



**\*\*\*DUE TO COVID-19, SEATING CAPACITY IS LIMITED TO NO MORE THAN 10 ATTENDEES\*\*\***

**\*\*\*MEETINGS STREAMED LIVE ON [TOWN OF GUADALUPE FACEBOOK PAGE](#)\*\*\***

Valerie Molina  
Mayor

Ricardo Vital  
Vice Mayor

Mary Bravo  
Councilmember

Gloria Cota  
Councilmember

Elvira Osuna  
Councilmember

Joe Sánchez  
Councilmember

Anita Cota Soto  
Councilmember

Agendas/Minutes:  
[www.guadalupeaz.org](http://www.guadalupeaz.org)

Town Council Chambers  
9241 S. Avenida del Yaqui  
Guadalupe, AZ 85283  
Phone: (480) 730-3080  
Fax: (480)-505-5368

## NOTICE OF REGULAR MEETING OF THE GUADALUPE TOWN COUNCIL

THURSDAY, NOVEMBER 18, 2021

6:00 P.M.

GUADALUPE TOWN HALL  
9241 SOUTH AVENIDA DEL YAQUI, MUSEUM ROOM  
GUADALUPE, ARIZONA

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Guadalupe Town Council and to the public that the Guadalupe Town Council will hold a meeting, open to the public, on Thursday, November 18, 2021, at 6:00 P.M., at Guadalupe Town Hall, 9241 South Avenida del Yaqui, Museum Room, Guadalupe, Arizona.

## AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. INVOCATION/PLEDGE OF ALLEGIANCE
- D. APPROVAL OF MINUTES
  1. Approval of the October 20, 2021, Town Council Special Meeting Minutes.
  2. Approval of the October 28, 2021, Town Council Regular Meeting Minutes.
- E. CALL TO THE PUBLIC: An opportunity is provided to the public to address the Council on items that are not on the agenda or included on the consent agenda. A total of 3 minutes will be provided for the Call to the Audience agenda item unless the Council requests an exception to this limit. Please note that those wishing to comment on agenda items posted for action will be provided the opportunity at the time the item is heard.
- F. MAYOR and COUNCIL PRESENTATIONS: None.
- G. DISCUSSION AND POSSIBLE ACTION ITEMS:
  1. **JOBS FOR ARIZONA GRADUATES PRESENTATION:** Council will receive a presentation from a Jobs for Arizona Graduates representative regarding offering career and employment services to Guadalupe young adults. Council may provide direction to the Town Manager / Clerk.
  2. **TRIBAL REVENUE SHARING GAMING GRANT SUPPORT LETTER REQUEST:** Council will consider and may take action to approve a support letter for inclusion with the Guadalupe Boxing Gym's revenue sharing gaming grant application to the Pascua Yaqui Tribe. The Guadalupe Boxing Gym is requesting \$15,000 for youth boxing services. Council may provide direction to the Town Manager / Clerk.



Valerie Molina  
Mayor

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**3. PUBLIC HEARING COMMUNITY BLOCK GRANT PROGRAM (RESOLUTION NO. R2021.25):** Hold a public hearing to obtain citizen comment and input for the proposed wastewater system rehabilitation project application for submittal to Maricopa County Housing and Community Development Divisions for funding under the U.S. Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG) program for fiscal year 2022-2023. Council may provide direction to the Town Manager / Clerk. *(related to G4)*

**4. COMMUNITY BLOCK GRANT PROGRAM (RESOLUTION NO. R2021.25):** Council will consider and may take action to adopt Resolution No. R2021.25 authorizing the Town to submit an application to the Maricopa County Housing and Community Development Divisions for funding under the U.S. Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG) program for a wastewater system rehabilitation project consisting of the repair and replacement of 16 segments of sewer line including 2 segments totaling 12 linear feet of open cut point repair, 14 segments totaling 4,699 linear feet of cured-in-place pipe repair, and the repair of 5 manholes. The proposed grant request totals \$550,275 for fiscal year 2022-2023. The application submittal deadline is December 3, 2020. Adoption of the resolution authorizes the Mayor and Town Manager / Clerk to execute any documents in furtherance of this application. Council may provide direction to the Town Manager / Clerk. *(related to G3)*

**5. AK-CHIN INDIAN COMMUNITY GAMING GRANT INTERGOVERNMENTAL AGREEMENT (RESOLUTION NO. R2021.26):** Council will consider and may take action to adopt Resolution No. R2021.26 authorizing the Mayor, or designee, to execute an intergovernmental agreement, IGA (Grant No: 21-06) (C2021-69), between the Ak-Chin Indian Community and the Town of Guadalupe to accept an awarded 12% Contribution Grant in the amount of \$100,000 for the purchase of self-contained breathing apparatus equipment for Guadalupe Firefighters. Adoption of the resolution authorizes the Mayor, or designee, to sign all necessary documents in furtherance of this agreement. Council may provide direction to the Town Manager / Clerk.

**6. AWARD OF CONTRACT – LOCAL BUSINESS ASSISTANCE PROGRAM:** Council will consider and may take action to award a contract (C2021-70) to Local First Arizona in the amount of \$20,000 for small business recovery and resiliency services related to COVID19 recovery. Services include technical assistance, business assessments, recommendations, and training. Funds are available through the approved FY22 Town budget, American Rescue Plan Act (ARPA) funds related to COVID-19 economic recovery. Council may provide direction to the Town Manager / Clerk.

**7. GENERAL FUND REVENUE ANALYSIS:** Council will receive an assessment of current General Fund revenues from the Town Manager and options to increase recurring revenue streams. Council may provide direction to the Town Manager / Clerk.

**8. COVID-19 ACTION UPDATE:** Council will receive an update from Town staff regarding current Town of Guadalupe COVID-19 positive case and vaccinations rates, scheduled testing and vaccination information, and actions to continue to safeguard public health and safety in response to the Coronavirus. Council may provide direction to the Town Manager / Clerk. *Material for this agenda item will be provided at the meeting.*

**9. AVENIDA DEL YAQUI STREET IMPROVEMENT PROJECT UPDATE:** Council will receive an update regarding the Avenida del Yaqui Street Improvement Project (Project). The Project will resurface the roadway pavement, install new curbs and gutters, sidewalks, driveways, and striped bicycle facilities (designated bicycle lanes), new traffic control signs, and enhanced pedestrian crosswalks. The project cost is estimated at \$6,012,882 with \$5,670,148 funded through Federal transportation dollars and \$342,734 funded by the Town of Guadalupe, as the required 5.7% local funding responsibility. Construction is underway and project completion is scheduled for October 2022. Council may provide direction to the Town Manager / Clerk. *Material for this agenda item will be provided at the meeting.*



Valerie Molina  
Mayor

Ricardo Vital  
Vice Mayor

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**10. 2022 JANUARY– DECEMBER COUNCIL MEETING SCHEDULE:** Councilmembers will consider and may take action to approve the Town Council Regular Meeting Schedule for January through December 2022. Staff is recommending cancelling the November 24, 2022, because it conflicts with Thanksgiving. Council may provide direction to the Town Manager / Clerk.

**11. CLAIMS:** Council will consider and may take action to approve the check register for October 2021, totaling \$ 1,766,624.11. Council may provide direction to the Town Manager / Clerk.

H. TOWN MANAGERS' COMMENTS

I. COUNCILMEMBERS' COMMENTS

J. ADJOURNMENT



November 12, 2021

To: The Honorable Mayor and Town Council

From: Jeff Kulaga, Town Manager / Clerk

**RE: November 18, 2021, Town Council Regular Meeting Information Report**

The purpose of this report is to provide brief information regarding each of the meeting's agenda items.

**Agenda Items:**

**D1. OCTOBER 20, 2021, SPECIAL COUNCIL MEETING MINUTES. (PAGE 7)**

**D2. OCTOBER 28, 2021, REGULAR COUNCIL MEETING MINUTES. (PAGES 8 – 15)**

**G1. JOBS FOR ARIZONA GRADUATES PRESENTATION (PAGES 16 – 26):** Council will receive a presentation from a Jobs for Arizona Graduates (JAG) representative regarding helping underemployed and unemployed high school graduates find employment.

**G2. GAMING GRANT SUPPORT LETTER REQUEST (PAGES 27 – 28):** At the October 28, 2021, Regular Council Meeting, the Council approved a support letter request application process for non-profit organizations applying for Tribal revenue sharing gaming grants. The Town has received a request for a support letter from the Guadalupe Boxing Gym to include with their grant application to the Pascua Yaqui Tribe. The Guadalupe Boxing Gym is requesting \$15,000 from the Pascua Yaqui Tribe for youth boxing services. The Guadalupe Boxing Gym's support letter request form is attached. The Pascua Yaqui Tribe submittal deadline for grant applications is November 30, 2021.

**G3. PUBLIC HEARING & G4. COMMUNITY BLOCK GRANT PROGRAM (RESOLUTION NO. R2021.25) (PAGES 29 – 66):** A public hearing is required for specific Housing and Urban Development Community Block Grant Projects and provides an opportunity to obtain public comment and input regarding the proposed wastewater system rehabilitation project application to the Maricopa County Housing and Community Development Division for funding under the U.S. Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG) program.

Adoption of this resolution would authorize the submittal of a fiscal year 2022-23 Community Block Grant Program application to Maricopa County for a wastewater system rehabilitation project.

This project consists of the repair and replacement of 16 segments of sewer line including:

- 2 segments totaling 12 linear feet of open cut point pipe repair,
- 14 segments totaling 4,699 linear feet of cured-in-place pipe repair, and
- the repair of 5 manholes.

The proposed grant request totals \$550,275 for fiscal year 2022-2023. The work will be performed by Dibble Engineering, and a qualified contractor selected through a formal bidding process. The project will be administered by the Town's Community Development Coordinator. The requested grant funding amount totals \$550,275. The application submittal deadline is December 2, 2021.

Project Expenditure	CDBG Fund Request
Pipe Rehabilitation	\$410,175
Manhole Rehabilitation	\$ 60,000
Engineer Design	\$ 47,100
Construction Management	\$ 33,000
<b>Project Total</b>	<b>\$550,275</b>

The Town Engineer, Dibble Engineering, will perform the project design, administer the bid process, and provide construction management and oversight. Through a formal bid process, a qualified contractor will be selected. The project will be administered by the Town's Community Development Coordinator.

Locations of the 16 segment repairs are:

- Calle Mesquite, east of Calle Batoua
- Calle Tomi, south of Calle Sonora
- Calle Tomi, south of Calle Iglesia
- Calle Tomi, north of Guadalupe Road
- Calle Magdalena, east and west of Calle Tomi
- Calle Iglesia, between Avenida del Yaqui and Calle Tomi
- Calle Iglesia, east of Calle Vaou Nawi
- Alley between Calle Bella Vista and Calle Maravilla, south of Calle Cerritos
- Calle Tomi, south of Guadalupe Road
- Calle Vaou Nawi, 9400 South block
- Calle Vaou Nawi, 9600 South block

Manhole repairs are located at:

- Calle Barbarita and Calle Maravilla intersection
- Calle Barbaria and Calla Bella Vista intersection
- Calle Tomi and Calle F. Serrano intersection
- Calle San Angelo, east of Avenida del Yaqui
- Calle Magdalena and Call Batoua intersection

The Town sewer lines are approximately 40 years old, with several segments in need of repair. This proposal is the third of a five-year program requesting CDBG Grant funds for wastewater system repair and rehabilitation, as presented in the October 2019 Wastewater Collection System Assessment. Should the CDBG grant be awarded, construction would occur in 2023. CDBG funding in the amount of \$517,828 was awarded to the Town in the 2019-2020 funding cycle for this five-year program.

**G5. AK-CHIN INDIAN COMMUNITY GAMING GRANT INTERGOVERNMENTAL AGREEMENT (RESOLUTION NO. R2021.26) (PAGES 67 – 79):** Resolution No. R2021.26 authorizes the Mayor to enter into an Intergovernmental Agreement, Grant No: 21-06, (C2021-69), with the Ak-Chin Indian Community to accept gaming grant funding in the amount of \$100,000 to purchase self-contained breathing apparatus equipment (SCBA) for the Guadalupe Fire Department. On March 11, 2021, the Guadalupe Town Council adopted Resolution No. R2021.02 authorizing the submittal of two grant applications to the Ak-Chin Indian Community: Fire Department SCBA equipment for \$100,000 and Small Business Development Program for \$30,000. The Ak-Chin Indian Community awarded Guadalupe the \$100,000 SCBA grant. The award of this grant will outfit Guadalupe Firefighters with SCBA equipment that meets current standards and will provide Guadalupe Firefighters with safer respiratory protective equipment to respond to dangerous incidents and calls for service more safely.

**G6. AWARD OF CONTRACT – LOCAL BUSINESS ASSISTANCE PROGRAM (PAGES 80 – 100):** The contract (C2021-70) with Local First Arizona (Local First) in the amount of \$20,000 is for small business recovery and resiliency services related to COVID-19 economic recovery assistance to small businesses located in Guadalupe. Offered services include technical assistance, business assessments, recommendations, and training. Local First partners with over 3,000 businesses with available resources. Local First will conduct business assessments, determine opportunities available for Guadalupe businesses, and provide follow through with technical assistance, group training, marketing strategies, and develop a plan for each business to succeed. If approved, the contract term is November 18 – December 31, 2022. Funding is approved in the FY 2022 Town budget from the American Rescue Plan Act grant as a result of the COVID-19 pandemic.

**G7. GENERAL FUND REVENUE ANALYSIS (PAGES 101 – 107):** Council will receive an assessment of current General Fund revenues from the Town Manager and potential options to increase recurring revenue streams. The attached analysis provides an overview of the current and projected General Fund Revenue conditions.

**G8. COVID-19 UPDATE (MATERIAL WILL BE PROVIDED AT THE MEETING):** Staff will provide an update regarding current Town of Guadalupe COVID-19 positive case rates, scheduled testing, vaccination information, Town services and steps taken to safeguard public health and safety in response to the Coronavirus.

**G9. AVENIDA DEL YAQUI STREET IMPROVEMENT PROJECT UPDATE (MATERIAL WILL BE PROVIDED AT THE MEETING):** On May 30, 2019, Council adopted Resolution No. R2019.07 and approved an intergovernmental agreement (C2019-12) with the State of Arizona, acting through its Department of Transportation (ADOT) for the purpose of revising Project costs for the design and construction of sidewalks and bike lanes on Avenida del Yaqui, northbound and southbound, between Highland Canal and Calle Carmen. The Project includes mill and overlay of the full roadway cross section of existing pavement and complete reconstruction of the concrete curb, gutter and sidewalk along both sides of the corridor, new pavement markings and enhanced pedestrian crossings. The project cost is estimated at \$6,012,882 with \$5,670,148 funded through Federal transportation dollars and \$342,734 funded by the Town of Guadalupe, as the required 5.7% local funding responsibility. Construction is underway and project completion is scheduled for October 2022.

**G10. 2022 JANUARY– DECEMBER COUNCIL MEETING SCHEDULE (PAGES 108 – 120):** Per the Guadalupe Town Code of Ordinances, Regular Council Meetings are held on the second and fourth Thursday’s of each month. Staff is seeking direction on the Council meeting schedule as provided in the meeting materials, and recommending cancelling the November 24, 2022, Council meeting because it conflicts with Thanksgiving. Town Hall is closed in observance of the holidays outlined below, as approved by Town Council, and noted on the monthly calendar:

Town of Guadalupe Personnel Rules and Policies Manual – Section 510 Holidays		
New Year’s Day	Memorial Day	Friday following Thanksgiving
Martin Luther King Day	Juneteenth (June 19)	Christmas Eve Day
Presidents’ Day	Independence Day	Christmas Day
Good Friday	Labor Day	New Year’s Eve Day
Monday following Easter	Veteran’s Day	Birthday
Cesar Chavez Day (3 <sup>rd</sup> Monday in April)	Thanksgiving Day	

**G11. CLAIMS (PAGES 121 – 139):** For Council consideration, the check register for October 2021, totals \$1,766,624.11.



# Minutes Town Council Special Meeting October 20, 2021

Minutes of the Guadalupe Town Council Special Meeting held on Wednesday, October 20, 2021, at 4:00 P.M., at Guadalupe Town Hall, 9241 South Avenida del Yaqui, Museum Room, Guadalupe, Arizona.

Valerie Molina  
Mayor

A. Mayor Molina called the meeting to order at 4:05 p.m.

Ricardo Vital  
Vice Mayor

B. ROLL CALL

Councilmembers Present: Mayor Valerie Molina, Vice Mayor Ricardo Vital, Councilmember Mary Bravo, and Councilmember Elvira Osuna

Mary Bravo  
Councilmember

Councilmembers Absent: Councilmember Gloria Cota, Councilmember Joe Sánchez, and Councilmember Anita Cota Soto

Gloria Cota  
Councilmember

Staff Present: Jeff Kulaga – Town Manager / Clerk, Barry Aylstock – Town Attorney, and Kay Savard – Deputy Town Clerk

Elvira Osuna  
Councilmember

C. DISCUSSION AND POSSIBLE ACTION ITEMS:

Joe Sánchez  
Councilmember

1. EXECUTIVE SESSION

**Motion by Vice Mayor Vital to convene into Executive Session; second by Councilmember Bravo. Motion passed unanimously on a voice vote 4-0.**

Anita Cota Soto  
Councilmember

Councilmembers voted to convene into an executive session, closed to the public, as allowed by ARS 38-431.03 (A) (2) (3) (4) (6) and (7) concerning the use, rental, and possible disposition of certain real estate owned or controlled by the Town of Guadalupe and any confidential records related thereto; and, legal advice concerning the following topics:

Online agendas and results available at [www.guadalupez.org](http://www.guadalupez.org)

- a. Guadalupe Mercado Tenant Lease Renewal – 9201 South Avenida del Yaqui
- b. Business Licenses – Reconciliation of past issuances
- c. Town of Guadalupe Code of Ordinances – Curfew §130.06
- d. Avenida del Yaqui – Temporary Construct Easements
- e. Town Manager Annual Review

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C. ADJOURNMENT

**Motion by Vice Mayor Vital to adjourn the Special Council Meeting; second by Councilmember Bravo. Motion passed unanimously on a voice vote 4-0.**

The meeting was adjourned at 4:07 p.m.

\_\_\_\_\_  
Valerie Molina, Mayor

ATTEST:

\_\_\_\_\_  
Jeff Kulaga, Town Manager / Town Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the October 20, 2021, Town of Guadalupe, Town Council Special Meeting. I further certify the meeting was duly called and held, and that a quorum was present.



# Minutes Town Council Regular Meeting October 28, 2021

Valerie Molina  
Mayor

Ricardo Vital  
Vice Mayor

Mary Bravo  
Councilmember

Gloria Cota  
Councilmember

Elvira Osuna  
Councilmember

Joe Sánchez  
Councilmember

Anita Cota Soto  
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Minutes of the Guadalupe Town Council Regular Meeting held on Thursday, October 28, 2021, at 6:00 P.M., at Guadalupe Town Hall, 9241 South Avenida del Yaqui, Museum Room, Guadalupe, Arizona.

A. Mayor Molina called the meeting to order at 6:09 p.m.

### B. ROLL CALL

Councilmembers Present: Mayor Valerie Molina. The following councilmembers participated via video conference: Vice Mayor Ricardo Vital, Councilmember Mary Bravo, Councilmember Gloria Cota, Councilmember Joe Sánchez, and Councilmember Anita Cota Soto (*arrived at 6:37 p.m.*)

Councilmember Absent: Councilmember Elvira Osuna

Staff Present: Jeff Kulaga – Town Manager / Clerk, Jennifer Drury – Assistant to the Town Manager, and Barry Aylstock – Town Attorney and Vince Gibbons, Town Engineer (via video conference)

### C. INVOCATION/PLEDGE OF ALLEGIANCE

Councilmember Bravo provided the invocation. Mayor Molina then led the Pledge of Allegiance.

### D. APPROVAL OF MINUTES

1. Approval of the October 14, 2021, Town Council Regular Meeting Minutes.

**Motion by Councilmember Sánchez to approve agenda item D1; second by Councilmember Bravo. Motion passed unanimously on a voice vote 5-0.**

1. Councilmembers approved the October 14, 2021, Town Council Regular Meeting Minutes.

E. CALL TO THE PUBLIC: No one spoke. Mayor Molina announced that Town Hall is open and that the public is welcome to address the Council in person or via e-mail.

F. MAYOR and COUNCIL PRESENTATIONS: None.

### G. DISCUSSION AND POSSIBLE ACTION ITEMS:

#### 1. TOWN OF GUADALUPE CEMETERY – HISTORICAL LANDMARK DESIGNATION REQUEST

Jeff Kulaga, Town Manager / Clerk, introduced Karl Hoerig, Pascua Yaqui Tribal Historic Preservation Officer, as the presenter. Mr. Hoerig provided a presentation and request from the Guadalupe Historical Society to nominate the Guadalupe Cemetery, located 4649 South Beck Avenue, Tempe, AZ., to be added to the National Register of Historic Places and to the City of Tempe Historic Property Register.

Mr. Hoerig outlined the benefits of being included in the national and City of Tempe registers. He emphasized that being included on the historic registers would have no impact on the availability of the cemetery for future burials.





Valerie Molina  
Mayor

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Vice Mayor

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Mr. Hoerig then discussed the nomination process, the various entities that would need to participate in the nomination process, and the steps involved. Nominating the Town cemetery for both registers would require the approval of the Town Council.

In response to a question, Mr. Hoerig stated that the process could take up to one year. A nomination proposal was drafted in the 1980's, but never moved forward.

In response to a question regarding how long it would take to nominate the church property as a historical site, Mr. Hoerig stated that the process is similar. The property is owned by several entities, all of which would have to be in agreement regarding the nomination. Additional research on this process would be needed. Mr. Hoerig noted that there are existing Pascua Yaqui Tribe religious sites on the historic registry.

In response to a question regarding how a historical designation impacts general maintenance and upkeep of a site, Mr. Hoerig stated that that general maintenance and upkeep of the property would not be impacted. The historic value aspects of the property would be detailed in the application.

Should Council approve the historic site nomination of the cemetery, the application is then reviewed by the City of Tempe. There are no fees for this process.

Councilmembers agreed to move forward with the process and to consult with the Town Attorney on next steps.

**2. COVID-19 ACTION UPDATE**

Jeff Kulaga, Town Manager / Clerk, provided an update from Town staff regarding current Town of Guadalupe COVID-19 positive case rates, scheduled testing, vaccination information, Town service, and steps taken to safeguard public health and safety in response to the Coronavirus.

At the October 23, vaccination clinic in Town, 89 COVID-19 vaccinations were administered. Guadalupe's vaccination rate is now at 45%.

Cemetery hours for Dia de los Muertos on November 1 and 2 are 5:00 a.m., to 10:00 p.m.. There will be no vendors participating the in the event. Participants are encouraged to wear face masks and to practice social distancing.

The Town of Guadalupe Response Team (Team) was recently awarded the Arizona State University (ASU) President's Medal for Social Embeddedness. The Team is a collaborative effort between the Town, Arizona State University, the Maricopa County Department of Public Health, the Pascua Yaqui Tribe, Native Health, and the ASU School of Human Evolution and Social Change.

Mr. Kulaga closed by announcing upcoming vaccination clinics on November 13, December 4, and December 18, 2021.

A Councilmember commended the Team on their contributions to combatting COVID-19.

*Councilmember Cota Soto joined the meeting at 6:37 p.m..*

**3. PROPOSED GUADALUPE COMMUNITY DEVELOPMENT CORPORATION COVID-19 HOME IMPROVEMENT PROGRAM MEMORANDUM OF UNDERSTANDING**

Jeff Kulaga, Town Manager / Clerk, stated that this agenda item is for Council to consider authorizing the Mayor, or designee, to enter into a Memorandum of Understanding between the Guadalupe Community Development Corporation (GCDC) and the Town of Guadalupe that would authorize the GCDC to oversee a COVID-19 Housing Rehabilitation Program (Program).



Valerie Molina  
Mayor

Ricardo Vital  
Vice Mayor

Mary Bravo  
Councilmember

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Jeff Kulaga, Town Manager / Clerk, stated that the objective of the program is to improve the housing conditions of eligible Guadalupe families. He then outlined the program goals, program eligibility and preferences, and eligible home improvements. Mr. Kulaga noted that the housing improvements would be specifically targeted to safeguard against COVID-19 exposure and to improve livability conditions. The proposed budget is \$346,100. Staff anticipates spending approximately \$15,000 per home, which would assist approximately 17 homeowners.

In response to a question on whether program representatives could extend their assistance to the Pascua Yaqui Tribe (PYT), Steve Langstaff, Executive Director, Guadalupe Community Development Corporation (GCDC), stated that he would be happy to collaborate with PYT on their housing rehabilitation program.

In response to a question regarding whether grant funding could be used to assist homeowners with delinquent utility bills, Mr. Kulaga stated that staff is in the process of researching if the funding could be used for that purpose.

A Councilmember voiced concern that some homes will not qualify for the program due to the condition of the home. Identifying additional funding to assist those homeowners could help in improving sanitary living conditions. Program criteria limits spending COVID-19 funds for home rehabilitation on plumbing, HVAC, air quality, clean water, and proper sewer systems. Currently there are no local, county, state, or federal funds for home rehabilitation. The General Fund is an option, but is not recommended as the General Fund is needed to provide services to the Town. A construction superintendent will assess and maximize the types of improvements needed, given the limited resources available.

A Councilmember emphasized the importance of notifying homeowners that this is not a loan process and that the funding would not need to be repaid. Mr. Langstaff stated that the GCDC will include that information in the application packet. This program only applies to owner-occupied properties.

**Motion by Councilmember Bravo to approve agenda item G3; second by Councilmember Sánchez. Motion passed unanimously on a voice vote 6-0.**

Councilmembers voted to authorize the Mayor, or designee, to enter into a Memorandum of Understanding (C2021-63) between the Guadalupe Community Development Corporation (GCDC) and the Town of Guadalupe that would authorize the GCDC to oversee a COVID-19 Housing Rehabilitation Program (Program). Residents that meet the Program criteria may be eligible to participate in the Program, which will offer homeowners funding options for the rehabilitation or modification of their home.

#### **4. HOMELESSNESS SERVICES REQUEST FOR PROPOSAL**

Mayor Molina called upon Jeff Kulaga, Town Manager / Clerk, to provide a status report of the homelessness services request for proposals (RFP). This RFP is seeking strategies and approaches to address the homelessness challenges facing the Town of Guadalupe.

Mr. Kulaga stated that \$325,000 of COVID-19 funding provided by the Pascua Yaqui Tribe (PYT) has been allocated to provide homelessness services. Two organizations have responded to the RFP. Staff anticipates presenting a contract to Council at the November 18, 2021, Regular Council Meeting. Mr. Kulaga discussed the elements of the RFP that address what qualifications and access to various services and resources that each of the agencies has, all of which should be included in the RFP responses. The contract term would be for twelve months.



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Homelessness in Guadalupe has been increasing. The agency selected would provide assistance to those in need.

A Councilmember noted that homelessness is a regional problem. Arizona is the fastest growing state in homelessness populations. Addressing the problems will require creativity. The Maricopa Association of Governments has indicated that they are supportive and aware of the homelessness challenges. Over the past year, the Crisis Response Network (CRN) has tried to engage the homelessness population in Guadalupe and a majority of homeless individuals have refused CRN services.

A Councilmember noted that there are homeless individuals that have mental health and substance abuse issues. Mr. Kulaga stated that there will be services available for these individuals. The agency selected will need to conduct an assessment and tailor their services to address those needs.

A Councilmember discussed homelessness ages and locations where they tend to stay, if not living with a friend or relative. Some of the homeless are engaged in activities that would require the involvement of the Maricopa County Sheriff's Office.

#### **5. 12% REVENUE SHARING / GAMING GRANT SUPPORT LETTER PROCESS**

Mayor Molina called upon Jeff Kulaga, Town Manager / Clerk, to provide a presentation regarding a proposed process when requests are received by various organizations that are seeking a letter of support from the Town to include with the organization's 12% revenue sharing grant application(s) to tribal entities.

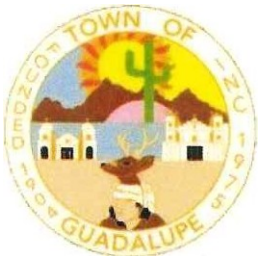
Jeff Kulaga, Town Manager / Clerk, discussed the annual tribal gaming revenue sharing application process, including the types of entities that are allowed to apply for grant funds. All non-governmental entities require a letter of support from their local government. The Town has historically submitted grant applications to five tribal entities that have application deadlines that vary. Should Council wish to approve a letter of support process, staff is recommending that the request be submitted to the Town a minimum of 30 days prior to the tribal application deadline. This timeline allows staff adequate time to schedule the request for a council meeting for Council consideration. Staff has prepared an application for this process. The objectives of the process are to provide information to Council so that an informed decision can be made; provide lead time for staff to properly include on a meeting agenda; and, to lend support to grant proposals that will benefit the Town.

Councilmembers directed Mr. Kulaga to move forward with the grant support letter process as presented.

#### **6. CITY OF CHANDLER INTERGOVERNMENTAL AGREEMENT (RESOLUTION NO. R2021.24)**

Mayor Molina stated that this agenda item is for Council to consider adoption of a resolution authorizing the Mayor, or designee, to enter into an intergovernmental agreement (IGA) with the City of Chandler. The purpose of this IGA is to authorize the Chandler Fire Department to provide fire service training to Town of Guadalupe Fire Department personnel. Training services are \$400 per sworn firefighter, annually. The IGA shall automatically renew for ten (10) additional (1) year terms unless terminated by formal act of the parties. Adoption of the resolution authorizes the Mayor, or designee, to execute any documents in furtherance of the IGA.

Jeff Kulaga, Town Manager / Clerk, stated that the Town of Guadalupe recently entered into an intergovernmental agreement with the City of Phoenix for the provision of fire training services from the City of Phoenix to the Guadalupe Fire Department. This agreement is with the City of Chandler for the provision of fire training services at a cost of \$400 annually per firefighter. Funding is available in the current budget.



Valerie Molina  
Mayor

Ricardo Vital  
Vice Mayor

Mary Bravo  
Councilmember

Gloria Cota  
Councilmember

Elvira Osuna  
Councilmember

Joe Sánchez  
Councilmember

Anita Cota Soto  
Councilmember

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In response to a question regarding how the training will differ from Phoenix to Chandler, Wayne Clement, Fire Chief, stated that Phoenix offers technical rescue and new recruit training. Chandler offers all inclusive training on a monthly, quarterly, and annual basis. The Chandler training facility is one of four regional training facilities. Chandler is offering the same agreement to various other jurisdictions. Twelve firefighter positions would need funding for training.

**Motion by Councilmember Bravo to approve agenda item G6; second by Councilmember Sánchez. Motion passed unanimously on a voice vote 6-0.**

Councilmembers adopted **RESOLUTION NO. R2021.24** authorizing the Mayor, or designee, to enter into an intergovernmental agreement (IGA) with the City of Chandler. The purpose of this IGA (C2021-64) is to authorize the Chandler Fire Department to provide fire service training to Town of Guadalupe Fire Department personnel. Training services are \$400 per sworn firefighter, annually. The IGA shall automatically renew for ten (10) additional (1) year terms unless terminated by formal act of the parties. Adoption of the resolution authorizes the Mayor, or designee, to execute any documents in furtherance of the IGA.

#### **7. ONE ARIZONA DISTRIBUTION OF OPIOID SETTLEMENT FUNDS AGREEMENT**

Mayor Molina stated that this agenda item is for Council to consider authorizing the Mayor, or designee, to enter into the One Arizona Distribution of Opioid Settlement Funds Agreement (Agreement) (C2020-52A). This Agreement amends the One Arizona Opioid Agreement (C2020-52) as approved by the Town Council on December 10, 2020. The proposed Agreement authorizes the Town's participation and inclusion in a state-wide settlement with the opioid industry. All 15 Arizona counties have approved the MOU. Arizona cities and towns have also been offered the opportunity to be part of the settlement. The signed Agreement submittal deadline to the State of Arizona Attorney General is November 10, 2021. Approval of the Agreement authorizes the Mayor, or designee, to execute any documents in furtherance of the Agreement.

Jeff Kulaga, Town Manager / Clerk, stated that approximately one year ago, the Town Council approved entering into the One Arizona Opioid Agreement. This agreement would authorize cities and towns in Arizona to potentially receive a financial settlement from various drug manufacturers should a lawsuit come to fruition. The proposed amendment would officially register the Town with the Arizona Attorney General's Office by November 10, 2021, to be eligible to receive any funds that may be paid out in a lawsuit.

**Motion by Councilmember Bravo to approve agenda item G7; second by Councilmember Cota. Motion passed unanimously on a voice vote 6-0.**

Councilmembers voted to authorize the Mayor, or designee, to enter into the One Arizona Distribution of Opioid Settlement Funds Agreement (Agreement) amendment (C2020-52A). This Agreement amends the One Arizona Opioid Agreement (C2020-52) as approved by the Town Council on December 10, 2020. The proposed Agreement authorizes the Town's participation and inclusion in a state-wide settlement with the opioid industry. All 15 Arizona counties have approved the MOU. Arizona cities and towns have also been offered the opportunity to be part of the settlement. The signed Agreement submittal deadline to the State of Arizona Attorney General is November 10, 2021. Approval of the Agreement authorizes the Mayor, or designee, to execute any documents in furtherance of the Agreement.

#### **8. CENSUS 2020 REPORT**

Mayor Molina called upon Jeff Kulaga, Town Manager / Clerk to provide a report on the Town of Guadalupe 2020 Census results, how the results compare to other municipalities within Arizona and the impact on state shared revenues allocations.



Valerie Molina  
Mayor

Ricardo Vital  
Vice Mayor

Mary Bravo  
Councilmember

Gloria Cota  
Councilmember

Elvira Osuna  
Councilmember

Joe Sánchez  
Councilmember

Anita Cota Soto  
Councilmember

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Mr. Kulaga provided a slide presentation on census population data from 2010 to 2020 among various Arizona jurisdictions. Queen Creek and Buckeye experienced the largest increases in population. Conversely, the Town of Guadalupe's population declined by 201 residents, a 3.6% decline. Because of the decline in Guadalupe's population, Guadalupe's portion of state shared revenues will decline by \$450,574 annually, beginning this fiscal year.

State shared revenue is comprised of vehicle license tax, highway user revenue funds, transaction privilege sales tax, and urban revenue sharing (income tax). Mr. Kulaga discussed how other Arizona jurisdictions are impacted by the census data.

