



Valerie Molina  
Mayor

Anita Cota  
Vice Mayor

Gloria Cota  
Councilmember

Elvira Osuna  
Councilmember

Joe Sanchez  
Councilmember

Faustino Valenzuela  
Councilmember

Ricardo Vital  
Councilmember

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[www.guadalupeaz.org](http://www.guadalupeaz.org)

Town Council Chambers  
9241 S. Avenida del Yaqui  
Guadalupe, AZ 85283  
Phone: (480) 730-3080  
Fax: (480)-505-5368

## NOTICE OF REGULAR MEETING OF THE TOWN OF GUADALUPE COUNCIL

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Town of Guadalupe Council and to the general public that the Town of Guadalupe Council will hold a Regular Meeting, open to the public, on **Thursday, April 12, 2018, at 6:00 P.M.**, at Guadalupe Town Hall, 9241 South Avenida del Yaqui, Guadalupe, Arizona, in the Council Chambers.

### REVISED AGENDA

A. CALL TO ORDER

B. ROLL CALL

C. INVOCATION/PLEDGE OF ALLEGIANCE

D. APPROVAL OF MINUTES:

1. Approval of the minutes of the Town Council Special Meeting held on March 15, 2018.
2. Approval of the minutes of the Town Council Regular Meeting held on March 22, 2018.

E. CALL TO THE PUBLIC. An opportunity is provided to the public to address the Council on items that are not on the agenda or included on the consent agenda. A total of 3 minutes will be provided for the Call to the Audience agenda item, unless the Council requests an exception to this limit. Please note that those wishing to comment on agenda items posted for action will be provided the opportunity at the time the item is heard.

F. MAYOR and COUNCIL PRESENTATIONS:

1. First Things First Proclamation

G. DISCUSSION AND POSSIBLE ACTION ITEMS:

1. **TOWN OF GUADALUPE RECYCLING PERFORMANCE REPORT:** Waste Management staff will present a recycling performance report for Town Council discussion and direction.
2. **LEASE AGREEMENT:** Council will consider and may approve a 25 year lease agreement at an annual rate of \$1.00 per year, with a 25 year subsequent extension, between the Conrado F. Bilducia American Legion Post 124 and the Town of Guadalupe for the Guad Building, 8419 S. Avenida del Yaqui, Guadalupe, Arizona and authorize the Mayor to sign this lease agreement.
3. **PUBLIC HEARING:** Request for a conditional use permit to locate a mobile home on the 5447 and 5449 East Calle Encinas properties, zoned R1-6 Residential.
4. **USE PERMIT:** Council will consider and may take action to approve or deny a conditional use permit request for a mobile home to be located on the properties of 5447 and 5449 East Calle Encinas. **(Material revised)**



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5. **APPROVAL of AMENDMENT No. 1 to IGA2017A018:** Council will consider and may approve Amendment No.1 to an intergovernmental agreement with the Maricopa County Flood Control District for the Calle Sahauro Project, and authorize the Mayor to sign all necessary documents in furtherance of this amendment.
6. **RESOLUTION NO. R2018.07:** Council will consider and may adopt a Call of Election announcing that the Town of Guadalupe Primary Election will be held on Tuesday, August 28, 2018. There will be one open seat for Mayor and three open seats for Councilmember on the ballot.
7. **RESOLUTION NO. R2018.08:** Council will consider and may adopt the Federal Transit Authority drug test policy for employees that drive vans used for Senior Center general services and meal delivery for homebound seniors. *(Material revised)*
8. **COUNCIL PRIORITIES:** Council will consider and may accept the Guadalupe Priority Plan and provide the Town Manager direction. This provides a guideline for Guadalupe's future and decisions.
9. **APPROVAL of CLAIMS:** Check register for March, 2018, totaling \$388,052.46.
10. **TOWN COURT ANNUAL REPORT:** ~~Town Magistrate and court staff will present the Annual Report of the Town of Guadalupe Courts for Town Council discussion and direction.~~ *(Deleted from agenda at the request of staff)*

H. TOWN MANAGER'S REPORT

I. COUNCILMEMBERS' COMMENTS

J. ADJOURNMENT



# Minutes Town Council Special Meeting March 15, 2018

Valerie Molina  
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Anita Cota  
Vice Mayor

Gloria Cota  
Councilmember

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Minutes of the Guadalupe Town Council Special Meeting held on Thursday, March 15, 2018, at 7:00 P.M., at Guadalupe Mercado, Multi-Purpose Room, 9201 South Avenida del Yaqui, Guadalupe, Arizona.

## 1. Call To Order

Mayor Molina called the meeting to order at 6:00 P.M.

## 2. Roll Call

Councilmembers Present: Mayor Valerie Molina, Vice Mayor Anita Cota, Councilmember Gloria Cota, Councilmember Elvira Osuna, Councilmember Faustino Valenzuela (*arrived at 7:05 p.m.*), and Councilmember Ricardo Vital (*arrived at 7:08 p.m.*)

Councilmember Absent: Councilmember Joe Sanchez

Staff Present: Jeff Kulaga – Town Manager / Clerk, Kay Savard, Deputy Town Clerk

Facilitator: Aaron Peterson, Strategic Management Analyst, City of Tempe

## 3. Invocation/Pledge Of Allegiance

Mayor Molina led the Pledge of Allegiance.

## 4. Introduction and Process Update

Mayor Molina introduced and thanked Aaron Peterson, Facilitator, for assisting in the visioning and planning process.

## 5. Vision, Focus Areas, Goals Review

Aaron Peterson, Facilitator, stated that the purpose of this meeting is for attendees to review the strategic areas of focus and vote on which items they would like the Town Council to focus on as it relates to allocating Town resources.

Mr. Peterson invited feedback on the community vision, areas of focus, and goals, (outlined below) that community members have identified as being important:

### *Vision:*

1. Family
2. Culture
3. Sharing and Collaboration
4. Health and Wellness
5. Self-Sustaining
6. Safe, Transparent, Clean

### *Areas of focus:*

1. Economic Development
2. Community Services and Education
3. Public Safety



Valerie Molina  
Mayor

Anita Cota  
Vice Mayor

Gloria Cota  
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*Goals:*

1. Economic Development
  - a. Business Development
  - b. Revenue/Resource Management
2. Community Services and Education
  - a. Partnerships
  - b. Programs
  - c. Public Space
3. Public Safety
  - a. Community Relationships/Partnerships
  - b. Public Space

6. Public Engagement and Input

Mr. Peterson reviewed the items below and invited meeting attendees to vote on which items are most important to them. He then reviewed the voting results, highlighting items in each category that received the highest number of votes.

***Economic Development***

*Business Development* – research possibility of a Dutch Bros; ask partners to help us create real industry here such as textile, bottling, packing house; make local businesses affordable to Town citizens and appealing to non-residents; small business opportunity/training; bring in businesses; develop a business plan; revitalize Mercado; bring in grocery store; and, develop businesses that promotes our culture (bakery, tamales, knitting).

Highest votes: revitalize Mercado; research possibility of a Dutch Bros; bring in businesses.

*Revenue/Resource Management* – evaluation of current resource implementation and practicality; reduce Town administration budget; reduce police budget; reduce court budget; look for funding; find monies through grants, property taxes, new businesses; and, more grants for economic development.

Highest votes: find monies through grants, property taxes, new businesses; more grants for economic development; evaluation of current resource implementation and practicality.

***Community Services and Education***

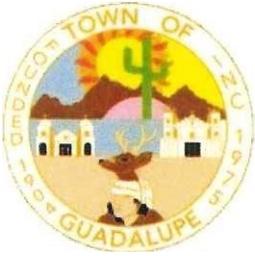
*Partnerships* – establish and foster relationships with community services providers; effective communication and collaboration between community services to improve resources available to community; find partners to provide social services; train and shadow external coalitions focused on similar functions; look for partnerships to implement community services.

Highest votes: look for partnerships to implement community services; find partners to provide social services.

*Programs* – recycling and Town beautification; teach community how to recycle; encourage independent Pascua Yaqui school; provide civic duty workshops so residents can realize the importance of being involved; provide parenting classes and/or partner with Quality First or Thrive to Five; develop summer youth jobs; Youth Council support and promotion; more and longer after school programs; more programs for middle school youth.

Highest votes: develop summer youth jobs; Youth Council support and promotion; more programs for middle school youth.

*Public Space* – midnight basketball league; have a hospice facility; improve and upgrade parks; new park; artistic murals.



Highest votes: improve and upgrade parks; artistic murals.

**Public Safety**

*Community Relationships/Partnerships* – cultural competency training for police; Maricopa County Sheriff’s Office (MCSO) cultural sensitivity and community collaboration; work in partnership with police; relationship development between law enforcement and youth; have law enforcement more present with youth in a positive setting; create our own police force; streamline processes and procedures; all dispatch in Guadalupe.

Valerie Molina  
Mayor

Highest votes: cultural competency training for police; MCSO cultural sensitivity and community collaboration; create our own police force.

Anita Cota  
Vice Mayor

*Public Space* – more lighted cross walks near Frank School and car wash areas; safe from freeway invasion; freeway noise reduction; decrease traffic.

Gloria Cota  
Councilmember

Highest votes: more lighted cross walks near Frank School and car wash areas; decrease traffic.

Elvira Osuna  
Councilmember

Councilmembers and community members discussed the following: the Mercado is a landmark that benefits the community; art within the community is valued, encouraged, and can be represented in many ways; consideration of the Town creating its own police force; Town independence is important; offering stewardship training for youth; and, that improving the current reality and conditions is important. Concerns raised include the Sherriff’s office telling the Town how it should police itself; Guadalupe’s high murder rate; and, that this may be the appropriate time to discuss concerns with Sherriff Penzone.

Joe Sanchez  
Councilmember

7. Wrap Up/Next Steps

Mr. Peterson stated that all of the information gathered will be retained, compiled, and presented to the Town Council at an upcoming meeting. The document will be a ‘living’ document to be updated as needed.

Faustino Valenzuela  
Councilmember

Mayor Molina stated that the information gathered will assist Councilmembers in prioritizing Town activities. She encouraged community members to attend upcoming Town Council budget meetings.

Ricardo Vital  
Councilmember

Jeff Kulaga, Town Manager / Clerk, stated that the ideas shared and items prioritized by community members will assist staff in preparing a proposed budget for Council consideration at the April 26, Council Meeting, which is open to the public.

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Community members provided additional feedback as follows: the importance of cooperation and listening to community members; showing results; getting youth into schools; conducting surveys; youth civic involvement and volunteer internship opportunities; and, offer communication skills training and job training for youth.

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Councilmembers discussed the possibility of having the Youth Council facilitate youth activities; allocating grant funding to revitalize the Mercado; and, leasing dirt lots to developers.



**Motion by Vice Mayor Cota to adjourn the meeting; second by Councilmember Cota.  
Motion passed unanimously 6-0.**

Meeting adjourned at 7:50 p.m.

\_\_\_\_\_  
Valerie Molina, Mayor

Valerie Molina  
Mayor

ATTEST:

\_\_\_\_\_  
Jeff Kulaga, Town Manager / Town Clerk

Anita Cota  
Vice Mayor

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Special Town Council Meeting of the Town Council of Guadalupe, Arizona held on the 15<sup>th</sup> day of March, 2018. I further certify that the meeting was duly called and held and that a quorum was present.

Gloria Cota  
Councilmember

\_\_\_\_\_  
Jeff Kulaga, Town Manager / Clerk

Elvira Osuna  
Councilmember

Joe Sanchez  
Councilmember

Faustino Valenzuela  
Councilmember

Ricardo Vital  
Councilmember

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# Minutes Town Council Regular Meeting March 22, 2018

Valerie Molina  
Mayor

Minutes of the Guadalupe Town Council Regular Meeting held on Thursday, March 22, 2018, at 6:00 P.M., at Guadalupe Town Hall, 9241 South Avenida del Yaqui, Guadalupe, Arizona, in the Council Chambers.

Anita Cota  
Vice Mayor

## A. CALL TO ORDER

Mayor Molina called the meeting to order at 6:00 P.M.

## B. ROLL CALL

Councilmembers Present: Mayor Valerie Molina, Vice Mayor Anita Cota, Councilmember Gloria Cota, Councilmember Joe Sanchez, and Councilmember Ricardo Vital

Gloria Cota  
Councilmember

Councilmembers Absent: Councilmember Elvira Osuna, Councilmember Faustino Valenzuela

Elvira Osuna  
Councilmember

Staff Present: Jeff Kulaga – Town Manager / Clerk, Bob Thaxton – Finance Director, Wayne Clement – Fire Chief, Gerardo Moreno – Public Works Director, Jennifer Drury – Assistant to the Town Manager, Catalina Alvarez – CAP Director, Kay Savard – Deputy Town Clerk, and Dave Ledyard – Town Attorney

Joe Sanchez  
Councilmember

## C. INVOCATION/PLEDGE OF ALLEGIANCE

Vice Mayor Cota led the invocation. Mayor Molina then led the Pledge of Allegiance.

Faustino Valenzuela  
Councilmember

## D. APPROVAL OF MINUTES:

**Motion by Councilmember Vital to approve the March 8, 2018, Town Council Regular Meeting minutes; second by Councilmember Cota. Motion passed unanimously 5-0.**

Ricardo Vital  
Councilmember

Approved the minutes of the Town Council Regular Meeting held on March 8, 2018.

## E. CALL TO THE PUBLIC – None.

## F. MAYOR and COUNCIL PRESENTATION – None.

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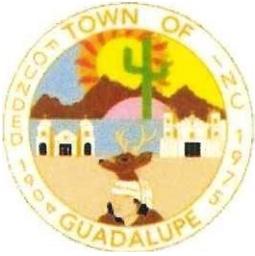
## G. DISCUSSION AND POSSIBLE ACTION ITEM:

1. **RESOLUTION NO. R2018.02:** Adopted **RESOLUTION NO. 2018.02** authorizing the submittal of an application for a grant from the Ak-Chin Indian Community for public safety and Senior Center purposes.

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Jeff Kulaga, Town Manager / Clerk, stated that agenda items G1 through G5 are resolutions authorizing staff to apply for gaming grant funds from various Tribal Indian communities. Mr. Kulaga reviewed the list of items outlined in each of the resolutions where staff is seeking grant funding assistance. Mr. Kulaga emphasized that the items being requested for grant funding are for equipment and improvements, all of which are one-time expenditures; no grant funding is being requested for recurring operation costs.

**Motion by Vice Mayor Cota to approve agenda item G1; second by Councilmember Sanchez. Motion passed unanimously 5-0.**



Valerie Molina  
Mayor

Anita Cota  
Vice Mayor

Gloria Cota  
Councilmember

Elvira Osuna  
Councilmember

Joe Sanchez  
Councilmember

Faustino Valenzuela  
Councilmember

Ricardo Vital  
Councilmember

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2. **RESOLUTION NO. R2018.03:** Adopted **RESOLUTION NO. 2018.03** authorizing the submittal of an application for a grant from the Fort McDowell Community for Community Development and Public Safety Purposes.

There was no discussion on agenda item G2.

**Motion by Councilmember Sanchez to approve agenda item G2; second by Councilmember Vital. Motion passed unanimously 5-0.**

3. **RESOLUTION NO. R2018.04:** Adopted **RESOLUTION NO. 2018.04** authorizing the submittal of an application for a grant from the Gila River Indian Community for Public Safety Purposes.

There was no discussion on agenda item G3.

**Motion by Councilmember Vital to approve agenda item G3; second by Councilmember Sanchez. Motion passed unanimously 5-0.**

4. **RESOLUTION NO. R2018.05:** Adopted **RESOLUTION NO. 2018.05** authorizing the submittal of an application for a grant from the Pascua Yaqui Indian Community for Community Assistance Programming and Public Safety Purposes.

There was no discussion on agenda item G4.

**Motion by Councilmember Vital to approve agenda item G4; second by Vice Mayor Cota. Motion passed unanimously 5-0.**

5. **RESOLUTION NO. R2018.06:** Adopted **RESOLUTION NO. 2018.06** authorizing the submittal of an application for a grant from the Tohono O'odham Nation for Public Safety Purposes.

**Motion by Vice Mayor Cota to approve agenda item G5; second by Councilmember Vital. Motion passed unanimously 5-0.**

Jeff Kulaga, Town Manager / Clerk, stated that each of the Tribal Indian communities has different due dates for grant applicant submittals.

6. **MERCADO PATIO RENTAL FEES:** Councilmembers reviewed the proposed Mercado patio rental fee schedule.

Jeff Kulaga, Town Manager / Clerk, voiced appreciation to staff for their assistance in gathering information from various communities regarding Town facility rental use and fee schedules. The proposed Mercado patio rental fee schedule is broken down by private and public events.

Mr. Kulaga stated that private events are not open to the public. To serve alcohol at a private event, an applicant would have to apply for an Alcohol Use Permit from the Town. There are terms and conditions associated with the Alcohol Use Permit, as well as rental of the patio area. The Town Code (Code) does not currently include a provision related to Alcohol Use Permits. Staff has drafted Code language (Agenda item G7) to permit the consumption of alcohol during private events at the Mercado. Once the Code language has been adopted, staff will have the ability to issue Alcohol Use Permits. The Town Attorney will ensure that the Code is consistent with state statutes. The Town Council will then have a process to follow when issuing Alcohol Use Permits for private events.

Mr. Kulaga outlined the items included in the proposed fee schedules, and noted that the terms and conditions of the Mercado patio rental are similar to those of renting the Mercado multi-



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Councilmember

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Councilmember

Ricardo Vital  
Councilmember

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purpose room. In addition, the Town Attorney is currently reviewing the language for a Hold Harmless Agreement.

For events that are open to the public, Mr. Kulaga stated that there is a separate application which requires additional information from the applicant. He reviewed various items listed on the application. For public events that include alcohol, it would require a Special Event Liquor License issued by the State of Arizona. Special Event Liquor License requests would go before the Town Council for review. The Council recommendation of approval or denial would then be forwarded to the State Liquor Board for their review. He noted that because public events are open to the public, there is a higher threshold of review.

In response to questions, Mr. Kulaga stated that alcohol is not allowed in the Mercado multi-purpose room; however, that language is not currently included in the room rental agreement. Staff could add language to the terms and conditions that stipulates that no alcohol is allowed in the Mercado multi-purpose room, or Councilmembers may wish to implement a policy concerning alcohol use in the Mercado multi-purpose room.

Mayor Molina noted that the purpose of drafting the proposed agreements is to have a policy in place for activities at the Mercado. Mr. Kulaga stated that this process will provide a foundation for rental of the facility.

David Ledyard, Town Attorney, stated that he is in the process of reviewing the Arizona Revised Statutes (A.R.S.) related to the serving of alcohol at private events. He discussed aspects of the A.R.S. concerning the exchange of money for alcohol; and, limiting the serving of alcohol to beer versus having the ability to serve beer and wine, or spirituous liquor.

Mr. Kulaga stated that staff hopes to present a revised policy to the Town Council at their Regular Meeting on Thursday, April 26. He noted that the City of Phoenix includes a reference to 'spirituous liquor' on their special event liquor licenses.

In response to questions and comments, Mr. Kulaga stated that the intent of this process is to simplify the Mercado patio rental fee schedule. He stated that he will update the form to include an 'administrative only' section, and to request that a promotional event flier be attached to the application. Mr. Kulaga confirmed that the form indicates that glass bottles are prohibited for individual use; the fee schedule is affordable; and, that the form does not require the applicant to have a bar.

Mr. Kulaga stated that staff will incorporate Councilmember feedback into the forms and proposed ordinance language. He also welcomed additional feedback from Councilmembers.

In response to a question regarding how this process will impact Town parks, Mr. Kulaga stated that the ordinance language will be drafted for the rental of Mercado facilities. He noted that various cities offer beer permits for their city/town parks.

In response to concerns raised regarding how beer in the Mercado parking lot is regulated, Mr. Kulaga stated that the Maricopa County Sheriff's Office would regulate that activity. The Alcohol Use Permit would limit the area of alcohol consumption to the Mercado patio. Mr. Ledyard added that there is currently nothing that would allow for alcohol consumption in the parking lot. That activity would be in violation of State statutes. Many events have signage stating 'no alcohol beyond this point', or the events issue arm bands.

For purposes of clarification to Mercado patio users, Councilmembers suggested that signage be added stating 'No Alcohol Beyond this Point'.



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7. **MERCADO PATIO DRAFT TOWN CODE LANGUAGE:** Councilmembers reviewed proposed draft language to amend the Town Code to permit the consumption of alcohol during private events at the Mercado.

Discussion points on agenda item G7, are included with agenda item G6.

8. **COUNCIL MEETING SCHEDULE:** Councilmembers reviewed the 2018 Town Council meeting schedule.

Jeff Kulaga, Town Manager / Clerk, stated that the May 24, 2018, Regular Council Meeting date conflicts with high school graduations, and November 22, 2018, is a Thanksgiving holiday. Councilmembers may reschedule or cancel these meetings. Cancellation of the May 24, 2018, meeting would not impact Town operations.

**Motion by Vice Mayor Cota to approve agenda item G8; second by Councilmember Vital. Motion passed unanimously 5-0.**

#### H. TOWN MANAGER'S REPORT

Jeff Kulaga, Town Manager / Clerk, announced the following:

Safe Routes to School – the Town of Guadalupe is partnering with Frank Elementary School and the Maricopa Association of Governments to assess safe school routes, including education, and enforcement measures. The Tribal Council is assisting in this effort. Surveys will be sent to the families of students. Data collected will be utilized in formulating recommendations for street signing, striping, signals, and crosswalks.

The Guadalupe Senior Center received a Grade A rating from the Maricopa County Health Department.

Town Council candidate packets are available in the Town Clerk's Office and are available on the Town's website.

#### I. COUNCILS' COMMENTS

Vice Mayor Cota

- Thanked staff members for attending the meeting.

Councilmember Cota

- Thanked staff members for attending the meeting.

Councilmember Sanchez

- Reported a water leak in Stottlemeyer Park.
- Reported hearing fireworks at night.
- Announced the passing of former employee, Mike Shinkis

Councilmember Vital

- April 18 – 21, 2018 – Men's Health Fair.
- Friday, April 27, 2018 – Dia de Niño event.

Mayor Molina

- Thanked staff members for their assistance with the Guadalupe Little League event. Equipment was noted from the Arizona Diamondbacks and the City of Tempe.
- Saturday, March 24, 2018 – Youth Walk event in Phoenix.
- Reported a water sprinkler malfunction.
- Thanked staff members for attending the meeting.



J. ADJOURNMENT

**Motion by Vice Mayor Cota to adjourn; second by Councilmember Sanchez. Motion passed unanimously 5-0.**

Valerie Molina  
Mayor

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Valerie Molina, Mayor

ATTEST:

Anita Cota  
Vice Mayor

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Jeff Kulaga, Town Manager / Town Clerk

Gloria Cota  
Councilmember

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Town Council Meeting of the Town Council of Guadalupe, Arizona held on the 22<sup>nd</sup> day of March, 2018. I further certify the meeting was duly called and held and that a quorum was present.

Elvira Osuna  
Councilmember

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Jeff Kulaga, Town Manager / Town Clerk

Joe Sanchez  
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# PROCLAMATION



## FIRST THINGS FIRST

*Ready for School. Set for Life.*

WHEREAS, the National Association for the Education of Young Children is sponsoring its annual celebration for the Week of the Young Child, April 16-20, 2018; and

WHEREAS, birth through age 8 establishes the foundation for children's success, and later in life; and

WHEREAS, regional, state, and local agencies and communities coordinate events to celebrate and promote the needs of young children, their families, and the early childhood programs that serve them; and

WHEREAS, these agencies and communities recognize the importance of improving early childhood learning opportunities, which are critical to the growth and development of young children in Guadalupe; and

WHEREAS, all young children, regardless of their circumstances, deserve access to high-quality, early childhood education; and

WHEREAS, public policies and programs that support early learning for all young children are critical to generating positive outcomes for young children; and

WHEREAS, teachers and those who create educational opportunities for young children and families in the Town of Guadalupe, deserve our appreciation and recognition.

