

Valerie Molina  
Mayor

Ricardo Vital  
Vice Mayor

Mary Bravo  
Councilmember

Elvira Osuna  
Councilmember

Joe Sánchez  
Councilmember

Anita Cota Soto  
Councilmember

Agendas/Minutes:  
[www.guadalupeaz.org](http://www.guadalupeaz.org)

Town Council Chambers  
9241 S. Avenida del Yaqui  
Guadalupe, AZ 85283  
Phone: (480) 730-3080  
Fax: (480)-505-5368

## LEGAL ACTION SUMMARY

**\*\*\*DUE TO TOWN HALL CONSTRUCTION, SEATING CAPACITY IS LIMITED TO NO MORE THAN 10 ATTENDEES\*\*\***

**\*\*\*MEETING STREAMED LIVE ON TOWN OF GUADALUPE FACEBOOK PAGE\*\*\***

## NOTICE OF REGULAR MEETING OF THE GUADALUPE TOWN COUNCIL

**THURSDAY, SEPTEMBER 22, 2022  
6:00 P.M.**

**GUADALUPE TOWN HALL  
9241 SOUTH AVENIDA DEL YAQUI, MUSEUM ROOM  
GUADALUPE, ARIZONA**

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Guadalupe Town Council and to the public that the Guadalupe Town Council will hold a meeting, open to the public, on Thursday, September 22, 2022, at 6:00 P.M., at Guadalupe Town Hall, 9241 South Avenida del Yaqui, Museum Room, Guadalupe, Arizona.

## AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. INVOCATION/PLEDGE OF ALLEGIANCE
- D. APPROVAL OF MINUTES

- 1. Approval of the September 8, 2022, Town Council Regular Meeting Minutes.

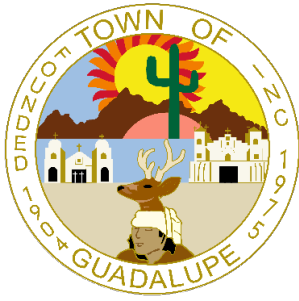
## APPROVED

E. CALL TO THE PUBLIC: An opportunity is provided to the public to address the Council on items that are not on the agenda or included on the consent agenda. A total of 3 minutes will be provided for the Call to the Audience agenda item unless the Council requests an exception to this limit. Please note that those wishing to comment on agenda items posted for action will be provided the opportunity at the time the item is heard.

F. MAYOR and COUNCIL PRESENTATIONS: None.

G. DISCUSSION AND POSSIBLE ACTION ITEMS:

- 1. **PUBLIC HEARING – MAYORAL TERM OF OFFICE (ORDINANCE NO. O2022.04):** Hold a public hearing to amend the Town Code of Ordinances, Title III, Administration, Chapter 30, Mayor and Council, Sections 30.001(b) Elected Officers and 30.020 Selection of Mayor by amending the term of office for Mayor from a two-year term to a four-year term; and establishing an effective date of the ordinance (30 days after adoption) and that the Town Code amendments shall first be in effect for the 2024 Primary Election. Council may provide direction to the Town Manager / Clerk.



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## HELD A PUBLIC HEARING

**2. MAYORAL TERM OF OFFICE - ORDINANCE AMENDMENT (ORDINANCE NO. O2022.04):** Council will consider and may take action to adopt an amendment to the Town Code of Ordinances, Title III, Administration, Chapter 30, Mayor and Council, Sections 30.001(b) Elected Officers and 30.020 Selection of Mayor by amending the term of office for Mayor from a two-year term to a four-year term; and establishing an effective date of the ordinance (30 days after adoption) and that the Town Code amendments shall first be in effect for the 2024 Primary Election. Council may provide direction to the Town Manager / Clerk.

## ADOPTED

**3. FISCAL YEAR 2021/22 GENERAL FUND BUDGET ADJUSTMENTS (RESOLUTION NO. R2022.23):** Council will consider and may take action to adopt Resolution No. R2022.23 authorizing the transfer from the General Fund to the following funds: Highway User Revenue Fund, Senior Center Fund, Community Action Program Fund, Municipal Property Corporation Fund, and the Local Transportation Assistance Fund, all totaling \$901,289. Council may provide direction to the Town Manager / Clerk.

## ADOPTED

**4. FISCAL YEAR 2021/22 INTERDEPARTMENTAL FUND BALANCE TRANSFERS (RESOLUTION NO. R2022.24):** Council will consider and may take action to adopt Resolution No. R2022.24 authorizing the interdepartmental transfer of General Fund monies from the Fiscal Year 2021/22 General Fund Capital Outlay cost center to the following General Fund cost centers: Transfers to Other Funds, Administration, Town Manager, and Attorney, all totaling \$438,000. Council may provide direction to the Town Manager / Clerk.

## ADOPTED

**5. FISCAL YEAR 2021/2022 TOWN BUDGET YEAR END REVIEW:** Council will receive a review of the Fiscal Year 2021/22 budget performance. The presentation will include an overview of revenues and expenditures of the Town General Fund year end fund balances. Council may provide direction to the Town Manager / Clerk.

