



Minutes Town Council Regular Meeting July 14, 2022

Valerie Molina
Mayor

Ricardo Vital
Vice Mayor

Mary Bravo
Councilmember

Gloria Cota
Councilmember

Elvira Osuna
Councilmember

Joe Sánchez
Councilmember

Anita Cota Soto
Councilmember

Agendas/Minutes:
www.guadalupeaz.org

Town Council Chambers
9241 S. Avenida del Yaqui
Guadalupe, AZ 85283
Phone: (480) 730-3080
Fax: (480)-505-5368

Minutes of the Guadalupe Town Council Regular Meeting held on Thursday, July 14, 2022, at 6:00 P.M., at Guadalupe Town Hall, 9241 South Avenida del Yaqui, Museum Room, Guadalupe, Arizona.

A. Mayor Molina called the meeting to order at 6:06 p.m.

B. ROLL CALL

Councilmembers Present: Mayor Valerie Molina. The following councilmembers participated via video conference: Vice Mayor Ricardo Vital, Councilmember Mary Bravo, Councilmember Gloria Cota, Councilmember Elvira Osuna, and Councilmember Joe Sánchez

Councilmember Absent: Councilmember Anita Cota Soto

Staff Present: Jeff Kulaga – Town Manager / Clerk, and Jennifer Drury – Assistant to the Town Manager, and David Ledyard – Town Attorney

C. INVOCATION/PLEDGE OF ALLEGIANCE

Councilmember Bravo provided the invocation. Mayor Molina then led the Pledge of Allegiance.

D. APPROVAL OF MINUTES

1. Approval of the June 9, 2022, Town Council Regular Meeting Minutes.
2. Approval of the June 15, 2022, Town Council Special Meeting Minutes.
3. Approval of the June 23, 2022, Town Council Regular Meeting Minutes.
4. Approval of the June 23, 2022, Town Council Special Meeting Minutes.

**Motion by Vice Mayor Vital to approve agenda items D1 – D4; second by Councilmember Bravo.
Motion passed unanimously on a voice vote 6-0.**

1. Councilmembers approved the June 9, 2022, Town Council Regular Meeting Minutes.
2. Councilmembers approved the June 15, 2022, Town Council Special Meeting Minutes.
3. Councilmembers approved the June 23, 2022, Town Council Regular Meeting Minutes.
4. Councilmembers approved the June 23, 2022, Town Council Special Meeting Minutes.

E. CALL TO THE PUBLIC: No one spoke.

F. MAYOR and COUNCIL PRESENTATIONS: None.

G. DISCUSSION AND POSSIBLE ACTION ITEMS:

1. CHICANOS POR LA CAUSA YOUTH PROGRAMS

Mayor Molina called upon Renato Ramos and Daniel Perez to provide a presentation from Chicanos Por La Causa (CPLC) representatives regarding CPLC newly hired youth coordinators serving Guadalupe youth. Mr. Ramos stated that there will be youth facilitators that will be working with middle and high school students with a focus on social and emotional development. CPLC has partnered with the Guadalupe Boxing Gym to offer boxing training to program participants.



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In response to a question regarding the recruitment process, Mr. Ramos stated that the Family Resources Center (FRC) will have registration materials and flyers that outline what the programs offer. There are 60 openings for youth participants. This is a free after-school program that is offered throughout the school year. Program organizers are working on leveraging funding to provide snacks to program participants.

Daniel Perez stated that he is participating in this program which is separate from his role with the Tempe Union High School District.

A Councilmember suggested that program organizers work with St. Mary's Food Bank, Frank Elementary School, and the Guadalupe Library to provide snacks to program participants. *There is no material for this agenda item.*

2. APPROVAL OF INTERGOVERNMENTAL AGREEMENT BETWEEN MARICOPA COUNTY ADMINISTERED BY ITS HUMAN SERVICES DEPARTMENT AND TOWN OF GUADALUPE FOR COMMUNITY ACTION PROGRAM SERVICES

Mayor Molina stated that this agenda item is for Council to consider authorizing the Mayor, or designee, to sign an Intergovernmental Agreement with Maricopa County (County) by and through its Human Services Department and the Town of Guadalupe for Emergency Food Distribution, Senior Food Distribution and Family Hygiene Supply Programs by the Community Action Program (CAP). The IGA term is from July 1, 2022, through June 30, 2023, with the County providing \$100,000 to the Town's CAP for these social services.

Jeff Kulaga, Town Manager / Clerk, stated that the proposed intergovernmental agreement (IGA) represents a shift in the Community Action Program's (CAP) efforts to provide social services to Guadalupe residents. Historically, CAP has facilitated the intake and processing of rental and utility assistance for eligible Guadalupe families, in coordination with Maricopa County (County). The proposed IGA focuses on emergency food distribution, senior food distribution, family hygiene supplies, and workforce referrals. If approved, the Town will receive \$100,000 for CAP to provide these services. Rental and utility assistance will also be available primarily through the County.

In response to how this will impact the number of clients that CAP anticipates, Annette Padilla, CAP Director, stated that it is difficult to anticipate how this programmatic change will impact the number of CAP clients. Families will need to submit applications electronically, or via telephone to the County.

In response to a question regarding rental assistance and how that may impact residents that have received an eviction notice, Ms. Padilla stated that CAP will advise the resident to contact the County so that they can get prioritized. CAP assists individuals to set up e-mail accounts so that they can work with the County electronically.

Mr. Kulaga stated that the County manages the funding. Should there be problems delivering services, staff will notify County officials. Ms. Padilla stated that staff will be participating in focus groups with the County to work on potential service gaps in the new processes.