THEREFORE, I, Mayor Valerie Molina, do hereby proclaim April 16-20, 2018 as Week of the Young Child in Guadalupe, Arizona and encourage community members to promote environments where early childhood learning opportunities thrive in Guadalupe.

4/12/2018

Valerie Molina, Mayor  
Town of Guadalupe



April 10, 2018

**REVISED**

To: The Honorable Mayor and Town Council

From: Jeff Kulaga, Town Manager / Clerk

**RE: REVISED April 12, 2018 Town Council Regular Meeting Information Report**

The purpose of this report is to provide brief information regarding each of the meeting's agenda items.

**Agenda Item:**

**G1.** Waste Management staff will present a recycling performance report for Town Council discussion and direction. **Attachment A: Waste Management Recycling Performance Report PowerPoint (pages 1-22)**

**G2.** A 25 year lease with subsequent 25 year extensions between the Conrado F. Bilducia American Legion Post 124 and the Town of Guadalupe for the Guad Building, 8419 S. Avenida del Yaqui, Guadalupe, Arizona is proposed for Town Council consideration and approval. This 25 year lease agreement includes an annual rental rate of \$1.00 per year should terms and conditions be met. The terms and conditions require the Post to obtain general liability insurance in the first year of the lease, prepare and submit construction plans by the end of second year and complete construction and obtain a Certificate of Occupancy by the end of the seventh year of the lease. Failure to meet these deadlines results in termination of the lease. The terms and conditions require the Town to maintain property insurance, fund asbestos testing, share the cost of asbestos removal, if any, and be responsible for future capital projects. **Attachment B: Proposed Guad Building Lease Agreement (pages 23-29)**

**REVISED G3 & G4:** Mr. Jamie Quihuis is requesting a conditional use permit to locate a mobile home (manufactured home) on the properties of 5447 and 5449 East Calle Encinas. Presently, one single family home straddles the two residential lots. In the past, a mobile home was located on the property. This proposed mobile home would be placed in the same location. Both properties are owned by Dolores Quihuis. Mr. Jamie Quihuis, the grandson of Ms. Dolores Quihuis seeks to locate a mobile home in the backyards of the two properties. The proposed mobile home would also straddle two residential lots. The intent is to provide more convenient care to Ms. Quihuis.

These two properties are zoned R1-6 residential. The Town Code does allow a mobile home to be the single residence on a R1-6 zoned lot through Council approval of a conditional use permit. However, code does not allow a mobile home and a house to be on the same lot in an R1-6 zone. Per Resolution 95-19, only if the Town Council finds extraordinary circumstances a conditional use permit for a mobile home may be granted and "only for so long as, any mobile home or manufactured housing is owner-occupied." Where the intent is that the owner of the mobile home is the owner of the property.

These code requirements apply to individual lots within R1-6 zoning and are not designed for two adjacent lots being considered as one. Additionally, the Town Code prohibits the use of one lot to provide open space or yard for another lot. Proper notice and posting of use permit request has been accomplished. **Attachment C: Use Permit Application (pages 30-36)**

**G5.** Approval of Amendment No. 1 to IGA2017A018 between the Flood Control District of Maricopa County and the Town of Guadalupe for the Calle Sahuaro Project extends the term of the agreement from July 1, 2017 to June 30, 2018 to July 1, 2017 to September 30, 2018. This extension permits construction expenditures occurring after June 30 to be included in project construction costs eligible for reimbursement by the Flood Control District. This IGA was originally approved by Town Council as Resolution No. 2017-08 at the March 23, 2017 Town Council meeting. This project involves removing an existing headwall and replace with storm drain pipe under Calle Guadalupe to relieve and reduce nuisance storm water runoff in the area. The need for this amendment and its extension is a result of the project construction scheduling. **Attachment D: Amendment No. 1 to IGA2017A018A (pages 37-40); Attachment E: IGA2017A018 (pages 41-50)**

**G6.** In keeping with best practices, adoption of a Call of Election provides official notice to the public and to the Maricopa County Elections Department that the Town Council has authorized that a Primary Election be scheduled for August 28, 2018. There will be one open seat for Mayor and three open seats for Councilmember on the ballot. The proposed resolution will be published on April 20, 2018 and a Call of Election will also be published in the newspaper on May 11, and 18, 2018. **Attachment F: Resolution No. R2018.07 (pages 51-52)**

**G7.** As a recipient of grant funding from the Federal Transit Administration (FTA) for the new Senior Center vans, it is required that sub-recipients, the Town of Guadalupe, to comply with applicable federal drug and alcohol procedures. To properly do so, staff recommends adopting Resolution No. R2018.08 that resolves to add FTA drug and alcohol policy to Section 310 of the Town of Guadalupe Personnel Rules, Policies, and Procedures Manual. On a practical level, compliance requires all Town employees who drive Senior Center vans to participate in a random drug and alcohol test once or twice a year. This equates to three employees presently. The annual cost for the testing should not exceed \$750. **Attachment G: Resolution No. R2018.08 (page 53); Attachment H: Town of Guadalupe FTA Drug and Alcohol Policy (pages 54-64).**

**G8.** The Guadalupe Priority Plan has been finalized by the facilitators. The Priority Plan process was to engage the community in identifying a vision, goals and priorities. This Priority Plan will set a course for action to be taken by elected leaders and professional staff to address community needs and position Guadalupe for the future. The Priority Plan is meant to be a flexible tool to guide budget decisions, align Town resources, and promote forward thinking. The achievements resulting from the Priority Plan would be enjoyed by current residents and future generations. Staff recommends acceptance of this document. **Attachment I: Priority Plan (pages 65-79)**

**G9.** Approval of Claims: Check register for March, 2018, totaling \$388,052.46. **Attachment J: (pages 80-98)**

**DELETED: G10.** The Town Magistrate and court staff will present the Annual State of the Courts Report.

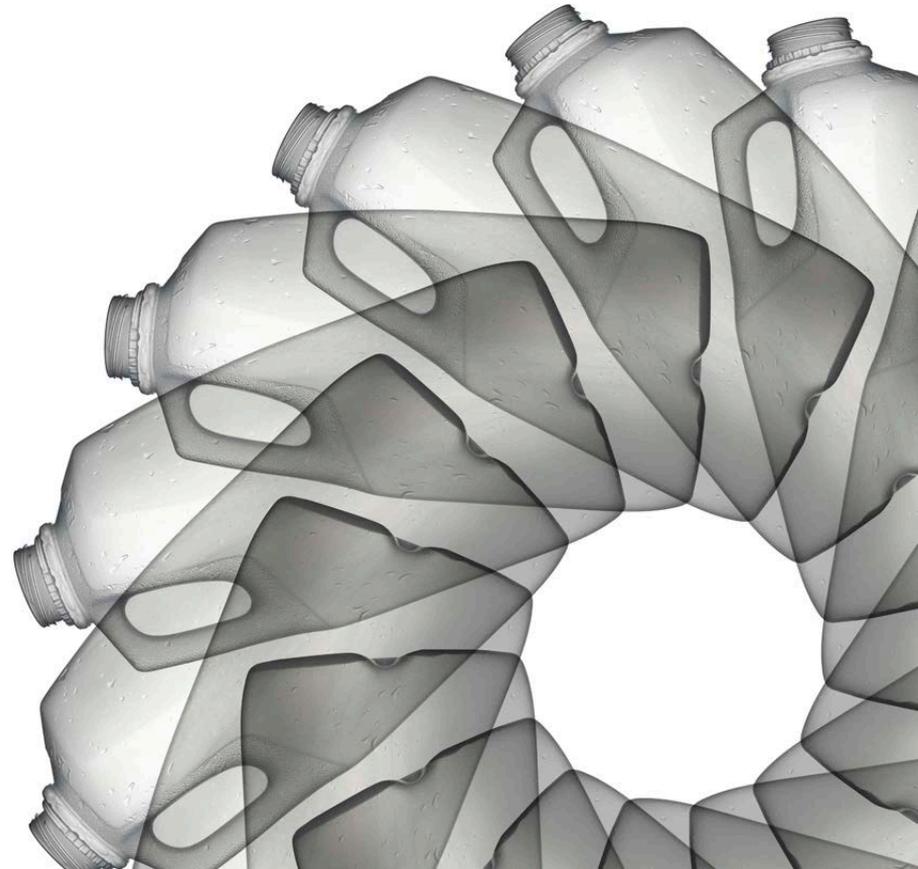
# Town of Guadalupe Recycling Performance

Review of 2015-2018 recycling audits

Clark Landrum  
Public Sector Solutions Manager  
2018

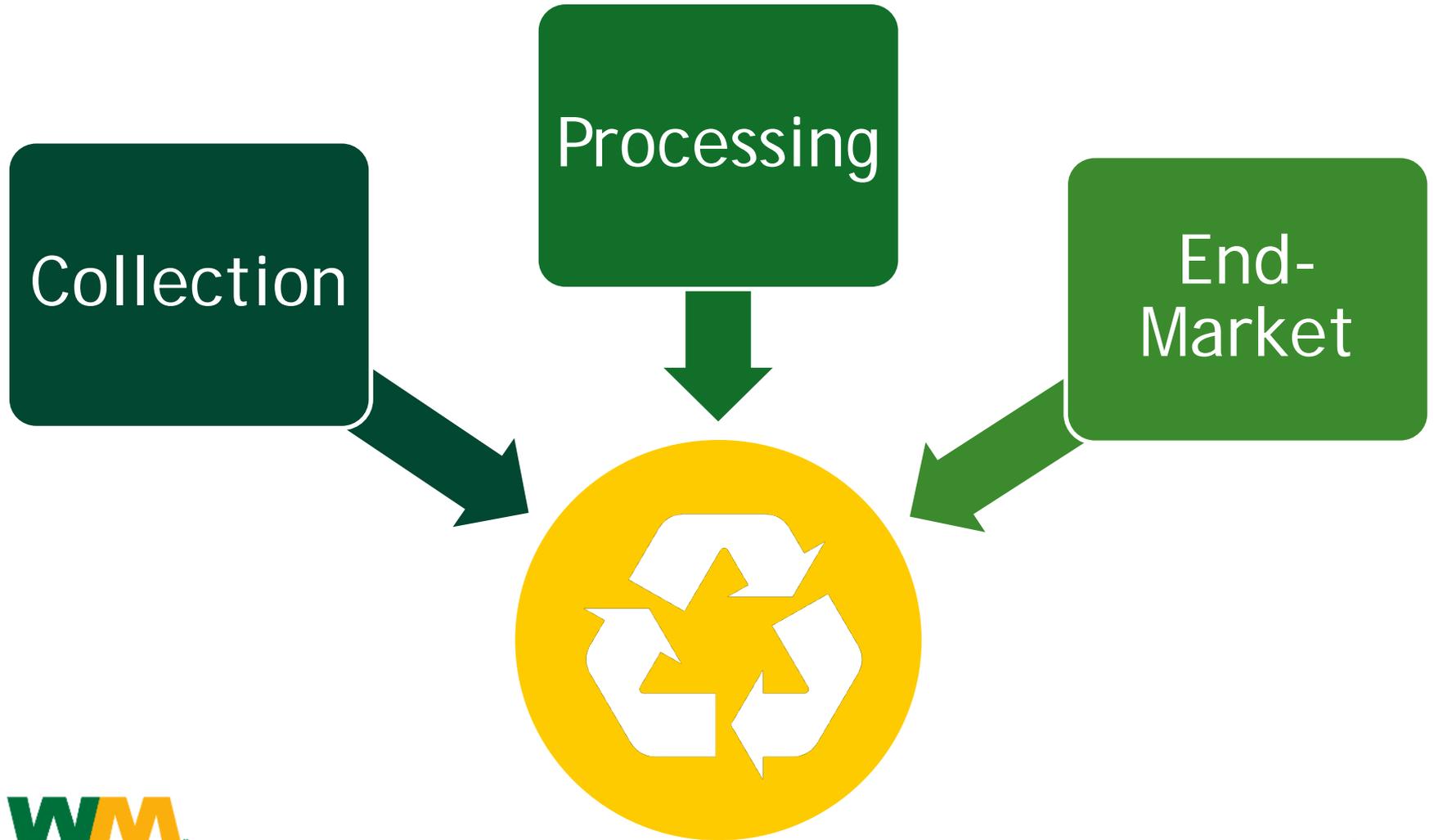
Attachment A

**THINK GREEN.®**





# What Makes Something Recyclable at the Curb?

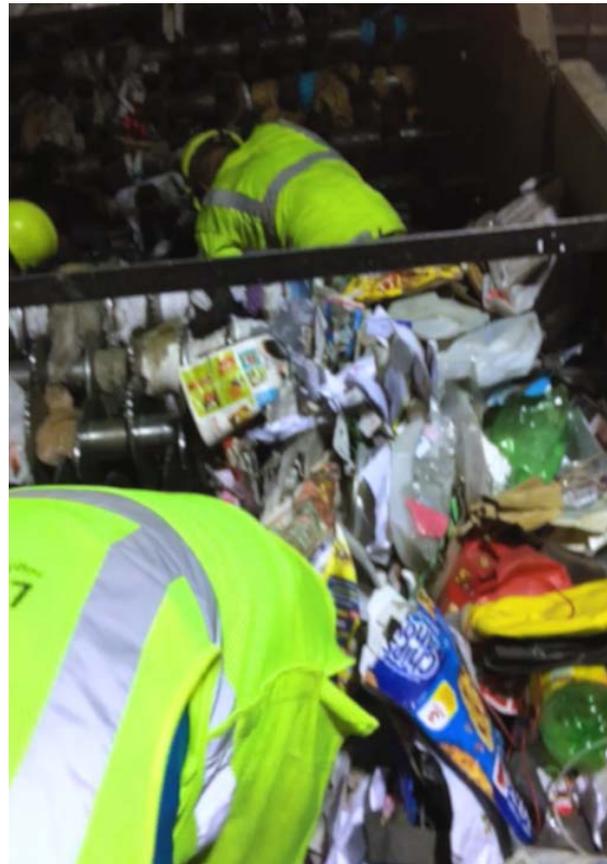






# Power of a Plastic Bag

Workers cut bags & tangles off several times daily





# Changing Reality of Recycling

## Commodity Markets

- Reduced demand
- Increased quality requirements

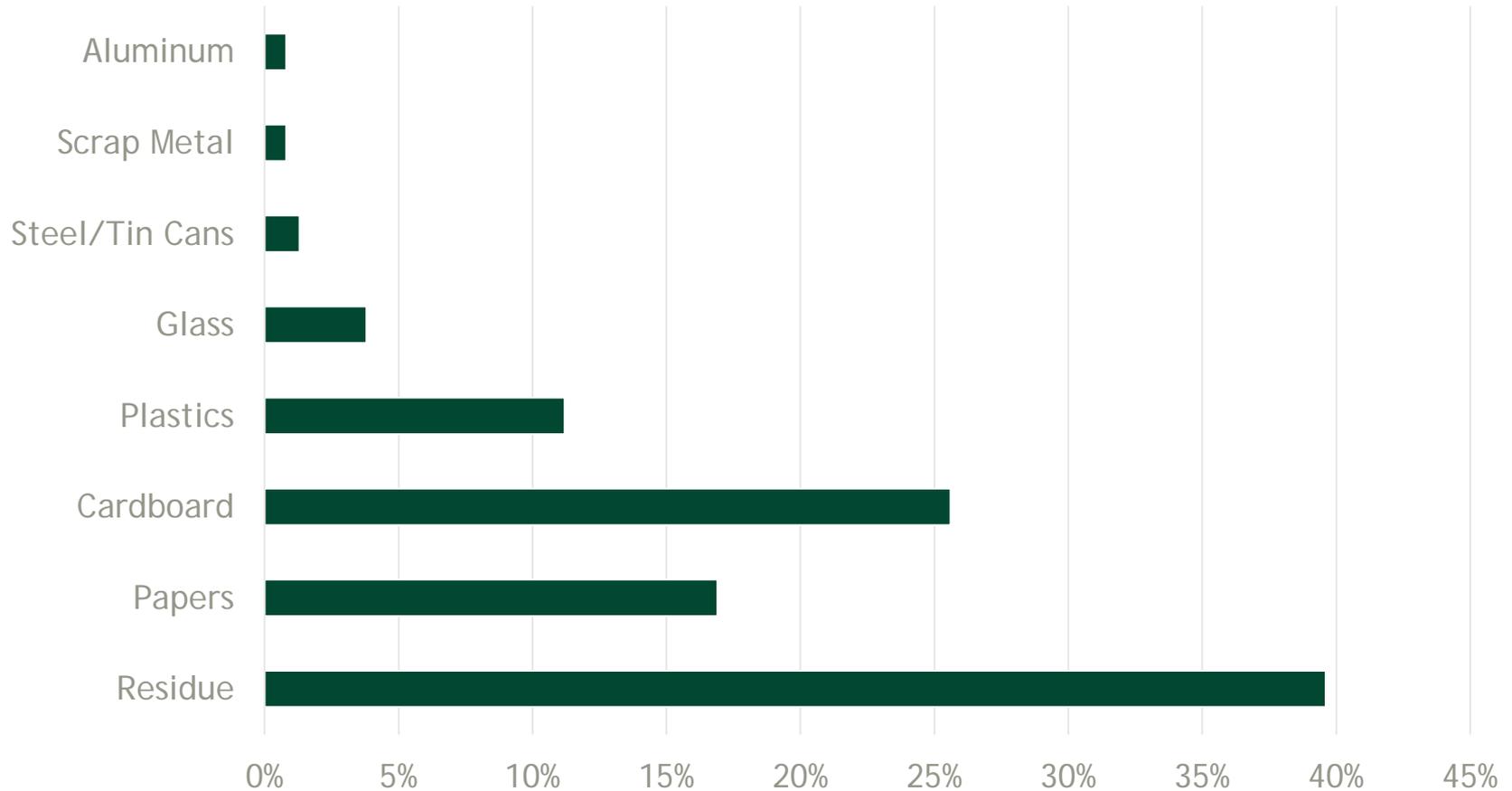
## Evolving Waste Stream

- Flexible packaging
- More plastic, less paper

# Guadalupe Recycling: The Challenge of Contamination

# Composition of Recycling Material on Average

Trash makes up almost half the weight

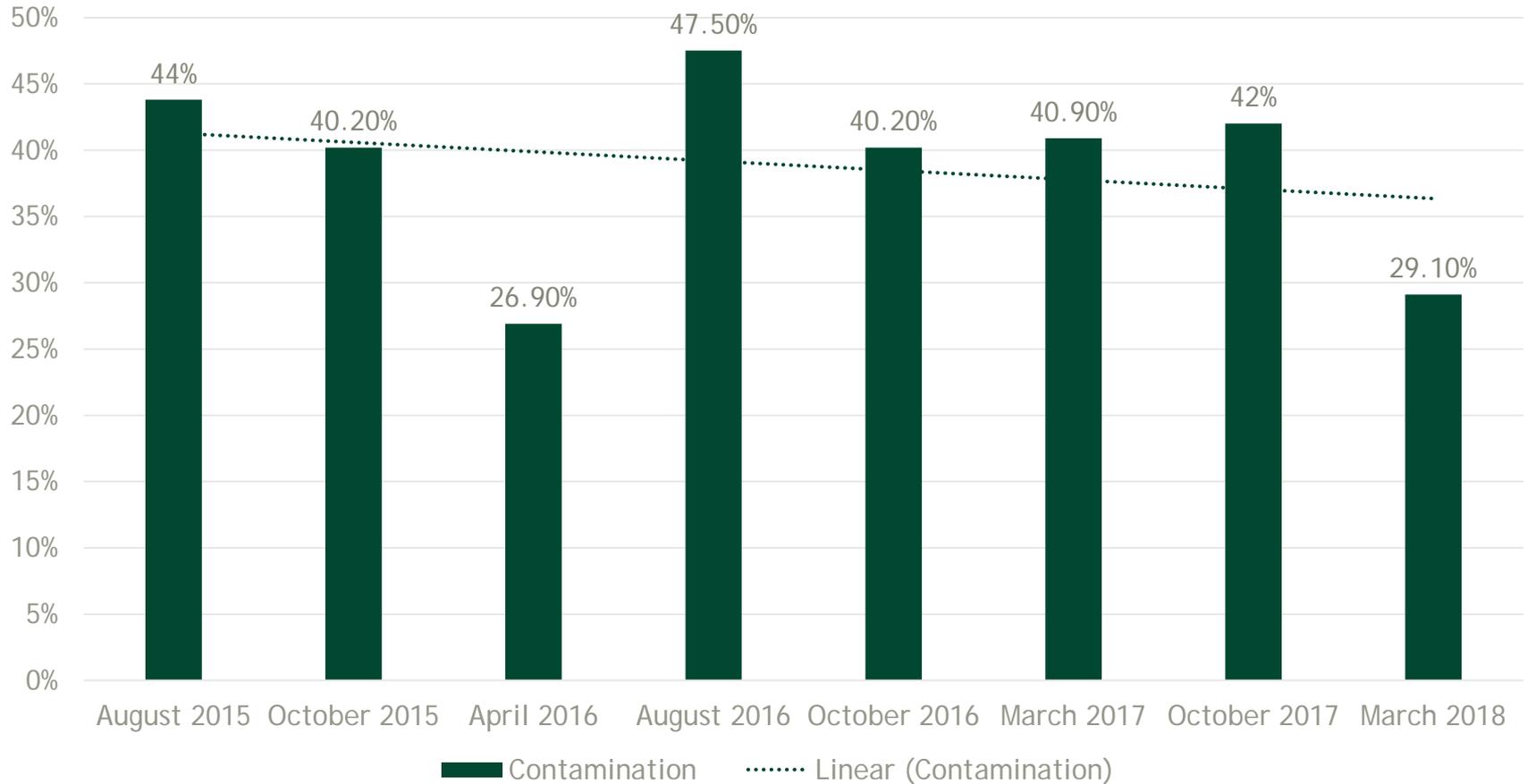


Based on average material composition from audits conducted 2015 to 2018

**THINK GREEN®**

# Contamination in Audits

Trash consistently more than 25% of recycling.



# The Town of Guadalupe Can Do Better

Contamination range\*: 26% - 48%

Average contamination\*: 39.6%

Let's set a goal to reduce contamination below  
25%, consistently.

# Contaminants Found in Recent Audits

# Food, Liquids Ruin Recyclable Material

Materials must be empty, dry



# Bags Tangle Sorting Machines, Stop Operations

Return plastic bags to grocery stores



# Trash Ruins Recyclables, Creates Hazards



# Textiles, Accessories Damage Equipment

Encourage donations or trash instead



# Reminder: Yard Waste Is Not Recyclable



# Recycling Right, Every Time



Myths

Resources

Get Started

Newsroom

Social



Recycle all my empty bottles, cans, and paper.



Keep foods and liquids out of my recycling.



Keep plastic bags out of my recycling.

Free materials to download, distribute and raise awareness of recycling basics:

[RecycleOftenRecycleRight.com](http://RecycleOftenRecycleRight.com)



THINK GREEN®

# Marketing Tools

We've already done most of the work



[Recycleoftenrecycleright.com](http://Recycleoftenrecycleright.com)

**RECYCLE OFTEN. RECYCLE RIGHT.**

### WHY recycle?

- Plastic bottles**  
can turn into clothing
- Aluminum cans**  
can turn into new ones in 60 days
- Today's news**  
can become a new cereal box

### How to recycle:

- Recycle all bottles, cans and paper
- Keep items clean and dry
- No plastic bags

**WASTE MANAGEMENT**

©2014 Waste Management Inc. The Recycle Often, Recycle Right™ recycling education program was developed through a national recycling initiative. Recycle often, recycle right. For more information, visit [www.recycleoftenrecycleright.com](http://www.recycleoftenrecycleright.com) or call 1-800-368-5848.

