

Official Budget Forms
Town of Guadalupe-Tentative Budget
Fiscal year 2024

Town of Guadalupe-Tentative Budget

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Fiscal year 2024

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**Town of Guadalupe-Tentative Budget
Summary Schedule of estimated revenues and expenditures/expenses
Fiscal year 2024**

Fiscal year	S c h	Funds									
		General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Permanent Fund	Enterprise Funds Available	Internal Service Funds	Total all funds		
2023	Adopted/adjusted budgeted expenditures/expenses*	E	1	6,391,020	8,192,297	314,537	0	0	1,259,645	0	16,157,499
2023	Actual expenditures/expenses**	E	2	5,823,311	3,730,875	0	0	0	663,535	0	10,217,721
2024	Beginning fund balance/(deficit) or net position/(deficit) at July 1***		3	5,214,973	1,325,338	0	0	0	1,042,451	0	7,582,762
2024	Primary property tax levy	B	4	0							0
2024	Secondary property tax levy	B	5								0
2024	Estimated revenues other than property taxes	C	6	6,978,743	2,501,615	0	2,218,011	0	642,051	0	12,340,420
2024	Other financing sources	D	7	0	0	0	0	0	0	0	0
2024	Other financing (uses)	D	8	0	0	0	0	0	0	0	0
2024	Interfund transfers in	D	9	0	344,052	0	467,476	0	0	0	811,528
2024	Interfund Transfers (out)	D	10	811,528	0	0	0	0	0	0	811,528
2024	Line 11: Reduction for fund balance reserved for future budget year expenditures										
	Maintained for future debt retirement										0
	Maintained for future capital projects										0
	Maintained for future financial stability										0
											0
											0
2024	Total financial resources available		12	11,382,188	4,171,005	0	2,685,487	0	1,684,502	0	19,923,182
2024	Budgeted expenditures/expenses	E	13	7,357,810	2,792,211	0	2,218,011	0	667,377	0	13,035,409

Expenditure limitation comparison

1 Budgeted expenditures/expenses
2 Add/subtract: estimated net reconciling items
3 Budgeted expenditures/expenses adjusted for reconciling items
4 Less: estimated exclusions
5 Amount subject to the expenditure limitation
6 EEC expenditure limitation

	2023	2024
\$ 16,157,499	\$ 16,157,499	\$ 13,035,409
16,157,499	16,157,499	13,035,409
\$ 16,157,499	\$ 16,157,499	\$ 13,035,409
\$	\$	\$

The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

- * Includes expenditure/expense adjustments approved in the current year from Schedule E.
- ** Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.
- *** Amounts on this line represent beginning fund balance/(deficit) or net position/(deficit) amounts except for nonspendable amounts (e.g., prepaids and inventories) or amounts legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

**Town of Guadalupe-Tentative Budget
Revenues other than property taxes
Fiscal Year 2024**

Source of revenues	Estimated revenues 2023	Actual revenues* 2023	Estimated revenues 2024
General Fund			
Local taxes			
Privilege Tax	\$ 3,296,500	\$ 3,681,353	\$ 3,644,278
Occupancy Tax		24,878	
Franchise Tax	26,437	19,227	21,015
Licenses and permits			
Operating Licenses	17,407	17,790	17,287
Permits	42,000	49,163	54,970
Billboard Revenues	65,897	64,800	479,692
Intergovernmental			
State Sales Tax, Income & Vehicle License	1,771,409	2,008,508	2,347,919
Other Revenue from Government Agencies	127,200	204,570	158,128
Wildland Fires	60,000		100,000
Charges for services			
Rents & Concessions	109,956	81,932	95,589
Permitting Fees	14,955	17,976	16,433
Event Revenue	10,000	13,600	10,000
Interest on investments			
Interest Earnings	2,232	84,396	33,432
Total General Fund	\$ 5,543,993	\$ 6,268,193	\$ 6,978,743

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**Town of Guadalupe-Tentative Budget
Revenues other than property taxes
Fiscal Year 2024**

Source of revenues	Estimated revenues 2023	Actual revenues* 2023	Estimated revenues 2024
Special revenue funds			
HURF Allocation and Interest	\$ 400,930	\$ 736,199	\$ 524,811
LTAF Allocation	13,445	46,062	51,353
Senior Center Grant (Area Agency on Aging)	147,986	277,842	319,708
CAP Grant (Marcopa County Human Services)	112,255	192,928	200,601
PYT/Covid Grant Funding			
AZ Cares	1,107,311	1,107,311	
Other Grants	4,212,000	157,500	1,405,142
Total Special Revenue Funds	\$ 5,993,927	\$ 2,517,842	\$ 2,501,615

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

Capital projects funds

Highline Canal Path Lighting Replacement

FED CPF	\$	\$	\$ 501,824
SRP Aesthetic Fund			305,300
Town General Fund Transfer			252,476
	\$	\$	\$ 1,059,600