Mr. Kulaga discussed how the recurring loss in revenue will impact the Town's General Fund and noted that state shared revenue equals approximately 30% of the Town's annual General Fund revenue. Over the past few years, the General Fund balance has increased. Local sales tax comprises 43% of the General Fund. The loss of state shared revenues will need to be recovered or the loss of revenue will have a direct impact on the levels of Town service delivery. He also noted that Guadalupe is a landlocked community. As surrounding jurisdictions continue to grow in population, Guadalupe will continue to experience reductions in state shared revenues.

Councilmembers discussed challenges the community faces regarding lack of interest in development. Mr. Kulaga stated that the Pascua Yaqui Tribe and the Guadalupe Community Development Corporation (GCDC) have expressed an interest in development projects in Guadalupe. GCDC is interested in building houses in Town, which will not increase revenues. 78% of local sales tax revenues are generated from businesses north of Stottlemyre Park. Staff could explore ways to increase revenue for those area businesses.

Councilmembers and Mr. Kulaga discussed the option of challenging the Census 2020 population count in Guadalupe. Mr. Kulaga stated that since various other communities are growing at such fast rates, challenging Guadalupe's census numbers would not have a substantial impact on improving the Town's percentage of state shared revenues. Guadalupe is the smallest populated Town in Maricopa County.

#### **9. AWARD OF CONTRACT – SIDEWALK REPAIR AND REPLACEMENT**

Mayor Molina stated that this agenda item is to authorize the payment in the amount of \$26,420 to the City of Tempe for the repair and replacement of sidewalks in 23 locations within the Town of Guadalupe totaling 84 square yards of sidewalk replacement. Funding for this payment is available in the Fiscal year 2022 Highway Users Revenue Fund fund.

Jeff Kulaga, Town Manager / Clerk, stated that staff pursued bids from a minimum of three firms. No firms responded to the bid. The City of Tempe has expressed an interest in assisting the Town to complete the repair and replacement of 23 areas of sidewalk in Town. The sidewalks that need repair or replacement represent a safety hazard.

**Motion by Councilmember Bravo to approve agenda item G9; second by Councilmember Cota. Motion passed unanimously on a voice vote 6-0.**

Councilmembers authorized the payment in the amount of \$26,420 to the City of Tempe (C2021-65) for the repair and replacement of sidewalks in 23 locations within the Town of Guadalupe totaling 84 square yards of sidewalk replacement. Funding for this payment is available in the Fiscal year 2022 Highway Users Revenue Fund fund.

#### **10. AVENIDA DEL YAQUI STREET IMPROVEMENT PROJECT UPDATE**

Jeff Kulaga, Town Manager / Clerk, provided an initial report on the construction schedule for the \$6.1 million Avenida del Yaqui Street Improvement Project (Project). This Project includes complete roadway repaving and complete reconstruction of the concrete curb, gutter, driveways, and sidewalk along both sides of the corridor. New pavement markings, traffic calming, enhanced pedestrian



Valerie Molina  
Mayor

Ricardo Vital  
Vice Mayor

Mary Bravo  
Councilmember

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crossings, bike lanes and Safe Routes to School improvements are also included. This Project is managed by the Arizona Department of Transportation and will begin the week of October 25, 2021, with anticipated completion in October 2022.

Project constraints include the increase in the project cost. Staff will be submitting an application to the Maricopa Association of Governments to seek close out funding that could be allocated to the increase in project costs.

The Arizona Department of Transportation (ADOT) serves as the construction manager, Banicki Construction is the contractor, and the Town is the customer. Staff have recently participated in several project oversight meetings. The construction was extended from 9 months to one year. There will be delays, disruptions, and inconveniences throughout this project. The first part of the project will be to remove and replace sidewalks. All concrete work will occur first. There will be no access to driveways for 5-7 days. Alternative parking will be available in the Town Hall parking lot, including overnight security personnel. Staff will be hand delivering informational notices to impacted residences. Project information is available on the Town's website, Facebook page, and on the marquee.

#### 11. TOWN MANAGER / CLERK EMPLOYMENT CONTRACT

Mayor Molina stated that this agenda item is for Council to consider approving the employment contract between the Town of Guadalupe and the appointed Town Manager / Clerk, Jeff Kulaga. The two-year contract, if approved, would be effective October 28, 2021, with an expiration date of October 30, 2023. The contract includes an annual salary of \$130,000 and a nine-month severance provision. The current contract term expires on November 12, 2021.

Councilmembers thanked Mr. Kulaga for his service to the Town of Guadalupe.

**Motion by Vice Mayor Vital to approve agenda item G11; second by Councilmember Cota Soto. Motion passed unanimously on a voice vote 6-0.**

Councilmembers approved the employment contract (C2021-66) between the Town of Guadalupe and the appointed Town Manager / Clerk, Jeff Kulaga, effective October 28, 2021, with an expiration date of October 30, 2023. The contract includes an annual salary of \$130,000 and a nine-month severance provision. The current contract term expires on November 12, 2021.

#### H. TOWN MANAGERS' COMMENTS

Jeff Kulaga, Town Manager / Clerk

- Thanked Councilmembers for approving his employment contract and acknowledged the work of Town staff.
- Saturday, November 6, 2021 – Veteran's Day Parade.
- Saturday, November 27, 2021 – Holiday Light Parade.
- Saturday, December 18, 2021 – Navidad en Guadalupe.
- Senior Center freezer installation is completed. The Area Agency on Aging funded this project.
- Ak-Chin Indian Community provided the Town with a \$100,000 gaming grant for self-contained breathing apparatuses for the Fire Department.
- Gila River Indian Community provided the Town with an \$80,000 gaming grant for renovation of the Senior Center craft room floor and patio renovation.
- The Arizona Diamondbacks provided \$4,000 in grant funding for a new pitcher's mound and infield dirt for Stottlemyre Park.



Valerie Molina  
Mayor

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Vice Mayor

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Councilmember

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I. COUNCILMEMBERS' COMMENTS

Councilmember Bravo

- o Encouraged everyone to participate in the COVID-19 vaccination clinics and get flu shots.
- o Thanked staff for their work.
- o Thanked residents and asked for their patience during construction on Avenida del Yaqui.

Councilmember Cota

- o Thanked Mr. Kulaga for his work.

Councilmember Sánchez

- o Thanked Mr. Kulaga for his work.
- o Thanked staff for their work at the cemetery and Stottlemire Park.
- o Urged the community to watch for Trick or Treaters.

Councilmember Bravo

- o Thanked staff for cleaning up the alley behind her home.

Councilmember Cota Soto

- o Thanked Mr. Kulaga and staff for their work.
- o There will be a Halloween event at the Mercado on Saturday.

Vice Mayor Vital

- o Thanked Mr. Kulaga and staff for their work.
- o Acknowledged the recent award the Town received from Arizona State University.
- o Moderna booster shots will be available next week at the Pascua Yaqui Tribe tribal building.

Mayor Molina

- o Friday, October 29, 2021 – Senior Center burrito sale.
- o Thanked the Ak-Chin and Gila River Indian Communities for their funding grants.
- o Jobs for Arizona Graduates is interested in starting a program in Guadalupe.
- o Thanked staff for cleaning up an area near her home.

J. ADJOURNMENT

**Motion by Councilmember Bravo to adjourn the Regular Council Meeting; second by Vice Mayor Vital. Motion passed unanimously on a voice vote 6-0.**

The meeting was adjourned at 8:04 p.m.

\_\_\_\_\_  
Valerie Molina, Mayor

ATTEST:

\_\_\_\_\_  
Jeff Kulaga, Town Manager / Town Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the October 28, 2021, Town of Guadalupe, Town Council Regular Meeting. I further certify the meeting was duly called and held, and that a quorum was present.

\_\_\_\_\_  
Jeff Kulaga, Town Manager / Town Clerk



# Jobs for Arizona's Graduates

An affiliate of Jobs for America's Graduates

Presented by:

Graciela Garcia Candia, JAG President

Dianna Harrier, Director of Operations





## JAG Mission

JAG's mission is to help young people stay in school and to acquire the academic, personal, leadership and vocational skills they will need to be successful upon graduation.





# JAG Overview

- Jobs for Arizona's Graduates is a non-profit organization founded in 1990.
- JAG is funded through a variety of Government, Corporate and Foundation Grants, Valley of the Sun United Way, and individual donors.
- Affiliated with a 40-year old national organization – Jobs for America's Graduates.
- Serving more than 1100 youth in schools and communities across Arizona.



## Program Overview

- JAG serves primarily **minority** and **low-income youth** in partnership with community centers.
- JAG programming is embedded in the community provides:
  - ☑ Intensive 1:1 and group support to address challenges impacting education success,
  - ☑ Workshops on key work and college readiness skills,
  - ☑ Youth leadership and empowerment, supporting efficacy and building confidence,
  - ☑ 12 months of follow-up after completion.



Project-Based  
Learning



Trauma  
Informed Care



Employer  
Connections



# Project-Based Learning



*Career Exploration,  
Leadership Development,*

*Team Building, and Service  
to Community!*





*The heart of the JAG Program is the JAG Coordinator who serves as teacher, mentor, coach, parent, and so much more!*

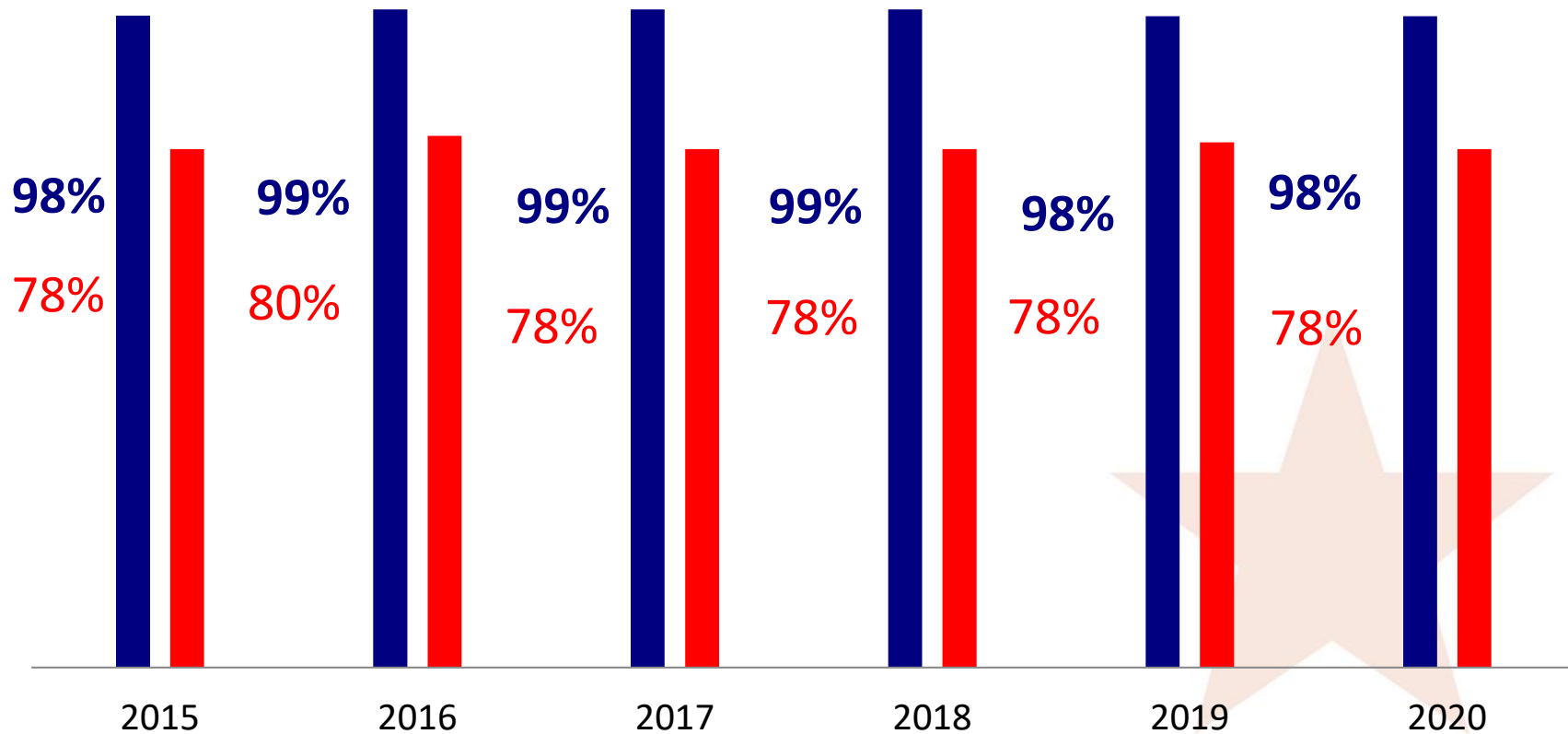


*Through classroom engagement, field trips and  
the CDC Career Expo!*



# Program Results

## JAG Student Graduation Rates in comparison with the **State of Arizona**



*\*Results reported for JAG seniors participating in traditional high school programs.*

THE JOY OF SUCCESS, ACHIEVEMENT OF POTENTIAL, AND THE GROWTH OF LEADERSHIP





# Program Results

## National Standards vs. JAG AZ Program Outcomes

*Class of 2020 as of May 2021*

Employment Rate	60%	77%
Full Time Jobs <i>(of those employed)</i>	60%	82%
Full Time Positive Outcomes	80%	92%
Overall Positive Outcomes	80%	95%
Post Secondary Enrollment	40%	53%

*\*Results reported for JAG seniors participating in traditional high school programs.*



# Contact Information

**Graciela Garcia Candia**

**President, Jobs for Arizona's Graduates**

**Address: 3320 W. Cheryl Drive, Suite #B220**

**Phoenix, AZ 85051**

**Phone: 602-216-9503**

**Email: [Graciela.candia@jagaz.org](mailto:Graciela.candia@jagaz.org)**

**JAG's Website: [www.jagaz.org](http://www.jagaz.org)**

# Town of Guadalupe

## TRIBAL GAMING REVENUE SHARING – SUPPORT LETTER REQUEST FORM

Each year, Tribes, Communities and Nations (entities) accept grant applications from Arizona cities, towns, counties, public schools and nonprofit organizations. Although each Tribal entity has a different application process and due date, all entities require support from a local government as outlined in the Tribal Gaming Compact. For the Town of Guadalupe, this means a letter of support from the Guadalupe Town Council. Nonprofit organizations applying for Tribal gaming revenue sharing may request letters of support from the Town of Guadalupe as outlined below.

### CRITERIA:

- Organization must have a certified 501(c)(3) tax-exempt status from the Internal Revenue Service.
- Organization must meet the criteria for the specific grant for which they are applying.
- Organization must demonstrate how the program will benefit the Guadalupe community.

### DEADLINE:

Requests for letters of support must be received by the Town of Guadalupe *no less than 30 days prior to the grant application submittal deadline*. For example:

ENTITY	GRANT APPLICATION DEADLINE*	DEADLINE TO SUBMIT REQUEST FOR LETTER OF SUPPORT*	SELECT ENTITY <input checked="" type="checkbox"/>
Ak-Chin Indian Community	July 9	June 9	<input type="checkbox"/>
Fort McDowell Yavapai Nation	May 1	March 30	<input type="checkbox"/>
Gila River Indian Community	April 2	March 3	<input type="checkbox"/>
Pascua Yaqui Tribe	May 31 / Nov. 30	May 1 / Oct. 30	<input type="checkbox"/>
Tohono O'odham Nation	June 11	May 12	<input type="checkbox"/>

\*Exact dates may vary by year.

All requests will be considered by the Guadalupe Town Council. If approved, a letter of support will be provided at least seven days prior to the grant application deadline.

Please complete the information below and submit no less than 30 days prior to the grant application deadline. Submit via email to: [clerk@guadalupeaz.org](mailto:clerk@guadalupeaz.org).

Organization: Guadalupe Boxing Club Incorporated Date: 11/4/2021

Contact: Irene Soto Phone: 602-358-1297 Email: guadalupeboxing@q.com

Name of program for which the grant funds will be used: Guadalupe Boxing Youth Services

Briefly describe what the grant funds will be used for: \_\_\_\_\_

How will the program benefit the Guadalupe community? \_\_\_\_\_

What specific target audience(s) will benefit from the program (e.g., at-risk youth, elders, low-income)?

At risk youth, Low income.

Briefly describe what the grant funds will be used for:

Facility rent (this will help keep our doors open), Tutor / Mentoring services, member monthly fee (for those that cannot afford to attend) training equipment, gloves, hand wraps, mouth guards, traveling expenses (for those that wish to compete), USA Boxing registration fees (they provide insurance for each registered individual).

How will the program benefit the Guadalupe community?

It will provide a facility where our low income at risk youth can participate regardless of their financial ability/income. Youth will be guided to set achievable health and fitness goals that they can work towards during the program and continue independently after the program ends. By cultivating a mentor relationship, their boxing coach, sets the foundation for them to adopt a healthier lifestyle, incorporating fitness, self-control, discipline and emotional wellness that lead to them making better choices and achieve goals that are sustainable long term. This will allow them to discover their amazing potential and create a healthy vision of themselves that can go beyond fitness and into their future development.

**RESOLUTION NO. R2021.25**

A resolution of the Town Council of the Town of Guadalupe, Maricopa County, Arizona, authorizing the Town to submit an application to the Maricopa County Housing and Community Development Divisions for funding under the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) program to be utilized for a wastewater system rehabilitation project consisting of the repair and replacement of 16 segments of sewer line including: 2 segments totaling 12 linear feet of open cut point repair, 14 segments totaling 4,699 linear feet of cured-in-place, the repair of 5 manholes, and, engineering design/construction document preparation, construction bid process oversight, construction management, quality control and inspection services. The requested grant funding amount totals \$550,275 for fiscal year 2022-2023; and authorizes the Mayor, or designee and Town Manager / Clerk to execute any documents in furtherance of this application.

BE IT RESOLVED by the Mayor and Council of the Town of Guadalupe, Maricopa County, Arizona, the Town is hereby authorized to submit applications for fiscal year 2022-2023 Maricopa County CDBG funds for:

Wastewater system rehabilitation Project totaling \$550,275 for the repair and replacement of 16 segments of sewer line including:

- 2 segments totaling 12 linear feet of open cut point pipe repair,
- 14 segments totaling 4,699 linear feet of cured-in-place pipe repair, and
- Clean and epoxy 5 manholes; and,
- Engineering design/construction document preparation, construction bid process oversight, construction management, quality control and inspection services.

Exhibit A illustrates the locations of the sewer line replacement segments.

Name of person(s) authorized to sign application(s), execute a Subrecipient agreement, and other required documents:

NAME: Jeff Kulaga

NAME: Valerie Molina

TITLE: Town Manager/Clerk

TITLE: Mayor

PASSED AND ADOPTED by the Mayor and Town Council of the Town of Guadalupe, Arizona, this 18<sup>th</sup> day of November, 2021.

\_\_\_\_\_  
Valerie Molina, Mayor

ATTEST:

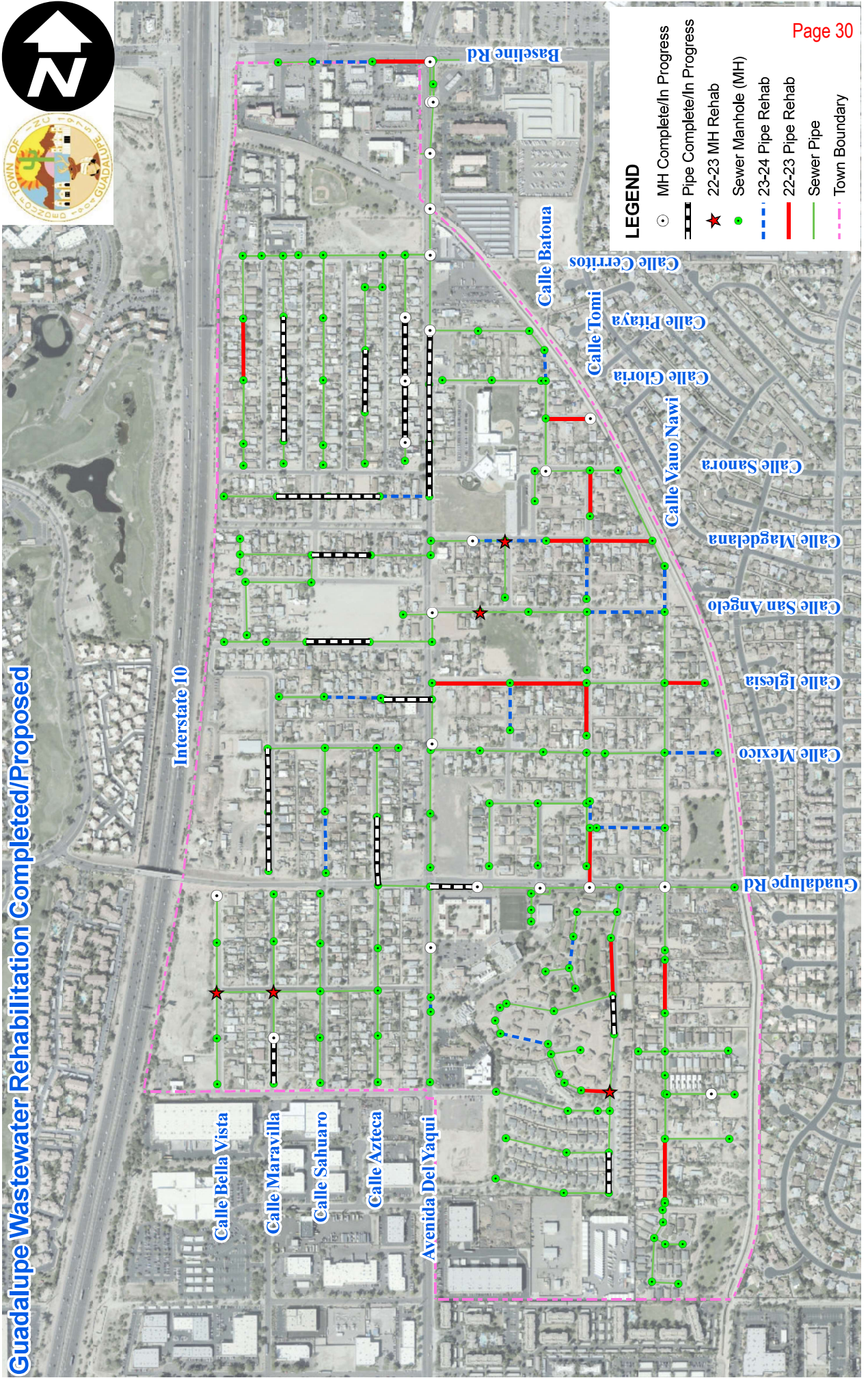
\_\_\_\_\_  
Jeff Kulaga, Town Manager / Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
David E. Ledyard, Esq.  
FAITH, LEDYARD & FAITH, PLC  
Town Attorneys



Guadalupe Wastewater Rehabilitation Completed/Proposed



**APPLICATION****Human Services Department**

Housing and Community Development Division  
 Community Development Block Grant  
 Program Year 2022-2023

<b>Name of Applicant</b>	Town of Guadalupe		
<b>Name of Project</b>	Wastewater Improvement, Phase III		
<b>National Objective</b>	Low-and Moderate-Income Area Benefit		
<b>Eligible Activity</b>	Public Facility and/or Infrastructure Improvements		
<b>Amount Requested</b>	\$550,275.00		
<b>Priority</b>	1 of 1	<b>Phase</b>	3 of 5
<b>Target Population</b>	Guadalupe Residents		
<b>Project Location</b>	Town of Guadalupe		
<b>2020 Census Tract(s) and Block Group(s)</b>	3200.02		
<b>County Supervisor District</b>	5	<b>US Congress District</b>	7

**CERTIFICATION:** We hereby submit this application for Community Development Block Grant funding. We certify that, to the best of our knowledge and belief, the information included in this application has been carefully examined and is complete. Applicant understands and agrees to comply with the policies, rules and regulations applicable to the submittal of this application and any resulting activity if grant funding is awarded. It is further understood that written commitments presented in this application must be honored and will become a part of any subsequent funding contract.

<b>Contact Person</b>		<b>Mayor/ Director Name</b>	
Jeff Kulaga		Valerie Molina	
<b>Title</b>		<b>Title</b>	
Town Manager/Clerk		Mayor	
<b>Email</b>		<b>Email</b>	
jkulaga@guadalupeaz.org		vmolina@guadalupeaz.org	
<b>Address</b>	9241 S Avenida del Yaqui, Guadalupe, AZ 85283		
<b>Phone</b>	(480) 505-5376	<b>Phone</b>	(480) 505-5364
<b>DUNS</b>	002503092	<b>Tax ID</b>	86-0297728
<b>Authorized Signature</b>			<b>Date</b>

**PROPOSAL ACTIVITY/PROJECT DESCRIPTION, NEED, AND OUTCOME(S)**

Description of the proposed activity and the underlying need for the project. The applicant's rationale for the purpose of the project. The applicant provides a clear description of the scope of the project, the need for the project, and the outcomes of the project. Points Possible = 15

ACTIVITY/PROJECT DESCRIPTION
<p>In November of 2019, the Town of Guadalupe contracted with Dibble Engineering to conduct a condition assessment of the Town's Wastewater Collection System. This assessment included 60,936 linear feet of sewer pipe, 199 access manholes, and 20 clean-outs. The assessment found that 25% of the Town's sewer lines needed to be rehabilitated. Together with Dibble Engineering, the Town of Guadalupe implemented a 6-year plan to address these lines.</p> <p>In this application, the Town of Guadalupe is proposing to repair 16 pipe segments. We will open cut point repair 2 segments totaling 12 linear feet of sewer line, 14 segments of cured-in-place pipe line totaling 4,699 linear feet, and clean &amp; epoxy coat 5 manholes.</p> <p>The design work will be performed by the Town Engineer (Dibble) and the work will be completed by a qualified contractor selected through a formal bidding process. The project will be administered by the Town's Community Development Coordinator.</p>
NEED
<p>The Town's sewer system is over 40 years old, and certain segments are in dire need of repair. The 12 linear feet of proposed open cut point repair pipe has degraded to the point that there is potential of raw sewage entering the groundwater table, the 4,699 linear feet of proposed CIPP linear pipe repair will prevent those 14 deteriorated pipe segments from creating another potential health hazard in the future. The epoxy coating of the 5 manholes will prevent the future need for replacement.</p> <p>The Town of Guadalupe has had the same sewer assessment fee for the past 17 years, and the funds generated through this fee are not adequate to cover the cost of the rehabilitation projects that are needed on the sewer system, particularly the projects as listed. The Town continues to work with the City of Tempe to increase this assessment fee, but the limited increase expected will still not cover the cost of the future planned projects.</p>
OUTCOME(S)
<p>The repairs include 16 segments of pipe which are located in Calle Vaou Nawí, Calle Tomi, Calle Fortunato Serrano, Calle Iglesia, Calle Magdalena, Calle Gloria, the alley between Calle Maravilla and Calle Bella Vista, and Baseline Road. These segments serve 100 homes and 5 local businesses. The sewer lines all converge in Avenida del Yaqui and flow north into the sewer along Baseline Road, so all residents of the Town will benefit from these repairs.</p> <p>The 5 manholes are located along Calle Barbarita, Calle Tomi, Calle San Angelo, and Calle Magdalena. The repairs will improve overall health and public safety in the Town of Guadalupe.</p>



**BENEFICIARIES**

Description of the direct and indirect beneficiaries. Ability to meet CDBG income requirements. The applicant provides a full description of the project's direct and indirect beneficiaries, including demographic information. Applicant's target population meets CDBG guidelines and must be less than 80% Area Median Income (AMI). Note: This factor applies to low/moderate income activities. Slum/blight activities will not be scored on this question. Points Possible = 15

DIRECT
<p>As reported by the United States Census Vintage Year 2019, the Town of Guadalupe's population is estimated to be 6,631, which: 8.9% (590) are persons under five years old, 28.8% (1,976) are persons under 18 years old and 14.3% (948) are greater than 65 years old. Further, 36.1% are Native American and 71.4% are Hispanic Latino, with a medium income of \$38,125 and a poverty rate of 35.3%. The repairs include 16 segments of pipe which are located in Calle Vaou Nawi, Calle Tomi, Calle Fortunato Serrano, Calle Iglesia, Calle Magdalena, Calle Gloria, the alley between Calle Maravilla and Calle Bella Vista, and Baseline Road. These segments serve 100 homes and 5 local businesses. The sewer lines all converge in Avenida del Yaqui and flow north into the sewer along Baseline Road, so all residents of the Town will benefit from these repairs.</p> <p>The 5 manholes are located along Calle Barbarita, Calle Tomi, Calle San Angelo, and Calle Magdalena.</p>
INDIRECT
<p>The sewer lines all converge in Avenida del Yaqui and flow north into the sewer lines along Baseline road, so all residents of the Town of Guadalupe will indirectly benefit from the proposed repairs.</p> <p>Making these improvements will improve the flow of the sewer system, prevent contamination of surrounding groundwater, and lessen the chance of a major break in the system. As a result of the assessment that was completed in 2019, the Town of Guadalupe has put in place a regularly scheduled maintenance plan including: pest control, inspection, repair, and cleaning. The Town of Guadalupe will conduct a complete assessment of the entire system every 5 years.</p>

	Residents assisted based on percent of AMI				Total
	0-30%	31-50%	51-80%	> 80%	
Urban County residents to be assisted			5,190		5.19

**PROPOSAL BUDGET AND NARRATIVE**

Budget for the program, including CDBG and leveraged funds; use of funds to obtain measurable outputs and outcomes. The applicant provides a budget overview, with leveraged funds, a clear budget narrative, and a complete budget estimate with a breakdown of direct and indirect cost. The estimate is understandable and reasonable. The amount of CDBG funding requested, along with other leveraged funds, would provide adequate funding for the applicant to complete the project. Points Possible = 15.

<b>BUDGET OVERVIEW</b>		
INCOME BUDGET		FUNDS
Maricopa County CDBG		\$550,275.00
Applicant's Funds		
Federal or State Funds		
Other		
<b>TOTAL INCOME</b>		<b>\$550,275.00</b>
EXPENDITURES	CDBG FUNDS	NON-CDBG FUNDS
Pipe Rehabilitation	\$410,175.00	
Manhole Rehabilitation	\$60,000.00	
Engineering Design	\$47,100.00	
Construction Management	\$33,000.00	
waive permit fees		
SUBTOTAL	\$550,275.00	\$0.00
<b>TOTAL EXPENSES</b>		<b>\$550,275.00</b>
<b>BUDGET NARATIVE</b>		
<p>The Town of Guadalupe is requesting \$550,275 to be used for this project. \$410,175 will be dedicated to pipe rehabilitation. \$60,000 will be used for manhole rehabilitation, \$47,100 will be used for the engineers design, and \$33,000 will be used for construction administration. We have attached the complete cost estimate, which includes a breakdown of all costs associated with this project.</p>		

*A complete cost estimate must be attached to the application.*

## MINIMUM REQUEST

Grant funds are limited. Applications requesting grant funds commonly exceed the amount of grant funds available. It is not anticipated that all applications will be funded at the amounts requested. If grant funds cannot be provided in the amount requested, indicate the acceptable minimum amount of funding that applicant would be willing to accept. Describe the impact to the project, include the changes to the scope, beneficiaries, and funding.

MINIMUM REQUEST	
Minimum Amount of Funding	\$290,000
DESCRIPTION OF MINIMUM PROJECT	
<p>The minimum project will consist of rehabilitating 2,549 linear feet of sewer pipe utilizing CIPP lining.</p> <p>The cost of any rehabilitation work not awarded with this grant will be deferred to future funding cycles. In the meantime, the Town of Guadalupe will continue to maintain the sewer lines as outlined in our previous maintenance description included herein.</p>	

## PHASED OR MULTI-YEAR FUNDED PROJECTS

Provide information in this section for project proposals that are a part/phase of larger project that, due to the size and scope of the project, would otherwise be considered one large project.

If yes, have other phases of the project received CDBG funding before?	Yes
If yes, what year?	2021
How much funding?	\$517,828
If not, has a proposal been previously submitted for funding?	
If yes, which funding cycle	2020-2021

**EXPERIENCE**

Experience with CDBG or federally funded projects and federal regulations. The applicant should provide the most recent experience(s) working with CDBG or federal funds to complete a project. Use the table below to provide the project details. Points Possible = 10.

<b>EXPERIENCE</b>	
<b>Project Name</b>	Sewer line & Manhole repairs
<b>Was the project funded by Maricopa County Urban County CDBG?</b>	<input type="checkbox"/>
<b>Project Description</b>	The project included the removal and replacement of 18 linear feet of 12-inch diameter sanitary sewer pipe, installation of 3,489 linear feet of 8-inch Cured-In-Place-Pipe (CIPP) liner, epoxy coat 11 sanitary sewer access manholes and adjust to grade 9 sanitary sewer access manholes. Competitive bidding resulting in a low construction bid actually allowed us to reduce a 6 year implementation plan to 4 years as we identified and remediated additional sewer pipe and manholes.
<b>Funding Sources</b>	CDBG funded the project in its entirety for a total of \$517,828.
<b>Did the project include Davis Bacon requirements?</b>	<input type="checkbox"/> Yes
<b>Did the project include Section 3 reporting requirements?</b>	<input type="checkbox"/> Yes

<b>EXPERIENCE</b>	
<b>Project Name</b>	Pavement Replacement Phase 7
<b>Was the project funded by Maricopa County Urban County CDBG?</b>	<input type="checkbox"/> Yes
<b>Project Description</b>	The Town of Guadalupe replaced pavement on the following streets: Calle Fortunato Serrano, Circulo Juan Tavena, Calle Maximo Solarez, Circulo S Hernandez, and Jimenez Circle.
<b>Funding Sources</b>	CDBG funded the project in its entirety for a total of \$438,873.
<b>Did the project include Davis Bacon requirements?</b>	<input type="checkbox"/> Yes
<b>Did the project include Section 3 reporting requirements?</b>	<input type="checkbox"/> Yes

## **REQUIRED ATTACHMENTS**

Based on the applicant's organization, review the checklists below and provide the required attachments.

<b><u>Municipalities / Other Governments</u></b>	
✓	Complete Budget Estimate
	Proof of Public Hearing, summary of comments
	Authorizing Resolution
<b><u>Non-Municipalities/ Non Profits</u></b>	
	Complete Budget Estimate
	Organizational Chart
	Most Recent Audit and Management Letter
	List of Board of Directors and Officers
	Articles of Incorporation and Bylaws
	Documentation of Tax-exempt Status (501(c)(3))

Based on the applicant's project, review the checklists below and provide the requirement attachments.

