

OFFICIAL BUDGET FORMS
TOWN OF GUADALUPE-TENTATIVE BUDGET
Fiscal Year 2020

TOWN OF GUADALUPE-TENTATIVE BUDGET

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TOWN OF GUADALUPE-TENTATIVE BUDGET
Summary Schedule of Estimated Revenues and Expenditures/Expenses
Fiscal Year 2020

Fiscal Year	S c h	FUNDS								Total All Funds
		General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Permanent Fund	Enterprise Funds Available	Internal Service Funds		
2019	Adopted/Adjusted Budgeted Expenditures/Expenses*	1	5,223,162	5,421,788	292,250	0	0	922,067	0	11,859,267
2019	Actual Expenditures/Expenses**	2	4,901,610	2,040,259	292,250	0	0	774,085	0	8,008,204
2020	Fund Balance/Net Position at July 1***	3	478,059					209,300		687,359
2020	Primary Property Tax Levy	4	0							0
2020	Secondary Property Tax Levy	5								0
2020	Estimated Revenues Other than Property Taxes	6	4,957,877	5,493,390	292,900	0	0	580,781	0	11,324,948
2020	Other Financing Sources	7	0	0	0	0	0	0	0	0
2020	Other Financing (Uses)	8	0	0	0	0	0	0	0	0
2020	Interfund Transfers In	9	0	240,919	292,900	0	0	0	0	533,819
2020	Interfund Transfers (Out)	10	533,819	0	0	0	0	0	0	533,819
2020	Reduction for Amounts Not Available:	11								
LESS:	Amounts for Future Debt Retirement:									0
	Future Capital Projects									0
	Maintained Fund Balance for Financial Stability									0
										0
										0
2020	Total Financial Resources Available	12	4,902,117	5,734,309	585,800	0	0	790,081	0	12,012,307
2020	Budgeted Expenditures/Expenses	13	5,435,936	5,493,390	292,900	0	0	786,071	0	12,008,297

EXPENDITURE LIMITATION COMPARISON		2019	2020
1	Budgeted expenditures/expenses	\$ 11,859,267	\$ 12,008,297
2	Add/subtract: estimated net reconciling items		
3	Budgeted expenditures/expenses adjusted for reconciling items	11,859,267	12,008,297
4	Less: estimated exclusions		
5	Amount subject to the expenditure limitation	\$ 11,859,267	\$ 12,008,297
6	EEC expenditure limitation	\$ 2,437,053	\$ 2,499,324

☐ The town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

* Includes Expenditure/Expense Adjustments Approved in the current year from Schedule E.

** Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

*** Amounts on this line represent Fund Balance/Net Position amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

TOWN OF GUADALUPE-TENTATIVE BUDGET
Revenues Other Than Property Taxes
Fiscal Year 2020

SOURCE OF REVENUES	ESTIMATED REVENUES 2019	ACTUAL REVENUES* 2019	ESTIMATED REVENUES 2020
GENERAL FUND			
Local taxes			
Privilege Tax	\$ 2,150,000	\$ 2,052,851	\$ 2,160,000
Occupancy Tax	395,164	342,322	405,000
Franchise Tax	24,562	26,436	26,500
Licenses and permits			
Operating Licenses	18,000	12,927	18,000
Permits	75,000	23,349	25,000
Billboard Revenues	57,433	63,946	57,433
Intergovernmental			
State Sales Tax, Income & Vehicle License	1,724,805	1,709,383	1,847,275
Other Revenue from Government Agencies	248,600	215,148	248,600
Charges for services			
Rents & Concessions	82,269	96,564	82,269
Ballfield Fees	1,500	3,152	2,300
Fines and forfeits			
Court Fines	30,000	25,407	30,000
Interest on investments			
Interest Earnings	8,000	19,414	10,500
Miscellaneous			
Miscellaneous	22,000	37,641	45,000
Total General Fund	\$ 4,837,333	\$ 4,628,540	\$ 4,957,877
SPECIAL REVENUE FUNDS			
HURF Allocation and Interest	\$ 677,724	\$ 631,450	\$ 453,099
LTAF Allocation	36,331	36,331	39,222
Senior Center Grant (Area Agency on Aging)	251,763	213,116	238,949
CAP Grant (Maricopa County Human Services)	184,467	189,157	188,816
Community Development Grants	1,408,050	477,079	44,600
Other Grants	2,863,453	506,054	4,528,704
Total Special Revenue Funds	\$ 5,421,788	\$ 2,053,187	\$ 5,493,390
ENTERPRISE FUNDS			
Sewer Enterprise Fees	\$ 84,000	\$ 100,578	\$ 100,578
Tianguis Enterprise Rents	144,500	162,652	157,200
Refuse Collection Fees	323,003	323,003	323,003
Total Enterprise Funds	\$ 551,503	\$ 586,233	\$ 580,781
TOTAL ALL FUNDS	\$ 10,810,624	\$ 7,267,960	\$ 11,032,048

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

TOWN OF GUADALUPE-TENTATIVE BUDGET
Other Financing Sources/(Uses) and Interfund Transfers
Fiscal Year 2020

FUND	OTHER FINANCING 2020		INTERFUND TRANSFERS 2020	
	SOURCES	(USES)	IN	(OUT)
GENERAL FUND				
Senior Center (Area Agency on Aging)	\$	\$	\$	92,810
Community Action Program				73,816
Highway Users Revenue Fund				6,771
Local Transportation Asst. Fund				22,522
Municipal Property Corporation				292,900
Grant Fund				45,000
Total General Fund	\$	\$	\$	533,819
SPECIAL REVENUE FUNDS				
Senior Center (Area Agency on Aging)	\$	\$	92,810	\$
Community Action Program			73,816	
Highway Users Revenue Fund			6,771	
Local Transportation Asst. Fund			22,522	
Grant Fund			45,000	
Total Special Revenue Funds	\$	\$	240,919	\$
DEBT SERVICE FUNDS				
Municipal Property Corporation	\$	\$	292,900	\$
Total Debt Service Funds	\$	\$	292,900	\$
TOTAL ALL FUNDS	\$	\$	533,819	533,819

TOWN OF GUADALUPE-TENTATIVE BUDGET
Expenditures/Expenses by Fund
Fiscal Year 2020

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2019	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2019	ACTUAL EXPENDITURES/ EXPENSES* 2019	BUDGETED EXPENDITURES/ EXPENSES 2020
GENERAL FUND				
Mayor & Council	\$ 74,780	\$	\$ 66,860	\$ 66,733
Municipal Court	236,014		217,280	236,303
Town Manager	157,699		188,122	159,486
Finance Department	144,062		138,452	139,241
Town Clerk	42,508		32,936	34,697
Community Development	39,823		39,073	37,819
Building Inspection	91,360		75,465	91,360
Building Maintenance	110,312		83,690	111,405
Fire Department	1,237,189		1,252,274	1,219,844
Cemetery Department	12,472		12,313	13,171
Parks Department	140,243		137,459	152,818
Library Building Maintenance	16,230		8,623	11,580
Administration	712,980		676,350	796,403
Town Attorney	117,000		121,473	117,000
Information Technology	65,510		75,465	61,498
Police Department	1,776,258		1,775,775	1,932,578
Capital Outlay				
Contingency	248,722			254,000
Total General Fund	\$ 5,223,162	\$	\$ 4,901,610	\$ 5,435,936
SPECIAL REVENUE FUNDS				
Highway User Revenue Fund	\$ 677,724	\$	\$ 631,450	\$ 453,099
Local Transportation Asst. Fund	36,331		37,144	39,222
Senior Center Operations	251,763		213,116	238,949
Community Action Program	184,467		177,709	188,816
Community Development	1,408,050		474,786	44,600
Other Grants	2,863,453		506,054	4,528,704
Total Special Revenue Funds	\$ 5,421,788	\$	\$ 2,040,259	\$ 5,493,390
DEBT SERVICE FUNDS				
MPC Bond Payments	\$ 292,250	\$	\$ 292,250	\$ 292,900
Total Debt Service Funds	\$ 292,250	\$	\$ 292,250	\$ 292,900
ENTERPRISE FUNDS				
Sewer Enterprise	\$ 416,238	\$	\$ 267,462	\$ 255,004
Tianguis Enterprise	154,851		153,616	153,190
Refuse Collection	350,978		353,007	377,877
Total Enterprise Funds	\$ 922,067	\$	\$ 774,085	\$ 786,071
TOTAL ALL FUNDS	\$ 11,859,267	\$	\$ 8,008,204	\$ 12,008,297

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

TOWN OF GUADALUPE-TENTATIVE BUDGET
Full-Time Employees and Personnel Compensation
Fiscal Year 2020

FUND	Full-Time Equivalent (FTE) 2020	Employee Salaries and Hourly Costs 2020	Retirement Costs 2020	Healthcare Costs 2020	Other Benefit Costs 2020	Total Estimated Personnel Compensation 2020
GENERAL FUND	18	\$ 1,145,444	\$ 235,577	\$ 107,082	\$ 141,916	\$ 1,630,019
SPECIAL REVENUE FUNDS						
Highway Users Revenue Fund	6	\$ 128,802	\$ 11,847	\$ 21,066	\$ 18,950	\$ 180,665
Local Trans. Assistance Fund	1	23,835	2,644	2,031	2,750	31,260
Senior Center	4	107,044	12,631	19,295	11,769	150,738
Comm. Action Program	3	72,280	6,039	10,968	7,102	96,389
Grant Fund	3	126,271	49,422	22,849	18,289	216,831
Total Special Revenue Funds	17	\$ 458,232	\$ 82,583	\$ 76,209	\$ 58,860	\$ 675,883
ENTERPRISE FUNDS						
Sewer Enterprise	1	\$ 53,617	\$ 6,327	\$ 10,155	\$ 6,295	\$ 76,394
Tiangulis (Mercado) Fund	1	28,216	3,329	1,016	3,515	36,076
Total Enterprise Funds	2	\$ 81,832	\$ 9,656	\$ 11,171	\$ 9,810	\$ 112,469
TOTAL ALL FUNDS	37	\$ 1,685,508	\$ 327,816	\$ 194,462	\$ 210,586	\$ 2,418,372



May 23, 2019

Town Manager's Tentative FY 2019 / 2020 Budget Message

To The Honorable Mayor and Town Council:

It is my privilege to present the tentative fiscal year (FY) 2019 / 2020 (20) annual budget for the Town of Guadalupe. This budget continues the commitment of the Town Council and Town staff to deliver quality services to Guadalupe residents, business community, and visitors in an efficient and fiscally responsible manner, given available resources and financial limitations.

The tentative Town of Guadalupe total FY 20 budget is \$12,008,297 which is a 1.24% increase compared to the FY19 budget of \$11,861,336. The overall budget is comprised of the General Fund, Special Revenue Funds, and the Grant Fund. The General Fund supports daily town operations, services, and programs. The Special Revenue Funds include funds for specific town services and the Grant Fund includes both secured and prospective grants to fund specific projects or programs.

The 1.24% increase is primarily due to a 58.16% increase in the grant fund from \$2,863,453 to \$4,528,704. This grant fund represents 38% of the total budget and its increase is a direct result of Town staff increasing efforts to seek grant funding for needed town services, and replacement and repair of deteriorating town equipment, buildings, and facilities. To emphasize: the \$4,528,704 grant fund amount does not reflect awarded or approved grants to the Town of Guadalupe. Rather this amount reflects the total grant amounts being pursued.

The General Fund is the largest, proposed at \$5,435,936 which reflects a 3.91% increase over the FY19 \$5,223,162 amount. Its largest revenue categories are local sales tax, \$1,900,000; urban revenue sharing, \$863,634; and state shared sales tax, \$685,699. Within the General Fund, Fire and Police (MCSO) services account for 58.16% of the total budget.