**RECYCLE OFTEN. RECYCLE RIGHT.**

**WASTE MANAGEMENT**

Always recycle:

- Plastic Bottles & Containers
- Food & Beverage Cans
- Paper
- Flattened Cardboard & Paperboard
- Food & Beverage Cartons

Do NOT include in your recycling cart:

- NO Food Waste
- NO Plastic Bags & Film
- NO Foam Cups & Containers
- NO Needles

To Learn More Visit:  
[RecycleOftenRecycleRight.com](http://RecycleOftenRecycleRight.com)

#RCORR

# Marketing Tools

Available in English, Spanish,  
and without words



RECYCLE OFTEN.  
RECYCLE RIGHT.™



## Always Recycle Recicle Siempre



**Empty Plastic Bottles & Containers**  
Botellas y Envases de Plásticos Vacío



**Empty Glass Bottles & Jars**  
Botellas y Frascos de Vidrio Vacíos



**Empty Food & Beverage Cans**  
Latas de Alimentos y Bebidas Vacías



**Clean Paper**  
Papeles Limpios



**Clean Cardboard & Paperboard**  
Cajas de Cartón y Cartulina Limpias

## Do Not Put in Recycling Cart

No Deposite Basura en el Envase de Reciclaje



**Food & Liquids**  
Comida y Líquidos



**Plastic Bags & Film.** *Do not bag recyclables. Bolsas de Plástico. No pongas tus reciclables en bolsas de plástico.*



**Foam Cups & Containers**  
Vasos y Envases de Poliestireno



**Clothes or Textiles**  
Ropa o Cobijas



**Yard Waste**  
Residuos de Jardín

RecycleOftenRecycleRight.com  
2018



THINK GREEN.®

Next Step:  
Bring contamination under 25%  
and keep it there



# How Can We Work Together?

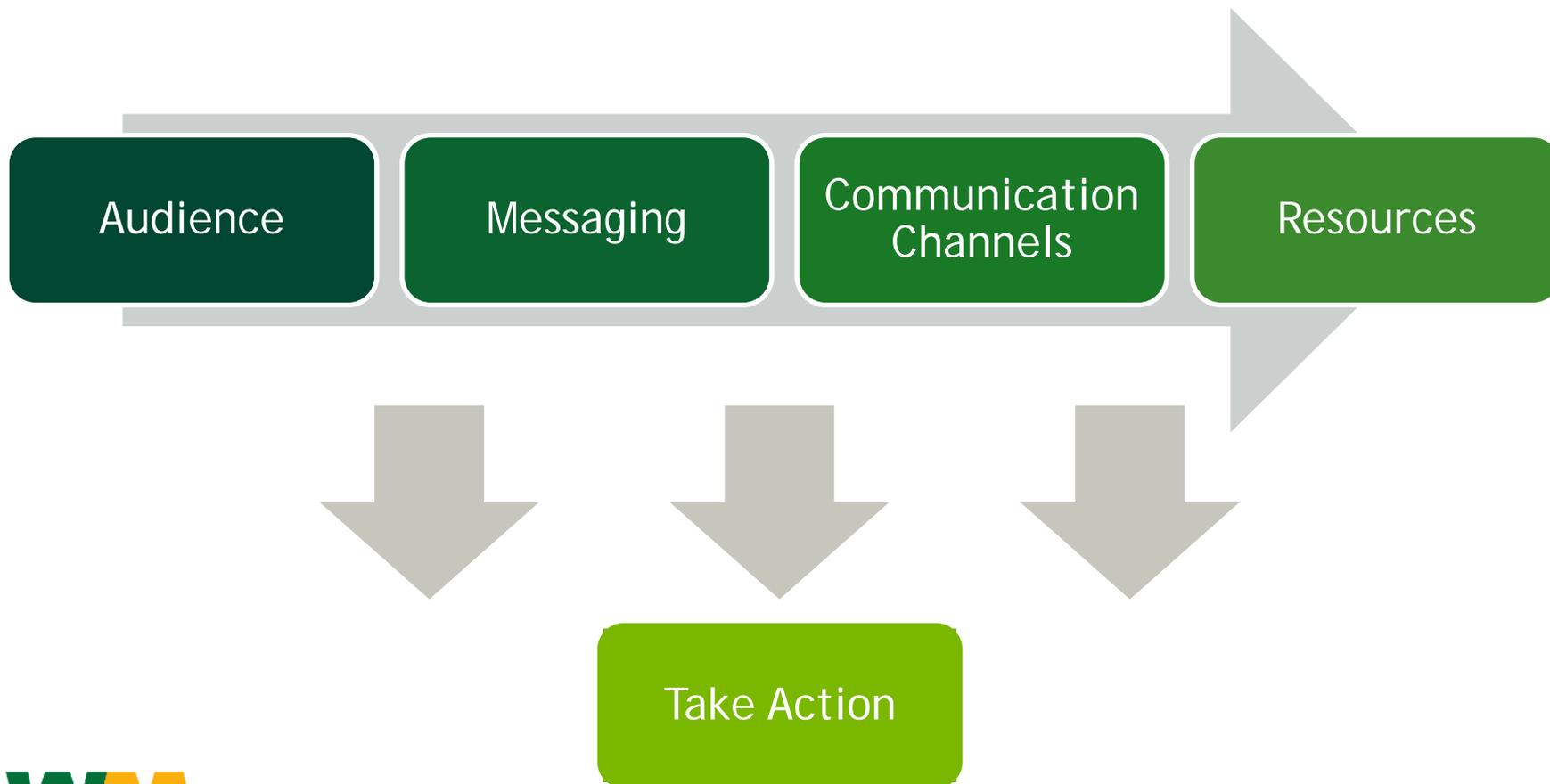
Communication channels that reach residents

Community Events	City Website	Email Blasts
Social Media	What Else?	City Council Meetings
Community Groups	Schools	Public Access Channel



# Building an Action Plan

## Next Steps



# Questions?



**Lease Agreement  
Between  
Conrado F. Bilducia American Legion Post 124  
and  
the Town of Guadalupe**

Lease Agreement made and entered into as of this \_\_\_\_ day of April, 2018 by and between the TOWN OF GUADALUPE, an Arizona municipal corporation as Lessor (hereafter known as the "Town") and the Conrado F. Bilducia American Legion Post 124, an Arizona non-profit corporation under term of Section 501(c)(3) of the U.S. internal Code as Lessee (hereafter known as the "Post).

**RECITALS:**

- A. The Town is true and lawful owner of the Real Property (the Property, the Structure and Fixtures are referred to herein as the "Property") described in Exhibit "A" attached hereto and located at 8419 S. Avenida del Yaqui, Guadalupe, Arizona. Parcel 301-06-063, Maricopa County, MCR Number 2118.
- B. The Town agrees to lease the Property to the Post and the Post agrees to lease the Property from the Town subject to all of the terms and conditions of this Lease Agreement.
- C. The Town agrees to a twenty-five (25) year lease with subsequent twenty-five (25) year extensions at a full rent of One Dollar (\$1.00) per year subject to the Post executing the terms and conditions set forth hereafter.

1. Term.

- a) The term shall commence on the date hereof and shall continue subject to the terms and conditions herein. Years 0-1. The post must provide the insurance within one (1) year of Council approval. Failure to obtain insurance within one (1) year will cancel the lease. Until insurance is obtained, the Post shall have no right to go on the property. Should an insurance inspection be necessary, the Town will allow access for such person on reasonable notice. Once the Post has provided proof of proper insurance, the Post shall be responsible for proper levels of general liability insurance during construction and renters insurance once the building is occupied. The Post shall be responsible for all necessary utilities and basic maintenance as set forth hereafter. The Town also shall be responsible for proper levels of property insurance. The Town shall be responsible for determining the presence and levels of asbestos through an asbestos survey and test and be solely responsible for the cost of the survey.
- b) Years 0-2. The Post must obtain proper drawn renovation and repair plans and submit the plans to the Town for approval. Rent during this period will be One Dollar (\$1.00) per year. Failure to obtain approved plans by the end of year two (2) will terminate the lease.
- c) Years 2-7. The Post must use licensed contractors for major electrical, plumbing, HVAC, structural and roofing renovations. General repairs such as fixture, cabinetry, paint, finish work will be completed by qualified personnel.

General repairs shall be in accordance with all State Statutes particularly related to the registrar of contractors and the handyman exemption ARS 32-1121 and ARS 32-1151. All renovations, repairs and construction shall be in accordance with proper building permits and all applicable building codes and the approved plans. The Post must receive a Certificate of Occupancy by the end of year seven (7). Rent during this period shall be One Dollar (\$1.00) per year. Should asbestos be present, as identified in the asbestos survey and test, the Town shall match the lesser of funds not to exceed Ten Thousand Dollars (\$10,000) by the Post or 50% of total asbestos remediation costs to abate and remove the asbestos.

- d) Years 7-25. If a Certificate of Occupancy has not been achieved by the end of year seven (7), the lease will be terminated and the Post will have no obligation to pay rent or right to occupy the Building. Rent during this period shall be One Dollar (\$1.00) per year.
- e) Years 25-50. The lease shall automatically be extended for an additional twenty-five (25) year period at a rate of One Dollar (\$1.00) per year unless the Post is in default.

## 2. Rent.

On the date of execution of this Lease Agreement, the Post shall pay the Town the full rent of One Dollar (\$1.00) per year subject to executing herein. The 25 year lease shall include subsequent twenty-five (25) year extensions at a rent of One Dollar (\$1.00) per year.

## 3. Work.

All major work shall be done by, or under the supervision of licensed contractors and subcontractors and shall be in compliance with the approved plans and all applicable permits and building codes.

## 4. Insurance.

The Post and all contractors working on the Post's renovation project shall have a general commercial liability policy for bodily injury and property damage. All such policies shall name the Town of Guadalupe as an additional insured.

## 5. Indemnity.

To the fullest extent permitted by law, the Post shall defend, indemnify and hold harmless the Town, its officers, officials and employees from and against all claims, damages, losses and expenses (including but not limited to attorney fees, court costs and the cost of appellate proceedings), relating to, arising out of, or alleged to have resulted from any and all construction, renovation, rehabilitation and restoration activities, acts, errors, mistakes, omissions, work or service.

The Post's duty to defend, indemnify and hold harmless the Town, its officers, officials and employees shall arise in connection with any claims, damage, loss or

expense that is attributable to bodily injury, sickness, disease, death, injury to, impairment or destruction of property, including loss of use therefrom, caused in whole or in part by any act, error, omission, work or service of all construction, renovation, rehabilitation and restoration activities and work that anyone the Post directly or indirectly employs or allows to come on to the property or anyone for whose acts the Post or its Board of Directors, officers or individual members may be liable.

6. Use and Acceptance of the Property "As Is".

The Post shall accept the property "as is" with full knowledge that in its present condition it is not fit for occupancy.

The Post is responsible for securing the property and keeping trespassers and children out of the building and the outside area.

There shall be no use of the property in any way except for construction activities and routine maintenance until such time as a Certificate of Occupancy is issued.

The Town will not be performing any maintenance or major repairs during the term of the lease until a Certificate of Occupancy has been issued. Once the Certificate of Occupancy has been issued, the Town, as Town budgets allow, will be responsible only for major repairs, defined as those repairs with a cost of Seven Thousand Five Hundred Dollars (\$7500.00) or greater unless said repair was caused by the negligence, neglect or failure to maintain by the Post or any other person. In such case, the Post is fully responsible.

7. Inspections.

The Town reserves the right to inspect the interior of the building or the exterior of the building upon reasonable notice and at any time should there be an actual emergency.

8. Events.

The Post is always responsible for the safety of everyone who comes on to the property whether it is a Post sponsored event or a special event. If the Post wishes to allow a third party to use or rent the premises for a public or private event, the Post shall be liable and responsible for the event and may not delegate its liability to the holder of the event who along with the Post shall be liable.

The Post shall be responsible for ensuring that all necessary insurance, permits and licenses are obtained for any event on the premises whether a Post event or an event hosted by another. No alcohol may be served at any event without a properly approved special events liquor license from the Arizona Department of Liquor License and Control and from the Town Council and all required security and controls are in place.

9. No Assignment or Liens.

This lease may not be assigned to anyone without the express permission of the Town. The Post will take no action that would allow anyone to record a lien of any sort or a judgment against the leased property. The Post may not encumber the Property in

any way without the express permission of the Town.

10. Default.

The following is a list of some but not all of the potential defaults:

- (a) Beginning construction without permits, or other necessary approval for the Town,
- (b) Beginning construction with contractors who are not licensed and/or do not carry proper insurance as required,
- (c) Beginning construction that is not in compliance with Town Codes or the approved plans,
- (d) Failing to maintain the exterior of the building and/or the grounds and/or failing to secure the building,
- (e) Utilizing the building and property for non-construction activities prior to obtaining a Certificate of Occupancy,
- (f) Failing to pay rent as required,
- (g) Serving alcohol on the property without obtaining the properly approved liquor license from the Arizona Department of Liquor License and Control and from the Town Council and all required security and controls are in place,
- (h) Failing to pay contractors and/or subcontractors as required under construction contracts,
- (i) Failing to defend or indemnify the Town as required herein.
- (j) Failing to maintain the Post's corporate status in good standing or disbanding the Post,
- (k) Abandoning the project and/or the property without proper notice.

11. In event of default.

In the event of a default, the Town at its option may revoke the lease as set forth herein and shall be entitled to recover its reasonable attorney fees, court costs and expenses.

12. Reimbursement.

The Post shall have no claim for reimbursement for any expenses it incurs pursuant to the lease whether preliminary or after construction begins unless the Town terminates the lease without cause. Should the Town terminate the lease without cause, the Post is entitled to all expenses incurred for the building and the property.

13. Termination.

The lease shall terminate as follows:

- (a) At the end of the first twelve (12) months, one (1) year, if the Post has not obtained insurance.
- (b) At the end of year two (2), if no proper prepared plans have been developed and approved.
- (c) At the end of year seven (7), if the Post has not obtained a Certificate of

Occupancy.

- (d) If the lease is revoked due to a monetary default and is not cured within thirty (30) days of receipt of a written notice of default and a demand to cure.
- (e) If the lease is revoked due to a non-monetary default and is not cured within sixty (60) days of receipt of a written notice of default and a demand to cure.
- (f) At any time upon the Post giving the Town a thirty (30) day written notice of cancellation.
- (g) The lease shall automatically be extended for an additional twenty-five (25) year period at a rate of One Dollar (\$1.00) per year unless the Post is in default.

14. Duties of the Post at Termination.

- (a) If a Certificate of Occupancy has not been issued, the Post shall return the premises in no worse condition than when the lease was signed and the exterior of the building shall be free of graffiti and the grounds shall be clean and free of litter.
- (b) If a Certificate of Occupancy was issued, the building shall be returned in good repair and broom cleaned on the inside with the outside free of litter and graffiti.
- (c) All improvements and fixtures installed by the Post shall remain and are the property of the Town.

15. Duty of Good Faith.

The parties shall act in good faith throughout the term of this contract.

16. No Agency or Joint Venture.

Nothing herein shall be construed as creating an agency relationship or a joint venture between the Town and the Post. The Post, its employees, officers, and members have no authority to bind the Town to any contract or agreement with any third party.

17. Conflict of Interest.

A.R.S. § 38-51 concerning conflict of interest is applicable to this agreement.

18. Resolution of Conflicts.

In the case of a disagreement between the Post and the Town regarding the terms of this contract, each party shall assign 3 members to attempt to negotiate mutually acceptable resolution.

19. Notices.

All notices pursuant to this Lease Agreement shall be addressed to the **Post 124** as follows:

Conrado F. Bilducia American Legion Post 124  
9201 S Avenida del Yaqui, # 3  
Guadalupe, AZ. 85283

All notices pursuant to this Lease Agreement shall be addressed to the **TOWN** as follows:

Town of Guadalupe  
9241 S. Avenida del Yaqui  
Guadalupe, AZ. 85283

IN WITNESS WHEREOF, TOWN and POST have executed and delivered this Lease Agreement the day and year first above written.

For POST:

Conrado F. Bilducia American Legion Post 124,  
an Arizona non-profit corporation

By: \_\_\_\_\_

Its: \_\_\_\_\_

For TOWN: TOWN OF GUADALUPE,  
An Arizona municipal corporation

By: \_\_\_\_\_

Its: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Town Manager / Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
TOWN ATTORNEY

**EXHIBIT "A"**

THAT PART OF BLOCK 4 OF EAST GUADALUPE, SUBDIVISION RECORDED IN BOOK 162, PAGE 35, MARICOPA COUNTY, ARIZONA RECORDS, DESCRIBED AS FOLLOWS:

FROM THE SOUTHERNMOST TERMINUS OF THE CURVE AT THE SOUTHEAST CORNER OF THE SAID BLOCK 4, MEASURE THENCE SOUTH 89 DEGREES 59 MINUTES 51 SECONDS WEST, ALONG THE SOUTH LINE OF THE SAID BLOCK 4, A DISTANCE OF 311.00 FEET TO THE POINT OF BEGINNING;

THENCE CONTINUING SOUTH 89 DEGREES 59 MINUTES 51 SECONDS WEST, ALONG THE SOUTH LINE OF THE SAID BLOCK 4, A DISTANCE OF 118.00 FEET TO THE BEGINNING OF A CURVE TO THE RIGHT, HAVING A RADIUS POINT BEARING NORTH 00 DEGREES 00 MINUTES 09 SECONDS WEST, 12.00 FEET;

THENCE NORTHWESTERLY 18.85 FEET ALONG THE ARC OF THIS CURVE THROUGH 90 DEGREES 00 MINUTES 00 SECONDS OF A CENTRAL ANGLE TO A POINT ON THE WEST LINE OF THE SAID BLOCK 4;

THENCE NORTH 00 DEGREES 00 MINUTES 09 SECONDS WEST, ALONG THE SAID WEST LINE OF BLOCK 4, A DISTANCE OF 172.00 FEET;

Unofficial Document

THENCE NORTH 89 DEGREES 59 MINUTES 51 SECONDS EAST, 130.00 FEET;

THENCE SOUTH 00 DEGREES 00 MINUTES 09 SECONDS EAST, 184.00 FEET TO THE POINT OF BEGINNING.

Attachment C

Letter of Explanation:

Jaime Quihuis

5447 e Calle Encinas

Guadalupe, AZ 85283

To whom it may concern:

I am writing this letter to explain the need for the single wide mobile home on lot 6 and 8 on Calle Encinas. Our grandmother is in need of more care and we are wanting to live closer to her for that reason. Years ago there was a trailer behind the house that has been hauled off and this trailer would go in its place. This would provide a place for us to live and help our grandmother and also help keep the property up.

Thank you for your consideration,

Jaime Quihuis

Lot (6) and Lot (8), SONORITA, according to the plat of record in the office of the County Recorder of Maricopa County, Arizona, in Book 32 of Maps, page 8.

CASE NO. \_\_\_\_\_

TOWN OF GUADALUPE  
9241 SOUTH AVENIDA DEL YAQUI  
GUADALUPE, ARIZONA 85283  
480-730-3080

APPLICATION FOR:

- Variance
- Conditional Use
- Zoning Change

Zoning District: R 1-6  
 Fee: \$25.00 Paid  
 Receipt #: 713072

THE REASON FOR THE REQUEST IS: Placing A mobile Home on lot with existing home to enable the family to care for elderly grandmother.

THE SUBJECT PROPERTY IS LEGALLY DESCRIBED AS: Lot (6) and Lot (8), Sonoran, according to the plat of record in the office of the County Recorder of Maricopa County, Arizona, in Book 32 of Maps, page 8.  
Parcel 301-12-084 / 31-12-086

AND ITS GENERAL LOCATION IS: N S E W SIDE OF CALLE Encinas  
FEET 110 N S 91 W OF CALLE AND 91 FEET  
BY 110 FEET TOTALING 10,010 SQ. FEET.

IF REQUESTING REZONING, INDICATE CHANGE: FROM \_\_\_\_\_ TO \_\_\_\_\_

APPLICANT: Jaime Quibus PHONE NO: [REDACTED]

ADDRESS: 5447 E Encinas

PROPERTY OWNER: Dolores S Quibus PHONE NO: [REDACTED]

ADDRESS: 5449 E CALLE Encinas

[Signature] 2-12-18  
APPLICANT'S SIGNATURE Date

[Signature] 2-12-18  
\*OWNER'S SIGNATURE Date

\*The property owner must sign above or submit a letter by owner authorizing the applicant to make the request.

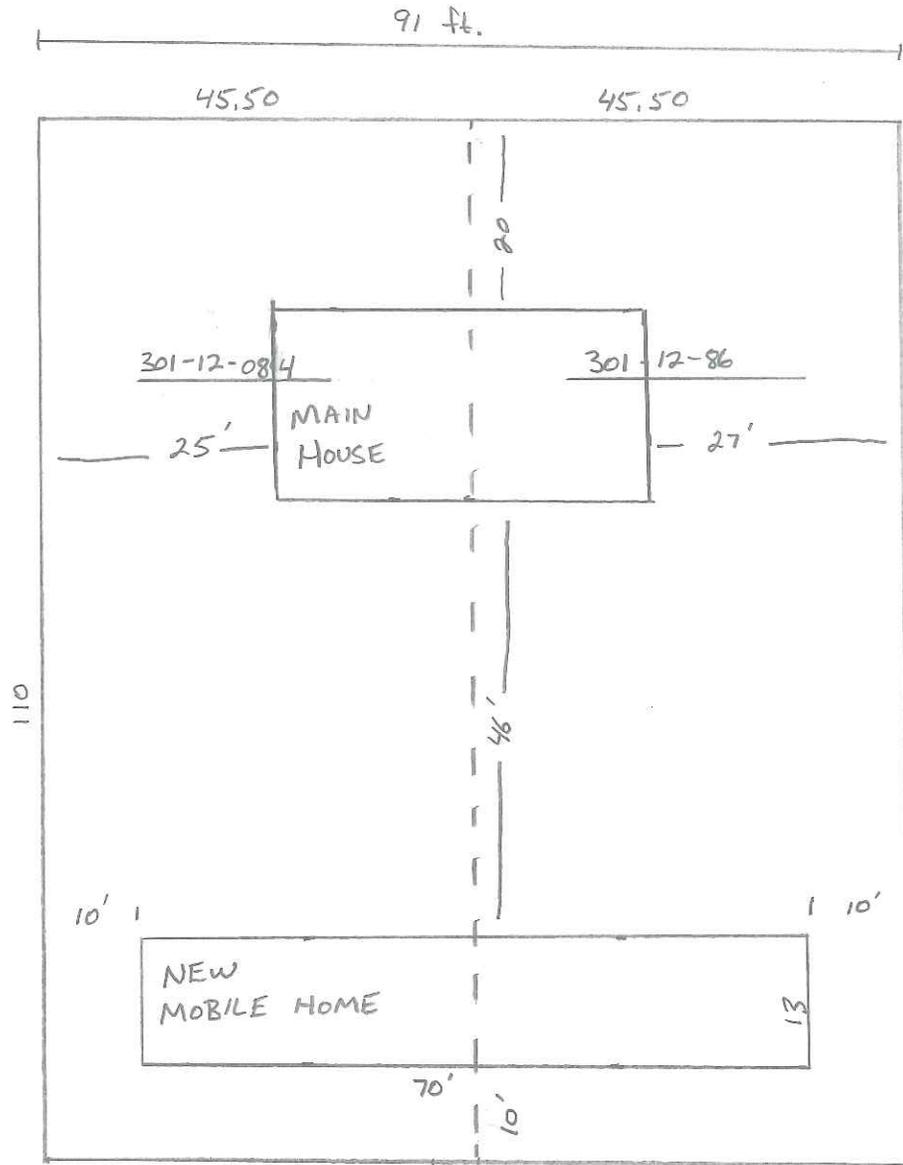
Office Use Only:

PROCEDESSED BY: \_\_\_\_\_ DATE PROCESSED: \_\_\_\_\_

DATE OF COUNCIL MEETING: \_\_\_\_\_  APPROVED  DISSAPPROVED

COMMENTS: \_\_\_\_\_

Jaime Quihuis - Dolores S Quihuis  
5447 E Calle Encinas  
Guadalupe AZ 85283



# Untitled Map

Write a description for your map.