<b><u>Infrastructure Improvements and Public Facilities / Public Improvements</u></b>	
✓	Scale map of the activity site
✓	Photographs of the activity site
	Operations and Maintenance Commitment (as part of Authorizing Resolution)
<b><u>Housing</u></b>	
	Housing Program Design
	Scale map of activity area, including boundaries
	Fair Housing Plan
	Photographs of the activity site
	Rental Activities Pro Forma (if applicable)
<b><u>Economic Development</u></b>	
	Economic Development Supplemental Application
	Scale map of the activity site (if applicable)
	Photographs of the activity site (if applicable)



**Conflict of Interest Certification – CDBG Application**

**Conflict of Interest [24 CFR 92.356, 24 CFR 570.611, 2 CFR 112 and 2 CFR 318 (C)(1)]**

Applicant acknowledges and understands that, under HUD conflict of interest rules under 24 CFR 92.356, 2 CFR 112 and 2 CFR 318 (C)(1), 24 CFR 570.611, an employee, agent, consultant, officer, or elected or appointed official of the applicant or of Maricopa County who exercises or has exercised any functions or responsibilities with respect to activities assisted with CDBG or HOME funds or who is in a position to participate in a decision making process or gain inside information with regard to these activities (each “Covered Person”), may not obtain a financial interest or benefit from a CDBG or HOME-assisted activity, or have an interest in any contract, subcontract or agreement with respect thereto, or the proceeds thereunder, either for themselves or those with whom they have family or business ties, during their tenure or for one year thereafter.

**(Select only the certification that applies to this application. Do not sign both.)**

Applicant hereby certifies that no “covered person” in its agency or corporation is currently a Covered Person and has not been a Covered Person for a period of at least one (1) calendar year prior to the date of this application.

\_\_\_\_\_  
Name Signature Date

**Or**

Applicant hereby certifies that applicant/subrecipient organization includes a Covered Person as defined above, or because applicant has a family or business relationship with a Covered Person.

Jeff Kulaga \_\_\_\_\_ 11/09/2021  
Name Signature Date

Please provide a separate certification for each “covered person” and select the type of covered person.

- Employee    Agent    Consultant    Officer    Elected Official    Appointed Official

The Covered Person is:

- Applicant “covered person”  
 Family member-name: \_\_\_\_\_ (please print clearly)  
 Business associate-name: Augustine Valencia, Employee (please print clearly)

A Covered Person does not automatically disqualify an entity from participating in a HUD assisted program. If a covered person is identified, the Project Coordinator will assist you with the additional steps that must be taken before the organization’s application can be funded.

A person may become a “covered person” at any time during the implementation process and this will include beneficiaries receiving assistance provided through this application who are or have a relationship with a covered person of the applicant or of Maricopa County. A new certification is required each time a covered person is identified.



**Conflict of Interest Certification – CDBG Application**

**Conflict of Interest [24 CFR 92.356, 24 CFR 570.611, 2 CFR 112 and 2 CFR 318 (C)(1)]**

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**(Select only the certification that applies to this application. Do not sign both.)**

Applicant hereby certifies that no "covered person" in its agency or corporation is currently a Covered Person and has not been a Covered Person for a period of at least one (1) calendar year prior to the date of this application.

Name	Signature	Date
------	-----------	------

**Or**

Applicant hereby certifies that applicant/subrecipient organization includes a Covered Person as defined above, or because applicant has a family or business relationship with a Covered Person.

Jeff Kulaga		11/09/2021
Name	Signature	Date

Please provide a separate certification for each "covered person" and select the type of covered person.

- Employee    Agent    Consultant    Officer    Elected Official    Appointed Official

The Covered Person is:

- Applicant "covered person"
- Family member-name: \_\_\_\_\_ (please print clearly)
- Business associate-name: Elvira Osuna, Council member (please print clearly)

A Covered Person does not automatically disqualify an entity from participating in a HUD assisted program. If a covered person is identified, the Project Coordinator will assist you with the additional steps that must be taken before the organization's application can be funded.

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**(Select only the certification that applies to this application. Do not sign both.)**

Applicant hereby certifies that no "covered person" in its agency or corporation is currently a Covered Person and has not been a Covered Person for a period of at least one (1) calendar year prior to the date of this application.

Name	Signature	Date
Or		
<input checked="" type="checkbox"/> Applicant hereby certifies that applicant/subrecipient organization includes a Covered Person as defined above, or because applicant has a family or business relationship with a Covered Person.		
Jeff Kulaga		11/09/2021
Name	Signature	Date

Please provide a separate certification for each "covered person" and select the type of covered person.

Employee    Agent    Consultant    Officer    Elected Official    Appointed Official

The Covered Person is:

- Applicant "covered person"
- Family member-name: \_\_\_\_\_ (please print clearly)
- Business associate-name: Mary Bravo, Council member (please print clearly)

A Covered Person does not automatically disqualify an entity from participating in a HUD assisted program. If a covered person is identified, the Project Coordinator will assist you with the additional steps that must be taken before the organization's application can be funded.

A person may become a "covered person" at any time during the implementation process and this will include beneficiaries receiving assistance provided through this application who are or have a relationship with a covered person of the applicant or of Maricopa County. A new certification is required each time a covered person is identified.





CERTIFICATION OF CONSISTENCY – URBAN COUNTY CDBG APPLICATION

Name of Applicant: Town of Guadalupe

Name of Project: Wastewater Improvement, Phase III

Project Location: Town of Guadalupe

Official of the Urban County CDBG Program:

The activity above is consistent with the Maricopa HOME Consortium and Maricopa Urban County 2020-2025 Consolidated Plan under Goal Summary:

Name:

Title:

Signature

Date:

The certification above is for consistency with the Consolidated Plan only.

This certification does not guarantee the activity is eligible under the CDBG regulations, or that it is in compliance with any other HUD, CDBG, or County requirements for the Urban County CDBG program or the Urban County application process.



7878 North 16<sup>th</sup> Street  
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Phoenix, Arizona 85020  
P 602.957.1155  
F 602.957.2838  
www.dibblecorp.com

**PROFESSIONAL OPINION OF PROBABLE CONSTRUCTION COST  
TOWN OF GUADALUPE**

9/24/2021

Project: Wastewater Collection System Rehabilitation - 2023  
Owner: The Town of Guadalupe  
Prepared by: AF and JVG

**PIPE REHABIITATION:**

Item Description	Unit (LF)	Unit Price (\$/LF)	Total
1. Open Cut Point Repair-Pipe ID A10-2_A10-1A	6	\$5,000	\$ 30,000
2. Open Cut Point Repair-Pipe ID D-3_D-2	6	\$5,000	\$ 30,000
3. CIPP line 14 Pipe Segments	4669	\$ 75	<u>\$ 350,175</u>
<i>PIPE REHABILITATION SUB-TOTAL</i>			<b>\$ 410,175</b>

**MANHOLE REHABILITATION:**

Item Description	Unit (EA)	Unit Price (\$/EA)	Total
4. Clean & Epoxy Coat Manhole	5	\$12,000	<u>\$ 60,000</u>
<i>MANHOLE REHABILITATION SUB-TOTAL</i>			<b>\$ 60,000</b>

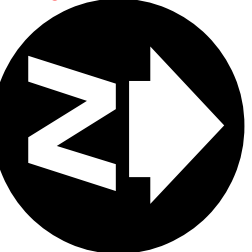
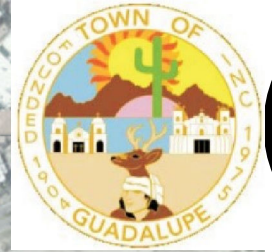
**ENGINEERING & CONSTRUCTION MANAGEMENT:**

Item Description		
5. Engineering Design/Construction Document Preparation		(Lump Sum) \$ 47,100
6. Construction Management		(Lump Sum) <u>\$ 33,000</u>

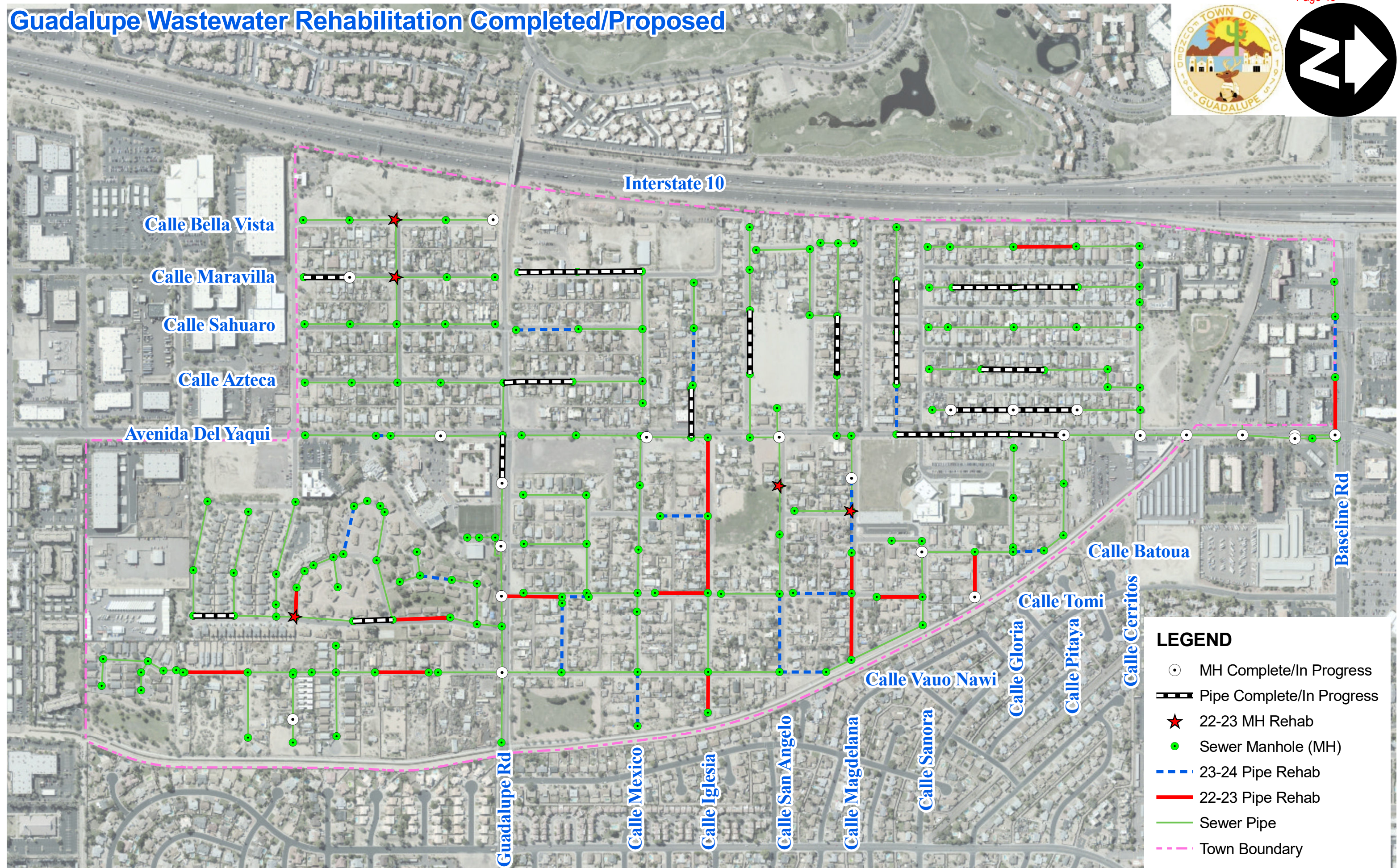
**TOTAL PROJECT COST** **\$550,275**

- The work herein includes, but is not limited to: Mobilization/Demobilization, by-pass pumping operations, pre and post construction CCTV, CIPP liner installation, remove and replace sanitary sewer pipe, clean & epoxy coat manholes, and traffic control.

In providing an opinion of probable construction cost the Client is aware that Dibble has utilized dollar amounts based on recent bid tabulations, but the company has no control over the actual costs or the price changes of labor, equipment or materials. Dibble makes no warranty, expressed or implied, in relation to pricing accuracy when an opinion is compared to actual construction cost.



# Guadalupe Wastewater Rehabilitation Completed/Proposed



# *Town of Guadalupe Wastewater Collection System Assessment*

Project No.: 1016084.07

**October 2019**



**Dibble  
Engineering®**

7878 North 16<sup>th</sup> Street  
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Phoenix, Arizona 85020  
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*J. Vince Gibbons*

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## I. Introduction

The operation and maintenance of a Wastewater Collection System (WCS) is crucial to the health and safety of the general public. The Town of Guadalupe (Town) contracted with Dibble Engineering (Dibble) to conduct a condition assessment of their WCS that includes sanitary sewer mainline pipe, access manholes, and cleanouts. The condition assessment followed National Association of Sanitary Sewer Companies (NASSCO) Pipeline Assessment Certification Program (PACP) coding and grading procedures. This report includes the condition assessment findings, along with recommendations for sanitary sewer pipe and access manhole rehabilitation for the Town's WCS over a 5-year period.

Work included identification of the Town's WCS assets and incorporating the features into a Geographic Information System (GIS) geodatabase. The Town's WCS consists of 199 access manholes, 20 cleanouts, and 60,936 linear feet of pipe ranging in size from 8-inch to 18-inch, refer to Table 1 & Table 2. An aerial map shown on page 2 depicts the location of the assets identified.

Table 1 – WCS Pipe Assets

Pipe Diameter (in)	No. of Pipe Segments	Total Length (ft)
8	186	51,103
12	11	3,089
18	22	6,744
Total=		60,936

Table 2 – WCS Access Assets

Type	Access Diameter (in)	Quantity
Cleanout	6	20
Manhole	48	171
Manhole	60	28

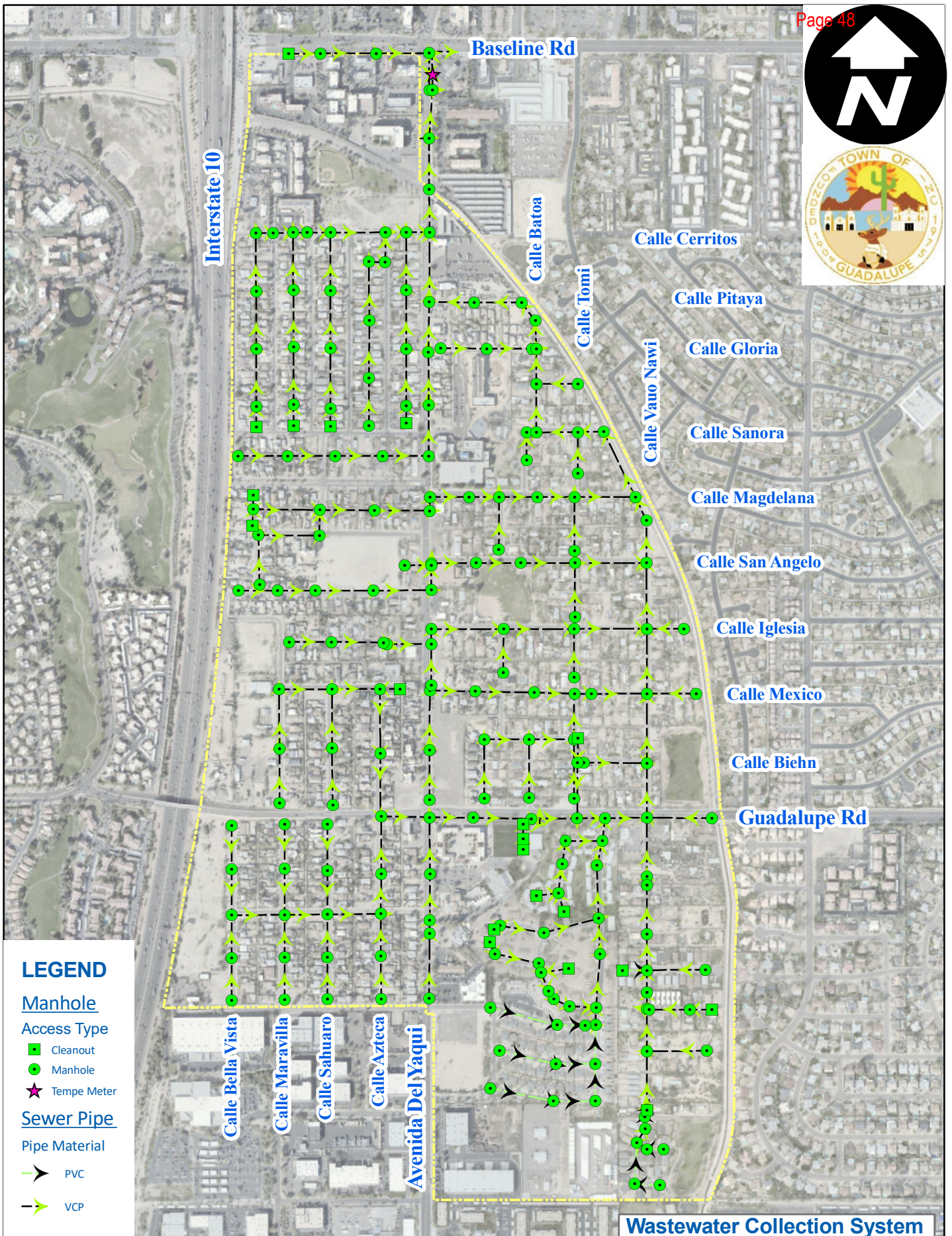
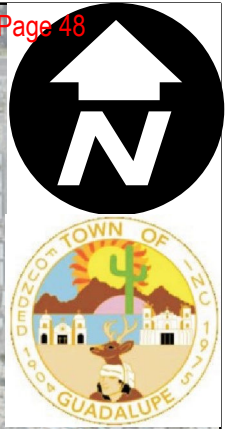
The Town's WCS discharges sanitary sewer flow at a single point into the City of Tempe's WCS. Flow quantities are measured at a meter located behind the sidewalk at 1435 W. Baseline Road.

As part of the GIS geodatabase creation, specific information was developed for each sanitary sewer pipe, access manhole, and cleanout and each were assigned a unique identification number.

Manhole identification numbers were obtained from existing Town As-built (AB) drawings completed by others, refer to *Table 3* as an example.

Table 3 - Manhole GIS Attribute Example

AssetID	MANHOLE_ID	UNIT_TYPE	DIAMETER	MATERIAL	OPENING	AB_DATE
CO007	COG-1	CLEANOUT	6	VCP	6	11/15/1978
MH091	B8-2	MANHOLE	48	Concrete	24	11/15/1978
MH189	JC-1	MANHOLE	60	Concrete	30	11/15/1978



**LEGEND**

Manhole

Access Type

- Cleanout
- Manhole
- ★ Tempe Meter

Sewer Pipe

Pipe Material

- PVC
- VCP

**Wastewater Collection System**



Sanitary sewer pipe segments were assigned a unique identification number consisting of upstream and downstream manhole ID separated by an underscore, refer to *Table 4* as an example.

Table 4 - Sanitary Sewer Pipe GIS Attribute Example

AssetID	PIPE_ID	UPSTREAM_MH	DOWNSTREAM_MH	UNIT_TYPE	DIAMETER	PIPE_TYPE	AB_DATE
SS063	B-11_B-10	B-11	B-10	SS	8	VCP	11/15/1978
SS068	B-6_B-5	B-6	B-5	SS	12	VCP	11/15/1978
SS001	A-24_A-23	A-24	A-23	SS	18	VCP	11/15/1978

## II. Pipeline Condition Assessment

### A. Condition Assessment

As the first step of the assessment, field visits were conducted to physically locate all access manholes and mark the manhole ID number on each manhole. The second step of the assessment was to clean all the sanitary sewer pipe segments utilizing a hydro-blast jetter and vacuor truck to remove dislodged debris. Cleaning operations consisted of up to 3 passes with the jetter. The third step was to CCTV video all the cleaned pipe segments, and then using the resulting videos for conducting viewing inspections and determining assessment designations.

Assessment of sanitary sewer pipe condition was conducted according to NASSCO PACP pipe condition grading system. The NASSCO PACP condition grading system assigns standardized codes for feature defects observed during CCTV video inspection. Defects observed within the interior of the pipe are assigned a score from 1 to 5, with 5 being extremely poor condition. The various defect scores for each pipe segment are used to determine the overall condition of the pipe segment and the recommended time frame for rehabilitation, refer to *Table 5*.

Table 5 - NASSCO Pipe Condition Grades

General Grade	General Condition	Condition Definition	Recommendation
5	Extremely Poor	Most Significant Defect requiring immediate attention	Rehabilitate within 2 years
4	Poor	Significant Defects	Rehabilitate within 2-4 years
3	Fair	Moderate Defects	Re-inspect 5-7 years
2	Good	Minor to Moderate Defects	Re-inspect in 10 years
1	Excellent	Minor defect	Re-inspect in 10 years

Observed defects are categorized into three areas: structural, operation and maintenance (O&M), and construction features as follows:

#### 1. Structural Defects

Structural category defects are those defects identifying physical damage to the strength of the pipe material. Structural defective pipe generally requires some level of construction repair to resolve. The type and quantity of structural defects observed within the Town's WCS is shown in *Table 6*.

Table 6 - Structural Defects Observed

Defect Code	Description	Grade	Quantity*
XP	Collapse Pipe	5	1
BSV	Broken Soil Visible	5	5
HSV	Hole Soil Visible	5	5
FM	Fracture Multiple	4	17
H	Hole	4	2
JOL	Joint Offset Large	4	2
JSL	Joint Separation Large	4	2
RPPD	Repair Point Patch Defective	4	1
B	Broken	3	2
CM	Crack Multiple	3	1
FL	Fracture Longitudinal	3	6
JOM	Joint Offset Medium	3	2
JSM	Joint Separation Medium	3	4
LFD	Liner Feature Detached	3	1
CL	Crack Longitudinal	2	12
FC	Fracture Circumferential	2	15
CC	Crack Circumferential	1	3
<b>Total =</b>			<b>81</b>

\*Number of observed occurrences

As noted above, grade 5 defects observed within the Town's WCS included Collapse Pipe (XP), Broken Soil Visible (BSV) and Hole Soil Visible (HSV), refer to *Figure 1*, *Figure 2*, and *Figure 3*.



Figure 1 - Collapse Pipe (XP) Defect



Figure 2 - Broken Soil Visible (BSV) Defect



Figure 3 - Hole Soil Visible (HSV) Defect

The condition assessment identified 10 pipe segments with grade 5 defects and 24 pipe segments with grade 4 defects.

## 2. Operation & Maintenance Defects

O&M category defects are interior pipe conditions that effect the operation of the pipe by restricting flow to various degrees and in some instances block the flow completely. O&M defect issues can be repaired through typical preventative maintenance procedures such as cleaning with a hydro jetter to remove the debris. It should be noted that multiple cleaning operations to prevent O&M defects can lead to increased rate of pipe structural deterioration and should be monitored closely. The type and quantity of O&M defects observed is shown in *Table 7*.

Table 7 - O&amp;M Defects Observed

Defect Code	Description	Grade	% of Pipe Blocked	Quantity
DNZ	Deposits ingress Settled	5	> 30	1
DSC	Deposits Settled Compact	5	> 30	5
DSZ	Deposits Settled Other	5	> 30	24
RBB	Root Ball Barrell	5	> 50	1
DSZ	Deposits Settled Other	4	20 ≤ 30	22
RBJ	Root Ball Joint	4	> 50	3
RBL	Root Ball Lateral	4	> 50	13
DSC	Deposits Settled Compact	3	10 ≤ 20	4
DSZ	Deposits Settled Other	3	10 ≤ 20	19
RML	Root Medium Lateral	3	15 ≤ 50	12
RMJ	Root Medium Joint	3	15 ≤ 50	17
DAE	Deposits Attachment Encrustation	2	≤ 10	19
DSGV	Deposits Settled Gravel	2	≤ 10	37
DSZ	Deposits Settled Other	2	≤ 10	19
RFB	Root Fine Barrell	1	≤ 15	1
RFC	Root Fine Connection	1	≤ 15	7
RFJ	Root Fine Joint	1	≤ 15	88
RFL	Root Fine Lateral	1	≤ 15	12
VC	Vermin Cockroach	1		1029

Figures 4 through 7 show typical grade 5 O&M defects observed within the Town's WCS.



Figure 4 - Deposits ingress Settled (DNZ) Defect



Figure 5 - Deposits Settled Compact (DSC) Defect



Figure 6 - Deposits Settled Other (DSZ) Defect



Figure 7 - Root Ball Barrell (RBB) Defect

These grade 5 defects typically require heavy cleaning by mechanical measures using a carbide saw or chain flail knocker and multiple passes with the hydro-blast jetter.

### 3. Construction Features

Construction features category of defects is used to identify various defects associated with the methods used to construct and connect pipes. Construction features include improperly installed service laterals (Taps), pipe joint construction, and pipe condition at access manholes. Construction feature defects have both structural and O&M grades assigned to them. The type and quantity of Construction Features defects observed is shown in *Table 8*.

Table 8 - Construction Features Defects Observed

Defect Code	Description	Grade	Category	% of Pipe Blocked	Quantity
TBD	Tap Break-in Defective	4	Structural		25
TFD	Tap Factory Defective	3	Structural		106
TBI	Tap Break-in Intruding	5	O&M	>30	10
TBI	Tap Break-in Intruding	4	O&M	$20 \leq 30$	7
TBI	Tap Break-in Intruding	3	O&M	$10 \leq 20$	10
TBI	Tap Break-in Intruding	2	O&M	$\leq 10$	5
TFI	Tap Factory Intruding	1	O&M		1
TB	Tap Break-In	1	Construction		31
TBA	Tap Break-In Active	1	Construction		40
TF	Tap Factory	1	Construction		506
TFA	Tap Factory Active	1	Construction		496
TFB	Tap Factory abandoned	1	Construction		6
TFC	Tap Factory Capped	1	Construction		12

There were several intruding service taps observed within the Town's WCS. The grade 5 TBI defect listed in the table above is protruding into the sewer main to block greater than 30-percent of the pipe cross sectional area which may cause backup due to debris being unable to pass the tap, refer to *Figure 8*.



Figure 8 - Tap Break-in Intruding (TBI) Defect

### III. Manhole Condition Assessment

#### A. Condition Assessment

A properly functioning WCS includes structurally sound and accessible access manholes. Assessment of 192 of the Town's 199 sanitary sewer access manholes was conducted by visual inspection using 360-degree view video equipment lowered into the manhole. A condition grade of the manhole interior was assigned Good, Fair, or Poor, by onsite observation and viewing the video from the 360-degree view video equipment to document the interior.

The objective of the condition grade is to identify manholes at risk for failure and quickly prioritize the need for rehabilitation.

As mentioned, the total number of manholes assessed during this project is 192. 7 manholes could not be located due to being buried under concrete sidewalk or asphalt roadway. The locations of these inaccessible manholes were reported to the Town as requiring additional work to raise these manholes to grade, refer to *Figure 9*.



Figure 9 - Buried Manhole

14 manholes were found to be in "Poor" condition. Typical defects observed were Surface Aggregate Projecting (SAP) and Surface Aggregate Visible (SAV). These defects indicate the manhole is in early stages of structural deterioration.

11 manholes were found to have cast iron covers with aluminum rings. This combination makes it difficult to open due to dissimilar metal corrosion as well as cast iron covers and aluminum rings differ in diameter. Cast iron covers diameter is slightly larger than aluminum frames and when installed the covers are wedged into the ring. Replacement of these 11 aluminum rings with cast iron covers is recommended for ease of future access.

## ***IV. Pipe Rehabilitation***

There are several important factors to consider when determining the type of rehabilitation method to use. The following sections discuss these factors.

### ***A. Pipe Materials***

The Town of Guadalupe WCS is constructed of various materials. Sanitary sewer pipe materials identified in the assessment include Vitrified Clay Pipe (VCP), and Polyvinyl Chloride (PVC) pipe.

#### ***1. Vitrified Clay Pipe***

VCP is a corrosive resistant pipe, however, vitrified clay is brittle and is susceptible to fracturing from impacts during pipe and service lateral installations or soil settlement. Over time the fractures can propagate along the pipe possibly resulting in pipe collapse. From the assessment several pipe segments were observed to have fractures, cracks, and damaged break-in taps.

#### ***2. Polyvinyl Chloride Pipe***

PVC is a corrosive resistant pipe and functions well if installed properly. No defects were observed within the PVC pipe segments.

### ***B. Methods of Pipe Rehabilitation***

There are several methods for rehabilitating both VCP and PVC sanitary sewer pipe. These methods include point repair, patch point repair, and Cured-In-Place-Pipe (CIPP) liner. The following sections discuss each of these methods.

#### ***1. Point Repair***

Point repair is the open cut excavation method used to replace severely damaged or collapsed pipe, refer to *Figure 10*. Point repair is required where the pipe conditions are not conducive to CIPP lining. Point repair is the recommended method of rehabilitation and most cost effective where the defect is limited to approximately a 10-foot section, the pipe depth is less than 5-feet below the surface, and the location of the pipe is in a low traffic or landscaped area. To complete the point repair sewage must be diverted around the construction area.



Figure 10 - Point Repair

## 2. Patch Point Repair

Patch point repair is a trenchless rehabilitation method that is used to repair small defects in the host pipe. Patch point repair is performed through the installation of a three linear foot long section of CIPP liner containing an epoxy resin that hardens to form a pipe repair. CIPP patches can be overlapped to form a longer length of repair, however, the pipe diameter is decreased at the overlap location. Patch point repair is recommended when the pipe defect is limited to approximately one and a half linear feet. Typical defects requiring patch point repair would be small holes or sewer exfiltration through joints. Patch point repair is not recommended when cracks or fractures are present as there is a potential for cracks and fractures to propagate beyond the liner repair over time.

## 3. Cured-In-Place-Pipe

CIPP rehabilitation is a trenchless construction method that is used to repair existing sewer pipe 4-inches and larger, refer to *Figure 11* & *Figure 12*. In the CIPP rehabilitation process, a resin-impregnated flexible felt or fiberglass tube liner is inserted into the pipe through an existing access manhole using water, air pressure, or winched in using a cable. The resin is then cured inside the existing pipe using hot water, steam, or Ultraviolet (UV) light to form a tight-fitting, jointless, corrosion-resistant lining on the interior of the existing pipe. Service laterals are reinstated using remote controlled cutting devices. Lateral seal connections can be installed where the connection is damaged or is not water tight. The lateral seal connection prevents corrosion to the exposed pipe wall from the initial lateral reinstatement.

The thickness of CIPP lining is designed for fully-deteriorated host pipe conditions, various soil parameters, the presence of ground water, pipe ovality, and applicable live loads. Even though the pipe diameter is decreased, anticipated pipe flow capacity is typically increased due to a decreased coefficient of friction (smoother pipe wall) of the CIPP lined pipe.

A bypass pumping operation, cleaning, and removal of protruding objects, obstructions, and debris is usually necessary prior to CIPP rehabilitation. Bypass operations may not be required when pipe diameter is less than 12-inches depending on the storage capacity of the collection system upstream of the work area. Small diameter pipe flow can typically be handled with sewer system capacity at low flow conditions, for typically 2 to 4 hours while the liner is installed and cured.

Benefits of CIPP rehabilitation include:

- CIPP rehabilitation is a trenchless rehabilitation method and can be performed without excavation and disturbance of existing surface features. Existing service laterals are reinstated trenchlessly.
- CIPP lining is tight-fitting, jointless, and corrosion-resistant, with minimal impact to pipe capacity.

When considering CIPP lining as a rehabilitation method, the following issues should also be considered:

- Changes in pipe alignment or drastic grade changes cannot be resolved without resultant liner wrinkling.
- Point repair is required prior to liner insertion to replace any collapsed pipe or to remove obstructions that cannot be removed by cleaning operations or man entry.
- Wrinkling of the CIPP lining may occur in pipe bends greater than 22.5 degrees.





Figure 11 – Inversion CIPP Liner Insertion

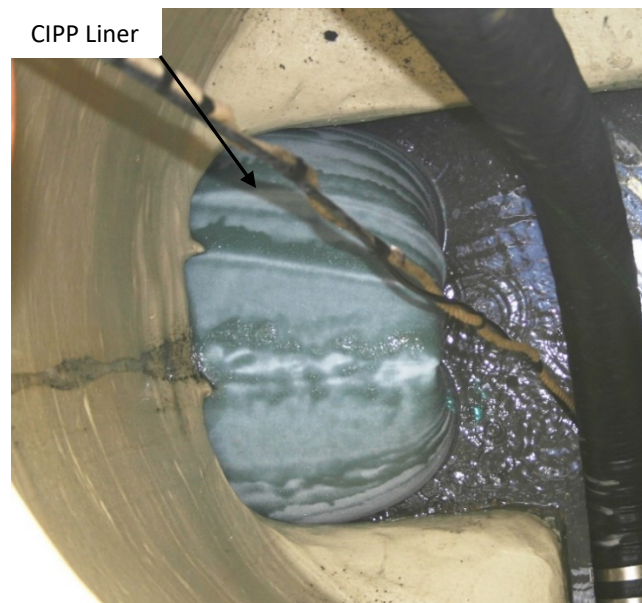


Figure 12 - CIPP Liner at Manhole Invert

## ***V. Manhole Rehabilitation***

There are several important factors to consider when determining the type of rehabilitation method to use. The following sections discuss these factors.

### ***A. Manhole Materials***

The Town's WCS manholes are constructed of concrete materials. Access manhole materials identified in the assessment include only unreinforced concrete.

#### ***1. Concrete Manholes***

Concrete manholes are extremely susceptible to corrosion in H<sub>2</sub>S gas environments. Over time H<sub>2</sub>S gas oxidizes and reacts with the silica cement. As the deleterious reaction continues, concrete spalls thus compromising structural integrity of the manhole. In high concentration H<sub>2</sub>S environments concrete deterioration can occur more quickly and thus rehabilitation may be required sooner without proper interior wall protection.

## B. Methods of Manhole Rehabilitation

There are several methods for rehabilitating concrete sanitary sewer access manholes. Depending on the severity of deterioration these methods include installation of epoxy or polyurethane coatings, structural inserts, and complete replacement.

### 1. Epoxy or Polyurethane Coatings

One method of rehabilitation for concrete manholes is to prepare the interior of the manhole exposing sound, solid substrate and then installing a coating onto the interior surfaces of the manhole with either epoxy or polyurethane materials. Epoxy and polyurethane coatings consist of two components, a resin and a hardener, which are mixed just prior to application. Applications of epoxy coatings can be sprayed or troweled onto the concrete surface, refer to *Figure 13*. Polyurethane coatings typically use a spray application.