Importantly, the tentative budget includes the use of \$478,059 of General Fund carry forward monies to balance the budget. In short, general fund expenditures exceed revenues by \$478,059. As projected in the five-year forecast, continued use of reserves is not a fiscally sustainable approach.

The tentative Special Funds totals \$2,043,657 of the total Town budget and provides for Senior Center and Community Action Program (CAP) services, street maintenance, sewer and refuse services, Mercado operations, and the annual Town bond payment. Overall, the General Fund accounts for 45% of the total Town budget, and the Grant Fund and Special Funds account for 38% and 17%, respectively.

In development of this tentative FY20 budget, Town staff strengthened the Grant Fund and reduced departmental expenditures, while not comprising Town service levels. Projected General Fund revenues and proposed expenditures will maintain FY19 levels of service. However, Town expenses to maintain existing programs and service levels continue to increase. Additionally, deferred maintenance of aging infrastructure, facility repairs, and equipment replacement continues strain the Town's limited resources.

I would like thank the Mayor and Town Council for their guidance and support throughout the development of this tentative budget. With the Town Council's leadership and Town's staff's analysis, we are able to propose a balanced tentative budget for FY20 only by using existing reserves and funds balances. This tentative FY20 budget continues to work toward achieving long term financial sustainability, where Town of Guadalupe expenditures do not exceed revenues. This budget proposes further analysis of the solid waste, sewer, and general funds to further reduce spending while providing public service to the Guadalupe community.

Lastly, I thank the Town employees for their efforts in delivering services to the citizens of Guadalupe and for their support on a daily basis.

Sincerely,

A handwritten signature in dark ink, appearing to read "Jeff Kulaga", with a horizontal line extending from the end of the signature.

Jeff Kulaga, Town Manager/Clerk



Tentative FY 2020 Budget Executive Summary May 23, 2019

Preparation of the Tentative Fiscal Year 2019/2020 (FY 20) Budget

The preparation of the FY 20 budget takes into account the five-year financial forecast for the Town and priorities identified in the 2018 Town Visioning process. Over the past few months, every revenue source and expenditure line item in the budget was reviewed by examining the current FY 19 budget, the FY 17 and FY 18 expenditures, the year-to-date revenues earned and expenditures through February 2019 and the projected revenue and expenditures for the remaining FY 19, through June, 2019. The tentative FY 20 line item budget amount increases or decreases were established based on this comprehensive review process.

The maximum amount that a department may spend within each fund is outlined on the Auditor General Budget Forms, and all budget transfers from one department's budget to another require Council approval. Line items within the department's budgets will be managed by each Department Manager. This budget proposes the expenditure limit for the Town in FY 20, meaning once approved the Town cannot spend amounts greater than the approved budget.

Employee salary and benefits make up approximately 33% of the Town's total operating budget and approximately 58% of the General Fund budget. No salary or wage increases are proposed in this budget.

FUND OVERVIEW GENERAL FUND

GENERAL FUND REVENUES

At the end of FY 18, the Town had a General Fund balance of \$1,135,590. Based on revenue and expenditure estimates and transfers out to other funds, the FY 19 year-end General Fund balance is projected to be \$1,081,994. This equates to a projected use of \$53,596 of General Fund carry forward monies to balance the FY 19 budget. This \$1,081,994 projected balance is used as the beginning General Fund balance for FY 20.

The FY 20 General Fund revenues are projected to be \$4,957,877 and General Fund expenditures are projected at \$5,435,936. To meet the tentative expenditure amounts, \$478,059 in General Fund carry forward monies will be used to balance the FY 20 budget. General Fund expenditures are projected to exceed revenues by \$478,059 which includes a contingency fund of \$254,000.

A 5% contingency fund of \$254,000 is recommended to be included in the FY 20 General Fund budget. A contingency is an emergency reserve fund that is set aside to provide for unexpected revenue decreases

or unexpected emergency expenditures or events. Use of contingency funds requires approval of Town Council.

A General Fund balance of \$827,994 is projected for year-end of FY 20, without the use of a contingency fund. Should all contingency funds be used, the General Fund balance would decrease to \$603,885.

The following Executive Summary provides a FY 20 budget briefing.

The primary revenue categories in the General Fund are local taxes, which includes sales taxes for retail, construction and bed taxes, and intergovernmental revenues that are state shared revenues earned by cities and towns based a population formula including shared sales tax, income tax, and auto lieu tax. The primary increase is in the state shared sales taxes as the economy has improved in Arizona. The FY 20 revenue projections includes an approximate \$35,164 state shared sales tax increase, \$73,484 state shared income tax (urban revenue sharing) increase, and a \$13,822 auto lieu tax increase. Overall, tentative General Fund revenues increase by \$107,544 without considering carry forward monies.

GENERAL FUND EXPENDITURES

The total General Fund expenditures totals \$5,435,936, which is a 3.91% increase over the FY 19 General Fund budget.

Town services are provided by 17 full-time employees and 15 part-time employees, not including 42 reserve firefighters. Included in the FY 20 budget are 3 new full-time Firefighter positions, which are funded in part by a SAFER Grant. The tentative FY 20 budget does not include any salary increases for employees. The tentative FY 20 General Fund personnel cost are \$3,564,801.

The major additions/deletions to expenditures in the General Fund FY 20 budget are as follows:

- **Mayor & Council** – Decrease of \$5,000 primarily due elimination of budgeting for conference and training expenses.
- **Municipal Courts** – No change.
- **Town Manager** – Decrease of \$1,213. Wages and salaries are recalibrated to reflect correct staff positions and proper insurance levels; and, a decrease of \$25,000 in other professional services from \$50,000 to \$25,000. The \$25,000 of professional services allows for:
 - Fiscal and Financial Forecasting Consultant: \$10,000
 - June 2020 Summer Youth Career Development Program: \$5,000
 - Local First Business Training Program: \$5,000
 - Development Services Consultant: \$5,000
- **Administration** – Increase of \$92,322 due to a \$46,847 increase in general fund transfers to other funds. This year transfers out were budgeted to each fund as follows:
 - \$6,771 to HURF
 - \$92,810 to the Senior Center
 - \$73,816 to the Community Action Program
 - \$22,522 to LTAF/ Senior Center Transportation Program
 - \$45,000 to the Grant Fund
 - \$292,900 to the Municipal Property Corporation

In addition, increases are as follows: Maricopa County Animal Control Contract, \$3,000; Public Defender contract, \$6,000; Prisoner Jail Costs, \$11,000; Liability and Property Insurance, \$4,000. Lastly, \$6,000 added to fund any 2020 Census Count costs.

- **Finance** – Decrease of \$4,821 due to reductions in operating expenses.
- **Town Attorney Services** – No change.

- **Town Clerk** – Decrease of \$7,811 due primarily to reduction in printing and contractual services expenses.
- **Community Development** – No change.
- **Information Technology** – Decrease of \$4,012 due reduction in equipment and computer support expenses.
- **Building Safety** – No change.
- **Building Maintenance** – Slight increase of \$1,093 due to personnel cost adjustments.
- **Police Department** – Increase of \$156,319 or 8.81% due to an increase for the Maricopa County annual contract on behalf of the Maricopa County Sheriff's Office for public safety and law enforcement services. Since FY 16, over the past three years, this contract amount has increased \$456,039 or 23.6%.
- **Fire Department** – Decrease of \$17,345 primarily due to the addition of the SAFER grant funded full-time firefighter positions and the reduction in reserve staffing expenses. However, an increase in workman's compensation and regional dispatch services offsets the SAFER grant savings.
- **Cemetery** – No change.
- **Parks** – Increase of \$7,259 due to personnel cost reconciliation.
- **Library** – Decrease of \$4,650 due building repair costs reduction.

HIGHWAY USER REVENUE FUND (HURF)

HURF REVENUES

HURF projected revenues of \$453,099 for FY 20 results from state shared HURF funds of \$442,328 and use of the \$6,771 HURF fund balance. HURF revenues are distributed by the State; and, remained at the same amount as FY 19.

HURF EXPENDITURES

The tentative FY 20 HURF expenses are \$453,099, a decrease of \$224,625 from FY 19. This is primarily due to the completion of the flood control projects and the required local match. In FY 20, \$59,877 is allocated for local match of engineering and design expenses for the Avenida del Yaqui renovation project. The HURF expenditures support all operations related to street maintenance and repair, street lighting, signs, signals, striping, school crosswalks, and speed bumps. Water service and electricity are the largest expenditures in HURF, with a combined total of \$73,000.

LOCAL TRANSPORTATION ASSISTANCE FUND (LTAF)

LTAF REVENUES

LTAF projected revenues of \$39,222 for FY 20 result from two key sources: HB 2565 Transit funds of \$16,700 and a transfer from the General Fund of \$22,522. The transfer from the General Fund is required to subsidized LTAF expenses and balance the LTAF budget.

LTAF EXPENDITURES

The LTAF FY 20 expenditure of \$39,222 is an increase of \$2,911 or 8% over FY 19 primarily due to increases in personnel costs. Senior Center transportation services for home meal delivery, programs, and activities are funded through LTAF monies.

SENIOR CENTER FUND

SENIOR CENTER REVENUES

Senior Center projected revenues of \$238,949 for FY 20 result from two key sources: an Area Agency for Aging grant of \$140,032; and, a transfer from the General Fund of \$92,810. The Area Agency for Aging grant monies remain fairly constant, and are received for four programs: congregate meals, home delivery meals, senior center operations, and transportation income. Senior Center expenditures exceed Senior Center revenues. As a result, the General Fund transfer of \$92,810 is required to subsidized expenses in order to balance the Senior Center budget.

SENIOR CENTER EXPENDITURES

The Senior Center expenditures of \$238,949 is a decrease of 5% compared to the FY 19 expenditure of \$251,763. The spending reduction of \$12,814 was primarily due to refining the estimates for home delivered meal/food supplies. Senior Center expenditures fund Senior Center programs, classes, activities, supplies, daily meals, and home delivered meals.

COMMUNITY ACTION PROGRAM FUND

COMMUNITY ACTION PROGRAM (CAP) REVENUES

CAP projected revenues of \$146,816 for FY 20 is a decrease from FY 19 of 20.4% from \$184,467, and result from the Pascau Yaqui Tribe grant. Maricopa County Assistance funds of \$35,000, a projected Pascua Yaqui Tribal grant of \$38,000, a carryover from FY 2019, and a transfer from the General Fund of \$73,816 account for the CAP revenues. The transfer from the General Fund is required to subsidized CAP expenses and balance the CAP budget because CAP expenditures exceed CAP revenues.

CAP EXPENDITURES

The CAP expenditures of \$146,816 or 20.4% decrease compared to FY 19 is primarily due to the Tribal grant carryover. CAP provides utility assistance and rental assistance programs to eligible individuals; distributions of emergency food boxes, senior food boxes, homeless day bags, and daily bread distribution. CAP provides notary services and provides staff support to ten Town-hosted events annually.

HOUSING PROGRAM FUND

HOUSING PROGRAM REVENUES

The Housing Program Fund is a pass through account where revenues collected are directly used for specific program expenditures. This fund will collect \$44,600 in FY 20. FY 20 reflects an overhaul of the Housing Program Fund by deleting programs and grant funds that are no longer in existence or dormant.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) EXPENDITURES

The Housing Program Fund expenditures include two specific programs: \$5,000 for Guadalupe Community Development Corporation (GCDC) home repairs and \$39,600 for housing payment assistance. This account is a pass through account.

MERCADO FUND

MERCADO REVENUES

Mercado projected revenues of \$157,200 is a \$2,349 increase, or 1.5%, compared to FY 19 primarily due to a projected increase in patio rental revenues from a FY 19 of \$5,000 to FY 20 of \$19,000.

