



## LEGAL ACTION SUMMARY

**\*\*\*DUE TO COVID-19, SEATING CAPACITY IS LIMITED TO NO MORE THAN 10 ATTENDEES\*\*\***

**\*\*\*MEETINGS STREAMED LIVE ON [TOWN OF GUADALUPE FACEBOOK PAGE](#)\*\*\***

Valerie Molina  
Mayor

Ricardo Vital  
Vice Mayor

Mary Bravo  
Councilmember

Gloria Cota  
Councilmember

Elvira Osuna  
Councilmember

Joe Sánchez  
Councilmember

Anita Cota Soto  
Councilmember

Agendas/Minutes:  
[www.guadalupeaz.org](http://www.guadalupeaz.org)

Town Council Chambers  
9241 S. Avenida del Yaqui  
Guadalupe, AZ 85283  
Phone: (480) 730-3080  
Fax: (480)-505-5368

### NOTICE OF REGULAR MEETING OF THE GUADALUPE TOWN COUNCIL

THURSDAY, OCTOBER 14, 2021  
6:00 P.M.

GUADALUPE TOWN HALL  
9241 SOUTH AVENIDA DEL YAQUI, MUSEUM ROOM  
GUADALUPE, ARIZONA

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Guadalupe Town Council and to the public that the Guadalupe Town Council will hold a meeting, open to the public, on Thursday, October 14, 2021, at 6:00 P.M., at Guadalupe Town Hall, 9241 South Avenida del Yaqui, Museum Room, Guadalupe, Arizona.

## AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. INVOCATION/PLEDGE OF ALLEGIANCE
- D. APPROVAL OF MINUTES

- 1. Approval of the September 23, 2021, Town Council Regular Meeting Minutes.

**APPROVED**

E. CALL TO THE PUBLIC: An opportunity is provided to the public to address the Council on items that are not on the agenda or included on the consent agenda. A total of 3 minutes will be provided for the Call to the Audience agenda item unless the Council requests an exception to this limit. Please note that those wishing to comment on agenda items posted for action will be provided the opportunity at the time the item is heard.

- F. MAYOR and COUNCIL PRESENTATIONS:

Arizona Cities and Towns Week Proclamation  
October 17 – 23, 2021



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## G. DISCUSSION AND POSSIBLE ACTION ITEMS:

**1. PUBLIC HEARING – VARIANCE REQUEST FOR 8027 CALLE AZTECA:** Hold a public hearing to receive public input regarding a variance request of the Town of Guadalupe Zoning Code of Ordinances Chapter 54, Zoning, Section 154.065(E), Single Family Residential Districts R-1-9 and R-1-6, Area Height and Setback Regulations. The variance request is to reduce the north and south side yard setbacks at 8027 South Calle Azteca, APN 301-09-096, by 2' each, reducing the sideyard setbacks from the required 7' per Town Code of Ordinances, to 5' each. The property is zoned R-1-6. The Applicant is Renaldo D. Cota Jr.. Council may provide direction to the Town Manager / Clerk. *(related to item G2)*

### HELD A PUBLIC HEARING

**2. VARIANCE REQUEST FOR 8027 CALLE AZTECA:** Council will consider and may take action to approve or deny a variance request to reduce the north and south side yard setbacks at 8027 South Calle Azteca, APN 301-09-096, by 2' each, reducing the sideyard setbacks from the required 7' per Town Code of Ordinances, to 5' each. The property is zoned R-1-6. The Applicant is Renaldo D. Cota Jr.. Council may provide direction to the Town Manager / Clerk. *(related to item G1)*

### APPROVED

**3. COVID-19 ACTION UPDATE:** Council will receive an update from Town staff regarding current Town of Guadalupe COVID-19 positive case rates, scheduled testing, vaccination information, Town service and steps taken to safeguard public health and safety in response to the Coronavirus. Council may provide direction to the Town Manager / Clerk. *Material for this agenda item will be provided at the meeting.*

### PRESENTATION AND DISCUSSION

**4. FISCAL YEAR 2020/2021 TOWN BUDGET YEAR END REVIEW:** Council will receive a review of the Fiscal Year 2020/21 budget performance. The presentation will include an overview of revenues and expenditures of the Town General Fund year end fund balances. Council may provide direction to the Town Manager / Clerk.

### PRESENTATION AND DISCUSSION

**5. FISCAL YEAR 2020/21 INTERDEPARTMENTAL FUND BALANCE TRANSFERS (RESOLUTION NO. R2021.22):** Council will consider and may take action to adopt Resolution No. R2021.22 authorizing the interdepartmental transfer of General Fund monies from the Fiscal Year 2020/21 General Fund Police Department cost center to the following General Fund cost centers: Transfers to Other Funds, Court, Attorney, Information Technology, and Building Maintenance, all totaling \$234,122. Council may provide direction to the Town Manager / Clerk.

### ADOPTED

**6. FISCAL YEAR 2020/21 GENERAL FUND BUDGET ADJUSTMENTS (RESOLUTION NO. R2021.23):** Council will consider and may take action to adopt Resolution No. R2021.23 authorizing the transfer from the General Fund to the following funds: Highway Users Revenue Fund, Senior Center Fund, Community Action Program Fund, Municipal Property Corporation Fund, Local Transportation Assistance Fund, and the Pascua Yaqui Tribe COVID-19 Response Fund, all totaling \$651,907. Council may provide direction to the Town Manager / Clerk.



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**7. AWARD OF CONTRACT – STREET LIGHTING INVENTORY AND ASSESSMENT:** Council will consider and may take action to award a contract (C2021-60) in the amount of \$48,830 to Dibble Engineering, Town Engineer. The purpose of this contract is for Dibble Engineering to complete a street lighting inventory and assessment to evaluate the street lighting conditions throughout the Town. The inventory and assessment includes existing pole mounted roadway, alley, and public way lighting in order to identify any needed lighting improvements that will result in safer street and sidewalk conditions for pedestrians and motorists. Funding for this contract is through the approved fiscal year 2020/2021 Town Highway User Revenue Fund and General Fund budgets. Council may provide direction to the Town Manager / Clerk.

**ADOPTED**

**8. AWARD OF CONTRACT – COUNCIL CHAMBER REMODEL:** Council will consider and may take action to award a contract (C2021-61) in the amount of \$55,555 to Dibble Engineering, Town Engineer. The purpose of the contract is for Dibble Engineering to provide the design, bid process, construction administration, and inspection services to remodel the Town Hall Council Chamber. The remodel will improve the Council Chamber conditions to better mitigate COVID-19 and install audio visual equipment to live stream Council meetings. Funding for this contract is through the Council approved COVID-19 funding from the Pascua Yaqui Tribe. Council may provide direction to the Town Manager / Clerk.

**APPROVED**

**9. CLAIMS:** Council will consider and may take action to approve the check register for September 2021, totaling \$452,941.84. Council may provide direction to the Town Manager / Clerk.

**APPROVED**

- H. TOWN MANAGERS' COMMENTS
- I. COUNCILMEMBERS' COMMENTS
- J. ADJOURNMENT