Figure 13 – Trowel Epoxy Coating Application

To avoid expensive bypass pumping costs, typically the coatings are applied during low flow conditions and the use of flow through plugs to eliminate water in the manhole invert. The coating is applied on all exposed surfaces.

Depending upon the environment within the manhole, surface preparation, quality of application, and physical damage to the coating after installation, the service life of coatings vary anywhere from 5 years in high H<sub>2</sub>S environments to upwards of 10 to 20 years.

Epoxy and polyurethane coatings are recommended solutions for concrete access manholes with early stages of concrete deterioration as is observed within the Town's WCS. Indication of early stages are; increased surface roughness, concrete aggregate is visible, and surface spalling, refer to *Figure 14*.



Figure 14 - Early Concrete Deterioration

### 1. *Structural Inserts*

Rehabilitation for manholes with compromised structural performance can be accomplished through the use of internal manhole structural inserts. The manhole structural insert is typically pre-fabricated, delivered to the site and inserted into the manhole interior. The structural inserts are typically constructed using fiberglass or polymer concrete, refer to Figure 15 & Figure 16.



Figure 15 - Polymer Concrete Manhole Insert



Figure 16 – JPCI Fiberglass Manhole Insert

The method of installation for pre-fabricated manhole inserts is described as follows: The cone of the existing manhole is removed, and the interior is then pressure-washed to removed loose material that may interfere with the insert installation. A leveling course of corrosive resistant grout is placed on the manhole bench to eliminate projections that could cause point loading on the insert. The leveling course of grout also seals the bottom of the insert to prevent annular space grout from leaking into the manhole channel during installation. Inserts can be fabricated as either one single unit, or in sections depending on the manufacturer or installation location constraints. Grout is then poured into the annular space between the new insert and existing manhole. The manhole is then backfilled and frame and cover surface repairs are made to restore to original conditions.

To prevent water infiltration, a manufacturer approved sealant material is used at all joints and pipe connections. Since the pre-fabricated insert is designed to fit inside the existing manhole, the interior diameter of the new manhole will be reduced by approximately 6-inches.

## VI. Recommendations

It is recommended that the Town implement a 5-year rehabilitation program to maintain the proper operation of the WCS. During the condition assessment, urgent structural and O&M defects needing repair before the 5-year implementation period were reported to the Town as they were identified. It is recommended that the Town immediately replace/rehabilitate those urgent repair segments/locations, refer to *Table 9*.

Table 9 - Urgent Repair Projects

Pipe Segment	Pipe Dia (in)	Pipe Length (ft)	Material	Structural Grade	O&M Grade	Defects Observed	Method	Est. Cost
G1-2_G1-1	8	402	VCP	5	1	Collapse	Point Repair	\$80k
G1-3_G1-2	8	396	VCP	4	1	Fracture Multiple	Point Repair	
B6-2_B6-1	8	290	VCP	4	5	Root Ball Barrell	Heavy Cleaning	\$10k
E-8_E-7	8	401	VCP	3	5	Root Ball Barrell	Heavy Cleaning	
F-8_F-7	8	376	VCP	4	5	Root Ball Barrell	Heavy Cleaning	
A1-3_A1-2	8	349	VCP	4	5	Root Ball Barrell	Heavy Cleaning	
G2-4_G2-3	8	398	VCP	3	5	Root Ball Barrell	Heavy Cleaning	
<b>Estimated Total =</b>								<b>\$90k</b>

### A. Year One

Within the first year of the program it is recommended that the Town rehabilitate structural and O&M grade 5 pipe segments, raise seven access manhole covers to grade, and rehabilitate access manholes graded as fair and poor along the downstream end of the system. The recommended method of rehabilitation for pipe segments with structural and O&M grade 5 defects is CIPP liner and point repair, refer to *Table 10*.

Table 10 – Year One Pipe Rehabilitation Projects

Pipe Segment	Pipe Dia (in)	Pipe Length (ft)	Material	Structural Grade	O&M Grade	Defects Observed	Method	Est. Cost
B-5_B-4	12	359	VCP	5	5	Broken Soil Visible	Point Repair	\$65k
D-4A_D-4	8	308	VCP	5	5	Broken Soil Visible	CIPP Liner	\$40k
G4-2_G4-1	8	394	VCP	5	4	Hole Soil Visible	CIPP Liner	\$45k
A1-1_A-7	8	344	VCP	5	2	Broken Soil Visible	CIPP Liner	\$42k
H-5_H-4	8	406	VCP	5	2	Broken Soil Visible	CIPP Liner	\$47k
H-6_H-5	8	374	VCP	5	2	Broken Soil Visible	CIPP Liner	\$44k
<b>Estimated Construction Cost =</b>								<b>\$283k</b>

All construction costs developed in this assessment are based on previously completed rehabilitation projects of similar scope and may vary from the actual costs at time of construction. Estimated construction items include Mobilization/Demobilization, by-pass pumping operations, pre and post construction CCTV, CIPP liner installation, remove and replace sanitary sewer pipe, and traffic control.

The recommended method of rehabilitation for access manholes is epoxy coating, and polymer grout coating on bench due to the manholes being in early stages of deterioration. Manhole deterioration has not progressed to the extent where a structural insert is necessary, refer to *Table 11*. It is also recommended that the 7 manholes buried under sidewalk and asphalt should be raised to grade.

Table 11 – Year One Manhole Rehabilitation Project Cost

Manhole ID	Diameter (in)	Depth (ft)	Grade	Method	Est. Cost
A-7	60	24.3	Poor	Coating	\$21k
A-6	60	21.3	Poor	Coating	\$21k
A-5	60	18.8	Poor	Coating	\$21k
A-4	60	19.2	Poor	Coating	\$21k
A-3	60	12.9	Fair	Coating	\$13k
A11-1	48	12.5	Poor	Coating	\$10k
A11-2	48	12	Poor	Coating	\$11k
A10-3A2	Unknown	Unknown	Unknown	Raise	\$3k
B7-2	Unknown	Unknown	Unknown	Raise	\$3k
B6-1	Unknown	Unknown	Unknown	Raise	\$4k
D3-1	Unknown	Unknown	Unknown	Raise	\$3k
A-14	Unknown	Unknown	Unknown	Raise	\$4k
A3-1	Unknown	Unknown	Unknown	Raise	\$4k
F-4A	Unknown	Unknown	Unknown	Raise	\$3k
<b>Estimated Construction Cost =</b>					<b>\$142k</b>

Construction items include Mobilization/Demobilization, cleaning manhole interior, coating application and traffic control.

#### B. Year Two

Within the second year of the program it is recommended that the Town rehabilitate structural and O&M grade 5 pipe segments and access manholes graded as poor. The recommended method of rehabilitation for these pipe segments is CIPP liner and point repair, refer to *Table 12*.

Table 12 – Year Two Pipe Rehabilitation Projects

Pipe Segment	Pipe Dia (in)	Pipe Length (ft)	Material	Structural Grade	O&M Grade	Defects Observed	Method	Est. Cost
A5-1_A-15	8	289	VCP	5	2	Hole Soil Visible	CIPP Liner	\$40k
A10-4A_A10-4	8	398	VCP	5	1	Hole Soil Visible	CIPP Liner	\$46k
A1-2_A1-1	8	365	VCP	5	1	Hole Soil Visible	CIPP Liner	\$44k
A10-2_A10-1A	8	333	VCP	4	5	Tap Break-in Intruding	Point Repair	\$20k
D-3_D-2	8	496	VCP	4	5	Tap Break-in Intruding	Point Repair	\$20k
J-8_J-7	8	255	PVC	4	5	Tap Factory Defective	CIPP Liner	\$36k
A11-3_A11-2	8	366	VCP	5	2	Hole Soil Visible	Point Repair, CIPP Liner	\$75k
F-1_A-17	8	418	VCP	4	4	Joint Offset Medium	CIPP Liner	\$22k
A6-1_A-20	8	256	VCP	4	4	Crack Longitudinal	CIPP Liner	\$32k
<b>Estimated Construction Cost =</b>								<b>\$335k</b>

The recommended method of rehabilitation for access manholes is epoxy coating, and polymer grout coating on bench due to the manholes being in early stages of deterioration. Manhole deterioration has not progressed to the extent where a structural insert is necessary, refer to *Table 13*.

Table 13 – Year Two Manhole Rehabilitation Project Cost

Manhole ID	Diameter (in)	Depth (ft)	Grade	Method	Est. Cost
A-24	60	16.9	Poor	Coating	\$16k
B-11	48	11.1	Poor	Coating	\$9k
B-2A	60	15.6	Poor	Coating	\$15k
E-3	48	7.9	Poor	Coating	\$7k
E-4	48	8.1	Poor	Coating	\$7k
F-4	48	7.7	Poor	Coating	\$7k
B-10	48	10.8	Poor	Coating	\$9k
B1-1	60	14.3	Poor	Coating	\$14k
J-5	60	10.6	Poor	Coating	\$11k
<b>Estimated Construction Sub-Total =</b>					<b>\$95k</b>

### C. Year Three

Within the third year of the program it is recommended that the Town rehabilitation structural grade 4 pipe segments and replace mis-matched frame and covers (F&C) on the manholes. The recommended method of rehabilitation for pipe segments with structural and O&M grade 5 defects is CIPP liner and point repair, refer to Table 14.

Table 14 – Year Three Pipe Rehabilitation Projects

Pipe Segment	Pipe Dia (in)	Pipe Length (ft)	Material	Structural Grade	O&M Grade	Defects Observed	Method	Est. Cost
A-12_A-11	18	194	VCP	4	4	Tap Break-in Defective	CIPP Liner	\$34k
B-2A1_B-2A	8	383	VCP	4	4	Tap Break-in Defective	CIPP Liner	\$48k
A3-1_A-13	8	286	VCP	4	3	Fracture Multiple	CIPP Liner	\$36k
F-3_F-1	8	259	VCP	4	3	Fracture Circumferential	CIPP Liner	\$32k
D1-1_D-1	8	333	VCP	4	3	Crack Longitudinal	CIPP Liner	\$42k
H-1_B-6	8	435	VCP	4	3	Fracture Multiple	CIPP Liner	\$54k
A-19_A-18	18	294	VCP	4	3	Tap Break-in Defective	CIPP Liner	\$51k
G-7_G-6	8	397	VCP	4	2	Crack Longitudinal	CIPP Liner	\$50k
D-2_D-1	8	487	VCP	4	2	Joint Separated Large	CIPP Liner	\$61k
<b>Estimated Construction Cost =</b>								<b>\$408k</b>

Table 15 – Year Three Manhole Rehabilitation Projects

Manhole ID	Diameter (in)	Opening (in)	MH Grade	Method	Est. Cost
A1-4	48	24	Fair	Replace F&C	\$2k
A1-5	48	24	Fair	Replace F&C	\$2k
A7-1	48	24	Good	Replace F&C	\$2k
E1-1	48	24	Good	Replace F&C	\$2k
F2-1	60	24	Good	Replace F&C	\$2k
G1-1	48	24	Good	Replace F&C	\$2k
G2-4	48	24	Fair	Replace F&C	\$2k
G3-3	48	24	Fair	Replace F&C	\$2k
G4-1	48	24	Fair	Replace F&C	\$2k
G4-2	48	24	Fair	Replace F&C	\$2k
G-4A	48	24	Fair	Replace F&C	\$2k
<b>Estimated Construction Sub-Total =</b>					<b>\$22k</b>

#### D. Year Four

Within the fourth year of the rehabilitation program is it recommended to rehabilitate structural grade 4 pipe segments, no manhole repairs or replacement are required for this year. The recommended method of rehabilitation for these pipe segments is CIPP liner and point repair, refer to *Table 16*.

Table 16 – Year Four Pipe Rehabilitation Projects

Pipe Segment	Pipe Dia (in)	Pipe Length (ft)	Material	Structural Grade	O&M Grade	Defects Observed	Method	Est. Cost
A1-5_A1-4	8	324	VCP	4	2	Fracture Multiple	CIPP Liner	\$41k
J-4_J-3	8	248	VCP	4	2	Fracture Multiple	CIPP Liner	\$31k
JC-1_J-5	8	184	VCP	4	2	Fracture Multiple	CIPP Liner	\$23k
J-3_J-2	8	365	VCP	4	2	Hole (no soil visible)	CIPP Liner	\$46k
JA-3_JA-2	8	201	VCP	4	2	Fracture Multiple	CIPP Liner	\$25k
F1-1_F-1	8	369	VCP	4	1	Fracture Multiple	CIPP Liner	\$46k
G4-3_G4-2	8	397	VCP	4	1	Fracture Multiple	CIPP Liner	\$50k
F-4A_F-4	8	207	VCP	4	1	Joint Offset Large	Point Repair	\$22k
JC-6_JC-5	8	311	VCP	4	1	Joint Offset Large	Point Repair	\$39k
D-6_D-5	8	361	VCP	4	1	Fracture Multiple	CIPP Liner	\$45k
A1-6_A1-5	8	329	VCP	4	1	Fracture Multiple	CIPP Liner	\$41k
<b>Estimated Construction Cost =</b>								<b>\$409k</b>



### E. Year Five

Within the fifth year of the rehabilitation program it is recommended to rehabilitate the remaining structural grade 4 and O&M grade 5 pipe segments, no manhole repairs or replacement are required for this year. The recommended method of rehabilitation for these pipe segments is CIPP liner and point repair, refer to *Table 17*.

Table 17 – Year Five Pipe Rehabilitation Projects

Pipe Segment	Pipe Dia (in)	Pipe Length (ft)	Material	Structural Grade	O&M Grade	Defects Observed	Method	Est. Cost
A1-4_A1-3	8	318	VCP	4	1	Fracture Multiple	CIPP Liner	\$40k
A7-1_A-22	8	340	VCP	4	1	Tap Break-in Defective	CIPP Liner	\$43k
H2-2_H2-1	8	394	VCP	4	1	Hole (no soil visible)	CIPP Liner	\$59k
A8-1_A-23	8	433	VCP	4	1	Tap Break-in Defective	CIPP Liner	\$54k
B1-2_B1-1A	12	91	VCP	4	1	Tap Break-in Defective	CIPP Liner	\$18k
F-4_F-3	8	262	VCP	4	1	Tap Break-in Defective	CIPP Liner	\$33k
E-1_A-19	8	494	VCP	3	5	Tap Break-in Intruding	Point Repair	\$14k
A11-4_A11-3	8	384	VCP	3	5	Tap Break-in Intruding	Point Repair	\$19k
CO-2A1_B-2A1	8	169	VCP	3	5	Tap Break-in Intruding	Point Repair	\$13k
D2-1_D-2	8	301	VCP	3	5	Tap Break-in Intruding	Point Repair	\$18k
COG1-1_G1-3	8	116	VCP	3	5	Tap Break-in Defective	CIPP Liner	\$14k
<b>Estimated Construction Cost =</b>								<b>\$325k</b>

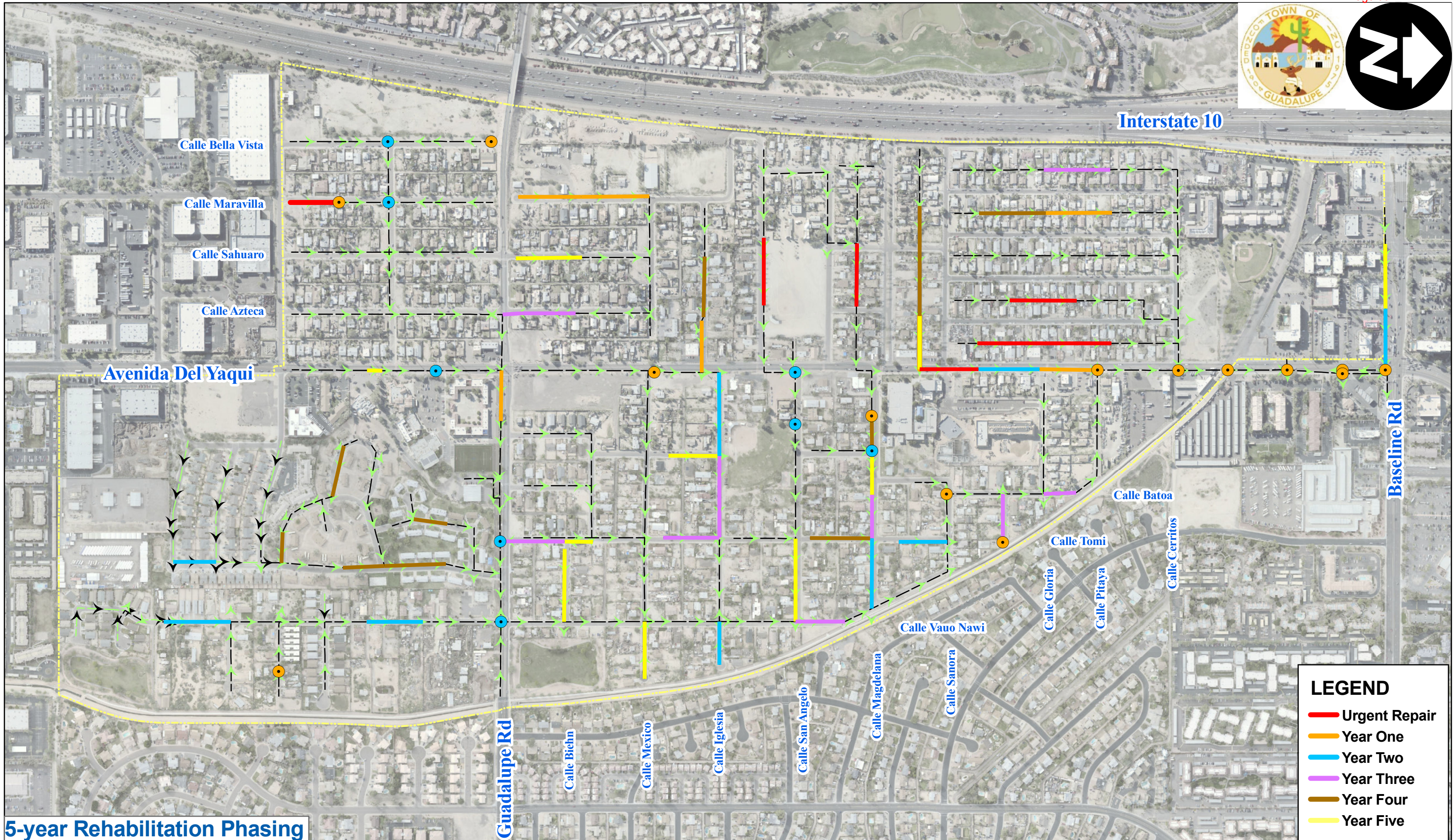
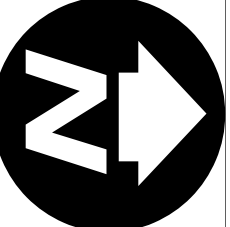
### F. Summary

The following is a summary of rehabilitation project costs by year, refer to Table 18. A 5-year rehabilitation phasing map can be found on page 20.

Table 18 – Rehabilitation Project Cost Summary

Description	Urgent Repair	Year One	Year Two	Year Three	Year Four	Year Five
Pipe Rehabilitation Project	\$90k	\$283k	\$335k	\$408k	\$409	\$325k
Manhole Rehabilitation Project	--	\$142k	\$95k	\$22k	--	--
Engineer's Design	\$19k	\$55k	\$56k	\$56k	\$53k	\$43k
Construction Administration	\$14k	\$38k	\$39k	\$39k	\$37k	\$30k
<b>Estimated Total =</b>	<b>\$123k</b>	<b>\$518k</b>	<b>\$525k</b>	<b>\$525k</b>	<b>\$499k</b>	<b>\$398k</b>

It is recommended the Town conduct an assessment of the WCS, focusing on those areas not requiring rehabilitation, within 5 years after the conclusion of the rehabilitation program.



**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF GUADALUPE, MARICOPA COUNTY, ARIZONA, AUTHORIZING THE MAYOR, OR DESIGNEE, TO EXECUTE AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE AK-CHIN INDIAN COMMUNITY AND THE TOWN OF GUADALUPE, TO ACCEPT \$100,000 IN GAMING GRANT FUNDS FROM THE AK-CHIN INDIAN COMMUNITY TO PURCHASE SELF-CONTAINED BREATHING APPARATUS (SCBA) EQUIPMENT FOR THE TOWN OF GUADALUPE FIRE DEPARTMENT.**

**WHEREAS**, pursuant to Article IV, Section (b) of the Constitution of the Ak-Chin Indian Community, the Community Council is authorized to “negotiate and enter into contracts with federal, state, local and tribal governments, and with individuals, associations, corporations, enterprises or organizations”; and

**WHEREAS**, pursuant to the authority granted to cities incorporated pursuant to Title 9 of the Arizona Revised Statutes, the Grantee is authorized to enter into agreements, such as this Agreement, and accept grant funding thereunder; and

**WHEREAS**, pursuant to Section 12 of the Tribal/State Gaming Compact between the Community and the State of Arizona (“Compact”), in exchange for substantial exclusivity covenants by the State, the Community agreed to contribute a portion of its annual gaming revenues for regulatory costs and other public benefits; and

**WHEREAS**, pursuant to Compact Section 12(d), instead of making a deposit to the State, the Community may award up to 12% of its annual contribution (“12% Contribution”) directly to cities, towns, or counties of the Community’s choosing, for services that benefit the general public; and

**WHEREAS**, the Grantee submitted an application (“Application”) to the Community for a grant (“Grant”) from the 12% Contribution; and

**WHEREAS**, the Community desires to award a 12% Contribution Grant to the Grantee for the exclusive purpose of the project proposed in the Application (“Project”), which the Grantee wishes to accept.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF GUADALUPE, ARIZONA, as follows:**

The Mayor, or designee, is authorized and directed to execute an intergovernmental agreement, Grant No: 21-06, between the Ak-Chin Indian Community and the Town of Guadalupe to accept the awarded 12% Contribution Grant in the amount of \$100,000 towards the purchase of self-contained breathing apparatus (SCBA) equipment for the Guadalupe Fire Department. All equipment will meet current standards providing Guadalupe firefighters with safer respiratory protective equipment. Adoption of this resolution authorizes the Mayor, or designee, to sign all necessary documents in furtherance of this agreement.

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF GUADALUPE, ARIZONA, THIS 18<sup>th</sup> DAY OF NOVEMBER, 2021.

---

Valerie Molina, Mayor

ATTEST:

---

Jeff Kulaga, Town Manager / Clerk

APPROVED AS TO FORM:

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David E. Ledyard, Esq.  
FAITH, LEDYARD & FAITH, PLC  
Town Attorneys

Grant No: 21-06

**C2021-69**  
**Intergovernmental Agreement**  
**Between**  
**Ak-Chin Indian Community**  
**and**  
**Town of Guadalupe**

This Intergovernmental Agreement ("Agreement") is entered into as of the date of execution by all parties, by and between the Ak-Chin Indian Community ("Community"), a federally recognized Indian tribe having its principal place of business at 42507 W. Peters and Nall Road, Maricopa, Arizona 85138, and the Town of Guadalupe ("Grantee"), a town having its principal place of business at 9241 S. Avenida Del Yaqui, Guadalupe, Arizona 85283.

**RECITALS**

**WHEREAS**, pursuant to Article IV, Section (b) of the Constitution of the Ak-Chin Indian Community, the Community Council is authorized to "negotiate and enter into contracts with federal, state, local and tribal governments, and with individuals, associations, corporations, enterprises or organizations"; and

**WHEREAS**, pursuant to the authority granted to cities incorporated pursuant to Title 9 of the Arizona Revised Statutes, the Grantee is authorized to enter into agreements, such as this Agreement, and accept grant funding thereunder; and

**WHEREAS**, pursuant to Section 12 of the Tribal/State Gaming Compact between the Community and the State of Arizona ("Compact"), in exchange for substantial exclusivity covenants by the State, the Community agreed to contribute a portion of its annual gaming revenues for regulatory costs and other public benefits; and

**WHEREAS**, pursuant to Compact Section 12(d), instead of making a deposit to the State, the Community may award up to 12% of its annual contribution ("12% Contribution") directly to cities, towns, or counties of the Community's choosing, for services that benefit the general public; and

**WHEREAS**, the Grantee submitted an application ("Application") to the Community for a grant ("Grant") from the 12% Contribution; and

**WHEREAS**, the Community desires to award a 12% Contribution Grant to the Grantee for the exclusive purpose of the project proposed in the Application ("Project"), which the Grantee wishes to accept.

**NOW, THEREFORE**, in consideration of the mutual promises and covenants contained herein, the Community hereby agrees to make, and the Grantee agrees to accept, a Grant subject to the following terms and conditions:

## **ARTICLE I - GENERAL PROVISIONS**

1.1 Contents of Agreement. The understanding between the parties will consist of this Agreement and the Grantee's Application ("Application," as defined further in Section 1.2), which (a) was signed by the Grantee on July 2, 2021, and (b) seeks funding for the Project ("Project" is defined below in Section 1.2), that the Grantee submitted to the Community for consideration in awarding this Grant and which is attached hereto and incorporated herein by reference as Attachment "A."

1.2 General Definitions. Unless otherwise provided herein, when used in this Agreement:

- (a) "Application" means the application submitted by the Grantee, which is attached hereto and incorporated herein as Attachment A and which includes the following: (1) the Ak-Chin Indian Community Grant Cover Sheet, (2) the narrative submitted by the Grantee, (3) any and all attachments to the Application, and (4) any and all other documents submitted to the Community by the Grantee related to the Grantee's Application and submitted in consideration for receiving a Grant.
- (b) "Grant" means funding awarded by the Community as a part of the Community's 12% Contribution.
- (c) "Project" means the "Self-contained Breathing Apparatus Replacement Equipment" program or project described by the Grantee in its Application.

## **ARTICLE II - TERM**

2.1 The term of this Agreement ("Term") will commence upon the effective date ("Effective Date") which shall be the later of either 1) the date this Agreement is fully executed by all parties or 2) January 1, 2022.

2.2 Unless otherwise terminated in accordance with the Article VIII below or extended upon the approval of the Community, which such approval may be given in the form of a Community resolution, without requiring further written amendment of this Agreement, the Term of this Agreement will expire on occurrence of the first of either: (a) one (1) calendar year from the Effective Date; or (b) the date upon which (i) the Project proposed in the Application (which is more fully described in Article III of this Agreement) is completed and (ii) the Community receives the Grantee's final report, as described more fully in Article X below.

## **ARTICLE III - SCOPE**

The Grantee has overall responsibility for the timely completion of the Project proposed in the Application in accordance with the terms and conditions set forth in this

Agreement. The Grantee agrees and shall use the Grant exclusively for the Project as detailed in the Application.

#### **ARTICLE IV - AMOUNT AND AUTHORIZED USES OF GRANT FUNDS**

4.1 In consideration of the various obligations undertaken by the Grantee pursuant to this Agreement, as represented by the Grantee in the Application proposing the Project, the Community agrees, subject to the terms and conditions set forth herein, to provide the Grantee with a Grant in the amount of ONE HUNDRED THOUSAND DOLLARS (\$100,000.00).

4.2 The Grantee will use the Grant exclusively for the Project represented in the Application EXCEPT salaries and wages, but which may include costs attributable to and arising from providing those services and activities that are part of the Project, as agreed to in Attachment A.

4.3 The Grant made under this Agreement has been awarded in reliance upon the Grantee's proposal in the Application. Any material change in the Term or scope of the Project must have the prior written approval of the Community, which may be given in the form of a Community resolution, without requiring further written amendment of this Agreement.

4.4 The Community reserves the right to terminate this Agreement, pursuant to Article VIII, if the Grantee fails to fulfill its obligations under this Agreement or if the Project changes in a material way.

4.5 Title to any property, both real and personal, purchased with this Grant shall be taken in the name of the Grantee; provided that, if the Grantee fails to fulfill its obligations under this Agreement during the Term of the Agreement, the property shall be returned to the Community for contribution to another eligible recipient. At the conclusion of the Term, the Community will not retain any rights or interests in any property purchased with this Grant.

4.6 Unless otherwise stipulated in writing, this Grant is made with the understanding that the Community has no obligation to provide the Grantee with any other funding or support except the amount granted in Article IV, Section 4.1 herein.

#### **ARTICLE V - DISBURSEMENT OF GRANT**

Upon the Community's receipt of a fully executed copy of this Agreement, and a copy of the Grantee's W-9, the Community will issue to the Grantee Grant funding in the amount set forth in Article IV, Section 4.1. Unless otherwise requested by the Grantee, the Grant funding will be sent via FedEx or other express mail service to the Grantee at the address provided in Article XI, Section 11.2, below.

## **ARTICLE VI - REPRESENTATIONS, WARRANTIES, AND SPECIFIC OBLIGATIONS**

- 6.1 By executing this Agreement, the Grantee represents and warrants that:
- (a) All resolutions or other formalities necessary to authorize the execution and delivery of this Agreement by the person executing this Agreement on behalf of the Grantee have been fully adopted, passed, or enacted by the Grantee's governing body;
  - (b) This Agreement is valid and legally binding upon the Grantee and has been executed and delivered by the Grantee in such manner and form as to comply with all laws, regulations, and policies applicable to the Grantee.
  - (c) The representations, statements, and other matters contained in the Application are true and complete and not misleading in any respect. The Grantee is aware of no change that would require any modification to the approved Application as of the date of execution of this Agreement.
- 6.2 The Grantee acknowledges that nothing contained in this Agreement, nor any act of the Community or the Grantee, will be deemed or construed to create any principal and agency, partnership, joint venture, or other similar association or relationship between the Community and the Grantee.

## **ARTICLE VII - DEFAULTS AND REMEDIES**

- 7.1 The Grantee will be considered in default if the Grantee: (a) uses Grant funds for any purpose other than activities related to the Project, or (b) fails to perform its obligations agreed to in this Agreement.
- 7.2 If the Community has reason to believe that the Grantee has defaulted on any obligations under this Agreement, the Community will issue a Notice of Default ("Default Notice"). No later than thirty (30) calendar days after receipt of the Default Notice, the Grantee shall deliver all reports, records, and accountings sufficiently necessary to provide the Community with the current status of the Project, including but not limited to information documenting the Grantee's use of the grant funding.
- 7.3 Upon the occurrence of any default, the Community may take appropriate action to recapture the Grant funding. For purposes of this Section, "appropriate action" means any remedial action legally available, including, without limitation, (a) terminating the Agreement, (b) suits for declaratory judgment, specific performance, or temporary or permanent injunctions, and (c) and any other available remedy.
- 7.4 The Community may terminate this Agreement if the Community determines that the Grantee has defaulted on its obligations under this Agreement. Prior to terminating the Agreement, the Community will provide written Default Notice to the Grantee and the Grantee has thirty (30) calendar days to either: (a) commence performing under the

Agreement, which must be proven through documentation showing progress; or (b) provide the Community with reports and other evidence refuting the allegation of default. If the Grantee does not provide evidence of progress to the Community's satisfaction, the Community may terminate this Agreement. If this Agreement is terminated by the Community, the Grantee shall return to the Community all Grant funding and/or any property purchased with the Grant funding.

7.5 The Ak-Chin Indian Community Courts shall have jurisdiction over disputes arising under this Agreement.

### **ARTICLE VIII - TERMINATION OF AGREEMENT**

8.1 The Grantee may terminate this Agreement at any time during the Term by providing thirty (30) calendar days' written notice to the Community and returning **ALL** Grant funding to the Community.

8.2 The Community may terminate this Agreement if the Community determines that the Grantee has defaulted on its obligations under this Agreement.

8.3 The Community's rights and remedies will survive termination of the Agreement.

### **ARTICLE IX - CERTIFICATIONS BY GRANTEE**

9.1 In signing this Agreement, the Grantee certifies that:

- (a) All of the representations and warranties of the Grantee as set forth in this Agreement and the Application are valid and true; and
- (b) The Grant funds awarded will be used for costs actually incurred or to be incurred in fulfillment of the obligations agreed to in this Agreement; and
- (c) The payment requested does not duplicate a payment or reimbursement of costs and services received from any other source.

### **ARTICLE X - REPORTS**

10.1 During the term of this Agreement, the Grantee must submit progress reports that summarize the expenditures made and provide updates on the general status of the Project no later than thirty (30) calendar days after:

- (a) The first six (6) months of the Term; and
- (b) Completion of the Project or the end of the Agreement Term, whichever occurs first. If a Grant was awarded to make a purchase, the date of delivery of all items shall be deemed completion of the Project.



10.2 Upon request by the Community, the Grantee shall provide promptly such additional information, reports, and documents as the Community may request.

### **ARTICLE XI - MISCELLANEOUS**

11.1 All amendments, notices, requests, and disclosures of any kind made pursuant to this Agreement shall be in writing unless otherwise provided for in this Agreement.

11.2 Any communication will be deemed effective as of the date such communication is received by the addressee, return receipt requested, delivered to the following primary address listed for each party:

<p>If to the Community:</p> <p>PRIMARY ADDRESS</p> <p>CC:</p>	<p>Ak-Chin Indian Community c/o Council Executive Secretary 42507 W. Peters and Nall Rd. Maricopa, AZ 85138</p> <p>Strickland &amp; Strickland, P.C. Ak-Chin Indian Community General Counsel 4400 E. Broadway, Suite 700 Tucson, Arizona 85711</p>
<p>If to the Grantee:</p> <p>PRIMARY ADDRESS</p> <p>CC:</p>	<p>Town of Guadalupe c/o Mayor Valeria Molina 9241 S. Avenida Del Yaqui Guadalupe, AZ 85283</p> <p>Jeff Kulaga, Town Manager 9241 S. Avenida Del Yaqui Guadalupe, AZ 85283</p>

11.3 This Agreement, including any right, benefit, or obligation arising hereunder, may not be transferred or assigned without the prior written approval of the Community.

11.4 No delay or omission of the Community in exercising any right or remedy available under this Agreement will impair any such right or remedy, or constitute a waiver of any default, or an acquiescence thereto.

11.5 The invalidity of any provision of this Agreement will not affect the validity of the remaining provisions hereof.

11.6 This Agreement, and any attachments or incorporated documents, constitutes the entire agreement between the Community and the Grantee, and supersedes all prior oral and written agreements between the parties hereto with respect to this Grant. Notwithstanding the provisions of Article I, Section 1.1 of this Agreement, in the event of any inconsistency between the provisions of this Agreement and anything contained in Attachment A, the provisions of this Agreement will prevail.

11.7 This Agreement may be executed in any number of counterparts. All such counterparts will be deemed to be originals and together will constitute but one and the same instrument.