In response to a question regarding if the IGA funds the food and hygiene products, Ms. Padilla stated that the food is provided via in-kind donations from various sources. The Town provides funding for hygiene supplies and at times, food. With the increase in food costs combined with the hot weather, the CAP has experienced an increase in clientele.

In response to a question regarding how the Supplemental Nutrition Assistance Program (SNAP) is administered, Ms. Padilla stated that the Wildfire organization will provide training to CAP staff on how to enroll, prescreen, and advertise the program to Guadalupe families. Individuals that do not live in Guadalupe are referred to the community in which they reside.



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Motion by Vice Mayor Vital to approve agenda item G2; second by Councilmember Cota. Motion passed unanimously on a voice vote 6-0.

Councilmembers authorized the Mayor, or designee, to sign an Intergovernmental Agreement (C2022-35) with Maricopa County (County) by and through its Human Services Department and the Town of Guadalupe for Emergency Food Distribution, Senior Food Distribution and Family Hygiene Supply Programs by the Community Action Program (CAP). The IGA term is from July 1, 2022, through June 30, 2023, with the County providing \$100,000 to the Town's CAP for these social services.

3. FALL 2022 PRIMARY AND GENERAL ELECTIONS UPDATE

Mayor Molina called upon Jeff Kulaga, Town Manager / Clerk, to provide an update regarding schedules for the August 2, 2022, Primary Election and the November 8, 2022, General Election.

Mr. Kulaga stated that all election related information and materials are provided by the Maricopa County Elections Department in English and Spanish. Mr. Kulaga then reviewed key election deadlines related to the August 2, 2022, Primary Election. The Mercado Multi-purpose Room will serve as an early voting center, beginning on Friday, July 22 through election day (closed Sundays).

Mr. Kulaga then reviewed key election deadlines for the November 8, 2022, General Election. The Mercado Multi-purpose Room will serve as an early voting center, beginning on October 28, through election day (closed Sundays).

4. INTERSTATE 10 (I-10) BROADWAY CURVE IMPROVEMENT PROJECT UPDATE

Mayor Molina called upon Jeff Kulaga, Town Manager / Clerk, to provide an update regarding the Interstate 10 Broadway Curve Improvement Project current road closure, detours, and related project impacts to the Town of Guadalupe. The Guadalupe Road bridge is closed over I-10 from July 11 to July 25, 2022. The north side of the bridge is being widened in preparation for the installation of a sidewalk on the bridge as well as the Guadalupe and Phoenix approaches to the bridge. The Arizona Department of Transportation (ADOT) is the oversight authority on the project. There will also be an added retaining wall on the Guadalupe approach to the bridge where a mural could be displayed. ADOT will also be using a portion of Town-owned property as a staging area. The project includes drainage improvements. Traffic inconveniences will be occurring.

5. CLAIMS

Mayor Molina stated that this agenda item is for Council to consider approving the check register for June 2022, totaling \$828,412.92.

Motion by Vice Mayor Vital to approve agenda item G5; second by Councilmember Bravo. Motion passed unanimously on a voice vote 6-0.

Councilmembers approved the check register for June 2022, totaling \$828,412.92.

6. PURCHASE OF PROPERTY – 8002 SOUTH AVENIDA DEL YAQUI, GUADALUPE AZ

Mayor Molina requested that agenda item G6 be removed from the agenda. David Ledyard, Town Attorney, stated that the property is in escrow with a qualified buyer.

Councilmembers agreed to remove agenda item G6 from the Council agenda:

Council will consider and may take action to authorize the Mayor or designee, to sign any and all documents necessary to purchase the property located at 8002 South Avenida del Yaqui, Guadalupe, AZ to the Town of Guadalupe for a purchase price not to exceed \$50,000.



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H. TOWN MANAGER/CLERK'S COMMENTS

Jeff Kulaga, Town Manager / Clerk

- Congratulated Senior Center staff on the successful departmental audit recently conducted by the Maricopa County Health Department.
- Congratulated Public Works and Community Action Program staff in collaborating with Community Bridges Incorporated, and Chicanos Por La Causa in providing services to the homelessness population.

I. COUNCILMEMBERS' COMMENTS

Councilmember Bravo

- Thanked staff for their work.
- Thanked the community for staying safe and healthy.
- Cautioned everyone about the hot weather.
- Urged everyone to take care of their pets.

Vice Mayor Vital

- July 16, 2022 – Back to School event & vaccination clinic.

Councilmember Sánchez

- Thanked staff for their work.
- Urged everyone to watch out for their neighbors.

Councilmember Osuna

- Thanked staff for their work.
- Congratulated Senior Center staff on their successful department audit by Maricopa County.

Mayor Molina

- Thanked Jennifer Drury, Assistant to the Town Manager, for her leadership.
- Requested that staff provide revenue generating ideas at the August 11, 2022 Regular Council meeting.
- Congratulated Senior Center staff on their successful department audit by Maricopa County.
- July 16, 2022 – Back to School event & vaccination clinic.

J. ADJOURNMENT

Motion by Vice Mayor Vital to adjourn the Regular Council Meeting; second by Councilmember Bravo. Motion passed unanimously on a voice vote 6-0.

The meeting was adjourned at 6:48 p.m.

Valerie Molina, Mayor

ATTEST:

Jeff Kulaga, Town Manager / Town Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the July 14, 2022, Town of Guadalupe, Town Council Regular Meeting. I further certify the meeting was duly called and held, and that a quorum was present.

Jeff Kulaga, Town Manager / Town Clerk