

**OFFICIAL BUDGET FORMS
TENTATIVE BUDGET
TOWN OF GUADALUPE**

Fiscal Year 2014

TOWN OF GUADALUPE

TABLE OF CONTENTS

Fiscal Year 2014

Resolution for the Adoption of the Budget

Schedule A—Summary Schedule of Estimated Revenues and Expenditures/Expenses

Schedule B—Tax Levy and Tax Rate Information

Schedule C—Revenues Other Than Property Taxes

Schedule D—Other Financing Sources/Uses and Interfund Transfers

Schedule E—Expenditures/Expenses by Fund

Schedule F—Expenditures/Expenses by Department

Schedule G—Full-Time Employees and Personnel Compensation

TOWN OF GUADALUPE
Summary Schedule of Estimated Revenues and Expenditures/Expenses
Fiscal Year 2014

FUND	ADOPTED BUDGETED EXPENSES* 2013	ACTUAL EXPENDITURES/ EXPENSES** 2013	FUND BALANCE/ NET POSITION*** July 1, 2013**	PROPERTY TAX REVENUES 2014 Primary: \$ Secondary: \$	ESTIMATED REVENUES OTHER THAN PROPERTY TAXES 2014	OTHER FINANCING 2014		INTERFUND TRANSFERS 2014		TOTAL FINANCIAL RESOURCES AVAILABLE 2014	BUDGETED EXPENDITURES/ EXPENSES 2014
						SOURCES	<USES>	IN	<OUT>		
1. General Fund	\$ 4,402,642	\$ 3,274,135	\$		\$	\$	\$	\$	\$	\$	\$
2. Special Revenue Funds	5,546,137	2,423,563									
3. Debt Service Funds Available	312,431	316,531									
4. Less: Amounts for Future Debt Retirement											
5. Total Debt Service Funds	312,431	316,531									
6. Capital Projects Funds	410,120	216,646									
7. Permanent Funds	#REF!	#REF!									#REF!
8. Enterprise Funds Available	693,078	574,372									
9. Less: Amounts for Future Debt Retirement											
10. Total Enterprise Funds	693,078	574,372									
11. Internal Service Funds											
12. TOTAL ALL FUNDS	#REF!	#REF!	\$	\$	\$	\$	\$	\$	\$	\$	#REF!

EXPENDITURE LIMITATION COMPARISON

1. Budgeted expenditures/expenses
2. Add/subtract: estimated net reconciling items
3. Budgeted expenditures/expenses adjusted for reconciling items
4. Less: estimated exclusions
5. Amount subject to the expenditure limitation
6. EEC or voter-approved alternative expenditure limitation

2013	2014
#REF!	#REF!
#REF!	#REF!
#REF!	#REF!
\$	\$

☐ The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

* Includes Expenditure/Expense Adjustments Approved in current year from Schedule E.

** Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

*** Amounts in this column represent Fund Balance/Net Position amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

TOWN OF GUADALUPE
Tax Levy and Tax Rate Information
Fiscal Year 2014

	2013	2014
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ <u> </u>	\$ <u> </u>
2. Amount received from primary property taxation in the current year in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$ <u> </u>	
3. Property tax levy amounts		
A. Primary property taxes	\$ <u> </u>	\$ <u> </u>
B. Secondary property taxes		
C. Total property tax levy amounts	\$ <u> </u>	\$ <u> </u>
4. Property taxes collected*		
A. Primary property taxes		
(1) Current year's levy	\$ <u> </u>	
(2) Prior years' levies	<u> </u>	
(3) Total primary property taxes	\$ <u> </u>	
B. Secondary property taxes		
(1) Current year's levy	\$ <u> </u>	
(2) Prior years' levies	<u> </u>	
(3) Total secondary property taxes	\$ <u> </u>	
C. Total property taxes collected	\$ <u> </u>	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate	<u> </u>	<u> </u>
(2) Secondary property tax rate	<u> </u>	<u> </u>
(3) Total city/town tax rate	<u> </u>	<u> </u>
B. Special assessment district tax rates		
Secondary property tax rates - As of the date the proposed budget was prepared, the city/town was operating _____ special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.		

* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

TOWN OF GUADALUPE
Revenues Other Than Property Taxes
Fiscal Year 2014

SOURCE OF REVENUES	ESTIMATED REVENUES 2013	ACTUAL REVENUES* 2013	ESTIMATED REVENUES 2014
GENERAL FUND			
Local taxes			
Privilege Tax	\$ 1,193,333	\$ 1,153,723	\$
Occupancy Tax	250,000	327,423	
Franchise Tax	21,000	23,738	
Restaurant/Bar Tax	290,000	325,987	
Licenses and permits			
Operating Licenses	13,000	17,300	
Permits	22,000	60,771	
Billboard Revenues	70,000	59,903	
Intergovernmental			
State	1,976,091	1,013,522	
County	183,096	182,073	
Charges for services			
Fines and forfeits			
Court Fines	211,000	169,013	
Interest on investments			
Interest Earnings	1,000	1,369	
In-lieu property taxes			
Contributions			
Voluntary contributions			
Miscellaneous			
Miscellaneous	180,039	345,173	
Total General Fund	\$ 4,410,559	\$ 3,679,995	\$

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

TOWN OF GUADALUPE
Revenues Other Than Property Taxes
Fiscal Year 2014

SOURCE OF REVENUES	ESTIMATED REVENUES 2013	ACTUAL REVENUES* 2013	ESTIMATED REVENUES 2014
SPECIAL REVENUE FUNDS			
HURF Allocation and Interest	\$ 311,321	\$ 301,049	\$
State and Federal Grants	1,072,738		
	\$ 1,384,059	\$ 301,049	\$
LTAIF Allocation	\$	\$ 16,241	\$
	\$	\$ 16,241	\$
Senior Center Grant (Area Agency on Aging)	\$ 146,139	\$ 145,798	\$
CAP Grant (Marcopa County Human Services)	35,000	70,000	
Community Development Grants	2,631,340	1,492,823	
Youth Program Grants	554,640	208,912	
Other Grants	597,000	143,454	
	\$ 3,964,119	\$ 2,060,987	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
Total Special Revenue Funds	\$ 5,348,178	\$ 2,378,277	\$

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

SOURCE OF REVENUES	ESTIMATED REVENUES 2013	ACTUAL REVENUES* 2013	ESTIMATED REVENUES 2014
DEBT SERVICE FUNDS			
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
Total Debt Service Funds	\$	\$	\$
CAPITAL PROJECTS FUNDS			
Capital Projects Fund	\$ 5,140	\$ 442	\$
Impact Fee Fund	120,000	28,727	
	\$ 125,140	\$ 29,169	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
Total Capital Projects Funds	\$ 125,140	\$ 29,169	\$

SCHEDULE C

TOWN OF GUADALUPE
Revenues Other Than Property Taxes
Fiscal Year 2014

SOURCE OF REVENUES	ESTIMATED REVENUES 2013	ACTUAL REVENUES* 2013	ESTIMATED REVENUES 2014
PERMANENT FUNDS			
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
Total Permanent Funds	\$	\$	\$
ENTERPRISE FUNDS			
Sewer Enterprise Fees	\$ 77,000	\$ 59,553	\$
Tianguis Enterprise Rents	125,602	112,713	
Refuse Collection Fees	333,003	216,088	
	\$ 1,754,333	\$ 388,354	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
Total Enterprise Funds	\$ 1,754,333	\$ 388,354	\$

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

TOWN OF GUADALUPE
Revenues Other Than Property Taxes
Fiscal Year 2014

SOURCE OF REVENUES	ESTIMATED REVENUES 2013	ACTUAL REVENUES* 2013	ESTIMATED REVENUES 2014
INTERNAL SERVICE FUNDS			
	\$ _____	\$ _____	\$ _____
	_____	_____	_____
	_____	_____	_____
	\$ _____	\$ _____	\$ _____
	_____	_____	_____
	\$ _____	\$ _____	\$ _____
	_____	_____	_____
	_____	_____	_____
	\$ _____	\$ _____	\$ _____
	_____	_____	_____
	_____	_____	_____
	\$ _____	\$ _____	\$ _____
	_____	_____	_____
	_____	_____	_____
	\$ _____	\$ _____	\$ _____
	_____	_____	_____
	_____	_____	_____
Total Internal Service Funds	\$ _____	\$ _____	\$ _____
TOTAL ALL FUNDS	\$ <u>11,638,210</u>	\$ <u>6,475,795</u>	\$ _____

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

TOWN OF GUADALUPE
Other Financing Sources/<Uses> and Interfund Transfers
Fiscal Year 2014