11.8 Upon the Community's prior written approval, the Grantee is permitted to issue press releases and host other publicity events highlighting the Grant from the Community.

11.9 The Community reserves and has the exclusive right to waive any requirement or provision under this Agreement; provided that, no act, by or on behalf of the Community, will be deemed or construed to be a waiver of any such requirement or provision, unless the same be in writing expressly stated to constitute such waiver.

11.10 Notwithstanding any other provision herein to the contrary, nothing in this Agreement shall be deemed a waiver of the Community's sovereign immunity. The Grantee agrees to indemnify the Community with respect to any claims arising from the Project funded by the Grant.

IN WITNESS WHEREOF, the parties have caused this Agreement to be duly executed by their respective, duly authorized representatives, as of the day and year written below.

<p><b>COMMUNITY</b> AK-CHIN INDIAN COMMUNITY</p> <p>_____ / /</p> <p>Robert Miguel Chairman</p> <p>ATTEST:</p> <p>_____</p> <p>Victoria A. Smith Council Executive Secretary</p>	<p><b>GRANTEE:</b> TOWN OF GUADALUPE</p> <p>_____ 11/18/2021</p> <p>Valeria Molina Mayor</p> <p>ATTEST:</p> <p>_____</p> <p>Jeff Kulaga Town Manager / Clerk</p>
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# Attachment A Ak-Chin Indian Community Grant Application Cover Sheet

Name of Applicant: <u>Town of Guadalupe</u>		Applicant is a: <u>Town</u> <input type="checkbox"/> Other	
Mayor/Supervisor/Chairman/President: <u>Valerie Molina, Mayor</u>			
Contact Person and Title: <u>Jeff Kulaga, Town Manager / Clerk</u>			
Applicant Address (administrative office): <u>9241 South Avenida del Yaqui</u>			
City: <u>Town of Guadalupe</u>		Zip Code: <u>85283</u>	
Applicant Mailing Address (if different): <u>N/A</u>			
City:		Zip Code:	
Phone Number: <u>(480) 505-5376</u>		Fax Number: <u>(480) 505-5368</u>	
E-mail Address: <u>jkulaga@guadalupeaz.org</u>			
Fiscal Agent for any Applicant that is not a City, Town, or County (Special Taxing Districts/Fire Districts must have a Fiscal Agent)			
Contact Person: <u>N/A</u>			
City/Town/County Mailing Address:			
City:		Zip Code:	
Phone Number:		Fax Number:	
E-mail Address:			

Received  
JUL 08 2021

Program or Project Name: <u>Self-contained Breathing Apparatus replacement equipment</u>	
Purpose (Check all that apply) <input type="checkbox"/> education <input checked="" type="checkbox"/> public safety <input type="checkbox"/> health <input type="checkbox"/> environment <input type="checkbox"/> promotion of commerce <input type="checkbox"/> economic and community development	
Purpose of Grant (brief statement): <u>The purpose of this grant request obtain funding from the Ak-Chin Indian Community to replace the Fire Department's Self-Contained Breathing Apparatus (SCBA) with equipment meeting current standards providing Guadalupe Firefighters with safer respiratory protective equipment.</u>	
Beginning and Ending Date of Program or Project: <u>One time purchase that will be initiated within 1 week of funding.</u>	
Amount Requested: <u>\$100,000</u>	Total Cost: <u>\$100,000</u>
Geographic Area Served: <u>Although we primarily respond to the Town of Guadalupe (population 6,336), we also assist a host of other communities in Maricopa and Pinal counties as part of the Phoenix Regional Automatic Aid System. Thus, our geographic area served is varied and far-reaching, the Guadalupe Fire Department has a first-due area of 32,000 people and a first-alarm area of 127,000 people.</u>	

By the execution of this Grant Application the undersigned agrees that the information contained in this Application is true, to the best of the Applicant's knowledge. The Applicant shall notify the Community if any information in this Application changes.

Signature:  
For the Applicant:  Date: July 2, 2021

Typed/Printed Name and Title: Jeff Kulaga, Town Manager / Clerk

For the Fiscal Agent: N/A Date: \_\_\_\_\_  
Typed/Printed Name and Title: \_\_\_\_\_

**AK-CHIN INDIAN COMMUNITY**  
**2020 12% GRANT PROGRAM**  
**REQUEST FOR PROPOSALS**

**Submitted: July 2, 2021**

**Narrative for:**

**Town of Guadalupe, Arizona – Self-Contained Breathing Apparatus (SCBA)**

**1. Description of proposed program or project.**

Thank you to the Ak-Chin Indian Community for considering this proposal from the Town of Guadalupe.

The Town of Guadalupe seeks to obtain funding from the Ak-Chin Indian Community to replace the Fire Department's Self-Contained Breathing Apparatus (SCBA) with equipment meeting current standards providing Guadalupe Firefighters with safer respiratory protective equipment.

The Guadalupe Fire Department responded to 3,236 incidents in 2020, including 363 fire calls and 34 hazardous material calls. This high call volume highlights our firefighters need of current protective equipment to provide for their safety while they serve the community. Guadalupe Firefighters are responding to more incidents that require SCBAs while the substances and products of combustion they are exposed to have become more high risk. The SCBAs currently in use are approaching 14 years old and have reached their serviceable life, even with consistent preventives maintenance.

The Town of Guadalupe Town Council unanimously supported this grant request through Resolution R2021.02 on March 11, 2021, and by doing so directed town staff to apply for grant funding. The Resolution is attached.

**2. Identify the target population that will be served by the Project.**

The Town of Guadalupe has a population 6,336 residents, who live within a ¾ mile radius. The relatively high poverty rate, and aging structures place the risk of fire for Guadalupe residences higher than the surrounding communities.

Although we primarily respond to the Town of Guadalupe (population 6,336), we also assist a host of other communities in Maricopa and Pinal counties as part of the Phoenix Regional Automatic Aid System, including: Tempe, Phoenix, Chandler, Mesa, Gilbert, Avondale, Apache Junction, Buckeye, Daisy Mountain, El Mirage, Glendale, Goodyear, Maricopa, Paradise Valley, Peoria, Scottsdale, Sun City, Sun City West, Surprise, and Tolleson. Thus, our target population is varied and far-reaching.

Because of the Automatic Aid System, the Guadalupe Fire Department has a first-due area of 32,000 people and a first-alarm area of 127,000 people.

**3. Describe the Project goals and objectives, and your plan to meet them.**

The goal of this project is to obtain \$100,000 in grant funding for the Town to purchase 10 MSA G1 SCBAs with all associated equipment needed to place them in service.

**4. Provide a timetable for implementation of the Project.**

This would be a one-time purchase of SCBAs and the associated equipment. Within a week of receiving funding, staff would place an order with the vendor.

**B. Resources:**

**1. Identify current funding sources for the Project and characterize each funding:**

None

**2. Identify other organizations or partners that are participating in or contributing to the Project, but which are not funding sources, and describe their roles or contributions.**

There are currently no other partners for the proposed project.

3. Define the Project as a new or continuing project. If the Project is awarded a grant, how would the Project continue after its grant funding is expended? If the Grant from the Community will replace other funding lost due to the economy, how will the Project be continued after the grant from the Community is exhausted?

This is a new project, one-time equipment purchase.

4. If you have requested any other funding from another Arizona tribe, please list:

a. Unsuccessful requests made within the last eighteen (18) months, including tribe to which the request was made and the project for which a grant was requested.

Please refer to attached Grant summary table, dated March 11, 2021.

b. Funded requests made in the last five (5) years, including the name of the tribe that awarded the funding, the project for which the funding was awarded, and the amount of the funding received.

- 2020 Pascua Yaqui Tribe: \$85,000 for CAP Assistance and Cultural Events Public Safety
- 2020 Gila River Indian Community: \$25,000 for Family Assistance Resources
- 2020 Ak Chin Indian Community: \$70,000 for Fire Department Active Shooter Response
- 2019 Pascua Yaqui Tribe: \$55,000 for Cultural Events Public Safety
- 2019 Gila River Indian Community: \$101,000 for Community Economic Asst. Program and Cultural Heritage Events Programming
- 2019 Ak Chin Indian Community: \$63,000 for Firefighter Protective Clothing
- 2018 Pascua Yaqui Tribe: \$132,000 for Public Works vehicles, Community Assistance Program and Law Enforcement Event Staffing
- 2018 Ak Chin Indian Community: \$80,000 for Senior Center Renovation.
- 2017 Ak Chin Indian Community: \$112,000 for Fire Engine lease payment

C. Reports. How will you account for and manage the funding if you are selected? Describe your plan to document Project progress and results. Interim and final reports will be required for each grant awarded.

Quarterly reports and a final report shall be prepared. All program information will be readily available, upon request.

D. Budget. Provide a detailed budget of how the funding will be used. Provide an estimated timeline for when funds will be expended.

The total budget for this project is \$100,000 and will include 10 SCBAs with all the associated equipment and supplies to place into service.

E. Additional information. Please provide any additional information about the Project or your organization you would like to share.

Resolution No. R2021.02 is attached.

**RESOLUTION NO. R2021.02**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF GUADALUPE, ARIZONA, AUTHORIZING THE SUBMITTAL OF AN APPLICATION FOR A GRANT FROM THE AK-CHIN INDIAN COMMUNITY FOR FIREFIGHTER SELF CONTAINED BREATHING APPARATUS REPLACEMENT EQUIPMENT AND SMALL BUSINESS DEVELOPMENT PROGRAM.**

**WHEREAS**, the Congress of the United States has enacted into law the Indian Gaming Regulatory act, Public Law 100-497, 25 U.S.C. §2701-2721 and 18 U.S.C. §1166-1168 (the "Act") which requires a tribal state compact in order to conduct Class 111 gaming activities on the Indian lands of a tribe; and

**WHEREAS**, the Ak-Chin Indian Community has entered into a gaming contract with the State of Arizona and said compact requires that the Ak-Chin Indian Community contributes to Arizona communities for governmental services that benefit the general public such as public safety, mitigation of the impacts of gaming, etc., or promotion of commerce and economic development; and

**WHEREAS**, the Town of Guadalupe, Arizona, has a substantial population of Native Americans and other minorities and is in need of financial assistance for firefighter self-contained breathing apparatus replacement equipment and for a Small Business Development Program; and

**WHEREAS**, the following needs have been identified:

Firefighter self-contained breathing apparatus replacement equipment:	\$100,000
Small Business Development Program:	\$30,000

**WHEREAS**, these needs have been identified as most pressing; and, that any grant monies received from the Ak-Chin Indian Community would be restricted to these needs; and

**WHEREAS**, it would be appropriate for Town staff to submit a grant funding request to the Ak-Chin Indian Community in the sum of \$130,000 for the aforementioned needs.

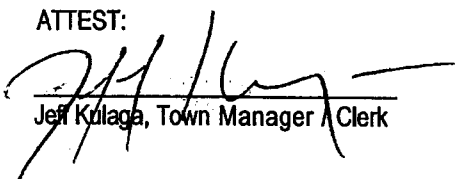
**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF GUADALUPE, ARIZONA AS FOLLOWS:**

Town staff is directed to submit an application for grant funds in the sum of \$130,000 to the Ak-Chin Indian Community; and, that said funds shall be restricted to the needs set forth in this resolution.

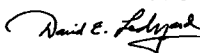
DATED, this 11<sup>th</sup> day of March, 2021.

  
Valerie Molina, Mayor

ATTEST:

  
Jeff Kulaga, Town Manager / Clerk

APPROVED AS TO FORM:

  
David E. Ledyard, Town Attorney

Tribe/Community/ Nation	Purpose	Purpose	Purpose	Purpose	Purpose		
Ak-Chin	\$80K	Senior Center Renovation	\$63K	Firefighter Turnout Gear	\$70K	FD Active Shooter Training & Equip.	\$213K
Fort McDowell	\$0		\$0		\$0		\$0
Gila River	\$0		\$101K	Community Economic Asst. Program (\$70K) Cultural Heritage Events Programming (\$31K)	\$25K	Family Assistance Resources	\$126K
Pascua Yaqui	\$132K	CAP Asst. (\$80K) Utility Trucks (\$15K) Cultural Events Public Safety (\$37K)	\$55K	Cultural Events Public Safety	\$85K	CAP Asst. (\$60K) Cultural Events Public Safety (\$25K)	\$272K
Tohono O'odham	\$63K	Fire Truck Payment					\$63K
	\$275K		\$219K		\$180K		\$674K

Prepared 3\_5\_2021.

**TOWN OF GUADALUPE  
AGREEMENT FOR LOCAL FIRST ARIZONA BUSINESS SERVICES**

**C2021-70**

**THIS AGREEMENT** made and entered into, by and between the **TOWN OF GUADALUPE** (“Town”), an Arizona municipal corporation, and **LOCAL FIRST ARIZONA** (“Contractor”), an Arizona nonprofit organization, who shall be collectively referenced to as the “Parties”, or individually as a “Party”.

**WHEREAS** it is necessary that the **Town** and **Contractor** enter into an **AGREEMENT** for the implementation of certain activities to address the homelessness within the Town boundaries.

**AGREEMENT TERM:** This **AGREEMENT** shall take effect as of the date of execution by the **Town** and shall be in effect until **December 31, 2022**.

**NOW, THEREFORE**, the parties do hereby agree as follows:

- A. On March 11, 2021, the American Rescue Plan Act (“ARP Act”) was signed into law. The ARP Act was intended to provide increased aid to individuals, families, businesses, and governments affected by the COVID-19 pandemic.
- B. The ARP Act authorized the Department of the Treasury to make payments to recipients from the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund.
- C. The Town of Guadalupe has received funding from the ARP Act through the State of Arizona as a “non-entitlement” unit of government.
- D. The funding can be used for, but is not limited to, addressing negative impacts caused by the public health emergency, replacing lost public sector revenue, or investing in water and sewer infrastructure.
- E. The Town has awarded funds to Local First Arizona to assist businesses, located within the Town of Guadalupe boundaries, with technical assistance to address the negative impacts caused by the public health emergency.
- F. Town and Contractor desire to set forth herein their respective responsibilities and the manner and terms upon which Contractor shall render the Work.

**AGREEMENT**

**NOW, THEREFORE**, Town retains Contractor to perform, and Contractor agrees to render the services in accordance with the terms and conditions set forth as follows:

1. **PROJECT DESCRIPTION:** Contractor shall provide ongoing immediate technical assistance, assessments of business growth strategies, and recommendations and training to Guadalupe businesses.
2. **CONTRACT TERM:** The Term of this Agreement shall be performed from November 18, 2021, through December 31, 2022.
3. **PRICE:** The Contractor will provide ten (10) hours of assistance, assessments of business growth strategies, and recommendations and training for 20 businesses for \$20,000.



4. **INDEPENDENT CONTRACTOR:** Contractor shall at all times during Contractor's performance of services retain the Contractor's status as an independent contractor. Contractor's employees shall under no circumstances be considered or held to be employees or agents of Town, and Town shall have no obligation to pay or withhold state or federal taxes or provide workers compensation or unemployment insurance for or on behalf of them or Contractor. Contractor shall supervise and direct the delivery of the materials using its best skill and attention. Except as provided in this Agreement, Contractor shall be solely responsible for all means, methods, techniques, sequences, and procedures, and for coordinating all portions of the work required by the contract documents. Contractor shall be responsible to the Town for the acts and omissions of its employees.
5. **INDEMNIFICATION:** To the fullest extent of the law, Contractor shall defend, indemnify and hold harmless Town, its elected and appointed officers, officials, agents and employees from and against any and all liability including but not limited to demands, claims, actions, fees, costs and expenses, including attorney and expert witness fees, arising from or connected with or alleged to have arisen from or connected with, relating to, arising out of, or alleged to have resulted from the arts, errors, mistakes, omissions, Work or services of Contractor, its agents, employees, or any tier of Contractor's subcontractors in the performance of this Agreement. Contractor's duty to defend, hold harmless and indemnify Town, its special districts, elected and appointed officers, officials, agents, and employees shall arise in connection with any tortious claim, damage, loss or expense that is attributable to bodily injury, sickness, disease, death, or injury to impairment, or destruction of property including loss of use resulting therefrom, caused by a Contractor's acts, errors, mistakes, omissions, Work or services in the performance of this Agreement including any employee of Contractor, any tier Contractor's subcontractor or any other person for whose acts, errors, mistakes, omissions, Work or Services Contractor may be legally liable.
6. **ENFORCED DELAYS (FORCE MAJUERE):** Neither Town nor Contractor, as the case may be, shall be considered not to have performed its obligations under this Agreement in the event of enforced delay (an "Enforced Delay") due to causes beyond its control and without its fault or negligence or failure to comply with applicable laws, including , but not restricted to, acts of God, fires, floods, epidemics, pandemics, quarantine, restrictions, embargoes, labor dispute, and unusually severe weather or the delays of subcontractors or materialmen due to such causes, acts of a public enemy, war, terrorism or act of terror (including but not limited to bio-terrorism or eco- terrorism), nuclear radiation, blockade, insurrection, riot, labor strike or interruption, extortion. Sabotage, or similar occurrence or any exercise of the power of eminent domain of any governmental body on behalf of any public entity, or a declaration of moratorium or similar hiatus (whether permanent or temporary) by any public entity directly affecting the Work. In no event will Enforced Delay include any delay resulting from unavailability for any reason of labor shortages, or the unavailability for any reason of particular consultants, subcontractors, vendors, or investors desired by Contractor in connection with the Work. Contractor agrees that Contractor alone will bear all risks of delay which are not Enforced Delay. In the event of any such Enforced Delay, the time or times of performance of the obligations or the Party claiming delay shall be extended for a period of the Enforced Delay; provided, however, that the Party seeking the benefit of such provisions of this section shall, within thirty (30) calendar days after such Party knows or should know of any such Enforced Delay, first notify the other Party of the specific delay in writing and claim the right to an extension for the period of the Enforced Delay; and provided further that in no event shall a period of Enforced Delay exceed ninety (90) calendar days.
7. **GOVERNING LAW AND VENUE:** The terms and conditions of this Agreement shall be governed by and interpreted in accordance with the laws of the State of Arizona. Any action at law or in equity brought by either Party for the purpose of enforcing a right or rights provided for in this Agreement, shall be tried in a

court of competent jurisdiction in Maricopa County, State of Arizona. The Parties hereby waive all provisions of law providing for a change of venue in such proceeding to any other county. In the event either Party shall bring suit to enforce any term of this Agreement or to recover any damages for and on account of the breach of term or condition of this Agreement It is mutually agreed that the prevailing party in such action shall recover all costs including: all litigation and appeal expenses, collection expenses, reasonable attorneys' fees, necessary witness fees and court costs to be determined by the court in such action.

8. SUCCESSORS/NO ASSIGNMENT PERMITTED: Town and Contractor each bind themselves, their partners, successors, assigns and legal representatives to the other party hereto and to the partners, successors, assigns and legal representatives of such other party hereto and to the partners, successors, assigns and legal representatives of such other party in respect to all covenants, agreements and obligations contained in the contract documents. Neither party to the contract shall assign the contract or sublet it as a whole without the written consent of the other, nor shall Contractor assign any monies due or to become due to or to become due without the previous written consent of Town.
9. WRITTEN NOTICE: Written notice shall be deemed to have been duly served if delivered in person to the individual or member of the firm or entity, or to an office of the corporation for whom it was intended or if delivered at or sent registered or certified mail, return receipt requested, and first-class postage prepaid to the last business address known to them who gives notice.
10. SAFETY: Contractor and/or its subcontractors shall be solely responsible for job safety at all times.
11. RIGHTS AND REMEDIES: The duties and obligations imposed by the Agreement documents and the rights and remedies available hereunder shall be in addition to and not a limitation of any duties, obligations, right and remedies otherwise imposed or available by law. No action or failure to act by Town or Contractor shall constitute a waiver of any right or duty duly afforded any of them under the Agreement, nor shall any action or failure to act constitute an approval of or an acquiescence to any breaches hereunder except as may be specifically agreed to in writing.
12. AMENDMENT: It is mutually understood and agreed that no alteration or variation of the terms and conditions of this Agreement shall be valid unless made in writing and signed by the parties hereto, and that oral understandings or agreements not incorporated herein shall not be binding on the parties. That said, the agreed upon scope of work, or solution to the stated technology issue, will be completed within the initial term of the Agreement.
13. ENTIRE AGREEMENT: This Agreement and any Exhibits represent the entire Agreement between the Town and Contractor and supersede all prior negotiations, representations, or agreements, either express or implied, written or oral. It is mutually agreed that no alteration or variation of the terms and conditions of this Agreement shall be valid unless made in writing and signed by the parties hereto. Written and signed amendments shall automatically become part of the supporting documents, and shall supersede any inconsistent provision therein; provided, however, that any inconsistency shall be resolved, if possible, by construing the provisions as mutually complimentary and supplementary.
14. SEVERABILITY: Town and Contractor each believe that the execution, delivery, and performance of this Agreement are in compliance with all applicable laws. However, in the unlikely event that any provision of this Agreement is declared void or unenforceable (or is construed as requiring Town to do any act in violation of any applicable laws, including any constitutional provision, law, regulation, or town code), such provision shall be deemed severed from this Agreement and this Agreement shall otherwise remain

in full force and effect; provided that this Agreement shall retroactively be deemed reformed to the extent reasonably possible in such a manner so that the reformed agreement (and any related agreements effective as of the same date) provide essentially the same rights and benefits (economic and otherwise) to the Parties as if such severance and reformation were not required. Unless prohibited by applicable laws, the Parties further shall perform all acts and execute, acknowledge and/or deliver all amendments, instruments and consents necessary to accomplish and to give effect to the purposes of this Agreement, as reformed.

15. SUCCESSORS & ASSIGNS: Town and Contractor each bind themselves, their partners, successors, assigns and legal representatives to the other Party hereto and to their partners, successors, assigns and legal representatives of such other Party in respect to all covenants, agreements and obligations contained in the contract documents. Neither Party to the contract shall assign the contract or sublet it as a whole without the written consent of the other, nor shall Contractor assign any monies due or to become due to or to become due to it without the previous written consent of Town.
16. TIME IS OF THE ESSENCE: Time is of the essence with respect to all provisions in this Agreement. Any delay in performance by either Party shall constitute a material breach of this Agreement.
17. CONFLICT OF INTEREST: This Agreement is subject to and may be terminated by Town in accordance with the provisions of A.R.S. §38-511.
18. PROHIBITION TO CONTRACT WITH CONTRACTORS WHO ENGAGE IN BOYCOTT OF THE STATE OF ISRAEL: The Parties acknowledge A.R.S. §§35-393 through 35-903.03, as amended, which forbids public entities from contracting with Contractors who engage in boycotts of the State of Israel. Should Contractor under this Agreement engage in any such boycott against the State of Israel, this Agreement is automatically terminated. Any such boycott is a material breach of contract and will subject Contractor to monetary damages, including but not limited to, consequential and liquidated damages.
19. COMPLIANCE WITH FEDERAL AND STATE LAWS: Contractor understands and acknowledges the applicability of the Americans with Disabilities Act, the Immigration Reform and Control Act of 1986 and the Drug Free Workplace Act of 1989 to the services performed under this Agreement.
20. CONTRACT DOCUMENTS: This Agreement includes the following exhibits incorporated herein by reference:
  - EXHIBIT "A": Local First Arizona Small Business Technical Assistance Program Proposal
  - EXHIBIT "B": Assurances of Compliance with Title IV of the Civil Rights Act of 1964

*(signature page follows)*

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be signed by their duly authorized representative as of this 18<sup>th</sup> day of November, 2021.

CONTRACTOR:

LOCAL FIRST ARIZONA  
An Arizona nonprofit corporation

\_\_\_\_\_

By: Kimber Lanning  
Title: CEO

TOWN:

TOWN OF GUADALUPE  
An Arizona municipal corporation

\_\_\_\_\_

By: Valerie Molina  
Title: Mayor

ATTEST:

\_\_\_\_\_  
Jeff Kulaga  
Town Manager / Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
David E. Ledyard  
Town Attorney

**EXHIBIT A: LOCAL FIRST ARIZONA PROPOSAL**

# LOCAL FIRST ARIZONA

## SMALL BUSINESS TECHNICAL ASSISTANCE PROGRAM

Founded in 2003 by Kimber Lanning, Local First Arizona is a nonprofit organization working to build a more diverse and inclusive Arizona economy. Today, Local First is the largest coalition of independently owned businesses in the United States representing over 3,000 local businesses with a staff of 40. Local First is uniquely positioned to provide technical assistance and training to small businesses with a well-equipped team of leaders committed to ensuring small businesses are prioritized in the Town of Guadalupe.

Local First uses a multi-pronged approach to tackling Arizona's most critical challenges, and uses systems-change processes to strengthen opportunities for all. There are six programmatic areas that Local First has developed which work synergistically to build a better Arizona:

- **Small Business Advocacy and Support:** Relationship-based small business support and policy development to sustain and grow a healthy small business infrastructure for Arizona's economy.
- **Micro-enterprise Development:** Business accelerator programs *Fuerza Local* and *We Rise* provide tools, resources, and financial opportunities for low-income Latino and Black-owned entrepreneurs.
- **Localized Food Systems:** Food systems development to grow jobs and resources for Arizona food producers while providing greater access to healthy food. The *Restaurant Bootcamp* program is designed to provide training and resources to Arizona's food entrepreneurs to grow successful businesses.
- **Environmentally Sustainable Businesses:** Audits, recommendations, and training for small businesses looking to reduce water and energy usage, and to minimize waste in order to help the environment while reducing costs.
- **FOR(U)M:** Place based development work focused on influencing walkable urban cores in Mesa, Tempe and Phoenix. This program helps developers create profitable, place-based projects that better respond to the needs of the community.
- **Arizona Rural Development Council:** Rural community and economic development initiatives driven to improve quality of life in towns throughout Arizona.

Leveraging nearly 20 years of curriculum developed for classrooms and in-person cohorts in English and Spanish, Local First offers in-person and online classes in order to meet the continued need to accommodate all businesses.

Our focus areas of **Triage**, **Recovery**, and **Resiliency**, adds timely curriculum to existing workshops, technical assistance, and coaching, in addition to years of experience training small business owners and entrepreneurs in a traditional classroom setting. Our team will incorporate detailed and personalized one on one technical assistance, group training, and workshops, with unique support that is focused on assisting Guadalupe's small businesses revive from the challenges brought on by the pandemic.

# PROJECT TEAM

Local First brings to its contract work a wealth of experience that includes first-hand knowledge of business ownership and engagement, and delivers content in English and Spanish. Our growing team includes experts with a deep understanding of small business challenges that bring entrepreneurial thinking to solve problems creatively and effectively.

Our team committed to assisting small businesses includes:



**Kimber Lanning:** CEO, [KIMBER@LOCALFIRSTAZ.COM](mailto:KIMBER@LOCALFIRSTAZ.COM)

Herself a business owner for over 30 years, Lanning founded Local First with a belief that local businesses can compete with national corporations and especially if they have a level playing field. Lanning has 17 years of experience coaching small businesses across Arizona and has won dozens of awards of recognition for her strategic approaches to leveraging entrepreneurship to build generational wealth. Focus Area: Awareness of program resources and team leadership.



**Thomas Barr:** VICE PRESIDENT OF BUSINESS DEVELOPMENT, [THOMAS@LOCALFIRSTAZ.COM](mailto:THOMAS@LOCALFIRSTAZ.COM)

Over the past 8 years Thomas has led the engagement of Local First's 3000+ businesses statewide while managing the direction and execution of LFA's major initiatives and key partnerships. Thomas guides the collaboration of Local First's 40 staff implementing work in entrepreneurship programs, food systems, rural economic development, small business advocacy, sustainability, urban development and community building. Focus Area: Project and team lead ensuring all resources are delivered.



**Gabe Gardner:** DIRECTOR OF FOOD PROGRAMS, [GABE@LOCALFIRSTAZ.COM](mailto:GABE@LOCALFIRSTAZ.COM)

The 25 years of experience he has in the hospitality industry, teaching at culinary schools, running restaurants, and working in hotels is what he marshals to help entrepreneurs establish their business and succeed. Gabe will lead our efforts assisting restaurants and food and beverage businesses in the town access the most up to date resources to rebound from the pandemic. Focus Area: Coaching and mentoring restaurants and food businesses.



**Lynita Johnson:** DIRECTOR OF MARKETING AND BRAND STRATEGY, [LYNITA@LOCALFIRSTAZ.COM](mailto:LYNITA@LOCALFIRSTAZ.COM)

A seasoned marketing and public relations professional with more than 15 years of experience in full-service agencies and internal marketing communications teams, Lynita leads the high-level strategy and day-to-day execution of Local First Arizona's integrated communication strategy including media relations and content development, social media and digital marketing, design and brand management, complex problem solving, project management, and resource allocation. Focus Area: Marketing strategy and consulting for all areas of technical assistance and storytelling leadership of business success stories.



**Marcus Brown:** SENIOR BUSINESS MEMBERSHIP MANAGER, [MARCUS@LOCALFIRSTAZ.COM](mailto:MARCUS@LOCALFIRSTAZ.COM)

Marcus has extensive experience working directly with small business owners in Greater Phoenix. New to the Local First Arizona team, he we will bring a high level of one on one technical experience to working with businesses and guiding them on a path to success.

Focus Area: Assistance for minority-owned businesses and technical assistance training.



**Monica Garcia:** FUERZA LOCAL SENIOR MANAGER, [MONICA@LOCALFIRSTAZ.COM](mailto:MONICA@LOCALFIRSTAZ.COM)

Monica Garcia has 5 years of experience planning and executing all Fuerza Local monthly membership networking events, coordinating outreach to businesses, marketing and managing key partnerships. Monica will lead our team's efforts engaging Spanish speaking businesses throughout the town. Focus Area: Technical assistance and counseling of Spanish speaking businesses.



**Tatiana Ponce:** FUERZA LOCAL MEMBERSHIP MANAGER, [TATIANA@LOCALFIRSTAZ.COM](mailto:TATIANA@LOCALFIRSTAZ.COM)

Tatiana provides direct assistance to Latino small businesses through the Fuerza Local program. A small business owner herself, she activates businesses to improve their operations and customer service, grow revenue and strategically market themselves. Focus Area: Technical assistance and counseling of Spanish speaking businesses.



## CORE FOCUS AREAS

As Arizona works to re-energize the economy, it is important to consider the long path small businesses will be on in order to rebuild their companies and the community. Local First Arizona has created the following road map to rebuilding the small business sector which is centered in our work with small business development.



### AREA 1: TRIAGE

Small businesses have been attempting to navigate all the available resources to keep their businesses from closing through the COVID-19 pandemic and are working to navigate what more may become available in the coming months. Businesses will not have a predictable revenue flow from which to pay their monthly rent, utilities, or payroll. These small businesses need direct assistance in navigating the onslaught of resources available to them, as well as education on how to maximize their benefit. They will also need creative thinkers to help form new ideas for how to pivot their business models.

Since the pandemic began, Local First Arizona has shared the best, most efficient information for small businesses in the state. Through its infrastructure of 40 staff offering direct support to 3000+ statewide businesses, LFA utilizes its position as a trusted resource to aid small businesses in survival strategies. Additionally, our leadership at Local First Arizona continues to convene working committees to push strategies forward so that small businesses come out of this crisis as a stronger sector.

The **TRIAGE** stage focuses on the following areas:

- **Resource Aggregation:** Through Local First's statewide collaborative approach to assisting small businesses, our team continues to aggregate the most timely, correct, and useful information to assist small businesses. The knowledge of the accurate and available resources to best assist businesses is critical in order to set them on a path to recover from the COVID-19 pandemic.

- **Education:** Education is always a component of small business assistance. In unprecedented times however, the right education is critical to aid businesses in accessing funding and knowing what best steps to take to sustain themselves. Knowing about the Payroll Protection Plan is important, but knowing how to use it so it becomes a forgivable loan is critical.
- **Pivoting Business Models:** The COVID-19 pandemic has forced businesses to transition many ways that they operate, what products and services they offer, and who they market to. Small businesses need guidance and support in order to properly pivot themselves to a path of recovery.

## AREA 2: RECOVERY

As businesses begin to reopen and consider the adaptations that must be made, Local First Arizona will work to help the businesses take necessary steps to restart. Our tactics will help businesses pivot and prepare them to execute and communicate messaging in a post-pandemic world. Businesses will need guidance and recommendations for safety, are prepared/able to follow the recommendations, and are ready to safely open and support themselves over the coming months. Additionally, businesses will need guidance on how to respectfully market their businesses as “COVID Clean” and communicate this messaging to their supporters.

Our team will work to provide guidance and information on what businesses can and can't do around reopening and rehiring as information continues to develop. Lastly, our team will offer resources on debt management and debt restructure over time so businesses that are currently crippled by debt accrued can survive without closing their businesses.



ONE OF LOCAL FIRST ARIZONA'S DIGITAL EDUCATION RESOURCES TO HELP BUSINESSES THRIVE.

The **RECOVERY** stage focuses on the following areas:

- **Reopening Businesses:** Small businesses have different sizes, structures, customers and strategies. It will be important that all scenarios are evaluated and businesses are provided ideas and expertise for how to effectively and safely reopen to the public. This will be a slow process with lots of changes businesses will need to navigate.
- **Marketing:** Businesses always need to consider how they are spreading the word about the products and services they offer. After the COVID-19 pandemic, the way businesses market themselves will be critical. Technology, storytelling, safety, and relationships must all be considered when businesses reinvent their marketing strategies. Small businesses must be equipped to best predict and plan for changes in their traditional markets, and be flexible enough to continue to pivot their plans.
- **Rehiring:** As the economy recovers from the pandemic, rehiring staff will change for businesses as well. Employees will be looking for long term, sustainable opportunities to make a proper income and will be in high



LOCAL FIRST ARIZONA, IN PARTNERSHIP WITH AWE COLLECTIVE AND KIND HOSPITALITY CREATED A DETAILED AND COMPREHENSIVE GUIDE EXPLAINING NECESSARY STEPS FOR RESTAURANT REOPENING

demand. Additionally, small businesses need to consider changes in training staff as they look to adapt best practices within their businesses, adhering to new cleanliness and communication strategies of high importance. Small businesses will need support navigating these ongoing changes.

- **Debt Relief:** It is inevitable that many small businesses will not receive adequate funding to ideally sustain themselves through the **TRIAGE** stage of the COVID-19 pandemic. Helping businesses navigate debt relief they may have endured will be critical as they attempt to drive new revenue to sustain their businesses. Local First's team utilizes relationships and knowledge of opportunities available to assist businesses attempting to relieve themselves from debt.

