

Minutes Town Council Regular Meeting January 28, 2021

Valerie Molina
Mayor

Ricardo Vital
Vice Mayor

Mary Bravo
Councilmember

Gloria Cota
Councilmember

Elvira Osuna
Councilmember

Joe Sánchez
Councilmember

Anita Cota Soto
Councilmember

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Town Council Chambers
9241 S. Avenida del Yaqui
Guadalupe, AZ 85283
Phone: (480) 730-3080
Fax: (480)-505-5368

Minutes of the Guadalupe Town Council Regular Meeting held on Thursday, January 28, 2021, at 6:00 P.M., at Guadalupe Town Hall, 9241 South Avenida del Yaqui, Museum Room, Guadalupe, Arizona.

A. Mayor Molina called the meeting to order at 6:02 p.m.

B. ROLL CALL

Councilmembers Present: Mayor Valerie Molina. The following councilmembers participated via video conference: Vice Mayor Ricardo Vital, Councilmember Mary Bravo, Councilmember Gloria Cota, Councilmember Elvira Osuna, and Councilmember Anita Cota Soto

Councilmember Absent: Councilmember Joe Sánchez

Staff Present: Jeff Kulaga – Town Manager / Clerk and Jennifer Drury – Assistant to the Town Manager; and, David Ledyard – Town Attorney via video conference.

C. INVOCATION/PLEDGE OF ALLEGIANCE

Councilmember Soto provided the invocation. Mayor Molina then led the Pledge of Allegiance.

D. APPROVAL OF MINUTES

1. Approval of the January 6, 2021, Town Council Special Meeting Minutes.
2. Approval of the January 14, 2021, Town Council Regular Meeting Minutes.

Motion by Councilmember Soto to approve agenda items D1 and D2; second by Councilmember Bravo. Motion passed unanimously on a voice vote 6-0.

1. Approved the January 6, 2021, Town Council Special Meeting Minutes.
2. Approved the January 14, 2021, Town Council Regular Meeting Minutes.

E. CALL TO THE PUBLIC: No one spoke.

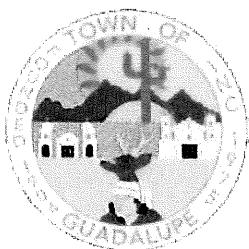
F. MAYOR and COUNCIL PRESENTATIONS: None.

G. DISCUSSION AND POSSIBLE ACTION ITEMS:

1. COVID-19 ACTION UPDATE

Jeff Kulaga, Town Manager / Clerk provided an update regarding current steps taken to safe guard public health and safety in response to the Coronavirus and its impact to Town services including a status report regarding CARES Act funds provided by the Pascua Yaqui Tribe to assist the Town's response to the COVID-19 pandemic.

Mr. Kulaga stated that on Saturday, February 13, 2021, the Pascua Yaqui Tribe will be offering free flu shots and COVID-19 testing for Guadalupe residents. No appointment is needed for this drive-thru/walk up event that is sponsored by Native Health, Maricopa County Health Services, the Pascua Yaqui Tribe, and the Town of Guadalupe. The demand for the COVID-19 vaccine exceeds the supply of the vaccine. It is unclear when the vaccine will be available to the Town.



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Mr. Kulaga reviewed weekly positive case rates in Guadalupe, compared to infection rates in other areas of Maricopa County. He then discussed the vaccination timeframes, phases, and categories of individuals related to when and who qualifies to receive the vaccine. Information is available on the Town website outlining how to schedule an appointment to be vaccinated, including vaccine dispensing location information. Vaccinations are overseen by the State, County, and organizations such as Native Health.

The Town received Cares Act Relief funding of approximately \$2 million from the Pascua Yaqui Tribe and the federal government, combined. Funding was allocated for first responder and Promotora salaries, remodeling Town municipal facilities, and for purchasing COVID-19 related supplies and food stocks for families in need. A stipulation of receiving the funding was that it be spent by December 31, 2020, which occurred. Mr. Kulaga reviewed the various programs and services that were funded by Cares Act funding; and, concluded by commending staff for their efforts and for the Towns' community partners for their ongoing support during the pandemic.

