling upon regular or auxiliary law enforcement agencies and organizations within or without the political subdivision for assistance.

(G) He Shall perform such other duties required by state statute and this code as well as those duties required as chief executive officer of the town.
(1989 Code, §2-2-4)

§ 30.024 ABSENCE OF MAYOR.

The Mayor shall not BE absent himself from the town for a greater period than fifteen days without the consent of the Council.
(1989 Code, §2-2-5)

§ 30.025 FAILURE TO SIGN DOCUMENTS.

If the Mayor refuses or fails to sign any ordinance, resolution, contract, warrant, demand, or other document or instrument requiring his signature for five days consecutively, then a majority of the members of the Council may, at any regular or special meeting, authorize the Vice Mayor or, in his THE absence OF THE VICE MAYOR, an acting Mayor to sign such ordinance, resolution, contract, warrant, demand, or other document or instrument which when so signed shall have the same force and effect as if signed by the Mayor.
(1989 Code, §2-2-6)

§ 30.040 PRIMARY ELECTION.

WHEN DETERMINING THE PRIMARY ELECTION RESULTS UNDER THE NONPARTISAN ELECTION PROCEDURE AS SET FORTH IN THE RELEVANT ARIZONA REVISED STATUTES, any candidate who shall receive, at the primary election, a majority of all the votes cast shall be declared to be elected to the office for which he OR SHE is a candidate effective as of the date of the general election, and no further election shall be held as to said candidate; provided that if more candidates receive a majority than there are offices to be filled, then those equal in number to the offices to be filled receiving the highest number of votes shall be declared elected.
(1989 Code, §2-3-1)

§ 30.045 ELECTION DATES.

The primary election shall be held on ~~the third Tuesday of March of every odd-numbered year. The date for the general election shall be the third Tuesday of May of every odd-numbered year~~ EVERY EVEN-NUMBERED YEAR ON THE FIRST TUESDAY IN AUGUST PRIOR TO A GENERAL ELECTION AT WHICH CANDIDATES FOR PUBLIC OFFICE ARE TO BE ELECTED. THE DATE FOR THE GENERAL ELECTION SHALL BE ON THE FIRST TUESDAY AFTER THE FIRST MONDAY IN NOVEMBER OF EVERY EVEN-NUMBERED YEAR.
(1989 Code, §2-3-6)

§ 30.060 REGULAR MEETINGS.

The Council shall hold regular meetings on the second and fourth Thursday of each month at 6:00 p.m.; ~~except~~ PROVIDED THAT when the day fixed for any regular meeting of the Council falls upon a day designated by law as a legal holiday. ~~If the meeting falls on a legal holiday, it~~ SUCH MEETING shall be held at the same hour on the next succeeding day not a holiday, unless otherwise properly noticed by the town. ~~When a regular meeting falls on that Thursday known as Holy Thursday (Maunday Thursday, Jueves Santos), the regular meeting for that week shall be canceled. All regular meetings of the Council shall be held at the~~

~~location specified in the notice of the meeting.~~ WHEN DEEMED APPROPRIATE, ANY REGULAR MEETING DATE OF THE COUNCIL MAY BE CHANGED OR CANCELLED BY THE MAYOR OR BY A MAJORITY OF THE COUNCIL EXCEPT THAT AT LEAST ONE REGULAR MEETING A MONTH MUST BE HELD AND THAT SUCH NOTICE OF THE CANCELLED OR RESCHEDULED MEETING SHALL BE GIVEN TO THE PUBLIC AS IS REASONABLE AND PRACTICABLE UNDER THE CIRCUMSTANCES. ALL REGULAR MEETINGS OF THE COUNCIL SHALL BE HELD IN THE COUNCIL CHAMBERS OF THE TOWN, UNLESS OTHERWISE NOTICED BY THE TOWN.

(1989 Code, § 2-4-1) (Ord. 92-01, passed 6-25-1992; Res. 2017-01, passed 1-12-2017)

§ 30.061 SPECIAL MEETINGS.

The Mayor, or the Council upon written request of three members, may convene the Council at any time after giving at least 24 hours' notice of such meeting to members of the Council and the general public. The notice shall include the date, hour, and purpose of such special meeting. In the case of an ~~actual~~ emergency, a meeting may be held upon such notice as is appropriate to the circumstances. NOTICE OF SUCH MEETING SHALL BE MADE PURSUANT TO STATE LAW.

(1989 Code § 2-4-2)

§ 30.063 QUORUM.

THE COMMON COUNCIL SHALL, BY ORDINANCE, FIX THE TIME AND PLACE OF HOLDING STATED MEETINGS, AND THE COUNCIL MAY BE CONVENED AT ANY TIME BY THE MAYOR. A majority of the Council MEMBERS shall constitute a quorum for transacting business but a lesser number may adjourn from time to time and compel the attendance of absent members IN SUCH MANNER AND UNDER SUCH PENALTY AS THE COUNCIL MAY, BY ORDINANCE, HAVE PREVIOUSLY PRESCRIBED. NO SUCH ADJOURNMENT SHALL BE A DAY BEYOND THE NEXT STATED MEETING OF THE COUNCIL.

(1989 Code, § 2-4-4)

§ 30-065 ORDER OF BUSINESS.

(A) The business of the Council shall be taken up for consideration and disposition in the following order:

- (1) Call to order;
- (2) ~~Invocation/Pledge of Allegiance~~ ROLL CALL;
- (3) ~~Roll Call~~ INVOCATION/PLEDGE OF ALLEGIANCE;
- (4) ~~Call to the public~~ APPROVAL OF MINUTES;
- (5) ~~Approval of Minutes~~ CALL TO THE PUBLIC;
- (6) MAYOR AND COUNCIL PRESENTATIONS
- ~~(6)~~(7) Discussion and possible action items;
- ~~(7)~~(8) Town Manager's ~~report~~ COMMENTS;
- ~~(8)~~(9) ~~Comments from the Council~~ COUNCILMEMBERS' COMMENTS; AND

(9)(10) Adjournment.
(1989 Code, § 2-4-6) (Ord. 2005-09, passed 9-8-2005)

PASSED AND ADOPTED by the Mayor and Council of the Town of Guadalupe, Arizona, this 23rd day of April, 2020.

Valerie Molina, Mayor

ATTEST:

Jeff Kulaga, Town Manager / Clerk

APPROVED AS TO FORM:

