

## Minutes Town Council Regular Meeting November 24, 2020

Valerie Molina  
Mayor

Ricardo Vital  
Vice Mayor

Mary Bravo  
Councilmember

Anita Cota Soto  
Councilmember

Gloria Cota  
Councilmember

Elvira Osuna  
Councilmember

Joe Sánchez  
Councilmember

Agendas/Minutes:  
[www.guadalupeaz.org](http://www.guadalupeaz.org)

Town Council Chambers  
9241 S. Avenida del Yaqui  
Guadalupe, AZ 85283  
Phone: (480) 730-3080  
Fax: (480)-505-5368

Minutes of the Guadalupe Town Council Regular Meeting held on Thursday, November 24, 2020, at 6:00 P.M., at Guadalupe Town Hall, 9241 South Avenida del Yaqui, Town Hall Lobby, Guadalupe, Arizona.

### A. CALL TO ORDER

Mayor Molina called the meeting to order at 6:04 p.m.

### B. ROLL CALL

Councilmembers Present: Mayor Valerie Molina. The following councilmembers participated via video conference: Vice Mayor Ricardo Vital, Councilmember Mary Bravo, Councilmember Gloria Cota, and Councilmember Joe Sánchez

Councilmember Absent: Councilmember Anita Cota Soto

Staff Present: Jeff Kulaga – Town Manager / Clerk, Cachi Castorena, Maricopa County Sheriff's Office Deputy and, David Ledyard – Town Attorney (*participated via video conference*)

### C. INVOCATION/PLEDGE OF ALLEGIANCE

Councilmember Bravo provided the invocation. Mayor Molina then led the Pledge of Allegiance.

### D. APPROVAL OF MINUTES – None.

### E. CALL TO THE PUBLIC: No one spoke.

### F. MAYOR and COUNCIL PRESENTATIONS: None.

### G. DISCUSSION AND POSSIBLE ACTION ITEMS:

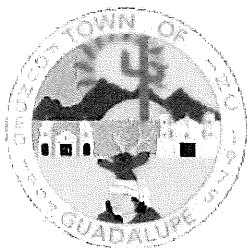
#### 1. PUBLIC HEARING COMMUNITY BLOCK GRANT PROGRAM (RESOLUTION NO. R2020.34)

**Motion by Councilmember Bravo to open the public hearing; second by Councilmember Cota; motion passed unanimously on a voice vote 6-0.**

Mr. Kulaga stated that there are no members of the public that wish to participate in the public hearing.

**Motion by Councilmember Bravo to close the public hearing; second by Councilmember Sánchez; motion passed unanimously on a voice vote 6-0.**

Mayor Molina closed the public hearing.



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## 2. COMMUNITY BLOCK GRANT PROGRAM (RESOLUTION NO. R2020.34)

Jeff Kulaga, Town Manager / Clerk, stated that the proposed resolution authorizes staff to submit a grant request to Maricopa County for Community Block Grant (CDBG) funding to address the need for sewer system repairs identified in the 2019 Wastewater System Assessment Study. Previous CDBG grant funds have been used for street repavement projects; and, last year was allocated to fund the first of five annual wastewater sewer line repair projects. The requested grant funding amount totals \$544,438. The application submittal deadline to the County is December 3, 2020.

**Motion by Vice Mayor Vital to approve agenda item G2; second by Councilmember Sánchez. Motion passed unanimously on a voice vote 6-0.**

Councilmembers adopted **RESOLUTION NO. R2020.34** and directed the Town Manager to submit a wastewater system rehabilitation project consisting of 3,297 linear feet pipe segments, nine manhole structures, engineering design/construction document preparation, construction bid process oversight and construction management, quality control and inspection at the amount of \$544,438 to Maricopa County for possible funding through the Community Block Grant Program for fiscal year 2021-2022. *(related to G1)*

## 3. APPROVAL OF CONTRACT

Jeff Kulaga, Town Manager / Clerk, stated that the proposed construction contract will include sanitary upgrades to Town Hall lobby restrooms, front desk reception area, Community Action Program (CAP) office interior offices, and expand foodbank storage areas.

