

**Official Budget Forms**  
**Town of Guadalupe-Tentative Budget**  
**Fiscal year 2023**

# **Town of Guadalupe-Tentative Budget**

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**Fiscal year 2023**

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**Town of Guadalupe-Tentative Budget  
Summary Schedule of estimated revenues and expenditures/expenses  
Fiscal year 2023**

Fiscal year	S c h	Funds								
		General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Permanent Fund	Enterprise Funds Available	Internal Service Funds	Total all funds	
2022	Adopted/adjusted budgeted expenditures/expenses*	E 1	5,934,244	14,114,988	322,974	0	0	695,053	0	21,067,259
2022	Actual expenditures/expenses**	E 2	4,269,852	5,306,664	322,974	0	0	1,107,641	0	11,007,131
2023	Beginning fund balance/(deficit) or net position/(deficit) at July 1***		5,214,973	1,325,338	0	0	0	1,042,451	0	7,582,762
2023	Primary property tax levy	B 4	0							0
2023	Secondary property tax levy	B 5								0
2023	Estimated revenues other than property taxes	C 6	5,543,993	5,993,927	0	0	0	1,213,146	0	12,751,066
2023	Other financing sources	D 7	0	0	0	0	0	0	0	0
2023	Other financing (uses)	D 8	0	0	0	0	0	0	0	0
2023	Interfund transfers in	D 9	0	873,032	314,537	0	0	0	0	1,187,569
2023	Interfund Transfers (out)	D 10	1,187,569	0	0	0	0	0	0	1,187,569
2023	Line 11: Reduction for fund balance reserved for future budget year expenditures									
	Maintained for future debt retirement									0
	Maintained for future capital projects									0
	Maintained for future financial stability									0
										0
2023	Total financial resources available		9,571,397	8,192,297	314,537	0	0	2,255,597	0	20,333,828
2023	Budgeted expenditures/expenses	E 13	6,391,020	8,192,297	314,537	0	0	1,259,645	0	16,157,499

**Expenditure limitation comparison**

1	Budgeted expenditures/expenses
2	Add/subtract: estimated net reconciling items
3	Budgeted expenditures/expenses adjusted for reconciling items
4	Less: estimated exclusions
5	Amount subject to the expenditure limitation
6	EEC expenditure limitation

	2022	2023
1	\$ 21,067,259	\$ 16,157,499
2		
3	21,067,259	16,157,499
4		
5	\$ 21,067,259	\$ 16,157,499
6	\$	\$

The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

\* Includes expenditure/expense adjustments approved in the current year from Schedule E.

\*\* Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

\*\*\* Amounts on this line represent beginning fund balance/(deficit) or net position/(deficit) amounts except for nonspendable amounts (e.g., prepaids and inventories) or amounts legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

**Town of Guadalupe-Tentative Budget  
Revenues other than property taxes  
Fiscal Year 2023**

Source of revenues	Estimated revenues 2022	Actual revenues* 2022	Estimated revenues 2023
<b>General Fund</b>			
<b>Local taxes</b>			
Privilege Tax	\$ 2,336,185	\$ 3,243,986	\$ 3,296,500
Occupancy Tax	105,274	50,000	
Franchise Tax	26,415	25,782	26,437
<b>Licenses and permits</b>			
Operating Licenses	17,391	17,210	17,407
Permits	31,210	60,000	42,000
Billboard Revenues	65,757	64,225	65,897
<b>Intergovernmental</b>			
State Sales Tax, Income & Vehicle License	1,951,272	1,781,786	1,771,409
Other Revenue from Government Agencies	137,227 az	126,272	127,200
Wildland Fires	51,265		60,000
<b>Charges for services</b>			
Rents & Concessions	94,113	110,278	109,956
Permitting Fees	23,470	14,339	14,955
Event Revenue	10,500	5,000	10,000
<b>Fines and forfeits</b>			
<b>Interest on investments</b>			
Interest Earnings	3,088	1,575	2,232
<b>In-lieu property taxes</b>			
<b>Contributions</b>			
Voluntary contributions			
<b>Miscellaneous</b>			
Miscellaneous			
<b>Total General Fund</b>	<b>\$ 4,853,167</b>	<b>\$ 5,500,453</b>	<b>\$ 5,543,993</b>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**Town of Guadalupe-Tentative Budget  
Revenues other than property taxes  
Fiscal Year 2023**

