

OFFICIAL BUDGET FORMS
TOWN OF GUADALUPE-TENTATIVE BUDGET
Fiscal Year 2019

TOWN OF GUADALUPE-TENTATIVE BUDGET

TABLE OF CONTENTS

Fiscal Year 2019

Resolution for the Adoption of the Budget

Schedule A—Summary Schedule of Estimated Revenues and Expenditures/Expenses

Schedule B—Tax Levy and Tax Rate Information (N/A)

Schedule C—Revenues Other Than Property Taxes

Schedule D—Other Financing Sources/<Uses> and Interfund Transfers

Schedule E—Expenditures/Expenses by Fund

Schedule F—Expenditures/Expenses by Department (N/A)

Schedule G—Full-Time Employees and Personnel Compensation

TOWN OF GUADALUPE-TENTATIVE BUDGET
Summary Schedule of Estimated Revenues and Expenditures/Expenses
Fiscal Year 2019

Fiscal Year	S c h	FUNDS							Total All Funds
		General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Permanent Fund	Enterprise Funds Available	Internal Service Funds	
2018	Adopted/Adjusted Budgeted Expenditures/Expenses*	5,324,894	6,324,054	289,300	0	0	722,761	0	12,660,999
2018	Actual Expenditures/Expenses**	4,574,791	1,327,933	289,300	0	0	548,854	0	6,740,878
2019	Fund Balance/Net Position at July 1***	385,829	0				370,564		756,393
2019	Primary Property Tax Levy	0							0
2019	Secondary Property Tax Levy								0
2019	Estimated Revenues Other than Property Taxes	4,837,333	5,421,788	292,250	0	0	551,503	0	11,102,874
2019	Other Financing Sources	0	0	0	0	0	0	0	0
2019	Other Financing (Uses)	0	0	0	0	0	0	0	0
2019	Interfund Transfers In	0	427,885	292,250	0	0	0	0	720,135
2019	Interfund Transfers (Out)	486,972	0	0	0	0	233,163	0	720,135
2019	Reduction for Amounts Not Available:								
LESS:	Amounts for Future Debt Retirement:								0
2019	Total Financial Resources Available	4,736,190	5,849,673	584,500	0	0	688,904	0	11,859,267
2019	Budgeted Expenditures/Expenses	5,223,162	5,421,788	292,250	0	0	922,067	0	11,859,267

EXPENDITURE LIMITATION COMPARISON

1. Budgeted expenditures/expenses
2. Add/subtract: estimated net reconciling items
3. Budgeted expenditures/expenses adjusted for reconciling items
4. Less: estimated exclusions
5. Amount subject to the expenditure limitation
6. EEC expenditure limitation

	2018	2019
1.	\$ 12,660,999	\$ 11,859,267
2.		
3.	12,660,999	11,859,267
4.		
5.	\$ 12,660,999	\$ 11,859,267
6.	\$ 2,351,421	\$ 2,437,053

The town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

* Includes Expenditure/Expense Adjustments Approved in the current year from Schedule E.

** Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

*** Amounts on this line represent Fund Balance/Net Position amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

TOWN OF GUADALUPE-TENTATIVE BUDGET
Revenues Other Than Property Taxes
Fiscal Year 2019

SOURCE OF REVENUES	ESTIMATED REVENUES 2018	ACTUAL REVENUES* 2018	ESTIMATED REVENUES 2019
GENERAL FUND			
Local taxes			
Privilege Tax	\$ 1,930,276	\$ 2,275,968	\$ 2,150,000
Occupancy Tax	334,108	406,405	395,164
Franchise Tax	21,000	24,012	24,562
Licenses and permits			
Operating Licenses	20,000	16,962	18,000
Permits	15,000	35,096	75,000
Billboard Revenues	65,000	59,363	57,433
Intergovernmental			
State Sales Tax, Income & Vehicle License	1,795,368	1,662,755	1,724,805
County & City	240,141		
Other Revenue from Government Agencies	981,059	350,000	248,600
Charges for services			
Rents & Concessions		82,752	82,269
Ballfield Fees		2,226	1,500
Fines and forfeits			
Court Fines	46,876	29,759	30,000
Interest on investments			
Interest Earnings	600	10,798	8,000
Miscellaneous			
Miscellaneous	96,268	36,621	22,000
Total General Fund	\$ 5,545,696	\$ 4,992,717	\$ 4,837,333

