

Minutes Town Council Regular Meeting March 8, 2018

Valerie Molina
Mayor

Minutes of the Guadalupe Town Council Regular Meeting held on Thursday, March 8, 2018, at 6:00 P.M., at Guadalupe Town Hall, 9241 South Avenida del Yaqui, Guadalupe, Arizona, in the Council Chambers.

Anita Cota
Vice Mayor

A. CALL TO ORDER

Mayor Molina called the meeting to order at 6:00 P.M.

Gloria Cota
Councilmember

B. ROLL CALL

Councilmembers Present: Mayor Valerie Molina, Councilmember Gloria Cota, Councilmember Elvira Osuna, Councilmember Joe Sanchez, and Councilmember Ricardo Vital

Elvira Osuna
Councilmember

Councilmember Absent: Vice Mayor Anita Cota, Councilmember Faustino Valenzuela

Joe Sanchez
Councilmember

Staff Present: Jeff Kulaga – Town Manager / Clerk, Bob Thaxton – Finance Director, Nancy Holguin – Community Development Coordinator, Gerardo Moreno – Public Works Director (*arrived at 6:20 p.m.*), Jennifer Drury – Assistant to the Town Manager, Kay Savard – Deputy Town Clerk

Faustino Valenzuela
Councilmember

C. INVOCATION/PLEDGE OF ALLEGIANCE

Mayor Molina called for a moment of silence in recognition of the passing of former community member, Gary Smith. Mayor Molina then led the Pledge of Allegiance.

Ricardo Vital
Councilmember

D. APPROVAL OF MINUTES:

Motion by Councilmember Vital to approve the February 15, 2018, Special Town Council Meeting Minutes; second by Councilmember Sanchez. Motion passed unanimously 5-0.

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results available at
www.guadalupeaz.org

Approved the minutes of the Special Town Council Meeting held on February 15, 2018.

Motion by Councilmember Vital to approve the February 22, 2018, Regular Town Council Meeting Minutes; second by Councilmember Sanchez. Motion passed unanimously 5-0.

Town Council Chambers
9241 S. Avenida del Yaqui
Guadalupe, AZ 85283
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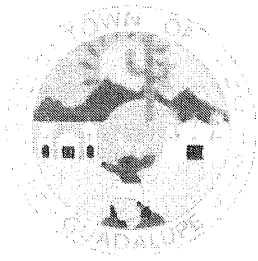
Approved the minutes of the Regular Town Council Meeting held on February 22, 2018.

E. CALL TO THE PUBLIC – no one spoke.

F. MAYOR and COUNCIL PRESENTATIONS – None.

G. DISCUSSION AND POSSIBLE ACTION ITEMS:

1. **COUNCIL PRIORITIES:** Jeff Kulaga, Town Manager / Clerk, introduced City of Tempe representative Aaron Peterson, Strategic Management Analyst, who assisted in a recent community meeting regarding the Guadalupe Priority Plan. Mr. Kulaga announced that the upcoming Guadalupe Priority Plan community meeting (March 15, 2018) will be held in the Mercado, Multi-Purpose Room.



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Mr. Peterson reviewed the feedback gathered at the February 15, 2018, meeting regarding the vision, focus areas, and goals for the Town of Guadalupe. Community members identified six areas for the vision portion of the exercise: family; culture; sharing and collaboration; health and wellness; self-sustaining; and, safe, transparent, and clean. Areas of focus included: economic development; community services and education; and, public safety. Goals included: economic development – business development, revenue/resource management; community services and education – partnerships, programs, and public space; public safety – community partnerships/relationships and public space.

Mr. Peterson outlined the process for the upcoming community meeting, which is designed to help the Town Council prioritize items in order to assist in the decision making process.

Mayor Molina thanked Mr. Peterson and his colleague Angelique Watson, Technical Services Bureau Manager, for their assistance with the process. She encouraged community members to attend the upcoming meeting; and, received confirmation that the information presented for this agenda item will be made available on the Town's website.

2. **APPROVAL of AGREEMENT:** Approved the First Amendment to Emergency Medical Service Base Hospital Contract with Tempe St. Luke's Hospital, on behalf of its Fire Department and authorized the Town Manager to execute the agreement. **(Contract #2018-05)**

Jeff Kulaga, Town Manager / Clerk, stated that this contract amendment will allow the Guadalupe Fire Department to utilize Tempe St. Luke's Hospital as its base hospital. The amendment extends the term of the contract from 2018 to 2023.

Motion by Councilmember Vital to approve agenda item G2; second by Councilmember Osuna. Motion passed unanimously 5-0.