FUND	OTHER FINANCING 2014		INTERFUND TRANSFERS 2014	
	SOURCES	<USES>	IN	<OUT>
GENERAL FUND				
Mayor & Council	\$	\$	\$	\$
Municipal Court				
Town Manager				
Finance Department				
Town Clerk				
Community Development Dept				
Building Inspection Department				
Building Maintenance Department				
Fire Department				
Cemetery Department				
Parks Department				
Youth Recreation				
Library Building Maintenance				
Administration				
Town Attorney				
Information Technology				
Police Department				
Capital Outlay				
Contingency				
Total General Fund	\$	\$	\$	\$
SPECIAL REVENUE FUNDS				
	\$	\$	\$	\$
Total Special Revenue Funds	\$	\$	\$	\$
DEBT SERVICE FUNDS				
	\$	\$	\$	\$
Total Debt Service Funds	\$	\$	\$	\$
CAPITAL PROJECTS FUNDS				
	\$	\$	\$	\$
Total Capital Projects Funds	\$	\$	\$	\$
PERMANENT FUNDS				
	\$	\$	\$	\$

TOWN OF GUADALUPE
Other Financing Sources/<Uses> and Interfund Transfers
Fiscal Year 2014

FUND	OTHER FINANCING 2014		INTERFUND TRANSFERS 2014	
	SOURCES	<USES>	IN	<OUT>
Total Permanent Funds	\$	\$	\$	\$
ENTERPRISE FUNDS				
	\$	\$	\$	\$
Total Enterprise Funds	\$	\$	\$	\$
INTERNAL SERVICE FUNDS				
	\$	\$	\$	\$
Total Internal Service Funds	\$	\$	\$	\$
TOTAL ALL FUNDS	\$	\$	\$	\$

TOWN OF GUADALUPE
Expenditures/Expenses by Fund
Fiscal Year 2014

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2013	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2013	ACTUAL EXPENDITURES/ EXPENSES* 2013	BUDGETED EXPENDITURES/ EXPENSES 2014
GENERAL FUND				
Mayor & Council	\$ 31,539	\$	\$ 29,588	\$
Municipal Court	218,441		205,737	
Town Manager	134,629		80,803	
Finance Department	100,881		103,284	
Town Clerk	70,820		70,037	
Community Development Department	32,434		29,352	
Building Inspection Department	46,288		45,416	
Building Maintenance Department	70,791		78,056	
Fire Department	1,307,479		878,370	
Cemetery Department	14,362		12,370	
Parks Department	76,410		75,191	
Youth Recreation	5,715		2,840	
Library Building Maintenance	9,280		7,811	
Administration	667,358		345,016	
Town Attorney	101,200		85,403	
Information Technology	37,783		22,418	
Police Department	1,233,732		1,168,596	
Capital Outlay	243,500		33,847	
Contingency				
Total General Fund	\$ 4,402,642	\$	\$ 3,274,135	\$
SPECIAL REVENUE FUNDS				
Highway User Revenue Fund	\$ 1,439,920	\$	\$ 397,191	\$
Local Transportation Asst. Fund	21,928		25,419	
Senior Center Operations	197,436		180,203	
Community Action Program	103,089		97,698	
Community Development	2,631,340		1,517,961	
Youth Programs	554,553		205,091	
Other Grants	597,871			
Total Special Revenue Funds	\$ 5,546,137	\$	\$ 2,423,563	\$
DEBT SERVICE FUNDS				
MPC Bond Payments	\$ 312,431	\$	\$ 316,531	\$
Total Debt Service Funds	\$ 312,431	\$	\$ 316,531	\$
CAPITAL PROJECTS FUNDS				
Capital Projects Fund & Impact Fees	\$ 410,120	\$	\$ 216,646	\$
Total Capital Projects Funds	\$ 410,120	\$	\$ 216,646	\$
ENTERPRISE FUNDS				
Sewer Enterprise	\$ 199,768	\$	\$ 88,972	\$
Tianguis Enterprise	197,188		203,775	
Refuse Collection	296,122		281,625	
Total Enterprise Funds	\$ 693,078	\$	\$ 574,372	\$
INTERNAL SERVICE FUNDS				
	\$	\$	\$	\$
Total Internal Service Funds	\$	\$	\$	\$
TOTAL ALL FUNDS	\$ 11,364,408	\$	\$ 6,805,247	\$

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.