MERCADO EXPENDITURES

The Mercado expenditure of \$153,593 is a slight decrease of \$1,258 compared to FY 19. Importantly, revenues are projected to exceed expenditures. Of note, Mercado recurring expenses include: \$45,000 for electricity, \$35,000 for building repairs, and \$10,000 for water and sewer. Proposed for FY 20 is an additional \$17,000 for Mercado building repair and supplies. Mercado expenses also include staff oversight and management of the Mercado property. The tentative FY 20 budget projects a slight revenue surplus, should no unexpected expenditures occur and would strengthen the Mercado balance.

GRANT FUND

GRANT REVENUES

Projected FY 20 grant revenues of \$4,528,704 is a significant increase of \$1,666,787, 58% compared to FY 19, primarily due to expanding the gaming grant application process. Of this revenue, the SAFER grant of \$218,237, the Salt River Project grants of \$421,000, and the Maricopa County Pavement Replacement grant of \$438,873 have been awarded. Various grants have been submitted, but have not yet been awarded. Additionally, \$1.28 million of grant capacity has been budgeted should other grant opportunities become available.

GRANT EXPENDITURES

All gaming grant expenditures must align directly with specific purposes as awarded by the granting agency, and, expenditure of grant funding requires Council approval.

SEWER FUND

SEWER REVENUES

Sewer projected revenues of \$255,004 is a decrease of 39% from the FY 19 amount of \$416,238 primarily due to the reduction in the use of prior year fund balance monies. The three revenue sources are: sewer user fees of \$80,578, prior year fund balance of \$154,426, and investment earnings of \$20,000. Sewer Fund expenditures exceed revenues resulting in the use of the prior year fund balance monies. With the use of \$154,426 of fund balance monies, the projected year-end FY 20 sewer fund balance is \$849,339.

SEWER EXPENDITURES

The Sewer Fund expenditure of \$255,004 is a 39% reduction from the FY 19 due to the completion of neighborhood flood control projects. No future flood control projects are programmed, thus eliminating the present need to transfer sewer funds. A critical upcoming expense is the proposed sewer line assessment study (Study) budgeted at \$176,900. Sewer expenditures include the management and operations of the Town-owned 12 mile sewer line system and system coordination with the City of Tempe. The Study will evaluate the condition of the sewer line system and identify needed repairs, equipment replacement, and associated costs. The Study will provide information needed to review current solid waste user fees and possible rate increases to fund identified repairs. Continued use of the prior year fund balance monies is not a fiscally sustainable approach.

SOLID WASTE FUND

SOLID WASTE REVENUES

Solid Waste Fund projected revenues of \$377,877 for FY 20 result from two key sources: solid waste user fees of \$323,003 and prior year earnings balance of \$54,874. The user fee of \$323,003 is based on a residential fee of \$20.75 per container, per month. This fee has remained at this amount since 2009.

SOLID WASTE EXPENDITURES

The Solid Waste Fund expenditure of \$377,877 accounts for a Waste Management rate increase of 6.86% for residential and community rolloff services. Residential service increased by \$25,771 and rolloff by \$27,569. Solid waste expenditures fund solid waste services provided to the Town through its contract with Waste Management. The current contract expires in February 2020. The Town will solicit solid waste service proposals in fall. Continued use of fund balance monies to offset revenues is not a fiscally sustainable approach. This will result in a projected FY20 solid waste fund balance of \$125,926.

MUNICIPAL PROPERTY CORPORATION FUND

MUNICIPAL PROPERTY CORPORATION (MPR) REVENUES

The MPR does not realize revenues. A transfer of \$292,200 from the General Fund is used annually to fund MPR expenses.

MPR EXPENDITURES

The MPR expenditure of \$292,900 is a combination of the bond principal and interest. The bond funds the cost of construction of Town Hall, purchase of Town Hall property, construction of two retention basins, and installation of street lights.

General Fund Reserve and Fund Balance

In FY 20, it is projected that the FY 20 year-end General Fund balance is estimated at \$827,994 without use of the tentative contingency amount. Continued use of the fund balance at an amount of \$212,774 annually places the Town in financial jeopardy in approximately 24 months.

Continued efforts to generate new and recurring revenues, reduce expenditures, and restructure Town finances is essential.

The General Fund consists of Town revenues for expenditures related to general services provided by the Town, such as public safety, fire, parks, courts, and administration services. The General Fund is considered to have a high level of risk to operations due to its dependence on limited revenue streams that are susceptible to economic downturns and revenue reduction impacts from outside agencies. The General Fund is the main funding source when responding to unexpected events or emergencies.

The Government Finance Officers Association (GFOA) where best practices are developed for cities and towns across the United States and Canada recommends no less than two months of General Fund Unrestricted Budgetary or Contingency Fund Balance. For Guadalupe, this would equate to moving approximately \$730,000 to the General Fund as a contingency amount to meet the best practices threshold of 15% or eight weeks reserve. Due to Guadalupe's fiscal limitations, a contingency of 5%, or \$254,000, is proposed. What this will allow is that in the event of a revenue shortfall or unexpected emergency or opportunity, if approved by the Town Council, the Town will ensure its spending authority up to \$254,000.



Tentative Annual Budget

Fiscal Year 2019-2020

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FY19-20 Budget Summary



FY19-20 BUDGET SUMMARY

FUND	Adopted 2018-19 Budget	Estimated 2018-19 Expenditures	Projected 2019-20 Budget	% increase (-decrease)
GENERAL	\$ 5,223,162	\$ 3,344,738	\$ 5,435,936	4.07%
SPECIAL REVENUE FUNDS:				
HIGHWAY USERS	\$ 677,724	\$ 735,461	\$ 453,099	-33.14%
LTAFF FUND	\$ 36,331	\$ 34,075	\$ 39,222	7.96%
SENIOR CENTER FUND	\$ 251,763	\$ 255,437	\$ 238,949	-5.09%
CAP FUND	\$ 184,467	\$ 195,812	\$ 188,816	2.36%
CDBG FUND	\$ 1,408,050	\$ 752,180	\$ 44,600	-96.83%
MERCADO FUND	\$ 154,851	\$ 149,957	\$ 153,190	-1.07%
GRANT FUNDS	\$ 2,863,453	\$ 519,309	\$ 4,528,704	58.16%
ENTERPRISE FUNDS:				
SEWER FUND	\$ 416,239	\$ 309,279	\$ 255,004	-38.74%
SOLID WASTE FUND	\$ 350,978	\$ 986	\$ 377,877	7.66%
MPC FUND	\$ 294,319	\$ 294,319	\$ 292,900	-0.48%
TOTAL ALL FUNDS	\$ 11,861,336	\$ 6,591,553	\$ 12,008,296	1.24%

General Fund Revenue



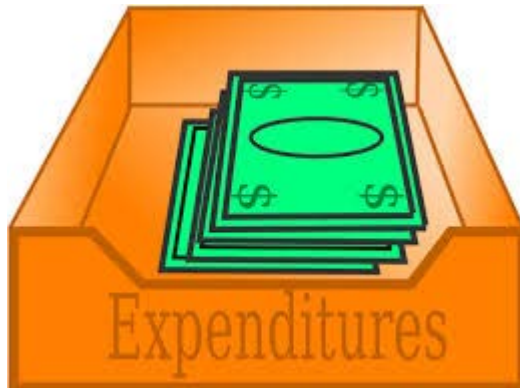
Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

GENERAL FUND REVENUE

Revenues	Audited FY16	Audited FY17	Audited FY18	Adopted Budget FY19	Proposed FY20
Local Sales Tax	1,630,995	1,592,401	1,868,179	1,900,000	1,900,000
Local Sales-Auditor Collected	30,110	62,979		-	-
Franchise Tax	25,360	23,948	26,574	24,562	26,500
Transient Occupancy Tax	498,990	400,511	405,035	395,164	405,000
Alcoholic Beverage License	10,425	5,650	8,050	6,000	8,000
Restaurant Bar Tax	324,353	336,128	269,394	250,000	260,000
Business License	15,450	16,120	9,850	12,000	10,000
Building Permits & Fees	100,323	28,863	116,853	75,000	25,000
Billboard Revenues	63,304	58,733	59,297	57,433	57,433
Urban Revenue Sharing	664,968	755,711	784,774	790,150	863,634
State Sales Tax	525,765	566,627	610,177	650,535	685,699
Other Rev. from Gov. Agencies	182,069	264,663	315,943	248,600	248,600
Intergovernmental Reimbursements	41,138	-	33,315	-	-
Vehicle in Lieu Tax	228,726	243,717	262,424	284,120	297,942
Fines & Forfeitures	59,004	38,024	30,417	30,000	30,000
Appearance Bond Revenue	3,601	1,300	650	-	-
JCEF & Fill the Gap Revenues	10,101	1,792	-	-	10,000
Investment Earnings	2,938	3,471	12,336	8,000	10,500
Rents & Concessions	94,063	87,072	82,303	82,269	82,269
Ballfield Fees Charged	3,783	3,475	2,279	1,500	2,300
Loss on State Investment Pool	1,971	1,730	-	-	-
Misc. Fees	18,482	18,868	15,530	15,000	15,000
Other Financing Sources	3,021	-	563,036	-	-
Youth Revenue			2,000	-	-
Event Revenue	-	2,800	6,725	7,000	20,000
Fund Balance Carryforward - General Fund				385,829	478,059
TOTAL GENERAL FUND REVENUES	4,538,940	4,514,583	5,485,140	5,223,162	5,435,936

General Fund Expenditures



Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

MAYOR COUNCIL DEPARTMENT BUDGET 01-8010 GENERAL FUND

Expenditures	Audited FY16	Audited FY17	Audited FY18	Adopted Budget FY19	Proposed Budget FY20
8010 Mayor & Council					
Salaries & Wages	15,100	43,800	58,800	58,800	58,800
FICA Expense	1,155	3,354	4,498	4,498	4,498
Workman's Compensation	41	110	156	282	235
Sub-Total Personnel Costs	16,296	47,264	63,454	63,580	63,533
Office Supplies	203	251	155	300	400
Printing & Duplicating	591	299	25	400	200
Other Operating Expenses	520	275	380	600	-
Small Tools & Equipment	1,575	1,181	-	500	200
Telephone	1,086	1,084	1,108	1,100	1,100
Postage & Mailing	-	-	-	100	100
Travel & Lodging	847	749	343	1,000	-
Dues & Subscriptions	9,231	-	2,706	-	-
Meetings & Business Expense	592	417	839	1,200	1,200
Miscellaneous Charges	6,810	-	-	500	-
Conferences & Training	933	1,874	995	2,500	-
Sub-Total Operating Supplies & Services	22,386	6,130	6,551	8,200	3,200
TOTALS FOR 8010 MAYOR AND COUNCIL	38,683	53,394	70,005	71,780	66,733

Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

MUNICIPAL COURT 01-8030 GENERAL FUND

Expenditures	Audited FY16	Audited FY17	Audited FY18	Adopted Budget FY19	Proposed Budget FY20
8030 Municipal Court					
Salaries & Wages	104,225	101,124	107,323	109,410	111,490
Judicial Services	47,659	22,947	44,129	45,894	45,894
FICA Expense	7,973	7,736	8,211	8,370	8,529
Pension Expense	11,952	11,471	12,201	12,910	13,156
Workman's Compensation	271	256	289	525	445
Group Health & Dental Insurance	23,292	24,898	26,369	30,945	20,310
Unemployment Insurance	901	783	447	2,200	783
Life Insurance Expense	129	129	129	150	86
Sub-Total Personnel Costs	196,401	169,344	199,098	210,404	200,693
Office Supplies	874	692	1,183	1,350	1,350
Printing & Duplicating	550	727	447	1,000	1,000
Other Operating Expense	323	-	-	100	100
Small Tools & Equipment	309	-	378	-	-
Court Enhancement	-	-	-	-	-
JCEF	6,919	-	4,498	-	10,000
Fill the Gap	3,362	2,042	2,500	-	-
Audit	-	-	2,700	-	-
Jury Services	3,060	3,170	-	200	200
Interpreter Services	467	385	404	450	450
Telephone	1,172	1,101	1,651	1,200	1,200
Postage & Mailing	1,317	1,126	894	1,700	1,700
Travel & Lodging	-	-	-	350	350
Mileage Reimbursements	300	343	628	300	300
Advertising	-	-	-	-	-
Dues, Subscriptions & Membership	25	25	150	25	25
Maintenance Contracts	7,776	8,434	7,359	11,785	11,785
Meetings & Business Expense	-	-	-	-	-
Contractual Services	250	10,089	2,145	4,000	4,000
Miscellaneous Charges	1,277	303	123	300	300
Bank Charges	-	771	970	1,200	1,200
Equipment Repair	-	-	2,101	300	300
Conferences & Training	750	710	751	1,350	1,350
Sub-Total Operating Supplies & Services	28,731	29,917	28,882	25,610	35,610
TOTALS FOR 8030 MUNICIPAL COURT	225,132	199,261	227,980	236,014	236,303

Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

TOWN MANAGER 01-8040 GENERAL FUND

Expenditures	Audited FY16	Audited FY17	Audited FY18	Adopted Budget FY19	Proposed Budget FY20
8040 Town Manager					
Salaries & Wages	46,189	43,086	72,024	67,749	78,030
Fees For Service	-	-	-	-	-
FICA Expense	3,504	3,286	5,413	5,183	5,969
Pension Expense	4,301	1,550	4,905	5,417	9,208
ICMA Pension Expense	-	-	-	-	-
Workman's Compensation	126	109	193	325	311
Group Health & Dental Insurance	-	-	9,398	9,665	20,282
Unemployment Insurance	499	1,106	719	1,150	815
Life Insurance Expense	-	-	37	60	70
Sub-Total Personnel Costs	54,619	49,136	92,690	89,549	114,686
Office Expense	349	85	547	400	400
Printing & Duplicating	122	635	1,143	700	700
Newsletters & Publishing	-	4	-	-	-
Other Operating Expense	360	3,988	1,200	800	400
Auto Repairs/Vehicle Registration	105	-	-	-	-
Small Tools & Equipment	139	42	-	300	300
Other Professional Services	487	38,110	6,336	50,000	25,000
Telephone	2,219	2,221	2,332	2,300	2,300
Postage & Mailing	-	227	579	450	450
Travel & Lodging	-	799	138	700	-
Advertising	-	-	-	-	-
Vehicle Insurance	477	477	477	500	500
Dues & Subscriptions	1,117	8,040	8,459	14,000	14,000
Maintenance Contracts	270	-	-	-	-
Meetings & Business Expense	328	165	219	300	450
Miscellaneous Charges	-	512	202	700	300
Equipment Repair	-	-	-	-	-
Conferences & Training	3,108	280	-	-	-
Vehicle Lease Payment	-	-	-	-	-
Sub-Total Operating Supplies & Services	9,081	55,585	21,632	71,150	44,800
TOTALS FOR 8040 TOWN MANAGER	63,701	104,722	114,322	160,699	159,486

Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

ADMINISTRATION 01-8050 GENERAL FUND

Expenditures	Audited FY16	Audited FY17	Audited FY18	Adopted Budget FY19	Proposed Budget FY20
8050 Administration					
Liability & Property Insurance	53,415	53,415	62,694	53,000	57,000
Miscellaneous Charges	80	-	1,520	100	-
Census Count	-	-	-	-	6,000
Prisoner Jail Expense	36,809	31,127	46,316	35,000	46,000
Animal Control	26,719	27,600	27,600	27,006	30,000
Dead Dog Removal	399	998	665	900	1,200
Contingency/Emergency	-	-	-	245,101	254,000
Recognition & Awards	-	9,267	182	1,000	1,000
Celeb Exp-Special Events	15,333	6,946	8,678	6,000	3,000
Celebration Expense-Sheriff	35,386	34,945	35,763	50,000	50,000
Celebration Expense-Guad Days	2,271	8,832	8,155	8,500	12,000
Celebration Expense-December	9,449	7,939	5,604	6,000	16,058
Election Expense	7,690	4,964	114	6,000	-
Public Defenders	22,750	15,800	13,600	15,000	21,000
Old Town Hall Insurance	-	-	9,619	1,850	1,850
Transfer to Other Funds	-	-	420,543	486,972	533,819
Scholarships/Awards/Grants	500	-	-	-	-
DOR Funding SB1216	11,996	12,590	12,838	15,652	17,476
TOTALS FOR 8040 ADMINISTRATION	224,051	216,498	654,389	958,081	1,050,403

Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

FINANCE 01-8060 GENERAL FUND

Expenditures	Audited FY16	Audited FY17	Audited FY18	Adopted Budget FY19	Proposed Budget FY20
8060 Finance					
Salaries & Wages	71,751	91,750	91,101	83,183	83,183
Overtime	-	-	-	-	-
FICA Expense	5,412	6,934	6,883	6,364	6,364
Pension Expense	7,923	10,215	10,128	9,816	9,816
Workman's Compensation	186	234	236	399	399
Group Health & Dental Insurance	10,128	11,201	11,989	13,303	13,303
Unemployment Insurance	378	342	195	475	221
Life Insurance Expense	56	58	58	72	56
Sub-Total Personnel Costs	95,834	120,734	120,590	113,612	113,341
Office Expense	558	576	755	700	750
Printing & Duplicating	77	1,733	991	700	200
Other Operating Expense	10	1,320	127	300	350
Small Tools & Equipment	246	46	-	-	-
Auditing	17,475	14,561	14,561	19,000	19,000
Telephone	324	336	344	400	400
Postage & Mailing	783	820	1,132	800	600
Travel & Lodging	-	-	46	400	-
Dues, Subscriptions & Membership	60	60	2,000	2,000	200
Maintenance Contracts	1,503	403	566	1,000	600
Meetings & Business Expense	-	5	-	50	-
Miscellaneous Charges	2,056	1,911	3,878	3,800	3,800
Equipment Repair	-	-	-	400	-
Conferences & Training	853	149	22	900	-
Sub-Total Operating Supplies & Services	23,944	21,921	24,423	30,450	25,900
TOTALS FOR 8060 FINANCE	119,778	142,655	145,014	144,062	139,241

Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

ATTORNEY 01-8070 GENERAL FUND

Expenditures	Audited	Audited	Audited	Adopted	Proposed
	FY16	FY17	FY18	Budget FY19	Budget FY20
8070 Town Attorney					
Office Expense	1,922	1,501	1,335	1,000	1,000
Legal Services	45,275	86,133	67,916	65,000	55,000
Prosecution	50,322	39,785	50,293	51,000	61,000
TOTALS FOR 8070 TOWN ATTORNEY	97,519	127,419	119,543	117,000	117,000

Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

TOWN CLERK 01-8080 GENERAL FUND

Expenditures	Audited FY16	Audited FY17	Audited FY18	Adopted Budget FY19	Proposed Budget FY20
8080 Town Clerk					
Salaries & Wages	57,036	30,142	12,144	30,000	26,000
FICA Expense	4,325	2,291	929	2,295	1,989
Pension Expense	6,195	2,262	1,152	-	3,068
Workman's Compensation	147	74	32	144	104
Group Health & Dental Insurance	7,814	3,175	-	120	-
Unemployment Insurance	174	-	164	174	261
Life Insurance Expense	43	18	-	-	-
Sub-Total Personnel Costs	75,735	37,963	14,422	32,733	31,422
Office Expense	284	289	369	300	300
Printing & Duplicating	678	1,265	6,263	6,000	700
Other Operating Expense	584	3,931	171	400	200
Telephone	160	172	158	200	200
Postage & Mailing	134	269	251	300	300
Travel & Lodging	-	-	349	450	450
Advertising	1,349	1,086	119	500	500
Dues, Subscriptions & Membership	-	75	153	125	125
Meetings & Business Expense	-	43	-	-	-
Other Contractual Services	-	-	2,480	1,200	-
Equipment Repair	-	-	-	100	-
Conferences & Training	198	87	48	200	500
Sub-Total Operating Supplies & Services	3,385	7,218	10,361	9,775	3,275
TOTALS FOR 8080 TOWN CLERK	79,120	45,180	24,783	42,508	34,697

Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

COMMUNITY DEVELOPMENT 01-8090 GENERAL FUND

Expenditures	Audited FY16	Audited FY17	Adopted Budget FY18	Estimated FY18	Proposed Budget FY19
8090 Community Development					
Salaries & Wages	38,856	23,548	23,693	23,551	23,688
FICA Expense	2,906	1,761	1,813	1,772	1,812
Pension Expense	4,268	2,601	2,725	2,656	2,795
Workman's Compensation	100	58	64	70	114
Group Health & Dental Insurance	6,620	4,626	5,081	4,464	5,138
Unemployment Insurance	255	127	180		180
Life Insurance Expense	36	24	46	21	46
Sub-Total Personnel Costs	53,042	32,745	33,602	32,534	33,773
Office Expense	70	23	-	131	150
Printing & Duplicating	525	388	-	539	600
Other Operating Expense	536	2,209	2,000	4,876	4,000
Telephone	1,255	1,094	1,200	888	1,200
Postage & Mailing	548	174	-	31	-
Dues, Subscriptions & Membership	161	-	-	-	-
Maintenance Contracts	496	124	-	-	-
Meetings & Business Expense	-	-	100	6	100
Miscellaneous Charges	50	62	-	686	-
Other Contractual Services Const. Super	23,173	1,644	1,200	-	-
Equipment Repair	-	187	-	2,976	-
Sub-Total Operating Supplies & Services	26,814	5,904	4,500	10,133	6,050
TOTALS FOR 8090 COMMUNITY DEVELOPMENT	79,856	38,649	38,102	42,667	39,823

INFORMATION TECHNOLOGY 01-8100 GENERAL FUND

Expenditures	Audited	Audited	Audited	Adopted	Proposed
	FY16	FY17	FY18	Budget	Budget
				FY19	FY20
8100 Information Technology					
Operating Supplies	10,135	7,798	4,193	8,310	8,310
Small Tools & Equipment	-	-	3,500	6,000	4,000
Software Expenses	1,750	1,800	2,167	9,800	9,800
Equipment Repair	-	621	-	6,000	6,000
SB Maintenance Contract	14,305	15,021	15,772	16,600	17,388
Computer Support & Maintenance	12,186	12,274	10,583	18,800	16,000
TOTALS FOR 8100 INFORMATION TECHNOLOGY	38,376	37,514	36,214	65,510	61,498

Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

BUILDING SAFETY 01-8120 GENERAL FUND

Expenditures	Audited FY16	Audited FY17	Audited FY18	Adopted Budget FY19	Proposed Budget FY20
8120 Building Official					
Office Expense	19	7	14	-	-
Printing & Duplicating	599	163	95	-	-
Fuel & Oil	161	-	-	150	150
Other Operating Expense	980	-	-	-	-
Auto Repairs/Vehicle Registration	183	-	-	200	200
Telephone	155	155	158	150	150
Postage & Mailing	-	1	66	-	-
Vehicle Insurance	468	468	468	570	570
Maintenance Contracts	248	247	-	290	290
Meetings & Business Expense	-	50	-	-	-
Other Contractual Services	54,444	101,980	108,930	90,000	90,000
TOTALS FOR 8120 BUILDING OFFICIAL	57,257	103,070	109,731	91,360	91,360

Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

BUILDING MAINTENANCE 01-8130 GENERAL FUND

Expenditures	Audited FY16	Audited FY17	Audited FY18	Adopted Budget FY19	Proposed Budget FY20
8130 Building Maintenance					
Salaries & Wages	5,065	12,034	16,576	16,956	19,398
FICA Expense	387	964	1,225	1,297	1,484
Pension Expense	562	665	713	2,001	972
Workman's Compensation	465	801	998	1,056	3,441
Group Health & Dental Insurance	1,243	1,245	1,425	1,661	1,523
Unemployment Insurance	45	290	226	280	290
Life Insurance Expense	6	6	6	6	12
Sub-Total Personnel Costs	7,823	16,157	21,169	23,257	27,120
Printing & Duplicating	51	152		25	25
Fuel & Oil-Town Car	327	168	111	400	400
Janitorial Supplies	2,575	2,463	2,414	2,600	2,600
Uniform Expense	-	181	-	-	-
Other Operating Expense	2,893	1,619	6,488	3,500	1,000
Building Repairs & Supplies	11,745	14,611	27,457	34,000	34,000
Auto Repairs/Vehicle Registration	56	150	2,553	-	600
Small Tools & Equipment	-	5	566	900	250
Telephone	2,064	2,476	1,381	2,200	1,200
Vehicle Insurance	96	97	97	100	100
Property Insurance	950	950	950	1,310	1,310
Electricity Expense	29,506	18,487	19,635	27,200	27,200
Water & Sewer Expense	6,113	5,505	7,004	5,600	5,600
Waste Disposal Services	1,589	1,959	2,065	2,500	2,500
Maintenance Contracts	4,305	4,343	5,044	5,000	7,000
Miscellaneous Charges	133	-	-	-	-
Other Contractual Services	1,072	1,588	784	1,720	500
Equipment Repair	464	-	-	-	-
Machinery & Equipment	-	-	6,000	-	-
Sub-Total Operating Supplies & Services	63,885	54,602	82,548	87,055	84,285
TOTALS FOR 8130 BUILDING MAINTENANCE	71,708	70,758	103,717	110,312	111,405

Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

POLICE 01-8210 GENERAL FUND

Expenditures	Audited FY16	Audited FY17	Audited FY18	Adopted Budget FY19	Proposed Budget FY20
8210 Police Department					
Printing & Duplicating	205	185	107	300	300
Other Operating Expense	257	729	-	500	500
Telephone	310	310	317	410	410
Maintenance Contracts	-	-	-	-	-
Miscellaneous Charges	461	-	-	-	-
Police Contract	1,475,328	1,697,381	1,660,185	1,775,048	1,931,367
TOTALS FOR 8210 POLICE DEPARTMENT	1,476,561	1,698,605	1,660,609	1,776,258	1,932,577

Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

FIRE 01-8220 GENERAL FUND

Expenditures	Audited FY16	Audited FY17	Audited FY18	Adopted Budget FY19	Proposed Budget FY20
8220 Fire Department					
Salaries & Wages	305,943	299,934	355,951	334,108	338,395
Overtime	-	-	-	30,000	40,000
Wild Land Fire Wages	22,946	51,296	75,752	85,000	85,000
Reserve Firefighter Salaries	329,800	326,674	317,740	265,000	172,024
FICA Expense	50,291	51,397	47,503	48,294	48,610
Public Safety Retirement	102,695	111,626	96,826	142,512	192,504
Workman's Compensation	23,956	24,143	25,831	25,742	32,220
Group Health & Dental Insurance	25,635	29,488	31,451	39,745	43,032
Unemployment Insurance	10,187	8,771	6,033	11,500	8,771
Life Insurance Expense	807	807	803	1,340	1,340
Sub-Total Personnel Costs	872,260	904,137	957,891	983,241	961,896
Office Expense	226	75	173	300	300
Printing & Duplicating	48	304	211	1,900	900
Food Supplies	-	-	-	-	-
Fuel & Oil	11,121	12,927	15,240	15,000	15,000
Janitorial Supplies	1,648	1,626	1,844	2,500	2,500
Uniform Expense	2,750	-	-	3,000	3,000
Other Operating Expense	5,312	4,143	4,701	5,000	5,000
EMS Disposal Supplies	6,478	6,533	8,306	6,500	21,500
Wild Land Supplies/Training	3,664	3,080	3,966	10,000	10,000
Building Repairs & Supplies	4,420	5,366	2,325	6,000	6,000
Auto Repairs/Vehicle Registration	63,891	46,306	31,900	28,000	28,000
Small Tools & Equipment	3,968	4,715	1,030	4,000	4,000
EMS Small Tools & Equipment	290	1,620	2,892	4,000	4,000
Small Tools & Equip.-LaFrance	-	303	11	-	-
Protective Clothing	55	2,629	10,279	10,000	10,000
Fire Prevention	403	588	232	1,000	1,000
Telephone	4,053	4,157	3,921	4,400	4,400
Postage & Mailing	12	5	52	200	200
Travel & Lodging	-	-	-	400	400
Liability Insurance	608	608	608	750	750
Vehicle Insurance	8,140	8,130	8,403	8,436	8,436
Electricity Expense	6,432	5,938	5,715	7,732	7,732

Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

FIRE 01-8220 GENERAL FUND (cont'd)

Expenditures	Audited FY16	Audited FY17	Audited FY18	Adopted Budget FY19	Proposed Budget FY20
8220 Fire Department					
Water & Sewer Expense	3,465	2,750	2,983	3,500	3,500
Dues, Subscriptions & Membership	3,435	3,506	2,805	3,000	3,000
Maintenance Contracts	1,016	781	774	1,500	1,500
Miscellaneous Charges	1,472	296	1,563	1,500	-
Other Contractual Services	1,333	11,194	3,731	1,100	1,100
Equipment Repair	148	-	1,004	2,500	2,500
Dispatch Services	82,521	84,310	83,296	85,000	107,500
Conferences & Training	714	562	1,288	3,230	3,230
Grant Matches	4,683	-	5,505	31,000	-
Machinery & Equipment	6,465	14,654	596,350	2,500	2,500
Vehicle/Dispatch Lease Pymnts & Int	-	-	-	-	-
Sub-Total Operating Supplies & Services	228,769	227,105	801,105	253,948	257,948
TOTALS FOR 8220 FIRE DEPARTMENT	1,101,030	1,131,242	1,758,996	1,237,189	1,219,844

Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

CEMETERY 01-8360 GENERAL FUND

Expenditures	Audited FY16	Audited FY17	Audited FY18	Adopted Budget FY19	Proposed Budget FY20
8360 Cemetery					
Salaries & Wages	7,945	5,501	4,926	4,918	4,919
FICA Expense	590	410	366	376	376
Pension Expense	897	559	547	580	580
Workman's Compensation	354	267	263	358	398
Group Health & Dental Insurance	836	852	1,212	983	1,523
Unemployment Insurance	75	38	22	75	42
Life Insurance Expense	10	7	6	11	11
Sub-Total Personnel Costs	10,706	7,633	7,343	7,302	7,851
Uniform Expense	-	-	-	100	100
Other Operating Expense	292	715	504	800	800
Building Repairs & Supplies	-	423	4	-	-
Small Tools & Equipment	-	-	-	100	400
Electricity Expense	396	382	393	420	420
Water & Sewer Expense	1,472	3,252	1,448	1,650	1,500
Other Contractual Services	1,735	1,571	1,665	1,850	1,850
Equipment Repair	200			250	250
Sub-Total Operating Supplies & Services	4,095	6,342	4,013	5,170	5,320
TOTALS FOR 8360 CEMETERY	14,802	13,974	11,356	12,472	13,171

Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

PARKS 01-8550 GENERAL FUND

Expenditures	Audited FY16	Audited FY17	Audited FY18	Adopted Budget FY19	Proposed Budget FY20
8550 Parks					
Salaries & Wages	30,736	46,231	52,384	49,126	58,623
Overtime	-	-	-	-	-
FICA Expense	2,334	3,530	4,001	3,758	4,485
Pension Expense	1,624	1,932	2,349	5,797	3,478
Workman's Compensation	1,284	1,807	2,110	3,571	4,211
Group Health & Dental Insurance	1,988	1,453	1,758	4,077	2,031
Unemployment Insurance	871	1,324	782	1,200	953
Life Insurance Expense	14	25	30	30	38
Uniform Expense	545	507	-	-	-
Sub-Total Personnel Costs	39,395	56,809	63,414	67,559	73,818
Other Operating Expense	1,887	5,691	8,418	5,000	5,000
Building Repairs & Supplies	334	260	2,092	1,000	1,000
Small Tools & Equipment	1,090	2,268	745	2,000	2,000
Electricity Expense	20,744	20,728	21,590	21,000	21,000
Water & Sewer Expense	41,525	40,495	48,444	41,000	41,000
Miscellaneous Charges	3,525	3,208	3,259	4,000	5,000
Equipment Repair	6,314	2,217	508	4,000	4,000
Machinery & Equipment	1,178	-	-	-	-
Sub-Total Operating Supplies & Services	76,596	74,867	85,057	78,000	79,000
TOTALS FOR 8550 PARKS DEPARTMENT	115,991	131,677	148,470	145,559	152,818

Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

LIBRARY 01-8590 GENERAL FUND

Expenditures	Audited FY16	Audited FY17	Audited FY18	Adopted Budget FY19	Proposed Budget FY20
8590 Library					
Other Operating Expense	52	521	106	200	200
Building Repairs & Supplies	-	1,620	4,478	7,000	2,000
Property Insurance	915	915	915	1,000	1,000
Electricity Expense	6,150	5,493	5,222	6,000	6,000
Water & Sewer Expense	740	630	639	780	780
Waste Disposal Services	397	367	367	450	650
Maintenance Contracts	548	548	795	800	950
TOTALS FOR 8590 LIBRARY DEPARTMENT	8,802	10,095	12,522	16,230	11,580

Highway User Fund (HURF) Revenue

Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

HIGHWAY USER FUND (HURF) REVENUE

	Audited	Audited	Audited	Adopted	Proposed
Revenues	FY16	FY17	FY18	Budget	Budget
				FY19	FY20
18-8320					
Highway Users Revenue Payments	357,954	398,050	412,510	444,261	442,328
Interest Earnings	1,088	2,117	4,397	300	4,000
Flood Control Naranjo			179,365		
Transfers GF/Carry Forward			51,135	233,163	6,771
TOTAL HURF REVENUES	359,042	400,167	647,406	677,724	453,099

Highway User Fund (HURF) Expenditures

Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

HIGHWAY USER FUND (HURF) EXPENDITURES

		Audited	Audited	Audited	Adopted	Proposed
	Expenditures	FY16	FY17	FY18	Budget	Budget
					FY19	FY20
18-8320	Salaries & Wages-HURF	104,267	117,413	124,112	140,088	128,802
	FICA Expense	7,856	8,888	9,311	10,717	9,853
	Pension Expense	9,910	10,436	11,268	11,337	11,847
	Workman's Compensation	3,858	4,078	4,469	10,184	7,754
	Group Health & Dental Insurance	12,718	13,603	17,156	20,970	21,066
	Unemployment Insurance	1,458	1,426	858	1,400	1,269
	Life Insurance Expense	95	96	103	100	73
	Sub-Total Personal Costs	140,162	155,940	167,277	194,797	180,665
	Office Expense	0	1,930	107	-	-
	Fuel & Oil	7,509	6,946	8,319	8,000	9,000
	Uniform Expense	1,796	583	543	700	800
	Other Operating Expense	7,496	12,454	11,777	14,000	11,500
	Building Repairs & Supplies	500	3,819	18,752	4,000	3,000
	Auto Repairs/Vehicle Registration	5,351	5,295	5,675	5,000	7,000
	Street Repair Supplies	31,304	19,909	11,541	23,057	23,057
	Small Tools & Equipment	3,581	5,540	2,167	5,000	8,000
	Auditing	5,219	4,622	4,622	5,200	5,200
	Engineering & Architectural Services	59,771	187,244	23,535	36,000	36,000
	Flood Mitigation	0	51,395	275,089	242,670	-
	Mileage Reimbursements	0	0	-	400	400
	Liability & Property Insurance	5,721	5,721	5,721	7,000	7,000
	Vehicle Insurance	6,998	6,998	6,998	6,500	7,200
	Electricity Expense	33,500	33,211	33,446	33,000	33,000
	Water & Sewer Expense	28,580	35,080	49,574	40,000	40,000
	Dues, Subscriptions & Memberships	1,000	1,000	1,000	1,500	1,500
	Maintenance Contracts	3,911	2,144	2,492	2,000	2,000
	Miscellaneous Charges	5,505	737	387	900	400
	Equipment Repair	8,993	18,035	18,385	17,000	17,000
	Ave del Yaq.-HURF	0	0	-	6,000	59,877
	W Guad Rd Underground Lines -HURF	0	0	-	25,000	-
	Conference & Training				-	500
	Sub-Total Operating Supplies & Svcs	216,735	402,663	480,129	482,927	272,434
TOTAL HURF EXPENSES		356,897	558,603	647,406	677,724	453,099

