

Minutes Town Council Regular Meeting October 11, 2018

Minutes of the Guadalupe Town Council Regular Meeting held on Thursday, October 11, 2018, at 6:00 P.M., at Guadalupe Town Hall, 9241 South Avenida del Yaqui, Guadalupe, Arizona, in the Council Chambers.

Valerie Molina
Mayor

A. CALL TO ORDER

Vice Mayor Cota called the meeting to order at 6:00 P.M.

Anita Cota
Vice Mayor

B. ROLL CALL

Councilmembers Present: Vice Mayor Anita Cota, Councilmember Gloria Cota, Councilmember Elvira Osuna, Councilmember Joe Sánchez, and Councilmember Ricardo Vital

Gloria Cota
Councilmember

Councilmembers Absent: Mayor Valerie Molina and Councilmember Faustino Valenzuela

Elvira Osuna
Councilmember

Staff Present: Jeff Kulaga – Town Manager / Clerk, Bob Thaxton, Finance Director, Wayne Clement – Fire Chief, Nancy Holguin, Community Development Coordinator, Catalina Alvarez – CAP Director, Veronica Matuz – Senior Center Director, Kay Savard – Deputy Town Clerk, and Dave Ledyard – Town Attorney

Joe Sanchez
Councilmember

C. INVOCATION/PLEDGE OF ALLEGIANCE

Councilmember Cota provided the invocation. Vice Mayor Cota then led the Pledge of Allegiance.

Faustino Valenzuela
Councilmember

D. APPROVAL OF MINUTES:

Motion by Councilmember Sánchez to approve agenda item D1; second by Councilmember Osuna. Motion passed unanimously 5-0.

1. Councilmembers approved the September 27, 2018 Town Council Regular Meeting minutes.

Ricardo Vital
Councilmember

E. CALL TO THE PUBLIC: No one spoke.

F. MAYOR and COUNCIL PRESENTATIONS: None.

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G. DISCUSSION AND POSSIBLE ACTION ITEMS:

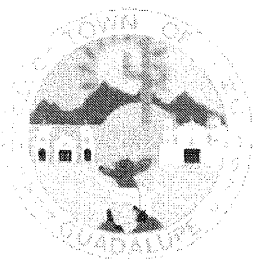
1. PUBLIC HEARING: Held a public hearing for proposed changes to the Town of Guadalupe Tax Code pursuant to A.R.S. § 42-6053. The proposed changes relating to the Transaction Privilege Tax will adopt the 2012-2014 amendments to the Tax Code of the Town of Guadalupe by reference; providing for severability and establishing effective dates. *(Note: this item is related to agenda items G2 and G3)*

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Vice Mayor Cota opened the public hearing. No one spoke.

Motion by Councilmember Sánchez to close the public hearing; second by Councilmember Cota. Motion passed unanimously 5-0.

Vice Mayor Cota closed the public hearing.



2. MODEL CITY TAX CODE 2012-2014 AMENDMENTS TO THE TOWN OF GUADALUPE TAX CODE (ORDINANCE NO. O2018.02): Councilmembers reviewed Model City Tax Code 2012-2014 Amendments, Sections 1 through 16, to amend and include in the Town of Guadalupe Tax Code, and directed staff to move forward with implementation. **ORDINANCE NO. O2018.02** adopts the Model City Tax Code 2012-2014 Amendments, by reference, to Resolution No. R2018.21 (agenda item G3). *(Note: this item is related to agenda items G1 and G3)*

Valerie Molina
Mayor

Jeff Kulaga, Town Manager / Clerk, stated that at the September 27, 2018, Regular Council Meeting, staff briefed the Town Council regarding the Model City Tax Code (MCTC) 2012-2014 Amendments to the Town of Guadalupe Tax Code. Adoption of the proposed ordinance, as well as Resolution No. R2018.21 (agenda item G3), would bring the Town of Guadalupe Tax Code into conformance with the MCTC. From a financial standpoint, the impacts of the 2012-2014 Amendments are immaterial and negligible to the Town.

Anita Cota
Vice Mayor

Motion by Councilmember Sánchez to approve agenda item G2; second by Councilmember Osuna. Motion passed unanimously 5-0.

Gloria Cota
Councilmember

3. MODEL CITY TAX CODE 2012-2014 AMENDMENTS TO THE TOWN OF GUADALUPE TAX CODE (RESOLUTION NO. R2018.21): Councilmembers adopted **RESOLUTION NO. R2018.21** related to the Model City Tax Code 2012-2014 Amendments, Sections 1 through 16, and directed staff to move forward with implementation. The Amendments will be incorporated into the Town of Guadalupe Tax Code. *(Note: this item is related to agenda items G1 and G2)*

Elvira Osuna
Councilmember

Joe Sanchez
Councilmember

Jeff Kulaga, Town Manager / Clerk, stated that adoption of Ordinance No. O2018.02 (agenda item G2), as well as the proposed resolution would bring the Town of Guadalupe Tax Code into conformance with the Model City Tax Code.

Faustino Valenzuela
Councilmember

Motion by Councilmember Osuna to approve agenda item G3; second by Councilmember Valenzuela. Motion passed unanimously 5-0.

