

Minutes Town Council Regular Meeting July 25, 2019

Minutes of the Guadalupe Town Council Regular Meeting held on Thursday, July 25, 2019, at 6:00 P.M., at Guadalupe Town Hall, 9241 South Avenida del Yaqui, Guadalupe, Arizona, in the Council Chambers.

Valerie Molina
Mayor

Ricardo Vital
Vice Mayor

Mary Bravo
Councilmember

Anita Cota
Councilmember

Gloria Cota
Councilmember

Elvira Osuna
Councilmember

Joe Sánchez
Councilmember

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Town Council Chambers
9241 S. Avenida del Yaqui
Guadalupe, AZ 85283
Phone: (480) 730-3080
Fax: (480)-505-5368

A. CALL TO ORDER

Mayor Molina called the meeting to order at 6:00 P.M.

B. ROLL CALL

Councilmembers Present: Mayor Valerie Molina, Vice Mayor Ricardo Vital, Councilmember Elvira Osuna, and Councilmember Joe Sánchez

Councilmembers Absent: Councilmember Mary Bravo, Councilmember Anita Cota, Councilmember Gloria Cota

Staff Present: Jennifer Drury – Acting Town Manager / Clerk, Wayne Clement – Fire Chief, Kay Savard, Deputy Town Clerk, and David Ledyard – Town Attorney

C. INVOCATION/PLEDGE OF ALLEGIANCE

Councilmember Osuna provided the invocation. Mayor Molina then led the Pledge of Allegiance.

D. APPROVAL OF MINUTES

1. **Motion by Vice Mayor Vital to approve the May 30, 2019, Town Council Regular Meeting minutes; second by Councilmember Osuna. Motion passed unanimously 4-0.**

Approved the May 30, 2019, Town Council Regular Meeting Minutes.

2. **Motion by Vice Mayor Vital to approve the June 13, 2019, Town Council Regular Meeting minutes; second by Councilmember Sánchez. Motion passed unanimously 4-0.**

Approved the June 13, 2019, Town Council Regular Meeting Minutes.

E. CALL TO THE PUBLIC: None.

F. MAYOR and COUNCIL PRESENTATIONS: None.

G. DISCUSSION AND POSSIBLE ACTION ITEMS:

1. **ITEM REMOVED/RESCHEDULED TO AUGUST 8, 2019, REGULAR COUNCIL MEETING AT THE REQUEST OF THE TOWN MANAGER / CLERK: BOARD OF ADJUSTMENT – CONDITIONAL USE PERMIT REQUEST, 8250 SOUTH CALLE SAHUARO:** *Rescheduled* a public hearing to consider the issuance of a Conditional Use Permit (#CU2019-02) to locate a manufactured home at 8250 South Calle Sahuaro, Guadalupe, AZ 85283. The property is zoned R-1-6 Residential. Per Resolution 95-19, Conditional Use Permits will be issued only upon substantial justification and where the manufactured home is owner occupied. The Applicant, Jose Matas, is also applying for a variance of property setback requirements (agenda items G3 and G4). *Agenda items G1 – G4 are related.*

Motion by Vice Mayor Vital to reschedule agenda items G1, G2, G3, and G4 to the Thursday, August 8, 2019, Regular Council Meeting; second by Councilmember Sánchez. Motion passed unanimously 4-0.



Valerie Molina
Mayor

Ricardo Vital
Vice Mayor

Mary Bravo
Councilmember

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2. ITEM REMOVED/RESCHEDULED TO AUGUST 8, 2019, REGULAR COUNCIL MEETING AT THE REQUEST OF THE TOWN MANAGER / CLERK: BOARD OF ADJUSTMENT – CONDITIONAL USE PERMIT REQUEST, 8250 SOUTH CALLE SAHUARO: *Rescheduled* The Guadalupe Town Council, acting as the Town of Guadalupe Board of Adjustment, to consider the issuance of a Conditional Use Permit (#CU2019-02) to locate a manufactured home at 8250 South Calle Sahuaro, Guadalupe, AZ 85283. The Applicant is Jose Matas. The property is zoned R-1-6 Residential. Per Resolution 95-19, Conditional Use Permits will be issued only upon substantial justification and where the manufactured home is owner occupied. *Agenda items G1 – G4 are related.*

Council action for agenda item G2 was taken under agenda item G1.