David E. Ledyard, Town Attorney

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 64866:	4.42
64867	DHPACE SVC/80194	DH Pace Door Services suite #32: resecured top pivot, adjusted height, a	03/06/2020 suite #32: resecured top pivot,	251.00
			Total for Check Number 64867:	251.00
64868	DIBBLENG 1016014-51 1016014-51 1016014-51 1016014.08-4 1016014.09-3	Dibble & Associates Consutling Engineers generate cost estimate bids for sewer line repalcement at maravilla inspection services 1/27-2/21/20 pavement replacement: design and construction r urgent sewer repair: project management, design	03/06/2020 inspections services and bid s inspections services and bid s inspections services and bid s pavement replacement: design urgent sewer repair: project m	120.00 390.00 8,190.00 4,550.00 4,501.40
			Total for Check Number 64868:	17,751.40
64869	GASTEERI 02292020	Gastello, Erica refund security deposit 2/29	03/06/2020 refund security deposit 2/29	150.00
			Total for Check Number 64869:	150.00
64870	GUSTROSE 359572	Gust Rosefeld P.L.C. Jan 20: assist with telecomm ordinances and req	03/06/2020 Jan 20: assist with telecomm c	1,595.00
			Total for Check Number 64870:	1,595.00
64871	JRI WO-3674 WO-3674 WO-3674	Johnson Refrigeration % maintenance of ac units % maintenance of ac units % maintenance of ac units	03/06/2020 maintenance of ac units maintenance of ac units maintenance of ac units	168.80 42.20 211.00
			Total for Check Number 64871:	422.00
64872	MARNLAW Feb 2020	Law Office of Matthew A Marner, PLLC public defender services Feb 20	03/06/2020 public defender services Feb 2	2,200.00
			Total for Check Number 64872:	2,200.00
64873	LUNAT 02282020	Luna, Tony cuaresma: security and crowd control	03/06/2020 cuaresma: security and crowd	200.00
			Total for Check Number 64873:	200.00
64874	MCPRIS FEB20HSNG	MCSO Patrol and Per Diem Billing detention services Feb 20	03/06/2020 detention services Feb 20	3,510.41
			Total for Check Number 64874:	3,510.41
64875	MCSHER MAR20PATROL	MCSO Patrol and Per Diem Billing patrol services Mar 20	03/06/2020 patrol services Mar 20	160,947.28
			Total for Check Number 64875:	160,947.28
64876	AXA 100760 100760 100760 100760 100760 100760 100760	MONY Life Insurance Company of Americ life insurance Mar 20 life insurance Mar 20	03/06/2020 life insurance Mar 20 life insurance Mar 20	23.52 5.91 3.66 1.04 12.38 2.82 0.78

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	100760	life insurance Mar 20	life insurance Mar 20	5.23
	100760	life insurance Mar 20	life insurance Mar 20	0.78
	100760	life insurance Mar 20	life insurance Mar 20	2.82
	100760	life insurance Mar 20	life insurance Mar 20	6.75
	100760	life insurance Mar 20	life insurance Mar 20	7.06
	100760	life insurance Mar 20	life insurance Mar 20	2.62
	100760	life insurance Mar 20	life insurance Mar 20	4.38
	100760	life insurance Mar 20	life insurance Mar 20	4.18
	100760	life insurance Mar 20	life insurance Mar 20	0.52
	100760	life insurance Mar 20	life insurance Mar 20	49.63
Total for Check Number 64876:				134.08
64877	MYTEK 67051 67051	Mytek Network Solutions backup appliance rental, additional block, and fo workstation and server management Mar 20	03/06/2020 workstation, server managem workstation, server managem	632.50 498.75
Total for Check Number 64877:				1,131.25
64878	PETTYC Feb 20 Feb 20 Feb 20	Petty Cash Fund, Town Hall clean senior center vans front desk: flowers and pens certified letters: code enforcement	03/06/2020 petty cash disbursements petty cash disbursements petty cash disbursements	50.00 4.77 21.55
Total for Check Number 64878:				76.32
64879	RAD 0002958243	Right Away Disposal dia de guadalupe: port a pottys	03/06/2020 dia de guadalupe: port a potty:	368.20
Total for Check Number 64879:				368.20
64880	SWGAS99 421-0267214-028	Southwest Gas Corporation utility assistance CU	03/06/2020 utility assistance CU	500.00
Total for Check Number 64880:				500.00
64881	SUNSHINE 8559 8559 8559 8559 8559 8559 8559 8559 8559 8559 8559 8559 8559 8559 8559	Sunshine Pest Control extermination services Mar 20 mercado extermination services Mar 20 maint yd extermination services Mar 20 TH extermination services Mar 20 Headstart outside extermination services Mar 20 Headstart inside extermination services Mar 20 fire extermination services Mar 20 stott/biehn park extermination services Mar 20 block house extermination services Mar 20 library extermination services Mar 20 % sr center extermination services Mar 20 % sr center extermination services Mar 20 % sr center extermination services Mar 20 CAP extermination services Mar 20 straw house	03/06/2020 extermination services Mar 20 extermination services Mar 20	135.00 118.62 60.00 50.00 13.29 26.80 50.00 50.00 25.70 5.19 5.19 5.19 70.02 50.00
Total for Check Number 64881:				665.00
64882	TCI 34488 34488 34488 34488 34488 34488	TCI Security alarm monitoring Feb 20 alarm monitoring Feb 20	03/06/2020 alarm monitoring Feb 20 alarm monitoring Feb 20	8.95 24.28 67.12 8.95 14.28 8.95

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 64882:	132.53
64883	TEPOWER 311620 311620 311620 311620	Tempe Power Equipment % backpack blowers % autocut bulk % autocut bulk % backpack blowers	03/06/2020 autocut bulk and backpack blc autocut bulk and backpack blc autocut bulk and backpack blc autocut bulk and backpack blc	151.32 64.82 64.83 151.32
			Total for Check Number 64883:	432.29
64884	TEWBILLS 02272020 03032020 03042020	Tempe, City of (Resident) water bills collected 02/27 water bills collected 3/3 water bills collected 3/4	03/06/2020 water bills collected 02/27 water bills collected 3/3 notice of variance hearing	50.15 347.65 110.57
			Total for Check Number 64884:	508.37
64885	USINTERN 107-10084-0083 107-10084-0083 107-10084-0083 107-10084-0083	US Internet monthly email monitoring Mar 20 monthly email monitoring Mar 20 monthly email monitoring Mar 20 monthly email monitoring Mar 20	03/06/2020 monthly email monitoring Ma monthly email monitoring Ma monthly email monitoring Ma monthly email monitoring Ma	14.15 7.05 51.85 4.70
			Total for Check Number 64885:	77.75
64886	WESTTECH 21800052	Western Technologies asbestos and mold survey	03/06/2020 asbestos and mold survey	3,840.00
			Total for Check Number 64886:	3,840.00
64887	SUPREME 2020-0000000225	AZ Supreme Court-Admin Offices maint of printers, computers, and laptops	03/13/2020 maint of printers, computers, i	3,267.50
			Total for Check Number 64887:	3,267.50
64888	BOSSJAY 02282020	Boss, Jay 2/28 payroll return	03/13/2020 2/28 payroll return	92.81
			Total for Check Number 64888:	92.81
64889	BOUNDTRE 83527031	Bound Tree Medical, LLC gloves	03/13/2020 gloves	872.91
			Total for Check Number 64889:	872.91
64890	CNTRLINE 00088005	Centerline Supply West Inc barrels, post anchor sleeves, sign hardware sets, i	03/13/2020 barrels, post anchor sleeves, si	357.29
			Total for Check Number 64890:	357.29
64891	CH 03132020 03132020	Clearinghouse PR Batch 00813.03.2020 Wage Assignment-CH PR Batch 00813.03.2020 Wage Assignment-CH	03/13/2020 PR Batch 00813.03.2020 Wag PR Batch 00813.03.2020 Wag	104.92 98.48
			Total for Check Number 64891:	203.40
64892	DAILYJOU A3347460	Daily Journal Corporation sanitary sewer replacement bid	03/13/2020 sanitary sewer replacement bi	5.33
			Total for Check Number 64892:	5.33
64893	FAITH	Faith,Ledyard, Faith	03/13/2020	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	6212935	multi-purpose cutter	clear acrylic panel and multif	15.10
	6221096	% returned replacement light covers and clear pa	returned replacement light cov	-33.86
	6221096	% returned replacement light covers and clear pa	returned replacement light cov	-42.34
	6221096	% returned replacement light covers and clear pa	returned replacement light cov	-8.47
	6615249	blue def	laundry soap, hose nozzles, sc	36.37
	6615249	laundry soap	laundry soap, hose nozzles, sc	10.79
	6615249	hose nozzles	laundry soap, hose nozzles, sc	12.91
	6615249	screws and washers	laundry soap, hose nozzles, sc	2.88
	7620636	graffitt @ biehn park: rollers and paint	rollers, paint, and spray paint	54.37
	7620636	graffitt: primer spray and brown spray paint	rollers, paint, and spray paint	9.23
	8021807	smoke alarm batteries	female end hose repair and sr	18.33
	8021807	female end hose repair	female end hose repair and sr	13.56
	8521182	saw blade	saw blade	34.56
	9025420	mercado storage: duplicate keys	mercado storage: duplicate ke	15.50
			Total for Check Number 64898:	1,453.19
64899	HUNTELE CM 2019-0000114	Hunt, Eleanor restitution	03/13/2020 restitution	150.00
			Total for Check Number 64899:	150.00
64900	JRI WO-3673 WO-3673 WO-3673 WO-3683	Johnson Refrigeration % ac in pool room @ sr center % ac in pool room @ sr center % ac in pool room @ sr center TH: perform maintenance on all ac's	03/13/2020 ac in pool room @ sr center ac in pool room @ sr center ac in pool room @ sr center TH: perform maintenance on ;	59.40 297.00 237.60 667.00
			Total for Check Number 64900:	1,261.00
64901	JUVES 13364	Juve's Auto Clinic 19 ford escape: oil change	03/13/2020 19 ford escape: oil change	41.49
			Total for Check Number 64901:	41.49
64902	KAPLANG 03062020	Kaplan, Gary cuaresma: security & crowd control 3/6	03/13/2020 cuaresma: security & crowd c	200.00
			Total for Check Number 64902:	200.00
64903	LUNAT 03062020	Luna, Tony cuaresma: security & crowd control 3/6	03/13/2020 cuaresma: security & crowd c	200.00
			Total for Check Number 64903:	200.00
64904	MINERT 2187	Minert & Associates random drug & alcohol test Feb 20	03/13/2020 random drug & alcohol test Fe	59.00
			Total for Check Number 64904:	59.00
64905	NATWIDE 03132020	Nationwide Retirement Solution PR Batch 00813.03.2020 Nationwide (PEBSCO)	03/13/2020 PR Batch 00813.03.2020 Nati	465.00
			Total for Check Number 64905:	465.00
64906	NW-ASRS 03132020	Nationwide Retirement Solutions PR Batch 00813.03.2020 Nationwide ASRS	03/13/2020 PR Batch 00813.03.2020 Nati	121.01
			Total for Check Number 64906:	121.01
64907	OFFDEPOT 439246384-001	Office Depot calculator rolls, sticky notes, and tape	03/13/2020 tiime clock ribbons, pens, calc	18.87