Local Transportation Assistance Fund (LTAF) Revenue

Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

LOCAL TRANSPORTATION ASSIST. FUND (LTAF) REVENUE

	Audited	Audited	Audited	Adopted	Proposed
Revenues	FY16	FY17	FY18	Budget	Budget
				FY19	FY20
10-8140					
HB 2565 Transit funds	16,642	16,205	16,681	16,700	16,700
Transfer In-General Fund			6,042	19,631	22,522
TOTAL LTAF REVENUES	16,642	16,205	22,723	36,331	39,222

Local Transportation Assistance Fund (LTAF) Expenditures

Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

LOCAL TRANSPORTATION ASSIST. FUND (LTAF) EXPENDITURE

	Audited FY16	Audited FY17	Audited FY18	Adopted Budget FY19	Proposed Budget FY20
10-814 Expenditures					
Salaries & Wages	16,027	16,690	17,361	21,530	23,835
FICA Expense	1,184	1,262	1,311	1,647	1,823
Pension Expense	1,762	1,850	1,904	2,444	2,644
Workman's Compensation	236	242	264	592	543
Group Health & Dental Insurance	1,733	1,660	1,911	2,055	2,031
Unemployment Insurance	436	392	252	320	369
Life Insurance Expense	9	9	9	56	14
Sub-Total Personnel Costs	21,388	22,104	23,012	28,644	31,259
Other Operating Expense	99	130	1,331	600	600
Auto repairs/Vehicle Registration/Ins	4,920	267	7,042	400	750
Fuel & Oil	366	284	360	270	420
Auditing	1,007	2,341	2,341	2,341	2,341
Liability & Property Ins.	197	197	197	192	3,852
Machinery & Equipment/Prior Period Adj	590	144	15	-	-
Sub-Total Operating Supplies & Services	7,180	3,364	11,287	7,687	7,963
TOTALS FOR 10-8140 LTAF FUNDS	28,567	25,468	34,300	36,331	39,222

Senior Center Revenue

SENIOR CENTER REVENUE

Revenues	Audited FY16	Audited FY17	Audited FY18	Adopted Budget FY19	Proposed Budget FY20
Congregate Meals Income	54,554	54,480	52,850	52,850	52,850
Home Delivered Meals Income	41,689	41,159	41,160	41,159	41,159
Senior Center Operations Income	30,044	30,044	30,045	30,044	30,044
Transportation Income	15,979	15,979	15,978	15,979	15,979
Miscellaneous Revenues	-	0	4,627	-	-
In Kind (space)	-	0	-	-	-
Program Income-Congregate Meal	6,408	6,093	7,755	5,386	5,386
Program Income-Home Delivered	306	215	60	263	263
Program Income-Transportation	47	12	57	458	458
Transfers In from General Fund	75,207	63,175	63,588	105,624	92,810
TOTAL SENIOR CENTER REVENUES	224,234	211,157	216,120	251,763	238,949

Senior Center Expenditures

SENIOR CENTER EXPENDITURES

	Audited	Audited	Audited	Adopted	Proposed
	FY16	FY17	FY18	Budget	Budget
Expenditures-Congregate Meals	FY16	FY17	FY18	FY19	FY20
Salaries & Wages	29,658	28,453	29,104	33,664	42,836
Diff Agency vs Town	0	0	-	1,123	0
FICA Expense	2,207	1,978	2,190	2,575	3,277
Pension Expense	3,196	3,068	2,850	2,988	5,055
Workman's Compensation	408	379	408	926	976
Group Health & Dental Insurance	2,553	2,484	3,145	5,633	7,515
Unemployment Insurance			307	324	324
Life Insurance Expense	23	23	24	100	32
Sub-Total Personnel Costs	38,045	36,385	38,028	47,332	60,013
Office Expense	126	43	110	100	100
Printing & Duplicating	136	110	28	95	95
Food Supplies	34,118	36,194	30,234	32,990	32,990
Janitorial Supplies	836	654	837	600	900
Other Operating Expense	5,453	3,232	2,171	3,611	3,000
Space Rent	0	0	-	0	0
Building Repairs & Supplies	3,975	2,981	2,111	2,040	2,040
Small Tools & Equipment	228	1,676	-	0	0
Auditing	664	588	588	350	600
Legal Services	400	400	400	450	400
Telephone	160	144	165	300	200
Liability Insurance	621	621	621	540	650
Property Insurance	192	192	192	287	207
Electricity Expense	4,086	3,877	3,917	4,300	4,300
Water & Sewer Expense	623	527	669	600	700
Natural Gas Expense	309	230	280	490	320
Waste Disposal Services	293	293	293	272	272
Dues, Subscriptions & Memberships	444	340	475	50	50
Maintenance Contracts	1,227	1,100	696	704	704
Miscellaneous Charges	0	0	63	0	0
Other Contractual Services	160	695	211	300	600
Conferences & Training	0	5	-	450	100
Machinery & Equipment	966	1,103	16,816	700	0
Sub-Total Operating Supplies & Services	55,016	55,005	60,875	49,229	48,228
Total Congregate Meals	93,061	91,390	98,903	96,561	108,241

Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

SENIOR CENTER EXPENDITURES (contd.)

	Audited	Audited	Audited	Adopted	Proposed
	FY16	FY17	FY18	Budget	Budget
Expenditures-Home Delivered Meals				FY19	650
8422 Home Delivered Meals					
Salaries & Wages	29,999	28,870	29,374	32,559	33,764
Diff Agency vs Town	0	0	-	1,400	-
FICA Expense	2,242	2,182	2,213	2,491	2,583
Pension Expense	3,228	3,106	2,877	3,649	3,984
Workman's Compensation	413	385	412	895	769
Group Health & Dental Insurance	2,134	2,084	2,747	2,586	5,484
Unemployment Insurance	369	307	299	324	324
Life Insurance Expense	23	23	19	53	53
Sub-Total Personnel Costs	38,408	36,957	37,940	43,957	46,962
Office Expense	33	11	29	25	25
Printing & Duplicating	27	31	8	30	30
Food Supplies	17,203	10,900	9,329	19,675	11,111
Fuel & Oil	0	0	-	342	-
Janitorial Supplies	221	173	222	150	350
Other Operating Expense	3,881	2,902	1,949	3,249	3,000
Building Repairs & Supplies	1,012	745	528	-	200
Small Tools & Equipment	0	96	-	-	-
Legal Services	400	400	400	450	450
Telephone	310	310	317	600	400
Liability Insurance	155	155	155	134	225
Vehicle Insurance	0	0	-	536	-
Property Insurance	48	48	48	63	63
Electricity Expense	1,021	969	979	1,087	1,087
Water & Sewer Expense	156	132	167	150	250
Natural Gas Expense	77	58	70	122	122
Waste Disposal Services	67	73	73	68	68
Dues, Subscriptions & Membership	351	340	475	50	50
Maintenance Contracts	1,226	1,100	696	704	704
Miscellaneous Charges	0	0	63	-	-
Other Contractual Services	160	535	145	100	450
Equipment Repair	938	484	1,262	650	650
Conferences & Training	0	2	-	180	80
Sub-Total Operating Supplies & Services	27,286	19,464	16,914	28,537	19,315
Total Home Delivered Meals	65,694	56,421	54,854	72,494	66,277

SENIOR CENTER EXPENDITURES (contd.)

	Audited FY16	Audited FY17	Audited FY18	Adopted Budget FY19	Proposed Budget 122
8423 Senior Center Operations					
Salaries & Wages	36,318	36,747	34,216	40,665	30,443
Salaries & EREs: Executive on Loan	0	0	-	3,073	
FICA Expense	2,629	2,769	2,563	3,111	2,329
Pension Expense	3,635	3,805	3,450	4,315	3,592
Workman's Compensation	493	499	485	1,118	694
Group Health & Dental Insurance	3,479	3,373	4,419	4,121	6,296
Unemployment Insurance	363	309	209	350	350
Life Insurance Expense	36	36	29	58	58
Sub-Total Personnel Costs	46,954	47,537	45,371	56,811	43,762
Office Expense	307	106	269	250	250
Printing & Duplicating	125	286	459	90	600
Food Supplies	0	42	4	-	200
Janitorial Supplies	1,355	1,097	1,403	1,000	1,400
Other Operating Expense	653	546	685	461	600
Space Rent	0	0	-	-	-
Building Repairs & Supplies	4,938	3,726	2,639	2,550	2,000
Small Tools & Equipment	0	47	-	-	-
Auditing	0	0	-	172	-
Legal Services	400	400	400	450	450
Telephone	310	310	317	400	400
Postage & Mailing	8	1	2	35	35
Liability Insurance	776	776	776	475	900
Property Insurance	239	239	239	250	250
Electricity Expense	5,107	4,846	4,896	5,425	5,425
Water & Sewer Expense	779	659	837	750	850
Natural Gas Expense	386	288	350	450	350
Waste Disposal Services	367	367	367	340	340
Dues, Subscriptions & Membership	362	350	350	-	50
Maintenance Contracts	1,475	892	546	712	712
Meetings & Business Expense	0	0	-	-	-
Miscellaneous Charges	0	0	-	-	-
Other Contractual Services	0	345	111	-	-
Equipment Repair	938	484	1,263	650	650
Conferences & Training	0	3	-	-	-
Subtotal Operating Supplies & Operation	65,479	63,346	61,282	14,460	15,462

SENIOR CENTER EXPENDITURES (contd.)

