



Minutes Town Council Regular Meeting May 26, 2022

Valerie Molina
Mayor

Ricardo Vital
Vice Mayor

Mary Bravo
Councilmember

Gloria Cota
Councilmember

Elvira Osuna
Councilmember

Joe Sánchez
Councilmember

Anita Cota Soto
Councilmember

Agendas/Minutes:
www.guadalupeaz.org

Town Council Chambers
9241 S. Avenida del Yaqui
Guadalupe, AZ 85283
Phone: (480) 730-3080
Fax: (480)-505-5368

Minutes of the Guadalupe Town Council Regular Meeting held on Thursday, May 26, 2022, at 6:00 P.M., at Guadalupe Town Hall, 9241 South Avenida del Yaqui, Museum Room, Guadalupe, Arizona.

A. Councilmember Soto called the meeting to order at 6:11 p.m.

B. ROLL CALL

Councilmembers Present: Councilmember Anita Cota Soto. The following councilmembers participated via video conference: Vice Mayor Ricardo Vital, Councilmember Mary Bravo, Councilmember Elvira Osuna, and Councilmember Joe Sánchez

Councilmembers Absent: Mayor Valerie Molina and Councilmember Gloria Cota

Staff Present: Jeff Kulaga – Town Manager / Clerk, and Jennifer Drury – Assistant to the Town Manager, and David Ledyard – Town Attorney

Councilmember Soto announced that the Council meetings are open to the public and invited members of the public to attend. There is a limit of ten people allowed in the Town Hall lobby.

C. INVOCATION/PLEDGE OF ALLEGIANCE

Councilmember Soto called for a moment of silence in recognition of the victims of a recent shooting incident in Texas. Councilmember Soto then led the Pledge of Allegiance.

D. APPROVAL OF MINUTES

1. Approval of the May 12, 2022, Town Council Regular Meeting Minutes.

Motion by Councilmember Bravo to approve agenda item D1; second by Councilmember Osuna. Motion passed unanimously on a voice vote 5-0.

1. Councilmembers approved the May 12, 2022, Town Council Regular Meeting Minutes.

E. CALL TO THE PUBLIC

Daniel Perez stated that he is a member of Compadres de Guadalupe. Mr. Perez talked about a proposal to install horseshoe pits in Biehn Colony Park; and discussed various fund-raising efforts that could fund the project. The horseshoe pits could potentially become a revenue generator for the Town.

Jeff Kulaga, Town Manager / Clerk, stated that he will meet with Mr. Perez to discuss the proposal further. There are various issues that staff and Mr. Perez will need to work on before this proposal could be scheduled for Council action at an upcoming Council meeting.

F. MAYOR and COUNCIL PRESENTATIONS:

Councilmember Soto read a proclamation declaring Sunday, June 5, 2022, as Graduation Sunday in the Town of Guadalupe.



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Jeff Kulaga, Town Manager / Clerk, played a video of the media acknowledging Alan Romania for his heroic efforts in the line of duty in his role as Fire Captain for the Guadalupe Fire Department. Councilmember Soto presented Captain Romania with a Certificate of Recognition for his heroic efforts.

G. DISCUSSION AND POSSIBLE ACTION ITEMS:

1. PUBLIC HEARING – LIQUOR LICENSE APPLICATION

Councilmember Soto stated that this is a public hearing for a Series 12 Restaurant Liquor License application for Mariscos San Diego Bay, 9201 South Avenida del Yaqui, Suite #11, Guadalupe, AZ 85283. The Applicant is Cristina Fragoso Vera. The Applicant has paid all applicable liquor license application and issuance fees; the property has been posted for the public hearing date; the public hearing has been advertised in the newspaper; and, the Arizona Department of Liquor Licenses and Control has received the application. No public input has been received to date.

Motion by Vice Mayor Vital to open the public hearing; second by Councilmember Sánchez. Motion passed unanimously on a voice vote 5-0.

Jeff Kulaga, Town Manager / Clerk, stated that no public input has been received by staff. The Applicant is present should Council have any questions.