## AREA 3: RESILIENCY

As we look long term for small businesses to navigate the challenges of the COVID-19 pandemic and attempt to recover, we must also plan and build resources to assist businesses in becoming truly resilient. Using the **TRIAGE** and **RECOVERY** areas as a foundation, phase 3, **RESILIENCY**, is when Local First Arizona will position its resources, messaging, and ideas to help rebuild a more just economy to restore the vitality of small businesses. Here we will leverage wins and lessons learned and will position small businesses to become the centerpiece of growth in the new Arizona Economy.

The **RESILIENCY** stage focuses on the following areas:

- **Equity:** As businesses begin to recover from the COVID-19 pandemic it's important for community organizations to prioritize an equitable landscape of opportunity for all businesses to succeed in the community. While some small businesses may be quicker to recover from the economic crisis more quickly than others, it's important to provide a comprehensive approach to assisting businesses that considers the diverse backgrounds, cultures, and situations that businesses hold in order to properly grow a strong and sustainable economy. Local First will partner to ensure it's most vulnerable businesses will not be left behind as the economy restarts.
- **Financial Stability and Banking:** As small businesses exit recovery from the pandemic and look long term to grow their businesses to positively impact the community, it is essential that all businesses are provided financial and banking services that are in the best interest of the small business. While the majority of Arizonans rely on banking relationships with large, non-local banks, we know that the local community banks will be an important component to ensuring the highest level of success for the business. Local First looks to work with the small business community to partner with regional community banks that take a personalized approach to doing business. Local First looks forward

to expanding on its 15+ year track record of close relationships with local banks and credit unions in order to best assist small businesses long term.

- **Relationships Matter Most:** The traditional components to doing business effectively will never change and as small businesses pivot their businesses models after the pandemic, they will need to prioritize the relationships with other small businesses, their staff, customers, and clients, and the community as they continue forward. After the pandemic ends, those small business owners who prioritize people in the community will transition and grow most effectively. Threaded through our technical assistance and group training, Local First will underscore the importance of building strong relationships in order to aid businesses in attaining a positive path to long term success. This will be a key

competitive strategy to combat online shopping - people actually want to know who they're doing business with, and businesses prioritizing relationships will fare best in a post-COVID economy.

- **Increasing Sustainability Practices:** It's inevitable for our communities and small businesses to embrace the need for environmental sustainability practices in order to build prosperity. Waste reduction, minimizing water usage, composting excess food, pollution prevention, and reduced energy consumption are all practices that business owners can learn to incorporate into their business not only to prioritize good environmental practices, but to save money and tap into a growing landscape of consumers interested in supporting eco-friendly businesses.

**KIMBER AND HER TEAM**  
 have been truly **AMAZING.**  
 Can't express my  
**GRATITUDE**  
 for all you have done and are doing  
 for the businesses. There is **NOTHING**  
**LIKE THE TOD PROGRAM IN MARYVALE**  
 and they have businesses that operate  
 similar to the ones in the south central  
 so they are **REALLY FEELING** the pinch.

**WINSOME BENJAMIN** ”  
 TRANSIT ORIENTED DEVELOPMENT (TOD) GRANT MANAGER  
 CITY OF PHOENIX, CITY MANAGER'S OFFICE



SLICES - CITY OF TEMPE TOD BENEFICIARY OF TECHNICAL ASSISTANCE

# SMALL BUSINESS ASSISTANCE AND TRAININGS

## ONE ON ONE TECHNICAL ASSISTANCE

Local First will leverage a wide variety of expertise to assist the businesses including consulting on social media, digital marketing and SEO searchability, event management and marketing, business planning, recommendations for marketing efforts and savings, and business liability assistance to share trends and claims that are occurring in the industry.

Anticipated consulting services include operations and inventory control, marketing and social media support, community engagement and communication as well as others. With such a wide variety of needs among the business community Local First is proud to have a robust network of trusted partners that have provided expertise unique to each business served.

### ■ Ongoing Immediate Technical Assistance:

In response to the ongoing and rapid changing landscape of operating a business through the COVID-19 pandemic, Local First's team has continued to provide ongoing guidance to our network of 3,000+ businesses to navigate the many resources available and challenges utilizing them. In order to provide the highest level of services to small businesses, Local First will extend this readiness and preparedness to respond to small business needs as they grow and evolve. Our team takes an action-oriented approach built on collaboration and resource allocation to guide businesses that need assistance as quickly as possible when deemed necessary. Our team commits to providing ongoing evaluation of needs and developing corresponding recommendations to small businesses as they navigate the challenges of reopening and rebuilding their businesses in the future economy.

### ■ Assessments:

These assessments will be administered by trained staff of Local First Arizona to assess the situation of each business in order to determine the best recommendations. Local First's expertise is grounded in a relationship-based approach to understanding what barriers exist for small businesses, determining opportunities that may be available for the business, and then thorough follow-through with recommendations for each business on next steps for technical assistance, group training, marketing strategies, and a plan to set the business on a course for success.

### ■ Recommendations and Training:

As each assessment is conducted, direct recommendations and training will be provided to an agreed upon number of businesses based on our team's findings. Examples of specific training for businesses include accounting assistance and cash flow management, guidance and human resources management support, specific legal advice based on business situations, marketing and public relations ideation sessions, inventory and supply chain guidance, ecommerce and



### Why Now?

- Community Need
- Current Focus On Local Food S
- Benefits
  - Customers not visiting your
  - Businesses grow person to p
  - by word of mouth



Good Food Finder | Building Opportunity in Arizona

digital growth strategies, and general business coaching and consulting to help businesses develop growth tactics. These are examples of ways businesses can be assisted, and the Local First team will utilize business professionals and trained consultants in a personalized approach based on the individual business needs. Local First will schedule and follow up on all training, ensuring the business is successfully utilizing recommendations and on a positive path forward.

## PROGRAM BUDGET

The scope of work created includes a customized variation of one on one assistance hours spent with each business, group trainings, and workshops based on our assessments of the needs of each business. Assistance will be offered in English and Spanish.

### ONE ON ONE TECHNICAL ASSISTANCE

Businesses provided with ongoing immediate assistance, assessments of business growth strategies, and recommendations & training for 20 businesses with 10 hours provided for each business:

\$20,000

## SUMMARY

Local First Arizona has established strong relations and administered consulting and group training with communities of businesses impacted by disruptions in business over the past 15 years. Our approach to our small business assistance is grounded in long standing relationships with small businesses, partnerships forged with community organizations, and a commitment to ensuring each business we work with is cared for and receives the highest level of service possible

Local First will continue our consulting by engaging with the businesses, community groups, and established leaders in the town in order to act as a source of information, ensuring resources are properly communicated and accessed while focusing on growing trust in the community.

Our team is committed to ensuring the Town of Guadalupe's diverse business community has a strong plan for reviving from the pandemic. Local First Arizona looks forward to partnering to assist in strengthening the small businesses that critically need support.

“**HUGE** thank you to **LOCAL FIRST AZ** for helping connect us to **HORIZON COMMUNITY BANK -** the level of service is **UNPARALLELED.** Even working on a Saturday/Sunday to get our paperwork completed and submitted. Yesterday, we received word that our loan has been approved, which is enabling us to **KEEP OUR EMPLOYEES PAID** during this uncertain time. **THANK YOU!**”

**BEN OSTRO**  
AV COSMETIC SURGERY

# ADDENDUM

Local First Arizona has a wide variety of partners in the community that offer low-interest loans to small businesses. Our approach with businesses includes a full assessment. Through this process, if we determine a business is in need of a loan, we have a variety of paths to help them obtain it. The Prestamos loan program is new, and one we are well-connected to that we would utilize if the business desires a loan. We have a great relationship with Prestamos and would make it easy for the business.

For documentation, we have a thorough process for providing a detailed monthly report on the number of hours worked and a synopsis of work that has been provided to the businesses. The Town of Guadalupe would receive a detailed report with the business name, contact person, address, a synopsis of work performed that month, and a number of hours spent for each business.

We bill on a monthly basis based on the number of hours spent providing assistance. We manage this by sending you the monthly report and invoice together, so you can verify the time spent. Any questions or clarifications on our reports or invoices will be answered quickly by our staff in contact with the town.



**EXHIBIT B: ASSURANCES OF COMPLIANCE  
WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964**

ASSURANCES OF COMPLIANCE WITH TITLE VI OF THE  
CIVIL RIGHTS ACT OF 1964

As a condition of receipt of federal financial assistance from the Department of the Treasury, the recipient named below (hereinafter referred to as the “Recipient”) provides the assurances stated herein. The federal financial assistance may include federal grants, loans and contracts to provide assistance to the Recipient’s beneficiaries, the use or rent of Federal land or property at below market value, Federal training, a loan of Federal personnel, subsidies, and other arrangements with the intention of providing assistance. Federal financial assistance does not encompass contracts of guarantee or insurance, regulated programs, licenses, procurement contracts by the Federal government at market value, or programs that provide direct benefits.

The assurances apply to all federal financial assistance from or funds made available through the Department of the Treasury, including any assistance that the Recipient may request in the future.

The Civil Rights Restoration Act of 1987 provides that the provisions of the assurances apply to all of the operations of the Recipient’s program(s) and activity(ies), so long as any portion of the Recipient’s program(s) or activity(ies) is federally assisted in the manner prescribed above.

1. Recipient ensures its current and future compliance with Title VI of the Civil Rights Act of 1964, as amended, which prohibits exclusion from participation, denial of the benefits of, or subjection to discrimination under programs and activities receiving federal financial assistance, of any person in the United States on the ground of race, color, or national origin (42 U.S.C. § 2000d *et seq.*), as implemented by the Department of the Treasury Title VI regulations at 31 CFR Part 22 and other pertinent executive orders such as Executive Order 13166, directives, circulars, policies, memoranda, and/or guidance documents.
2. Recipient acknowledges that Executive Order 13166, “Improving Access to Services for Persons with Limited English Proficiency,” seeks to improve access to federally assisted programs and activities for individuals who, because of national origin, have Limited English proficiency (LEP). Recipient understands that denying a person access to its programs, services, and activities because of LEP is a form of national origin discrimination prohibited under Title VI of the Civil Rights Act of 1964 and the Department of the Treasury’s implementing regulations. Accordingly, Recipient shall initiate reasonable steps, or comply with the Department of the Treasury’s directives, to ensure that LEP persons have meaningful access to its programs, services, and activities. Recipient understands and agrees that meaningful access may entail providing language assistance services, including oral interpretation and written translation where necessary, to ensure effective communication in the Recipient’s programs, services, and activities.
3. Recipient agrees to consider the need for language services for LEP persons when Recipient develops applicable budgets and conducts programs, services, and activities. As a resource, the Department of the Treasury has published its LEP guidance at 70 FR 6067. For more information on taking reasonable steps to provide meaningful access for LEP persons, please visit <http://www.lep.gov>.

4. Recipient acknowledges and agrees that compliance with the assurances constitutes a condition of continued receipt of federal financial assistance and is binding upon Recipient and Recipient's successors, transferees, and assignees for the period in which such assistance is provided.
5. Recipient acknowledges and agrees that it must require any sub-grantees, contractors, subcontractors, successors, transferees, and assignees to comply with assurances 1-4 above, and agrees to incorporate the following language in every contract or agreement subject to Title VI and its regulations between the Recipient and the Recipient's sub-grantees, contractors, subcontractors, successors, transferees, and assignees:

*The sub-grantee, contractor, subcontractor, successor, transferee, and assignee shall comply with Title VI of the Civil Rights Act of 1964, which prohibits recipients of federal financial assistance from excluding from a program or activity, denying benefits of, or otherwise discriminating against a person on the basis of race, color, or national origin (42 U.S.C. § 2000d et seq.), as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, which are herein incorporated by reference and made a part of this contract (or agreement). Title VI also includes protection to persons with "Limited English Proficiency" in any program or activity receiving federal financial assistance, 42 U.S.C. § 2000d et seq., as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, and herein incorporated by reference and made a part of this contract or agreement.*

6. Recipient understands and agrees that if any real property or structure is provided or improved with the aid of federal financial assistance by the Department of the Treasury, this assurance obligates the Recipient, or in the case of a subsequent transfer, the transferee, for the period during which the real property or structure is used for a purpose for which the federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is provided, this assurance obligates the Recipient for the period during which it retains ownership or possession of the property.
7. Recipient shall cooperate in any enforcement or compliance review activities by the Department of the Treasury of the aforementioned obligations. Enforcement may include investigation, arbitration, mediation, litigation, and monitoring of any settlement agreements that may result from these actions. The Recipient shall comply with information requests, on-site compliance reviews and reporting requirements.
8. Recipient shall maintain a complaint log and inform the Department of the Treasury of any complaints of discrimination on the grounds of race, color, or national origin, and limited English proficiency covered by Title VI of the Civil Rights Act of 1964 and implementing regulations and provide, upon request, a list of all such reviews or proceedings based on the complaint, pending or completed, including outcome. Recipient also must inform the Department of the Treasury if Recipient has received no complaints under Title VI.
9. Recipient must provide documentation of an administrative agency's or court's findings of non-compliance of Title VI and efforts to address the non-compliance, including any voluntary compliance or other

agreements between the Recipient and the administrative agency that made the finding. If the Recipient settles a case or matter alleging such discrimination, the Recipient must provide documentation of the settlement. If Recipient has not been the subject of any court or administrative agency finding of discrimination, please so state.

10. If the Recipient makes sub-awards to other agencies or other entities, the Recipient is responsible for ensuring that sub-recipients also comply with Title VI and other applicable authorities covered in this document. State agencies that make sub-awards must have in place standard grant assurances and review procedures to demonstrate that they are effectively monitoring the civil rights compliance of sub-recipients.

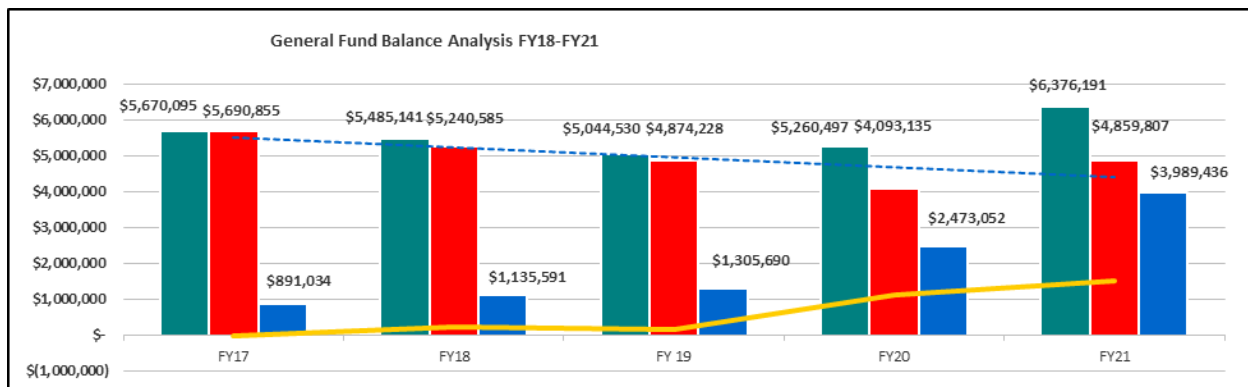


## FY 2021/2022 General Fund Revenue Analysis November 18, 2021

The analysis provides an overview of the current and projected General Fund Revenue conditions, focusing on five specific revenues generators within the General Fund: Local Sales Tax, Transient Occupancy Tax (Hotel bed tax), Urban Revenue Sharing, State Shared Revenues, and Vehicle in Lieu Tax (VLT).

As presented at the October 14, 2021, Town Council meeting, the General Fund Balance has increased over the past five years. This indicates an improved financial status; however, caution is advised.

During this five-year period, annual General Fund revenues have ranged from \$6.4 million to \$5.0 million. However, General Fund expenditures have annually decreased from \$5.24 million to \$4.96 million. The following bar chart summarizes the annual revenues, expenditures, and year end fund balance and trends: revenues (green) ranging from \$5.04 to \$6.38 million annually; expenditures (red) decreasing annually except for current year increase of \$864,541 because of COVID-19 fund transfers and fund balance (blue) increasing annually. While this reflects improved financial standing, the economic uncertainty of COVID-19 has impacted FY 2020/2021. Maintaining caution and fiscal responsibility is critical to continued financial improvement and sustainability.

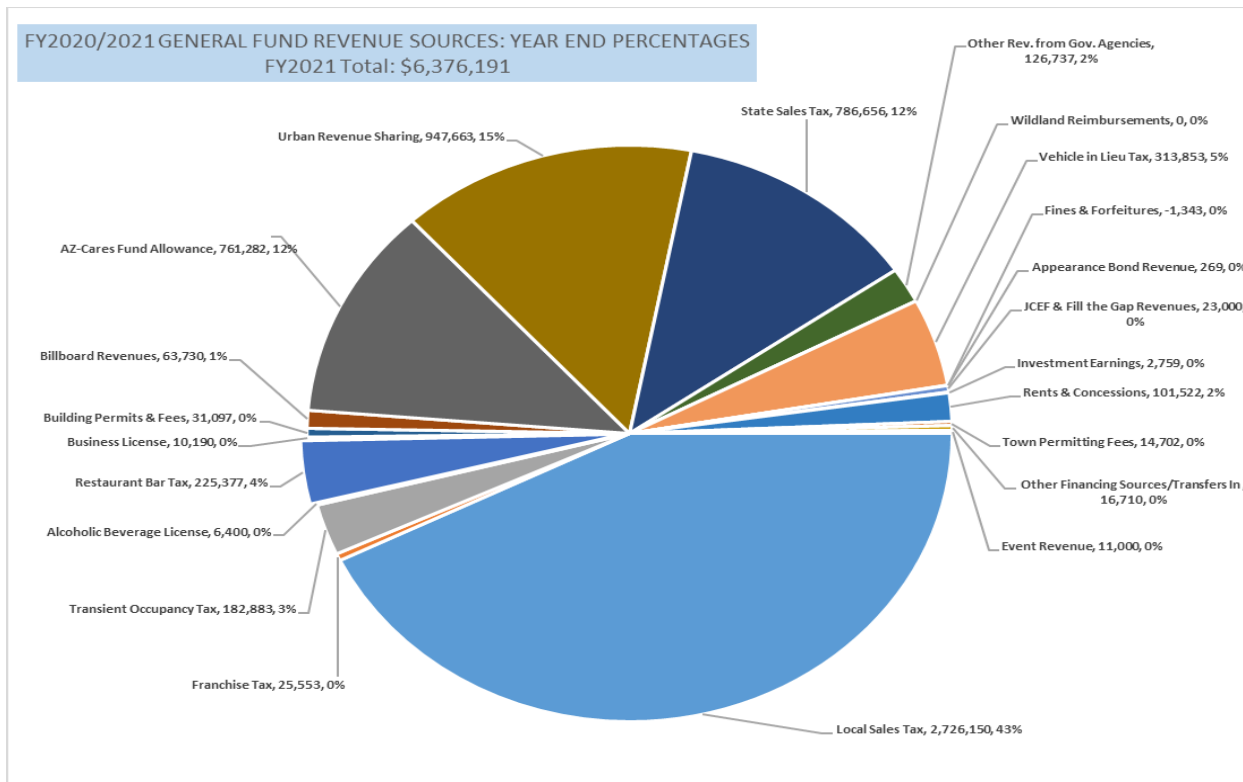


	FY17	FY18	FY19	FY20	FY21
<span style="color: green;">■</span> Annual Revenue	\$ 5,670,095	\$ 5,485,141	\$ 5,044,530	\$ 5,260,497	\$ 6,376,191
<span style="color: red;">■</span> Annual Expenditures	\$ 5,690,855	\$ 5,240,585	\$ 4,874,228	\$ 4,093,135	\$ 4,859,807
<span style="color: blue;">■</span> End of Year Fund Balance	\$ 891,034	\$ 1,135,591	\$ 1,305,690	\$ 2,473,052	\$ 3,989,436
<span style="color: yellow;">—</span> Annual +/-	\$ (20,760)	\$ 244,556	\$ 170,302	\$ 1,137,362	\$ 1,516,385

The General Fund consists of several revenue streams where 43% of the General Fund revenues are derived from Local Sales Tax, reflecting an increase from prior years.

The following table summarizes the actual FY 2021 General Fund revenues as compared to prior years, as well as the Adopted FY 2021 budget. The pie chart illustrates that 43% of General Fund revenues are derived from local sales tax, reflecting an increase from prior years.

FY 2020/2021 YEAR END GENERAL FUND REVENUES (\$)								
TOWN OF GUADALUPE GENERAL FUND		End of Year			Adopted Budget	End of Year %	End of Year +/-	Adopted Budget
Revenues	Audited FY18	Audited FY19	Audited FY20	Unaudited FY21	FY21	FY21	FY21	FY22
Local Sales Tax	1,868,179	2,127,077	2,129,620	2,726,150	1,498,817	182%	1,227,333	2,099,914
Franchise Tax	26,574	26,303	25,124	25,553	26,697	96%	(1,144)	26,415
Transient Occupancy Tax	405,035	364,824	340,727	182,883	101,226	181%	81,657	105,274
Alcoholic Beverage License	8,050	6,450	4,800	6,400	6,728	95%	(328)	6,500
Restaurant Bar Tax	269,394	292,579	286,495	225,377	159,663	141%	65,714	236,271
Business License	9,850	10,425	9,880	10,190	10,957	93%	(767)	10,891
Building Permits & Fees	116,853	21,474	46,178	31,097	39,527	79%	(8,430)	31,210
Billboard Revenues	59,297	64,174	74,570	63,730	63,081	101%	649	65,757
AZ-Cares Fund Allowance	0	0	0	761,282	761,282	100%	0	-
Urban Revenue Sharing	784,774	790,177	853,088	947,663	947,663	100%	0	865,186
State Sales Tax	610,177	656,929	681,696	786,656	601,110	131%	185,546	778,581
Other Rev. from Gov. Agencies	191,091	157,035	124,898	126,737	304,538	42%	(177,801)	137,227
Wildland Reimbursements	158,167	75,176	58,755	0	50,000	0%	(50,000)	51,265
Vehicle in Lieu Tax	262,424	280,769	279,535	313,853	304,005	103%	9,848	307,505
Fines & Forfeitures	30,417	19,922	27,846	-1,343	0	0%	(1,343)	0
Appearance Bond Revenue	650	1,450	413	269	0	0%	269	0
JCEF & Fill the Gap Revenues	0	6,144	60,155	23,000	0	0%	23,000	0
Investment Earnings	12,336	20,161	12,795	2,759	14,554	19%	(11,795)	3,088
Rents & Concessions	82,303	89,475	93,880	101,522	86,477	117%	15,045	94,113
Town Permitting Fees	17,809	16,722	16,056	14,702	21,714	68%	(7,012)	23,470
Insurance Claims	0	0	103,486	0	0	0%	0	0
Other Financing Sources/Transfers In	563,036	0	0	16,710	0	0%	16,710	0
Grant Revenue	2,000	0	20,000	0	0	0%	0	0
Event Revenue	6,725	17,264	10,500	11,000	30,199	36%	(19,199)	10,500
Fund Balance Carryforward-GF	0	0	0	0	318,481	0%	(318,481)	1,081,077
<b>TOTAL GENERAL FUND REVENUES</b>	<b>5,485,140</b>	<b>5,044,530</b>	<b>5,260,497</b>	<b>6,376,191</b>	<b>5,346,719</b>	<b>119%</b>	<b>1,029,472</b>	<b>5,934,244</b>

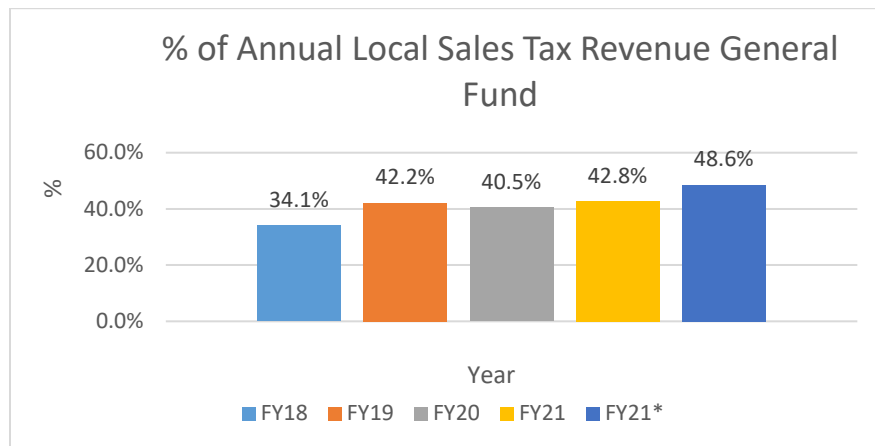
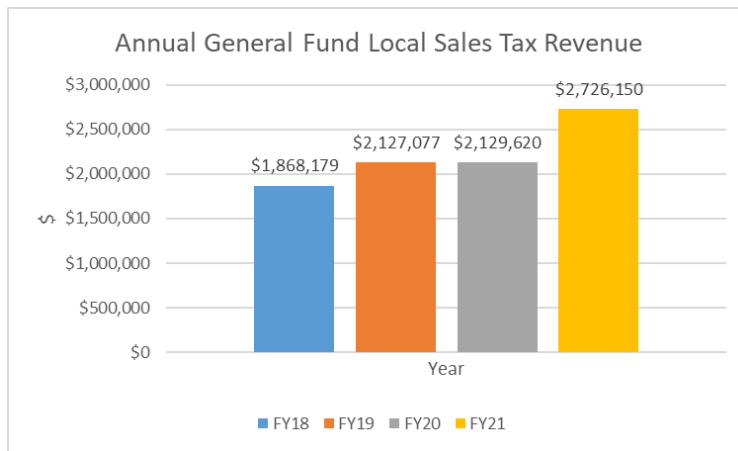


**Local Sales Tax, Transient Occupancy Tax (Hotel bed tax) Analysis:**

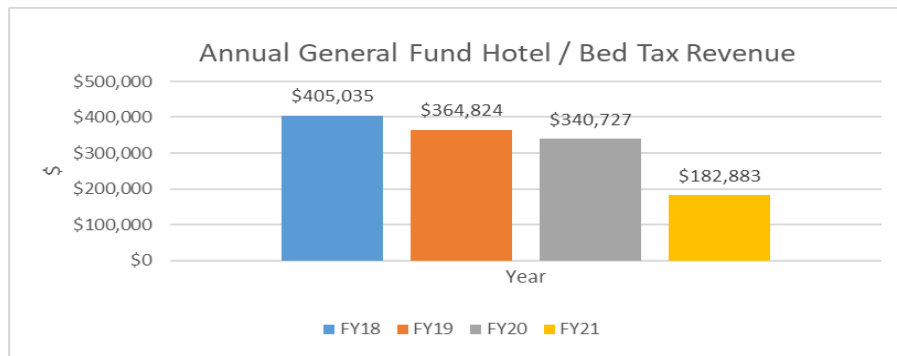
From FY 2018 to FY 2021, local sales tax revenues are increasing in amount and percentage of total General Fund annual revenues. Local sale tax revenues within the General Fund increased by \$596,530 (28%) from \$2,129,620 in FY 2020 to \$2,726,150 in FY 2021. This also is an indicator of improved financial conditions. Stronger local sales tax revenues benefit the Town’s financial condition because it places less dependency on external revenue sources and grant funding opportunities.

Conversely, transient occupancy tax (hotel/bed tax) decreased due to the closure of two hotels.

As the following table indicates, local sales tax revenues increased by \$857,970 from FY 2018 to FY 2021 and its percentage of the budget increased from 34.1% to 42.8%. When subtracting out the FY 2021 COVID-19 Relief Funds of \$761,282, which were not available in previous years, the percentage increases to 48.6%.

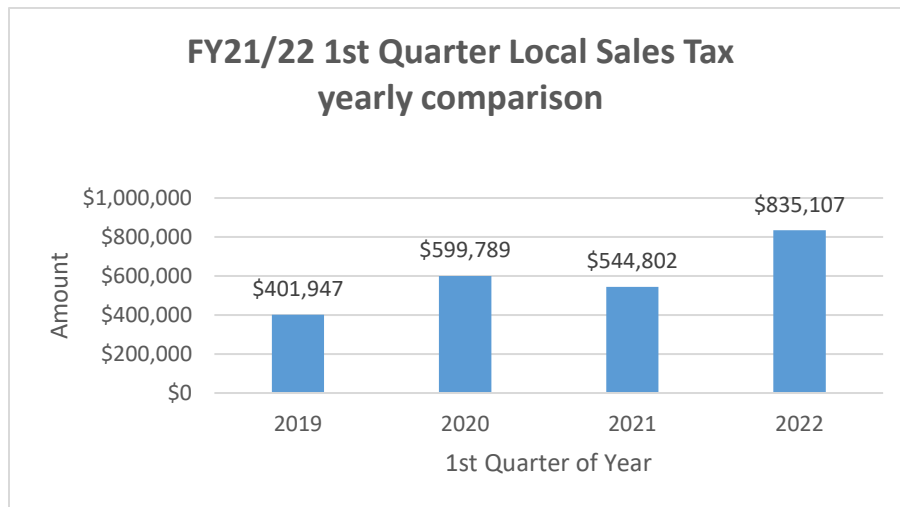


Relative to transient occupancy tax, annual revenues have decreased by \$222,151 from FY 2018 to FY 2022. With the closure of two hotels, revenues are expected to remain at or near the FY 2021 amount. Transient occupancy tax accounts for 3% of General Fund Revenue.

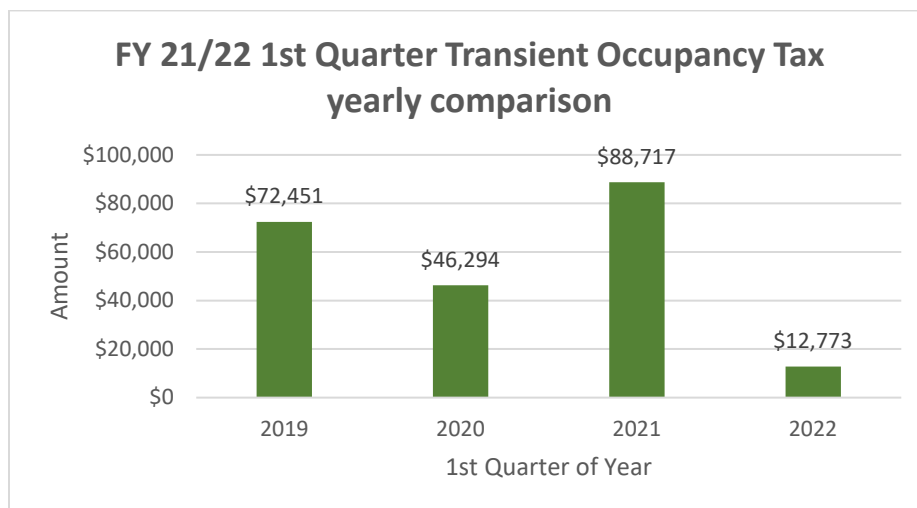


For the first quarter of FY 2021/22 from July 1, 2021, through September 30, 2021, the trends continue:

Local sales tax is increasing, as illustrated on the following chart. The three-year average for 2019, 2020 and 2021 for the first quarter of the year is \$515,513. Comparatively, the first quarter amount of FY 2021/22 is \$835,107 equaling a 62% increase in local sales tax revenues of \$319,594.



Transient Sales Tax decreasing, as illustrated on the following chart. The three-year average for 2019, 2020 and 2021 for the first quarter of the year is \$69,154. Comparatively, the first quarter amount of FY 2021/22 is \$12,773 equaling a 81% decrease in transient sales tax revenues, reflecting a loss of \$56,384.





### Urban Revenue Sharing, State Shared Revenues, and Vehicle in Lieu Tax (VLT) Analysis:

As presented at the October 28, 2021, Town Council meeting, the State's population changes reflected in the 2020 Census results directly impact revenue allocations to municipalities. Regarding the Town of Guadalupe, shared revenues including Urban Revenue Sharing, State Shared Revenues, and Vehicle in Lieu Tax will decrease by an estimated \$450,574, an 18.83% decrease from 2019 amounts. This equates to a 6% reduction of \$367,684 to the adopted FY 2022 \$5,934,244 projected General Fund Revenues, as HURF shared revenues are allocated to the HURF Fund rather than to the General Fund. This lesser shared revenue amount is expected to continue in future years, since the population of Guadalupe is not expected to grow. The three shared revenue funds account for 32% of the General Fund annual revenues. The following table illustrates the decrease:

Town of Guadalupe	2020 Decennial Census Population	VLT	HURF	TPT (SALES TAX)	URS (INCOME TAX)	TOTAL STATE SHARED REVENUES	
2020 Decennial Census Population & State Shared Revenues	5,322	\$249,997	\$358,223	\$631,707	\$701,883	\$1,941,810	
2019 Decennial Census Population & State Shared Revenues	6,631	\$307,505	\$441,112	\$778,581	\$865,186	2,392,384	
<b>\$ amount: 2020 vs. 2019</b>	<b>(1,309)</b>	<b>(\$57,507)</b>	<b>(\$82,889)</b>	<b>(\$146,874)</b>	<b>(\$163,303)</b>	<b>(\$450,574)</b>	<b>(18.83%)</b>

### Overall Outlook:

Over the past five years, General Fund revenues have exceeded expenditures and as a result, the General Fund balance has grown to a much healthier amount. Unfortunately, even with the substantial local sales tax increase in FY 2021, due to the loss of hotel bed tax and state shared revenues this five-year trend is now in jeopardy.

While further and more detailed financial analysis and projections are needed, a quick review suggests the following: On the positive side, local sales tax increased by nearly \$600,000 this past year. On the negative side, transient occupancy tax decreased by nearly \$160,000 this past year and state shared revenues declined by nearly \$370,000, totaling an estimated annual recurring loss of \$530,000. This yields a potential gain of \$70,000.

Unfortunately, this does not provide the revenues to address critical Town needs, as reported during the October 14, 2021, Town Council meeting:

### General Fund Expenditure Cautions:

- While savings resulted, only immediate, obtainable, needed repairs and equipment replacements were funded.
- Staff did not realize any increase or raise in salaries and wages for the fourth consecutive year.
- As the Avenida del Yaqui Street Improvement Project moves forward, it is expected that transfers from the General Fund will be needed to complete the project.
- As variants of the COVID-19 pandemic arise, it is anticipated that cost over-runs will occur creating the need for General Fund transfers.
- The fire station is in serious need of repair and or remodel.