	Audited FY16	Audited FY17	Audited FY18	Adopted FY19	Proposed FY20
Transportation					
Fuel and Oil	833	852	1,081	5,207	5,207
Auto Repairs/Vehicle Registration	0	0	0	4,471	0
Insurance	0	0	0	1,609	0
Telephone	0	0	0	150	0
Total Transportation	0	0	1,081	11,437	5,207
TOTAL SENIOR CENTER EXPENDITURES	224,234	211,157	216,120	251,763	238,949

Community Action Program (CAP) Revenue



Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

COMMUNITY ACTION PROGRAM (CAP) REVENUE

Revenues	Audited	Audited	Audited	Adopted	Proposed
	FY16	FY17	FY18	Budget	Budget
				FY19	FY19
County	62,886	35,000	35,000	35,000	35,000
Tribal Grants	-	-	42,403	80,000	80,000
Transfers In From General Fund	49,734	52,404	56,593	50,981	73,816
TOTAL CAP REVENUES	112,620	87,404	133,996	184,467	188,816

Community Action Program (CAP) Expenditures

Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

COMMUNITY ACTION PROGRAM (CAP) EXPENDITURES

Expenditures	Audited FY16	Audited FY17	Audited FY18	Adopted Budget FY19	Proposed Budget FY19
8440 Salaries & Wages	68,563	51,554	59,160	66,963	72,280
FICA Expense	5,054	3,826	4,524	5,123	5,529
Pension Expense	7,755	5,356	5,436	7,902	6,039
Workman's Compensation	415	428	442	496	847
Group Health & Dental Insurance	17,284	13,387	9,953	12,022	10,968
Unemployment Insurance	640	637	438	783	629
Life Insurance Expense	92	88	27	115	97
Sub-Total Personnel Costs	99,801	75,275	79,980	93,402	96,389
Office Expense	99	455	414	500	600
Printing & Duplicating	165	1,152	375	370	1,500
Food Supplies	0	1,396	1,140	1,000	1,000
Fuel & Oil & Auto Repairs	359	136	1,565	500	700
Janitorial Supplies	20	0	89	-	80
Other Operating Expense	329	480	193	-	300
Building Repairs & Supplies	124	193	902	-	500
Auditing	320	284	284	-	300
Telephone	782	785	795	900	900
Postage & Mailing	36	58	164	200	350
Liability Insurance	767	767	767	575	652
Vehicle Insurance	482	482	482	450	625
Property Insurance Expenses	1,087	1,084	1,087	950	1,100
Electricity Expense	1,421	1,373	1,305	1,600	1,600
Water & Sewer Expense	247	210	196	260	260
Waste Disposal Services	397	367	384	360	360
Dues, Subscriptions & Membersh	93	261	-	300	300
Maintenance Contracts	2,743	2,425	1,196	2,300	1,200
CAP Assistance Program	0	0	38,918	80,000	80,000
Other Contractual Services	85	0	2,129	100	-
Conferences & Training	135	11	-	300	100
Machinery & Equipment	3,111	0	-	-	-
Sub-Total Operating Supplies & S	12,803	11,919	52,384	91,065	92,427
TOTAL CAP EXPENSES	112,604	87,194	132,364	184,467	188,816

Community Home Program Fund Revenue



Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

COMMUNITY HOME PROGRAM FUND

	Audited	Audited	Audited	Adopted	Proposed
	FY16	FY17	FY18	Budget	Budget
Revenues				FY19	FY20
45-4950/8751 Housing (GCDC Rents used for CDBG Homes)	0	0		0	5,000
8090 Repave DG1203 (\$358,550)	0	0	0	4,313	0
8088 CDBG-DG1604 -400,800	0	48,100	307,883	400,800	0
8093 DG 1804 Phase IV	0	0		542,223	0
8098 Guadalupe Pavement DG1405	0	36,606		0	0
Program Income	34,756	0	34756	200,000	39,600
Solarez-DG1204 40-8088	0	0		265,027	0
8087 Demolition DG1209	307,883	42,055		0	0
TOTAL CDBG/HOME REVENUES	342,639	126,761	342,639	1,412,363	44,600

Community Home Program Fund Expenditures



Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

COMMUNITY HOME PROGRAM FUND EXPENDITURES

Expenditures	Audited FY16	Audited FY17	Audited FY18	Adopted Budget FY19	Proposed Budget FY20
45-8751 Other Housing (GCDC & CDBG Homes Repairs)	0	0		0	5,000
8093 DG 1804 Phase IV	303	0	303	542,223	0
8088 CDBG 1604	0	48,100	307,883	400,800	0
40-8091 Program Income (Pymnts collected & sent to CDBG)		7		200,000	39,600
8087 CDBG-2018-2019	307,883	42,055		0	0
8088 CDBG Solarez DG1204	0	0		265,027	0
TOTALS FOR CDBG/HOME FUND	308,185	90,162	308,185	1,408,050	44,600

Mercado Revenue



Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

MERCADO REVENUE

Revenues	Audited FY16	Audited FY17	Audited FY18	Adopted Budget FY19	Proposed Budget FY20
Tianguis Rents	94,247	86,511	110,749	110,000	110,000
Utilities Billed	21,988	21,903	27,588	26,000	28,000
Retained Earnings	0	0	-	10,351	-
Patio Rentals	6,159	16,234	8,715	5,000	19,000
Mercado Committee	6,805	4,458		-	-
Miscellaneous Revenues	970	0	4,937	3,500	200
TOTAL MERCADO REVENUES	130,169	129,105	151,988	154,851	157,200

Mercado Expenditures



Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

MERCADO EXPENDITURES

Expenditures	Audited FY16	Audited FY17	Audited FY18	Adopted Budget FY19	Proposed Budget FY20
Salaries & Wages	15,026	21,319	17,953	15,914	28,216
FICA Expense	1,165	1,599	1,349	1,217	2,158
Pension Expense	1,435	2,109	(12,118)	1,878	3,329
Workman's Compensation	585	621	533	1,157	1,099
Group Health & Dental Insurance	0	707	893	1,016	1,016
Unemployment Insurance	300	288	143	250	241
Life Insurance Expense	0	4	4	31	17
Sub-Total Personnel Costs	18,511	26,648	8,758	21,463	36,075
Janitorial Supplies	2,203	2,922	1,920	3,200	3,200
Uniform Expense	50	0	-	-	-
Other Operating Expense	1,993	1,068	1,248	1,500	1,500
Building Repairs & Supplies	20,223	24,869	34,299	22,000	35,000
Small Tools & Equipment	932	446	172	400	2,000
Auditing	0	0	-	-	-
Dues, Subscriptions & Memberships	995	1,144	-	-	1,500
Liability Insurance	1,287	1,287	1,287	1,195	1,195
Property Insurance	2,412	2,412	4,199	2,420	2,420
Electricity Expense	45,769	41,742	46,137	45,000	45,000
Water & Sewer Expense	14,918	9,667	9,903	14,000	10,000
Waste Disposal Services	4,969	4,586	4,586	4,500	4,500
Maintenance Contracts	531	638	494	600	600
Miscellaneous Charges	419	5	1,875	700	1,000
Other Contractual Services	8,182	18,350	17,684	19,000	200
Sign Improvements	7,571	5,361	500	10,000	-
Building Improvements	3,791	0	-	8,000	9,000
Depreciation Expense	48,000	22,043	(1,571)	-	-
Bad Debt Expense (late rents)	0	4,806	25,419	-	-
Sub-Total Operating Supplies & Svcs	164,245	141,346	148,151	133,388	117,115
TOTAL EXPENSES FOR MERCADO FUND	182,756	167,994	156,909	154,851	153,190

Grants Revenue



Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

GRANTS REVENUE

Revenues	Audit FY16	Audit FY17	Adjusted FY18	Adopted Budget FY19	Proposed Budget FY20
FEMA SAFER Grant				-	216,831
Flood Mitigation-FCD-Grant			128,319	436,469	-
PYT Maint. Equipment				221,000	50,000
E Guad Rd Underground Lines -SRP				108,000	200,000
W Guad Rd Underground Lines -SRP				108,000	221,000
Ak-Chin Senior Center Wellness Program				80,000	60,000
PYT Elder Activity Programing				30,000	80,000
PYT Avenida del Yaqui Project				25,000	380,000
Ak-Chin Senior Center Improvements				25,000	65,000
PYT Vauo Nawi Streetlights				25,000	320,000
Tohono O'dham Type 1 Fire Truck Pymnt				65,000	65,000
*Ak-Chin Type 1 Fire Truck Pymnt			23,117	112,000	65,000
Tohono O' odham Cardiac Heart Monitors				60,000	60,000
Tohono O'ogham Active Shooter Equipment				20,000	20,000
Tohono O'oham Senior Center Renovation				75,000	188,000
Ak-Chin Turn out gear-Fire				35,000	70,000
FEMA Air and Light Trailer				79,000	
Fort McDowell Biehn Park Rehab				110,000	414,000
Fort McDowell Security Cameras					40,000
Fort McDowell Renovate Old Town Hall					30,000
Miscellaneous Grants				1,340,000	1,247,000
Court Security Grant-CSI				6,984	-
Senior Center A/C				12,000	-
Gila River Cultural Heritage Events Programing				8,000	31,000
Guad Pavement Replacement Phase VII	2,686	3,128	3,200	-	438,873
Gila River Community Economic Assistance Program				35,000	70,000
Gila River Community Health and Public Safety					77,000
Gila River Command Vehicle					75,000
E/W Guad Rd Underground Lines -SRP (Match) From General Fund				108,000	45,000
TOTAL GRANT REVENUES	-	-	154,636	2,863,453	4,528,704

Grants Expenditures



Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

GRANTS EXPENDITURES

Expenditures	Audit FY16	Audit FY17	Adjusted FY18	Adopted Budget FY19	Proposed Budget FY20
Salaries & Wages	0	0	0	0	126,271
FICA Expense	0	0	0	0	9,660
Pension Expense	0	0	0	0	49,422
Workman's Compensation	0	0	0	0	7,392
Group Health & Dental Insurance	0	0	0	0	22,849
Unemployment Insurance	0	0	0	0	783
Life Insurance Expense	0	0	0	0	454
Flood Mitigation-FCD-Grant			128,319	436,469	-
PYT Maint. Equipment				221,000	50,000
E Guad Rd Underground Lines -SRP				108,000	200,000
W Guad Rd Underground Lines -SRP				108,000	221,000
Ak-Chin Senior Center Wellness Program				80,000	60,000
PYT Elder Activity Programing				30,000	80,000
PYT Avenida del Yaqui Project				25,000	380,000
Ak-Chin Senior Center Improvements				25,000	65,000
PYT Vauo Nawi Streetlights				25,000	320,000
Tohono O'dham Type 1 Fire Truck Pymnt				65,000	65,000
*Ak-Chin Type 1 Fire Truck Pymnt			23,117	112,000	65,000
Tohono O' odham Cardiac Heart Monitors				60,000	60,000
Tohono O'oham Active Shooter Equipment				20,000	20,000
Tohono O'oham Senior Center Renovation				75,000	188,000
Ak-Chin Turn out gear-Fire				35,000	70,000
SAFER-Other				79,000	
Fort McDowell Biehn Park Rehab				110,000	414,000
Fort McDowell Security Cameras					40,000
Miscellaneous Grants				1,340,000	1,247,000
Court Security Grant-CSI				6,984	-
Senior Center A/C				12,000	-
Gila River Cultural Heritage Events Programing				8,000	31,000
Guad Pavement Replacement Phase VII	2,686	3,128	3,200	-	438,873
Gila River Community Economic Assistance Program				35,000	70,000
Gila River Community Health and Public Safety					77,000
Gila River Command Vehicle					75,000
E/W Guad Rd Underground Lines -SRP (Match) From General Fund				108,000	45,000
TOTALS FOR 11-00-00 GRANT FUNDS	2,686	3,128	154,636	2,863,453	4,528,704

Sewer Revenue



SEWER REVENUE

Revenues	Audited FY16	Audited FY17	Audited FY18	Adopted Budget FY19	Proposed Budget FY20
Sewer User Fees	79,048	79,738	80,752	80,000	80,578
Sewer Tap & Connection Fees	29,610	-		-	-
Prior year Fund Balance	2,942	-	-	332,238	154,426
Investment Earnings	0	6,753	15,336	4,000	20,000
TOTAL SEWER REVENUES	111,600	86,490	96,088	416,238	255,004