3. ITEM REMOVED/RESCHEDULED TO AUGUST 8, 2019, REGULAR COUNCIL MEETING AT THE REQUEST OF THE TOWN MANAGER / CLERK: PUBLIC HEARING – VARIANCE REQUEST, 8250 SOUTH CALLE SAHUARO: *Rescheduled* a public hearing to consider the request for a variance to reduce the required front yard, rear yard and side yard setback property requirements to locate a manufactured home at 8250 South Calle Sahuaro, Guadalupe, AZ 85283. The property is zoned R1-6 Residential. The Applicant, Jose Matas, is requesting the following:

Property location	Required set back	Requested variance	Final set back (if granted)
Front yard	25'	10'	15'
Side yard (street)	15'	5'	10'
Rear yard	10'	1'	9'

Agenda items G1 – G4 are related.

Council action for agenda item G3 was taken under agenda item G1.

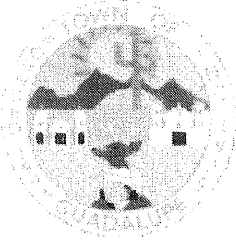
4. ITEM REMOVED/RESCHEDULED TO AUGUST 8, 2019, REGULAR COUNCIL MEETING AT THE REQUEST OF THE TOWN MANAGER / CLERK: VARIANCE REQUEST – 8250 SOUTH CALLE SAHUARO: *Rescheduled* a variance request from Jose Matas, the Applicant, to reduce the required front yard, rear yard, and side yard setback property requirements to locate a manufactured home at 8250 South Calle Sahuaro, Guadalupe, AZ 85283:

Property location	Required set back	Requested variance	Final set back (if granted)
Front yard	25'	10'	15'
Side yard (street)	15'	5'	10'
Rear yard	10'	1'	9'

Agenda items G1 – G4 are related.

Council action for agenda item G4 was taken under agenda item G1.

5. APPROVAL of AMENDMENT to EASEMENT AGREEMENT WITH SBA 2012 TC ASSETS, LLC: Councilmembers approved an amendment to an existing easement agreement with SBA 2012 TC Assets, LLC, to lease an additional 258 square feet of Town-owned land for the purpose of installing additional telecommunication structures; and, authorized the Mayor, or designee, to sign all necessary documents in furtherance of this easement agreement amendment. The Town Council approved the original agreement on September 19, 2005. The current lease amount for existing telecommunication facilities is \$1,815 monthly. The amendment would increase the monthly lease by \$250 to \$2,065.



In response to a question, Acting Town Manager / Clerk, Jennifer Drury, stated that the property SBA wishes to lease is located close to the Family Dollar store property.

Motion by Vice Mayor Vital to approve agenda item G5; second by Councilmember Osuna. Motion passed unanimously 4-0.

6. **CLAIMS:** Councilmembers approved the check register for June 2019, totaling \$627,212.05.
Motion by Councilmember Sánchez to approve agenda item G6; second by Councilmember Osuna. Motion passed unanimously 4-0.

H. TOWN MANAGERS' COMMENTS

Jennifer Drury, Acting Town Manager / Clerk, reported the following:

- o Recent incident reported by a resident concerning sewer gas odors. Dibble Engineering is working on the problem.

I. COUNCILMEMBERS' COMMENTS

Vice Mayor Vital

- o Thursday, August 1, 2019 – Frank School Open House.

Councilmember Sánchez

- o Discussed a recent shooting in Guadalupe; and the incident response times for the Maricopa County Sheriff's Office, compared to the City of Tempe Police Department, who arrived first.

Councilmember Osuna

- o She was recently involved in a hit and run accident; and, would like a study done at the intersection of Calle Guadalupe and Calle Vaou Nawi due to the number of accidents that occur at this location.

Mayor Molina

- o Thanked staff for attending the meeting.

Motion by Councilmember Sánchez to adjourn the meeting; second by Councilmember Osuna. Motion passed unanimously 4-0.

J. ADJOURNMENT

The meeting was adjourned at 6:08 p.m.

Valerie Molina, Mayor

ATTEST:

Jeff Kulaga, Town Manager / Town Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the July 25, 2019, Town of Guadalupe, Town Council Regular Meeting. I further certify the meeting was duly called and held, and that a quorum was present.

Jeff Kulaga, Town Manager / Town Clerk

Valerie Molina
Mayor

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