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	439246384-001	pens	tiime clock ribbons, pens, calc	4.57
	439246384-001	tape dispenser	tiime clock ribbons, pens, calc	1.60
	439246384-001	time clock ribbons	tiime clock ribbons, pens, calc	35.43
Total for Check Number 64907:				60.47
64908	RICOH 5058956651 5058956651	Ricoh USA, Inc copy machine maint contract Mar 20 copy overages Feb 20	03/13/2020 copy machine maint contract 1 copy machine maint contract 1	44.75 228.60
Total for Check Number 64908:				273.35
64909	SCHADE R7C17063 R7C17063 R7C17151 R7C17151 R7C17249 R7C17249	Riviera Finance % milk 2/19 % milk 2/19 % milk 2/26 % milk 2/26 % milk 3/4 % milk 3/4	03/13/2020 milk 2/19 milk 2/19 milk 2/26 milk 2/26 milk 3/4 milk 3/4	62.05 13.61 62.05 13.61 12.31 64.64
Total for Check Number 64909:				228.27
64910	SIMSBS 155940	Sims Business Systems copy overages Feb 20	03/13/2020 copy overages Feb 20	132.83
Total for Check Number 64910:				132.83
64911	SSA 03132020	Social Security Administration PR Batch 00813.03.2020 Garnishment-SSA	03/13/2020 PR Batch 00813.03.2020 Garr	139.28
Total for Check Number 64911:				139.28
64912	TEWBILLS 03062020 03092020 03102020	Tempe, City of (Resident) water bills collected 3/6 water bills collected 3/9 water bills collected 3/10	03/13/2020 water bills collected 3/6 water bills collected 3/9 water bills collected 3/10	277.50 622.62 278.07
Total for Check Number 64912:				1,178.19
64913	UNFIRE 722983	United Fire Equipment Co coat and pants DD	03/13/2020 coat and pants DD	2,768.34
Total for Check Number 64913:				2,768.34
64914	VALENRAU CM 2018-0000253	Valencia, Raul Emilio restitution	03/13/2020 restitution	25.00
Total for Check Number 64914:				25.00
64915	WASTEM 8685338-4886-7 8685339-4886-5	Waste Management of Arizona maint roll off's Feb 20 40.66 tons residential roll off's Feb 20 30.33 tons	03/13/2020 maint roll off's Feb 20 40.66 t residential roll off's Feb 20 30	2,424.47 2,528.58
Total for Check Number 64915:				4,953.05
64916	AZDIESEL 7338	A 2 Z Diesel Performance Solutions Ford F-550: replace fuel injectors, dummy plug 1	03/27/2020 Ford F-550: replace fuel injec	5,077.01
Total for Check Number 64916:				5,077.01
64917	APD 242431	APD Power Center water pump: adapters	03/27/2020 water pump: adapters	39.22