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

TOWN OF GUADALUPE-TENTATIVE BUDGET
Revenues Other Than Property Taxes
Fiscal Year 2019

SOURCE OF REVENUES	ESTIMATED REVENUES 2018	ACTUAL REVENUES* 2018	ESTIMATED REVENUES 2019
SPECIAL REVENUE FUNDS			
HURF Allocation and Interest	\$ 401,820	\$ 409,091	\$ 677,724
State and Federal Grants (Consolidated in FY19)	1,508,000		
LTAF Allocation	\$ 16,296	\$ 16,700	\$ 36,331
Senior Center Grant (Area Agency on Aging)	\$ 146,139	\$ 157,508	\$ 251,763
CAP Grant (Marcopa County Human Services)	235,000	77,942	184,467
Community Development Grants	2,631,340	369,459	1,408,050
Youth Program Grants	311,963		
Tianguis(Mercado) Fund			
Other Grants	691,138	154,636	2,863,453
Total Special Revenue Funds	\$ 5,941,696	\$ 1,185,336	\$ 5,421,788

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

DEBT SERVICE FUND

MPC Debt Service	\$		\$		\$	
	\$		\$		\$	
Total Capital Projects Funds	\$		\$		\$	

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

ENTERPRISE FUNDS

Sewer Enterprise Fees	\$ 84,000	\$ 78,804	\$ 84,000
Tianguis (Mercado) Fund	166,208	148,503	144,500
Refuse Collection Fees	323,003	261,903	323,003
	\$ 573,211	\$ 489,210	\$ 551,503
Total Enterprise Funds	\$ 573,211	\$ 489,210	\$ 551,503

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

TOTAL ALL FUNDS \$ 12,060,603 \$ 6,667,263 \$ 10,810,624

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

TOWN OF GUADALUPE-TENTATIVE BUDGET
Other Financing Sources/<Uses> and Interfund Transfers
Fiscal Year 2019

FUND	OTHER FINANCING 2019		INTERFUND TRANSFERS 2019	
	SOURCES	<USES>	IN	<OUT>
GENERAL FUND				
Senior Center (Area Agency on Aging)	\$	\$	\$	\$ 105,624
Community Action Program				69,467
MPC Debt				292,250
LTAF				19,631
Total General Fund	\$	\$	\$	\$ 486,972
SPECIAL REVENUE FUNDS				
Senior Center (Area Agency on Aging)	\$	\$	\$ 105,624	\$
Community Action Program			69,467	
LTAF			19,631	
HURF			233,163	
Total Special Revenue Funds	\$	\$	\$ 427,885	\$
ENTERPRISE FUNDS				
Sewer Fund	\$	\$	\$	\$ 233,163
Total Enterprise Funds	\$	\$	\$	\$ 233,163
DEBT SERVICE FUNDS				
Municipal Property Corporation	\$	\$	\$ 292,250	\$
Total Debt Service Funds	\$	\$	\$ 292,250	\$
TOTAL ALL FUNDS	\$	\$	\$ 720,135	\$ 720,135

TOWN OF GUADALUPE-TENTATIVE BUDGET
Expenditures/Expenses by Fund
Fiscal Year 2019