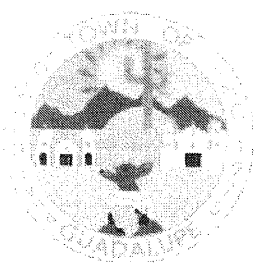
Ricardo Vital
Councilmember

4. TOWN OF GUADALUPE FIRE BOARD OF THE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM APPOINTMENTS: Councilmembers discussed appointing and reappointing members to the Town of Guadalupe Fire Board of the Public Safety Personnel Retirement System pursuant to A.R.S. § 38-847. The purpose of the Board is to administer the Public Safety Personnel Retirement System for Guadalupe Fire services. The Town of Guadalupe Fire Board of the Public Safety Personnel Retirement System is composed of five members consisting of the Mayor, or a designee of the Mayor (as chair), two members elected from the Guadalupe Fire Department, and two citizens of Guadalupe. The citizen members of the Board are appointed by the Mayor with the approval of the Town Council. The Board meets a minimum of twice a year in the Guadalupe Town Hall, 9241 S. Avenida del Yaqui, Museum Room, Guadalupe, AZ. Members for consideration and possible appointment are: Jeff Kulaga, Town Manager as Chair; two citizen representatives; and, appointing Dennis Dominguez and Alan Romania as Guadalupe Fire Department representatives.

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Jeff Kulaga, Town Manager / Clerk, stated that the Town has hired a new firefighter, George Fleming. Mr. Fleming is scheduled to attend training on Monday, October 15, 2018. Per state statute, there must be a local fire board that makes a recommendation to Public Safety Personnel Retirement System (PSPRS) to add Mr. Fleming to the public safety retirement system. Mr. Kulaga noted that the previous Town of Guadalupe PSPRS board disbanded in 2014. The proposed Council action is to re-establish the local board in order to comply with state statutes. If approved, a PSPRS meeting will be held on Friday, October 12, 2018.



Motion by Councilmember Sánchez to approve agenda item G4; second by Councilmember Cota. Motion passed unanimously 5-0.

The following Board members were appointed:

Board Member Name	Position	Term Expires
Jeff Kulaga (Chair)	Mayor's designee	10/31/2022
Laurie Cota	Citizen representative	10/31/2020
Mary Uriarte	Citizen representative	10/31/2022
Dennis Dominguez	Fire Department representative (elected)	10/31/2020
Alan Romania	Fire Department representative (elected)	10/31/2022

Valerie Molina
Mayor

Anita Cota
Vice Mayor

Gloria Cota
Councilmember

Elvira Osuna
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Joe Sanchez
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5. CLAIMS: Councilmembers approved the check register for September, 2018, totaling \$576,617.55.

Motion by Councilmember Osuna to approve agenda item G5; second by Councilmember Cota. Motion passed unanimously 5-0.

H. TOWN MANAGER'S REPORT *(item taken out of order)*

Jeff Kulaga, Town Manager / Clerk, provided the following updates:

- Congratulated Catalina Alvarez – CAP Director, for receiving an A+ operations rating from the Arizona Department of Economic Security.
- Thanked the Pascua Yaqui Tribe for awarding the Town of Guadalupe \$15,000 to be used for Public Works trucks; and, for awarding \$80,000 to CAP operations.
- Reported vandalism issues at Town Hall and the public library.
- Friday, October 12, 2018 – Town of Guadalupe Fire Department open house.

I. COUNCILMEMBERS' COMMENTS

➤ Councilmember Valenzuela

Congratulated Catalina Alvarez on the CAP accomplishments.
Thanked staff members for attending the meeting.

➤ Councilmember Sánchez

There are no more sandbags for community members.
There was a recent dedication of four homes, for senior community members.

➤ Councilmember Osuna

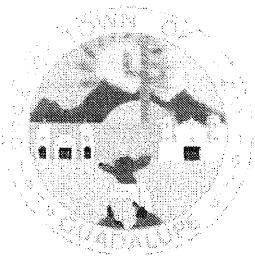
Discussed an upcoming United Way event, Operation Lift.
Thursday, October 25, 2018 – Spooktacular event.
Thanked staff members for attending the meeting.

Councilmember Cota

Thanked staff members for attending the meeting.

➤ Vice Mayor Cota

Thanked staff members for attending the meeting.
Expressed appreciation for CAP and Senior Center operations.
Expressed appreciation for the partnership between the Pascua Yaqui Tribe and the Boys and Girls Club.
Thanked Public Works staff for their storm clean-up work.
Friday, November 30, 2018 – Christmas tree lighting event.
October is Domestic Violence Awareness Month.



G6. EXECUTIVE SESSION *(item taken out of order)*

Councilmembers voted to convene an executive session to obtain legal advice from the Town Attorney on the following topics:

- (a) Town Court safety measures.
- (b) Potential litigation / contract dispute.

Motion by Councilmember Sánchez to convene into an Executive Session; second by Councilmember Cota. Motion passed unanimously 5-0.

Valerie Molina
Mayor

Councilmembers adjourned the Regular Council Meeting at 6:15 p.m., and convened an Executive Session.

Anita Cota
Vice Mayor

J. ADJOURNMENT

Motion by Vice Mayor Cota Councilmember Sánchez to adjourn; second by Councilmember Osuna. Motion passed unanimously 5-0.

Gloria Cota
Councilmember

The meeting was adjourned at 7:05 p.m.


Valerie Molina, Mayor

Elvira Osuna
Councilmember

ATTEST:

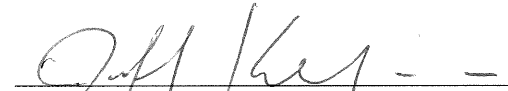

Jeff Kulaga, Town Manager / Town Clerk

Joe Sanchez
Councilmember

CERTIFICATION

Faustino Valenzuela
Councilmember

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Town Council Meeting of the Town Council of Guadalupe, Arizona held on the 11th day of October, 2018. I further certify the meeting was duly called and held and that a quorum was present.


Jeff Kulaga, Town Manager / Town Clerk

Ricardo Vital
Councilmember

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