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 64917:	39.22
64918	BANNERDM Feb 20	Banner Desert Medical Center pharmacy charges Feb 20	03/27/2020 pharmacy charges Feb 20	82.80
			Total for Check Number 64918:	82.80
64919	BOUNDTRE 83533735 83533736 83543189	Bound Tree Medical, LLC iv flush syringe, gauze bandages, sponge gauzes, curaplex shears needles, suction kits, suction canisters, and defib	03/27/2020 iv flush syringe, gauze bandag curaplex shears needles, suction kits, suction c	1,303.88 15.44 300.48
			Total for Check Number 64919:	1,619.80
64920	BRATTA 03132020	Bratt, Aaron cuaresma: security & crowd control	03/27/2020 cuaresma: security & crowd c	200.00
			Total for Check Number 64920:	200.00
64921	CASTORCA 03132020	Castorena, Cachi cuaresma: security & crowd control	03/27/2020 cuaresma: security & crowd c	200.00
			Total for Check Number 64921:	200.00
64922	CH 03272020 03272020	Clearinghouse PR Batch 00827.03.2020 Wage Assignment-CH PR Batch 00827.03.2020 Wage Assignment-CH	03/27/2020 PR Batch 00827.03.2020 Wag PR Batch 00827.03.2020 Wag	104.92 98.48
			Total for Check Number 64922:	203.40
64923	CRUZKRY 03232020	Cruz, Krystal refund event 2/13/20	03/27/2020 refund event 2/13/20	1,300.00
			Total for Check Number 64923:	1,300.00
64924	DAILYJOU A3350403 A3351445 A3351708	Daily Journal Corporation wired facilities advertising variance application bid advertising home rule option	03/27/2020 wired facilities advertising variance application bid advertising home rule option	1.61 3.42 2.81
			Total for Check Number 64924:	7.84
64925	DELPUEB 03232020	Del Pueblo Tire Shop joe's truck: used tire	03/27/2020 joe's truck: used tire	35.00
			Total for Check Number 64925:	35.00
64926	EWING 9221414 9221414 9221414 9221414	Ewing Irrigation Products, Inc %weed & feed % sprayer % sprayer %weed & feed	03/27/2020 weed & feed and sprayer weed & feed and sprayer weed & feed and sprayer weed & feed and sprayer	63.90 141.04 141.04 63.90
			Total for Check Number 64926:	409.88
64927	GARCIART CM 2019-000050	Garcia, Arthur bond refund	03/27/2020 bond refund	50.00
			Total for Check Number 64927:	50.00
64928	GFFA 03272020 KF	Guadalupe Firefighters Associa PR Batch 00827.03.2020 Kitty Fund	03/27/2020 PR Batch 00827.03.2020 Kitt	88.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 64928:	88.00
64929	GFFA 03272020 UD	Guadalupe Firefighters Associa PR Batch 00827.03.2020 Union Dues	03/27/2020 PR Batch 00827.03.2020 Unic	165.00
			Total for Check Number 64929:	165.00
64930	GUSTROSE 360433	Gust Rosefeld P.L.C. legal advice regarding telecomm companies requ	03/27/2020 legal advice regarding telecon	3,107.50
			Total for Check Number 64930:	3,107.50
64931	JRI WO-3697 WO-3697 WO-3697	Johnson Refrigeration Sheriff substation: leak repair and charge with fr Clerk office: recharge ac unit w/ freon CAP office: replace thermostat	03/27/2020 troubleshoot 3 units @ town h troubleshoot 3 units @ town h troubleshoot 3 units @ town h	513.00 313.00 164.00
			Total for Check Number 64931:	990.00
64932	KAPLANG 03202020	Kaplan, Gary cuaresma: crowd control & security 3/20	03/27/2020 cuaresma: crowd control & se	200.00
			Total for Check Number 64932:	200.00
64933	LANGLINE 4773776 4773776	Language Line Services, Inc document translation: council election letter document translation: trash transition flyer	03/27/2020 document translation Feb 20 document translation Feb 20	60.00 54.00
			Total for Check Number 64933:	114.00
64934	LUNAT 03202020	Luna, Tony cuaresma: crowd control & security 3/20	03/27/2020 cuaresma: crowd control & se	200.00
			Total for Check Number 64934:	200.00
64935	MARTINAN 03232020	Martinez, Annette refund event cancelled 4/25	03/27/2020 refund event cancelled 4/25	175.00
			Total for Check Number 64935:	175.00
64936	MISSNMKT CR 2010-0480	Mission Market restitution	03/27/2020 restitution	20.00
			Total for Check Number 64936:	20.00
64937	NATWIDE 03272020	Nationwide Retirement Solution PR Batch 00827.03.2020 Nationwide (PEBSCO)	03/27/2020 PR Batch 00827.03.2020 Nati	465.00
			Total for Check Number 64937:	465.00
64938	NW-ASRS 03272020	Nationwide Retirement Solutions PR Batch 00827.03.2020 Nationwide ASRS	03/27/2020 PR Batch 00827.03.2020 Nati	121.01
			Total for Check Number 64938:	121.01
64939	SCHADE R7C17351 R7C17351 R7C17457 R7C17457	Riviera Finance % milk 3/11 % milk 3/11 % milk 3/18 % milk 3/18	03/27/2020 milk 3/11 milk 3/11 milk 3/18 milk 3/18	64.64 12.31 64.64 12.31

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 64939:	153.90
64940	ROMEROM. 03292020	Romero, Mariah refund: cancelled event	03/27/2020 refund: cancelled event	265.00
			Total for Check Number 64940:	265.00
64941	RPGAS 5669 5669 5669	RP Gas Piping LLC % inspect gas line % inspect gas line % inspect gas line	03/27/2020 inspect gas line inspect gas line inspect gas line	124.43 120.78 120.78
			Total for Check Number 64941:	365.99
64942	SRP999 993-040-004	Salt River Project utility assistance EF	03/27/2020 utility assistance EF	400.00
			Total for Check Number 64942:	400.00
64943	SHAMROCK 20244645 20244645 20244645 20244645 20244645 20244645 20244645 20244645 20244645 20280385 20280385 20280385 20280385 20280385 20280385 20280385 20280385 20280385 20280385 20280385 20312674 20312674 20312674 20312674 20312674 20312674 20312674 20312674 20312674 20312674	Shamrock Foods Company % cheese, cottage cheese, margarine, sour cream % cheese, cottage cheese, margarine, sour cream % rice bowls, foam containers, kitchen cutlery, a % urinal screens % rice bowls, foam containers, kitchen cutlery, a % rice bowls, foam containers, kitchen cutlery, a % urinal screens % urinal screens coke and water % pine sol, gloves, toilet paper, and paper towels % gallon bags, rice bowls, kitchen cutlery, foam % pine sol, gloves, toilet paper, and paper towels % gallon bags, rice bowls, kitchen cutlery, foam % gallon bags, rice bowls, kitchen cutlery, foam % pine sol, gloves, toilet paper, and paper towels soda, water, and beef shoulder roast % cheese, eggs, pinto beans, creamer, fruit for sa % cheese, eggs, pinto beans, creamer, fruit for sa toilet paper LM % cheese, cottage cheese, pickle speakrs, sour cr % cheese, cottage cheese, pickle speakrs, sour cr soda % foam containers, foam cups, portion cups, foil % foam containers, foam cups, portion cups, foil % foam containers, foam cups, portion cups, foil % bleach, hand soap, and gloves % bleach, hand soap, and gloves % bleach, hand soap, and gloves	03/27/2020 food, kitchen, and janitorial su food, kitchen, and janitorial su m. restroom: replace cyclinder and labor m. restroom: replace cyclinder	1,133.17 248.74 9.91 3.71 62.30 69.38 6.22 0.98 27.57 9.63 86.39 61.00 96.20 13.74 36.39 158.33 859.38 188.65 42.63 1,017.51 223.36 42.81 9.00 56.60 63.03 46.85 7.40 27.95
			Total for Check Number 64943:	4,608.83
64944	SITTON 1759	Sitton Security LLC m. restroom: replace cyclinder and labor	03/27/2020 m. restroom: replace cyclinder	141.12
			Total for Check Number 64944:	141.12
64945	SSA 03272020	Social Security Administration PR Batch 00827.03.2020 Garnishment-SSA	03/27/2020 PR Batch 00827.03.2020 Garn	148.28
			Total for Check Number 64945:	148.28