- The Town maintains an ongoing liability for the Public Safety Personnel Retirement System. The Town's unfunded pension costs are approximately \$1,189,699. Of that amount the Town contributes an additional \$60,000 annually until that debt is paid off, which is anticipated to occur in June 2036.
- The Town has an ongoing liability (Lease) for the Fire Station fire truck of \$65,971 annually thru 9/1/2027.
- The Town also has an ongoing obligation bond for two more payments. Those payments are due 7/1/2022 for \$287,350 and 7/1/2023 for \$292,677.
- Staff is currently in the process of assessing the Town's streetlights throughout the Town for areas that need improvements. It is expected that several areas could benefit in various ways if additional street lighting is provided.
- Below is a list of additional Capital Projects that need attention as the Town moves forward. Each year these projects are not addressed the cost increases and deterioration worsens.

April 2021

**Capital Projects (CP), Equipment (E) and Programs (P) for consideration:**

		Project	Need	Estimated Cost	Timing	Implementation
1	CP	Mercado Roof Repair	Replace Aging Roof	\$600,000	Now	6 months: design, bidding, construction,
2	CP	Mercado Renovation, reconstruction, complete overhaul	Renovate Property	\$5,000,000	2 Years	Year one: design, bidding Year two: construction, utility coordination
3	CP	Calle Vaou Nawi Street Light Installation	Public Safety, Neighborhood Enhancement	\$290,000	Now	18 months, design, bidding, construction, SRP coordination, ROW/PUE's
4	CP	Calle Vaou Nawi Secondary Access	Public Safety, construct secondary access	\$750,000	Now	18 months, design, bidding, construction, drainage design, ROW/PUE's
5	CP	Guadalupe Road Repaving / Pedestrian Crosswalk Safety	Public Safety, Proper maintenance	\$1,800,000	2 years	One year: design, bidding, construction, utility coordination
6	CP	Stottlemire Park Path Lighting	Public Safety, Park improvements	\$330,000	1 year	One year: design, bidding, construction, utility coordination
8	CP	Biehn Park Ballpark & Playground	Park improvement, Ballpark, replace vandalized playground	\$225,000	Now	6 months: design, bidding, construction,
9	CP	Senior Center Renovation	Renovate kitchen, patio, entry	\$400,000	Now	One year: design, bidding, construction
10	CP	Maintenance Yard Building	Maintenance Area, Restroom Repairs	\$190,000	1 year	6 months: design, bidding, construction,
11	CP	Cemetery	Repair / replace walls	\$20,000	1 year	3 months: construction
12	E	Fire Command Vehicle	Replacement Command Vehicle	\$75,000	Now	3 months: purchasing process
13	E	Fire Truck Payment	Annual Fire Truck Payment	\$62,500	Now	1 month: apply to loan
14	P	Senior Center Elder Programming	Fund Senior Activities, Outings, Programs	\$80,000	Now	1 month: dedicate to Senior Center
15	P	CAP Family Assistance	Additional Rental, Utility assistance funds	\$50,000	Now	1 month: apply to CAP assistance program
			<b>*ESTIMATED TOTAL:</b>	<b>\$9,872,500</b>		

\*does not include proposed FY21/FY22 Proposed Expenditures

**Recommendation:**

It is recommended that the Town Council consider strengthening the local sales tax revenues within the General Fund, specifically by considering amending the Town Code of Ordinances as follows:

154.093 MARIJUANA ESTABLISHMENT PROHIBITED; EXEMPTIONS, (B) (1)

**FROM:**

(B) An allowed marijuana establishment shall:

- (1) Be open to the public for business no earlier than 8:00 a.m. and no later than 10:00 p.m..

**TO:**

(B) An allowed marijuana establishment shall:

- (1) Be open to the public for business no earlier than 8:00 a.m. and no later than 12:00 midnight.



**GUADALUPE TOWN COUNCIL MEETING SCHEDULE AND NOTICE**  
**JANUARY 2022 THROUGH DECEMBER 2022**

Pursuant to Arizona Revised Statutes §38-431.02, notice is hereby given to the members of the Guadalupe Town City Council and to the general public that the Guadalupe Town Council will hold meetings open to the public on the dates and times outlined below.

Pursuant to Town Resolution 2017-01, the regularly scheduled Town Council meetings shall be held at 6:00 p.m. on the second and fourth Thursdays of the month in Guadalupe Town Hall, 9241 South Avenida del Yaqui, Guadalupe, Arizona unless a meeting falls on a holiday, or is otherwise posted for a different time or location. Special meetings of the Town Council may be scheduled for various dates, times, or locations.

The notice and agenda for any meeting shall be posted at least 24-hours in advance in accordance with the Arizona Revised Statutes, A.R.S. §38-431.02 at the following locations:

- (a) The Town of Guadalupe website: [www.guadalupeaz.org](http://www.guadalupeaz.org); and
- (b) Outside the entrance to Town Hall, on a public notice posting board.

In addition, meeting notices and agendas will be available at the reception desk at Guadalupe Town Hall, Monday through Friday from 8:00 a.m. – 5:00 p.m., excluding holidays. For questions or further information, please contact the Town Clerk's Office at (480) 730-3080 or email [clerk@guadalupeaz.org](mailto:clerk@guadalupeaz.org).

Month	2nd Thursday Date:	4th Thursday Date:	Meetings Added Date:
January	13	27	
February	10	24	
March	10	24	
April	14 (Holy Week)	28	
May	12	26	
June	9	23	
July	14	28	
August	11	25	
September	8	22	
October	13	27	
November	10	24 - MEETING CANCELLED Thanksgiving Holiday	
December	8	22	

Council meetings are streamed live on the Town of Guadalupe's FaceBook page.

January 2022						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				Town Hall Closed	Town Hall Closed	1 New Year's Day
2	3 KSD, TESD, TUHSD classes begin	4	5	6	7	8
9	10 ASU classes begin	11	12	13 Council Meeting	14	15
16	17 M L King Day Town Hall Closed	18	19	20	21	22
23	24	25	26	27 Council Meeting	28	29
30	31					

Note: **Town Hall Closed** dates are per the Town of Guadalupe Personnel Rules and Policies Manual

February 2022						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7	8	9	10 Council Meeting	11	12
13	14 Valentine's Day	15	16	17	18	19
20	21 President's Day Town Hall Closed	22	23	24 Council Meeting	25	26
27	28					

Note: **Town Hall Closed** dates are per the Town of Guadalupe Personnel Rules and Policies Manual

March 2022						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7 Spring Break	8 Spring Break	9 Spring Break	10 Spring Break Council Meeting	11 Spring Break	12
13	14	15	16	17 St. Patrick's Day	18	19
20	21	22	23	24 Council Meeting	25	26
27	28	29	30	31		

Note: **Town Hall Closed** dates are per the Town of Guadalupe Personnel Rules and Policies Manual

April 2022						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8	9
10	11 Holy Week	12 Holy Week	13 Holy Week	14 Holy Week Council Meeting	15 Holy Week Good Friday Town Hall Closed	16
17 Easter	18 Town Hall Closed	19	20	21	22	23
24	25	26	27	28 Council Meeting	29 ASU last day of school	30

Note: **Town Hall Closed** dates are per the Town of Guadalupe Personnel Rules and Policies Manual



May 2022						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8 Mother's Day	9 ASU Graduation	10	11	12 Council Meeting	13	14
15	16 ASU classes begin	17	18 TUHSD last day of school	19 KSD, TESD last day of school TUSD Graduation	20	21
22	23	24	25	26 Council Meeting	27	28
29	30 Memorial Day Town Hall Closed	31				

Note: **Town Hall Closed** dates are per the Town of Guadalupe Personnel Rules and Policies Manual

June 2022						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8	9 Council Meeting	10	11
12	13	14	15	16	17	18
19 Father's Day	20 Town Hall Closed	21	22	23 Council Meeting	24	25
26	27	28	29	30		

Note: **Town Hall Closed** dates are per the Town of Guadalupe Personnel Rules and Policies Manual

July 2022						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 Independence Day Town Hall Closed	5	6	7	8 ASU classes end	9
10	11	12	13	14 Council Meeting	15	16
17	18	19	20	21	22	23
24	25	26	27	28 Council Meeting KSD classes begin	29	30
31						

Note: **Town Hall Closed** dates are per the Town of Guadalupe Personnel Rules and Policies Manual

August 2022						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	<b>1</b> TESD classes begin	<b>2</b>	<b>3</b>	<b>4</b> TUHSD classes begin	<b>5</b>	<b>6</b>
<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b> Council Meeting	<b>12</b>	<b>13</b>
<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b> ASU classes begin	<b>19</b>	<b>20</b>
<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b> Council Meeting	<b>26</b>	<b>27</b>
<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>			

Note: **Town Hall Closed** dates are per the Town of Guadalupe Personnel Rules and Policies Manual

September 2022						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5 Labor Day Town Hall Closed	6	7	8 Council Meeting	9	10
11	12	13	14	15	16	17
18	19	20	21	22 Council Meeting	23	24
25	26	27	28	29	30	

Note: **Town Hall Closed** dates are per the Town of Guadalupe Personnel Rules and Policies Manual

October 2022						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	<b>3</b> KSD, TESD Fall break	<b>4</b> KSD, TESD Fall break	<b>5</b> KSD, TESD Fall break	<b>6</b> KSD, TESD Fall break	<b>7</b> KSD, TESD Fall break	8
9	<b>10</b> TUHSD, ASU Fall break Indigenous Persons Day	<b>11</b> TUHSD, ASU Fall break	<b>12</b> TUHSD Fall break	<b>13</b> TUHSD Fall break Council Meeting	<b>14</b> TUHSD Fall break	15
16	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	22
23	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b> Council Meeting	<b>28</b>	29
30	<b>31</b> Halloween					

Note: **Town Hall Closed** dates are per the Town of Guadalupe Personnel Rules and Policies Manual

November 2022						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7	8	9	10 Council Meeting	11 Veterans Day Town Hall Closed	12
13	14	15	16	17	18	19
20	21	22	23	24 Thanksgiving Day Town Hall Closed Council Meeting CANCELLED	25 Town Hall Closed	26
27	28	29	30			

Note: **Town Hall Closed** dates are per the Town of Guadalupe Personnel Rules and Policies Manual

December 2022						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2 ASU classes end	3
4	5	6	7	8 Council Meeting	9	10
11	12 ASU Graduation	13	14	15	16	17
18	19	20	21	22 Council Meeting KSD, TESD, TUHSD last day of school	23 Town Hall Closed Winter Break	24
25 Christmas	26 Winter Break Town Hall Closed	27 Winter Break	28 Winter Break	29 Winter Break	30 Winter Break	31

Note: **Town Hall Closed** dates are per the Town of Guadalupe Personnel Rules and Policies Manual



## Accounts Payable

## Checks by Date - Detail by Check Number

User: jdrury  
 Printed: 11/9/2021 2:52 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
66707	AZDOT-AC LA2022000036	AZ Dept of Transportation ADY improvements: invoice to cover higher bid	10/01/2021 ADY improvements: invoice t	1,011,362.00
Total for Check Number 66707:				1,011,362.00
66708	DELPUEB 09202021	Del Pueblo Tire Shop Repair tire	10/01/2021 Repair tire	10.00
Total for Check Number 66708:				10.00
66709	DIBBLENG 1016014.10-9 1016014.12-8 1016014-70 1016014-70 1016014-70	Dibble & Associates Consutling Engineers wastewater CDBG: construction admin and onsite highline canal: srp coordination and desgin & co billing adjustment change FY 21 private laterals root balls: 8836 S AdY inspection services Sept 21	10/01/2021 wastewater CDBG: constructi highline canal: srp coordinatic engineering services Sept 21 engineering services Sept 21 engineering services Sept 21	11,968.80 1,602.30 2,720.00 904.00 3,780.00
Total for Check Number 66709:				20,975.10
66710	EBBIELLC R2021.21	EBBIE, LLC purchase of 4,229 sq ft of property on Vauo Naw	10/01/2021 purchase of 4,229 sq ft of prop	27,000.00
Total for Check Number 66710:				27,000.00
66711	EXECSIGN 921018	Executive Sign Systems, LLC helmet names	10/01/2021 helmet names	21.72
Total for Check Number 66711:				21.72
66712	CDC 08052021	Guadalupe Comm Develop Corp Old habitat loan payment TM	10/01/2021 Old habitat loan payment TM	500.00
Total for Check Number 66712:				500.00
66713	HOME2871 0623373 2510755 2510755 9610648	Home Depot Credit Services del nino: cooler pump, overflow drain kit, oiler, : hex key and batteries trash bags library: silicone, angle valve, brass adapter, braic	10/01/2021 del nino: cooler pump, overflc trash bags, hex key, and batter trash bags, hex key, and batter library: silicone, angle valve, l	46.07 99.70 36.69 188.98
Total for Check Number 66713:				371.44
66714	MATRIX 34705	Matrix Design Group, Inc review plans submitted by hotel	10/01/2021 review plans submitted by hot	1,782.00
Total for Check Number 66714:				1,782.00
66715	MCSHER OCT21PATROL OCT21PATROL	MCSO Patrol and Per Diem Billing patrol services Oct 21 patrol services Oct 21	10/01/2021 patrol services Oct 21 patrol services Oct 21	119,192.04 48,105.53

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 66715:	167,297.57
66716	OLIVER	Oliver Pkg & Equipment Co	10/01/2021	
	135128	% plastic trays	plastic trays	275.40
	135128	% plastic trays	plastic trays	39.34
	135128	% plastic trays	plastic trays	247.29
			Total for Check Number 66716:	562.03
66717	SCHADE	Riviera Finance	10/01/2021	
	R7P91059	% milk 9/8	milk 9/8	19.82
	R7P91059	% milk 9/8	milk 9/8	66.37
	R7P91150	% milk 9/15	milk 9/15	19.82
	R7P91150	% milk 9/15	milk 9/15	66.37
	R7P911998	% milk 9/22	milk 9/22	66.37
	R7P911998	% milk 9/22	milk 9/22	19.82
			Total for Check Number 66717:	258.57
66718	SRP999	Salt River Project	10/01/2021	
	763-040-004	utility assistance MAG	utility assistance MAG	500.00
			Total for Check Number 66718:	500.00
66719	SHAMROCK	Shamrock Foods Company	10/01/2021	
	23596157	% dish detergent and mop heads	food, kitchen, & janitorial 9/1	13.11
	23596157	% kitchen cutlery	food, kitchen, & janitorial 9/1	1.99
	23596157	% juice, eggs, pinto beans, muffin mix, tomatoes	food, kitchen, & janitorial 9/1	253.16
	23596157	% dish detergent and mop heads	food, kitchen, & janitorial 9/1	21.99
	23596157	% dish detergent and mop heads	food, kitchen, & janitorial 9/1	3.47
	23596157	% kitchen cutlery	food, kitchen, & janitorial 9/1	12.50
	23596157	% juice, eggs, pinto beans, muffin mix, tomatoes	food, kitchen, & janitorial 9/1	847.53
	23596157	% kitchen cutlery	food, kitchen, & janitorial 9/1	13.93
	6205316	% beans not delivered	beans not delivered	-17.88
	6205316	% beans not delivered	beans not delivered	-5.34
			Total for Check Number 66719:	1,144.46
66720	SUNSHINE	Sunshine Pest Control	10/01/2021	
	10511	extermination services Oct 21 % sr center	extermination services Oct 21	5.61
	10511	extermination services Oct 21 stott/biehn park	extermination services Oct 21	27.79
	10511	extermination services Oct 21 cap	extermination services Oct 21	75.71
	10511	extermination services Oct 21 TH	extermination services Oct 21	64.88
	10511	extermination services Oct 21 mercado rat traps	extermination services Oct 21	200.00
	10511	extermination services Oct 21 % sr center	extermination services Oct 21	5.61
	10511	extermination services Oct 21 stott/biehn park	extermination services Oct 21	54.07
	10511	extermination services Oct 21 maint yd	extermination services Oct 21	128.25
	10511	extermination services Oct 21 maint office	extermination services Oct 21	54.07
	10511	extermination services Oct 21 % sr center	extermination services Oct 21	5.61
	10511	extermination services Oct 21 HS outside	extermination services Oct 21	54.07
	10511	extermination services Oct 21 Fire	extermination services Oct 21	28.98
	10511	extermination services Oct 21 mercado	extermination services Oct 21	145.98
	10511	extermination services Oct 21 HS inside	extermination services Oct 21	14.37
			Total for Check Number 66720:	865.00
66721	TEPOWER	Tempe Power Equipment	10/01/2021	
	337571	shop: syringe	shop: syringe	22.05
			Total for Check Number 66721:	22.05

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
66722	TE9999 186920000 273720000	Tempe, City of utility assistance JH utility assistance FG	10/01/2021 utility assistance JH utility assistance FG	1,000.00 100.00
Total for Check Number 66722:				1,100.00
66723	USFOOD 4692309 4692309 4692309 4692309 4692309 5900691	US FoodService, Inc % flour % containers, cups, and lids % containers, cups, and lids % containers, cups, and lids % flour customer rebate Aug 21	10/01/2021 food & kitchen 9/15 food & kitchen 9/15 food & kitchen 9/15 food & kitchen 9/15 food & kitchen 9/15 customer rebate Aug 21	2.23 13.54 85.08 94.75 7.46 -0.15
Total for Check Number 66723:				202.91
66725	WAXIE 80325098 80325098 80325098 80325098	Waxie Sanitary Supply %MERCADO: trash bags, toilet paper, paper tov %Maint: trash bags, toilet paper, paper towels, a %HS: trash bags, toilet paper, paper towels, and %TH: trash bags, toilet paper, paper towels, and	10/01/2021 trash bags, toilet paper, paper trash bags, toilet paper, paper trash bags, toilet paper, paper trash bags, toilet paper, paper	562.63 401.88 80.38 562.63
Total for Check Number 66725:				1,607.52
66726	WITMER E2101079	Witmer Associates Inc badges	10/01/2021 badges	358.32
Total for Check Number 66726:				358.32
66727	ZAMORAS 2021-TOG-27	Zamora,Stephanie COVID19: public information officer services 9/	10/01/2021 COVID19: public information	200.00
Total for Check Number 66727:				200.00
66728	CASAREST 10042021	Casa de Restauracion Siloe refund overpayment	10/08/2021 refund overpayment	31.50
Total for Check Number 66728:				31.50
66729	CINTAS 5079048431 5079048431 5079048431 5079048431 5079048431 5079048431	Cintas Corporation refill first aid cabinet Oct 21 refill first aid cabinet Oct 21 refill first aid cabinet Oct 21 refill first aid cabinet Oct 21 refill first aid cabinet Oct 21 refill first aid cabinet Oct 21	10/08/2021 refill first aid cabinet Oct 21 refill first aid cabinet Oct 21 refill first aid cabinet Oct 21 refill first aid cabinet Oct 21 refill first aid cabinet Oct 21 refill first aid cabinet Oct 21	55.46 30.11 34.51 115.29 35.55 34.51
Total for Check Number 66729:				305.43
66730	DHPACE SVC/100614 SVC/100614 SVC/100614 SVC/100614 SVC/100615 SVC/100616	DH Pace Door Services % sr center: check in re door repair % sr center: check in re door repair % sr center: check in re door repair Headstart: replaced door hinges Library: test door for issue found none despite ca TH: replace trasmitters for automatic door & stic	10/08/2021 replace door hinges & trouble replace door hinges & trouble replace door hinges & trouble replace door hinges & trouble Library: test door for issue fot TH: replace trasmitters for aut	93.33 74.66 18.66 186.65 212.50 452.95
Total for Check Number 66730:				1,038.75
66731	DIBBLENG 1016014.14-1	Dibble & Associates Consutling Engineers vaou nawi improvements: field survey and utility	10/08/2021 vaou nawi improvements: fiel	2,910.20

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 66731:	2,910.20
66732	FAITH 1067782 1067782 1067782 1067782 1067782	Faith,Ledyard, Faith general attorney services Sept 21 % sr center general attorney services Sept 21 % sr center general attorney services Sept 21 % sr center general attorney services Sept 21 general attorney services Sept 21 office charges	10/08/2021 general attorney services Sept general attorney services Sept general attorney services Sept general attorney services Sept general attorney services Sept	33.34 33.33 33.33 4,957.00 13.56
			Total for Check Number 66732:	5,070.56
66733	FIERROME 647 648	Fierro Media HD LLC COVID19: av support for Council Meeting 09/0 COVID19: av support for Council Meeting 09/2	10/08/2021 COVID19: av support for Cou COVID19: av support for Cou	1,500.00 1,500.00
			Total for Check Number 66733:	3,000.00
66734	FLORESME 10082021	Flores, Mercy janitorial services 10/4-10/8	10/08/2021 janitorial services 10/4-10/8	104.13
			Total for Check Number 66734:	104.13
66735	GFFA 10082021 KF	Guadalupe Firefighters Associa PR Batch 00808.10.2021 Kitty Fund	10/08/2021 PR Batch 00808.10.2021 Kitt	102.00
			Total for Check Number 66735:	102.00
66736	GFFA 10082021 UD	Guadalupe Firefighters Associa PR Batch 00808.10.2021 Union Dues	10/08/2021 PR Batch 00808.10.2021 Unic	165.00
			Total for Check Number 66736:	165.00
66737	GUZMANL 571701	Guzman Gordillo, Luis tune up maint fleet	10/08/2021 tune up maint fleet	375.00
			Total for Check Number 66737:	375.00
66738	H&EEQUIP 96132258 96132263	H & E Equipment Exchange LLC e-one: alternator replacement e-one: replace air filter	10/08/2021 e-one: alternator replacement e-one: replace air filter	2,406.29 269.28
			Total for Check Number 66738:	2,675.57
66739	HOLGUING 35	Holguin, Graciela COVID19: coordinated w/ TOG, Clients, and PY	10/08/2021 COVID19: coordinated w/ TC	1,000.00
			Total for Check Number 66739:	1,000.00
66740	INTERIMP 2747 2754	Interim Public Management, LLC CAP consultant: 9/20-9/27/2021 COVID19 consultant: 9/13-9/27/2021	10/08/2021 CAP consultant: 9/20-9/27/20 COVID19 consultant: 9/13-9/	8,228.67 2,667.80
			Total for Check Number 66740:	10,896.47
66741	KONICAMI 275819655	Konica Minolta copy overages Jul - Sept 21	10/08/2021 copy overages Jul - Sept 21	190.64
			Total for Check Number 66741:	190.64
66742	MCACAC 2.2022	Maricopa Co Animal Care 2nd QTR Oct - Dec FY 2022	10/08/2021 2nd QTR Oct - Dec FY 2022	7,817.75

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 66742:	7,817.75
66743	NATFIRE AM-1021149 AM-1021149 AM-1021149	National Fire Control % 3rd QTR fire alarm monitoring % 3rd QTR fire alarm monitoring % 3rd QTR fire alarm monitoring	10/08/2021 % 3rd QTR fire alarm monito: % 3rd QTR fire alarm monito: % 3rd QTR fire alarm monito:	 35.70 34.65 34.65
			Total for Check Number 66743:	105.00
66744	PEREZV 36	Perez, Veronica COVID19: coordinated w/ TOG, Clients, and PY	10/08/2021 COVID19: coordinated w/ TC	 1,500.00
			Total for Check Number 66744:	1,500.00
66745	PALS 7521	Pet & Animal Lovers Service dead animal pick up Sept 21	10/08/2021 dead animal pick up Sept 21	 66.50
			Total for Check Number 66745:	66.50
66746	PETTYC Sept 21 Sept 21 Sept 21	Petty Cash Fund, Town Hall certified letters: code enforcement certified letter: HR COVID19: vehicle car wash	10/08/2021 petty cash disbursements Sept petty cash disbursements Sept petty cash disbursements Sept	 44.28 7.38 35.00
			Total for Check Number 66746:	86.66
66747	ROTOR 511-23336355	Roto-Rooter Service vane's cafe: clear floor drain	10/08/2021 vane's cafe: clear floor drain	 417.00
			Total for Check Number 66747:	417.00
66748	SWGAS99 910-001531-729	Southwest Gas Corporation utility assistance RV	10/08/2021 utility assistance RV	 121.83
			Total for Check Number 66748:	121.83
66749	STAPLEBA 3488915106 3488915106 3488915113 3488915118 3488915127 3488915135 3488915135	Staples Contract & Commercial, Inc pens envelopes receipt books returned envelopes envelopes tape dispenser toner	10/08/2021 envelopes and pens envelopes and pens receipt books returned envelopes envelopes tape dispenser and toner tape dispenser and toner	 20.92 30.78 119.63 -30.78 22.94 1.53 115.88
			Total for Check Number 66749:	280.90
66750	TCI 35931 35931 35931 35931 35931 35931	TCI Security alarm monitoring Sept 21 alarm monitoring Sept 21 alarm monitoring Sept 21 alarm monitoring Sept 21 alarm monitoring Sept 21 alarm monitoring Sept 21	10/08/2021 alarm monitoring Sept 21 alarm monitoring Sept 21 alarm monitoring Sept 21 alarm monitoring Sept 21 alarm monitoring Sept 21 alarm monitoring Sept 21	 8.95 8.95 67.12 14.28 24.28 8.95
			Total for Check Number 66750:	132.53
66751	TEWBILLS 10012021 10052021	Tempe, City of (Resident) water bills collected 10/1 water bills collected 10/5	10/08/2021 water bills collected 10/1 water bills collected 10/5	 66.97 90.24



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 66757:	5,934.16
66758	GFFA 03262021 KF 09242021 KF	Guadalupe Firefighters Associa PR Batch 00826.03.2021 Kitty Fund PR Batch 00824.09.2021 Kitty Fund	10/15/2021 PR Batch 00826.03.2021 Kitt PR Batch 00824.09.2021 Kitt	80.00 108.00
			Total for Check Number 66758:	188.00
66759	GFFA 03262021 UD 09242021 UD	Guadalupe Firefighters Associa PR Batch 00826.03.2021 Union Dues PR Batch 00824.09.2021 Union Dues	10/15/2021 PR Batch 00826.03.2021 Unic PR Batch 00824.09.2021 Unic	165.00 165.00
			Total for Check Number 66759:	330.00
66760	LABASANR 10092021	Labasan, Reuben James security & crowd control 10/09	10/15/2021 security & crowd control 10/0	300.00
			Total for Check Number 66760:	300.00
66761	LINCOLN i9948	Lincoln Electric Door bay door: labor, travel, transmitter, hinges, and p	10/15/2021 bay door: labor, travel, transm	411.50
			Total for Check Number 66761:	411.50
66762	MCRECORL 20211085875	Maricopa Co Recorder's Office record lease agreement CdRS	10/15/2021 record lease agreement CdRS	15.00
			Total for Check Number 66762:	15.00
66763	MAZONP 10092021	Mazon, Patricia refund security deposit	10/15/2021 refund security deposit	150.00
			Total for Check Number 66763:	150.00
66764	SANDVERO 10092021	Sandoval, Veronica Marisol security & crowd control 10/09	10/15/2021 security & crowd control 10/0	300.00
			Total for Check Number 66764:	300.00
66765	SIMSBS 193351	Sims Business Systems copy overages Sept 21	10/15/2021 copy overages Sept 21	76.30
			Total for Check Number 66765:	76.30
66766	TEPOWER 335753 335753 338550 338550	Tempe Power Equipment % walker mower: oil seal, ring set, amp kit, heat % walker mower: oil seal, ring set, amp kit, heat % chain saw chains % chain saw chains	10/15/2021 % walker mower: oil seal, rin % walker mower: oil seal, rin % chain saw chains % chain saw chains	1,230.29 1,230.29 101.35 101.34
			Total for Check Number 66766:	2,663.27
66767	TEWBILLS 10112021 10122021 10132021	Tempe, City of (Resident) water bills collected 10/11 water bills collected 10/12 water bills collected 10/13	10/15/2021 water bills collected 10/11 water bills collected 10/12 water bills collected 10/13	229.50 468.77 65.53
			Total for Check Number 66767:	763.80
66768	TERRAZAS 10142021	Terrazas, Mary Lou refund over payment	10/15/2021 refund over payment	70.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 66768:	70.00
66769	UNFIRE 752831 753008 753010	United Fire Equipment Co coat and pants MB boots LS boots AR	10/15/2021 coat and pants MB boots LS boots AR	2,978.16 473.71 473.71
			Total for Check Number 66769:	3,925.58
66770	WITMER EM2113272	Witmer Associates Inc elevator key set	10/15/2021 elevator key set	612.89
			Total for Check Number 66770:	612.89
66771	ALPHAGRA 44527	Alphagraphics dia de los muertos banner notification re hours	10/22/2021 dia de los muertos banner noti	286.21
			Total for Check Number 66771:	286.21
66772	BEEKEEP 20674	Beekeeper Total Bee Control, Inc. basin @ vaou nawi: remove bees from basin	10/22/2021 basin @ vaou nawi: remove b	175.00
			Total for Check Number 66772:	175.00
66773	BOUNDTRE 84248283	Bound Tree Medical, LLC N95 masks	10/22/2021 N95 masks	1,287.95
			Total for Check Number 66773:	1,287.95
66774	AZBUS 11031131 11031134	Creative Bus Sales, Inc 2019 Starcraft Allstar: annual inspection, tire pre 2017 starcraft allstar: annual inspection, replace	10/22/2021 2019 Starcraft Allstar: annual 2017 starcraft allstar: annual i	1,493.47 1,458.94
			Total for Check Number 66774:	2,952.41
66775	DAILYJOU A3517739	Daily Journal Corporation COVID19: homeless RFP bid advertisement	10/22/2021 COVID19: homeless RFP bid	5.23
			Total for Check Number 66775:	5.23
66776	EWING 15376291	Ewing Irrigation Products, Inc stott park: plastic valve, wet dry pvc cement, pvc	10/22/2021 stott park: plastic valve, wet d	1,443.27
			Total for Check Number 66776:	1,443.27
66777	GFFA 10222021 KF	Guadalupe Firefighters Associa PR Batch 00822.10.2021 Kitty Fund	10/22/2021 PR Batch 00822.10.2021 Kitt	118.00
			Total for Check Number 66777:	118.00
66778	GFFA 10222021 UD	Guadalupe Firefighters Associa PR Batch 00822.10.2021 Union Dues	10/22/2021 PR Batch 00822.10.2021 Unic	165.00
			Total for Check Number 66778:	165.00
66779	GUSTROSE 379221	Gust Rosefeld P.L.C. general attorney services Sept 21	10/22/2021 general attorney services Sept	357.50
			Total for Check Number 66779:	357.50
66780	HOLGUING 36	Holguin, Graciela COVID19: coordinate w/ TOG, clients, PYT to c	10/22/2021 COVID19: coordinate w/ TOG	900.00



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 66780:	900.00
66781	INSITUFO 192255 Sept 21	Insituform CDBG sewer line rehab: mobilization, remove &	10/22/2021 CDBG sewer line rehab: mobi	201,873.60
			Total for Check Number 66781:	201,873.60
66782	INTERIMP 2757 2764	Interim Public Management, LLC COVID19 consultant 10/4-10/17/2021 CAP consultant 10/4-10/17/2021	10/22/2021 COVID19 consultant 10/4-10/ CAP consultant 10/4-10/17/20	3,208.24 8,101.50
			Total for Check Number 66782:	11,309.74
66783	LABASANR 10162021	Labasan, Reuben James security & crowd control 10/16	10/22/2021 security & crowd control 10/1	200.00
			Total for Check Number 66783:	200.00
66784	MOLINARA 10152021	Molina, Raul refund security deposit	10/22/2021 refund security deposit	150.00
			Total for Check Number 66784:	150.00
66785	PEREZV 37	Perez, Veronica COVID19: coordinate w/ TOG, clients, PYT to c	10/22/2021 COVID19: coordinate w/ TOG	1,275.00
			Total for Check Number 66785:	1,275.00
66786	PHXDISP 400947139	City of Phoenix computer aided dispatch and gen plant maint FY	10/22/2021 computer aided dispatch and g	23,399.06
			Total for Check Number 66786:	23,399.06
66787	RITEWAY 5390	Rite Way Communications relocate phone extensions for CAP office	10/22/2021 relocate phone extensions for	95.00
			Total for Check Number 66787:	95.00
66788	SCHADE R7P91059 R7P91059	Riviera Finance % milk 9/8 % milk 9/8	10/22/2021 milk 9/8 milk 9/8	66.37 19.82
			Total for Check Number 66788:	86.19
66789	RUIZSTAR 10312021	Ruiz, Star refund security deposit	10/22/2021 refund security deposit	1,000.00
			Total for Check Number 66789:	1,000.00
66790	SECURITY 301-44-001	Security Title Agency, Inc closing costs for purchase of property at Vaou Ne	10/22/2021 closing costs for purchase of p	2,178.00
			Total for Check Number 66790:	2,178.00
66791	SHAMROCK 23632098 23632098 23632098 23632098 23632098 23632098 23632098	Shamrock Foods Company % foam containers, foil, kitchen cutlery, and lids % apple juice, cake mix, chips, mayonnaise pack % foam containers, foil, kitchen cutlery, and lids % foam containers, foil, kitchen cutlery, and lids % gloves % gloves % gloves	10/22/2021 food, kitchen, and janitorial pi food, kitchen, and janitorial pi food, kitchen, and janitorial pi food, kitchen, and janitorial pi food, kitchen, and janitorial pi food, kitchen, and janitorial pi food, kitchen, and janitorial pi	9.81 48.78 61.61 68.61 10.72 2.84 17.98