Source of revenues	Estimated revenues 2022	Actual revenues* 2022	Estimated revenues 2023
<b>Special revenue funds</b>			
HURF Allocation and Interest	\$ 800,501	\$ 1,603,525	\$ 400,930
LTAF Allocation	37,508	41,606	13,445
Senior Center Grant (Area Agency on Aging)	254,599	259,959	147,986
CAP Grant (Marcopa County Human Services)	130,397	148,689	112,255
PYT/Covid Grant Funding		3,074,550	
AZ Cares	1,107,311	1,107,311	1,107,311
Other Grants	11,717,665	295,000	4,212,000
<b>Total Special Revenue Funds</b>	<b>\$ 14,047,981</b>	<b>\$ 6,530,640</b>	<b>\$ 5,993,927</b>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**Enterprise funds**

Sewer Enterprise Fees	\$ 84,920	\$ 503,961	\$ 633,644
Tianguis Enterprise Rents	140,994	168,245	169,160
Refuse Collection Fees	354,820	423,606	410,342
<b>Total Enterprise Funds</b>	<b>\$ 580,734</b>	<b>\$ 1,095,812</b>	<b>\$ 1,213,146</b>
<b>Total all funds</b>	<b>\$ 19,481,882</b>	<b>\$ 13,126,905</b>	<b>\$ 12,751,066</b>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**Town of Guadalupe-Tentative Budget**  
**Other financing sources/(uses) and interfund transfers**  
**Fiscal year 2023**

Fund	Other financing 2023		Interfund transfers 2023	
	Sources	(Uses)	In	(Out)
<b>General Fund</b>				
Senior Center (Area Agency on Aging)	\$	\$	\$	\$ 132,943
Community Action Program				163,745
Highway Users Revenue Fund				547,627
Local Transportation Asst. Fund				28,717
Municipal Property Corporation				314,537
Grant Fund				
<b>Total General Fund</b>	\$	\$	\$	\$ 1,187,569
<b>Special revenue funds</b>				
Senior Center (Area Agency on Aging)	\$	\$	\$ 132,943	\$
Community Action Program			163,745	
Highway Users Revenue Fund			547,627	
Local Transportation Asst. Fund			28,717	
Grant Fund				
<b>Total special revenue funds</b>	\$	\$	\$ 873,032	\$
<b>Debt service funds</b>				
				az leaaz
Municipal Property Corporation	\$	\$	\$ 314,537	\$
<b>Total debt service funds</b>	\$	\$	\$ 314,537	\$
<b>Total all funds</b>	\$	\$	\$ 1,187,569	\$ 1,187,569