Mayor Molina commended Sara Farrar, Consultant, for overseeing the Cares Act funding expenditures.

2. INDEPENDENCE DAY – JULY 4, 2021

Jeff Kulaga, Town Manager/Clerk stated that he recommends that the annual Independence Day event, which would be scheduled for Saturday, July 3, 2021, be cancelled due to current COVID-19 health conditions. To secure a fireworks producer for this event would require a contract with a 50% non-refundable deposit no later than February 1.

Councilmembers discussed the importance of keeping the community safe and refraining from large gatherings. Community members could be encouraged to decorate their homes for Independence Day.

Motion by Councilmember Bravo to cancel the July 3, 2021 Independence Day celebration; second by Councilmember Cota. Motion passed unanimously on a voice vote 6-0.

The July 3, 2021 Independence Day celebration was cancelled.

There is no material for this agenda item.

3. PRIEST DRIVE ROUNDABOUT UPDATE

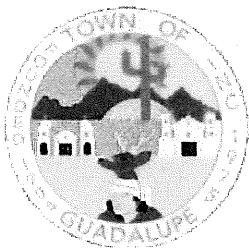
Jeff Kulaga, Town Manager / Clerk provided an update from Town staff regarding the Priest Drive / Grove Parkway roadway roundabout project located in Tempe, adjacent to the Town of Guadalupe. The \$1.2 million project is scheduled to begin on February 1, 2021. City of Tempe officials have indicated that there will be no significant traffic impacts during this project. The project includes a signage package, landscaping, and crosswalks. Project details are available on the Town's website.

In response to questions, Mr. Kulaga stated that the Avenida del Yaqui street improvement project is scheduled to begin this Fall; and, that the I-10 widening project may begin in approximately one year. It is unclear which Phase of the I-10 widening project will impact the Town of Guadalupe. Staff anticipates that the I-10 widening project will begin after the completion of the Avenida del Yaqui street improvement project.

4. SALT RIVER PROJECT POWER DISTRIBUTION EASEMENT

Jeff Kulaga, Town Manager / Clerk stated that approval of this agenda item would authorize Salt River Project (SRP) to work on portions of Town roadways/right-of-way to underground power lines and various equipment. The estimated cost for this project is approximately \$250,000, with approximately \$225,000 of the funding coming from SRP aesthetic funds, with the Town's portion being \$25,000.

In response to questions, Mr. Kulaga stated that the project locations will be at located at Calle Guadalupe and Calle Azteca. There may be traffic delays during this project.



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A Councilmember noted that funding for this project is coming from SRP grant funding for beautification purposes. The funding can only be utilized for SRP related projects.

SRP provides the Town with grant funding annually for aesthetics. If the funds are not utilized during a certain timeframe, SRP takes the funding back. Mr. Kulaga stated that SRP grant funding for aesthetics projects applies only to new facilities. The Highline Canal lighting system replacement project would not qualify for SRP grant funding because this project is for repair and maintenance of existing equipment.

In response to a question, Mr. Kulaga stated that Town residents and impacted utility companies will be notified of this project.

Motion by Councilmember Bravo to approve agenda item G4; second by Vice Mayor Vital. Motion passed unanimously on a voice vote 6-0.

Councilmembers approved the conveyance of a power distribution easement to Salt River Project Agricultural Improvement and Power District (SRP) for the transmission and distribution of electricity, communication signals, and data, located at Calle Guadalupe and Calle Azteca. This conveyance is required as part of the Guadalupe Road powerline undergrounding project.

5. AGREEMENT AMENDMENT NO. 1 – MYTEK SOLUTIONS

Jeff Kulaga, Town Manager / Clerk stated that a majority of funding for the proposed contract with Mytek Solutions was from COVID-19 funds, with the remainder of funding, annually, coming from the General Fund. Agreement Amendment No. 1 allows the Town to spend less money up front, and the annual maintenance fee is increased by \$1,900/month. This contract provides the Town an improved level of information technology support and maintenance.