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
64946	SWGAS99 421-0275742-022	Southwest Gas Corporation utility assistance EF	03/27/2020 utility assistance EF	240.00
Total for Check Number 64946:				240.00
64947	TEPOWER 312588 312588 312592 312592 312656 312656	Tempe Power Equipment % chains, air filters, pickup body's, spark plugs, 1 % chains, air filters, pickup body's, spark plugs, 1 % air filters, pick up body, spark plugs, weed kil % air filters, pick up body, spark plugs, weed kil % bar/chain oil % bar/chain oil	03/27/2020 chains, air filters, pickup body chains, air filters, pickup body air filters, pick up body, spark air filters, pick up body, spark ar/chain oil ar/chain oil	182.79 182.79 238.59 238.59 14.00 14.00
Total for Check Number 64947:				870.76
64948	TESTLUKE Feb 20	Tempe St Luke's Hospital pharmacy charges Feb 20	03/27/2020 pharmacy charges Feb 20	279.16
Total for Check Number 64948:				279.16
64949	TE9999 1869200000 4125500000	Tempe, City of utility assistance JH utility assistance LS	03/27/2020 utility assistance JH utility assistance LS	640.00 980.00
Total for Check Number 64949:				1,620.00
64950	TEWBILLS 03112020 03122020 03162020 03172020 03182020 03192020 03242020	Tempe, City of (Resident) water bills collected 3/11 water bills collected 3/12 water bills collected 3/16 water bills collected 3/17 water bills collected 3/18 water bills collected 3/19 water bills collected 3/24	03/27/2020 water bills collected 3/11 water bills collected 3/12 water bills collected 3/16 water bills collected 3/17 water bills collected 3/18 water bills collected 3/19 water bills collected 3/24	275.07 126.46 90.19 71.34 129.14 104.64 332.91
Total for Check Number 64950:				1,129.75
64951	UNFIRE 722982	United Fire Equipment Co boots GF	03/27/2020 boots GF	335.29
Total for Check Number 64951:				335.29
3202001	AFLAC 882057	AFLAC supplemental insurance Mar 20	03/31/2020 supplemental insurance Mar 20	429.00
Total for Check Number 3202001:				429.00
3202002	ALLSTREA 16677946	Allstream telephone service Feb 20 telephone service Feb 20	03/31/2020 telephone service Feb 20 telephone service Feb 20	81.08 81.08 13.51 58.76 13.57 40.78 13.59 13.51 27.03 54.05 67.60 27.03 94.59

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	16677946	telephone service Feb 20	telephone service Feb 20	271.31
	16677946	telephone service Feb 20	telephone service Feb 20	8.71
	16677946	telephone service Feb 20	telephone service Feb 20	59.60
	16677946	telephone service Feb 20	telephone service Feb 20	27.03
Total for Check Number 3202002:				952.83
3202003	AUTOZONE 2758994940	AutoZone excursion: refrigerant and diesel kleen	03/31/2020 excursion: refrigerant and dies	35.31
Total for Check Number 3202003:				35.31
3202004	AZDOR Feb 20	AZ Department of Revenue mercado sales tax Feb 20	03/31/2020 mercado sales tax Feb 20	404.25
Total for Check Number 3202004:				404.25
3202005	AZSRS	AZ State Retirement System	03/31/2020	
	02282020	PR Batch 00815.02.2020 Retirement-20/20 ASR	PR Batch 00815.02.2020 Reti	68.77
	02282020	PR Batch 00815.02.2020 Retirement-ASRS-Emj	PR Batch 00815.02.2020 Reti	2,881.76
	02282020	PR Batch 00815.02.2020 Long Term Disability	PR Batch 00815.02.2020 Reti	0.98
	02282020	PR Batch 00815.02.2020 Long Term Disability 2	PR Batch 00815.02.2020 Reti	0.98
	02282020	PR Batch 00815.02.2020 Long Term Disability	PR Batch 00815.02.2020 Reti	41.03
	02282020	PR Batch 00815.02.2020 Alternate Contribution	PR Batch 00815.02.2020 Reti	606.65
	02282020	PR Batch 00815.02.2020 Retirement-20/20 ASR	PR Batch 00815.02.2020 Reti	68.77
	02282020	PR Batch 00815.02.2020 Retirement-ASRS	PR Batch 00815.02.2020 Reti	2,881.76
	02282020	PR Batch 00815.02.2020 Long Term Disability I	PR Batch 00815.02.2020 Reti	41.03
	03132020	PR Batch 00813.03.2020 Retirement-ASRS-Emj	PR Batch 00813.03.2020 Reti	2,980.41
	03132020	PR Batch 00813.03.2020 Retirement-ASRS	PR Batch 00813.03.2020 Reti	2,980.41
	03132020	PR Batch 00813.03.2020 Long Term Disability I	PR Batch 00813.03.2020 Reti	42.44
	03132020	PR Batch 00813.03.2020 Alternate Contribution	PR Batch 00813.03.2020 Reti	571.05
	03132020	PR Batch 00813.03.2020 Long Term Disability	PR Batch 00813.03.2020 Reti	42.44
	03272020	PR Batch 00827.03.2020 Retirement-ASRS	PR Batch 00827.03.2020 Reti	2,968.17
	03272020	PR Batch 00827.03.2020 Long Term Disability I	PR Batch 00827.03.2020 Reti	42.25
	03272020	PR Batch 00827.03.2020 Retirement-ASRS-Emj	PR Batch 00827.03.2020 Reti	2,968.17
	03272020	PR Batch 00827.03.2020 Long Term Disability	PR Batch 00827.03.2020 Reti	42.25
	03272020	PR Batch 00827.03.2020 Alternate Contribution	PR Batch 00827.03.2020 Reti	536.02
Total for Check Number 3202005:				19,765.34
3202006	BLUECBS	Blue Cross/Blue Shield of AZ	03/31/2020	
	Mar 20	health insurance Mar 20	health insurance Mar 20	3,514.77
	Mar 20	health insurance Mar 20	health insurance Mar 20	1,815.39
	Mar 20	health insurance Mar 20	health insurance Mar 20	121.03
	Mar 20	health insurance Mar 20	health insurance Mar 20	564.78
	Mar 20	health insurance Mar 20	health insurance Mar 20	1,112.00
	Mar 20	health insurance Mar 20	health insurance Mar 20	1,689.96
	Mar 20	health insurance Mar 20	health insurance Mar 20	806.84
	Mar 20	health insurance Mar 20 ee	health insurance Mar 20	233.34
	Mar 20	health insurance Mar 20 ee dep	health insurance Mar 20	1,278.60
	Mar 20	health insurance Mar 20	health insurance Mar 20	906.80
	Mar 20	health insurance Mar 20	health insurance Mar 20	83.76
	Mar 20	health insurance Mar 20	health insurance Mar 20	911.73
	Mar 20	health insurance Mar 20	health insurance Mar 20	689.13
	Mar 20	health insurance Mar 20	health insurance Mar 20	442.46
	Mar 20	health insurance Mar 20	health insurance Mar 20	444.00
	Mar 20	health insurance Mar 20	health insurance Mar 20	2,027.98
	Mar 20	health insurance Mar 20	health insurance Mar 20	167.51
	Mar 20	health insurance Mar 20	health insurance Mar 20	121.03
	Mar 20	health insurance Mar 20	health insurance Mar 20	418.80