## Legend

 5447 E Calle Encinas

 Avenida Del Yaqui & Calle Iglesia

 Line Measure



Town of Guadalupe, Az  
**ZONING INFORMATION**  
 Contact # 480-505-5380

**Commercial Zoning Districts:**

<u>Zoning District</u>	<u>MINIMUM Yard Setbacks</u>				<u>Maximum Ht.</u>
	<u>Frnt.</u>	<u>Side.</u>	<u>Street Side</u>	<u>Rear</u>	
C-1	25'	12'	15'	15'	30'
C-2	20'	12'	15'	15'	30'
C-Mix	30'	20'	30'	30'	40'

**Residential Zoning Districts:**

<u>Zoning District</u>	<u>Minimum Yard Setbacks</u>				<u>Maximum Ht.</u>
	<u>Frnt.</u>	<u>Side.</u>	<u>Street Side</u>	<u>Rear</u>	
R-1-9	30'	10'	20'	10'	30'
R-1-6	25'	7'	15'	10'	30'
R-2	25'	7'	20'	20'	30'
R-3	20'	7'	15'	15'	30'
R-4	20'	7'	15'	15'	30'



# Town of Guadalupe

9050 SOUTH AVENIDA DEL YAQUI, GUADALUPE, ARIZONA 85283-2598, PHONE: 730-3080

## NOTICE OF A REGULAR MEETING OF THE TOWN OF GUADALUPE COUNCIL

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Town of Guadalupe Council and to the general public that the Town of Guadalupe Council will hold a meeting open to the public on August 24, 1995, at 7:00 p.m., 9050 S. Avenida del Yaqui in the Council Chambers.

The Agenda for the meeting is as follows:

- A. CALL TO ORDER
- B. INVOCATION/PLEDGE OF ALLEGIANCE
- C. ROLL CALL
- D. CONSENT AGENDA
- E. APPROVAL OF MINUTES
- F. PUBLIC APPEARANCE
- G. DISCUSSION AND ACTION ITEMS:
  1. Resolution 95-17 - A resolution of the Mayor and Council of the Town of Guadalupe, Arizona, declaring as a public record that certain document filed with the town clerk and entitled "The Uniform Code for the Abatement of Dangerous Buildings - 1991 Edition"; and declaring an emergency.
  2. Ordinance 95-02 - An ordinance of the Town of Guadalupe, Arizona, adopting "The Uniform Code for the Abatement of Dangerous Buildings - 1991 Edition" by reference and providing penalties for violation thereof; and adding article 7-7 to the Town Code.
  3. Resolution 95-18 - A resolution of the Town of Guadalupe, Arizona, increasing garbage and trash collection fees.
  4. Resolution 95-19 - A resolution of the Mayor and Town Council of the Town of Guadalupe, Maricopa County, Arizona, establishing town policy against manufactured housing units (mobile homes) having frontage on Avenida del Yaqui and Guadalupe Road; and establishing a town policy requiring mobile homes in the remaining areas of the town to be owner-occupied for issuance of a conditional use permit.

Manager/Clerk  
730-3080

Finance  
730-3084

Community Services  
730-3093

Senior Center  
730-3092

Public Works  
730-3095

Fax  
730-3096

RESOLUTION 95 - 19

A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF GUADALUPE, MARICOPA COUNTY, ARIZONA, ESTABLISHING TOWN POLICY AGAINST MANUFACTURED HOUSING UNITS (MOBILE HOMES) HAVING FRONTAGE ON AVENIDA DEL YAQUI AND GUADALUPE ROAD; AND ESTABLISHING A TOWN POLICY REQUIRING MOBILE HOMES IN THE REMAINING AREAS OF THE TOWN TO BE OWNER-OCCUPIED FOR ISSUANCE OF A CONDITIONAL USE PERMIT.

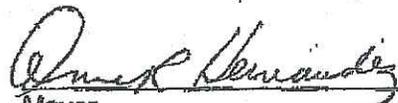
WHEREAS, the Mayor and Town Council wish to preserve the existing culture and lifestyle on Avenida Del Yaqui and Guadalupe Road by establishing policy prohibiting manufactured housing (mobile homes) locating on property fronting Avenida Del Yaqui and Guadalupe Road; and

WHEREAS, the Mayor and Town Council desire to hereby restate Town policy that any conditional use permit for a manufactured housing unit in a residentially zoned district must be owner-occupied; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Town Council of the Town of Guadalupe, Maricopa County, Arizona, as follows:

1. Absent substantial justification, the Town Council shall not grant conditional use permits for mobile homes or manufactured housing located on Avenida Del Yaqui or Guadalupe Road;
2. Absent substantial justification, the Town Council shall grant conditional use permits only if, and only for so long as, any mobile home or manufactured housing is owner-occupied.

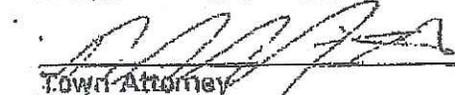
PASSED AND ADOPTED by the Mayor and Town Council of the Town of Guadalupe, Maricopa County, Arizona, on this 24 day of ~~September~~ <sup>August</sup>, 1995.

  
\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
Town Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Town Attorney

Attachment D

**Amendment No. 1**

to

**Intergovernmental Agreement IGA FCD 2017A018**

for the

**Design, Rights-of-Way Acquisition, Utility Relocations, Construction, Construction Management and Operation and Maintenance of the**

**Calle Sahuaro Project**

between the

**Town of Guadalupe**

and the

**Flood Control District of Maricopa County**

**IGA FCD 2017A018A**

**Agenda Item \_\_\_\_\_**

This Amendment Number 1, also known as Intergovernmental Agreement (IGA) 2017A018A, to IGA 2017A018, is entered into by and between the Flood Control District of Maricopa County, a political subdivision of the State of Arizona, acting by and through its Board of Directors (the "DISTRICT"), and the Town of Guadalupe, a municipal corporation, acting by and through its Mayor and Town Council, (the "TOWN"). The Town and the District are collectively referred to as the PROJECT PARTNERS and as a PROJECT PARTNER.

This Agreement shall become effective as of the date it has been executed by all PROJECT PARTNERS.

**STATUTORY AUTHORIZATION**

1. The DISTRICT is empowered by Arizona Revised Statutes (A.R.S.) § 48-3603, as revised, to enter into this Agreement and has authorized the undersigned to execute this Agreement on behalf of the DISTRICT.
2. The TOWN is empowered by A.R.S. § 9-240(B), as amended, to enter into this Agreement and has authorized the undersigned to execute this Agreement on behalf of the TOWN.

**BACKGROUND**

3. On April, 27 2011 the Board of Directors of the DISTRICT (the Board) adopted Resolution FCD 2009R003A (C-69-09-062-6-01) authorizing the DISTRICT to cost-share in projects recommended under the DISTRICT's Small Project Assistance Program (SPAP).

On April 26, 2017, the Board approved IGA FCD 2017A018 (C-69-17-025-3-00) between the TOWN and the DISTRICT for design, rights-of-way acquisition, utility relocations, construction, construction management and operation and maintenance of the Calle Sahuaro Project (the PROJECT).

#### **PURPOSE OF THE AGREEMENT**

4. The purpose of this Amendment is to revise the allowable period of time for the PROJECT CONSTRUCTION COST. Due to the likely delay of critical components necessary for the completion of the PROJECT, the TOWN has requested that a time extension be permitted such that construction expenditures occurring after June 30, 2018 can be included in the calculation of PROJECT CONSTRUCTION COSTS eligible for reimbursement by the DISTRICT.

#### **TERMS OF AGREEMENT**

5. PROJECT CONSTRUCTION COST shall mean the actual amount of money required to complete the flood control features of the PROJECT that are completed and invoiced by the TOWN to the DISTRICT between July 1, 2017 and September 30, 2018.
6. This Amendment IGA FCD 2017A018A governs where terms conflict with the original IGA FCD 2017A018. However, the original IGA FCD 2017A018 is applicable unless specifically changed by this Amendment. The paragraph numbering in this Amendment is coincidental and is not intended to indicate that these same numbered paragraphs in the original IGA FCD 2017A018 are being replaced in their entirety.
7. Nothing in this Amendment (either express or implied) is intended to confer upon anyone other than the parties herein and their respective representatives, successors, and permitted assigns, any rights or remedies under or by reason of this Amendment nor is anything in this Amendment intended to relieve or discharge the liability of either party hereto.
8. Attached to this Agreement or contained herein are the written determinations by the appropriate attorneys for the PROJECT PARTNERS, that these agencies are authorized under the laws of the State of Arizona to enter into this Agreement and that it is in proper form.
9. If legislation is enacted after the effective date of this Agreement that changes the relationship or structure of one or more PROJECT PARTNERS, the PROJECT PARTNERS agree that this Agreement shall be renegotiated at the written request of either PROJECT PARTNER.



**TOWN OF GUADALUPE**  
**A Municipal Corporation**

Approved and Accepted By:

\_\_\_\_\_  
Valerie Molina                      Date  
Mayor

Attest:

By: \_\_\_\_\_  
Jeff Kulaga                      Date  
Town Manager

The foregoing Intergovernmental Agreement Amendment FCD 2017A018A has been reviewed pursuant to A.R.S. Section 11-952, as amended, by the undersigned attorney who has determined that it is in proper form and within the power and authority granted to the Town of Guadalupe under the laws of the State of Arizona.

\_\_\_\_\_  
Town Attorney                      Date



# Flood Control District

of Maricopa County

MEMORANDUM

**Date:** April 28, 2017

**To:** Mr. Bob Thaxton, Town Manager  
Town of Guadalupe  
9141 South Avenida del Yaqui  
Guadalupe, AZ 85283

**From:** Belinda Mcilhargey, Contract Specialist  
Flood Control District

**Subject:** IGA FCD 2017A018 – CALLE SAHUARO PROJECT

---

The above referenced IGA is enclosed and fully executed.

Should you have any questions regarding this matter, please do not hesitate to contact Sharon Rogers at 602-506-6764. Thank you for your assistance.

---

Flood Control District of Maricopa County  
2801 West Durango Street  
Phoenix, AZ 85009  
sharonrogers@mail.maricopa.gov

**Intergovernmental Agreement**

for the

**Design, Rights-of-Way Acquisition, Utility Relocations, Construction, Construction  
Management and Operation and Maintenance**  
of the

**Calle Sahuaro Project**

between the

**Town of Guadalupe**

and the

**Flood Control District of Maricopa County**

**IGA FCD 2017A018**

Agenda Item C-69-17-025-3-00

This Intergovernmental Agreement (this "Agreement") is entered into by and between the Flood Control District of Maricopa County, a political subdivision of the State of Arizona, acting by and through its Board of Directors (the "DISTRICT"), and the Town of Guadalupe, a municipal corporation, acting by and through its Mayor and Town Council, (the "TOWN"). The Town and the District are collectively referred to as the PROJECT PARTNERS and as a PROJECT PARTNER.

This Agreement shall become effective as of the date it has been executed by all PROJECT PARTNERS.

**STATUTORY AUTHORIZATION**

1. The DISTRICT is empowered by Arizona Revised Statutes (A.R.S.) § 48-3603, as revised, to enter into this Agreement and has authorized the undersigned to execute this Agreement on behalf of the DISTRICT.
2. The TOWN is empowered by A.R.S. § 9-240(B), as amended, to enter into this Agreement and has authorized the undersigned to execute this Agreement on behalf of the TOWN.

**BACKGROUND**

3. On April, 27 2011 the Board of Directors of the DISTRICT (the Board) adopted Resolution FCD 2009R003A (C-69-09-062-6-01) authorizing the DISTRICT to cost-share in projects recommended under the DISTRICT's Small Project Assistance Program (SPAP).
4. On June 8, 2016, the Board approved IGA FCD 2016A002 (C-69-16-038-5-00) between the TOWN and the DISTRICT to cost share for the 9054 S. Calle Sahuaro Project (the PROJECT).

5. Due to TOWN funding issues, the TOWN and DISTRICT have agreed in the best interest of the PROJECT, to delay the PROJECT from FY17 SPAP and to include the PROJECT in the DISTRICT's FY18 SPAP.
6. The original PROJECT IGA FCD 2016A002 is hereby terminated and replaced by this Agreement.
7. The PROJECT will provide the following benefits:
  - 7.1 Reduce the flood hazard to Maricopa County Assessor's Parcel Number (APN) 301-12-051 that has experienced historic flooding.
  - 7.2 Reduce the flood hazard to roadways in the vicinity of the PROJECT that have experienced historic flooding.

### PURPOSE OF THE AGREEMENT

8. The purpose of this Agreement is to identify and define the responsibilities of the DISTRICT and the TOWN for the design, rights-of-way acquisition, utility relocations, construction, construction management, and operation and maintenance of the PROJECT.

### TERMS OF AGREEMENT

9. The PROJECT shall mean the features required to accomplish the benefits enumerated in paragraph 7 of this Agreement. Features of the PROJECT, as envisioned at the time of this Agreement, are represented in Exhibit A but are subject to change without amendment to this Agreement.
10. PROJECT CONSTRUCTION COST shall mean the actual amount of money required to complete the flood control features of the PROJECT that are completed and invoiced by the TOWN to the DISTRICT between July 1, 2017 and June 30, 2018. This term shall not be amended.
  - 10.1 The following costs are expressly excluded from the PROJECT CONSTRUCTION COST shared under this Agreement:
    - 10.1.1 Costs associated with design, rights-of-way acquisition, permitting, construction management (including materials testing and survey work), operations and maintenance.
    - 10.1.2 Costs associated with multi-use, landscaping or aesthetic features.
    - 10.1.3 Costs associated with utility conflicts and utility relocations.
    - 10.1.4 Personnel and administrative costs incurred by either PROJECT PARTNER.
  - 10.2 The PROJECT CONSTRUCTION COST is estimated to be \$302,804.76 but is subject to change without amendment to this Agreement.
11. The DISTRICT shall:

- 11.1 Fund seventy-five percent (75%) of the PROJECT CONSTRUCTION COST incurred and invoiced between July 1, 2017 and June 30, 2018, with the funding from the DISTRICT limited to a maximum of \$250,000 in accordance with the DISTRICT's Small Project Assistance Program. The DISTRICT's current estimated funding share is \$227,103.57. DISTRICT funds will be from the DISTRICT's secondary tax levy revenues and DISTRICT funding shall be contingent upon the availability of DISTRICT Capital Improvement Program Budget funding. This term shall not be amended.
  - 11.2 Reimburse the TOWN per the terms of this Agreement within thirty (30) days of receipt of an invoice from the TOWN for its share of the PROJECT CONSTRUCTION COST.
  - 11.3 Participate in a final inspection of the completed PROJECT with the TOWN.
12. The TOWN shall:
- 12.1 Fund the full PROJECT CONSTRUCTION COST not reimbursed by the DISTRICT, making the TOWN's estimated PROJECT CONSTRUCTION COST share \$75,701.19; and TOWN will fully fund all PROJECT costs for any work completed and invoiced before July 1, 2017 or after June 30, 2018. This term shall not be amended.
  - 12.2 Fully and solely pay any payment required that does not fall within the definition of PROJECT CONSTRUCTION COST.
  - 12.3 Serve as the lead agency for all aspects of PROJECT implementation.
  - 12.4 Invoice the DISTRICT as follows:
    - 12.4.1 Within thirty (30) days of award of a PROJECT construction contract for one-half (1/2) of its share of the PROJECT CONSTRUCTION COST.
    - 12.4.2 Within thirty (30) days of completion of construction of the PROJECT, but no later than June 30, 2018, prepare a final accounting including change order costs not previously paid, and invoice the DISTRICT for the remainder of its share of the PROJECT CONSTRUCTION COST incurred, if any, to date.
  - 12.5 Reimburse the DISTRICT for any previous over-payments.
  - 12.6 Design the PROJECT; provide PROJECT plans and specifications to the DISTRICT (including interim submittals as appropriate) for review and comment. The DISTRICT shall provide, within three (3) weeks of receipt of the plans and specifications from the TOWN, comments on the plans and specifications, if any. The TOWN shall incorporate the comments provided by the DISTRICT into the PROJECT as appropriate.
  - 12.7 Coordinate and staff any necessary public involvement activities related to the PROJECT.
  - 12.8 Obtain all permits required for the PROJECT.
  - 12.9 Obtain rights-of-way required for the PROJECT.
  - 12.10 Relocate conflicting utilities.

- 12.11 Construct the PROJECT, provide construction management (including materials testing and survey work), and provide any proposed construction change orders to the DISTRICT for concurrence.
- 12.12 Coordinate a final inspection of the completed PROJECT with the DISTRICT.
- 12.13 Own the completed PROJECT and be responsible for operation and maintenance of the completed PROJECT. The maintenance activities to be performed include, but are not limited to, maintaining the flood control function of the PROJECT, including sediment and vegetation removal and any and all aesthetic, park, and public use features, maintenance of landscaping, irrigation, multi-use trails and berms, removal of trash and debris, electricity and other operation costs for the facilities, vandalism repair and replacement, and structural repair and replacement of the flood control structures. The TOWN may delegate this responsibility to a third party but will remain ultimately accountable to the DISTRICT under this Agreement.
- 12.14 Require that any contractor selected for the PROJECT:
- 12.14.1 Warrant its compliance with all federal immigration laws and regulations that relate to its employees and their compliance with A.R.S. § 23-214(A);
  - 12.14.2 Agree that a breach of the warranty under paragraph 10.14.1 shall be deemed a material breach of contract and is subject to penalties up to and including termination of the contract;
  - 12.14.3 Agree that the DISTRICT retains the legal right to inspect the papers of the contractor or subcontractor employee(s) who work(s) on this Agreement to ensure that contractor or subcontractor is complying with the warranty under paragraph 10.14.1;
13. Any local permits required for the PROJECT that are issued by either PROJECT PARTNER shall be issued at no cost to the PROJECT.
14. Either PROJECT PARTNER may, with mutual written agreement of all PROJECT PARTNERS, delegate responsibilities to another party. Any delegation, however, shall not relieve the delegating PROJECT PARTNER of its original responsibilities as defined herein.
15. Each PROJECT PARTNER certifies that it has disclosed to the other PROJECT PARTNER any known ongoing or anticipated litigation (to which it is a party) related to the PROJECT or PROJECT-affiliated flooding hazards, and shall continue to make such disclosures through the duration of this Agreement.
16. In the case of any dispute over any items in this Agreement, the PROJECT PARTNERS agree to use their best efforts and enter into good faith negotiations to resolve the disputed matters. However, this shall not limit the rights of the PROJECT PARTNERS to seek any remedies provided by law.
17. Each PROJECT PARTNER shall take reasonable and necessary actions within its authority to ensure that only storm water is discharged into the PROJECT, and that such discharges into the PROJECT comply at the point of discharge with any applicable requirements of the U.S. Environmental Protection Agency, Clean Water Act, Arizona Pollutant Discharge Elimination System or any other applicable discharge requirements, including any permit requirements.

18. The PROJECT PARTNERS agree to equally share the cost of a PROJECT compliance and cost audit to be initiated within sixty (60) days of PROJECT completion, if requested by either PROJECT PARTNER. An independent auditing firm on contract to the DISTRICT and agreeable to the PROJECT PARTNERS will perform the audit. Any payments or reimbursements necessary to bring the PROJECT into compliance with the audit findings shall be made within 45 days of acceptance by all PROJECT PARTNERS of the audit report.
19. Each PROJECT PARTNER (indemnitor) shall, to the extent permissible by law, indemnify, defend and save harmless the others (indemnitees) including agents, officers, directors, governors and employees thereof, from and against any loss or expense incurred as a result of any claim or suit of any nature whatsoever, which arises out of indemnitor's negligent or wrongful acts or omissions pursuant to this Agreement. The TOWN shall further, to the extent permissible by law, indemnify, defend and save harmless the DISTRICT including agents, officers, directors, governors and employees thereof, from and against any loss or expense incurred as a result of any claim or suit of any nature whatsoever, which arises out of recreational use of the PROJECT in the event that it elects to invite such use (with or without DISTRICT concurrence). Such indemnification obligations shall encompass any personal injury, death or property damages resulting from the indemnitor's negligent or wrongful acts or omissions, as well as reasonable attorney fees, court costs, and other expenses relating to the defense against claims or litigation, incurred by the indemnitee. Indemnitee shall be liable for its own negligence or wrongful acts as provided by law.
20. Each PROJECT PARTNER
- 20.1 Shall comply with A.R.S. §§ 41-4401 and 23-214(A). Failure by either PROJECT PARTNER to comply with A.R.S. §§ 41-4401 and 23-214(A) shall be deemed a breach of this Agreement and is subject to penalties up to and including termination of the Agreement.
- 20.2 Retains the legal right to inspect the records of the other PROJECT PARTNER's and any contractors' or subcontractors' employees performing work under this Agreement to verify compliance with A.R.S. §§ 41-4401 and 23-214(A).
21. All notices or demands upon any PROJECT PARTNER shall be in writing and shall be delivered in person, by express delivery service for which a receipt is obtained or sent by mail addressed as follows:
- |   |                              |
|---|------------------------------|
| Flood Control District of Maricopa County | Town of Guadalupe            |
| Chief Engineer and General Manager        | Town Manager                 |
| 2801 West Durango Street                  | 9241 South Avenida del Yaqui |
| Phoenix, Arizona 85009-6399               | Guadalupe, Arizona 85283     |
22. This Agreement shall expire either (a) two years from the date of execution by all PROJECT PARTNERS, or (b) upon both completion of the PROJECT and satisfaction of all funding obligations and reimbursements associated with this Agreement, whichever is the first to occur. However, by mutual written agreement of all PROJECT PARTNERS, this Agreement may be amended or terminated except as expressly stated in this Agreement. The operation and maintenance and indemnification provisions of this Agreement shall survive the expiration of this Agreement.
23. This Agreement is subject to the provisions of A.R.S. § 38-511.

24. Attached to this Agreement or contained herein are the written determinations by the appropriate attorneys for the PROJECT PARTNERS, that these agencies are authorized under the laws of the State of Arizona to enter into this Agreement and that it is in proper form.
25. If legislation is enacted after the effective date of this Agreement that changes the relationship or structure of one or more PROJECT PARTNERS, the PROJECT PARTNERS agree that this Agreement shall be renegotiated at the written request of either PROJECT PARTNER.

FLOOD CONTROL DISTRICT OF MARICOPA COUNTY  
A Political Subdivision of the State of Arizona

Recommended by:

 4-6-17  
William D. Wiley, P.E. Date  
Chief Engineer and General Manager

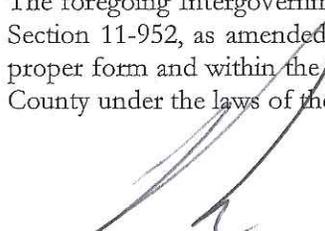
Approved and Accepted:

By:  APR 26 2017  
Chairman, Board of Directors Date

Attest:

By:  APR 26 2017  
Clerk of the Board Date

The foregoing Intergovernmental Agreement FCD 2017A018 has been reviewed pursuant to A.R.S. Section 11-952, as amended, by the undersigned General Counsel, who has determined that it is in proper form and within the powers and authority granted to the Flood Control District of Maricopa County under the laws of the State of Arizona.

