

Minutes Town Council Regular Meeting November 12, 2020

Valerie Molina
Mayor

Ricardo Vital
Vice Mayor

Mary Bravo
Councilmember

Anita Cota Soto
Councilmember

Gloria Cota
Councilmember

Elvira Osuna
Councilmember

Joe Sánchez
Councilmember

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Town Council Chambers
9241 S. Avenida del Yaqui
Guadalupe, AZ 85283
Phone: (480) 730-3080
Fax: (480)-505-5368

Minutes of the Guadalupe Town Council Regular Meeting held on Thursday, November 12, 2020, at 6:00 P.M., at Guadalupe Town Hall, 9241 South Avenida del Yaqui, Museum Room, Guadalupe, Arizona.

A. Mayor Molina called the meeting to order at 6:04 p.m.

B. ROLL CALL

Councilmembers Present: Mayor Valerie Molina. The following councilmembers participated via video conference: Vice Mayor Ricardo Vital, Councilmember Mary Bravo, Councilmember Gloria Cota, Councilmember Elvira Osuna, Councilmember Joe Sánchez and Councilmember Anita Cota Soto

Staff Present: Jeff Kulaga – Town Manager / Clerk and Jennifer Drury – Assistant to the Town Manager; and, David Ledyard – Town Attorney via video conference.

C. INVOCATION/PLEDGE OF ALLEGIANCE

Bishop David Rice provided the invocation. Mayor Molina then led the Pledge of Allegiance.

D. APPROVAL OF MINUTES

Motion by Councilmember Soto to approve agenda item D1 and D2; second by Councilmember Sánchez. Motion passed unanimously on a voice vote 7-0.

1. Approved the September 24, 2020, Town Council Regular Meeting Minutes.
2. Approved the October 8, 2020, Town Council Regular Meeting Minutes.

E. CALL TO THE PUBLIC: No one spoke.

F. MAYOR and COUNCIL PRESENTATIONS: None.

G. DISCUSSION AND POSSIBLE ACTION ITEMS:

1. TOWN COUNCIL SWEARING

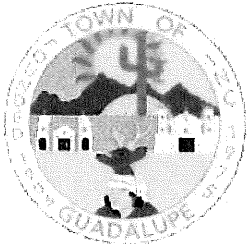
The newly elected Mayor Valerie A. Molina, Vice Mayor Ricardo Cota Vital, and Councilmembers Anita L. Cota Soto, and Elvira Osuna were sworn into office by Jeff Kulaga, Town Manager / Clerk. The newly elected Councilmembers expressed their gratitude to the community for their support and for the opportunity to serve the public.

There is no material for this agenda item.

2. VICE MAYOR SELECTION

Mayor Molina discussed the duties and responsibilities of the role of the Vice Mayor. Councilmembers Bravo, Soto, Sánchez, and Cota voiced support for nominating Ricardo Cota Vital to continue to serve in the role of Vice Mayor.

Motion by Councilmember Bravo to nominate Ricardo Cota Vital to serve as the Vice Mayor with a term ending November, 2022; second by Councilmember Soto. Motion passed unanimously on a roll call vote 6-0.



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Vice Mayor Vital voiced his appreciation for being nominated to continue to serve as the Vice Mayor.

There is no material for this agenda item.

3. COVID-19 ACTION UPDATE

Jeff Kulaga, Town Manager / Clerk provided an update regarding current steps taken to safe guard public health and safety in response to the Coronavirus and its impact to Town services. The City of Tempe is continuing to measure COVID-19 levels in the Towns' wastewater. Everyone is encouraged to continue to take preventative measures such as wearing a mask, washing hands, social distancing, and keeping gatherings to a minimum.

Mr. Kulaga then discussed the COVID-19 positivity rates in the Town of Guadalupe over the past three weeks. Positive cases are rising across the country. The Promotoras recently provided quarantining assistance at a nearby hotel to three residents; and, have been providing cleaning supplies and food boxes to families in need.

On December 2, 2020, construction will begin in the Town Hall reception area to enhance safety measures related to COVID-19. Additional information will be provided at the November 24, 2020, Council meeting. The Community Action Program (CAP) storage space will be doubling in size to accommodate additional food storage. Construction is anticipated to be completed within 90 days.

On December 1, 2020, the CAP community food distribution events will be relocated to the Mercado until the CAP office construction has been completed. The public has been notified of these changes. Town Hall will continue to be open two days a week. The public may also make an appointment to meet with staff.

Saturday, November 21, 2020:

- Free flu shots and COVID-19 tests in the Mercado
- Thankful Saturday event sponsored by the Pascua Yaqui Tribe and the Town of Guadalupe

A Councilmember requested that the Promotoras contact the Frank Elementary School administrators to advise them of who to contact if they become aware of individuals that test positive for COVID-19.

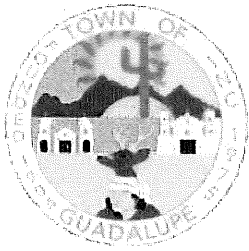
4. COUNCIL MEETING SCHEDULE, JANUARY 2021 – DECEMBER, 2021

Jeff Kulaga, Town Manager / Clerk reviewed the Town Council Regular Meeting Schedule for January 2021 through December, 2021. Mr. Kulaga noted that staff is recommending cancelling the November 11, 2021 and November 25, 2021 Regular Council Meetings as they conflict with Veteran's Day and Thanksgiving holidays, respectively. As an alternative to holding Council meetings on those dates, staff is recommending adding a Council Meeting on Thursday, November 18, 2021.

Mr. Kulaga noted that the Town Code of Ordinances specifies that Council meetings be held on the second and fourth Thursdays of the month.