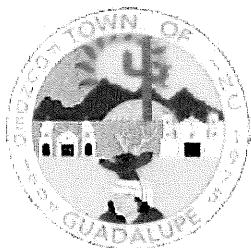
Motion by Vice Mayor Vital to approve agenda item G5; second by Councilmember Cota. Motion passed unanimously on a voice vote 6-0.

Councilmembers approved an Agreement Amendment No. 1 (C2020-49A) to a contract with MYTEK Network Solutions for support and maintenance of the Town's information technology infrastructure. The term of this amendment is from January, 2021 through June 30, 2024 at an amount not to exceed \$64,569 for the first year, with an increase of five percent (5%) annually for the remainder of the agreement. A majority of the contract amendment is funded through the COVID-19 Relief Funds of \$2 million received from the Pascua Yaqui Tribe, as approved by Town Council at their August 13, 2020 meeting; and, the monthly on-going funding will come from the General Fund.

H. TOWN MANAGERS' COMMENTS

Jeff Kulaga, Town Manager / Clerk

- The Maricopa Association of Governments awarded the Town \$1.9 million for the Avenida del Yaqui street improvement project. The total project cost is estimated at approximately \$5 million. The estimated out of pocket expense to the Town increases to \$285,000.
- The Area Agency on Aging has provided \$39,000 in grant funding for a replacement walk-in cooler for the Senior Center. There may be electrical and plumbing work needed to complete this project.
- Thanked staff and Dibble Engineering for their assistance in submitting a \$517,000 grant funding request to Maricopa County for the sewer line repair project. This is a competitive grant application/funding process that occurs among various jurisdictions.
- Commended staff for working with community members that will be impacted by the Avenida del Yaqui street improvement project to ensure that property owners sign temporary construction easements (TCE) during the project construction timeframe. The TCE assigns liability to the contractor versus the private property owner being liable should someone be



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injured during the construction phase. Each property owner will receive \$100 for the inconvenience.

- o Wished the Town's COVID-19 consultant, Sara Farrar, well as her contract terminates with the Town on January 29, 2021.

I. COUNCILMEMBERS' COMMENTS

Councilmember Soto

- o Commended Town staff for their work.
- o Concerned about trash in alleys.
- o Thanked her colleagues for their work on partnering with Canadians that continue to provide services in Guadalupe.
- o Requested burial financial assistance for the Ramiro family who recently lost a family member.

Councilmember Bravo

- o Would like speed limits lowered in residential areas.
- o Concerned about gun fire.

Vice Mayor Vital

- o Wished the Town's COVID-19 consultant, Sara Farrar, well as her last day with the Town is tomorrow.
- o Thanked Town staff, the Pascua Yaqui Tribe, and his colleagues for their work.
- o Urged everyone to continue to fight the virus and stay healthy. Practice social distancing and wear a mask.
- o Noted the passing of several community members.

Mayor Molina


- o Urged everyone to be cautious on Super Bowl Sunday. Discouraged large gatherings.
- o There were 46 cases of the virus in one week.
- o Wished the Town's COVID-19 consultant, Sara Farrar, well as her last day with the Town is tomorrow.
- o Saturday, January 30, 2021 – Zero Waste Day drop off day event at the City of Tempe Fire Training Center on University Drive.
- o The Town yard is open 7 AM – Noon on Saturday's.
- o Urged everyone to stay safe and healthy.

Councilmember Soto discussed the possibility of assisting the Ramiro family with burial expenses.

J. ADJOURNMENT

Motion by Councilmember Bravo to adjourn the Regular Council Meeting; second by Councilmember Soto. Motion passed unanimously on a voice vote 6-0.

The meeting was adjourned at 6:51 p.m.

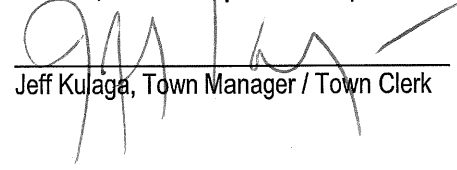

Valerie Molina, Mayor

ATTEST:


Jeff Kulaga, Town Manager / Town Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the January 28, 2021, Town of Guadalupe, Town Council Regular Meeting. I further certify the meeting was duly called and held, and that a quorum was present.


Jeff Kulaga, Town Manager / Town Clerk