 4/15/17  
General Counsel Date

TOWN OF GUADALUPE  
A Municipal Corporation

Approved and Accepted By:

Valerie Molina                      3-23-17  
Valerie Molina                      Date  
Mayor

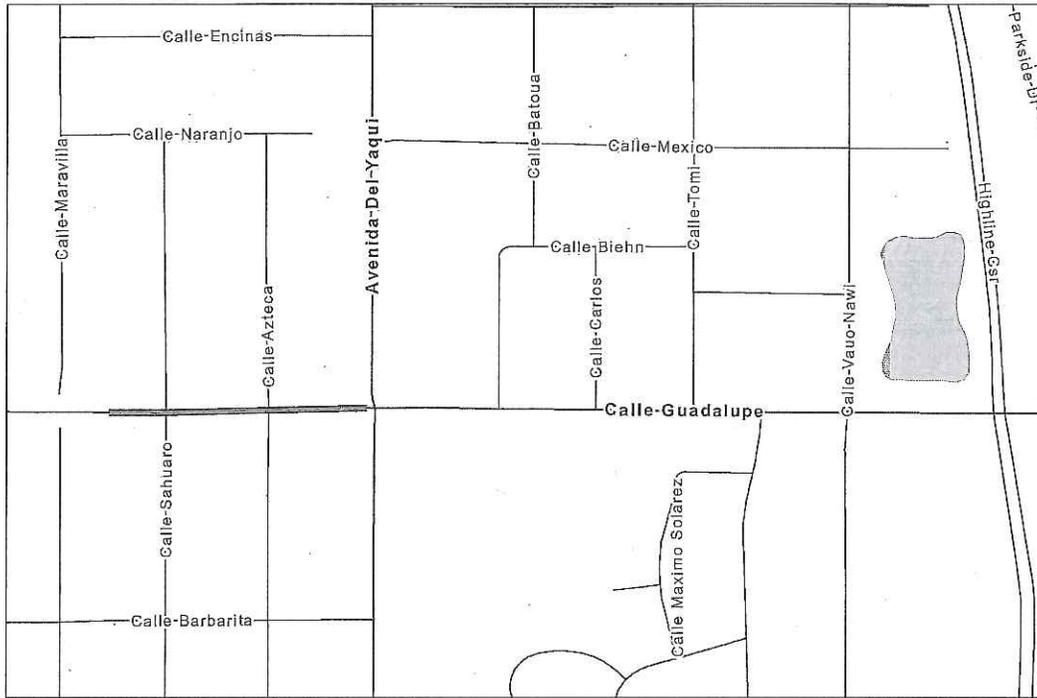
Attest:

By: Bob Thaxton                      3-23-17  
Bob Thaxton                      Date  
Town Manager

The foregoing Intergovernmental Agreement FCD 2017A018 has been reviewed pursuant to A.R.S. Section 11-952, as amended, by the undersigned attorney who has determined that it is in proper form and within the power and authority granted to the Town of Guadalupe under the laws of the State of Arizona.

D. Jones                      3-23-17  
Town Attorney                      Date

### Exhibit A: Calle Sahuaro



- Proposed Storm Drain
- Existing Basin



Attachment F

**RESOLUTION NO. R2018.07**

NOTICE OF ELECTION

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF GUADALUPE, ARIZONA, PROVIDING NOTICE OF THE REGULAR (PRIMARY) ELECTION.

WHEREAS, it is provided by law for the holding of a Primary Election; and

WHEREAS, the Mayor and Council has by resolution called a Primary Election to be held on August 28, 2018.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Guadalupe, as follows:

Section 1. Designation of Election Date

That the Town of Guadalupe Primary Election be held on Tuesday, August 28, 2018, for the purpose of nominating candidates for the offices of Mayor (1 seat) and Councilmember (3 seats). (Any candidate receiving a majority of all of the votes cast at the Primary Election will be declared elected without running at the General Municipal Election.)

PASSED AND ADOPTED by the Mayor and Council of the Town of Guadalupe, Arizona, this 12<sup>th</sup> day of April, 2018.

\_\_\_\_\_  
Valerie Molina, Mayor

ATTEST:

\_\_\_\_\_  
Jeff Kulaga, Town Manager / Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
David Ledyard, Town Attorney

**RESOLUCIÓN N.º R2018.07**

**AVISO DE ELECCIÓN**

UNA RESOLUCIÓN DE LA ALCALDESA Y DEL CONCEJO DE LA CIUDAD DE GUADALUPE, ARIZONA, EN LA QUE SE INFORMA SOBRE LA ELECCIÓN (PRIMARIA) REGULAR.

POR CUANTO, lo estipula la ley para celebrar una Elección primaria; y

POR CUANTO, la Alcaldesa y el Concejo en virtud de la resolución convocaron a una Elección primaria que se celebrará el 28 de agosto de 2018.

AHORA, POR LO TANTO, SE RESUELVE por la Alcaldesa y el Concejo de la Ciudad de Guadalupe, como sigue:

Sección 1. Designación de la fecha de la elección

Que la Elección primaria de la Ciudad de Guadalupe se celebre el martes, 28 de agosto de 2018, con el fin de nominar candidatos para los cargos de Alcalde (1 puesto) y miembros del Concejo (3 puestos). (Cualquier candidato que reciba la mayoría de todos los votos emitidos en la Elección primaria se declarará electo, sin tener que participar en la Elección municipal general).

APROBADA Y ADOPTADA por la Alcaldesa y el Concejo de la Ciudad de Guadalupe, Arizona, este 12 de abril de 2018.

---

Valerie Molina, Alcaldesa

CERTIFICA:

---

Jeff Kulaga, Encargado/Secretario del Ayuntamiento

APROBADA EN CUANTO A LA FORMA:

---

David Ledyard, Procurador de la Ciudad

Attachment G

**RESOLUTION NO. R2018.08**

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF GUADALUPE, ARIZONA, AMENDING THE TOWN OF GUADALUPE PERSONNEL RULES, POLICIES, AND PROCEDURES, SECTION 310 RELATED TO ALCOHOL AND DRUGS, BY ADDING A NEW SECTION 310.1, FEDERAL TRANSIT ADMINISTRATION DRUG AND ALCOHOL PROGRAM.

WHEREAS, the Town of Guadalupe Personnel Rules, Policies, and Procedures Manual was implemented January 20, 2005; and

WHEREAS, Section 310 of the Town of Guadalupe Personnel Rules, Policies, and Procedures Manual provides for policies with regard to alcohol and drug free workplace and testing; and

WHEREAS, the Town of Guadalupe operates a transit program with grant funding from the Federal Transit Administration (FTA) through the Arizona Department of Transportation, which requires funding sub-recipients to comply with applicable federal drug and alcohol procedures identified in 49 Code of Federal Regulations Part 655, 653, 40, and 29; and

WHEREAS, the Town Council has adopted Resolution No. R2018.08, by adding a new Section 310.1, establishing a Drug and Alcohol Policy to comply with FTA Section 5311 Rural Transportation Grant Guidelines; and

WHEREAS, the Town Council desires its current policies to be consistent with Resolution No. R2018.08 "Federal Transit Administration Drug and Alcohol Program";

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Guadalupe, that the Council approve amendments to Section 310 of the Town of Guadalupe Personnel Rules, Policies, and Procedures Manual by adding a new Section 310.1. "Federal Transit Administration Drug and Alcohol Program", in substantially the form of (Attachment 1).

PASSED AND ADOPTED by the Mayor and Council of the Town of Guadalupe, Arizona, this 12<sup>th</sup> day of April, 2018.

\_\_\_\_\_  
Valerie Molina, Mayor

ATTEST:

\_\_\_\_\_  
Jeff Kulaga, Town Manager / Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
David Ledyard, Town Attorney

# Town of Guadalupe

---

# Drug and Alcohol Policy

Effective as of May 12, 2018

Adopted by: Town of Guadalupe, Resolution No. R2018.08

Date Adopted: April 12, 2018

1. Purpose of Policy .....	3
2. Covered Employees .....	3
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# I. Purpose of Policy

This policy complies with 49 CFR Part 655, as amended and 49 CFR Part 40, as amended. Copies of Parts 655 and 40 are available in the drug and alcohol program manager's (Town Manager) office and can be found on the internet at the Federal Transit Administration (FTA) Drug and Alcohol Program website <http://transit-safety.fta.dot.gov/DrugAndAlcohol/>.

All covered employees are required to submit to drug and alcohol tests as a condition of employment in accordance with 49 CFR Part 655.

Portions of this policy are not FTA-mandated, but reflect Town of Guadalupe's policy. These additional provisions are identified by **bold text**.

In addition, DOT has published 49 CFR Part 32, implementing the Drug-Free Workplace Act of 1988, which requires the establishment of drug-free workplace policies and the reporting of certain drug-related offenses to the FTA.

**All Town of Guadalupe employees are subject to the provisions of the Drug-Free Workplace Act of 1988.**

The unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited in the covered workplace. An employee who is convicted of any criminal drug statute for a violation occurring in the workplace shall notify the Town Manager no later than five days after such conviction.

## 2. Covered Employees

This policy applies to every person, including an applicant or transferee, who performs or will perform a "safety-sensitive function" as defined in Part 655, section 655.4.

You are a covered employee if you perform any of the following:

- Operating a revenue service vehicle, in or out of revenue service
- Operating a non-revenue vehicle requiring a commercial driver's license
- Controlling movement or dispatch of a revenue service vehicle
- Maintaining (including repairs, overhaul and rebuilding) of a revenue service vehicle or equipment used in revenue service
- Carrying a firearm for security purposes

See Attachment A for a list of covered positions by job title.

## 3. Prohibited Behavior

Use of illegal drugs is prohibited at all times. All covered employees are prohibited from reporting for duty or remaining on duty any time there is a quantifiable presence of a prohibited drug in the body at or above the minimum thresholds defined in Part 40. Prohibited drugs include:

- marijuana

- cocaine
- phencyclidine (PCP)
- opioids
- amphetamines

All covered employees are prohibited from performing or continuing to perform safety-sensitive functions while having an alcohol concentration of 0.04 or greater.

All covered employees are prohibited from consuming alcohol while performing safety-sensitive job functions or while on-call to perform safety-sensitive job functions. If an on-call employee has consumed alcohol, they must acknowledge the use of alcohol at the time that they are called to report for duty. If the on-call employee claims the ability to perform his or her safety-sensitive function, he or she must take an alcohol test with a result of less than 0.02 prior to performance.

All covered employees are prohibited from consuming alcohol within four (4) hours prior to the performance of safety-sensitive job functions.

All covered employees are prohibited from consuming alcohol for eight (8) hours following involvement in an accident or until he or she submits to the post-accident drug and alcohol test, whichever occurs first.

## 4. Consequences for Violations

Following a positive drug or alcohol (BAC at or above 0.04) test result or test refusal, the employee will be immediately removed from safety-sensitive duty and referred to a Substance Abuse Professional.

Following a BAC of 0.02 or greater, but less than 0.04, the employee will be immediately removed from safety-sensitive duties for at least eight hours unless a retest results in the employee's alcohol concentration being less than 0.02.

### Treatment/Discipline

Per Town of Guadalupe policy, any employee who tests positive for drugs or alcohol (BAC at or above 0.04) or refuses to test will be referred to a Substance Abuse Professional (SAP) and at the discretion of the Town Manager will be offered rehabilitation time off and or terminated immediately.

The Employee or their insurance carrier must pay for all rehabilitation services. At the Town Manager's discretion, the employee may use personal time off (PTO) hours they have accrued over 40 hours during rehabilitation.

## 5. Circumstances for Testing

### Pre-Employment Testing

Pre-employment alcohol tests are conducted after making a contingent offer of employment or transfer. All pre-employment alcohol tests will be conducted using the procedures set forth in 49 CFR Part 40.

A negative pre-employment drug test result is required before an employee can first perform safety-sensitive functions. If a pre-employment test is cancelled, the individual will be required to undergo another test and successfully pass with a verified negative result before performing safety-sensitive functions. Page 58

If a covered employee has not performed a safety-sensitive function for 90 or more consecutive calendar days, and has not been in the random testing pool during that time, the employee must take and pass a pre-employment test before he or she can return to a safety-sensitive function.

A covered employee or applicant who has previously failed or refused a DOT pre-employment drug and/or alcohol test must provide proof of having successfully completed a referral, evaluation, and treatment plan meeting DOT requirements.

## Reasonable Suspicion/Cause and Alcohol Testing

Section 655.43(b) only permits a reasonable suspicion test under FTA authority based on specific, contemporaneous, and articulable observations concerning the appearance, behavior, speech, or body odors of the covered employee. A supervisor(s) who is trained in detecting the signs and symptoms of drug use and alcohol misuse must make the required observations.

When an employee, by observation or report of the employee's behavior, is suspected of being impaired or under the influence, and as a result is unable to perform the duties of their position safely, the employee will be ordered to submit to a drug and alcohol test.

When an employee (who is not a supervisor) has reasonable suspicion of another employee's illegal controlled substance and/or alcohol use in violation of this policy, the employee shall immediately notify a supervisor.

Reasonable suspicion drug or alcohol testing will be conducted as a result of the observations of one or more supervisors who have been appropriately trained in the signs and symptoms of drug and alcohol use. The supervisor must personally observe and document the behavior leading to the decision to reasonable suspicion testing.

The supervisor will then contact another supervisor to observe the behavior. If in agreement that the reasonable suspicion exists, the supervisor shall contact the Human Resource Department or department designee to order a "For Cause" test. The Personnel Officer shall contact the Alcohol & Drug Testing Office and order the "For Cause" test prior to taking the employee to be tested. If the two supervisors disagree, a representative from the Human Resources Department will decide whether to order testing. If another supervisor is not available to confer, the supervisor shall call his/her supervisor to discuss the observation and make a decision to test.

The supervisor and any other supervisor involved will document their observations and involvement in the situation to drug and alcohol test an employee for substance use.

The supervisor(s) shall immediately remove the employee from safety sensitive duties and take the employee for testing, following City procedures as listed below:

1. The supervisor(s) must isolate and inform the employee of their observation and that they have cause to believe that the employee's behavior warrants testing. This discussion must take place in as private a setting as possible.
2. The employee should be given an opportunity to explain if there is a reason for the observed behavior. However, the employee will still be tested.
3. If the employee refuses to submit to the testing, he/she shall not be permitted to operate any City vehicle, or to continue working. A refusal shall be treated as a positive test, and the employee will be immediately suspended pending a termination hearing. The employee will be transported to their home to prevent additional safety concerns.
4. If the employee agrees to the request for testing, the supervisor will transport the employee to the testing/collection site. The supervisor will wait for the employee, but shall not go into the examination, collection, or breath testing rooms.
5. Note: Under Section 40.27: An employer must not require an employee to sign a consent, release, waiver of liability, or indemnification agreement with respect to any part of the drug or alcohol testing process covered by this part (including, but not limited to, collections, laboratory testing, MRO and SAP services).
6. After the collections are performed, the employee will be suspended from duty pending the results. The employee will be transported to his/her home to prevent additional safety concerns. Testing positive for prohibited drug or alcohol use will result in termination and referral to a SAP.
7. The supervisor is required to document the events that led to the testing, as well as the conversations and events that followed the request.

## Post-Accident Testing

Covered employees shall be subject to post-accident drug and alcohol testing under the following circumstances:

### Fatal Accidents

As soon as practicable following an accident involving the loss of a human life, drug and alcohol tests will be conducted on each surviving covered employee operating the public transportation vehicle at the time of the accident. In addition, any other covered employee whose performance could have contributed to the accident, as determined by Town of Guadalupe using the best information available at the time of the decision, will be tested.

### Non-fatal Accidents

As soon as practicable following an accident not involving the loss of a human life, drug and alcohol tests will be conducted on each covered employee operating the public transportation vehicle at the time of the accident if at least one of the following conditions is met:

- (1) The accident results in injuries requiring immediate medical treatment away from the scene, unless the covered employee can be completely discounted as a contributing factor to the accident
- (2) One or more vehicles incurs disabling damage and must be towed away from the scene, unless the covered employee can be completely discounted as a contributing factor to the accident
- (3) The vehicle is a bus and is removed from operation, unless the covered employee can be completely discounted as a factor to the accident

In addition, any other covered employee whose performance could have contributed to the accident, as determined by Town of Guadalupe using the best information available at the time of the decision, will be tested.

A covered employee subject to post-accident testing must remain readily available, or it is considered a refusal to test. Nothing in this section shall be construed to require the delay of necessary medical attention for the injured following an accident or to prohibit a covered employee from leaving the scene of an accident for the period necessary to obtain assistance in responding to the accident or to obtain necessary emergency medical care.

## Random Testing

Random drug and alcohol tests are unannounced and unpredictable, and the dates for administering random tests are spread reasonably throughout the calendar year. Random testing will be conducted at all times of the day when safety-sensitive functions are performed.

Testing rates will meet or exceed the minimum annual percentage rate set each year by the FTA administrator. The current year testing rates can be viewed online at [www.transportation.gov/odapc/random-testing-rates](http://www.transportation.gov/odapc/random-testing-rates).

The selection of employees for random drug and alcohol testing will be made by a scientifically valid method, such as a random number table or a computer-based random number generator. Under the selection process used, each covered employee will have an equal chance of being tested each time selections are made.

A covered employee may only be randomly tested for alcohol misuse while the employee is performing safety-sensitive functions, just before the employee is to perform safety-sensitive functions, or just after the employee has ceased performing such functions. A covered employee may be randomly tested for prohibited drug use anytime while on duty.

Each covered employee who is notified of selection for random drug or random alcohol testing must immediately proceed to the designated testing site.

### **Random Testing – End of Shift**

Random testing may occur anytime an employee is on duty so long as the employee is notified prior to the end of the shift. Employees who provide advance, verifiable notice of scheduled medical or child care commitments will be random drug tested no later than three hours before the end of their shift and random alcohol tested no later than 30 minutes before the end of their shift. Verifiable documentation of a previously scheduled medical or child care commitment, for the period immediately following an employee's shift, must be provided at least 1 hour before the end of the shift.

### **Return to Duty Testing**

Any employee who is allowed to return to safety-sensitive duty after failing or refusing to submit to a DOT drug and/or alcohol test must first be evaluated by a substance abuse professional (SAP), complete a SAP-required program of education and/or treatment, and provide a negative return-to-duty drug and/or alcohol test result. All tests will be conducted in accordance with 49 CFR Part 40, Subpart O.

### **Follow-up Testing**

Employees returning to safety-sensitive duty following leave for substance abuse rehabilitation will be required to undergo unannounced follow-up alcohol and/or drug testing for a period of one (1) to five (5) years, as directed by the SAP. The duration of testing will be extended to account for any subsequent leaves of absence, as necessary. The type (drug and/or alcohol), number, and frequency of such follow-up testing shall be directed by the SAP. All testing will be conducted in accordance with 49 CFR Part 40, Subpart O.

## **6. Testing Procedures**

All FTA drug and alcohol testing will be conducted in accordance with 49 CFR Part 40, as amended.

## Consortium

The Town of Guadalupe has entered into a consortium with Minert & Associates, Drug and Alcohol Testing Consultants, P.O. Box 568, Meridian, Idaho 83680 (See Attachment B).

## Dilute Urine Specimen

**If there is a negative dilute test result, Town of Guadalupe will conduct one additional retest.** The result of the second test will be the test of record.

Dilute negative results with a creatinine level greater than or equal to 2 mg/ld. but less than or equal to 5 mg/ld. require an immediate recollection under direct observation (see 49 CFR Part 40, section 40.67).

## Split Specimen Test

In the event of a verified positive test result, or a verified adulterated or substituted result, the employee can request that the split specimen be tested at a second laboratory. Town of Guadalupe guarantees that the split specimen test will be conducted in a timely fashion. The employee will be required to pay for the split specimen test.

## 7. Test Refusals

As a covered employee, you have refused to test if you:

- (1) Fail to appear for any test (except a pre-employment test) within a reasonable time, as determined by Town of Guadalupe.
- (2) Fail to remain at the testing site until the testing process is complete. An employee who leaves the testing site before the testing process commences for a pre-employment test has not refused to test.
- (3) Fail to attempt to provide a breath or urine specimen. An employee who does not provide a urine or breath specimen because he or she has left the testing site before the testing process commenced for a pre-employment test has not refused to test.
- (4) In the case of a directly-observed or monitored urine drug collection, fail to permit monitoring or observation of your provision of a specimen.
- (5) Fail to provide a sufficient quantity of urine or breath without a valid medical explanation.
- (6) Fail or decline to take a second test as directed by the collector or Town of Guadalupe for drug testing.
- (7) Fail to undergo a medical evaluation as required by the MRO or Town of Guadalupe's Designated Employer Representative (DER).
- (8) Fail to cooperate with any part of the testing process.
- (9) Fail to follow an observer's instructions to raise and lower clothing and turn around during a directly-observed test.
- (10) Possess or wear a prosthetic or other device used to tamper with the collection process.

- (11) Admit to the adulteration or substitution of a specimen to the collector or MRO.
- (12) Refuse to sign the certification at Step 2 of the Alcohol Testing Form (ATF).
- (13) Fail to remain readily available following an accident.

As a covered employee, if the MRO reports that you have a verified adulterated or substituted test result, you have refused to take a drug test.

As a covered employee, if you refuse to take a drug and/or alcohol test, you incur the same consequences as testing positive and will be immediately removed from performing safety-sensitive functions, and referred to a SAP.

## 8. Voluntary Self-Referral

**Any employee who has a drug and/or alcohol abuse problem and has not been selected for reasonable suspicion, random or post-accident testing or has not refused a drug or alcohol test may voluntarily refer her or himself to the Town Manager, who will refer the individual to a substance abuse counselor for evaluation and treatment.**

**The substance abuse counselor will evaluate the employee and make a specific recommendation regarding the appropriate treatment. Employees are encouraged to voluntarily seek professional substance abuse assistance before any substance use or dependence affects job performance.**

**Any safety-sensitive employee who admits to a drug and/or alcohol problem will immediately be removed from his/her safety-sensitive function and will not be allowed to perform such function until successful completion of a prescribed rehabilitation program.**

## 9. Prescription Drug Use

**The appropriate use of legally prescribed drugs and non-prescription medications is not prohibited. However, the use of any substance which carries a warning label that indicates that mental functioning, motor skills, or judgment may be adversely affected must be reported to the Town Manager. Medical advice should be sought, as appropriate, while taking such medication and before performing safety-sensitive duties.**

## 10. Contact Person

For questions about Town of Guadalupe's anti-drug and alcohol misuse program, contact Jeff Kulaga, Town Manager/Human Resources.

## Attachment A: Covered Positions

All Senior Center employees that drive and operate any vehicle purchased with Federal Transportation Administration Funds.

Senior Center-Director

Senior Center-Coordinator

Senior Center-Driver

Also included are volunteers who perform FTA covered safety-sensitive jobs. (A volunteer is only subject to 49 CFR Part 655 if they receive “remuneration in excess of his/her actual expenses incurred while engaged in the volunteer activity” or “hold a commercial Driver’s License to operate a transit vehicle.”)