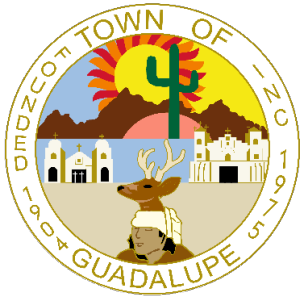
## CONTINUED TO A FUTURE MEETING DATE

**6. CLAIMS:** Council will consider and may take action to approve the check register for August 2022, totaling \$822,911.61. Council may provide direction to the Town Manager / Clerk.

## APPROVED

**7. WITHDRAWN AT THE REQUEST OF THE APPLICANT: PUBLIC HEARING - CONDITIONAL USE PERMIT REQUEST, 5532 EAST CALLE ENCINAS:** Hold a public hearing to consider the issuance of a Conditional Use Permit (#CU2022-02) to locate a manufactured home at 5532 East Calle East, Guadalupe, AZ 85283. The Applicant is Tamara Geiger. The property is zoned R1-6 Single Family Residential. Per Town of Guadalupe Resolution 95-19, Conditional Use Permits will be issued only upon substantial justification and where the manufactured home is owner occupied. *(related to item G8)(no material for this item)*

## ITEM REMOVED/DELETED FROM THE AGENDA



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**8. WITHDRAWN AT THE REQUEST OF THE APPLICANT: CONDITIONAL USE PERMIT REQUEST, 5532 EAST CALLE ENCINAS (CU2022-02):** The Guadalupe Town Council, acting as the Town of Guadalupe Board of Adjustment, will consider the issuance of a Conditional Use Permit to locate a manufactured home at 5532 East Calle Encinas, Guadalupe, AZ 85283. The Applicant is Tamara Geiger. The property is zoned R1-6 Single Family Residential, APN 301-12-104C. Per Resolution 95-19, Conditional Use Permits will be issued only upon substantial justification and where the manufactured home is owner occupied. *(related to item G7) (no material for this item)*

**ITEM REMOVED/DELETED FROM THE AGENDA**

**9. WITHDRAWN AT THE REQUEST OF THE APPLICANT: PUBLIC HEARING – VARIANCE REQUEST FOR 5532 EAST CALLE ENCINAS(V2022-02):** Hold a public hearing to receive public input regarding a variance request of the Town of Guadalupe Zoning Code of Ordinances Chapter 54, Zoning, Section 154.065(E), Single Family Residential Districts R1-6, Area Height and Setback Regulations. The variance request is to reduce the west side yard setback at 5532 South Calle Encinas, from the required Town Code minimum of 7' to 4'. The property is zoned R1-6, APN 301-12-104C. The Applicant is Tamara Geiger. *(related to item G10) (no material for this item)*

**ITEM REMOVED/DELETED FROM THE AGENDA**

**10. WITHDRAWN AT THE REQUEST OF THE APPLICANT: VARIANCE REQUEST FOR 5532 EAST CALLE ENCINAS (V2022-02):** Council will consider and may take action to approve or deny a variance request to reduce the west side yard setback at 5532 South Calle Encinas. The variance request is to reduce the west side yard setback at 5532 South Calle Encinas, from the required Town Code minimum of 7' to 4'. The property is zoned R1-6, APN 301-12-104C. The Applicant is Tamara Geiger. *(related to item G9) (no material for this item)*

**ITEM REMOVED/DELETED FROM THE AGENDA**

**11. WITHDRAWN AT THE REQUEST OF THE APPLICANT: PUBLIC HEARING – VARIANCE REQUEST FOR 5532 EAST CALLE ENCINAS (V2022-03):** Hold a public hearing to receive public input regarding a variance request of the Town of Guadalupe Zoning Code of Ordinances Chapter 54, Zoning, Section 154.065(E), Single Family Residential District R-1-6, Area Height and Setback Regulations. The variance request is to reduce the front yard setback at 5532 South Calle Encinas, from the required Town Code minimum of 25' to 15'. The property is zoned R1-6, APN 301-12-104C. The Applicant is Tamara Geiger. *(related to item G12) (no material for this item)*

**ITEM REMOVED/DELETED FROM THE AGENDA**

**12. WITHDRAWN AT THE REQUEST OF THE APPLICANT: VARIANCE REQUEST FOR 5532 EAST CALLE ENCINAS (V2022-03):** Council will consider and may take action to approve or deny a variance request to reduce the front yard setback at 5532 South Calle Encinas, from the required Town Code minimum of 25' to 15'. The property is zoned R-1-6, APN 301-12-104C. The Applicant is Tamara Geiger. *(related to item G11) (no material for this item)*

**ITEM REMOVED/DELETED FROM THE AGENDA**

- H. TOWN MANAGER/CLERK'S COMMENTS
- I. COUNCILMEMBERS' COMMENTS
- J. ADJOURNMENT