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 3202006:	17,349.91
3202007	CENTURY	Centurylink	03/31/2020	
	Feb 20	direct line Feb 20	direct line Feb 20	85.29
	Feb 20 TH	alarm pad Feb 20 TH	alarm pad Feb 20 TH	56.93
			Total for Check Number 3202007:	142.22
3202008	CHASE	Chase Bank	03/31/2020	
	Feb 20	bank charges Feb 20	bank charges Feb 20	242.57
	Feb 20 CT 1	credit card machine fees Feb 20 CT 1	credit card machine fees Feb 20	36.06
	Feb 20 CT 2	credit card machine fees Feb 20 CT 2	credit card machine fees Feb 20	40.67
	Feb 20 TH	credit card machine fees Feb 20 TH	credit card machine fees Feb 20	109.23
			Total for Check Number 3202008:	428.53
3202009	CHASEMC	Chase Card Services	03/31/2020	
	Feb 20	% key limes, avocados, corn tortillas, gelatin, bb	credit card purchases Feb 20	160.30
	Feb 20	% key limes, avocados, corn tortillas, gelatin, bb	credit card purchases Feb 20	37.75
	Feb 20	% cabled kitchen floor sink	credit card purchases Feb 20	131.60
	Feb 20	% cabled kitchen floor sink	credit card purchases Feb 20	32.90
	Feb 20	% cabled kitchen floor sink	credit card purchases Feb 20	164.50
	Feb 20	% walk in freezer: leak search and repair	credit card purchases Feb 20	259.08
	Feb 20	% walk in freezer: leak search and repair	credit card purchases Feb 20	251.46
	Feb 20	% walk in freezer: leak search and repair	credit card purchases Feb 20	251.46
	Feb 20	% food handler card (SG)	credit card purchases Feb 20	7.50
	Feb 20	apple empanadas, pan dulce, chips, cookies, rice	credit card purchases Feb 20	474.68
	Feb 20	% food handler card (SG)	credit card purchases Feb 20	4.50
	Feb 20	Dia de Guadalupe: hedgehog pens, water bottle v	credit card purchases Feb 20	1,255.13
	Feb 20	sm tools: platform truck and service truck	credit card purchases Feb 20	842.42
	Feb 20	homeless event: pizza (12), salads, napkins, wate	credit card purchases Feb 20	266.98
	Feb 20	emergency food boxes: pinto beans, flour, sugar,	credit card purchases Feb 20	396.93
	Feb 20	tips	credit card purchases Feb 20	26.12
	Feb 20	homeless bags: ramen noodle soup	credit card purchases Feb 20	49.38
	Feb 20	birthday party insurance	credit card purchases Feb 20	134.00
	Feb 20	Dia de Guadalupe: rental of bounce equipment, c	credit card purchases Feb 20	2,984.62
	Feb 20	potholes: propane	credit card purchases Feb 20	22.26
	Feb 20	O2 cylinder rental and intraosseous paramedic j	credit card purchases Feb 20	348.22
	Feb 20	SUV: car wash	credit card purchases Feb 20	24.00
	Feb 20	access to secure email site	credit card purchases Feb 20	6.38
	Feb 20	B241: perimeter light	credit card purchases Feb 20	164.34
	Feb 20	% food handler card (SG)	credit card purchases Feb 20	3.00
	Feb 20	trash bags, glass cleaner, lysol cleaner, laundry d	credit card purchases Feb 20	427.87
	Feb 20	flowers for funeral	credit card purchases Feb 20	87.62
	Feb 20	training JS	credit card purchases Feb 20	100.00
	Feb 20	office delivery of water	credit card purchases Feb 20	7.55
	Feb 20	burglary monitoring Feb 20	credit card purchases Feb 20	32.00
	Feb 20	refill propane tanks and delivery charge	credit card purchases Feb 20	38.19
	RET Mar 20	dia de guadalupe: return candy	refunds & returns Mar 20	-56.97
	RET Mar 20	refund insurance for party	refunds & returns Mar 20	-134.00
			Total for Check Number 3202009:	8,801.77
3202010	COX	Cox Communications, Inc	03/31/2020	
	Mar 20 FF	internet access & tv service Mar 20	internet access & tv service M	132.81
	Mar 20 SC	tv service Mar 20	tv service Mar 20	31.10
	Mar 20 TH	internet access Mar 20	internet access Mar 20	79.00
			Total for Check Number 3202010:	242.91

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
3202011	KSSTATE 3349515	KS Statebank final payment for lease of copy machine CY 20	03/31/2020 final payment for lease of cop	1,500.29
Total for Check Number 3202011:				1,500.29
3202012	METLIFE	Metropolitan Life Ins Co	03/31/2020	
	Mar 20	dental insurance Mar 20	dental insurance Mar 20	24.29
	Mar 20	dental insurance Mar 20 ee dep	dental insurance Mar 20	130.63
	Mar 20	dental insurance Mar 20	dental insurance Mar 20	2.77
	Mar 20	dental insurance Mar 20	dental insurance Mar 20	33.55
	Mar 20	dental insurance Mar 20	dental insurance Mar 20	23.80
	Mar 20	dental insurance Mar 20	dental insurance Mar 20	27.67
	Mar 20	dental insurance Mar 20	dental insurance Mar 20	36.92
	Mar 20	dental insurance Mar 20	dental insurance Mar 20	36.75
	Mar 20	dental insurance Mar 20	dental insurance Mar 20	13.84
	Mar 20	dental insurance Mar 20	dental insurance Mar 20	4.15
	Mar 20	dental insurance Mar 20	dental insurance Mar 20	132.28
	Mar 20	dental insurance Mar 20	dental insurance Mar 20	62.25
	Mar 20	dental insurance Mar 20	dental insurance Mar 20	15.50
	Mar 20	dental insurance Mar 20	dental insurance Mar 20	15.52
	Mar 20	dental insurance Mar 20	dental insurance Mar 20	19.38
	Mar 20	dental insurance Mar 20	dental insurance Mar 20	71.28
	Mar 20	dental insurance Mar 20	dental insurance Mar 20	5.53
	Mar 20	dental insurance Mar 20	dental insurance Mar 20	4.15
Total for Check Number 3202012:				660.26
3202013	PRTAXF	PAYROLL TAXES-FEDERAL	03/31/2020	
	02282020	FICA Tax: 2/28 payroll	Federal Tax: 2/28 payroll	7,818.70
	02282020	Federal Tax: 2/28 payroll	Federal Tax: 2/28 payroll	3,979.62
	02282020	Medicare Tax: 2/28 payroll	Federal Tax: 2/28 payroll	1,828.60
	03132020	FICA Tax: 3/13 payroll	fed taxes 3/13 payroll	6,889.24
	03132020	Federal Tax: 3/13 payroll	fed taxes 3/13 payroll	3,597.64
	03132020	Medicare Tax: 3/13 payroll	fed taxes 3/13 payroll	1,611.26
	03272020	Medicare Tax: 3/27 payroll	fed taxes: 3/27 payroll	1,782.02
	03272020	FICA Tax: 3/27 payroll	fed taxes: 3/27 payroll	7,619.58
	03272020	Federal Tax: 3/27 payroll	fed taxes: 3/27 payroll	3,820.72
Total for Check Number 3202013:				38,947.38
3202014	PRTAXS	PAYROLL TAXES-STATE	03/31/2020	
	02282020	State Tax: 2/28 payroll	State Tax: 2/28 payroll	1,804.13
	03132020	State Tax: 3/13 payroll	State Tax: 3/13 payroll	1,568.30
	03272020	State Tax: 3/27 payroll	State Tax: 3/27 payroll	1,731.70
Total for Check Number 3202014:				5,104.13
3202015	PITBOWCC	Pitney Bowes	03/31/2020	
	3103783338	lease 1st qtr	lease 1st qtr	5.76
	3103783338	lease 1st qtr	lease 1st qtr	89.62
	3103783338	lease 1st qtr	lease 1st qtr	65.95
	3103783338	lease 1st qtr	lease 1st qtr	27.87
	3103783338	lease 1st qtr	lease 1st qtr	11.47
	3103783338	lease 1st qtr	lease 1st qtr	0.40
	3103783338	lease 1st qtr	lease 1st qtr	0.12
	3103783338	lease 1st qtr	lease 1st qtr	10.55
Total for Check Number 3202015:				211.74
3202016	PSPRS	Public Safety Personnel Retire	03/31/2020	
	02282020	PR Batch 00815.02.2020 Retirement-PSPRS-Err	PR Batch 00815.02.2020 Reti	7,310.92