**Town of Guadalupe-Tentative Budget  
Expenditures/expenses by fund  
Fiscal year 2023**

Fund/Department	Adopted budgeted expenditures/ expenses 2022	Expenditure/ expense adjustments approved 2022	Actual expenditures/ expenses* 2022	Budgeted expenditures/ expenses 2023
<b>General Fund</b>				
Mayor & Council	\$ 65,854	\$	\$ 64,607	\$ 65,074
Municipal Court				
Town Manager	163,345		231,870	260,578
Finance Department	150,535		154,181	168,074
Town Clerk	41,514		40,821	50,324
Community Development	238,112		154,571	216,721
Building Inspection				
Building Maintenance	169,442		147,655	116,012
Fire Department	1,619,977		631,777	1,746,654
Cemetery Department	24,380		27,750	20,373
Parks Department	189,173		175,288	199,872
Library Building Maintenance	10,100		10,440	23,135
Administration	248,161		186,667	199,949
Transfers to Other Funds	693,554		663,036	1,187,569
Town Attorney	74,495		69,062	111,541
Information Technology	120,646	az leaaz	123,712	137,919
Police Department	1,494,956		1,430,304	1,540,377
Capital Outlay	630,000		158,111	346,848
Contingency				
<b>Total General Fund</b>	<b>\$ 5,934,244</b>	<b>\$</b>	<b>\$ 4,269,852</b>	<b>\$ 6,391,020</b>
<b>Special revenue funds</b>				
Highway User Revenue Fund	\$ 800,501	\$	\$ 1,603,525	\$ 948,558
Local Transportation Asst. Fund	37,508		41,606	42,162
Senior Center Operations	254,599		259,959	280,929
Community Action Program	130,397		148,689	275,999
Community Development	67,007			
PYT/Covid Grant Funding			1,967,262	1,107,288
AZ Cares	1,107,311		987,809	1,226,813
Other Grants	11,717,665		297,814	4,310,548
<b>Total special revenue funds</b>	<b>\$ 14,114,988</b>	<b>\$</b>	<b>\$ 5,306,664</b>	<b>\$ 8,192,297</b>
<b>Debt service funds</b>				
MPC Bond Payments	\$ 322,974	\$	\$ 322,974	\$ 314,537
<b>Total debt service funds</b>	<b>\$ 322,974</b>	<b>\$</b>	<b>\$ 322,974</b>	<b>\$ 314,537</b>
<b>Enterprise funds</b>				
Sewer Enterprise	\$ 161,818	\$	\$ 529,806	\$ 693,219
Tianguis Enterprise	182,848		200,629	190,757
Refuse Collection	350,387		377,206	375,669
<b>Total enterprise funds</b>	<b>\$ 695,053</b>	<b>\$</b>	<b>\$ 1,107,641</b>	<b>\$ 1,259,645</b>
<b>Total all funds</b>	<b>\$ 21,067,259</b>	<b>\$</b>	<b>\$ 11,007,131</b>	<b>\$ 16,157,499</b>

\* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

**Town of Guadalupe-Tentative Budget  
Full-time employees and personnel compensation  
Fiscal year 2023**

Fund	Full-time equivalent (FTE)	Employee salaries and hourly costs	Retirement costs	Healthcare costs	Other benefit costs	Total estimated personnel compensation
	2023	2023	2023	2023	2023	2023
<b>General Fund</b>	17	\$ 793,628	\$ 172,322	\$ 114,119	\$ 93,187	\$ 1,173,256
<b>Special Revenue Funds</b>						
Highway Users Revenue Fund	4	\$ 191,223	\$ 19,800	\$ 38,583	\$ 26,896	\$ 276,502
Local Trans. Assistance Fund	1	28,040	3,480	2,827	2,916	37,264
Senior Center	4	126,145	15,655	27,143	11,860	180,803
Comm. Action Program	3	176,845	21,945	44,815	15,033	258,637
Grant Fund		544,351	146,049	100,782	76,647	867,828
<b>Total Special Revenue Funds</b>	12	\$ 1,066,604	\$ 206,929	\$ 214,149	\$ 133,351	\$ 1,621,033
<b>Enterprise Funds</b>						
Tianguis Commercial Center	1	\$ 50,051	\$ 6,211	\$ 15,551	\$ 5,721	\$ 77,535
Waste Water/Sewer	1	45,701	5,672	11,135	5,451	67,959
<b>Total Enterprise Funds</b>	2	\$ az leaaz	\$ 11,883	\$ 26,686	\$ 11,172	\$ 145,493
<b>Total all Funds</b>	31	\$ #VALUE!	\$ 391,134	\$ 354,954	\$ 237,711	\$ 2,939,783