# Attachment B: Consortium Contract



Drug / Alcohol Testing Consultants Phone: 800-388-3204 Fax: 800-377-8178 P.O. Box 568, Meridian, Idaho 83680

## MINERT & ASSOCIATES

Presents the following drug testing services agreement to:

### Town of Guadalupe

Minert & Associates, hereby agrees to provide the following services to Town of Guadalupe:

- ◆ Policy development and/or review;
- ◆ Coordination of all drug and alcohol testing;
- ◆ Pre-employment background checks;
- ◆ Web-based data management platform;
- ◆ Onsite or clinic collection, as required by the company;
- ◆ Standard or expanded screening panels;
- ◆ Testing methods of urine, saliva, or hair as directed by company;
- ◆ Computer generated random selection of employees;
- ◆ Consolidated billing;
- ◆ Supervisor training;
- ◆ Medical Review Officer (MRO) services for employees testing positive; and,
- ◆ Semi-annual/annual statistical reporting.

Clients should be aware that in cases involving after hour, weekend collections or where a collector may have to wait for a donor that can't provide an acceptable specimen, there may be additional collection fees. Town of Guadalupe agrees to pay Minert & Associates, Inc for the cost of the above services within thirty (30) days of the date of the invoice. The company also agrees that if payment is not received in thirty days that a late fee may be assessed.

Christina Goodwin  
 Minert & Associates,  
 Representative  
  
CHRISTINA GOODWIN  
 Print Name

3/22/18  
 Date

Jeff Kulaga  
 Town of Guadalupe  
 Representative  
  
JEFF KULAGA  
 Print Name

3/22/18  
 Date

Prepared and facilitated for:

The Town of Guadalupe and its,

Town Council:

Mayor Valerie Molina,

Vice Mayor Anita Cota,

Council Members:

Gloria Cota,

Joe Sanchez,

Faustino Valenzuela Jr.,

Elvira Osuna,

Ricardo Vital

Prepared By: Aaron Petersen and Angelique Watson

April 3, 2018

## Overview

Town of Guadalupe residents first had the opportunity to provide input at the Saturday, February 8 Dia de Guadalupe event where residents were invited to share their ideas about the future of Guadalupe by answering 5 questions.

- **What do you love about Guadalupe?**
- **What are some core values of the Town of Guadalupe?**
- **What does the Town of Guadalupe staff do well?**
- **Where can the Town of Guadalupe staff improve?**
- **Where do you see Guadalupe in the next 10 years?**
- **What dream do you have for the Town of Guadalupe?**

The responses are included as Appendix A. These responses provided a foundation of thought and ideas for the February 15 and March 15 session to create a Priority Plan.

The Town of Guadalupe focused their efforts on identifying a community vision, focus areas, goals and priorities. The outcomes are presented below.

## Purpose

The purpose of this community process was to establish a Guadalupe Priority Plan. This Priority Plan would set a course for action to be taken by elected leaders and professional staff to address community needs and position Guadalupe for the future. The Priority Plan is meant to be a flexible tool to guide budget decisions, align Town resources, and promote forward thinking. The achievements resulting from the Priority Plan would be enjoyed by current residents and future generations.

The Town Council and residents met on Thursday, February 15 and Thursday, March 15 to create a Priority Plan.

The following process was used as the foundation for the facilitated process:

### ***PARTICIPATORY PRIORITY PLANNING PROCESS OVERVIEW***

The following is a brief description of the core of ToP® Participatory Priority Planning Process. Each session of Participatory Priority Planning is done in a basic workshop format which includes:

Brainstorming to generate data,

Organizing to look at the new relationships which are formed, and

Naming the data to clearly identify the consensus of the group.

The Town of Guadalupe focused their efforts on identifying a community vision, focus areas, goals and priorities.

## 1. Vision

The Vision exercise asks the question:

*What will the Town of Guadalupe look like for our grandchildren?*

The vision of the community is held in part by all residents. The vision is the responsive statement of hope and creates a shared picture of the future. . It provides a sense of the destination and tells us where we are going, what the accomplishments, outcomes, changes and results are that we are seeking by our efforts.

Participants listed their hopes and dreams for the Town of Guadalupe, which included:

- Family
- Culture
- Sharing and Collaboration
- Health and Wellness
- Self-Sustaining
- Safe, Transparent, Clean

For details, please see the next page.



## Vision

What will the Town of Guadalupe look like for our grandchildren?

### Family

Healthy families; phys,  
emotional, etc.

Full of life

Respect and pride in  
communal spaces

### Culture

Preserved culture

Have a positive culture

Monuments heritage  
culture

### Sharing and Collaboration

Partnerships

Community  
collaboration

Will give back to the  
community

### Health and Wellness

Diverse, healthy,  
prosperous

Wellness focused,  
whole health, family  
activities

### Self Sustaining

Homes still belong to  
families

Generate a tax base

Have more businesses in  
town for revenue

Established, not  
dilapidated, clean

Independence

Self sustaining

New development on Main  
St. (revenue)

Thriving self-owned  
businesses

### Safe, Transparent, Clean

Reduction of crime

Better communication with  
police

Provide clean & safe  
environment

Safe, healthy environment

Safe, clean, welcoming

Safe, consistent, effective

Safer community

Safe, violence-free, abuse-  
free



## Focus Areas

What 1 or 3 things should the Town focus on over the next 5 years to move toward that Vision?

### Economic Development

Leverage the proximity to urban metro area

Make Guadalupe a cultural destination

Revenues

Town's financial integrity

Economic development

Financial stability

Industry such as income revenue, job creation

workforce development for community

Sustainability

### Community Services and Education

Youth education

Cultural preservation

Health resources for homeless, behavioral intervention

Teach schools to be multi-cultural

Child abuse & neglect prevention

Child protection safety, foster care

Accountability of admin to implement

Equipping town with the resources to implement focus

### Public Safety

Holding police accountable for their actions

Infrastructure

Dispute resolution training

Reduction in crime, drugs

Better relationships w/police

Residents direct police

### 3. Goals

The Goals exercise asks the questions:

***What 1 to 3 things can staff accomplish in the next 2 years for each Focus Area?***

Guadalupe residents then prioritized the strategic directions and identified expectations of each focus area in terms of 1) what are most important to the achieving the vision in the next few years 2) current advantages and opportunities to build on; 3) and possible short and long term signs and indicators of success.

Additionally, participants ranked their priorities by voting on various goals. The number of votes received are noted in parentheses next to the goal. For example, under Business Development revitalizing the Mercado received 13 votes, while bring in grocery store received 2 votes. Prioritization of goals allow for the focus of limited resources to achieve what is important to the community.

Three focus areas each with specific goals were identified for implementation during the next 2 years:

- Economic Development
  - Business Development
  - Revenue / Resource Management
- Community Services and Education
  - Partnerships
  - Programs
  - Public Space
- Public Safety
  - Community Relationships / Partnerships
  - Public Space

For details, please see the next page.



## Goals – Economic Development

### Business Development

Revitalize Mercado (13)

Bring in businesses (5)

Research possibility of a Dutch Bros (5)

Develop business plan (2)

Bring in grocery store (2)

Develop business that promotes our culture; bakery, tamales, knitting (2)

Small business opportunity / training (1)

Ask partners to help us create real industry here such as textile, bottling, packing house (0)

Make local businesses affordable to town citizens and appealing to non-residents (0)

Take down all the fences at the Mercado to let people feel welcome (0)

### Revenue / Resource Management

Find monies through grants, property taxes, new business (8)

Look for funding (5)

More grants for economic development (4)

Evaluation of current resource implementation & practicality (4)

Reduce town administration budget (2)

Self sufficient fundraising (training) in order to bring in our own funds (2)

Reduce Police Budget (1)

Reduce court budget (1)

## Goals – Community Services and Education

### Partnerships

Look for partnerships to implement community services (8)

Find partners to provide social services (6)

Effective communication & collaboration between community services to improve resources available to community (5)

Train and shadow external coalitions focused on similar functions (3)

Establish & foster relationships with community services providers (1)

### Programs

Develop summer youth jobs (11)

Youth council support and promotion (7)

Encourage independent Yaqui school (5)

More programs for middle school youth (4)

Revisit school (Frank Elementary) curriculum (incorporate more cultural teachings) (2)

Teach community how to recycle (1)

Recycling & town beautification (1)

Provide civic duty workshops so residents can realize importance of being involved (1)

Provide parenting classes and/or partner with Quality First, or Thrive to Five (0)

More and longer after schooling in Guadalupe (0)

### Public Space

Improve and upgrade parks (12)

Artistic Murals (10)

Mid-night basketball league (2)

Have like a hospice facility (1)

New park (1)

## Goal – Public Safety

### Community Relationships / Partnerships

Cultural competency training for police (8)

MCSO cultural sensitivity & community collab (6)

Have law enforcement more present w/youth in a positive setting (6)

Create our own police force (6)

Work in real partnership with police (2)

Relationship development between law enforcement and youth (2)

Streamline processes & procedures (1)

All dispatch in Guadalupe (0)

### Public Space

More lighted cross walks near Frank School and car wash area (13)

Decrease traffic (9)

Safe from freeway invasion (2)

Freeway noise reduction (0)

## 4. Next Steps

From the focus areas and goals identified, develop an overall implementation plan and select priorities by:

- Identifying resources, partnerships,
- Identifying, who, what, how, when
- Identify what success looks like for each goal
- Identify a critical path and project schedule
- Execute initiatives to achieve goals
- Establish progress report timeline
- Report to Town Council quarterly



## Appendix A:

**Guadalupe Public Input - Dia de Guadalupe Feb. 10, 2018**

- **What do you love about Guadalupe?**

1 - Yaqui Culture

1- Our Culture and how it not only teaches our younger generations, but our visitors. Culture shows what Guadalupe is about. Our food is unique and it's delicious. Our Tribe brings everyone together to be happy & a great community.

1- I love the community, they care about everyone and in my book we are all one huge family.

1- Having unique religion and culture

1 - Culture

1- The Culture

1- I'm from here - my home

1- The Yaqui people

1-Culture and people

1- The unique education and culture

1- it keeps it small time feel

1- Guadalupe is a small community where everyone mostly knows each other. People are very helpful in times of need. It's unique no place like it.

1- diverse culture

1- I love my people

1- I live here all my life

1- I love the community and how they come together

1- I love the people culture religious ceremonies,

1- I loved the streets because they fixed them where I live

1- my friends in Guadalupe

1- opportunities for community involvement

1- our culture

1- our food people family

1- park areas

1- people are very close

1- sheriffs

1- sheriffs

1- the closeness of the community

1- the culture

1- the culture the unity

1- the students and families

1- the way to encourage love and respect

1- the Yaqui culture

1-my town is always my town

1-our new garden

1-school

1-the food and family culture

- **What are some core values of the Town of Guadalupe?**

2- Education resources

2-Good resource center for kids

2- I see them having a rest home for seniors assisted living and see it drug free.

2- Education & people

2- better education and more activities

2- education

2- Guadalupe is very traditional and respects its Yaqui culture

2- housing, law enforcement, after school programs

2- respecting Yaqui culture

- 2- unity
- 2- Yaqui culture
- 2- youth sports

- **What does the Town of Guadalupe staff do well?**

- 3- Help people. Need information, how can we help each other with physical and emotional needs.
- 3- I think they know how to take care of what people need and need assistance with. They are also, fun, loving and caring.
- 3- Now! Town Council doing a great job!
- 3- education and technical training
- 3 - friendly firefighters and police
- 3- clean-up & pick up garbage
- 3- gives out helpful information and is friendly
- 3- peace and friendly
- 3-peaceful
- 3-community events
- 3-education
- 3- it is nice
- 3- keep people of the town involved with things
- 3- now town council doing a great job
- 3- police
- 3- respectful and everything
- 3- support those who want to follow more education
- 3- to have as many as they can
- 3-- very informative and very friendly
- 3- friendly and informative
- 3- help / bringing it all together

- **Where can the Town of Guadalupe staff improve?**

- 4- more baseball games
- 4- Lots of street lights
- 4- Arts and Crafts
- 4- I fell that maybe they should be a little more dependable when it comes to help for the community.
- 4- The police to be safe all times. I hope they would be safe.
- 4- Liquor control, less places that sell booze, less trash.
- 4- Police Department
- 4- need more staff
- 4- better policing
- 4- do more things with the kids
- 4- have more programs to encourage kids to stay in school our children
- 4- helping young people by more programs
- 4-more policing
- 4- better sheriff deputies and more
- 4- lower fees for baseball parks use for kids
- 4- more fun actives
- 4- more kid activities
- 4- more programs for kids
- 4- police
- 4- to keep us safe
- 4-keeping kids off the streets

- **Where do you see Guadalupe in the next 10 years?**

- 5- I see Guadalupe being clean and kinds having no fear to be outside. I also see children from here grow up to be strong and caring for people of their community.

5- I see the Town of Guadalupe being clean, violence free, safe and brighter town. Our town with less homeless and strays. Less drugs, and violence in our town.

5- have Guadalupe clean

5- hope everything works for the better

5- hopefully for help for the people of Guadalupe

5- I will be 18 years old

5- in the news of great expansion

5- less violence and more education

5- more facilities for children play areas day care, after school care for young parents

5- more house

5- popular

5- safe playgrounds for the kids

5- to grow big & beautiful

5- I see amused of our culture and everything about it.

- **What dream do you have for the Town of Guadalupe?**

6 - get better educated in running a town for \$ for the town

6- a beautiful museum

6- a horse

6- more events for adults and kids

6- more horses

6- more things to do for youth

6- my dream is to be more big and beautiful

6- need more community events and gathering

6- the dream I have is helping people

6- the town to be safe

6- to have a gym and aquatic center

6- to have ice cream

6- Clean up old cars & properties

6 - a castle

6 - the dream I have is help police

6- For Guadalupe I have a dream that the Tribe will have more programs for the kids to do what they truly love to do. For everyone to get along like the huge family we are.

6- An art museum and more murals and public art. More flowers and clean streets. My dream is to see the town grow into something better and bigger. For all people to say good things about Guadalupe.



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 62016:	363.08
62017	CARTAMBR 02232018	Carter, Amber coverage for the front desk 8.5 hrs	03/02/2018 coverage for the front desk 8.5	89.25
			Total for Check Number 62017:	89.25
62018	CH 03022018 03022018 03022018 03042018 03042018	Clearinghouse PR Batch 00802.03.2018 Wage Assignment-CH PR Batch 00802.03.2018 Wage Assignment-CH PR Batch 00802.03.2018 Wage Assignment-CH PR Batch 00804.03.2018 Wage Assignment-CH PR Batch 00804.03.2018 Wage Assignment-CH	03/02/2018 PR Batch 00802.03.2018 Wag PR Batch 00802.03.2018 Wag PR Batch 00802.03.2018 Wag PR Batch 00804.03.2018 Wag PR Batch 00804.03.2018 Wag	166.88 89.46 265.24 19.78 18.26
			Total for Check Number 62018:	559.62
62019	DELPUEB 02212018	Del Pueblo Tire Shop neto: new tire and flat repair	03/02/2018 neto: new tire and flat repair	190.00
			Total for Check Number 62019:	190.00
62020	EWING 4838085	Ewing Irrigation Products, Inc stott park: valve, pvc cement, male adaptor, coup	03/02/2018 stott park: valve, pvc cement,	501.18
			Total for Check Number 62020:	501.18
62021	GARCIAF 2018-003	Garcia, Fidelis judicial services 02/10-02/23/18	03/02/2018 judicial services 02/10-02/23/	1,765.15
			Total for Check Number 62021:	1,765.15
62022	GFFA 03022018 03022018	Guadalupe Firefighters Associa PR Batch 00802.03.2018 Union Dues PR Batch 00802.03.2018 Kitty Fund	03/02/2018 PR Batch 00802.03.2018 Unio PR Batch 00802.03.2018 Unio	75.00 110.00
			Total for Check Number 62022:	185.00
62023	GUADVET 100	Guadalupe Veterans Post 124 TOG Logo casting into Memorial plaque @ Vet's	03/02/2018 TOG Logo casting into Memc	500.00
			Total for Check Number 62023:	500.00
62024	MC TREAS Jan 18	Maricopa County Treasurer's Fines due to county Jan 18	03/02/2018 Fines due to county Jan 18	43.68
			Total for Check Number 62024:	43.68
62025	MCSHER MAR18PATROL	MCSO Patrol and Per Diem Billing patrol services Mar 18	03/02/2018 patrol services Mar 18	138,348.79
			Total for Check Number 62025:	138,348.79
62026	NATWIDE 03022018	Nationwide Retirement Solution PR Batch 00802.03.2018 Nationwide (PEBSCO)	03/02/2018 PR Batch 00802.03.2018 Nati	400.00
			Total for Check Number 62026:	400.00
62027	NW-ASRS 03022018	Nationwide Retirement Solutions PR Batch 00802.03.2018 Nationwide ASRS	03/02/2018 PR Batch 00802.03.2018 Nati	121.01
			Total for Check Number 62027:	121.01

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
62028	PALMAM TR 2017-0001015	Palma, Michael restitution	03/02/2018 restitution	100.00
Total for Check Number 62028:				100.00
62029	SCHADE R7AA10835 R7AA10835	Riviera Finance % milk % milk	03/02/2018 milk milk	51.99 14.67
Total for Check Number 62029:				66.66
62030	ROTOR PH564948	Roto-Rooter Service repair sewer @ 8011 S Avenida del Yaqui: clear	03/02/2018 repair sewer @ 8011 S Avenic	890.50
Total for Check Number 62030:				890.50
62031	SHAMROCK 18566483 18566483 18566483 18566483 18566483 18566483 18566483 18566483 18566483	Shamrock Foods Company % bags, cutlery, and napkins % bags, cutlery, and napkins soda % pine sol and paper towels % pine sol and paper towels % juice, cheese, creamer, beans, jelly, pears, rice % juice, cheese, creamer, beans, jelly, pears, rice % bags, cutlery, and napkins % pine sol and paper towels	03/02/2018 food, kitchen, and janitorial su food, kitchen, and janitorial su	55.55 61.86 12.91 33.82 5.34 1,115.07 314.51 8.84 20.17
Total for Check Number 62031:				1,628.07
62032	STANDARD Mar 18 Mar 18	Standard Ins Co life insurance Mar 18 life insurance Mar 18	03/02/2018 life insurance Mar 18 life insurance Mar 18	0.36 2.87 1.93 6.00 8.43 0.72 2.51 0.54 67.28 0.54 1.79 4.84 5.87 10.74 7.63 2.99
Total for Check Number 62032:				125.04
62033	TCI 32324 32324 32324 32324 32324 32324	TCI Security alarm monitoring Mar 18 alarm monitoring Mar 18	03/02/2018 alarm monitoring Mar 18 alarm monitoring Mar 18	8.95 67.12 24.28 8.95 8.95 14.28
Total for Check Number 62033:				132.53
62034	TEWBILLS 02232018	Tempe, City of (Resident) water bills collected 02/23	03/02/2018 water bills collected 02/23	100.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	02262018	water bills collected 02/26	water bills collected 02/26	82.38
Total for Check Number 62034:				182.38
62035	USINTERN 107-100084-0059 107-100084-0059 107-100084-0059 107-100084-0059	US Internet monthly e-mail monitoring Mar 18 monthly e-mail monitoring Mar 18 monthly e-mail monitoring Mar 18 monthly e-mail monitoring Mar 18	03/02/2018 monthly e-mail monitoring M monthly e-mail monitoring M monthly e-mail monitoring M monthly e-mail monitoring M	14.15 7.05 4.70 51.85
Total for Check Number 62035:				77.75
62036	VALENATI 2018-09	Valenzuela, Natividad clean mercado restrooms 02/19-02/25/18	03/02/2018 clean mercado restrooms 02/1	310.00
Total for Check Number 62036:				310.00
62037	WASTEM 8500530-4886-2	Waste Management of Arizona residential pick up Feb 18	03/02/2018 residential pick up Feb 18	21,343.50
Total for Check Number 62037:				21,343.50
62038	WAXIE 77276808	Waxie Sanitary Supply sharps containers	03/02/2018 sharps containers	23.47
Total for Check Number 62038:				23.47
62039	WOODRUFF 17-457P	Woodruff Construction maint yd building repairs: replace bldg panels, re	03/02/2018 maint yd building repairs: repl	16,401.00
Total for Check Number 62039:				16,401.00
62040	AZCORRIN 444854	AZ Correctional Industries nameplate for judge h	03/09/2018 nameplate for judge h	14.34
Total for Check Number 62040:				14.34
62041	BILLSKEY 6210	Bill's Key & Lock Service, Inc rekey locks for lost keys	03/09/2018 rekey locks for lost keys	84.32
Total for Check Number 62041:				84.32
62042	CUMMINS 100-96218	Cummins Rocky Mountain generator: preventative maint, new clamps, oil fi	03/09/2018 generator: preventative maint,	872.80
Total for Check Number 62042:				872.80
62043	GOODMAN: 143147	Goodmans Interior Structures court enhancement: 4 chairs	03/09/2018 court enhancement: 4 chairs	1,510.59
Total for Check Number 62043:				1,510.59
62044	GUEVARAL CR 2007-031348	Guevara, Lyana restitution	03/09/2018 restitution	50.00
Total for Check Number 62044:				50.00
62045	H&EEQUIP 93697887	H & E Equipment Exchange LLC la france: clean foam screen, replace flow meter	03/09/2018 la france: clean foam screen, r	728.47
Total for Check Number 62045:				728.47
62046	HAULAWAY	Haulaway Storage Containers	03/09/2018	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	0119085	final mo rental of connex boxes for maint yd stor	final mo rental of connex box	162.91
			Total for Check Number 62046:	162.91
62047	MARNLAW Feb 18	Law Office of Matthew A Marner, PLLC public defender services Feb 18	03/09/2018 public defender services Feb 1	2,200.00
			Total for Check Number 62047:	2,200.00
62048	MCPRIS FEB18HSNG	MCSO Patrol and Per Diem Billing detention services Mar 18	03/09/2018 detention services Mar 18	5,697.41
			Total for Check Number 62048:	5,697.41
62049	MYTEK 62766 62810	Mytek Network Solutions workstation and server management Mar 18 map network for ems/disaster planning	03/09/2018 workstation and server manag map network for ems/disaster	475.00 591.50
			Total for Check Number 62049:	1,066.50
62050	OFFDEPOT 104946714-001 104946714-001 109528130-001 109528130-001 111246623-001 111246623-001 111246623-001 111612216-001	Office Depot dia de guadalupe: post it's and pens for vision bo toner cartridges (2) lysol wipes and lysol spray labels, colored paper, and rubber bands % post it's, tape, paper clips, staples, white out ai % post it's, tape, paper clips, staples, white out ai % post it's, tape, paper clips, staples, white out ai post it's, tape, paper clips and writing pads	03/09/2018 toner cartridges, dia de guadal toner cartridges, dia de guadal labels, colored paper, rubber t labels, colored paper, rubber t post it's, tape, paper clips, stap post it's, tape, paper clips, stap post it's, tape, paper clips, stap post it's, tape, paper clips and	18.57 118.42 13.55 43.69 6.05 56.99 23.31 25.80
			Total for Check Number 62050:	306.38
62051	PETTYC Feb 18 Feb 18 Feb 18 Feb 18 Feb 18	Petty Cash Fund, Town Hall code enforcement: certified letters sr center van: car wash dia de guadalupe: balance on purchases dry clean santa costume council: candy and water	03/09/2018 petty cash disbursements Feb petty cash disbursements Feb petty cash disbursements Feb petty cash disbursements Feb petty cash disbursements Feb	20.10 9.99 17.49 10.00 25.40
			Total for Check Number 62051:	82.98
62052	RICOH 5052633463 5052633463 5052633463	Ricoh USA, Inc color copy overages Feb 18 copy machine maint Mar 18 black and white copy overages Feb 18	03/09/2018 copy machine maint Mar 18 a copy machine maint Mar 18 a copy machine maint Mar 18 a	103.00 44.75 17.00
			Total for Check Number 62052:	164.75
62053	SCHADE R7AA10928 R7AA10928	Riviera Finance % milk % milk	03/09/2018 milk milk	51.99 14.67
			Total for Check Number 62053:	66.66
62054	SIMSBS 105008	Sims Business Systems service: add new user in addressbook	03/09/2018 service: add new user in addre	75.00
			Total for Check Number 62054:	75.00
62055	SWGAS99 421-0266813-032	Southwest Gas Corporation utility assistance VV	03/09/2018 utility assistance VV	193.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 62055:	193.00
62056	SUNSHINE	Sunshine Pest Control	03/09/2018	
	6186	extermination services Mar 18 headstart inside	extermination services Mar 18	50.00
	6186	extermination services Mar 18 straw house	extermination services Mar 18	50.00
	6186	extermination services Mar 18 CAP	extermination services Mar 18	70.02
	6186	extermination services Mar 18 library	extermination services Mar 18	25.70
	6186	extermination services Mar 18 stott/biehn park	extermination services Mar 18	50.00
	6186	extermination services Mar 18 mercado	extermination services Mar 18	135.00
	6186	extermination services Mar 18 Town hall	extermination services Mar 18	60.00
	6186	extermination services Mar 18 maint yd	extermination services Mar 18	118.62
	6186	extermination services Mar 18 %sr center	extermination services Mar 18	5.19
	6186	extermination services Mar 18 %sr center	extermination services Mar 18	5.19
	6186	extermination services Mar 18 %sr center	extermination services Mar 18	5.19
	6186	extermination services Mar 18 fire dept	extermination services Mar 18	26.80
	6186	extermination services Mar 18 block house	extermination services Mar 18	50.00
	6186	extermination services Mar 18 headstart outside	extermination services Mar 18	13.29
			Total for Check Number 62056:	665.00
62057	SWANSONJ 02222018	Swanson, Jessica jcef: conference travel per diem - most economic	03/09/2018 jcef: conference travel per die	117.00
			Total for Check Number 62057:	117.00
62058	TEWBILLS 03012018	Tempe, City of (Resident) water bills collected 03/01	03/09/2018 water bills collected 03/01	76.76
			Total for Check Number 62058:	76.76
62059	UNFIRE	United Fire Equipment Co	03/09/2018	
	680565	mcarther: coat, pants and boots	mcarther: coat, pants and boot	1,216.64
	680604	forsyth: coat, pants and boots	forsyth: coat, pants and boots	2,645.81
	680637	marvich: coat, pants and boots	marvich: coat, pants and boots	2,645.81
	681158	3 facepieces	3 facepieces	1,312.95
			Total for Check Number 62059:	7,821.21
62060	VALENATI 2018-10	Valenzuela, Natividad clean mercado restrooms 02/26-03/04/18	03/09/2018 clean mercado restrooms 02/2	300.00
			Total for Check Number 62060:	300.00
62061	VERDUGOS TR 2017-0001034	Verdugo, Socorro restitution	03/09/2018 restitution	50.00
			Total for Check Number 62061:	50.00
62062	WASTEM	Waste Management of Arizona	03/09/2018	
	8503473-4886-2	roll off's maintenance Feb 18	roll off's maintenance Feb 18	2,625.01
	8503474-4886-0	roll off's residential Feb 18	roll off's residential Feb 18	2,328.61
	8503783-4886-4	concrete roll off Feb 18	concrete roll off Feb 18	563.01
			Total for Check Number 62062:	5,516.63
62063	CH	Clearinghouse	03/16/2018	
	03162018	PR Batch 00816.03.2018 Wage Assignment-CH	PR Batch 00816.03.2018 Wag	265.24
	03162018	PR Batch 00816.03.2018 Wage Assignment-CH	PR Batch 00816.03.2018 Wag	178.05
	03162018	PR Batch 00816.03.2018 Wage Assignment-CH	PR Batch 00816.03.2018 Wag	101.55