Town Sewerline Renovations

FED CPF	\$	\$	\$
County CDBG			550,275
Town General Fund Transfer			
Town Sewer Fund Transfer			
	\$	\$	\$ 550,275

Solares Neighborhood Streetlight Replacement

County CDBG	\$	\$	\$
SRP Aesthetic Fund			
Town General Fund Transfer			
	\$	\$	\$

Neighborhood 14 Streetlight Replacement

Town General Fund Transfer	\$	\$ 55,000	\$ 25,000
	\$	\$ 55,000	\$ 25,000

Highline Canal Sidewalk Project

SRP Aesthetic Fund	\$	\$	\$ 180,600
	\$	\$	\$ 180,600

Guadalupe Road Repaving & Pedestrian Improvements

FED CPF	\$	\$	\$
	\$	\$	\$

Fire Station Flood Control Project

FCMCD	\$	\$	\$ 212,536
Town General Fund Transfer			60,000
	\$	\$	\$ 272,536

6840 Land Purchase W/GCDC

Town General Fund Transfer	\$	\$	\$ 75,000
	\$	\$	\$ 75,000

Cemetery Gate, Walls, Ramada

**Town of Guadalupe-Tentative Budget
Revenues other than property taxes
Fiscal Year 2024**

Source of revenues	Estimated revenues 2023	Actual revenues* 2023	Estimated revenues 2024
Town General Fund Transfer	\$ _____	\$ _____	\$ 35,000
	\$ _____	\$ _____	\$ 35,000
PW Truck Replacement			
Town General Fund Transfer	\$ _____	\$ _____	\$ 20,000
	\$ _____	\$ _____	\$ 20,000
Total capital projects funds	\$ _____	\$ 55,000	\$ 2,218,011

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

Enterprise funds

Sewer Enterprise Fees	\$ 84,920	\$ 92,487	\$ 85,215
Tianguis Enterprise Rents	140,994	175,157	165,597
Refuse Collection Fees	354,820	403,366	391,239
Total Enterprise Funds	\$ 580,734	\$ 671,010	\$ 642,051
Total all funds	\$ 12,118,654	\$ 9,512,045	\$ 12,340,420

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

Town of Guadalupe-Tentative Budget
Other financing sources/(uses) and interfund transfers
Fiscal year 2024

Fund	Other financing 2024		Interfund transfers 2024	
	Sources	(Uses)	In	(Out)
General Fund				
Senior Center (Area Agency on Aging)	\$	\$	\$	\$ 171,594
Community Action Program				31,747
Highway Users Revenue Fund				102,754
Local Transportation Asst. Fund				37,957
Capital Improvement Program (CIP)				467,476
Total General Fund	\$	\$	\$	\$ 811,528
Special revenue funds				
Senior Center (Area Agency on Aging)	\$	\$	\$ 171,594	\$
Community Action Program			31,747	
Highway Users Revenue Fund			102,754	
Local Transportation Asst. Fund			37,957	
Grant Fund				
Total Special Revenue Funds	\$	\$	\$ 344,052	\$
Capital projects funds				
Highline Canal Path Lighting Replacement	\$	\$	\$ 252,476	\$
Neighborhood 14 Streetlight Replacement			25,000	
Fire Station Flood Control Project			60,000	
6840 Land Purchase W/GCDC			75,000	
Cemetery Gate, Wall & Ramada			35,000	
PW Truck Replacement			20,000	
Total Capital Project Fund	\$	\$	\$ 467,476	\$
Total all funds	\$	\$	\$ 811,528	\$ 811,528

**Town of Guadalupe-Tentative Budget
Expenditures/expenses by fund
Fiscal year 2024**

Fund/Department	Adopted budgeted expenditures/expenses 2023	Expenditure/expense adjustments approved 2023	Actual expenditures/expenses* 2023	Budgeted expenditures/expenses 2024
General Fund				
Mayor & Council	\$ 65,074	\$	\$ 64,111	\$ 65,030
Town Manager	260,578		244,637	393,222
Finance Department	168,074		184,564	172,232
Town Clerk	50,324		54,911	86,660
Community Development	216,721		208,379	389,478
Building Maintenance	116,012		124,161	149,268
Fire Department	1,746,654		1,990,825	1,967,339
Cemetery Department	20,373		20,799	18,713
Parks Department	199,872		182,368	201,821
Library Building Maintenance	23,135		9,142	9,451
Administration	199,949		131,236	206,313
Transfers to Other Funds	1,187,569		594,665	811,528
Town Attorney	111,541		62,868	193,337
Information Technology	137,919		135,101	144,435
Police Department	1,540,377		1,797,931	2,548,983
Capital Outlay	346,848		17,613	
Total General Fund	\$ 6,391,020	\$	\$ 5,823,311	\$ 7,357,810
Special revenue funds				
Highway User Revenue Fund	\$ 948,558	\$	\$ 736,199	\$ 524,811
Local Transportation Asst. Fund	42,162		46,062	51,353
Senior Center Operations	280,929		277,842	319,708
Community Action Program	275,999		192,928	200,601
PYT/Covid Grant Funding	1,107,288		1,360,139	
AZ Cares	1,226,813		932,669	290,596
Other Grants	4,310,548		185,036	1,405,142
Total special revenue funds	\$ 8,192,297	\$	\$ 3,730,875	\$ 2,792,211
Debt service funds				
MPC Bond Payments	\$ 314,537	\$	\$	\$
Total debt service funds	\$ 314,537	\$	\$	\$
Capital projects funds				