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2018	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2018	ACTUAL EXPENDITURES/ EXPENSES* 2018	BUDGETED EXPENDITURES/ EXPENSES 2019
GENERAL FUND				
Mayor & Council	\$ 71,857	\$	\$ 71,923	\$ 74,780
Municipal Court	238,128		216,787	236,014
Town Manager	120,726		103,193	157,699
Finance Department	138,284		149,710	144,062
Town Clerk	33,650		23,434	42,508
Community Development Department	38,102		42,667	39,823
Building Inspection Department	86,360		91,009	91,360
Building Maintenance Department	92,378		94,904	110,312
Fire Department	2,141,873		1,190,147	1,237,189
Cemetery Department	12,149		11,440	12,472
Parks Department	129,339		143,343	140,243
Youth Recreation	2,400			
Library Building Maintenance	10,035		13,019	16,230
Administration	378,256		614,696	712,980
Town Attorney	113,000		107,413	117,000
Information Technology	56,572		40,476	65,510
Police Department	1,661,785		1,660,630	1,776,258
Capital Outlay				
Contingency				248,722
Total General Fund	\$ 5,324,894	\$	\$ 4,574,791	\$ 5,223,162
SPECIAL REVENUE FUNDS				
Highway User Revenue Fund	\$ 2,114,311	\$	\$ 445,135	\$ 677,724
Local Transportation Asst. Fund	32,366		34,347	36,331
Senior Center Operations	241,309		195,741	251,763
Community Action Program	301,627		128,615	184,467
Community Development	2,631,340		369,459	1,408,050
Youth Programs	311,963			
Tianguis (Mercado)				
Other Grants	691,138		154,636	2,863,453
Total Special Revenue Funds	\$ 6,324,054	\$	\$ 1,327,933	\$ 5,421,788
DEBT SERVICE FUNDS				
MPC Bond Payments	\$ 289,300	\$	\$ 289,300	\$ 292,250
Total Debt Service Funds	\$ 289,300	\$	\$ 289,300	\$ 292,250
CAPITAL PROJECTS FUNDS				
	\$	\$	\$	\$
Total Capital Projects Funds	\$	\$	\$	\$
ENTERPRISE FUNDS				
Sewer Enterprise	\$ 174,631	\$	\$ 76,337	\$ 416,238
Tianguis (Mercado) Enterprise	212,776		146,056	154,851
Refuse Collection	335,344		326,461	350,978
Total Enterprise Funds	\$ 722,751	\$	\$ 548,854	\$ 922,067
INTERNAL SERVICE FUNDS				
	\$	\$	\$	\$
Total Internal Service Funds	\$	\$	\$	\$
TOTAL ALL FUNDS	\$ 12,660,999	\$	\$ 6,740,878	\$ 11,859,267

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

TOWN OF GUADALUPE-TENTATIVE BUDGET
Full-Time Employees and Personnel Compensation
Fiscal Year 2019

FUND	Full-Time Equivalent (FTE) 2019	Employee Salaries and Hourly Costs 2019	Retirement Costs 2019	Healthcare Costs 2019	Other Benefit Costs 2019	Total Estimated Personnel Compensation 2019
GENERAL FUND	18	\$ 1,136,082	\$ 176,512	\$ 105,637	\$ 128,933	\$ 1,547,164
SPECIAL REVENUE FUNDS	6	\$ 140,088	\$ 11,337	\$ 20,970	\$ 22,401	\$ 194,797
Highway Users Revenue Fund	1	21,530	2,444	2,055	2,615	28,644
Local Trans. Assistance Fund	4	112,484	10,951	12,339	12,325	148,100
Senior Center	3	66,963	7,902	12,022	6,516	93,402
Com. Action Program						
Total Special Revenue Funds	14	\$ 341,065	\$ 32,634	\$ 47,387	\$ 43,858	\$ 464,943
ENTERPRISE FUNDS	1	\$ 50,941	\$ 6,011	\$ 10,927	\$ 9,568	\$ 77,447
Sewer Enterprise	1	15,914	1,878	1,016	2,655	21,463
Tiaanguis (Mercado) Fund						
Total Enterprise Funds	2	\$ 66,855	\$ 7,889	\$ 11,942	\$ 12,223	\$ 98,909
TOTAL ALL FUNDS	34	\$ 1,544,002	\$ 217,035	\$ 164,966	\$ 185,014	\$ 2,111,016