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	23632098	% apple juice, cake mix, chips, mayonnaise pack	food, kitchen, and janitorial pt	163.29
	23866133	% vinyl gloves and food service wipes	food, kitchen, & janitorial pur	41.73
	23866133	% vinyl gloves and food service wipes	food, kitchen, & janitorial pur	5.96
	23866133	% pine sol, detergent, rinse aid, dish sanitizer, to	food, kitchen, & janitorial pur	187.29
	23866133	% pine sol, detergent, rinse aid, dish sanitizer, to	food, kitchen, & janitorial pur	111.72
	23866133	% fruit juice, mayonnaise, saltine crackers, veget	food, kitchen, & janitorial pur	712.00
	23866133	% vinyl gloves and food service wipes	food, kitchen, & janitorial pur	37.47
	23866133	% pine sol, detergent, rinse aid, dish sanitizer, to	food, kitchen, & janitorial pur	29.57
	23866133	% fruit juice, mayonnaise, saltine crackers, veget	food, kitchen, & janitorial pur	212.68
			Total for Check Number 66791:	1,722.06
66792	SPOSADA 2021	Susan Posada Agency, Inc create wrap document for insurance policy 12/21	10/22/2021 create wrap document for insu	149.00
			Total for Check Number 66792:	149.00
66793	TEPOWER 338723 338723	Tempe Power Equipment % walker mower: oil, oil filter, and blades % walker mower: oil, oil filter, and blades	10/22/2021 walker mower: oil, oil filter, a walker mower: oil, oil filter, a	77.09 77.10
			Total for Check Number 66793:	154.19
66794	TESTLUKE Aug 21 Jul 21 MAY 21 REF Sept 21	Tempe St Luke's Hospital pharmacy charges Aug 21 pharmacy charges Jul 21 pharmacy charges May 21 overpayment pharmacy charges Sept 21	10/22/2021 pharmacy charges Aug 21 pharmacy charges Jul 21 pharmacy charges May 21 ove pharmacy charges Sept 21	46.92 51.16 -131.80 92.98
			Total for Check Number 66794:	59.26
66795	TEWBILLS 10182021 10192021	Tempe, City of (Resident) water bills collected 10/18 water bills collected 10/19	10/22/2021 water bills collected 10/18 water bills collected 10/19	88.51 444.36
			Total for Check Number 66795:	532.87
66796	UNSITE 114-12479577	United Site Services portable toilets Oct 21	10/22/2021 portable toilets Oct 21	204.43
			Total for Check Number 66796:	204.43
66797	USFOOD 51593336 51593336	US FoodService, Inc % juices and sliced olives % juices and sliced olives	10/22/2021 % juices and sliced olives % juices and sliced olives	28.57 95.64
			Total for Check Number 66797:	124.21
66798	WASTECON 4182664	Waste Connections of AZ, Inc roll off's maint yd 9/28-10/15/21	10/22/2021 roll off's maint yd 9/28-10/15/	5,202.33
			Total for Check Number 66798:	5,202.33
66799	WAXIE 80376844	Waxie Sanitary Supply stott park: new toilet paper dispenser and toilet p	10/22/2021 stott park: new toilet paper dis	97.77
			Total for Check Number 66799:	97.77
66800	ZAMORAS 2021-TOG-28 2021-TOG-28	Zamora,Stephanie COVID19: public information officer services 9/ reimburse for CANVA subscripition	10/22/2021 COVID19: public informatior COVID19: public informatior	400.00 12.95

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 66800:	412.95
66801	AZDEPTAD AFTP2022023	AZ Department of Administratio AZ financial transparency portal, annual renewal	10/29/2021 AZ financial transparency por	1,000.00
			Total for Check Number 66801:	1,000.00
66802	CASAREST 10272021	Casa de Restauracion Siloe refund overpayment of excise tax	10/29/2021 refund overpayment of excise	908.64
			Total for Check Number 66802:	908.64
66803	CLOSEDAN 01	Close, Daniel window tint & installation	10/29/2021 window tint & installation	400.00
			Total for Check Number 66803:	400.00
66804	COMMTIRE 8076729	Community Tire Pros & Auto Repair eone: tires, mount, and balance	10/29/2021 eone: tires, mount, and balanc	3,145.04
			Total for Check Number 66804:	3,145.04
66805	GONZALI 10232021 10232021	Gonzalez, Alicia refund security deposit 10/23 refund MCSO security	10/29/2021 refund MCSO & security dept refund MCSO & security dept	150.00 600.00
			Total for Check Number 66805:	750.00
66806	LIQUID SVC0818808 SVC0818808	Liquid Environmental Solutions of AZ, LLC % clean grease trap 4/30 % clean grease trap 4/30	10/29/2021 clean grease trap 4/30 clean grease trap 4/30	31.66 31.65
			Total for Check Number 66806:	63.31
66807	MCRECORE 20211125276 20211133732	Maricopa Co Recorder's Office record lease agreement F33 record lease agreement TC&S	10/29/2021 record lease agreement F33 record lease agreement TC&S	15.00 15.00
			Total for Check Number 66807:	30.00
66808	MONTIELL 2102656 8851431 9953017	Montiel, Lydia Osuna reimburse for ink for heat transfer reimburse for food processor reimburse for stabilizer backing	10/29/2021 reimburse for ink for heat tran reimburse for food processor reimburse for stabilizer backir	21.55 48.09 11.88
			Total for Check Number 66808:	81.52
66809	NORWOOD 10464	Norwood Equipment, Inc sweeper: electric repairs for water system, vavle	10/29/2021 sweeper: electric repairs for w	2,216.78
			Total for Check Number 66809:	2,216.78
66810	REYESARE 10242021	Reyes-Arenas, Joanne refund security deposit 10/24	10/29/2021 refund security deposit 10/24	150.00
			Total for Check Number 66810:	150.00
66811	RITEWAY 5394	Rite Way Communications CDC: relocating phone lines to extra office	10/29/2021 CDC: relocating phone lines t	95.00
			Total for Check Number 66811:	95.00



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 10202102:	629.57
10202103	AUTOZONE	AutoZone	10/31/2021	
	2758712666	shop: clamp	shop: clamp	5.96
	2758713628	shop: oil, air filters, and oil filters	shop: oil, air filters, and oil fil	107.65
	2758713637	shop: air filter	shop: air filter	8.75
	2758713638	oil filter and oil	oil filter and oil	22.47
	2758727322	shop: oil	shop: oil	19.50
	2758727526	shop: oil filters, fuel filters, air filters, motor oil,	shop: oil filters, fuel filters, ai	242.81
	2758727764	shop: fuel filters	shop: fuel filters	136.57
	2758730897	shop: fix a flat inflator and sealer	trailer: rv blade trailer end, tir	60.49
	2758730897	trailer: rv blade trailer end, tire plug kit, and tire	trailer: rv blade trailer end, tir	42.06
			Total for Check Number 10202103:	646.26
10202104	AVESIS	Avesis Insurance	10/31/2021	
	2787651	vision insurance Oct 21	vision insurance Oct 21	1.88
	2787651	vision insurance Oct 21	vision insurance Oct 21	11.69
	2787651	vision insurance Oct 21	vision insurance Oct 21	13.93
	2787651	vision insurance Oct 21 COBRA	vision insurance Oct 21	9.38
	2787651	vision insurance Oct 21	vision insurance Oct 21	66.63
	2787651	vision insurance Oct 21	vision insurance Oct 21	6.57
	2787651	vision insurance Oct 21	vision insurance Oct 21	12.79
	2787651	vision insurance Oct 21	vision insurance Oct 21	1.43
	2787651	vision insurance Oct 21 ee dep	vision insurance Oct 21	51.98
	2787651	vision insurance Oct 21	vision insurance Oct 21	23.26
	2787651	vision insurance Oct 21	vision insurance Oct 21	13.93
	2787651	vision insurance Oct 21	vision insurance Oct 21	12.15
	2787651	vision insurance Oct 21	vision insurance Oct 21	3.71
	2787651	vision insurance Oct 21	vision insurance Oct 21	1.41
	2787651	vision insurance Oct 21	vision insurance Oct 21	10.32
	2787651	vision insurance Oct 21	vision insurance Oct 21	1.41
	2787651	vision insurance Oct 21	vision insurance Oct 21	4.69
	2787651	vision insurance Oct 21	vision insurance Oct 21	14.58
			Total for Check Number 10202104:	261.74
10202105	AZDOR	AZ Department of Revenue	10/31/2021	
	Sept 21	mercado sales tax Sept 21	mercado sales tax Sept 21	381.12
			Total for Check Number 10202105:	381.12
10202106	AZSRS	AZ State Retirement System	10/31/2021	
	10082021	PR Batch 00808.10.2021 Long Term Disability	PR Batch 00808.10.2021 Lon	38.67
	10082021	PR Batch 00808.10.2021 Long Term Disability I	PR Batch 00808.10.2021 Lon	38.67
	10082021	PR Batch 00808.10.2021 Retirement-ASRS	PR Batch 00808.10.2021 Reti	2,486.62
	10082021	PR Batch 00808.10.2021 Retirement-ASRS-Emj	PR Batch 00808.10.2021 Reti	2,486.62
	10082021	PR Batch 00808.10.2021 Alternate Contribution	PR Batch 00808.10.2021 Alte	590.84
	10222021	PR Batch 00822.10.2021 Retirement-ASRS-Emj	PR Batch 00822.10.2021 Reti	2,391.99
	10222021	PR Batch 00822.10.2021 Long Term Disability	PR Batch 00822.10.2021 Lon	37.19
	10222021	PR Batch 00822.10.2021 Alternate Contribution	PR Batch 00822.10.2021 Alte	680.83
	10222021	PR Batch 00822.10.2021 Long Term Disability I	PR Batch 00822.10.2021 Lon	37.19
	10222021	PR Batch 00822.10.2021 Retirement-ASRS	PR Batch 00822.10.2021 Reti	2,391.99
			Total for Check Number 10202106:	11,180.61
10202107	BLUECBS	Blue Cross/Blue Shield of AZ	10/31/2021	
	07302021	refund overpayment GF	refund overpayment GF	-551.64
	07302021	refund overpayment GF	refund overpayment GF	-297.04
	10062021	refund overpayment RJ	refund overpayment RJ	-297.04

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	10062021	refund overpayment RJ	refund overpayment RJ	-551.64
	Nov 21	health insurance Nov 21	health insurance Nov 21	428.60
	Nov 21	health insurance Nov 21	health insurance Nov 21	634.14
	Nov 21	health insurance Nov 21	health insurance Nov 21	5,615.12
	Nov 21	health insurance Nov 21	health insurance Nov 21	1,117.72
	Nov 21	health insurance Nov 21	health insurance Nov 21	171.44
	Nov 21	health insurance Nov 21	health insurance Nov 21	128.58
	Nov 21	health insurance Nov 21	health insurance Nov 21	1,002.22
	Nov 21	health insurance Nov 21	health insurance Nov 21	334.13
	Nov 21	health insurance Nov 21	health insurance Nov 21	2,133.56
	Nov 21	health insurance Nov 21	health insurance Nov 21	677.00
	Nov 21	health insurance Nov 21	health insurance Nov 21	934.40
	Nov 21	health insurance Nov 21	health insurance Nov 21	110.75
	Nov 21	health insurance Nov 21	health insurance Nov 21	1,800.42
	Nov 21	health insurance Nov 21	health insurance Nov 21	127.30
	Nov 21	health insurance Nov 21	health insurance Nov 21	1,364.42
	Nov 21	health insurance Nov 21 ee dep	health insurance Nov 21	2,557.20
	Nov 21	health insurance Nov 21	health insurance Nov 21	594.93
	Nov 21	health insurance Nov 21 ee portion	health insurance Nov 21	388.90
	Oct 21	health insurance Oct 21 ee dep	health insurance Oct 21	2,557.20
	Oct 21	health insurance Oct 21	health insurance Oct 21	110.75
	Oct 21	health insurance Oct 21	health insurance Oct 21	127.30
	Oct 21	health insurance Oct 21	health insurance Oct 21	1,800.42
	Oct 21	health insurance Oct 21	health insurance Oct 21	428.60
	Oct 21	health insurance Oct 21	health insurance Oct 21	5,615.12
	Oct 21	health insurance Oct 21	health insurance Oct 21	594.93
	Oct 21	health insurance Oct 21	health insurance Oct 21	1,062.73
	Oct 21	health insurance Oct 21	health insurance Oct 21	334.13
	Oct 21	health insurance Oct 21	health insurance Oct 21	1,002.22
	Oct 21	health insurance Oct 21 ee portion	health insurance Oct 21	466.68
	Oct 21	health insurance Oct 21	health insurance Oct 21	171.44
	Oct 21	health insurance Oct 21	health insurance Oct 21	934.40
	Oct 21	health insurance Oct 21	health insurance Oct 21	2,133.56
	Oct 21	health insurance Oct 21	health insurance Oct 21	1,364.42
	Oct 21	health insurance Oct 21	health insurance Oct 21	1,105.60
	Oct 21	health insurance Oct 21	health insurance Oct 21	128.58
	Oct 21	health insurance Oct 21	health insurance Oct 21	1,117.72
			Total for Check Number 10202107:	39,479.27
10202108	CENTURY	Centurylink	10/31/2021	
	Oct 21 FF	dedicated line Oct 21	dedicated line Oct 21	92.22
	Sept 21 TH	alarm pad Sept 21 TH	alarm pad Sept 21 TH	57.94
			Total for Check Number 10202108:	150.16
10202109	CHASE	Chase Bank	10/31/2021	
	Oct 21 TH	credit card machine Oct 21 TH	credit card machine Oct 21 TH	55.00
	Sept 21 online	credit card machine fees Sept 21 online	credit card machine fees Sept	32.50
	Sept 21 TH	credit card machine fees Sept 21 TH	credit card machine fees Sept	198.65
			Total for Check Number 10202109:	286.15
10202110	CHASEMC	Chase Card Services	10/31/2021	
	Oct 21 RET 1	% returned bags	returned bags	-1.65
	Oct 21 RET 1	% returned bags	returned bags	-10.34
	Oct 21 RET 1	% returned bags	returned bags	-11.51
	Oct 21 RET 2	fantastik not delivered	fantastik not delivered	-73.76
	Sept 21	access to secure email Aug 21	credit card purchases Sept 21	6.49
	Sept 21	% trays, bags, hair nets, and containers	credit card purchases Sept 21	153.05

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Sept 21		insurance for Legion fundraiser dance	credit card purchases Sept 21	315.00
Sept 21		% wet mop, mop heads, and pine sol	credit card purchases Sept 21	23.85
Sept 21		% remodel permit	credit card purchases Sept 21	122.50
Sept 21		% fingerprinting LU	credit card purchases Sept 21	54.50
Sept 21		belts, insignias, tie clasps, uniform pin, pants, sh	credit card purchases Sept 21	299.95
Sept 21		% tomatoes, ham, olives, corn tortillas, olive oil,	credit card purchases Sept 21	98.97
Sept 21		% remodel permit	credit card purchases Sept 21	98.00
Sept 21		2019 Ford escpae: new tire	credit card purchases Sept 21	196.26
Sept 21		service for ipad repair	credit card purchases Sept 21	49.00
Sept 21		trash bags	credit card purchases Sept 21	21.58
Sept 21		2.5 g class A fire extinguisher, keurig coffee mac	credit card purchases Sept 21	713.49
Sept 21		tortilla chips, fixodent, chocolate milk, container	credit card purchases Sept 21	194.48
Sept 21		clean TH windows	credit card purchases Sept 21	450.00
Sept 21		1 az flag, 1 us flag, and 2 tog flags	credit card purchases Sept 21	339.73
Sept 21		2021 annual report	credit card purchases Sept 21	10.00
Sept 21		backhoe: radiator, filler cap, water pump, gasket	credit card purchases Sept 21	2,900.67
Sept 21		% trays, bags, hair nets, and containers	credit card purchases Sept 21	137.45
Sept 21		library: toilet parts	credit card purchases Sept 21	355.82
Sept 21		% trays, bags, hair nets, and containers	credit card purchases Sept 21	21.87
Sept 21		1 az flag and 1 us flag	credit card purchases Sept 21	106.03
Sept 21		% tomatoes, ham, olives, corn tortillas, olive oil,	credit card purchases Sept 21	385.84
Sept 21		Mercado: gasket, urinal screen, and toilet parts	credit card purchases Sept 21	800.74
Sept 21		library: clean windows	credit card purchases Sept 21	720.00
Sept 21		accidental purchase AR	credit card purchases Sept 21	145.02
Sept 21		% wet mop, mop heads, and pine sol	credit card purchases Sept 21	14.22
Sept 21		accidental purchase TA	credit card purchases Sept 21	83.30
Sept 21		% wet mop, mop heads, and pine sol	credit card purchases Sept 21	3.77
Sept 21		osmosis filter, osmosis replacement membrane, t	credit card purchases Sept 21	404.43
Sept 21		COVID19: disposable face masks	credit card purchases Sept 21	262.50
Sept 21		refill O2 cylinder	credit card purchases Sept 21	44.17
Sept 21		% remodel permit	credit card purchases Sept 21	24.50
Sept 21		imac usb printer cable, and monitor	credit card purchases Sept 21	805.56
Sept 21		% fingerprinting LU	credit card purchases Sept 21	54.50
Sept 21		zep spray degreaser	credit card purchases Sept 21	3.55
Sept 21		hdmi cables	credit card purchases Sept 21	47.54
Sept 21		flowers for HB funeral	credit card purchases Sept 21	87.62
Total for Check Number 10202110:				10,458.69
10202111	COX	Cox Communications, Inc	10/31/2021	
	Oct 21 Fire	internet & TV services Oct 21 Fire	internet & TV services Oct 21	378.59
	Oct 21 SC	tv service Oct 21 SC	tv service Oct 21 SC	30.98
	Oct 21 TH	internet services Oct 21 TH	internet services Oct 21 TH	325.00
Total for Check Number 10202111:				734.57
10202112	AZDES	DES - Unemployment Tax	10/31/2021	
	07022021	PR Batch 00802.07.2021 Unemployment Town 1	PR Batch 00802.07.2021 Une	9.78
	07162021	PR Batch 00816.07.2021 Unemployment Town 1	PR Batch 00816.07.2021 Une	10.08
	07302021	PR Batch 00830.07.2021 Unemployment Town 1	PR Batch 00830.07.2021 Une	10.44
	08132021	PR Batch 00813.08.2021 Unemployment Town 1	PR Batch 00813.08.2021 Une	8.74
	08272021	PR Batch 00827.08.2021 Unemployment Town 1	PR Batch 00827.08.2021 Une	7.90
	09102021	PR Batch 00810.09.2021 Unemployment Town 1	PR Batch 00810.09.2021 Une	5.93
	09242021	PR Batch 00824.09.2021 Unemployment Town 1	PR Batch 00824.09.2021 Une	8.39
	CY 21 Q3	adj to bal	adj to balance	0.02
Total for Check Number 10202112:				61.28
10202113	EQUITABL 1246213	Equitable Financial Life Insurance Compan life insurance Oct 21	10/31/2021 life insurance Oct 21	0.78

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	1246213	life insurance Oct 21	life insurance Oct 21	3.66
	1246213	life insurance Oct 21	life insurance Oct 21	0.52
	1246213	life insurance Oct 21	life insurance Oct 21	1.04
	1246213	life insurance Oct 21	life insurance Oct 21	2.82
	1246213	life insurance Oct 21	life insurance Oct 21	4.39
	1246213	life insurance Oct 21	life insurance Oct 21	12.38
	1246213	life insurance Oct 21	life insurance Oct 21	10.98
	1246213	life insurance Oct 21	life insurance Oct 21	6.85
	1246213	life insurance Oct 21	life insurance Oct 21	6.75
	1246213	life insurance Oct 21	life insurance Oct 21	2.62
	1246213	life insurance Oct 21	life insurance Oct 21	62.17
	1246213	life insurance Oct 21	life insurance Oct 21	0.78
	1246213	life insurance Oct 21	life insurance Oct 21	2.55
	1246213	life insurance Oct 21	life insurance Oct 21	5.91
	1246213	life insurance Oct 21	life insurance Oct 21	4.65
			Total for Check Number 10202113:	128.85
10202114	GENUINE	Genuine Parts Co	10/31/2021	
	4851-124318	shop: carb choke cleaner	hydraulic fluid and carb choke	8.63
	4851-124318	tractor; hydraulic fluid	hydraulic fluid and carb choke	161.04
			Total for Check Number 10202114:	169.67
10202115	METLIFE	Metropolitan Life Ins Co	10/31/2021	
	Oct 21	dental insurance Oct 21	dental insurance Oct 21	30.44
	Oct 21	dental insurance Oct 21	dental insurance Oct 21	34.86
	Oct 21	dental insurance Oct 21	dental insurance Oct 21	71.69
	Oct 21	dental insurance Oct 21	dental insurance Oct 21	4.15
	Oct 21	dental insurance Oct 21	dental insurance Oct 21	30.12
	Oct 21	dental insurance Oct 21	dental insurance Oct 21	25.40
	Oct 21	dental insurance Oct 21 COBRA	dental insurance Oct 21	27.67
	Oct 21	dental insurance Oct 21	dental insurance Oct 21	167.47
	Oct 21	dental insurance Oct 21	dental insurance Oct 21	4.15
	Oct 21	dental insurance Oct 21	dental insurance Oct 21	36.76
	Oct 21	dental insurance Oct 21	dental insurance Oct 21	19.80
	Oct 21	dental insurance Oct 21	dental insurance Oct 21	36.28
	Oct 21	dental insurance Oct 21	dental insurance Oct 21	13.84
	Oct 21	dental insurance Oct 21	dental insurance Oct 21	36.92
	Oct 21	dental insurance Oct 21	dental insurance Oct 21	4.77
	Oct 21	dental insurance Oct 21 ee dep	dental insurance Oct 21	261.26
	Oct 21	dental insurance Oct 21	dental insurance Oct 21	11.35
	Oct 21	dental insurance Oct 21	dental insurance Oct 21	5.53
			Total for Check Number 10202115:	822.46
10202116	MYTEK	Mytek Network Solutions	10/31/2021	
	68857	it services Oct 21: mytek butler ultimate	it services Oct 21	3,156.15
	68857	it services Oct 21: axcient back up	it services Oct 21	63.11
	68857	it services Oct 21: COVID 19 office 365	it services Oct 21	141.40
	68857	it services Oct 21: hosted server	it services Oct 21	1,543.23
	68857	it services Oct 21: office 365	it services Oct 21	549.42
	68857	it services Oct 21: securence	it services Oct 21	126.25
	68883	balance of payment for new projector	balance of payment for new p	828.44
			Total for Check Number 10202116:	6,408.00
10202117	NATWIDE	Nationwide Retirement Solution	10/31/2021	
	10082021	PR Batch 00808.10.2021 Nationwide (PEBSCO)	PR Batch 00808.10.2021 Nati	880.00
	10222021	PR Batch 00822.10.2021 Nationwide (PEBSCO)	PR Batch 00822.10.2021 Nati	880.00



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 10202117:	1,760.00
10202118	NW-ASRS	Nationwide Retirement Solutions	10/31/2021	
	10082021	PR Batch 00808.10.2021 Nationwide ASRS	PR Batch 00808.10.2021 Nati	302.02
	10222021	PR Batch 00822.10.2021 Nationwide ASRS	PR Batch 00822.10.2021 Nati	302.02
			Total for Check Number 10202118:	604.04
10202119	PRTAXF	PAYROLL TAXES-FEDERAL	10/31/2021	
	10082021	PR Batch 00808.10.2021 FICA Employee Portio	PR Batch 00808.10.2021 FIC.	4,003.94
	10082021	PR Batch 00808.10.2021 FICA Employer Portio	PR Batch 00808.10.2021 FIC.	4,003.94
	10082021	PR Batch 00808.10.2021 Federal Income Tax	PR Batch 00808.10.2021 Fede	4,274.69
	10082021	PR Batch 00808.10.2021 Medicare Employee Pc	PR Batch 00808.10.2021 Med	936.41
	10082021	PR Batch 00808.10.2021 Medicare Employer Po	PR Batch 00808.10.2021 Med	936.41
	10092021	PR Batch 00809.10.2021 Medicare Employer Po	PR Batch 00809.10.2021 Med	32.43
	10092021	PR Batch 00809.10.2021 Medicare Employee Pc	PR Batch 00809.10.2021 Med	32.43
	10092021	PR Batch 00809.10.2021 Federal Income Tax	PR Batch 00809.10.2021 Fede	108.68
	10092021	PR Batch 00809.10.2021 FICA Employer Portio	PR Batch 00809.10.2021 FIC.	138.65
	10092021	PR Batch 00809.10.2021 FICA Employee Portio	PR Batch 00809.10.2021 FIC.	138.65
	10222021	PR Batch 00822.10.2021 FICA Employer Portio	PR Batch 00822.10.2021 FIC.	4,141.67
	10222021	PR Batch 00822.10.2021 Medicare Employer Po	PR Batch 00822.10.2021 Med	974.66
	10222021	PR Batch 00822.10.2021 FICA Employee Portio	PR Batch 00822.10.2021 FIC.	4,167.59
	10222021	PR Batch 00822.10.2021 Federal Income Tax	PR Batch 00822.10.2021 Fede	3,994.34
	10222021	PR Batch 00822.10.2021 Medicare Employee Pc	PR Batch 00822.10.2021 Med	974.66
			Total for Check Number 10202119:	28,859.15
10202120	PRTAXS	PAYROLL TAXES-STATE	10/31/2021	
	10082021	PR Batch 00808.10.2021 State Income Tax	PR Batch 00808.10.2021 Stat	1,838.45
	10092021	PR Batch 00809.10.2021 State Income Tax	PR Batch 00809.10.2021 Stat	32.41
	10222021	PR Batch 00822.10.2021 State Income Tax	PR Batch 00822.10.2021 Stat	1,847.73
			Total for Check Number 10202120:	3,718.59
10202121	PSPRS	Public Safety Personnel Retire	10/31/2021	
	10082021	PR Batch 00808.10.2021 Retirement-PSPRS	PR Batch 00808.10.2021 Reti	1,564.30
	10082021	LESS FIRE INSURANCE PREMIUM TAX CR	PR Batch 00808.10.2021 Reti	-208.70
	10082021	PR Batch 00808.10.2021 Retirement-PSPRS-Enr	PR Batch 00808.10.2021 Reti	6,218.10
	10222021	PR Batch 00822.10.2021 Retirement-PSPRS	PR Batch 00822.10.2021 Reti	1,210.54
	10222021	LESS FIRE INSURANCE PREMIUM TAX CR	PR Batch 00822.10.2021 Reti	-208.70
	10222021	PR Batch 00822.10.2021 Retirement-PSPRS-Enr	PR Batch 00822.10.2021 Reti	4,665.71
			Total for Check Number 10202121:	13,241.25
10202122	SRP1277	Salt River Project	10/31/2021	
	Sept 21	utility: electricity Sept 21 cemetery	utility: electricity Sept 21	31.70
	Sept 21	utility: electricity Sept 21 CAP	utility: electricity Sept 21	139.65
	Sept 21	utility: electricity Sept 21 ret basin @ vaou nawi	utility: electricity Sept 21	32.66
	Sept 21	utility: electricity Sept 21 street lights	utility: electricity Sept 21	333.58
	Sept 21	utility: electricity Sept 21 fire dept	utility: electricity Sept 21	625.90
	Sept 21	utility: electricity Sept 21 sprinklers @ street	utility: electricity Sept 21	31.80
	Sept 21	utility: electricity Sept 21 stott park restrooms	utility: electricity Sept 21	38.14
	Sept 21	utility: electricity Sept 21 maint yd	utility: electricity Sept 21	152.60
	Sept 21	utility: electricity Sept 21 TH	utility: electricity Sept 21	1,629.27
	Sept 21	utility: electricity Sept 21 sewer metering station	utility: electricity Sept 21	35.23
	Sept 21	utility: electricity Sept 21 HS	utility: electricity Sept 21	812.83
	Sept 21	utility: electricity Sept 21 fire security lights	utility: electricity Sept 21	17.53
	Sept 21	utility: electricity Sept 21 Library	utility: electricity Sept 21	558.61
	Sept 21	utility: electricity Sept 21 marquee	utility: electricity Sept 21	98.42
	Sept 21	utility: electricity Sept 21 mercado	utility: electricity Sept 21	4,658.20

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	Sept 21	utility: electricity Sept 21 biehn park	utility: electricity Sept 21	255.74
	Sept 21	utility: electricity Sept 21 % sr center	utility: electricity Sept 21	95.04
	Sept 21	utility: electricity Sept 21 mercado security light	utility: electricity Sept 21	249.98
	Sept 21	utility: electricity Sept 21 % sr center	utility: electricity Sept 21	380.13
	Sept 21	utility: electricity Sept 21 stott park	utility: electricity Sept 21	274.06
	Sept 21	utility: electricity Sept 21 maint office	utility: electricity Sept 21	197.39
	Sept 21	utility: electricity Sept 21 ret basin @ pitaya	utility: electricity Sept 21	31.17
	Sept 21	utility: electricity Sept 21 ret basin @ guadalupe	utility: electricity Sept 21	32.55
	Sept 21	utility: electricity Sept 21 biehn park lights	utility: electricity Sept 21	719.40
	Sept 21	utility: electricity Sept 21 % sr center	utility: electricity Sept 21	475.18
	Sept 21	utility: electricity Sept 21 biehn park restrooms	utility: electricity Sept 21	31.80
			Total for Check Number 10202122:	11,938.56
10202123	SRP1278	Salt River Project	10/31/2021	
	Sept 21	streets lights and traffic signal Sept 21	streets lights and traffic signal	2,399.40
			Total for Check Number 10202123:	2,399.40
10202124	SWGAS	Southwest Gas Corp	10/31/2021	
	Sept 21	utility: natural gas Sept 21 % sr center	utility: natural gas Sept 21	63.09
	Sept 21	utility: natural gas Sept 21 % sr center	utility: natural gas Sept 21	50.46
	Sept 21	utility: natural gas Sept 21 % sr center	utility: natural gas Sept 21	12.62
			Total for Check Number 10202124:	126.17
10202125	TEBLDGS	Tempe, City of	10/31/2021	
	21442 Aug 21	utility: water Aug 21 maint yd	utility: water Aug 21 maint yd	61.21
	28842 Aug 21	utility: water Aug 21 comm refuse % sr center	utility: water Aug 21 % sr cen	30.82
	28842 Aug 21	utility: water Aug 21 % sr center	utility: water Aug 21 % sr cen	9.25
	28842 Aug 21	utility: water Aug 21 Headstart	utility: water Aug 21 % sr cen	79.11
	28842 Aug 21	utility: water Aug 21 % sr center	utility: water Aug 21 % sr cen	36.99
	28842 Aug 21	utility: water Aug 21 % sr center	utility: water Aug 21 % sr cen	46.25
	28842 Aug 21	utility: water Aug 21 comm refuse % sr center	utility: water Aug 21 % sr cen	7.71
	28842 Aug 21	utility: water Aug 21 comm refuse % sr center	utility: water Aug 21 % sr cen	38.53
	30103 Aug 21	utility: water Aug 21 comm refuse TH	utility: water Aug 21 comm re	28.68
	30103 Aug 21	utility: water Aug 21 comm refuse Headstart	utility: water Aug 21 comm re	86.03
	30103 Aug 21	utility: water Aug 21 comm refuse CAP	utility: water Aug 21 comm re	28.68
	30103 Aug 21	utility: water Aug 21 TH irrigation	utility: water Aug 21 comm re	94.96
	30103 Aug 21	utility: water Aug 21 comm refuse Library	utility: water Aug 21 comm re	28.68
	40103 Aug 21	utility: water Aug 21 Library	utility: water Aug 21 TH	60.09
	40103 Aug 21	utility: water Aug 21 CAP	utility: water Aug 21 TH	20.03
	40103 Aug 21	utility: water Aug 21 TH	utility: water Aug 21 TH	120.19
	43524 Sept 21	utility: water Sept 21 hydrant meter	utility: water Sept 21 hydrant	231.95
	53814 Aug 21	utility: water Aug 21 basin @ vaou nawi	utility: water Aug 21 basin @	1,630.26
	61814 Aug 21	utility: water Aug 21 basin @ stott park	utility: water Aug 21 basin @	2,795.11
	6891752458Aug21	utility: water Aug 21 botanical garden	utility: water Aug 21 botanica	522.67
	70212 Aug 21	utility: water Aug 21 biehn park sprinklers 1	utility: water Aug 21 biehn pa	543.72
	70255 Aug 21	utility: water Aug 21 stott park restrooms	utility: water Aug 21 stott parl	55.54
	73212 Aug 21	utility: water Aug 21 Fire dept	utility: water Aug 21 Fire dept	208.30
	79822 Aug 21	utility: water Aug 21 cemetery	utility: water Aug 21 cemetery	136.76
	80212 Aug 21	utility: water Aug 21 biehn park sprinklers 2	utility: water Aug 21 biehn pa	587.46
	80814 Aug 21	utility: water Aug 21 basin @ guadalupe	utility: water Aug 21 basin @	1,222.53
	83403 Aug 21	utility: water Aug 21 stott landscape	utility: water Aug 21 stott lanc	275.18
	88103 Aug 21	utility: water Aug 21 basin @ pitaya	utility: water Aug 21 basin @	51.55
	98252 Aug 21	utility: water Aug 21 mercado	utility: water Aug 21 mercado	935.53
	98252 Aug 21	utility: water Aug 21 mercado comm refuse	utility: water Aug 21 mercado	482.15
			Total for Check Number 10202125:	10,455.92
10202127	WEX	WEX Bank	10/31/2021	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	74731185	fuel purchases Sept 21 Fire	fuel purchases Sept 21	1,565.93
	74731185	fuel purchases Sept 21 Maint	fuel purchases Sept 21	935.49
	74731185	fuel purchases Sept 21 Sr Center @ 25%	fuel purchases Sept 21	19.68
	74731185	fuel purchases Sept 21 rebate	fuel purchases Sept 21	-7.54
	74731185	fuel purchases Sept 21 COVID19	fuel purchases Sept 21	53.82
	74731185	fuel purchases Sept 21 Sr Center @ 75%	fuel purchases Sept 21	59.06
Total for Check Number 10202127:				2,626.44
10202128	VERIZON	Verizon Wireless	10/31/2021	
	9887743835	cell phone & data service Aug 21 Fire Ipad 2	cell phone & data service Aug	38.01
	9887743835	cell phone & data service Aug 21 COVID Iphone	cell phone & data service Aug	40.91
	9887743835	cell phone & data service Aug 21 Maintenance C	cell phone & data service Aug	40.91
	9887743835	cell phone & data service Aug 21 COVID Ipad 2	cell phone & data service Aug	38.01
	9887743835	cell phone & data service Aug 21 COVID Ipad 1	cell phone & data service Aug	38.01
	9887743835	cell phone & data service Aug 21 COVID Iphone	cell phone & data service Aug	40.91
	9887743835	cell phone & data service Aug 21 Maintenance C	cell phone & data service Aug	30.80
	9887743835	cell phone & data service Aug 21 Comm Dev ph	cell phone & data service Aug	40.91
	9887743835	cell phone & data service Aug 21 Fire Ipad 1	cell phone & data service Aug	38.01
	9887743835	cell phone & data service Aug 21 Maintenance Ij	cell phone & data service Aug	38.01
	9887743835	cell phone & data service Aug 21 Fire Heart Moi	cell phone & data service Aug	40.01
	9887743835	cell phone & data service Aug 21 CAP jetpack	cell phone & data service Aug	40.01
	9887743835	cell phone & data service Aug 21 Maintenance T	cell phone & data service Aug	40.91
	9887743835	cell phone & data service Aug 21 Fire	cell phone & data service Aug	40.91
Total for Check Number 10202128:				546.33
Report Total (137 checks):				1,766,624.11