



NOTICE OF REGULAR MEETING OF THE GUADALUPE TOWN COUNCIL

THURSDAY, MAY 28, 2020

6:00 P.M.

MERCADO DE GUADALUPE
9201 SOUTH AVENIDA DEL YAQUI, MULTI-PURPOSE ROOM
GUADALUPE, ARIZONA

Valerie Molina
Mayor

Ricardo Vital
Vice Mayor

Mary Bravo
Councilmember

Anita Cota
Councilmember

Gloria Cota
Councilmember

Elvira Osuna
Councilmember

Joe Sánchez
Councilmember

Agendas/Minutes:

www.guadalupeaz.org

Town Council Chambers
9241 S. Avenida del Yaqui
Guadalupe, AZ 85283
Phone: (480) 730-3080
Fax: (480)-505-5368

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Town of Guadalupe Council and to the general public that the Guadalupe Town Council will hold a meeting, open to the public, on Thursday, May 28, 2020, at 6:00 P.M., at the Mercado de Guadalupe, 9201 South Avenida del Yaqui, Multi-purpose Room, Guadalupe, Arizona.

AGENDA

A. CALL TO ORDER

B. ROLL CALL

C. INVOCATION/PLEDGE OF ALLEGIANCE

D. APPROVAL OF MINUTES – None.

E. CALL TO THE PUBLIC: An opportunity is provided to the public to address the Council on items that are not on the agenda or included on the consent agenda. A total of 3 minutes will be provided for the Call to the Audience agenda item, unless the Council requests an exception to this limit. Please note that those wishing to comment on agenda items posted for action will be provided the opportunity at the time the item is heard.

F. MAYOR and COUNCIL PRESENTATIONS – None.

G. DISCUSSION AND POSSIBLE ACTION ITEMS:

1. PUBLIC HEARING – TOWN CODE OF ORDINANCES CODIFICATION (ORDINANCE NO. O2020.22): Hold a public hearing to receive public comment regarding adoption of the Town Code of Ordinances in its entirety. Per the American Legal Publishing Corporation, codifying includes removing repealed or obsolete ordinances and editing for proper grammar, consistency and clarity. Codifying also encompasses formatting the material into user-friendly titles, chapters and sections, and supplementing with new ordinances. The result is one body of current, enforceable law. Council may provide direction to the Town Manager / Clerk. *(related to agenda item G2)*

2. TOWN CODE OF ORDINANCES CODIFICATION (ORDINANCE NO. O2020.22): Council will consider and may take action to adopt an ordinance to codify the Town Code of Ordinances in its entirety. The process to compile all of the Town ordinances, including subsequent amendments, for the past 30 years, began in 2016. American Legal Publishing Corporation will provide on-going administration of the codification of ordinances and resolutions that impact the Town Code. If adopted, the Town Code will become effective and available on-line in a searchable and accessible format beginning July 1, 2020. Council may provide direction to the Town Manager / Clerk. *(related to agenda item G1)*



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3. **DECLARING TOWN CODE OF ORDINANCES AS A PUBLIC RECORD (RESOLUTION NO. R2020.18):** Council will consider and may take action to adopt a resolution declaring the Town of Guadalupe Code of Ordinances as a public record. Council may provide direction to the Town Manager / Clerk. *(related to agenda items G 1 & 2)*

4. **COUNCIL MEETING SCHEDULE, JUNE – DECEMBER, 2020:** Councilmembers will review the Town Council Regular Meeting Schedule for the remainder of 2020, and may reschedule, cancel, or schedule additional meetings through December, 2020. Staff recommends rescheduling or cancelling the July 9, 2020, Regular Council Meeting, and scheduling a Regular Council Meeting for Thursday, June 4, 2020. Council may provide direction to the Town Manager / Clerk.

5. **COVID-19 ACTION UPDATE:** Mayor and Council will receive an update from Town staff regarding current steps taken to safe guard public health and safety in response to the Coronavirus and its impact to Town services. Council may provide direction to the Town Manager / Clerk. *(there is no material for this agenda item)*

H. TOWN MANAGERS' COMMENTS

I. COUNCILMEMBERS' COMMENTS

J. ADJOURNMENT



May 21, 2020

To: The Honorable Mayor and Town Council

From: Jeff Kulaga, Town Manager / Clerk

RE: May 28, 2020, Town Council Regular Meeting Information Report

The purpose of this report is to provide brief information regarding each of the meeting's agenda items.

Agenda Items:

G1. PUBLIC HEARING & G2. TOWN CODE OF ORDINANCES CODIFICATION (ORDINANCE NO. O2020.22) At the April 23, 2020 Regular Council Meeting, Council adopted 19 ordinances amending the Town of Guadalupe Code of Ordinances, in preparation for a complete codification of the Code of Ordinances, including amending various fees throughout the Code of Ordinances.

