



Minutes Town Council Regular Meeting May 12, 2022

Valerie Molina
Mayor

Ricardo Vital
Vice Mayor

Mary Bravo
Councilmember

Gloria Cota
Councilmember

Elvira Osuna
Councilmember

Joe Sánchez
Councilmember

Anita Cota Soto
Councilmember

Agendas/Minutes:
www.guadalupeaz.org

Town Council Chambers
9241 S. Avenida del Yaqui
Guadalupe, AZ 85283
Phone: (480) 730-3080
Fax: (480)-505-5368

Minutes of the Guadalupe Town Council Regular Meeting held on Thursday, May 12, 2022, at 6:00 P.M., at Guadalupe Town Hall, 9241 South Avenida del Yaqui, Museum Room, Guadalupe, Arizona.

A. Mayor Molina called the meeting to order at 6:03 p.m.

B. ROLL CALL

Councilmembers Present: Mayor Valerie Molina. The following councilmembers participated via video conference: Vice Mayor Ricardo Vital, Councilmember Mary Bravo, Councilmember Gloria Cota, Councilmember Elvira Osuna (*arrived at 6:11 p.m.*), and Councilmember Joe Sánchez

Councilmember Absent: Councilmember Anita Cota Soto

Staff Present: Jeff Kulaga – Town Manager / Clerk, Jennifer Drury – Assistant to the Town Manager, and David Ledyard – Town Attorney

C. INVOCATION/PLEDGE OF ALLEGIANCE

Councilmember Bravo provided the invocation. Mayor Molina then led the Pledge of Allegiance.

D. APPROVAL OF MINUTES

1. Approval of the April 28, 2022, Town Council Regular Meeting Minutes.

Motion by Vice Mayor Vital to approve agenda item D1; second by Councilmember Cota. Motion passed unanimously on a voice vote 7-0.

1. Councilmembers approved the April 28, 2022, Town Council Regular Meeting Minutes.

E. CALL TO THE PUBLIC

No one spoke. Mayor Molina announced that Town Hall is open and that the public is welcome to address the Council in person or via e-mail.

F. MAYOR and COUNCIL PRESENTATIONS – None.

G. DISCUSSION AND POSSIBLE ACTION ITEMS

1. SPECIAL EVENT LIQUOR LICENSE REQUEST

Mayor Molina stated that this item is for Council to consider forwarding a recommendation of approval, denial, or no recommendation to the Arizona Department of Liquor Licenses and Control for a Special Event Liquor License. The Applicant is Ralph A. Cota on behalf of the Conrado F. Bilducia American Legion Post 124 Guadalupe Veterans, a non-profit organization. The event location is the patio of the Mercado de Guadalupe, 9201 South Avenida del Yaqui, Guadalupe, AZ. The proposed event will be held on Saturday, May 21, 7:00 PM – 11:00 PM. Maricopa County Sheriff's Office personnel will provide event security and the Post will provide age identification verification for alcohol consumption.



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Jeff Kulaga, Town Manager / Clerk, stated that this agenda item is a request by the American Legion Post (Post) to host a fundraiser event. It is anticipated that there will be 150 people attending this event. The Post has filed the proper application and has met the Mercado facility rental requirements.

Motion by Councilmember Bravo to approve item G1; second by Vice Mayor Vital. Motion passed unanimously on a voice vote 5-0.

Councilmembers voted to forward a recommendation of approval to the Arizona Department of Liquor Licenses and Control for a Special Event Liquor License. The Applicant is Ralph A. Cota on behalf of the Conrado F. Bilducia American Legion Post 124 Guadalupe Veterans, a non-profit organization. The event location is the patio of the Mercado de Guadalupe, 9201 South Avenida del Yaqui, Guadalupe, AZ. The proposed event will be held on Saturday, May 21, 7:00 PM – 11:00 PM. Maricopa County Sheriff's Office personnel will provide event security and the Post will provide age identification verification for alcohol consumption.

2. CAPITAL PROJECT STATUS REPORT

Mayor Molina called upon Jeff Kulaga, Town Manager / Clerk, to provide a status report of current capital projects including estimated construction costs, schedules, and funding sources. There are 15 active, funded, projects totaling an estimated \$10,166,662 where the Town's contribution is \$1,053,564 (10%) and recently submitted capital project grant requests total an estimated \$2,745,449. Mr. Kulaga reviewed each of the projects and discussed their status and funding source.

Councilmember Osuna joined the meeting.

Mr. Kulaga noted that a majority of funding is from the federal government. For every dollar the Town spends on active projects, \$9 in grant funding is received. This is a cost-effective use of limited Town resources and leveraging opportunities.

Staff recently submitted two additional grant requests from the federal government totaling approximately \$2.7 million for the street light renovation and the sewer system renovation projects. Staff is also in the process of submitting \$963,000 in tribal gaming grant requests. Over the past 4 years, the Town has been awarded approximately 30% of its requested gaming grant requests.

3. AWARD OF CONTRACT – WALKER LAWMOWER

Mayor Molina stated that this item is for Council to consider awarding a contract to Tempe Power Equipment LLC for the purchase of a commercial grade 42" walker lawn mower for use by the Public Works Department in the amount of \$17,289. The existing walker mower has exceeded its serviceable life expectancy and requires on-going repair. Funding for replacing the walker mower is through a shared revenue grant from Gila River Indian Community. Staff received three bids and recommends awarding the contract to Tempe Power Equipment because Tempe Power Equipment offered the lowest bid for the product and warranty.