Town Hall Roof

Town General Fund Transfer	\$		\$		\$	179,550	\$	25,000
	\$		\$		\$	179,550	\$	25,000

Highline Canal Path Lighting Replacement

FED CPF	\$		\$		\$		\$	501,824
SRP Aesthetic Fund								305,300
Town General Fund Transfer								252,476
	\$		\$		\$		\$	1,059,600

Town Sewerline Renovations

FED CPF	\$		\$		\$		\$	
County CDBG								550,275
Town General Fund Transfer								
Town Sewer Fund Transfer								
	\$		\$		\$		\$	550,275

Solares Neighborhood Streetlight Replacement

County CDBG			\$		\$		\$	
SRP Aesthetic Fund								
Town General Fund Transfer								
			\$		\$		\$	

Neighborhood 14 Streetlight Replacement

Town General Fund Transfer	\$		\$		\$	55,000	\$	25,000
	\$		\$		\$	55,000	\$	25,000

Highline Canal Sidewalk Project

SRP Aesthetic Fund	\$		\$		\$		\$	180,600
	\$		\$		\$		\$	180,600

Guadalupe Road Repaving & Pedestrian Improvements

FED CPF	\$		\$		\$		\$	
	\$		\$		\$		\$	

Fire Station Flood Control Project

FCMCD	\$		\$		\$		\$	212,536
Town General Fund Transfer								60,000
	\$		\$		\$		\$	272,536

6840 Land Purchase W/GCDC

Town General Fund Transfer	\$		\$		\$		\$	75,000
	\$		\$		\$		\$	75,000

Cemetery Gate, Walls, Ramada

Town General Fund Transfer	\$		\$		\$		\$	35,000
	\$		\$		\$		\$	35,000

PW Truck Replacement

Town General Fund Transfer	\$		\$		\$		\$	20,000
	\$		\$		\$		\$	20,000

Total capital projects funds	\$		\$		\$	234,550	\$	2,218,011
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* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

Enterprise funds

Sewer Enterprise	\$	<u>693,219</u>	\$	<u>118,103</u>	\$	<u>130,635</u>
Tianguis Enterprise		<u>190,757</u>		<u>168,226</u>		<u>192,626</u>
Refuse Collection		<u>375,669</u>		<u>377,206</u>		<u>344,116</u>
Total enterprise funds	\$	<u>1,259,645</u>	\$	<u>663,535</u>	\$	<u>667,377</u>
Total all funds	\$	<u>16,157,499</u>	\$	<u>10,452,271</u>	\$	<u>13,035,409</u>

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

**Town of Guadalupe-Tentative Budget
Full-time employees and personnel compensation
Fiscal year 2024**

Fund	Full-time equivalent (FTE)	Employee salaries and hourly costs	Retirement costs	Healthcare costs	Other benefit costs	Total estimated personnel compensation
	2024	2024	2024	2024	2024	2024
General Fund	23	\$ 1,471,864	\$ 337,514	\$ 221,970	\$ 199,176	\$ 2,230,524
Special Revenue Funds						
Highway Users Revenue Fund	6	\$ 206,130	\$ 21,454	\$ 38,583	\$ 28,036	\$ 294,202
Local Trans. Assistance Fund	1	30,550	3,791	2,827	3,166	40,335
Senior Center	3	162,917	20,218	27,143	15,205	225,484
Comm. Action Program	3	125,106	15,526	30,677	11,304	182,613
Grant Fund	1	19,136			1,539	20,675
Total Special Revenue Funds	14	\$ 543,839	\$ 60,989	\$ 99,231	\$ 59,250	\$ 763,309
Enterprise Funds						
Tianguis Commercial Center	1	\$ 55,004	\$ 6,826	\$ 15,551	\$ 6,100	\$ 83,481
Waste Water/Sewer	1	44,854	5,566	9,721	5,819	65,960
Refuse	1	9,021	1,120	2,827	762	13,730
Total Enterprise Funds	3	\$ az leaaz	\$ 13,512	\$ 28,099	\$ 12,681	\$ 163,172
Total all Funds	40	\$ #VALUE!	\$ 412,015	\$ 349,300	\$ 271,107	\$ 3,157,004