Sewer Expenditures



SEWER EXPENDITURES

Expenditures	Audited FY16	Audited FY17	Audited FY18	Adopted Budget FY19	Proposed Budget FY20
Salaries & Wages	22,124	27,032	49,702	50,941	53,617
FICA Expense	1,850	1,970	3,396	3,897	4,102
Pension Expense	2,690	2,769	17,976	6,011	6,327
Workman's Compensation	1,078	971	1,088	3,703	1,873
Group Health & Dental Insurance	3,939	3,475	7,549	10,927	10,155
Unemployment Insurance	219	130	216	1,900	275
Life Insurance Expense	25	19	33	67	46
Uniform Expense	0	0	-	100	100
Other Operating Expense	0	55,980	-	-	-
Sewer Line Repairs & Assessment	4,116	72,849	40,926	103,120	176,900
Auditing	284	251	251	1,218	400
Liability Insurance	632	632	807	541	810
Vehicle Insurance	0	0	-	250	-
Electricity Expense	391	390	357	400	400
Depreciation Expense	0	(13,598)	34,224	-	-
Transfers Out		118,224	51,135	233,163	-
Total Expenses	37,346	271,093	207,662	416,239	255,004

Solid Waste Revenue

Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

SOLID WASTE REVENUE

		Audited FY16	Audited FY17	Audited FY18	Adopted Budget	Projected
					FY19	FY20
Revenues	Refuse Fees	297,359	322,925	326,991	323,003	323,003
	Truck Reservations	1,300	1,700	900	-	-
	Prior year Fund Balance			-	27,975	54,874
	TOTAL SOLID WASTE REVENUES	298,659	324,625	327,891	350,978	377,877

Solid Waste Expenditures



Town of Guadalupe, Arizona

FY 2019-20 Tentative Annual Budget

SOLID WASTE EXPENDITURES

<u>Expenditures</u>	Audited	Audited	Audited	Adopted	Projected
	FY16	FY17	FY18	Budget FY19	FY20
Clean Up Days	5,839	1,556	308	20,000	15,000
Auditing/Insurance	3,003	2,363	2,363	24,002	2,560
Residential Pick Up Charges	259,364	258,105	258,222	246,976	272,748
Roll Off Fees	44,356	54,472	65,862	60,000	87,569
TOTAL SOLID WASTE EXPENSES	312,563	316,495	326,755	350,978	377,877

Municipal Property Corporation Expenditures



MUNICIPAL PROPERTY CORPORATION EXPENDITURES

Expenditures	Audited FY16	Audited FY17	Audited FY18	Adopted Budget FY19	Proposed Budget FY20
Bond Principal	215,000	220,000	215,000	215,000	273,725
Interest on Bonds	79,046	70,450	74,300	74,300	19,175
TOTAL MPC EXPENSES	294,046	290,450	289,300	289,300	292,900

GENERAL FUND REVENUE AND FUND TRANSFER SUMMARY

	Audited FY16	Audited FY17	Audited FY18	Adopted Budget FY19	Proposed Budget FY20
Revenues					
Local Sales Tax	1,630,995	1,592,401	1,868,179	1,900,000	1,900,000
Local Sales-Auditor Collected	30,110	62,979	-	-	-
Franchise Tax	25,360	23,948	26,574	24,562	26,500
Transient Occupancy Tax	498,990	400,511	405,035	395,164	405,000
Alcoholic Beverage License	10,425	5,650	8,050	6,000	8,000
Restaurant Bar Tax	324,353	336,128	269,394	250,000	260,000
Business License	15,450	16,120	9,850	12,000	10,000
Building Permits & Fees	100,323	28,863	116,853	75,000	25,000
Billboard Revenues	63,304	58,733	59,297	57,433	57,433
Urban Revenue Sharing	664,968	755,711	784,774	790,150	863,634
State Sales Tax	525,765	566,627	610,177	650,535	685,699
Other Rev. from Gov. Agencies	182,069	230,592	315,943	248,600	248,600
Intergovernmental Reimbursements	41,138	34,071	33,315	-	-
Vehicle in Lieu Tax	228,726	243,717	262,424	284,120	297,942
Fines & Forfeitures	59,004	38,024	30,417	30,000	30,000
Appearance Bond Revenue	3,601	1,300	650	-	-
JCEF & Fill the Gap Revenues	10,101	1,792	-	-	10,000
Investment Earnings	2,938	3,471	12,336	8,000	10,500
Rents & Concessions	94,063	87,072	82,303	82,269	82,269
Ballfield Fees Charged	3,783	3,475	2,279	1,500	2,300
Loss on State Investment Pool	1,971	1,730	-	-	-
Misc. Fees	18,482	18,868	15,530	15,000	15,000
Other Financing Sources	3,021	-	563,036	-	-
Youth Revenue	-	-	2,000	-	-
Event Revenue	-	2,800	6,725	7,000	20,000
Fund Balance Carryforward - GF	-	-	-	385,829	478,059
TOTAL GENERAL FUND REVENUES	4,538,940	4,514,583	5,485,140	5,223,162	5,435,936
Less Carry Forward	-	-	-	-385,829	-478,059
ACTUAL GENERAL FUND REVENUES				4,837,333	4,957,877
Total General Fund Expenses	3,812,366	4,124,711	5,240,584	5,223,162	5,435,936
Transfer to Other Funds Detail					
HURF	-	-	-	-	6,771
Senior Center	-	-	-	105,624	92,810
Community Action Program	-	-	-	69,467	73,816
Municipal Property Corp. (Bond)	-	-	-	292,250	292,900
Local Senior Transportation	-	-	-	19,631	22,522
Grant Fund	-	-	-	-	45,000
Transfer to Other Funds Totals	-	-	-	486,972	533,819

GENERAL FUND EXPENSES BY DEPARTMENT

	Audited FY16	Audited FY17	Audited FY18	Current 2019 YTD	Current % S/B 75% YTD	Adopted Budget FY19	Proposed Budget FY20
Mayor & Council	38,683	53,394	70,005	52,296	73%	71,780	66,733
Municipal Court	225,132	199,261	227,980	173,370	73%	236,014	236,303
Town Manager	63,701	104,722	114,322	144,035	90%	160,699	159,486
Administration	224,051	216,498	654,389	426,413	45%	958,081	1,050,403
Finance	119,778	142,655	145,014	96,344	67%	144,062	139,241
Attorney	97,519	127,419	119,543	466	67%	117,000	117,000
Town Clerk	79,120	45,180	24,783	29,525	69%	42,508	34,697
Community Development	79,856	38,649	42,931	28,229	74%	38,127	37,819
Information Technology	38,376	37,514	36,214	32,191	49%	65,510	61,498
Building Official	57,257	103,070	109,731	15,128	17%	91,360	91,360
Building Maintenance	71,708	70,758	103,717	62,070	56%	110,312	111,405
Police Services	1,476,561	1,698,605	1,660,609	464	0%	1,776,258	1,932,577
Fire	1,101,030	1,131,242	1,758,996	1,045,941	85%	1,237,189	1,219,844
Cemetery	14,802	13,974	11,356	8,846	71%	12,472	13,171
Parks	115,991	131,677	148,470	108,673	75%	145,559	152,818
Library	8,802	10,095	12,522	5,836	36%	16,230	11,580
Grand Total General Fund Expenses	3,812,366	4,124,711	5,240,584	2,229,825	43%	5,223,162	5,435,936

TOTAL FY2019-2020 ALL EXPENSES / ALL FUNDS

	Audited FY16	Audited FY17	Audited FY18	Adopted Budget FY19	Proposed Budget FY20
General Fund	3,812,366	4,124,711	5,240,584	5,223,162	5,435,936
LTAF	28,567	25,468	34,300	36,331	39,222
HURF	356,897	558,603	647,406	677,724	453,099
Senior Center	224,234	211,157	216,120	251,763	238,949
CAP	112,604	87,194	132,364	184,467	188,816
CDBG/Other Housing	308,185	90,162	308,185	1,408,050	44,600
Tianguis	182,756	167,994	156,909	154,851	153,190
Sewer	37,346	271,093	207,662	416,239	255,004
Refuse	312,563	316,495	326,755	350,978	377,877
MPC	294,046	290,450	289,300	289,300	292,900
Grant Fund	2,686	3,128	154,636	2,863,453	4,528,704
Grand Total All Funds	5,672,250	6,146,455	7,714,220	11,856,317	12,008,296

FUND BALANCE ANALYSIS

	audited budget (1)	audited budget (1)	adopted budget	estimated year end (3)	Proposed budget (4)
General Fund Balance	FY2016-2017	FY2017-2018	FY2018-2019	FY2018-2019	FY2019-2020
Beginning Fund Balance	\$ 911,794	\$ 891,034	\$ 1,135,590	\$ 1,135,590	\$ 1,081,944
Revenues	\$ 5,670,095	\$ 4,992,717	\$ 4,837,333	\$ 4,877,931	\$ 4,957,877
Expenditures Including Transfers Out (2)	\$ (5,690,855)	\$ (4,748,161)	\$ (5,223,162)	\$ (4,931,527)	\$ (5,181,936)
Contingency Reserve				\$0	\$ (254,000)
Ending General Fund Balance	\$ 891,034	\$ 1,135,590	\$ 749,761	\$ 1,081,994	\$ 603,885

NOTES:

- (1) This audited fund balance.
(2) Transfers Out for FY2018-2019 is \$486,972, for FY2019-2020 is \$533,819
(3) These are estimates.
(4) This the proposed tentative budget.

	audited budget (1)	audited budget (1)	adopted budget	estimated year end (3)	Proposed budget (4)
Mercado Fund	FY2016-2017	FY2017-2018	FY2018-2019	FY2018-2019	FY2019-2020
Beginning Fund Balance	\$ 64,599	\$ 25,108	\$ 27,555	\$ 27,555	\$36,951
Revenues	\$ 129,105	\$ 148,503	\$ 144,500	\$ 162,652	\$157,200
Expenditures	\$ (168,596)	\$ (146,056)	\$ (154,851)	\$ (153,616)	(\$153,190)
Ending Mercado Fund Balance	\$ 25,108	\$ 27,555	\$ 17,204	\$ 36,591	\$40,961

NOTES:

- (1) This audited fund balance.
(3) These are estimates.
(4) This is the proposed tentative budget.

	audited budget (1)	audited budget (1)	adopted budget	estimated year end (3)	Proposed budget (4)
Sewer Fund Balance	FY2016-2017	FY2017-2018	FY2018-2019	FY2018-2019	FY2019-2020
Beginning Fund Balance	\$ 1,455,107	\$ 1,270,505	\$ 1,236,928	\$ 1,236,928	\$1,003,765
Revenues	\$ 86,490	\$ 78,804	\$ 84,000	\$84,000	\$100,578
Expenditures	\$ (152,869)	\$ (76,337)	\$ (183,076)	(\$128,354)	(\$255,004)
Transfer to HURF Fund	\$ (118,224)	\$ (36,044)	\$ (233,163)	(\$188,809)	\$0
Ending Sewer Fund Balance	\$ 1,270,505	\$ 1,236,928	\$ 904,689	\$ 1,003,765	\$849,339

NOTES:

- (1) This is audited fund balance with depreciation expense.
(3) These are estimates do not include depreciation expense estimate.
(4) This is the proposed tentative budget.

	audited budget (1)	audited budget (1)	adopted budget	estimated year end (3)	Proposed budget (4)
Solid Waste Fund Balance	FY2016-2017	FY2017-2018	FY2018-2019	FY2018-2019	FY2019-2020
Beginning Fund Balance	\$ 267,233	\$ 275,363	\$ 210,805	\$ 210,805	\$180,800
Revenues	\$ 324,625	\$ 261,903	\$ 323,003	\$ 323,003	\$323,003
Expenditures	\$ (316,495)	\$ (326,461)	\$ (350,978)	\$ (353,008)	-\$377,877
Ending Fund Balance	\$ 275,363	\$ 210,805	\$ 182,830	\$ 180,800	\$125,926

NOTES:

- (1) This is audited fund balance.
(3) These are estimates.
(4) This is the proposed tentative budget.