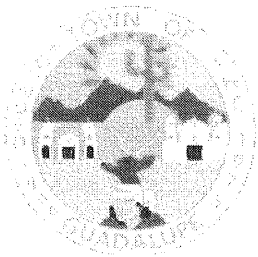
3. **APPROVAL of AMENDMENT No. 1 to IGA2017A001:** Approved the Amendment No.1 to IGA2017A001 subject 9004 S. and 9006 S. Avenida del Yaqui Project between the Flood Control District of Maricopa County and the Town of Guadalupe and authorized the Mayor to sign all necessary documents in furtherance of this amendment. **(Contract #2018-06)**

Jeff Kulaga, Town Manager / Clerk, stated that this agenda item, as well as agenda items G4 and G5, involve a flood control project, also known as the Calle Naranjo Project, initially approved by the Town Council in April, 2017. This contract moves the date of the termination of construction from June 30, 2018, to September 30, 2018. That allows construction work up until September 30, to be charged to the County. If this item is not approved, construction costs would be charged to the Town. Mr. Kulaga stated that staff recommends approval of the contract amendment.

Motion by Councilmember Sanchez to approve agenda item G3; second by Councilmember Vital. Motion passed unanimously 5-0.

4. **APPROVAL of CONTRACT:** Approved the proposal for construction management services from Dibble Engineering for the 9004 S. and 9006 S. Avenida del Yaqui Project or flood remediation of the sump at the east end of Calle Naranjo for the cost of \$28,000.00 and authorized the Town Manager to execute all necessary documents in furtherance of this contract. **(Contract #2018-07)**

Jeff Kulaga, Town Manager / Clerk, stated that this is a construction management contract that will provide for quality control, construction oversight, and proper use of materials.



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Vice Mayor

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Motion by Councilmember Sanchez to approve agenda item G4; second by Councilmember Osuna. Motion passed unanimously 5-0.

5. **APPROVAL of CONTRACT:** Awarded a \$318,713 construction contract bid to KCCI, LLC for the 9004 S. and 9006 S. Avenida del Yaqui Project IGA2017A001, and issued an Order to Proceed. **(Contract #2018-08)**

Jeff Kulaga, Town Manager / Clerk, stated that this contract is to build project drainage improvements. The total cost of this project is \$378,000. Of that amount, the Flood Control District is providing \$239,000 in funding, with the remaining \$139,000 being funded by the Town of Guadalupe. The Town received four bids; and, staff is recommending that the bid be awarded to KCCI. Mr. Kulaga emphasized the importance of having local matching funds available for these types of projects.

In response to a question related to matching fund projects, Mr. Kulaga stated that in April, staff will be presenting an additional matching funds project for the Calle Sahuaro Project. Bob Thaxton, Finance Director, added that Safe Routes to School and the Avenida del Yaqui Study will be upcoming matching fund projects, in the current fiscal year.

In response to a question, Mr. Kulaga clarified that the notice to proceed for this project calls for construction to begin in July, 2018. Neighbors will be notified about the project.

Motion by Councilmember Vital to approve agenda item G5; second by Councilmember Sanchez. Motion passed unanimously 5-0.

6. **APPROVAL of CLAIMS:** Check register for February, 2018, totaling \$415,226.35.

Councilmember Osuna left the meeting at 6:17 p.m..

Motion by Councilmember Vital to approve agenda item G6; second by Councilmember Cota. Motion passed unanimously 4-0.

Councilmember Osuna returned to the meeting at 6:19 p.m.

H. TOWN MANAERS REPORT – None.

I. COUNCILMEMBERS' COMMENTS

➤ Councilmember Sanchez

Noted the increased presence of County Animal Control.

➤ Councilmember Osuna

Expressed concern about a resident installing a fence on their property.

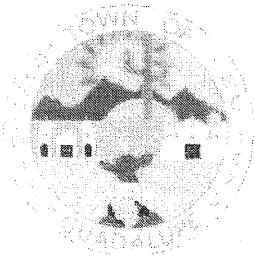
➤ Mayor Molina

She recently attended an Open House for Frank Elementary School.

Friday, March 23, 2018 – Frank Elementary School Groundbreaking.

J. ADJOURNMENT

Motion by Councilmember Sanchez to adjourn the meeting; second by Councilmember Vital. Motion passed unanimously 5-0.



The meeting was adjourned at 6:22 p.m.


Valerie Molina, Mayor

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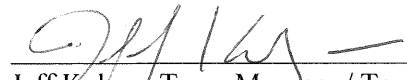
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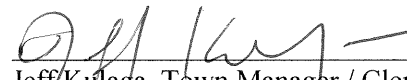
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ATTEST:


Jeff Kulaga, Town Manager / Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Town Council Meeting of the Town Council of Guadalupe, Arizona held on the 8th day of March, 2018. I further certify that the meeting was duly called and held and that a quorum was present.


Jeff Kulaga, Town Manager / Clerk

Approved by the Town Council on March 22, 2018.