Three bids were received for this project. Staff is recommending that the bid be awarded to TSG Constructor, LLC (TSG). This contract is funded through the COVID-19 Relief Funds of \$2 million received from the Pascua Yaqui Tribe, as approved by Town Council at their August 13, 2020 meeting. If the contract is awarded to TSG, construction would begin on December 2, 2020.

In response to a question, Mr. Kulaga noted that the CAP offices will be temporarily relocated to the vacated municipal court offices. Tuesday community food distribution services will also be relocated to the Mercado. Construction is anticipated to take approximately 90 days.

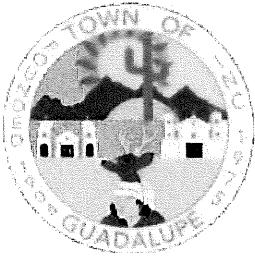
**Motion by Vice Mayor Vital to approve agenda item G3; second by Councilmember Bravo; motion passed unanimously on a voice vote 6-0.**

Councilmembers awarded contract (C2020-48) to TSG Constructor, LLC in the amount of \$417,000 for COVID-19 safety and public health improvements, construction, and renovation to the Guadalupe Town Hall and Community Action Program offices.

## H. TOWN MANAGERS' COMMENTS

Jeff Kulaga, Town Manager / Clerk

- \$961,000 has been provided to the Town of Guadalupe from various external sources and partnerships, which is more than 10% of the Town's annual budget. The Town's budget for this fiscal year totals \$9.4 million. This funding allows the Town to improve its infrastructure and to provide improved services to residents.
- Reported that Thankful Saturday event and the free COVID-19 and Flu shot event on Saturday, November 21 were both successes. More than 500 cleaning supply bags and food cards were distributed to Guadalupe households; approximately 275 people got tested for COVID-19; and, 80 people received flu shots. The partnership with Pascua Yaqui Tribe, Arizona State University, County Health, and Native Health made this a success, as did the teamwork of Town staff, where everyone volunteered to help at the event.
- Wished everyone a Happy Thanksgiving.



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## I. COUNCILMEMBERS' COMMENTS

### Vice Mayor Vital

- Thanked staff, the volunteers, and community partners that participated in the Thankful Saturday event.
- Urged everyone to continue to practice social distancing, limit large gatherings, and wear a mask.
- Wished everyone a Happy Thanksgiving.

### Councilmember Sánchez

- The Thankful Saturday event was a success.
- Thanked staff for their work.
- Urged everyone to stay safe.

### Councilmember Cota

- Wished everyone a Happy Thanksgiving.

### Councilmember Bravo

- The Thankful Saturday event was a success.
- Wished everyone a Happy Thanksgiving.
- Be safe and wear a mask.


### Mayor Molina

- Commended staff, the volunteers, and community partners for their work on the Thankful Saturday event; and, thanked the Pascua Yaqui Tribe for providing funding for the event.
- Encouraged everyone to have a safe Thanksgiving by limiting gatherings, wearing masks, and continuing to take COVID-19 precautions.
- Discouraged residents from having live music or DJ parties at home. Party permits are not being issued by the Town, therefore there should be no amplified music in Guadalupe. Residents that are not in compliance could receive a fine.
- Wished everyone a Happy Thanksgiving.

## J. ADJOURNMENT

**Motion to adjourn by Councilmember Bravo; second by Councilmember Cota; motion passed unanimously on a voice vote 6-0.**

The meeting was adjourned at 6:25 p.m.

  
\_\_\_\_\_  
Valerie Molina, Mayor

ATTEST:

  
\_\_\_\_\_  
Jeff Kulaga, Town Manager / Town Clerk

## CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the November 24, 2020, Town of Guadalupe, Town Council Regular Meeting. I further certify the meeting was duly called and held, and that a quorum was present.