Motion by Councilmember Bravo to close the public hearing; second by Vice Mayor Vital. Motion passed unanimously on a voice vote 5-0.

Councilmembers held a public hearing for a Series 12 Restaurant Liquor License application for: Mariscos San Diego Bay, 9201 S. Avenida del Yaqui, Suite #11, Guadalupe, AZ 85283. The Applicant is Cristina Fragoso Vera. The Applicant has paid all applicable liquor license application and issuance fees; the property has been posted for the public hearing date; the public hearing has been advertised in the newspaper; and, the Arizona Department of Liquor Licenses and Control has received the application. No public input has been received to date.

2. LIQUOR LICENSE APPLICATION – MARISCOS SAN DIEGO BAY

Councilmember Soto stated that Council may take action to forward a recommendation of approval, disapproval, or no recommendation, to the Arizona Department of Liquor Licenses and Control for State Liquor License No. 196287, for Mariscos San Diego Bay, 9201 South Avenida del Yaqui, Suite #11, Guadalupe, AZ 85283. The Applicant is Cristina Fragoso Vera.

Motion by Councilmember Bravo to approve agenda item G2; second by Councilmember Osuna. Motion passed 4-1 on a voice vote with Councilmember Soto voting no.

Councilmembers voted 4-1 to forward a recommendation of approval to the Arizona Department of Liquor Licenses and Control for State Liquor License No. 196287, for Mariscos San Diego Bay, 9201 South Avenida del Yaqui, Suite #11, Guadalupe, AZ 85283. The Applicant is Cristina Fragoso Vera.

In response to a question, Mr. Kulaga noted that Mariscos San Diego Bay is the only establishment operating in the Mercado that serves alcohol. Staff will follow up and forward the Council's recommendation of approval to the Arizona Department of Liquor Licenses and Control.

3. APPROVAL OF CONTRACT – CALLE VAOU NAWI SIDEWALK CONSTRUCTION

Councilmember Soto stated that this agenda item is for Council to awarding a contract to Sunland Asphalt in the amount not to exceed \$178,994.94. The purpose of the contract is for Sunland Asphalt to construct approximately 426 feet of a concrete sidewalk on the east side of Calle Vaou Nawi immediately south of Guadalupe Road. Contract includes demolition, surveying, grading, utility



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coordination, installation of concrete curb, gutter and sidewalk and asphalt. Funding for this contract is available through the adopted Fiscal Year 2022 General Fund Budget Capital Outlay cost center.

Jeff Kulaga, Town Manager / Clerk, stated that this contract is to construct a curb and gutter on the east side of Calle Vaou Nawi immediately south of Guadalupe Road. Should the Council wish to approve the contract, staff will issue a Notice to Proceed to Sunland Asphalt for the project to begin on Monday, June 27, 2022. The Town Engineer, Vince Gibbons, is involved in this process. Staff recommends approval of the contract.

In response to a question, Mr. Kulaga stated that the quoted price from Sunland Asphalt is good until June 30, 2022. Salt River Project is in the process of relocating a utility pole on the project site in preparation for the construction of the gutter and sidewalk.

Motion by Vice Mayor Vital to approve agenda item G3; second by Councilmember Bravo. Motion passed unanimously on a voice vote 5-0.

Councilmembers awarded a contract (C2022-24) to Sunland Asphalt in the amount not to exceed \$178,994.94. The purpose of the contract is for Sunland Asphalt to construct approximately 426 feet of a concrete sidewalk on the east side of Calle Vaou Nawi immediately south of Guadalupe Road. Contract includes demolition, surveying, grading, utility coordination, installation of concrete curb, gutter and sidewalk and asphalt. Funding for this contract is available through the adopted Fiscal Year 2022 General Fund Budget Capital Outlay cost center.