Adoption of Ordinance No. O2020.22 will incorporate all of the 19 ordinances into the Town Code that becomes effective on July 1, 2020. Additionally, this code will now be electronic, searchable, and available on the Town website. This process aligns with best practices and improves transparency in governance. (Page 4)

G3. DECLARING TOWN CODE OF ORDINANCES AS A PUBLIC RECORD (RESOLUTION NO. R2020.18): Adoption of Resolution No. R2020.18 formally declares that the Town Code is a public record and notifies the public on the various methods on how to access the Town Code. (Page 5)

G4. 2020 COUNCIL REGULAR MEETING SCHEDULE: Staff recommends rescheduling or cancelling the July 9, 2020, Regular Council Meeting; and, adding a Regular Council Meeting on Thursday, June 4, 2020. (Page 6)

G5. COVID-19 ACTION UPDATE: Mayor and Council will receive an update from Town staff regarding current steps taken to safe guard public health and safety in response to the Coronavirus and its impact to Town services. *(there is no material for this agenda item)*

ORDINANCE NO. O2020.22

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF GUADALUPE, ARIZONA, ADOPTING THE TOWN OF GUADALUPE CODE OF ORDINANCES IN ITS ENTIRETY; AND, ESTABLISHING AN EFFECTIVE DATE OF JULY 1, 2020.

WHEREAS, the Town of Guadalupe values the importance of transparency in governance; and,

WHEREAS, the Town wishes to formally codify all of its ordinances and resolutions that impact the Town Code since the Town was incorporated in 1975; and,

WHEREAS, the Town wishes to repeal and replace its existing Town Code of Ordinances with the newly codified Guadalupe Town Code of Ordinances;

WHEREAS, that certain document known as the Guadalupe Town Code of Ordinances, three (3) copies of which are on file in the Town Clerk's office and posted on the Town of Guadalupe municipal website, was declared to be a Public Record by the Guadalupe Town Council on May 28, 2020, is hereby incorporated herein as if set forth in full; and,

WHEREAS, the Town wishes to establish an effective date of the newly adopted Guadalupe Town Code of Ordinances as July 1, 2020.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF GUADALUPE, ARIZONA as follows:

Section 1. The Town Council wishes to formally adopt the Guadalupe Town Code of Ordinances in its entirety.

Section 2. The effective date of the newly adopted Guadalupe Town Code of Ordinances shall be July 1, 2020.

Section 3. If any part or portion of the Guadalupe Town Code of Ordinances or this ordinance is found to be invalid or unconstitutional in any way by any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

PASSED AND ADOPTED by the Mayor and Council of the Town of Guadalupe, Arizona, this 28th day of May, 2020.

Valerie Molina, Mayor

ATTEST:

Jeff Kulaga, Town Manager / Clerk

APPROVED AS TO FORM:

David E. Ledyard, Town Attorney

RESOLUTION NO. R2020.18

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF GUADALUPE, ARIZONA, DECLARING AS A PUBLIC RECORD THAT CERTAIN DOCUMENT FILED WITH THE TOWN CLERK OF THE TOWN OF GUADALUPE, ARIZONA, SAID DOCUMENT IS KNOWN AS THE TOWN OF GUADALUPE CODE OF ORDINANCES.

BE IT RESOLVED by the Mayor and Council of the Town of Guadalupe, Arizona that certain document known as the Town of Guadalupe Code of Ordinances, 3 copies of which shall be on file in the Office of the Town Clerk and available for public viewing at all times during regular office hours, is hereby declared to be a Public Record and said copies are to remain on file with the Town Clerk.

BE IT FURTHER RESOLVED that a complete copy of the Town of Guadalupe Code of Ordinances shall be posted on the Town of Guadalupe municipal website for greater public access and transparency.

PASSED AND ADOPTED by the Mayor and Council of the Town of Guadalupe, Arizona, this 28th day of May, 2020.

Valerie Molina, Mayor

ATTEST:

Jeff Kulaga, Town Manager / Clerk

APPROVED AS TO FORM:

David E. Ledyard, Town Attorney



GUADALUPE TOWN COUNCIL MEETING SCHEDULE AND NOTICE
JUNE 2020 THROUGH DECEMBER 2020

Pursuant to Arizona Revised Statutes §38-431.02, notice is hereby given to the members of the Guadalupe Town City Council and to the general public that the Guadalupe Town Council will hold meetings open to the public on the dates and times outlined below.

Pursuant to Town Resolution 2017-01, the regularly scheduled Town Council meetings shall be held at 6:00 p.m. on the second and fourth Thursdays of the month in the Council Chambers, Guadalupe Town Hall, 9241 S. Avenida del Yaqui, Guadalupe, Arizona unless the meetings fall on a holiday, or are otherwise posted for a different time or place.

Special meetings of the Town Council may be scheduled for various dates, times, or locations.

The notice and agenda for any meeting shall be posted at least 24-hours in advance in accordance with the Arizona Revised Statutes, A.R.S. §38-431.02 at the following locations:

- (a) The Town of Guadalupe website: www.guadalupeaz.org; and
- (b) Outside the entrance to Town Hall, on a public notice posting board.

In addition, meeting notices and agendas will be available at the reception desk at Guadalupe Town Hall, Monday through Friday from 8:00 a.m. – 5:00 p.m. For questions or further information, please contact the Town Clerk’s Office at (480) 730-3080 or email clerk@guadalupeaz.org.

Month	2nd Thursday Date:	4th Thursday Date:
June	11	25
July	9	23
August	13	27
September	10	24
October	8	22 - MEETING CANCELLED 29 - REGULAR MEETING ADDED
November	12	26 - MEETING CANCELLED Thanksgiving Day 24 - REGULAR MEETING ADDED
December	10	24 - MEETING CANCELLED Christmas Eve 22 - REGULAR MEETING ADDED