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 62063:	544.84
62064	DELPUEB 03072018	Del Pueblo Tire Shop tire disposal fee 50 tires	03/16/2018 tire disposal fee 50 tires	50.00
			Total for Check Number 62064:	50.00
62065	FAITH 1055092-093 1055092-093 1055092-093 1055092-093 1055092-093 1055092-093	Faith,Ledyard, Faith general attorney fees Feb 18 % sr center general attorney fees Feb 18 % sr center general attorney fees Feb 18 general attorney fees Feb 18 general attorney fees Feb 18 % sr center general attorney fees Feb 18	03/16/2018 general attorney fees Feb 18 general attorney fees Feb 18	33.33 33.33 4,540.00 4,996.00 33.34 78.13
			Total for Check Number 62065:	9,714.13
62066	GARCIAF 2018-004	Garcia, Fidelis judicial services 02/24-03/09/18	03/16/2018 judicial services 02/24-03/09/	1,765.15
			Total for Check Number 62066:	1,765.15
62067	GFFA 03162018 03162018	Guadalupe Firefighters Associa PR Batch 00816.03.2018 Kitty Fund PR Batch 00816.03.2018 Union Dues	03/16/2018 PR Batch 00816.03.2018 Unic PR Batch 00816.03.2018 Unic	114.00 75.00
			Total for Check Number 62067:	189.00
62068	GUZMANF 2724	Guzman Fence Co remove existing roller fence brackets and adjust	03/16/2018 remove existing roller fence b	524.85
			Total for Check Number 62068:	524.85
62069	TITANIND TR 2009-0421-14	Nationwide Insurance restitution	03/16/2018 restitution	100.00
			Total for Check Number 62069:	100.00
62070	NATWIDE 03162018	Nationwide Retirement Solution PR Batch 00816.03.2018 Nationwide (PEBSCO)	03/16/2018 PR Batch 00816.03.2018 Nati	400.00
			Total for Check Number 62070:	400.00
62071	NW-ASRS 03162018	Nationwide Retirement Solutions PR Batch 00816.03.2018 Nationwide ASRS	03/16/2018 PR Batch 00816.03.2018 Nati	121.01
			Total for Check Number 62071:	121.01
62072	ROTOR PH 582551 PH 582551 PH 582551	Roto-Rooter Service % floor sink: replace p trap, tie to sink hub and c % floor sink: replace p trap, tie to sink hub and c % floor sink: replace p trap, tie to sink hub and c	03/16/2018 floor sink: replace p trap, tie t floor sink: replace p trap, tie t floor sink: replace p trap, tie t	1,225.00 980.00 245.00
			Total for Check Number 62072:	2,450.00
62073	SIMSBS 105181	Sims Business Systems copy overages Mar 18	03/16/2018 copy overages Mar 18	33.00
			Total for Check Number 62073:	33.00
62074	SWANSONJ 03072018	Swanson, Jessica mileage to LJCAA meeting and CJLA order of p	03/16/2018 mileage to LJCAA meeting ar	29.43

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 62074:	29.43
62075	TEPOWER 280847 280847	Tempe Power Equipment %weed eater repair: recoil starter and labor %weed eater repair: recoil starter and labor	03/16/2018 weed eater repair: recoil starte weed eater repair: recoil starte	29.79 29.78
			Total for Check Number 62075:	59.57
62076	TEWBILLS 03122018	Tempe, City of (Resident) water bills collected 03/12	03/16/2018 water bills collected 03/12	561.70
			Total for Check Number 62076:	561.70
62077	VALENATI 2018-11	Valenzuela, Natividad clean mercado restrooms 03/05-03/11/2018	03/16/2018 clean mercado restrooms 03/0	310.00
			Total for Check Number 62077:	310.00
62078	WAXIE 77308376 77308376 77308376 77308376 77308376	Waxie Sanitary Supply % trash bags % trash bags % trash bags TH % trash bags Headstart % trash bags	03/16/2018 trash bags trash bags trash bags trash bags trash bags	158.73 158.73 95.24 63.49 158.71
			Total for Check Number 62078:	634.90
62079	AZFASSOC 300002566	Arizona Fire Chiefs Assoc membership dues 2018	03/23/2018 membership dues 2018	75.00
			Total for Check Number 62079:	75.00
62080	BANNERDM Jan-Mar18 Jan-Mar18 Jan-Mar18	Banner Desert Medical Center pharmacy charges Jan 18 pharmacy charges Feb 18 pharmacy charges Mar 18	03/23/2018 pharmacy charges Feb-Mar 18 pharmacy charges Feb-Mar 18 pharmacy charges Feb-Mar 18	3.90 128.20 0.90
			Total for Check Number 62080:	133.00
62081	CARTAMBR 03192018 03192018	Carter, Amber % fill in for cook 03/16 % fill in for cook 03/16	03/23/2018 fill in for cook 03/16 fill in for cook 03/16	31.50 31.50
			Total for Check Number 62081:	63.00
62082	DIBBLENG 1016014-27 1016014.04-1	Dibble & Associates Consutling Engineers inspection services 01/29-02/23/18 calle naranjo: construction management	03/23/2018 inspection services 01/29-02/2 calle naranjo: construction ma	8,855.00 840.00
			Total for Check Number 62082:	9,695.00
62083	FLUORESC 1281278	Everbrite West LLC stott field: replace and repair lights	03/23/2018 stott field: replace and repair l	1,266.84
			Total for Check Number 62083:	1,266.84
62084	EWING 4895336 4895336	Ewing Irrigation Products, Inc vaou nawi: valve box w/ lid stott park: valve box w/ lid, pvc ell's, pvc couplir	03/23/2018 valve boxes w/ lid, pvc ell's, p valve boxes w/ lid, pvc ell's, p	52.62 274.79
			Total for Check Number 62084:	327.41

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
62085	EXECSIGN 071890	Executive Sign Systems, LLC helmet names and stripes	03/23/2018 helmet names and stripes	129.51
Total for Check Number 62085:				129.51
62086	HELPHAND 03122018	Helping Hands Health Services security deposit refund 03/12	03/23/2018 security deposit refund 03/12	50.00
Total for Check Number 62086:				50.00
62087	JUVES 10773 10795 10796	Juve's Auto Clinic 02 ford econoline: brake pads, brake rotors, and 10 Ford econoline: battery 02 ford econoline: ball joint and 2 tires	03/23/2018 02 ford econoline: brake pads, 10 Ford econoline: battery 02 ford econoline: ball joint a	385.58 243.28 682.41
Total for Check Number 62087:				1,311.27
62088	KLEES 1783	Klee's Climate Control vane's suite #7: replace condenser fan motor and	03/23/2018 vane's suite #7: replace conde	540.00
Total for Check Number 62088:				540.00
62089	PALMAM TR 2017-0001016	Palma, Michael restitution	03/23/2018 restitution	100.00
Total for Check Number 62089:				100.00
62090	SCHADE R7AA11032 R7AA11032 R7AA11135 R7AA11135	Riviera Finance % milk % milk % milk % milk	03/23/2018 milk milk milk milk	51.99 14.67 51.99 14.67
Total for Check Number 62090:				133.32
62091	RODRIGED 03202018 03202018	Rodriguez, Eddie reimburse homeowner for TOG sewer back up @ reimburse homeowner for TOG sewer back up @	03/23/2018 reimburse homeowner for TO reimburse homeowner for TO	49.00 300.00
Total for Check Number 62091:				349.00
62092	ROTOR PH567200 PH567201	Roto-Rooter Service sewer line clear @ 9046 S Calle Azteca hydro jet @ 9046 S Calle Azteca	03/23/2018 sewer line clear @ 9046 S Cal hydro jet @ 9046 S Calle Azt	250.00 802.50
Total for Check Number 62092:				1,052.50
62093	SHAMROCK 18601571 18601571 18601571 18601571 18601571 18601571	Shamrock Foods Company stew meat and chorizo % cups % coffee, cottage cheese, creamer, mac & cheese % cups % cups % coffee, cottage cheese, creamer, mac & cheese	03/23/2018 food, kitchen, and janitorial st food, kitchen, and janitorial st	262.61 35.37 430.51 31.76 5.05 121.43
Total for Check Number 62093:				886.73
62094	SIMSMURR 20639	Sims Murray LTD general attorney services Feb 18	03/23/2018 general attorney services Feb	513.00
Total for Check Number 62094:				513.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
62095	TEWBILLS 03132018 03142018 03152018 03162018 03192018	Tempe, City of (Resident) water bills collected 03/13 water bills collected 03/14 water bills collected 03/15 water bills collected 03/16 water bills collected 03/19	03/23/2018 water bills collected 03/13 water bills collected 03/14 water bills collected 03/15 water bills collected 03/16 water bills collected 03/19	289.33 75.53 403.51 57.76 298.58
Total for Check Number 62095:				1,124.71
62096	HARTFORD 13996011	The Hartford volunteer insurance policy 04/2018-04/2019	03/23/2018 volunteer insurance policy 04/	546.00
Total for Check Number 62096:				546.00
62097	UNFOODBK AO00057885-1 AO00058042-1 AO00058199-1 AO00058303-1	United Food Bank beverages, canned beans, canned fruit, soup, can bread and pastry, beverages, canned beans, cann dairy, beverages, produce, beans, canned vegetal bread pastry, beverages, beans, grape jelly, dry r	03/23/2018 food delivery 02/02 food delivery 02/08 food delivery 02/14 food delivery 02/21	80.88 76.44 39.48 50.64
Total for Check Number 62097:				247.44
62098	UNSITE 114-6462477	United Site Services chemical toilet Mar 18	03/23/2018 chemical toilet Mar 18	127.50
Total for Check Number 62098:				127.50
62099	VALENRB 79	Valencia, Robert B del yaqui: adjust thermostats, replace fan motor	03/23/2018 del yaqui: adjust thermostats,	180.00
Total for Check Number 62099:				180.00
62100	VALZBENI 03192018	Valenzuela, Benito overpayment: return to employee	03/23/2018 overpayment: return to emplo	42.84
Total for Check Number 62100:				42.84
62101	VALENATI 2018-12	Valenzuela, Natividad clean mercado restrooms 03/12-03/18/18	03/23/2018 clean mercado restrooms 03/1	310.00
Total for Check Number 62101:				310.00
62102	WILLITUL 236392 236392 239444 239444 242480 242480	Willie Itule Produce, Inc % tomatoes, onions, and cilantro % tomatoes, onions, and cilantro % celery, romaine salad mix, carrot sticks, and k % celery, romaine salad mix, carrot sticks, and k % onions, cantaloupes, cilantro, potatoes % onions, cantaloupes, cilantro, potatoes	03/23/2018 fresh fruit & vegetables 03/05 fresh fruit & vegetables 03/05 fresh fruit & vegetables 03/12 fresh fruit & vegetables 03/12 fresh fruit & vegetables 03/19 fresh fruit & vegetables 03/19	30.33 8.56 15.41 54.61 34.23 9.66
Total for Check Number 62102:				152.80
62103	ACCEPTAN 03262018	Acceptance Church refund security deposit Acceptance Church	03/29/2018 refund security deposit Accep	1,121.50
Total for Check Number 62103:				1,121.50
62104	BILLSKEY 77586 77586	Bill's Key & Lock Service, Inc replace door hardware replace key for CAP ext door	03/29/2018 replace door hardware & extra replace door hardware & extra	575.97 16.56

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 62104:	592.53
62105	CARTAMBR 03222018	Carter, Amber fill in for driver 03/21	03/29/2018 fill in for driver 03/21	52.50
			Total for Check Number 62105:	52.50
62106	CH 03292018 03292018 03292018	Clearinghouse PR Batch 00829.03.2018 Wage Assignment-CH PR Batch 00829.03.2018 Wage Assignment-CH PR Batch 00829.03.2018 Wage Assignment-CH	03/29/2018 PR Batch 00829.03.2018 Wag PR Batch 00829.03.2018 Wag PR Batch 00829.03.2018 Wag	89.46 85.58 164.81
			Total for Check Number 62106:	339.85
62107	COLBY 609584 609584 609584 609584 609584 609584 609584	Colby & Powell, PLC preparation of audited financial statements 2/28 preparation of audited financial statements 2/28	03/29/2018 preparation of audited financial preparation of audited financial	3,288.06 528.68 1,043.70 64.05 135.98 56.70 132.83
			Total for Check Number 62107:	5,250.00
62108	AZBUS 11024215	Creative Bus Sales, Inc 17 Startcraft shuttle: oil change	03/29/2018 17 Startcraft shuttle: oil chang	102.07
			Total for Check Number 62108:	102.07
62109	DELPUEB 03202018	Del Pueblo Tire Shop maint: new tire	03/29/2018 maint: new tire	90.00
			Total for Check Number 62109:	90.00
62110	DHPACE SVC/60554	DH Pace Door Services suite #28: replaced flushbolts, reset hinges, rewo	03/29/2018 suite #28: replaced flushbolts,	383.70
			Total for Check Number 62110:	383.70
62111	GARCIABR 03242018	Garcia, Brian security deposit refund 03/24	03/29/2018 security deposit refund 03/24	50.00
			Total for Check Number 62111:	50.00
62112	GARCIAF 2018-05	Garcia, Fidelis judicial services 03/10-03/23/18	03/29/2018 judicial services 03/10-03/23/	1,765.15
			Total for Check Number 62112:	1,765.15
62113	GFFA 03292018	Guadalupe Firefighters Associa PR Batch 00829.03.2018 Kitty Fund	03/29/2018 PR Batch 00829.03.2018 Kitt	94.00
			Total for Check Number 62113:	94.00
62114	H&EEQUIP 93726545	H & E Equipment Exchange LLC la france: replace pressure transducer	03/29/2018 la france: replace pressure tra	446.67
			Total for Check Number 62114:	446.67
62115	KILALIS 21018	Kilali's Polynesian Revue dia de guadalupe: polynesian luau performance 1	03/29/2018 dia de guadalupe: polynesian l	350.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 62115:	350.00
62116	MISSNMKT CM 2017-000139	Mission Market restitution	03/29/2018 restitution	5.00
			Total for Check Number 62116:	5.00
62117	NATFIRE FX-201136	National Fire Control annual recertification of fire extinguishers and fi	03/29/2018 annual recertification of fire e	69.16
			Total for Check Number 62117:	69.16
62118	NATWIDE 03292018	Nationwide Retirement Solution PR Batch 00829.03.2018 Nationwide (PEBSCO)	03/29/2018 PR Batch 00829.03.2018 Nati	400.00
			Total for Check Number 62118:	400.00
62119	NW-ASRS 03292018	Nationwide Retirement Solutions PR Batch 00829.03.2018 Nationwide ASRS	03/29/2018 PR Batch 00829.03.2018 Nati	121.01
			Total for Check Number 62119:	121.01
62120	SCHADE R7AA11231 R7AA11231	Riviera Finance % milk % milk	03/29/2018 milk milk	14.67 51.99
			Total for Check Number 62120:	66.66
62121	ROTOR PH579540 PH589028	Roto-Rooter Service hydro jet @ 5730 E Calle San Angelo clear main line	03/29/2018 hydro jet @ 5730 E Calle San clear main line	3,000.00 250.00
			Total for Check Number 62121:	3,250.00
62122	SRP999 991775002	Salt River Project utility assistance ET	03/29/2018 utility assistance ET	250.00
			Total for Check Number 62122:	250.00
62123	SHAMROCK 18601571 18601571 18634832 18634832 18634832 18634832 18634832 18634832 18634832 18634832 18634832 18634832	Shamrock Foods Company % returned decaf coffee % returned decaf coffee % cutlery % bleach, pine sol, and toilet paper % cutlery % creamer, dressing, lentils, mandarin oranges, f % creamer, dressing, lentils, mandarin oranges, f % cutlery % bleach, pine sol, and toilet paper % bleach, pine sol, and toilet paper	03/29/2018 % returned decaf coffee % returned decaf coffee food, kitchen, and janitorial su food, kitchen, and janitorial su	-27.03 -7.62 19.60 65.70 17.60 859.49 242.42 2.82 39.20 10.38
			Total for Check Number 62123:	1,222.56
62124	SIMSBS 105628	Sims Business Systems copy overages Dec 17 - Mar 18	03/29/2018 copy overages Dec 17 - Mar 1	19.93
			Total for Check Number 62124:	19.93
62125	SWGAS99 421-0267394-032	Southwest Gas Corporation utility assistance ET	03/29/2018 utility assistance ET	140.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 62125:	140.00
62126	TEPOWER 281683 281683	Tempe Power Equipment % weed eater repair: pin w/ cotter set and labor % weed eater repair: pin w/ cotter set and labor	03/29/2018 weed eater repair: pin w/ cotte weed eater repair: pin w/ cotte	28.96 28.96
			Total for Check Number 62126:	57.92
62127	TESTLUKE FEB 18	Tempe St Luke's Hospital pharmacy charges Feb 18	03/29/2018 pharmacy charges Feb 18	55.69
			Total for Check Number 62127:	55.69
62128	TEWBILLS 03212018 03222018 03262018	Tempe, City of (Resident) water bills collected 03/21 water bills collected 03/22 water bills collected 03/26	03/29/2018 water bills collected 03/21 water bills collected 03/22 water bills collected 03/26	96.81 100.08 200.00
			Total for Check Number 62128:	396.89
62129	USFOOD 5008537 5008537 5008537 5008537 5008537	US FoodService, Inc % slaw, lettuce, salad mix, granulated garlic, cuc % slaw, lettuce, salad mix, granulated garlic, cuc % bags and cups % bags and cups % bags and cups	03/29/2018 food and kitchen supplies food and kitchen supplies food and kitchen supplies food and kitchen supplies food and kitchen supplies	61.49 17.34 27.13 3.88 24.36
			Total for Check Number 62129:	134.20
62130	VALENATI 2018-13	Valenzuela, Natividad clean mercado restrooms 03/19-03/25/18	03/29/2018 clean mercado restrooms 03/1	225.00
			Total for Check Number 62130:	225.00
62131	WASTEM 8506596-4886-7	Waste Management of Arizona residential trash Mar 18	03/29/2018 residential trash Mar 18	21,343.50
			Total for Check Number 62131:	21,343.50
62132	ZEPEDAMH 03242018	Zepeda, Mary Helen refund security deposit 03/24	03/29/2018 refund security deposit 03/24	50.00
			Total for Check Number 62132:	50.00
3201801	AFLAC 259929	AFLAC supplemental insurance Feb 18	03/31/2018 supplemental insurance Feb 1:	343.46
			Total for Check Number 3201801:	343.46
3201802	ALLSTREA 15185313 15185313 15185313 15185313 15185313 15185313 15185313 15185313 15185313 15185313 15185313 15185313	Allstream local telephone service Feb 18 local telephone service Feb 18	03/31/2018 local telephone service Feb 18 local telephone service Feb 18	26.54 52.92 5.80 66.35 26.54 241.34 92.89 26.54 92.89 53.08 39.81