4. ADOPT TENTATIVE FISCAL YEAR 2021/2022 BUDGET

Councilmember Soto stated that this agenda item is for Council to consider adopting the Fiscal Year (FY23) 2022-23 Tentative Budget and set the time and date of 6:00 P.M., June 23, 2022, for the public hearing for final adoption of the Town of Guadalupe FY23 tentative budget. The FY23 tentative budget totals \$16,157,499 which includes funding for a general fund budget of \$6,391,021; \$2,807,292 for enterprise and special funds; \$314,537 for municipal bond debt service; \$1,226,813 for AZ Cares Covid relief; \$1,107,288 for COVID relief and recovery and a \$4,310,548 grant fund.

Jeff Kulaga, Town Manager / Clerk, stated that in April, 2022, staff provided a comprehensive overview of the proposed budget to Council. The FY23 tentative budget totals \$16,157,499 which includes funding for a general fund budget of \$6,391,021; \$2,807,292 for enterprise and special funds; \$314,537 for municipal bond debt service, which is the last year of debt service; \$1,226,813 for AZ Cares Covid relief; \$1,107,288 for COVID relief and recovery and a \$4,310,548 grant fund. The grant fund is not funded until/if grants are awarded to the Town; however, allocating \$4.3 million in the grant fund provides funding capacity to spend up to that amount.

Mr. Kulaga stated that over the past few years, the General Fund balance has grown from just under \$1 million to approximately \$5.2 million. Moving forward, deficit spending is anticipated. This needs to be corrected or the General Fund will be depleted by 2027. Leveraging grants and seeking recurring, annual, sustainable revenue sources are critical.

In response to a question, Mr. Kulaga stated that the budget presentation materials are available on-line.

Motion by Vice Mayor Vital to adopt the Fiscal Year (FY23) 2022-23 Tentative Budget and set the time and date of 6:00 P.M., June 23, 2022, for the public hearing for final adoption; second by Councilmember Osuna. Motion passed unanimously on a voice vote 5-0.

Councilmembers adopted the Fiscal Year (FY23) 2022-23 Tentative Budget and set the time and date of 6:00 P.M., June 23, 2022, for the public hearing for final adoption of the Town of Guadalupe FY23 tentative budget. The FY23 tentative budget totals \$16,157,499 which includes funding for a general



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fund budget of \$6,391,021; \$2,807,292 for enterprise and special funds; \$314,537 for municipal bond debt service; \$1,226,813 for AZ Cares Covid relief; \$1,107,288 for COVID relief and recovery and a \$4,310,548 grant fund.

H. TOWN MANAGERS' COMMENTS – None.

I. COUNCILMEMBERS' COMMENTS

Councilmember Bravo

- Thanked the community for the improved vaccination rate. Encouraged everyone to get vaccinated.
- Prayers for victims of the recent shooting incident in Texas.
- Prayers for the safety of the Maricopa County Sheriff's personnel.
- Thanked staff for their work.

Vice Mayor Vital

- Saturday, May 28, 2022 – Graduation Day Parade.
- Monday, May 30, 2022 – Town Hall and the tribal building will be closed in observance of Memorial Day weekend.
- Stay safe everyone.

Councilmember Osuna

- Keep the community and its children in your prayers.

Councilmember Sánchez

- Thanked staff for their work.
- Prayers for the victims of the recent Texas shooting incident.
- Have a safe weekend.

Councilmember Soto

- June 4, 2022 – Guadalupe Summer Splash event at Biehn Park.
- June 13 – July 13, 2022 – Living in Two Words Program, Guadalupe Mercado.
- Thanked staff for their work.
- Keep the community and its children in your prayers.

J. ADJOURNMENT

Motion by Councilmember Osuna to adjourn the Regular Council Meeting; second by Councilmember Bravo. Motion passed unanimously on a voice vote 5-0.

The meeting was adjourned at 6:47 p.m.

Valerie Molina, Mayor

ATTEST:

Jeff Kulaga, Town Manager / Town Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the May 26, 2022, Town of Guadalupe, Town Council Regular Meeting. I further certify the meeting was duly called and held, and that a quorum was present.

Jeff Kulaga, Town Manager / Town Clerk