Jeff Kulaga, Town Manager / Clerk, stated that the Town's existing walker lawnmower is routinely in disrepair. The Gila River Indian Community awarded the Town \$60,000 in a revenue sharing grant towards the purchase of a walker lawnmower. Staff is recommending that the contract for the purchase of the walker lawnmower be awarded to Tempe Power Equipment.

Motion by Vice Mayor Vital to approve item G3; second by Councilmember Sánchez. Motion passed unanimously on a voice vote 6-0.

Councilmembers awarded a contract (C2022-22) to Tempe Power Equipment LLC for the purchase of a commercial grade 42" walker lawn mower for use by the Public Works Department in the amount of \$17,289.



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4. AWARD OF CONTRACT – WOODCHIPPER

Mayor Molina stated that this item is for Council to consider awarding a contract to Vermeer Mountain West for the purchase of a commercial grade woodchipper for use by the Public Works Department in the amount of \$53,900.32. Funding for the woodchipper is through a shared revenue grant from Gila River Indian Community and the adopted Fiscal Year 2022 General Fund budget - Capital Outlay cost center. Staff sought quotes, auctions, and bids and recommends awarding the contract to Vermeer Mountain West because Vermeer Arizona Restaurant Supply, Inc., offered the most cost-effective quote for the equipment, warranty, and maintenance program.

Jeff Kulaga, Town Manager / Clerk, stated that staff is recommending that a contract for the purchase of a woodchipper be awarded to Vermeer Mountain West. Woodchippers range in price from \$28,000 (used) to \$65,000 (new). A portion of the funding for this equipment is from a revenue sharing grant from the Gila River Indian Community, with the remaining funding of \$31,000 coming from the General Fund. This equipment has a five-year warranty and a three-year maintenance plan.

Motion by Councilmember Bravo to approve item G4; second by Councilmember Sánchez. Motion passed unanimously on a voice vote 6-0.

Councilmembers awarded a contract (C2022-23) to Vermeer Mountain West for the purchase of a commercial grade woodchipper for use by the Public Works Department in the amount of \$53,900.32.

5. COUNCIL MEETING SCHEDULE, MAY – DECEMBER 2022

Mayor Molina stated that this item is for Council to review the Town Council Regular Meeting Schedule for the remainder of 2022, and may reschedule, cancel, or schedule additional meetings through December 2022. Staff recommends cancelling or rescheduling the Thursday, July 28, 2022, Regular Council Meeting due to construction of the Town Council Chambers and Town Hall Museum Room.

Jeff Kulaga, Town Manager / Clerk, stated that the renovation of Town Hall will be occurring in late June/July, which includes the Museum Room. If the Council were to cancel the July 28, 2022 Regular Council Meeting, it will allow time for needed construction in the Museum Room. It is not uncommon for Town/City Councils to cancel one meeting during the summer.

Motion by Vice Mayor Vital to approve item G5; second by Councilmember Osuna. Motion passed unanimously on a voice vote 6-0.

Councilmembers canceled the Thursday, July 28, 2022, Regular Council Meeting due to construction of the Town Council Chambers and Town Hall Museum Room.

6. CLAIMS

Mayor Molina stated that this item is for Council to consider approving the check register for April 2022, totaling \$635,166.76.

Motion by Vice Mayor Vital to approve item G6; second by Councilmember Osuna. Motion passed unanimously on a voice vote 6-0.

Councilmembers approved the check register for April 2022, totaling \$635,166.76.

H. TOWN MANAGERS' COMMENTS

Jeff Kulaga, Town Manager / Clerk

- Thanked volunteers for their work and community members for attending the Mother's Day event.



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I. COUNCILMEMBERS' COMMENTS

Councilmember Bravo

- o Thanked staff for their work.
- o Community members need to be aware of what is happening in Town.

Councilmember Cota

- o Thanked staff for their work.

Vice Mayor Vital

- o Thanked staff for their work.
- o Mother's Day event went well.
- o Saturday, May 14, 2022 – Vaccination/booster event.

Councilmember Sánchez

- o Thanked staff for their work.
- o Appreciated the purchase of equipment for Public Works.

Councilmember Osuna

- o Thanked staff for their work. The Town Manager / Clerk serves the Town in various leadership roles.
- o Congratulated school graduates.

Mayor Molina

- o Summer camps are being offered at South Mountain Community College. The Town is covering the cost of the storytelling camp.
- o Free summer program at the Boys and Girls Club.
- o Thanked Dibble Engineering for assisting with Town projects.
- o There will be upcoming road closures, which will be posted on Facebook.
- o Congratulated the Class of 2022 graduates. Wished everyone a safe graduation season.

J. ADJOURNMENT

Motion by Vice Mayor Vital to adjourn the Regular Council Meeting; second by Councilmember Osuna. Motion passed unanimously on a voice vote 6-0.

The meeting was adjourned at 6:38 p.m.

Valerie Molina, Mayor

ATTEST:

Jeff Kulaga, Town Manager / Town Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the May 12, 2022, Town of Guadalupe, Town Council Regular Meeting. I further certify the meeting was duly called and held, and that a quorum was present.

Jeff Kulaga, Town Manager / Town Clerk