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	02282020	PR Batch 00815.02.2020 Retirement-PSPRS	PR Batch 00815.02.2020 Reti	1,673.54
	02282020	LESS FIRE INSURANCE PREMIUM TAX CR	PR Batch 00815.02.2020 Reti	-201.64
	03132020	LESS FIRE INSURANCE PREMIUM TAX CR	PR Batch 00813.03.2020 Reti	-201.64
	03132020	PR Batch 00813.03.2020 Retirement-PSPRS-Err	PR Batch 00813.03.2020 Reti	7,058.57
	03132020	PR Batch 00813.03.2020 Retirement-PSPRS	PR Batch 00813.03.2020 Reti	1,619.25
	03272020	LESS FIRE INSURANCE PREMIUM TAX CR	PR Batch 00827.03.2020 Reti	-201.64
	03272020	PR Batch 00827.03.2020 Retirement-PSPRS	PR Batch 00827.03.2020 Reti	1,795.69
	03272020	PR Batch 00827.03.2020 Retirement-PSPRS-Err	PR Batch 00827.03.2020 Reti	7,756.67
Total for Check Number 3202016:				26,609.72
3202017	SRP1277	Salt River Project	03/31/2020	
	Feb 20	utility: electricity Feb 20 TH	utility: electricity Feb 20	653.83
	Feb 20	utility: electricity Feb 20 Library	utility: electricity Feb 20	224.17
	Feb 20	utility: electricity Feb 20 CAP	utility: electricity Feb 20	56.04
	Feb 20	utility: electricity Feb 20 ret basin @ pitaya	utility: electricity Feb 20	30.65
	Feb 20	utility: electricity Feb 20 ret basin @ vaou nawi	utility: electricity Feb 20	31.22
	Feb 20	utility: electricity Feb 20 fire dept security lights	utility: electricity Feb 20	16.77
	Feb 20	utility: electricity Feb 20 mercado	utility: electricity Feb 20	2,238.08
	Feb 20	utility: electricity Feb 20 maint yd	utility: electricity Feb 20	118.18
	Feb 20	utility: electricity Feb 20 sewer metering station	utility: electricity Feb 20	31.95
	Feb 20	utility: electricity Feb 20 ret basin @ guadalupe	utility: electricity Feb 20	31.14
	Feb 20	utility: electricity Feb 20 street lights	utility: electricity Feb 20	297.92
	Feb 20	utility: electricity Feb 20 biehn park lights	utility: electricity Feb 20	662.36
	Feb 20	utility: electricity Feb 20 Headstart	utility: electricity Feb 20	464.97
	Feb 20	utility: electricity Feb 20 % sr center	utility: electricity Feb 20	271.82
	Feb 20	utility: electricity Feb 20 % sr center	utility: electricity Feb 20	54.36
	Feb 20	utility: electricity Feb 20 % sr center	utility: electricity Feb 20	217.46
	Feb 20	utility: electricity Feb 20 fire dept	utility: electricity Feb 20	290.39
	Feb 20	utility: electricity Feb 20 block house	utility: electricity Feb 20	22.06
	Feb 20	utility: electricity Feb 20 cemetery	utility: electricity Feb 20	34.20
	Feb 20	utility: electricity Feb 20 marquee	utility: electricity Feb 20	75.32
	Feb 20	utility: electricity Feb 20 sprinklers @ street	utility: electricity Feb 20	30.65
	Feb 20	utility: electricity Feb 20 biehn park restrooms	utility: electricity Feb 20	31.69
	Feb 20	utility: electricity Feb 20 stott park restrooms	utility: electricity Feb 20	39.76
	Feb 20	utility: electricity Feb 20 straw bale house	utility: electricity Feb 20	41.20
	Feb 20	utility: electricity Feb 20 stott park	utility: electricity Feb 20	550.80
	Feb 20	utility: electricity Feb 20 security lights @ merc	utility: electricity Feb 20	237.80
	Feb 20	utility: electricity Feb 20 biehn park security/stre	utility: electricity Feb 20	245.23
Total for Check Number 3202017:				7,000.02
3202018	SRP1278	Salt River Project	03/31/2020	
	Feb 20	street lights and/or traffic signals Feb 20	street lights and/or traffic sign	2,336.63
Total for Check Number 3202018:				2,336.63
3202019	SWGAS	Southwest Gas Corp	03/31/2020	
	Jan 20	utility: natural gas Jan 20 % sr center	utility: natural gas Jan 20	5.34
	Jan 20	utility: natural gas Jan 20 % sr center	utility: natural gas Jan 20	21.35
	Jan 20	utility: natural gas Jan 20 Headstart	utility: natural gas Jan 20	45.65
	Jan 20	utility: natural gas Jan 20 % sr center	utility: natural gas Jan 20	26.69
Total for Check Number 3202019:				99.03
3202020	TEBLDGS	Tempe, City of	03/31/2020	
	01642 Feb 20	utility: water Feb 20 AdY street trees	utility: water Feb 20 AdY stre	12.68
	01642 Jan 20	utility: water Jan 20 AdY street trees	utility: water Jan 20 AdY stree	12.68
	21442 Feb 20	utility: water Feb 20 maint yd	utility: water Feb 20 maint yd	64.90
	21442 Jan 20	utility: water Jan 20 maint yd	utility: water Jan 20 maint yd	63.20
	28842 Feb 20	utility: water Feb 20 % sr center	utility: water Feb 20 % sr cent	41.40