A Councilmember suggested that the December 23, 2021, Regular Council Meeting also be cancelled.

Motion by Councilmember Soto to approve the 2021 Council meeting calendar, cancelling Council meetings scheduled for November 11 and November 25, 2021, and December 23, 2021; and, adding a Council Meeting on November 18, 2021; second by Vice Mayor Vital. Motion passed unanimously on a roll call vote 7-0.



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5. FISCAL YEAR 2019/20 GENERAL FUND BUDGET ADJUSTMENT (RESOLUTION NO. R2020.32)

Jeff Kulaga, Town Manager / Clerk, stated that the proposed resolution would authorize staff to administratively make \$19,000 in budget transfers.

Motion by Vice Mayor Vital to approve agenda item G5; second by Councilmember Osuna. Motion passed unanimously on a roll call vote 7-0.

Councilmembers adopted **RESOLUTION NO. R2020.32** authorizing a budget adjustment within the Fiscal Year (FY) 2019/20 General Fund by transferring \$19,000 from the Administration cost center to address cost overruns that were unforeseen at the time the FY 2019/20 budget was adopted. Transfers include \$4,000 to Building Maintenance and \$15,000 to Parks.

6. FISCAL YEAR 2020/21 GENERAL FUND BUDGET ADJUSTMENT (RESOLUTION NO. R2020.33)

Jeff Kulaga, Town Manager / Clerk, stated that the proposed resolution would authorize staff to transfer the Arizona State Cares Act Fund of \$761,282 from the General Fund to a separate, dedicated account. This process aligns with how the \$2 million received from the Pascua Yaqui Tribe for COVID-19 relief was also deposited into a separate, dedicated account.

Motion by Councilmember Bravo to approve agenda item G6; second by Councilmember Osuna. Motion passed unanimously on a roll call vote 7-0.

Councilmembers adopted **RESOLUTION NO. R2020.33** authorizing a budget adjustment within the Fiscal Year 2020/21 General Fund by transferring \$761,282 from the General Fund to the State Cares Act Fund.

7. TOWN MANAGER / CLERK EMPLOYMENT CONTRACT RENEWAL

Jeff Kulaga, Town Manager / Clerk, voiced his appreciation for the opportunity to serve the Town Council and the Town of Guadalupe residents in his role as Town Manager / Clerk. Councilmembers thanked Mr. Kulaga for his service to the community and commended him on his work.

Motion by Councilmember Bravo to approve agenda item G7; second by Councilmember Osuna. Motion passed unanimously on a roll call vote 7-0.

Councilmembers renewed the employment contract (C2018-28B) between the Town of Guadalupe and Jeff Kulaga, Town Manager / Clerk, effective November 14, 2020. The Contract term expires on November 12, 2021, unless otherwise mutually agreed by both parties to renew the contract.

H. TOWN MANAGERS' COMMENTS

Jeff Kulaga, Town Manager / Clerk

- Thanked Councilmembers for the opportunity to continue to serve the Town Council and the Town of Guadalupe.
- Many of the election signs have been removed from public right-of-ways. The remaining signs are being stored at the Town maintenance yard for a limited amount of time.

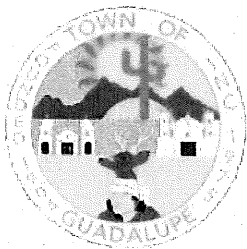
I. COUNCILMEMBERS' COMMENTS

Councilmember Sánchez

- He is happy with the materials and procedures the Senior Center paint contractor will be using.
- He would like to see more of a presence by Animal Control.
- Wished everyone a Happy Thanksgiving; and, be safe.

Councilmember Osuna

- Thanked Mayor Molina and Vice Mayor Vital for their work over the past two years.
- Thanked her Council colleagues for their support and leadership.



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Councilmember Soto

- o Thanked the Town's Facebook constituents.
- o Thanked Mr. Kulaga and Town staff for their work on keeping the community safe.
- o Thanked the community for not having large gatherings on Halloween, including during the Mesitas.
- o The message to keep the community safe is being heard.

Councilmember Cota

- o Congratulated her colleagues on being re-elected. The Town Council works together well.

Councilmember Bravo

- o Congratulated her colleagues on being re-elected.
- o The community handled the Mesitas well.
- o Thanked Mr. Kulaga for his work.
- o Wished everyone a Happy Thanksgiving.

Vice Mayor Vital

- o Thanked his colleagues for their support.
- o Thanked Mr. Kulaga for his work.
- o Urged community members to continue to take precautions and wear masks.
- o The Pascua Yaqui Tribe can provide personal protective equipment to the Town.


Mayor Molina

- o Congratulated community members in their efforts to keep the COVID-19 positive infection rates in check.
- o Families celebrated Halloween in safe ways to protect the community.
- o She looks forward to continuing to work with her colleagues over the next two years.
- o Congratulated her Council colleagues on being re-elected.

J. ADJOURNMENT

Motion by Councilmember Bravo to adjourn the Regular Council Meeting; second by Vice Mayor Vital. Motion passed unanimously on a roll call vote 7-0.

The meeting was adjourned at 6:52 p.m.

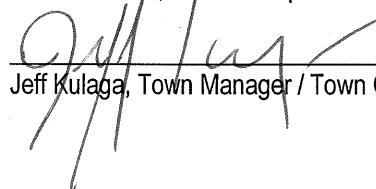

Valerie Molina, Mayor

ATTEST:


Jeff Kulaga, Town Manager / Town Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the November 12, 2020, Town of Guadalupe, Town Council Regular Meeting. I further certify the meeting was duly called and held, and that a quorum was present.


Jeff Kulaga, Town Manager / Town Clerk