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	15185313	local telephone service Feb 18	local telephone service Feb 18	79.62
	15185313	local telephone service Feb 18	local telephone service Feb 18	13.27
	15185313	local telephone service Feb 18	local telephone service Feb 18	29.40
	15185313	local telephone service Feb 18	local telephone service Feb 18	13.27
	15185313	local telephone service Feb 18	local telephone service Feb 18	40.24
	15185313	local telephone service Feb 18	local telephone service Feb 18	13.27
	15185313	local telephone service Feb 18	local telephone service Feb 18	13.39
			Total for Check Number 3201802:	927.16
3201803	AZDOR Feb 18	AZ Department of Revenue mercado sales tax Feb 18	03/31/2018 mercado sales tax Feb 18	258.12
			Total for Check Number 3201803:	258.12
3201804	AZSRS	AZ State Retirement System	03/31/2018	
	03022018	PR Batch 00802.03.2018 Alternate Contribution	PR Batch 00802.03.2018 Reti	462.73
	03022018	PR Batch 00802.03.2018 Long Term Disability	PR Batch 00802.03.2018 Reti	40.98
	03022018	PR Batch 00802.03.2018 Retirement-ASRS-Emj	PR Batch 00802.03.2018 Reti	2,904.09
	03022018	PR Batch 00802.03.2018 Retirement-ASRS	PR Batch 00802.03.2018 Reti	2,904.09
	03022018	PR Batch 00802.03.2018 Long Term Disability I	PR Batch 00802.03.2018 Reti	40.98
	03162018	PR Batch 00816.03.2018 Retirement-20/20 ASR	PR Batch 00816.03.2018 ASF	31.30
	03162018	PR Batch 00816.03.2018 Long Term Disability	PR Batch 00816.03.2018 ASF	41.76
	03162018	PR Batch 00816.03.2018 Long Term Disability 2	PR Batch 00816.03.2018 ASF	0.44
	03162018	PR Batch 00816.03.2018 Long Term Disability I	PR Batch 00816.03.2018 ASF	41.76
	03162018	PR Batch 00816.03.2018 Long Term Disability	PR Batch 00816.03.2018 ASF	0.44
	03162018	PR Batch 00816.03.2018 Retirement-ASRS	PR Batch 00816.03.2018 ASF	2,959.12
	03162018	PR Batch 00816.03.2018 Retirement-20/20 ASR	PR Batch 00816.03.2018 ASF	31.30
	03162018	PR Batch 00816.03.2018 Retirement-ASRS-Emj	PR Batch 00816.03.2018 ASF	2,959.12
	03162018	PR Batch 00816.03.2018 Alternate Contribution	PR Batch 00816.03.2018 ASF	433.44
			Total for Check Number 3201804:	12,851.55
3201805	BLUECBS	Blue Cross/Blue Shield of AZ	03/31/2018	
	Mar 18	health insurance Mar 18	health insurance Mar 18	71.22
	Mar 18	health insurance Mar 18	health insurance Mar 18	1,205.60
	Mar 18	health insurance Mar 18 COBRA	health insurance Mar 18	-789.98
	Mar 18	health insurance Mar 18	health insurance Mar 18	794.48
	Mar 18	health insurance Mar 18 EE dep	health insurance Mar 18	2,329.54
	Mar 18	health insurance Mar 18	health insurance Mar 18	140.62
	Mar 18	health insurance Mar 18	health insurance Mar 18	2,772.94
	Mar 18	health insurance Mar 18	health insurance Mar 18	274.38
	Mar 18	health insurance Mar 18	health insurance Mar 18	1,586.88
	Mar 18	health insurance Mar 18	health insurance Mar 18	168.93
	Mar 18	health insurance Mar 18	health insurance Mar 18	204.07
	Mar 18	health insurance Mar 18	health insurance Mar 18	105.46
	Mar 18	health insurance Mar 18	health insurance Mar 18	2,484.23
	Mar 18	health insurance Mar 18	health insurance Mar 18	105.46
	Mar 18	health insurance Mar 18	health insurance Mar 18	356.10
	Mar 18	health insurance Mar 18 EE portion	health insurance Mar 18	155.56
	Mar 18	health insurance Mar 18	health insurance Mar 18	140.60
	Mar 18	health insurance Mar 18	health insurance Mar 18	2,109.24
	Mar 18	health insurance Mar 18	health insurance Mar 18	955.92
			Total for Check Number 3201805:	15,171.25
3201806	CENTURY	Centurylink	03/31/2018	
	478M Mar 18	dedicated line Mar 18	dedicated line Mar 18	85.29
	904 Feb 18	alarm pad Feb 18	alarm pad Feb 18	53.06

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 3201806:	138.35
3201807	CHASE	Chase Bank	03/31/2018	
	BC Feb 18	bank charges Feb 18	bank charges Feb 18	57.42
	Mar 18 CT 1	credit card machine fees Mar 18 CT 1	credit card machine fees Mar	36.00
	Mar 18 CT 2	credit card machine fees Mar 18 CT 2	credit card machine fees Mar	33.55
	Mar 18 TH	credit card machine fees Mar 18 TH	credit card machine fees Mar	45.75
			Total for Check Number 3201807:	172.72
3201808	CHASEMC	Chase Card Services	03/31/2018	
	FEB 18	coscto membership CA	credit card purchases Feb 18	32.43
	FEB 18	coscto membership TA	credit card purchases Feb 18	32.43
	FEB 18	planning sessions: juices, water, and cookies	credit card purchases Feb 18	58.84
	FEB 18	% cabbage, jalapenos, lemons, celery, taco salad	credit card purchases Feb 18	288.90
	FEB 18	% cabbage, jalapenos, lemons, celery, taco salad	credit card purchases Feb 18	89.34
	FEB 18	cookies, lunch, and raffle item: 32" tv	credit card purchases Feb 18	689.27
	FEB 18	2008 IPSA conference attendance	credit card purchases Feb 18	325.00
	FEB 18	book: az rules of court	credit card purchases Feb 18	179.45
	FEB 18	court file destruction	credit card purchases Feb 18	78.00
	FEB 18	court conf: meals and hotel stay	credit card purchases Feb 18	685.08
	FEB 18	pens, note dispenser, post its, writing pads, envel	credit card purchases Feb 18	121.20
	FEB 18	dia de guadalupe: moving stage, water balloons,	credit card purchases Feb 18	3,621.07
	FEB 18	carryout bags	credit card purchases Feb 18	16.81
	FEB 18	lysol spray, broom, and dust pan	credit card purchases Feb 18	44.74
	FEB 18	hdmi to vga cable	credit card purchases Feb 18	43.43
	FEB 18	accidental purchase JS	credit card purchases Feb 18	7.54
	FEB 18	wildland: work gloves	credit card purchases Feb 18	42.12
	FEB 18	Adobe Acrobat Pro 2017	credit card purchases Feb 18	495.25
	FEB 18	wildland training: hotel stay (AR)	credit card purchases Feb 18	411.00
	FEB 18	gas to refill generator	credit card purchases Feb 18	387.25
	FEB 18	% planner and laminating sheets	credit card purchases Feb 18	15.50
	FEB 18	% planner and laminating sheets	credit card purchases Feb 18	1.65
	FEB 18	% planner and laminating sheets	credit card purchases Feb 18	6.35
	FEB 18	coscto membership company card w/ executive	credit card purchases Feb 18	129.72
	FEB 18	costco membership BT	credit card purchases Feb 18	64.86
	FEB 18	privacy film	credit card purchases Feb 18	54.00
	FEB 18	costco membership JD	credit card purchases Feb 18	64.86
	FEB 18	food boxes: canned green beans, canned corn, m	credit card purchases Feb 18	784.20
	FEB 18	Start-Stop universal transcription system	credit card purchases Feb 18	169.00
	FEB 18	costco membership TR	credit card purchases Feb 18	64.86
	Mar Adj	refund COSTCO membership	refund COSTCO membership	-63.36
			Total for Check Number 3201808:	8,940.79
3201809	COX	Cox Communications, Inc	03/31/2018	
	Mar 18 FF	internet service Mar 18	internet service Mar 18	60.00
	Mar 18 TH	internet service Mar 18	internet service Mar 18	79.00
	Mar 18 TV	tv service Mar 18	tv service Mar 18	31.10
			Total for Check Number 3201809:	170.10
3201810	GENUINE	Genuine Parts Co	03/31/2018	
	4851-967495	01 dodge: door handle return, door handle and el	01 dodge: door handle return,	11.33
	4851-969001	01 dodge: ignition sealer, return battery, battery,	01 dodge: ignition sealer, retu	57.96
	4851-970059	luis: taillight circuit board, flasher and bulb	luis: taillight circuit board, fla	54.46
			Total for Check Number 3201810:	123.75
3201811	HOME2871	Home Depot Credit Services	03/31/2018	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	0013008	chain gang painting graffitti: paint, poles, frames	chain gang painting graffitti: p	439.11
	1020131	biehn park chain gang painting: buckets, masking	biehn park chain gang paintin	65.14
	2020085	biehn park: paint, paint thinner, primer, goof off,	biehn park: paint, paint thinne	799.07
	2221115	% lights	corded ear plugs, respirator ki	9.46
	2221115	% lights	corded ear plugs, respirator ki	10.53
	2221115	% lights	corded ear plugs, respirator ki	1.50
	2221115	corded ear plugs and respirator kit	corded ear plugs, respirator ki	11.85
	3020893	shop: dewalt bit and screws	shop: dewalt bit and screws	23.68
	3050158	suite #13: brass connector and brass pipe	suite #13: brass connector and	10.05
	3220976	suite #13: buffer pads	suite #13: buffer pads	12.91
	4012182	ratchet lock knife	ceiling tiles, facet, paint, supp	7.53
	4012182	hose washers, thread seal tape, brass hose w/ shu	ceiling tiles, facet, paint, supp	25.73
	4012182	suite #13: ceiling tiles, faucet, paint, and supply l	ceiling tiles, facet, paint, supp	167.23
	4012218	microfiber towels, copper scrubbing pads, and aj	microfiber towels, scrubbing p	26.29
	4012218	telescoping basin wrench	microfiber towels, scrubbing p	21.60
	4020752	nutdriver set, countersink bit, and roofing drill bi	nutdriver set, countersink bit,	37.60
	5012090	suite # 13: toilet, wall plates, supply line, angle v	suite # 13: toilet, wall plates, s	134.38
	5012112	blacktop patch	blacktop patch	99.45
	5200496	blacktop patch and propane	blacktop patch and propane	111.80
	5211076	% replace patio lights: 4 led lights	replace patio lights: 4 led ligh	94.26
	5211076	% replace patio lights: 4 led lights	replace patio lights: 4 led ligh	117.83
	5211076	% replace patio lights: 4 led lights	replace patio lights: 4 led ligh	23.57
	5211076	corner brace	replace patio lights: 4 led ligh	3.22
	6012039	fencing @ old town hall: concrete mix	fencing @ old town hall: conc	24.32
	6585608	la france: solenoid, nut driver, and self drilling sc	la france: solenoid, nut driver,	18.58
	7012547	% install motion detector lights: box extension, r	light, materials to mount light	4.42
	7012547	% install motion detector lights: box extension, r	light, materials to mount light	22.10
	7012547	judge's office: install new light in office	light, materials to mount light	86.44
	7012547	% install motion detector lights: box extension, r	light, materials to mount light	17.68
	7012547	stranded electrical wire and electrical tape	light, materials to mount light	53.89
	7023033	concrete to install signs on Guadalupe road	concrete to install signs on Gu	24.32
	7211037	2 10x10 tents and duct tape	2 10x10 tents and duct tape	334.01
	75524	suite #13: rental of foor maintainer	suite #13: rental of foor maint	150.00
	75722	suite # 13: floor maintainer	suite # 13: floor maintainer	-106.00
	8022956	suite #36: extension tube, zinc nut, wing nut test	motion light, box, extension t	36.27
	8022956	% motion light and box	motion light, box, extension t	10.46
	8022956	% motion light and box	motion light, box, extension t	52.32
	8022956	% motion light and box	motion light, box, extension t	41.85
	9013102	water hoses, pistol grip nozzles, ant block, and si	water hoses, pistol grip nozzle	112.08
	9570063	diaphragm and sprinkler head nozzle	diaphragm and sprinkler head	8.65
			Total for Check Number 3201811:	3,145.18
3201812	KSSTATE 3349515-3rd	KS Statebank 3rd installment of payment on RICOH MPC 650	03/31/2018 3rd installment of payment on	1,520.13
			Total for Check Number 3201812:	1,520.13
3201813	METLIFE	Metropolitan Life Ins Co	03/31/2018	
	Mar 18	dental insurance Mar 18	dental insurance Mar 18	2.69
	Mar 18	dental insurance Mar 18	dental insurance Mar 18	24.17
	Mar 18	dental insurance Mar 18 EE dep	dental insurance Mar 18	232.96
	Mar 18	dental insurance Mar 18 COBRA	dental insurance Mar 18	26.86
	Mar 18	dental insurance Mar 18	dental insurance Mar 18	107.44
	Mar 18	dental insurance Mar 18	dental insurance Mar 18	4.03
	Mar 18	dental insurance Mar 18	dental insurance Mar 18	11.56
	Mar 18	dental insurance Mar 18	dental insurance Mar 18	70.07
	Mar 18	dental insurance Mar 18	dental insurance Mar 18	17.19
	Mar 18	dental insurance Mar 18	dental insurance Mar 18	80.58
	Mar 18	dental insurance Mar 18	dental insurance Mar 18	5.37

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	Mar 18	dental insurance Mar 18	dental insurance Mar 18	60.71
	Mar 18	dental insurance Mar 18	dental insurance Mar 18	8.88
	Mar 18	dental insurance Mar 18	dental insurance Mar 18	33.56
	Mar 18	dental insurance Mar 18	dental insurance Mar 18	13.43
	Mar 18	dental insurance Mar 18	dental insurance Mar 18	4.03
	Mar 18	dental insurance Mar 18	dental insurance Mar 18	5.38
	Mar 18	dental insurance Mar 18	dental insurance Mar 18	7.53
Total for Check Number 3201813:				716.44
3201814	PRTAXF 03022018	PAYROLL TAXES-FEDERAL FICA Tax: 03/02 payroll	03/31/2018 fed taxes 03/02 payroll	6,499.70
	03022018	Federal Tax: 03/02 payroll	fed taxes 03/02 payroll	4,441.78
	03022018	Medicare Tax: 03/02 payroll	fed taxes 03/02 payroll	1,520.16
	03042018	FICA Tax: SN payroll correction	fed taxes: SN payroll correctic	10.42
	03042018	Medicare Tax: SN payroll correction	fed taxes: SN payroll correctic	2.44
	03162018	Federal Tax: 03/16 payroll	Federal Tax: 03/16 payroll	4,266.86
	03162018	FICA Tax: 03/16 payroll	Federal Tax: 03/16 payroll	7,105.78
	03162018	Medicare Tax: 03/16 payroll	Federal Tax: 03/16 payroll	1,661.86
Total for Check Number 3201814:				25,509.00
3201815	PRTAXS 03022018	PAYROLL TAXES-STATE State Tax: 03/02 payroll	03/31/2018 State Tax: 03/02 payroll	1,422.13
	03162018	State Tax: 03/16 payroll	State Tax: 03/16 payroll	1,525.85
Total for Check Number 3201815:				2,947.98
3201816	PITBOWCC 3101991390	Pitney Bowes qtrly meter rental 1st qtr 2018	03/31/2018 qtrly meter rental 1st qtr 2018	39.19
	3101991390	qtrly meter rental 1st qtr 2018	qtrly meter rental 1st qtr 2018	59.77
	3101991390	qtrly meter rental 1st qtr 2018	qtrly meter rental 1st qtr 2018	0.61
	3101991390	qtrly meter rental 1st qtr 2018	qtrly meter rental 1st qtr 2018	2.82
	3101991390	qtrly meter rental 1st qtr 2018	qtrly meter rental 1st qtr 2018	0.17
	3101991390	qtrly meter rental 1st qtr 2018	qtrly meter rental 1st qtr 2018	0.26
	3101991390	qtrly meter rental 1st qtr 2018	qtrly meter rental 1st qtr 2018	16.34
	3101991390	qtrly meter rental 1st qtr 2018	qtrly meter rental 1st qtr 2018	8.80
	3101991390	qtrly meter rental 1st qtr 2018	qtrly meter rental 1st qtr 2018	14.39
Total for Check Number 3201816:				142.35
3201817	PSPRS 03/16/2018	Public Safety Personnel Retire PR Batch 00816.03.2018 Retirement-PSPRS-Err	03/31/2018 PR Batch 00816.03.2018 Reti	4,381.93
	03/16/2018	PR Batch 00816.03.2018 Retirement-PSPRS	PR Batch 00816.03.2018 Reti	913.66
	03/16/2018	FIRE INSURANCE PREMIUM TAX CREDIT	PR Batch 00816.03.2018 Reti	-172.80
	Mar ADJ	adj to balance Mar 18	adj to balance Mar 18	0.02
Total for Check Number 3201817:				5,122.81
3201818	purcpow 02162018	Purchase Power refill postage	03/31/2018 refill postage	503.50
Total for Check Number 3201818:				503.50
3201819	SRP1277 Feb 18	Salt River Project utility: electricity Feb 18 cemetery	03/31/2018 utility: electricity Feb 18	34.64
	Feb 18	utility: electricity Feb 18 TH	utility: electricity Feb 18	688.11
	Feb 18	utility: electricity Feb 18 Library	utility: electricity Feb 18	235.92
	Feb 18	utility: electricity Feb 18 CAP	utility: electricity Feb 18	58.98
	Feb 18	utility: electricity Feb 18 ret basin @ pitaya	utility: electricity Feb 18	30.65
	Feb 18	utility: electricity Feb 18 mercado security lights	utility: electricity Feb 18	241.73

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	Feb 18	utility: electricity Feb 18 fire dept security light	utility: electricity Feb 18	16.64
	Feb 18	utility: electricity Feb 18 mercado	utility: electricity Feb 18	2,154.20
	Feb 18	utility: electricity Feb 18 maint yd	utility: electricity Feb 18	105.28
	Feb 18	utility: electricity Feb 18 marquee	utility: electricity Feb 18	69.75
	Feb 18	utility: electricity Feb 18 ret basin @ guadalupe	utility: electricity Feb 18	31.15
	Feb 18	utility: electricity Feb 18 street lights	utility: electricity Feb 18	304.31
	Feb 18	utility: electricity Feb 18 biehn park lights	utility: electricity Feb 18	689.44
	Feb 18	utility: electricity Feb 18 % sr center	utility: electricity Feb 18	48.51
	Feb 18	utility: electricity Feb 18 % sr center	utility: electricity Feb 18	194.03
	Feb 18	utility: electricity Feb 18 fire dept	utility: electricity Feb 18	263.26
	Feb 18	utility: electricity Feb 18 biehn park security/stre	utility: electricity Feb 18	244.63
	Feb 18	utility: electricity Feb 18 block house	utility: electricity Feb 18	22.06
	Feb 18	utility: electricity Feb 18 ret basin @ vaou nawi	utility: electricity Feb 18	31.34
	Feb 18	utility: electricity Feb 18 headstart	utility: electricity Feb 18	414.88
	Feb 18	utility: electricity Feb 18 biehn park restrooms	utility: electricity Feb 18	31.42
	Feb 18	utility: electricity Feb 18 stott park	utility: electricity Feb 18	51.37
	Feb 18	utility: electricity Feb 18 sprinklers @ street @ y	utility: electricity Feb 18	30.65
	Feb 18	utility: electricity Feb 18 sewer metering station	utility: electricity Feb 18	32.01
	Feb 18	utility: electricity Feb 18 stott park	utility: electricity Feb 18	653.15
	Feb 18	utility: electricity Feb 18 straw bale house	utility: electricity Feb 18	96.00
	Feb 18	utility: electricity Feb 18 % sr center	utility: electricity Feb 18	242.54
			Total for Check Number 3201819:	7,016.65
3201820	SRP1278 Feb 18	Salt River Project street lights and/or traffic signals Feb 18	03/31/2018 street lights and/or traffic sign	2,355.43
			Total for Check Number 3201820:	2,355.43
3201821	SWGAS Jan 18 Jan 18 Jan 18 Jan 18	Southwest Gas Corp utility: natural gas Jan 18 % sr center utility: natural gas Jan 18 % sr center utility: natural gas Jan 18 % sr center utility: natural gas Jan 18 headstart	03/31/2018 utility: natural gas Jan 18 utility: natural gas Jan 18 utility: natural gas Jan 18 utility: natural gas Jan 18	5.79 23.15 28.95 49.52
			Total for Check Number 3201821:	107.41
3201822	TEBLDGS 01642 Jan 18 21442 Jan 18 28842 Jan 18 30103 Jan 18 30103 Jan 18 30103 Jan 18 30103 Jan 18 40103 Jan 18 40103 Jan 18 40103 Jan 18 43524 Feb 18 53814 Jan 18 61814 Jan 18 6891752458Jan18 70212 Jan 18	Tempe, City of utility: water Jan 18 AdY street trees utility: water Jan 18 maint yd utility: water Jan 18 % sr center utility: water Jan 18 % sr center utility: water Jan 18 % sr center utility: water Jan 18 Headstart utility: water Jan 18 comm refuse % sr center utility: water Jan 18 comm refuse % sr center utility: water Jan 18 comm refuse % sr center utility: water Jan 18 comm refuse Headstart utility: water Jan 18 TH irrigation utility: water Jan 18 comm refuse TH utility: water Jan 18 comm refuse CAP utility: water Jan 18 comm refuse Library utility: water Jan 18 TH utility: water Jan 18 CAP utility: water Jan 18 Library utility: water Feb 18 hydrant meter utility: water Jan 18 ret basin @ vaou nawi utility: water Jan 18 ret basin @ stott park utility: water Jan 18 botanical garden utility: water Jan 18 biehn park 1	03/31/2018 utility: water Jan 18 AdY stree utility: water Jan 18 maint yd utility: water Jan 18 sr center utility: water Jan 18 TH & cor utility: water Jan 18 TH, Libr utility: water Jan 18 TH, Libr utility: water Jan 18 TH, Libr utility: water Feb 18 hydrant r utility: water Jan 18 ret basin utility: water Jan 18 ret basin utility: water Jan 18 botanical utility: water Jan 18 biehn par	12.68 84.54 42.20 10.55 52.76 90.25 24.44 6.11 30.55 91.65 37.78 30.55 30.55 30.55 104.61 17.44 52.31 102.90 1,130.36 744.20 269.85 101.64

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	70255 Jan 18	utility: water Jan 18 stott park restrooms	utility: water Jan 18 stott park	57.59
	73212 Jan 18	utility: water Jan 18 fire dept	utility: water Jan 18 fire dept	246.79
	79822 Jan 18	utility: water Jan 18 cemetery	utility: water Jan 18 cemetery	101.14
	80212 Jan 18	utility: water Jan 18 biehn park 2	utility: water Jan 18 biehn par	672.49
	80814 Jan 18	utility: water Jan 18 ret basin @ guadalupe	utility: water Jan 18 ret basin (	1,112.87
	83403 Jan 18	utility: water Jan 18 stott park landscape	utility: water Jan 18 stott park	510.34
	86272 Jan 18	utility: water Jan 18 mini park @ juves	utility: water Jan 18 mini park	12.68
	88103 Jan 18	utility: water Jan 18 calle pitaya basin	utility: water Jan 18 calle pita	25.92
	88992 Jan 18	utility: water Jan 18 irrigation	utility: water Jan 18 irrigation	98.13
	98252 Jan 18	utility: water Jan 18 mercado	utility: water Jan 18 mercado	831.33
	98252 Jan 18	utility: water Jan 18 comm refuse mercado	utility: water Jan 18 mercado	382.20
Total for Check Number 3201822:				7,149.95
3201823	VERIZON	Verizon Wireless	03/31/2018	
	JAN 18	data usage marquee Jan 18	cell phone & data usage Jan 1	29.65
	JAN 18	cell phone usage Jan 18	cell phone & data usage Jan 1	69.10
	JAN 18	cell phone usage Jan 18	cell phone & data usage Jan 1	71.09
Total for Check Number 3201823:				169.84
3201824	WEX	WEX Bank	03/31/2018	
	Feb 18	gas purchases Feb 18	gas purchases Feb 18	929.48
	Feb 18	gas purchases Feb 18	gas purchases Feb 18	730.79
	Feb 18	gas purchases Feb 18 rebate	gas purchases Feb 18	-6.57
	Feb 18	gas purchases Feb 18 @ 75%	gas purchases Feb 18	35.44
	Feb 18	gas purchases Feb 18 @ 25%	gas purchases Feb 18	11.82
	Feb 18	gas purchases Feb 18	gas purchases Feb 18	27.70
Total for Check Number 3201824:				1,728.66
Report Total (145 checks):				388,052.46

April 6, 2018

G10. Town Court Annual Report

The material for this agenda item will be provided in a revision packet.