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	28842 Feb 20	utility: water Feb 20 comm refuse % sr center	utility: water Feb 20 % sr cent	7.48
	28842 Feb 20	utility: water Feb 20 HS	utility: water Feb 20 % sr cent	70.83
	28842 Feb 20	utility: water Feb 20 % sr center	utility: water Feb 20 % sr cent	8.29
	28842 Feb 20	utility: water Feb 20 comm refuse % sr center	utility: water Feb 20 % sr cent	37.42
	28842 Feb 20	utility: water Feb 20 % sr center	utility: water Feb 20 % sr cent	33.10
	28842 Feb 20	utility: water Feb 20 comm refuse % sr center	utility: water Feb 20 % sr cent	29.92
	28842 Jan 20	utility: water Jan 20 % sr center	utility: water Jan 20 sr center	32.14
	28842 Jan 20	utility: water Jan 20 comm refuse % sr center	utility: water Jan 20 sr center	37.41
	28842 Jan 20	utility: water Jan 20 % sr center	utility: water Jan 20 sr center	8.05
	28842 Jan 20	utility: water Jan 20 comm refuse % sr center	utility: water Jan 20 sr center	7.48
	28842 Jan 20	utility: water Jan 20 comm refuse % sr center	utility: water Jan 20 sr center	29.92
	28842 Jan 20	utility: water Jan 20 HS	utility: water Jan 20 sr center	68.76
	28842 Jan 20	utility: water Jan 20 % sr center	utility: water Jan 20 sr center	40.20
	30103 Feb 20	utility: water Feb 20 comm refuse TH	utility: water Feb 20 TH irriga	27.84
	30103 Feb 20	utility: water Feb 20 TH irrigation	utility: water Feb 20 TH irriga	147.97
	30103 Feb 20	utility: water Feb 20 comm refuse CAP	utility: water Feb 20 TH irriga	27.84
	30103 Feb 20	utility: water Feb 20 comm refuse HS	utility: water Feb 20 TH irriga	83.52
	30103 Feb 20	utility: water Feb 20 comm refuse Library	utility: water Feb 20 TH irriga	27.84
	30103 Jan 20	utility: water Jan 20 comm refuse TH	utility: water Jan 20 comm ref	27.84
	30103 Jan 20	utility: water Jan 20 comm refuse Library	utility: water Jan 20 comm ref	27.84
	30103 Jan 20	utility: water Jan 20 TH	utility: water Jan 20 comm ref	47.63
	30103 Jan 20	utility: water Jan 20 comm refuse Headstart	utility: water Jan 20 comm ref	83.52
	30103 Jan 20	utility: water Jan 20 comm refuse CAP	utility: water Jan 20 comm ref	27.84
	40103 Feb 20	utility: water Feb 20 CAP	utility: water Feb 20 TH	17.94
	40103 Feb 20	utility: water Feb 20 Library	utility: water Feb 20 TH	53.81
	40103 Feb 20	utility: water Feb 20 TH	utility: water Feb 20 TH	107.61
	40103 Jan 20	utility: water Jan 20 CAP	utility: water Jan 20 TH	18.05
	40103 Jan 20	utility: water Jan 20 Library	utility: water Jan 20 TH	54.14
	40103 Jan 20	utility: water Jan 20 TH	utility: water Jan 20 TH	108.28
	43524 Feb 20	utility: water Feb 20 hydrant meter	utility: water Feb 20 hydrant r	64.56
	53814 Jan 20	utility: water Jan 20 basin @ Vaou nawi	utility: water Jan 20 basin @ \	317.75
	61814 Jan 20	utility: water Jan 20 basin @ stott park	utility: water Jan 20 basin @ s	461.04
	6891752458Feb20	utility: water Feb 20 botanical garden	utility: water Feb 20 botanical	171.35
	6891752458Jan20	utility: water Jan 20 botanical garden	utility: water Jan 20 botanical	25.92
	70212 Feb 20	utility: water Feb 20 biehn park sprinklers 1	utility: water Feb 20 biehn par	188.90
	70212 Jan 20	utility: water Jan 20 biehn park sprinklers 1	utility: water Jan 20 biehn par	93.51
	70255 Feb 20	utility: water Feb 20 stott park restrooms	utility: water Feb 20 stott park	57.59
	70255 Jan 20	utility: water Jan 20 stott park restrooms	utility: water Jan 20 stott park	58.14
	73212 Feb 20	utility: water Feb 20 Fire	utility: water Feb 20 Fire	192.21
	73212 Jan 20	utility: water Jan 20 Fire dept	utility: water Jan 20 Fire dept	211.40
	79822 Feb 20	utility: water Feb 20 cemetery	utility: water Feb 20 cemetery	83.66
	79822 Jan 20	utility: water Jan 20 cemetery	utility: water Jan 20 cemetery	82.14
	80212 Feb 20	utility: water Feb 20 biehn park sprinklers 2	utility: water Feb 20 biehn par	216.45
	80212 Jan 20	utility: water Jan 20 biehn park sprinklers 2	utility: water Jan 20 biehn par	76.84
	80814 Jan 20	utility: water Jan 20 basin @ Guadalupe	utility: water Jan 20 basin @ (1,460.65
	83403 Feb 20	utility: water Feb 20 stott landscape	utility: water Feb 20 stott land	103.33
	83403 Jan 20	utility: water Jan 20 stott park landscape	utility: water Jan 20 stott park	102.77
	86272 Feb 20	utility: water Feb 20 mini park @ juve's	utility: water Feb 20 mini park	12.68
	86272 Jan 20	utility: water Jan 20 mini park @ juves	utility: water Jan 20 mini park	12.68
	88103 Feb 20	utility: water Feb 20 basin @ pitaya	utility: water Feb 20 basin @	67.81
	88103 Jan 20	utility: water Jan 20 basin @ pitaya	utility: water Jan 20 basin @	79.05
	88992 Feb 20	utility: water Feb 20 irrigation @ maint	utility: water Feb 20 irrigation	119.89
	88992 Jan 20	utility: water Jan 20 irrigation @ maint yd	utility: water Jan 20 irrigation	119.89
	98252 Feb 20	utility: water Feb 20 mercado	utility: water Feb 20 mercado	741.06
	98252 Feb 20	utility: water Feb 20 comm refuse mercado	utility: water Feb 20 mercado	468.10
	98252 Jan 20	utility: water Jan 20 comm refuse mercado	utility: water Jan 20 mercado	468.10
	98252 Jan 20	utility: water Jan 20 mercado	utility: water Jan 20 mercado	477.61

Total for Check Number 3202020:

8,030.45

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
3202021	VERIZON 9847717312 9847717312	Verizon Wireless cell phone usage Jan 20 data usage Jan 20	03/31/2020 cell phone & data usage Jan 2 cell phone & data usage Jan 2	103.36 38.01
Total for Check Number 3202021:				141.37
Report Total (113 checks):				391,926.37

April 15, 2020

Town of Guadalupe
Taxing Authority
9241 S Avenida del Yaqui
Guadalupe, AZ 85283

Dear Madam Mayor Molina,

I operate the Best Western PLUS Tempe by the Mall Hotel at 5300 S Priest Drive. Prior to the COVID-19 pandemic, which has had a devastating effect on my hotel, my associates, my family and my community, we employed 30 citizens and taxpayers who you have a duty and responsibility to represent and to ensure their best interests are protected – to include their employment opportunities.

My hotel has always supported this community as a driver of revenue, employment and local business activity. Additionally, regarding taxes, I have always paid them as a responsible businessperson. I recognize the need to support our local commerce, infrastructure and my fellow citizens.

Noting the terrible impact COVID-19 has had on the hospitality industry and my hotel, I am respectfully requesting that you waive the remittance of Guadalupe Revenue Tax and Guadalupe Bed Tax and grant those funds to my hotel for the period 90 days. Waiving this tax will help ensure the long-term health and sustainability of the area's diverse lodging community. It will allow our hotels to maintain operations, even if at a reduce capacity, that will enable us to employ associates. Their employment is a benefit to the community in that it reduces the number of those seeking unemployment benefits – allowing others to take advantage of a system already stressed by the ever-increasing number of unemployed who are in desperate need of financial assistance. Just as importantly, doing the right thing and waiving this tax during the crisis will allow our associates to continue to work while holding their heads high with dignity and honor as we continue to fight this terrible scourge together.

A person's self-worth and dignity are worthy of your attention and action.

My hotel wants to do its part in supporting the fight against this terrible virus by continuing to do business in the community. But your hoteliers need your help.

My request is simple, please waive the remittance of Guadalupe Revenue Tax and Guadalupe Bed Tax and grant those funds to my hotel for the period 90 days. It is the right thing to do for the greater good of our community and those who need your help – your citizens who want to work and support our community.

As a hotelier who wants to be a part of our business community for years to come, I am available if you have any questions at the following telephone number and email address:

Telephone: (909) 261-4262

Email Address: barrysingh@bestwesterntempe.com

Thank you for considering this humble request. It is the right thing to do for the greater good.

Best Regards,

Barry Singh | Voting Member | barrysingh@bestwesterntempe.com

Tempe by the Mall

5300 S Priest Drive | Tempe, AZ 85283

P: (480) 820-7500 | F: (480) 730-6626

Best Western PLUS Tempe by the Mall

bestwestern.com/plustempebythemall

Arrowhead Hotel

250 N 9th Street | Colton, CA 92324

P: (909) 370-2424 | F: (909) 370-2444

Best Western PLUS Arrowhead Hotel

bestwestern.com/plusarrowheadhotel